

*Believe, Achieve, Succeed*



**Salem School  
District**

*Superintendent's  
Proposed Budget: SY2017-2018  
1/9/17*

**SALEM SCHOOL DISTRICT**

School / Administrative Offices  
200 Hartford Road  
Salem, CT 06320  
(860) 892-1223  
[www.salemschools.org](http://www.salemschools.org)

Superintendent's Budget Proposal 2017-2018

	<u>Expended 2015-2016</u>	<u>Budget Approved 2016-2017</u>	<u>Budget Adjusted 2016-2017</u>	<u>Budget Proposed 2017-2018</u>	<u>\$ Difference Proposed 17-18 vs 16-17</u>	<u>% Difference Proposed 17-18 vs 16-17</u>
Total for Salem School (Pre-K through Grade 8)	\$5,305,655	\$5,665,141	\$5,546,036	\$5,916,135	\$250,994	4.43%
Total for Salem School District Central Office	\$858,627	\$768,097	\$783,278	\$793,838	\$25,741	3.35%
Total for East Lyme High School Program	\$3,158,284	\$3,282,882	\$3,225,544	\$3,363,752	\$80,870	2.46%
Total for Out of District Services	\$1,311,243	\$982,105	\$1,143,367	\$906,225	(\$75,880)	-7.73%
<b>Grand Total</b>	<b>\$10,633,809</b>	<b>\$10,698,225</b>	<b>\$10,698,225</b>	<b>\$10,979,950</b>	<b>\$281,725</b>	<b>2.63%</b>

## School Budget Expenditures: Salem School (Pre-K through Grade 8)

### SALEM SCHOOL (Pre-K through Grade 8)

#### SALARIES AND WAGES

Teachers: Includes Regular Education and Special Education teachers. Assumes 40.65 FTE, an increase of 1.0 FTE to support SPED students.

Stipends: Money has been allocated to provide negotiated stipends per the certified contract.

Enrichment Program Stipends: Funds for after school activities requested by citizens during the school study.

Substitutes: This amount is based upon projected needs for SY2017-2018. Currently, substitute pay is \$80.00 per day.

Tutors/Aides: This includes funding for tutors and instructional aides paid by Board of Education funds. Out of the 19 FTE planned, 13 FTE will be paid using Board of Education funds, while the balance will be supported through grant funding. Increase reflects additional 1.0 FTE needed in Kindergarten and 1.0 FTE instructional aide needed for 1:1. There has also been a reduction in grant funding from the state.

Custodians: This includes funding for 5.9 FTE, which includes the Head Custodian (1.0 FTE) and the Director of Facilities (0.4 FTE). Custodians are responsible for cleaning the school, town hall and library. Also includes funding for weekend maintainers who cover park and recreation activities.

Office/Media Support Personnel: This includes the positions of 1.5 FTE school secretaries, library aide, greeter/receptionist, and nurse.

Lunch Aides: There are three aides that supervise the lunch period. This is a reduction from 2016-17 budget.

#### BENEFITS

Health Insurance: Medical premiums are assumed to increase 10% and dental by 5%. Reduction reflects a decrease in the number enrolled.

Social Security and Medicare: Cost is dependent on salary and wages.

#### SERVICES PURCHASED

Printing – School: Includes cumulative cards, envelopes, hall/late passes, graduation certificates and folders, graduation programs, and incident and bus referrals in triplicate.

Health and Safety Inspections: Inspections of fire extinguishers, bus radios, radio/walkie talkies for use during recess and fire drills, elevators, and playground are included. Annual and quarterly water and air testing are also included. Increase reflects the 3-year asbestos inspection that is due.

Postage: Items that need to be mailed such as SBAC and CMT science scores, special education and 504 notifications and communication with parents are included.

Professional Fees – School: School affiliated memberships, such as CT Association of Schools, New England League of Middle Schools, CT Library Association, Association of Teachers of Math, Association of Supervision and Curriculum Development are included.

Software/Licenses: Student management and health management software licenses.

Office Services: This line item included the contracted nurse in the 2015-16 budget and the school secretary. These were filled by regular employees in 2015-16 and 2016-2017.

LEARN – Other Services: Fingerprinting services and membership in the LEARN network are included.

