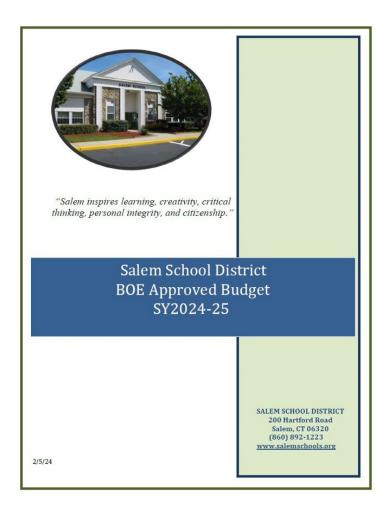


Salem Board of Education Budget Presentation SY2024-2025

Salem Board of Finance Meeting March 7, 2024

Percentage of Town Spending on Education

Year	Town Total	вое	Total Budget	BOE % of Total Budget
2012-13	\$4,261,079.00	\$10,118,255.00	\$14,379,334.00	70.37%
2017-18	\$4,521,626.00	\$10,548,225.00	\$15,069,851.00	69.99%
2018-19	\$4,665,183.00	\$10,324,295.00	\$14,989,478.00	68.88%
2019-20	\$4,926,214.00	\$10,425,292.00	\$15,351,506.00	67.91%
2020-21	\$5,144,002.00	\$10,975,886.00	\$16,119,888.00	68.09%
2021-22	\$5,322,796.00	\$11,050,886.00	\$16,373,682.00	67.49%
2022-23	\$5,397,143.00	\$11,327,158.00	\$16,724,301.00	67.73%
2023-24	\$5,911,093.00	\$11,304,501.00	\$17,215,594.00	65.66%



Consistent with our Mission Statement, "Salem inspires learning, creativity, critical thinking, personal integrity, and citizenship", the following budget priorities are aligned to our BOE Approved Strategic Plan.

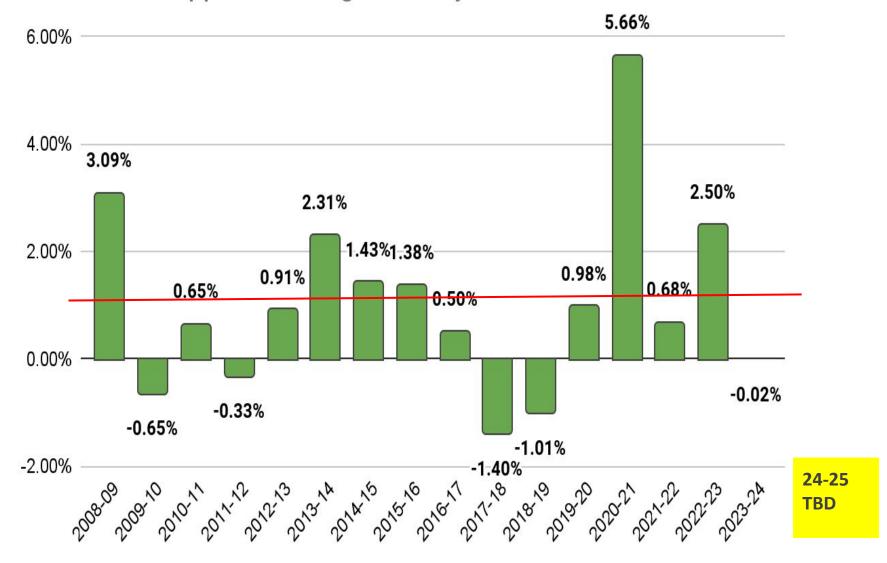
Maintenance of Effort Budget increase is 5.20%. This increase represents rolling up our current staffing and programming model that supports the Salem Board of Education Strategic Plan. This increase excludes the below **program enhancements** and includes assumptions for TBD **variables** for service contracts and non-certified labor agreement.

