HAWORTH BOARD OF EDUCATION Haworth, New Jersey

FILE CODE: 3400 <u>X</u> Monitored Mandated <u>X</u> Other Reasons

Policy

ACCOUNTS

Generally Accepted Accounting Principles

The superintendent/principal shall ensure that generally accepted accounting principles (GAAP) are applied in preparing the budget and keeping all accounts of the district in accordance with code and statute.

All staff who are responsible for safeguarding the district's monies shall be proficient in the generally accepted accounting principles (GAAP).

Adopted: NJSBA Review/Upda Readopted:	ate:	January 29, 2002 September 2009	
<u>Legal References</u> :	<u>N.J.S.A.</u> <u>N.J.S.A.</u> <u>N.J.S.A.</u> <u>N.J.S.A.</u> <u>N.J.A.C.</u>	18A:17-8 18A:17-35 18A:22-8	Uniform system of bookkeeping for school districts Secretary; collection of tuition and auditing of accounts Records of receipts and payments Contents of budget; program budget system Care and keeping of textbooks and accounting Double Entry Bookkeeping and GAAP Accounting in Local School Districts Annual Budget Development, Review and
Possible	Approval Handbook 2R2 – Financial Accounting for Local and State School Systems		
<u>Cross References</u> :	*3100 *3326	Budget planning, preparation and adoption Payment for goods and services	

Cross References:	*3100	Budget planning, preparation and adoption
	*3326	Payment for goods and services
	*3450	Money in school buildings
	*3451	Petty cash funds
	*3453	School activity funds
	*3570	District records and reports
	3571	Financial reports
	*3571.4	Audit

*Indicates policy is included in the Critical Policy Reference Manual.