#### SPECIAL EDUCATION SERVICES

SPED Consulting/Therapy and SPED Evaluations: Salem School students may require any of the following services: extended programs, tutors, evaluations, therapy, consultation, supplies, equipment or home bound services. Salem funds and provides these mandated services for identified students.

Extended Programs (Summer): Salem students may require extended day/yearly programs to avoid regression and sustain progress. Summer programs for students attending Salem School K-8.

Software/Licenses: Includes student management software for SPED and TAG as well as programs used as part of instruction program for special needs students.

Equipment: Anticipated expenditures for specialized equipment.

SPED Transportation (Pre-K through Grade 8): Some Salem School students, due to the nature of their needs, may require special transportation. These services are mandated by federal and state statutes.

	2015-2016 Actual	Budget Approved 2016-2017	Adjusted Budget 2016- 2017	Budget Proposed 2017-2018	\$ Variance	% Variance
<b>SALEM SCHOOL (Pre-K through Grade 8)</b>						
<b>SALARIES AND WAGES</b>						
Salem School Principal (1.0 FTE)	\$ 120,535	\$ 121,740	\$ 121,740	\$ 123,347	\$ 1,607	1.32%
Salem School Assistant Principal (1.0 FTE)	\$ 95,452	\$ 101,938	\$ 101,938	\$ 106,078	\$ 4,140	4.06%
Teachers - Core (20.8 FTE)	\$ 1,425,779	\$ 1,487,918	\$ 1,487,226	\$ 1,510,858	\$ 22,940	1.54%
Teachers - Related Arts & Specials (8.65 FTE)	\$ 579,202	\$ 600,912	\$ 611,740	\$ 632,290	\$ 31,378	5.22%
Teachers - Student Services/Prof. Staff (10.2 FTE)	\$ 721,204	\$ 743,815	\$ 743,988	\$ 781,698	\$ 37,883	5.09%
Teachers - Proposed (1.0 FTE)	\$ -	\$ 13,214	\$ 12,897	\$ 69,256	\$ 56,042	424.11%
Stipends	\$ 31,805	\$ 32,123	\$ 32,144	\$ 31,554	\$ (569)	-1.77%
Enrichment Program Stipends	\$ -	\$ 10,000	\$ 7,427	\$ 10,000	\$ -	0.00%
Substitutes	\$ 55,049	\$ 50,324	\$ 50,324	\$ 50,324	\$ -	0.00%
Tutors/Aides (19.0 FTE)	\$ 196,065	\$ 235,476	\$ 255,613	\$ 293,112	\$ 57,636	24.48%
Custodians (5.9 FTE)	\$ 231,014	\$ 240,901	\$ 243,610	\$ 247,657	\$ 6,756	2.80%
Office/Media Support Personnel (4.5 FTE)	\$ 164,382	\$ 165,180	\$ 165,763	\$ 174,492	\$ 9,312	5.64%
Lunch Aides (1.5 FTE)	\$ 23,316	\$ 24,831	\$ 21,498	\$ 22,146	\$ (2,685)	-10.81%
<b>Total for Object</b>	<b>\$ 3,643,802</b>	<b>\$ 3,828,372</b>	<b>\$ 3,855,909</b>	<b>\$ 4,052,812</b>	<b>\$ 224,440</b>	<b>5.86%</b>
<b>BENEFITS</b>						
Health Ins. (69.45 eligible/33.0 enrolled)	\$ 493,582	\$ 488,683	\$ 420,714	\$ 453,550	\$ (35,133)	-7.19%
Life Ins.	\$ 6,920	\$ 7,459	\$ 7,380	\$ 7,499	\$ 40	0.54%
Retirement Incentive	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Disability/Annuity/PhD Stipend	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Soc. Sec.	\$ 48,643	\$ 53,499	\$ 55,170	\$ 58,477	\$ 4,978	9.30%
Medicare	\$ 48,254	\$ 52,279	\$ 53,975	\$ 56,790	\$ 4,511	8.63%
Travel Expenses - School	\$ 671	\$ 500	\$ 233	\$ 500	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 598,070</b>	<b>\$ 602,420</b>	<b>\$ 537,472</b>	<b>\$ 576,816</b>	<b>\$ (25,604)</b>	<b>-4.25%</b>
<b>SERVICES PURCHASED</b>						
Printing - School	\$ 585	\$ 1,000	\$ 1,000	\$ 2,400	\$ 1,400	140.00%
Health & Safety Inspections	\$ 9,523	\$ 8,714	\$ 8,714	\$ 10,251	\$ 1,537	17.64%
Postage	\$ 1,239	\$ 2,314	\$ 2,314	\$ 2,314	\$ -	0.00%
Prof. Fees - School	\$ 1,182	\$ 2,287	\$ 1,440	\$ 2,440	\$ 153	6.69%
Software/Licenses	\$ 10,784	\$ 14,138	\$ 13,773	\$ 14,138	\$ -	0.00%
Office Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Learn- Other services	\$ 750	\$ 750	\$ 750	\$ 750	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 24,063</b>	<b>\$ 29,203</b>	<b>\$ 27,991</b>	<b>\$ 32,293</b>	<b>\$ 3,090</b>	<b>10.58%</b>
<b>SPECIAL EDUCATION SERVICES</b>						
SPED consulting/therapy	\$ 140,280	\$ 160,360	\$ 193,100	\$ 203,540	\$ 43,180	26.93%
SPED evaluations	\$ 12,834	\$ 19,000	\$ 5,800	\$ 19,000	\$ -	0.00%
SPED Equip. Maint./Repair	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Extended Programs (Summer)	\$ 28,703	\$ 32,854	\$ 22,351	\$ 21,563	\$ (11,291)	-34.37%
Supplies	\$ 296	\$ 3,515	\$ 918	\$ 1,586	\$ (1,929)	-54.88%
Software/Licenses	\$ 6,259	\$ 6,447	\$ 6,447	\$ 6,500	\$ 53	0.82%
Equipment	\$ 255	\$ 2,195	\$ 3,963	\$ -	\$ (2,195)	-100.00%
SPED transportation (Pre-K-8)	\$ 49,526	\$ 77,208	\$ 74,843	\$ 53,455	\$ (23,753)	-30.76%
<b>Total for Object</b>	<b>\$ 238,153</b>	<b>\$ 301,579</b>	<b>\$ 307,421</b>	<b>\$ 305,644</b>	<b>\$ 4,065</b>	<b>1.35%</b>