- Program enhancements Included in the budget detail are program enhancements that support the priorities of the Board's Strategic Plan. The breakout of enhancements is below. The net % increase to the budget is 1.11% for all enhancements (total cost and respective budget increase are broken out below).
 - Special Education Programming increase of staffing model to add 1.0 School
 Psychologist, 1 Registered Behavior Technician. These positions have the potential to
 reduce outplacement and offer supplemental support throughout the school in the
 areas of talented & gifted testing support as well as proactive student behavioral
 support (\$128,059 & 1.06%).
 - LEARN Human Resources Support (\$6,000 & 0.05 %).
- <u>Variables</u> unknown variables include the following and may positively or negatively impact the Maintenance of Effort Budget:
 - Non-Certified Contract
 - Transportation Contract
 - Technology Contract
 - Special Education Outplacements/Transportation
 - Early Notification of Retirement Incentive
 - Health Insurance
- Projected total budget increase of 6.31%

\$12,017,833.00

6.31% increase over current budget

Salem BOE Approved Budget History



Proactive Cost Savings/Cost Avoidance

- Early notification 24-25 Savings of \$19,429
- 5 year bus contract future savings of \$15,120
- Shared Services East Lyme
 Partnerships and outreach to Bozrah
 for shared service Superintendent that
 would provide revenue to Salem
 (similar to shared service models w/
 East Lyme Food Service/Facilities and
 Security



SALEM SCHOOL DISTRICT

200 Hartford Road, Salem, CT 06420

To: Michel Leask, Chair, Bozrah Board of Education From: Sean Reith, Chair, Salem Board of Education

Date: January 23,2024

Re: Shared Service Agreement for Interim Superintendent

I have recently become aware of Bozrah needing an interim Superintendent, effective February 8 to replace your outgoing Superintendent.

We are sending this communication to explore the possibility of our Superintendent, Brian Hendrickson, operating in a shared service capacity with Bozrah for the remainder of the school year. We are interested in exploring this idea because of the unique opportunity it presents. Specifically this potential short term arrangement could have longer term and mutually beneficial results in the form of potential shared services.

As Salem and Bozrah are both independent PK-8 schools with declining enrollments and financial pressures of small Towns with limited tax base, being open to and pursuing potential shared service agreements seems to be in the best interests of Salem and Bozrah taxpayers. And, just as importantly, both communities' dedication to and support for excellence in their respective schools provide common ground and a starting point for collaboration.

Please contact me at your earliest convenience if you would like to discuss this possibility in more detail. Cell Phone:

Thank you in advance for your time and consideration.

SY2023-24: Why are we \$288,486.00 unencumbered?

Key Drivers for this Dynamic:

- Enrollment Decrease at ELHS (6 SPED & 4 Reg Ed) \$252,792
- Savings with Step Placement New Hires \$85,898

SCHOOL + STATE FINANCE PROJECT

G









ISSUES

OUR WORK

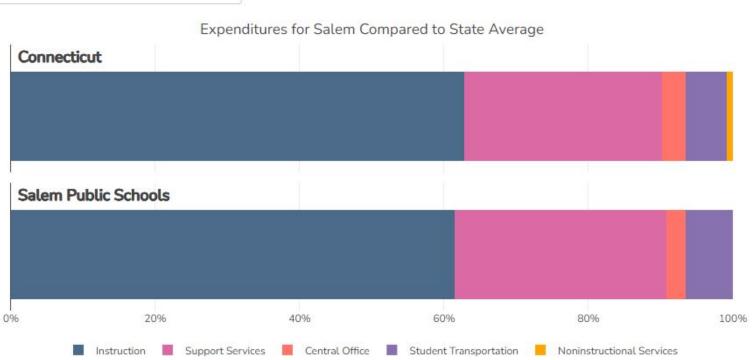
COMMUNITY

ABOUT

Q SEARCH

Select a District





Source: Connecticut State Department of Education. (2023). EdSight - Fiscal Resources: Per Pupil Expenditures by Function (District), 2021-22. Retrieved from https://public-edsight.ct.gov/overview/per-pupil-expenditures-by-function---district.