## School Budget Expenditures: Salem School (Pre-K through Grade 8)

### PROGRAM IMPROVEMENTS

Curriculum Review/Development/Stipends: Stipends support the 5-year Curriculum Plan that targets Language Arts, Social Studies, Science, Mathematics, and the Unified Arts programs. These funds are used to reimburse teachers at a contracted rate. Allows for 500 hours.

New Curriculum/Textbooks:

Consulting Fees: This provides for contracted services of professional development in the implementation of Common Core and related content areas.

Instructional Technology: This item would provide new software for various curriculums.

### STAFF DEVELOPMENT

Course Reimbursement: The amount budgeted is the Board's contractual obligation to partially fund course work for the professional staff. Decrease reflects a reduction in staff requests.

Professional Development: In 2017-2018 these funds will be used for staff training in identified areas of need as indicated by school and district goals.

Professional Library: Funding is provided to purchase professional resource material for staff as indicated by school and district goals.

### UTILITIES

Electricity: The 2017-2018 amount is based on projected rates. The estimated amount is based on projected actual spend for 2016-17.

Trash Removal: Includes funding for regular trash pick-ups for 2017-2018.

Telephone: Spending is estimated at a 1% increase over anticipated spend for 2016-2017. The additional increase reflects a decrease in e-rate funding which had covered a portion of our bill.

Heating Fuel: Amount budgeted is consistent with the level of use, which is approximately 35,000 gallons, at an estimated price of \$2.08/gal. The Board of Education is a member of a municipal consortium that purchases heating oil co-operatively. Increase reflects an expected higher price per gallon.

### BUILDING MAINTENANCE

Plumber, Boiler /Cooling System, and Electrician: Costs to clean and maintain the various systems is reflected.

Septic Cleaning: Cost for one pumping of the septic system per year as recommended by the Director of Health.

Ground Maintenance: Costs for upkeep of school grounds including playgrounds and track area. Specific items include: playground resurface \$4,200, general landscape \$4,800, athletic field maintenance \$3,200, timber replacement \$4,800, parking lot repair \$3,600, and fence repair of \$1,100.

Service Contracts: Contract costs for fire and smoke alarms, back-up generator, Simplex clock system, exterminator services, elevator maintenance, Energy Conservation Service Contract (ABS) and HVAC system and controls, and water operator.

### REPAIRS

General Repairs: Money budgeted for unanticipated repairs.

Building Repairs: Money budgeted for specific repairs. Includes gym floor refinishing, general painting, and interior door repair.

Maintenance Equipment: Repairs of maintenance equipment.

### INSTRUCTIONAL REPAIRS

Computers (Parts) and Band Instruments: Repairs of instructional equipment.

### TRANSPORTATION

Bus Transportation: Transportation is provided to Salem School students using 9 buses. 67% of the annual contract is budgeted for K through Grade 8 transportation, while the remaining 33% appears under East Lyme High School (ELHS) in transportation. M&J bus costs will increase 2.34% per contract.

Fuel: Diesel fuel is purchased co-operatively through a consortium with other municipalities. The amount budgeted reflects an estimated \$2.15/gallon. This line reflects 67% of the fuel; the remaining 33% appear under East Lyme High School (ELHS). The estimated annual usage is 18,700 gallons. Increase reflects an expected higher price per gallon.

Field Trips: Transportation for field trips will not be funded by the Salem Board of Education for 2017- 2018.

Sports: Transportation is provided to all away games and meets for 2017-2018. Increase reflects changes in number of away games. Also includes transportation to the Great East Music Festival.

Project Oceanology: Costs are for transportation to the environmental science program operated at Avery/Bluff Points. Increase reflects more groups attending due to larger class size.

### MAINTENANCE SUPPLIES

Custodial: Cleaning and other miscellaneous supplies.

Uniforms: Uniforms provided to custodians. This is no longer a requirement of the non-certified contract, so there is no funding in 2017-2018.