Budget Variables

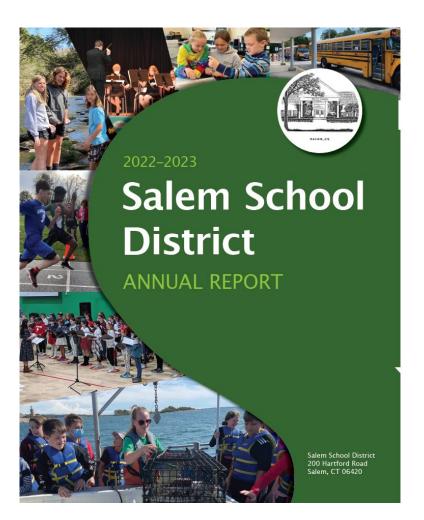
Unknown variables include the following and may positively or negatively impact the Maintenance of Effort Budget:

- Non-Certified Contract (Spring, 2024)
- Technology Contract (Spring, 2024)
- Special Education Outplacements/Transportation varies, no timeline
- Health Insurance Rates (April, 2024)



Questions ???

Why Choose Salem?



FOCUS AREAS KEY ACTION STEPS AND STRATEGIES





SAFE AND SUPPORTIVE SCHOOL CLIMATE



HIGH QUALITY TEACHING AND LEARNING

- Develop Vision of the Graduate for Salem School.
 (Articulates and instills creativity, curiosity and innovation as well as the responsible use of social media and technology.)

 Develop and implement clearly articulated process for academic intervention and progress monitoring to better assist teachers in knowing the individual needs of their students.





DISTRICT AND TOWN

- Design and implement a legislative agenda to better advocate for the needs of the Salem School District.

Culture and Climate Highlights

99%

Students say they feel safe in the classroom 91%

tudents feel they ave an adult that ares about them 7%

Students feel they have an adult they can go to if something is bothering them



88%

Staff feel comfortable going to at least one member of the administrative team if they have a problem 84%

Staff feel respected by students

90%

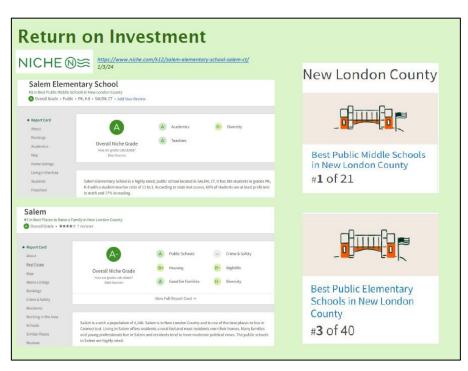
Teachers feel safe at this school

Statistics taken from fall 2023-24 climate survey results



RETURN ON INVESTMENT





Return on Investment

URROUNDING TOWN COMPARISON

Salem places a high value on teachers to get excellent outcomes for our students.



	022-23 eacher Salary		SY2022-23 Per Pupil Spending	1	
istrict	Top Step	District	Per Pupil Spend CSDE Bureau of	Median Income CSDE Division of	
legion 18	\$99,624	-	Fiscal Services	Finance and Internal Operations	
alem	\$93,125	Region 18	\$23,081.30	\$74,149 (Old	
olchester	\$93,116		1117-96-27-11-12	Lyme) \$76,154 (Lyme)	
ontville .	\$92,910	EL	\$20,688.74	\$49,485	
ast Lyme	\$89,823	Colchester	\$18,791.81	\$48,144	
اممط		Montville	\$18,770.85	\$37,615	

Salem

\$19,177.55

\$51,289



Salem Elementary School

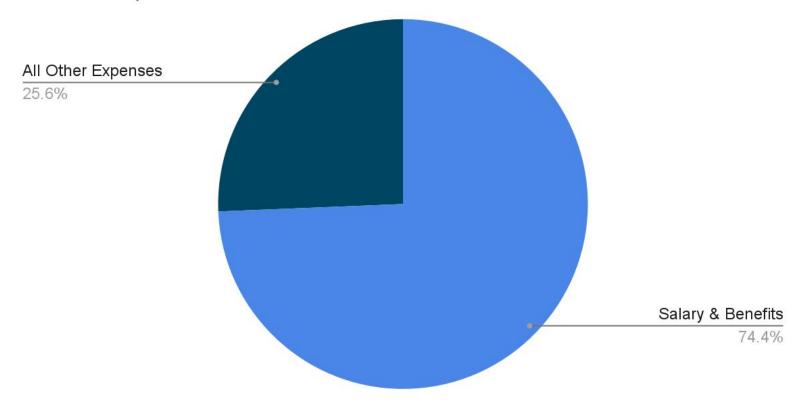
200 Hartford Rd., Salem, CT 06420 | (860) 859-0267 | Website 🗷

Badge Eligible ①

#74 in Connecticut Elementary Schools

#4 in Connecticut Middle Schools

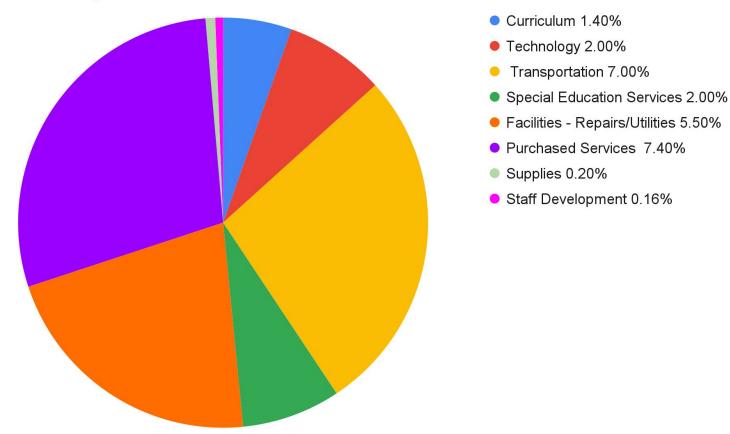
2024-2025 Salary & Benefits of Total Budget (includes ELHS and OOD)



This chart represents all salary and benefits for a total of \$8,935,352.00. Salem salary and benefits only is \$5,904,825.00, which is 49.13% of total budget.

SY2024-25 Breakout of All Other Expenses (25.6% of Total Budget)





DRG C (Budget %)

District	DRG	2024-25 BOE Budget %	2023-24 Adopted	2-year average
Andover Public Schools	С	TBD	4.49	TBD
Barkhamsted School	С	2.64	2.84	2.74
Bethany Public Schools	С	5.44	3.58	3.01
Bolton Public Schools	С	3.52	6.27	4.90
Canton Public Schools	C	TBD	7.93	TBD
Columbia Public Schools	С	TBD	4.63	TBD
Ellington Public Schools	C	4.05	4.83	2.96
Hebron Public Schools	С	7.37	4.85	4.08
Mansfield Board of Education	С	TBD	3.50	TBD
Marlborough Public Schools	С	2.72	4.82	2.52
New Hartford Public School	C	TBD	4.12	TBD
Oxford Public Schools	С	5.45	3.27	4.36
Pomfret Community School	С	TBD		TBD
Regional School District #04	С	TBD	2.62	TBD
Regional School District #07	С	TBD	2.42	TBD
Regional School District #08	С	TBD	2.85	TBD
Regional School District #10	С	TBD	2.91	TBD
Regional School District #12	С	TBD	5.26	TBD
Regional School District #13	C	TBD	3.98	TBD
Regional School District #14	С	TBD	3.91	TBD
Regional School District #17	С	TBD		TBD
Regional School District #18	С	3.00	2.91	1.98
Regional School District #19	С	TBD	TBD	TBD
Salem Board of Education	С	6.31	-0.20	3.06
Sherman School District	C	TBD	2.77	TBD
Somers Public Schools	С	6.48	4.34	5.41
Suffield Public Schools	С	TBD	5.69	TBD
Tolland Public Schools	С	6.35	3.00	4.68
AVERAGE		4.85	3.90	4.38

Recent Enrollment Projections & Actuals

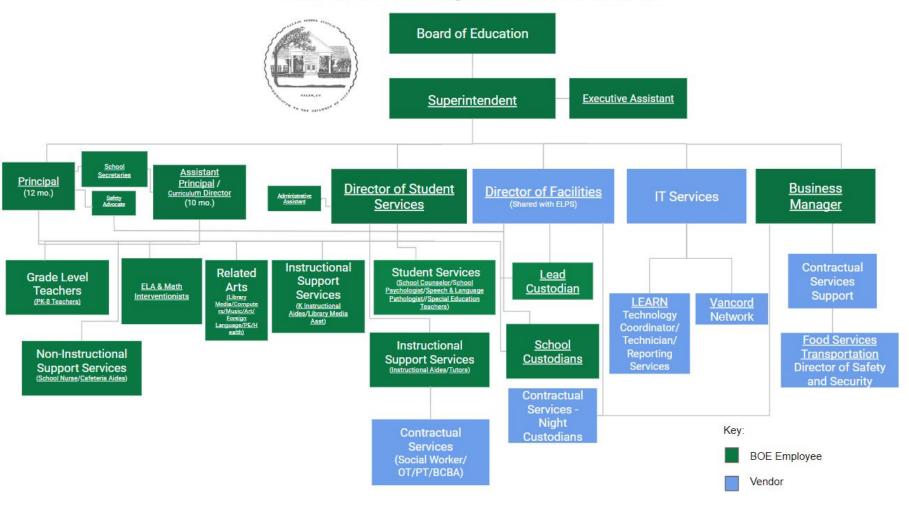
Grade Level	Projected 2020-21	Actual 2020-21	Projected 2021-22	Actual 2021-22	Projected 2022-23	Actual 2022-23	Projected 2023-24	Actual 2023-24	Projected 2024-25
PK	15	14	14	15	18	22	16	20	22
К	45	34	58	44	39	26	47	32	52
1	52	52	34	34	44	45	26	28	32
2	42	42	52	54	34	35	45	44	28
3	39	35	42	38	54	53	35	38	44
4	50	48	35	36	38	41	53	53	38
5	44	40	48	44	36	43	41	39	53
6	42	36	40	41	44	43	43	39	39
7	39	39	36	40	41	45	43	40	39
8	42	41	39	40	40	45	45	48	40
Total	410	381	398	386	388	396	394	381	387

⁼ NESDEC projections = October 1, 2023 roll forward

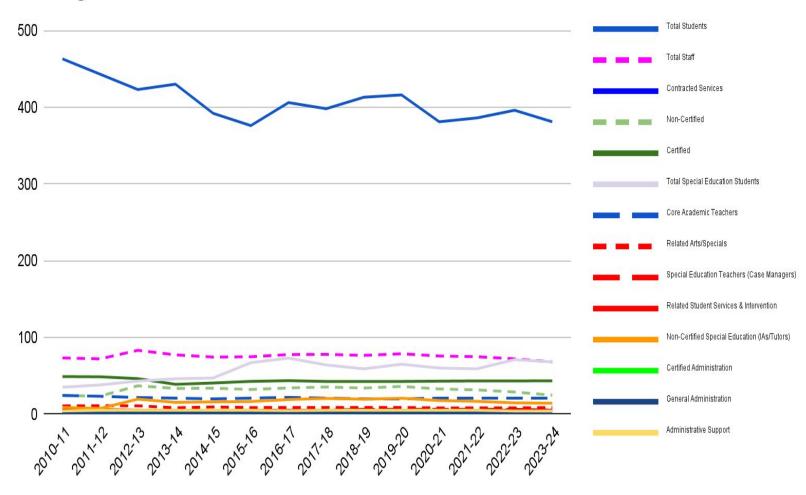
Shared Services with the Town of Salem

- Liability, Property & Workers' Compensation Insurance The Board and Town of Salem have shared policies for liability, property and workers' compensation. This has been in effect for over ten years. Allocation of expenses is determined by the Town. Each entity receives a separate bill for its portion.
- **Auditing Services** The Board and Town share a contract for auditing services. Expenses are allocated between the district and town based on time spent. Each entity receives a separate bill for its portion.
- **Building Maintenance** In addition to taking care of the District's buildings, the Board's custodians are also responsible for cleaning the town offices and library. The Board does not allocate any charges to the Town for this service.
- **Grounds Maintenance** Maintenance of school property is shared between the Board and Town. The Town is responsible for plowing the school parking lots and sanding them when necessary. Board employees are responsible for clearing the school sidewalks. Board employees also clear snow from the sidewalks in front of the school. There is no allocation of charges from the town to the Board's budget. However, these charges are reported as in-kind services on the District's annual EFS submission. The District uses the old "dirt lot" for staff parking. The parking lot is Town property. Even though it is Town property, the District pays the electric bill for the lights from the Board budget. Eversource bills these charges separately and they are paid for by the Board.
- **Weekend Maintainers** Salem School is used for many public activities, including activities provided by the Salem Recreation Department. The Board hires employees to be here on both Saturday and Sunday from November through mid-April for this purpose. These expenses are charged to the Town.
- **Health Insurance** In 2014-15 the Board voted to allow the Town employees to become part of our insurance group under Anthem BCBS. This allowed the Town to reduce their medical insurance premiums.
- Co-Operative Purchasing, Consortiums & RESCs The District purchases heating oil and diesel fuel through a consortium of school districts throughout Connecticut. The Town also participates in this consortium. However, the decision is an individual one. The school communicates to the Town when we lock in a purchase, but that does not obligate the Town to do the same. The District purchases copier paper through another consortium run by CREC (a RESC). The Town may also purchase through this consortium. There is also a consortium of school districts that purchase electricity. Salem school is part of the consortium. Again, this allows us to lock into an electric rate for a set period of time. Since the pricing is based on a number of districts within the state purchasing as a unit, we are able to get more favorable pricing than would be possible if we were on our own. All Districts are required to offer adult education opportunities. Salem partners with Norwich Adult Education Co-operative to offer these services. This is more economical than if we were to offer the service on our own in Salem.
- **Finance Services** The Business Manager works with the Town Treasurer with banking. If this function were done by the District, another employee would be needed which would be an additional expense in the Board's budget. The Town does not allocate charges to the District for this function. However, these charges are reported as in-kind services on the District's annual EFS submission.

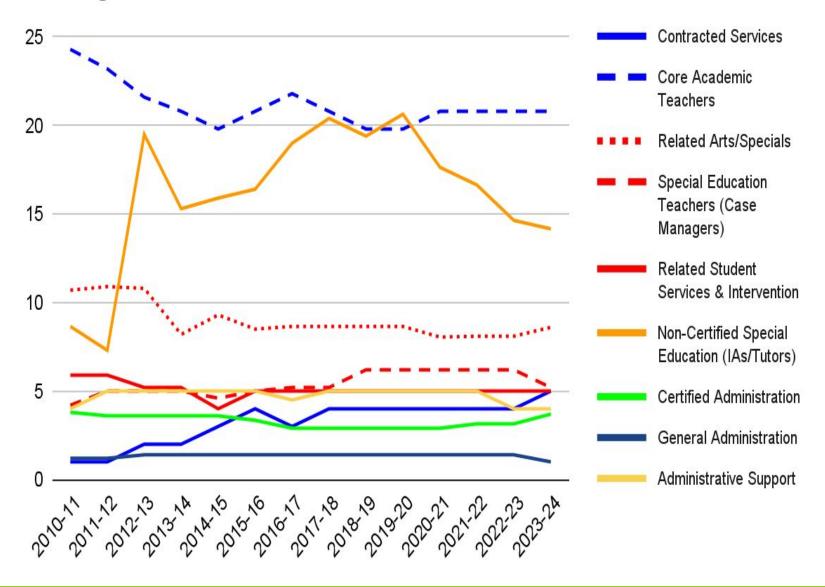
Salem School District Organizational Chart - 2023-2024



Staffing Levels and Student Enrollment



Staffing Levels



Budget Information

2024-2025 Budget
2023-2024 Budget
2022-2023 Budget
2021-2022 Budget
2020-2021 Budget
2019-2020 Budget
2018-2019 Budget
2017-2018 Budget
2016-2017 Budget
2015-2016 Budget

2024-2025 Budget

- BOE Approved SY2024-25 Budget February 5, 2024
- Press Release Salem BOE Adopts SY2024-25 Budget
- △ Superintendent's Proposed Budget February 5, 2024
- Budget Subcommittee Presentation November 27, 2023
- Superintendent's Proposed Budget January 8, 2024
- △ Superintendent's Budget Presentation January 8, 2024

Budget Calendar

Budget Calendar for SY2024-2025 Budget:

- November 27, 2023 Superintendent's Preliminary Budget Discussion with Budget/Finance Subcommittee
- January 4, 2024 Budget/Finance Subcommittee Budget Workshop
- January 8, 2024 Superintendent Presents Budget to BOE
- January 22, 2024 BOE Special Meeting -Budget Workshop
- January 2024 BOF Acts on Capital Plan
- January 29, 2024 BOE Budget/Finance Subcommittee Meeting
- February 5, 2024 BOE Budget/Finance Subcommittee Meeting
- February 5, 2024 BOE Regular Meeting (BOE Approves Budget)
- February 26, 2024 BOE Budget/Finance Subcommittee Meeting
- March 4, 2024 BOE Regular Meeting
- March 7, 2024 BOE Budget/Finance Subcommittee Meeting (Presentation)
- April 10, 2024 Public Hearing
- May 1, 2024 Town Meeting
- May 8, 2024 Referendum

BOE Budget Questions & Answers

Question #1	Can we investigate cost of funding field trips for the upcoming fiscal year
200000011 #1	
Answer	Yes, currently we fund Project O (Grade 5 & 7) and the Fantastic Band Competition in the budget. (Budget book 4/4a) The estimated cost to fund field trips (without including PTO funding) is approximately \$10,301.00 annually.
Question #2	Where is the Gifted and Talented/Enrichment Teacher 1.0 FTE in the budget document? What is the estimated cost?
Answer	Total estimated cost is \$90.120. Breakdown is as follows: Salary = \$80.321 (M13): Medicare = \$1.165: Health ins. = \$12.490; Life ins. = \$144
HIIGHOI	Total estimated cost is 350,120, Breakdown is as follows. Salary = 350,321 (W13), Medicare = \$1,160, Fleath #15. = \$12,450, Cite #15. = \$144
Question #3	What has been budgeted for the Stipend for Director of Curriculum? please describe the concept more fully - ie time commitment, expectations.
Anawer	The proposed stipend job description was discussed at Personnel and we are in the process of streamlining the document. Key points are: PDEC (professional development and teacher evaluation committee), TEAM (State Certification process/induction program for all new teachers), Curriculum Committee, Talented & Gifted/Enrichment programming. Time commitment is significant and key areas of responsibility would go throughout the year. The stipend is \$10,000.
Question #4	Please explain the interventionist support positions. Would these be certified or non-certified positions? Please explain the concept and why these positions are neede-
20000011	These are non-certified positions that will work under the direction of the Interventionists/teachers/administration and would be working with students who are receiving
Answer	academic intervention.
Question #5	Usually, the Variance is not Salary adjusted. Is it possible to add the columns for comparison to the Budget approved 2022-23 (i.e. \$ Variance 23-24 to Budget approved 22-23)?
Answer	The salary adjusted column was added because non-union employee increases for 22-23 were not in the line items. There was a separate line item that was divided among those employees at year end. If the variance is not adjusted for the salary increase, we would show an increase that would represent 2 years. This could cause
allowel	a serious misunderstanding.
Question #6	Explain the tutors/Instructional Aides line items. Are the total number of tutors/instructional aides staying the same?
Answer	The IA and tutor line items are split by regular versus special education. Then further divided by BOE budget funded versus grant funded. The number of tutors and IA remains the same as this year.
Question #7	Where is the school security position in the budget book? How much would it cost? Please describe the position and why it is needed.
Answer	The School Security position is in the "Office/Media Support Personal line item. It also includes single health insurance coverage of \$11,823.
HIIGHOI	The during decarty position is in the Concernicate dapont resistant mentals. It also includes single health matrix the coverage of \$11,023.
Question #8	Please detail the amount for the new stipend positions included in the draft budget: Leadership Team, Data Manager and STEAM.
Anawer	See detail attached.
Question #9	Please review the Teachers - Student Services/Prof Staff increase of \$146.236
	This is the line item that contains the new Talented & Gifted teacher. The salary is \$80,321.
Answer	This is the line item that contains the new Talented & Gifted teacher. The salary is \$60,321.
Question #10	Is the health insurance brokerage fee (\$10,000) expected to be a one time or yearly expense? Please explain,
Answer	It is an annual expense. One Digital will also be happy to review their services during their presentation on Tuesday.
O-10-May 1844	Software Licenses across the different areas add up to over \$100,000. Is it possible to have a report at some point (not at this Budget discussion) on these different
Question #11 Answer	software programs? See detail attached.
-iliamei	See detail attached.
Question #12	What is the budget assumption reduction of a certified retirement?
	Please explain the possible addition for Curriculum writing hours of +\$8,517. What exactly would this line item cover? Who would be paid (one person or several peop
Answer	The reduction depends upon where the certified employee is teaching. A classroom teacher could save approximately \$35,000.
Question #13	Why has the Office/Media Support Personnel increased by 6%?
	The increase reflects the potential increase for the security position. The additional funds would put the salary at the top of the range to accompdate the appropriate
Anewer	The increase refereus the potential increase for the security position. The additional funds would put the salary at the top of the range to accomplishe the appropriate candidate.

PK-8 Districts with Full Time Directors of Special Education

Special Education Enrollment PK-Age 23 (as of 3/6/24)

Westbrook: 92

North Stonington: TBD

Columbia: 91

Salem: 98

Unanticipated Special Education Costs



SALEM SCHOOL DISTRICT

200 Hartford Road, Salem, CT 06420

William "Skip" Dickson, Chairman Salem Board of Finance 270 Hartford Road Salem, CT 06420

September 14, 2022

Dear Mr. Dickson.

Included with this correspondence is a letter letting you know that the Board of Education is returning \$106,651.95 in unexpended funds from the 2021-2022 budget. Once again, we would like to discuss creating a non-lapsing account for the unexpended funds.

Currently, there are a significant number of towns that have established unexpended funds provisions. Funds are used for special education, capital, technology, and others. Some of the districts that have non-lapsing accounts are Montville, Lebanon, Putnam, Stonington, Sterling, East Haddam, Region #4, Region #18, and Westbrook.

Enclosed is a proposal from the Board of Education that would allow Salem to set up a non-lapsing account. The proposal is based on CT statute Section 285-Chapter 10-248a. It proposes the process that would be used to request permission from the Board of Finance to access the funds. We would be happy to meet with the Board of Finance regarding this proposal.

Sincerely

Sean Reith

Chairman, Salem Board of Education

SR/jlk

cc: BOF Members BOE Members

Ed Chmielewski, Salem First Selectman Kim Gadaree. Salem School District Business Manager

Phone: 860-892-1223

www.salemschools.org

Fax: 860-859-2130

"Salem inspires learning, creativity, critical thinking, personal integrity, and citizenship."

Administrative Salary Data for Principal and Assistant Principal 23-24 Data

District	ES Principal Sal ary	MS Principal Salary	ES Assistant Principal Salary	MS Assistant Principal	Administrator Annuity	Top Step Teacher Salary
East Lyme	\$155,029	\$168,223	\$145,029 (12-mo) \$131,213 (10-mo)		\$4,500	\$91,395 (6th yr)
Colchester	\$147,211	\$151,632	\$133,171	\$136,967	\$3,500	\$94,978 (6th yr +15)
Montville	\$154,653	\$163,8	\$123,191		2.5% of salary	Not available
Region 18	\$164,462	\$172,198	\$150,991		\$4,000	\$101,617 (6th yr)
Salem	\$133	3,521	\$99,425		\$2,000 (after yr. 6)	\$95,872 (6th yr)