	2015-2016 Actual	Budget Approved 2016-2017	Adjusted Budget 2016- 2017	Budget Proposed 2017-2018	\$ Variance	% Variance
<b>PROGRAM IMPROVEMENTS</b>						
Curriculum review/development Stipends	\$ 2,432	\$ 10,000	\$ 1,359	\$ 10,000	\$ -	0.00%
New Curriculum/Textbooks	\$ -	\$ 2,500	\$ -	\$ -	\$ (2,500)	-100.00%
Consulting Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Instructional Technology	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 2,432</b>	<b>\$ 12,500</b>	<b>\$ 1,359</b>	<b>\$ 10,000</b>	<b>\$ (2,500)</b>	<b>-20.00%</b>
<b>STAFF DEVELOPMENT</b>						
Course reimbursement	\$ 5,906	\$ 6,430	\$ 3,618	\$ 1,800	\$ (4,630)	-72.01%
Professional Development	\$ 1,154	\$ 10,000	\$ 1,787	\$ 10,000	\$ -	0.00%
Professional Library	\$ -	\$ 800	\$ -	\$ 800	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 7,060</b>	<b>\$ 17,230</b>	<b>\$ 5,405</b>	<b>\$ 12,600</b>	<b>\$ (4,630)</b>	<b>-26.87%</b>
<b>UTILITIES</b>						
Electricity	\$ 131,018	\$ 129,500	\$ 132,283	\$ 134,929	\$ 5,429	4.19%
Trash Removal	\$ 8,175	\$ 9,000	\$ 8,076	\$ 9,000	\$ -	0.00%
Telephone	\$ 4,330	\$ 5,526	\$ 5,571	\$ 5,627	\$ 101	1.83%
Heating Fuel	\$ 84,497	\$ 67,722	\$ 67,722	\$ 72,800	\$ 5,078	7.50%
<b>Total for Object</b>	<b>\$ 228,020</b>	<b>\$ 211,748</b>	<b>\$ 213,652</b>	<b>\$ 222,356</b>	<b>\$ 10,608</b>	<b>5.01%</b>
<b>BUILDING MAINTENANCE</b>						
Plumber	\$ 2,723	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
Boiler/Cooling Systems	\$ 18,163	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%
Electrician	\$ 4,953	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0.00%
Septic cleaning	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0.00%
Grounds maintenance	\$ 2,421	\$ 24,000	\$ 11,394	\$ 21,700	\$ (2,300)	-9.58%
Service Contracts	\$ 58,896	\$ 95,612	\$ 75,351	\$ 91,282	\$ (4,330)	-4.53%
<b>Total for Object</b>	<b>\$ 87,156</b>	<b>\$ 139,112</b>	<b>\$ 106,245</b>	<b>\$ 132,482</b>	<b>\$ (6,630)</b>	<b>-4.77%</b>
<b>REPAIRS</b>						
General repairs	\$ 13,953	\$ 12,500	\$ 12,500	\$ 12,500	\$ -	0.00%
Building Repairs	\$ 13,234	\$ 12,850	\$ 12,129	\$ 21,505	\$ 8,655	67.35%
Maintenance equip.	\$ 3,770	\$ 4,000	\$ 2,616	\$ 4,000	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 30,957</b>	<b>\$ 29,350</b>	<b>\$ 27,245</b>	<b>\$ 38,005</b>	<b>\$ 8,655</b>	<b>29.49%</b>
<b>INSTRUCTIONAL REPAIRS</b>						
Computers (parts)	\$ 592	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	0.00%
Band instruments	\$ 717	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
Telephone Repairs	\$ 70	\$ 646	\$ 563	\$ 500	\$ (146)	-22.60%
<b>Total for Object</b>	<b>\$ 1,379</b>	<b>\$ 4,046</b>	<b>\$ 2,963</b>	<b>\$ 3,900</b>	<b>\$ (146)</b>	<b>-3.61%</b>
<b>TRANSPORTATION</b>						
Bus Transportation (67%)	\$ 272,990	\$ 288,785	\$ 284,538	\$ 295,538	\$ 6,753	2.34%
Fuel (67%)	\$ 31,774	\$ 25,094	\$ 25,094	\$ 26,937	\$ 1,843	7.34%
Field trips	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Sports	\$ 7,374	\$ 7,211	\$ 7,211	\$ 7,630	\$ 419	5.81%
Project O	\$ 433	\$ 580	\$ 409	\$ 920	\$ 340	58.62%
<b>Total for Object</b>	<b>\$ 312,571</b>	<b>\$ 321,670</b>	<b>\$ 317,252</b>	<b>\$ 331,025</b>	<b>\$ 9,355</b>	<b>2.91%</b>
<b>MAINTENANCE- SUPPLIES</b>						
Custodial	\$ 24,195	\$ 35,020	\$ 35,020	\$ 35,020	\$ -	0.00%
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 24,195</b>	<b>\$ 35,020</b>	<b>\$ 35,020</b>	<b>\$ 35,020</b>	<b>\$ -</b>	<b>0.00%</b>

## School Budget Expenditures: Salem School (Pre-K through Grade 8)

### INSTRUCTIONAL SUPPLIES

General Supplies (Classrooms): Budgeted amount represents the cost for supplies such as construction paper, pencils, crayons, composition paper, rulers, pens, and notebooks, etc.

Office Supplies (School): Includes general office supplies and assignment notebooks for Grades 4 through 8.

Copier Supplies: Amount reflects paper and supply costs.

Computer/Multimedia Supplies: Includes cables, ink, switches, computer parts, cleaning supplies, toner, and bulbs for projectors.

Software/Licenses: Software used for student instruction.

Content Area Supplies: Includes supplies and materials specific to the instructional area (for example: manipulatives in math; word cards in language arts).

Assessments: Includes expenses for various types of testing used by SPED.

Textbooks (K – Grade 8): Replacement of books for all content areas. Increase reflects request for Social Studies curriculum.

Consumable Workbooks: Replacement of consumable workbooks for all content areas.

### SUPPORT PROGRAMS

Project Oceanology: Budgeted amount is to fund Salem students' involvement in the environmental science program operated at Avery/Bluff Points. Presently Grade 7 participates.

Playground/Recess: Represents costs associated with maintaining the playground area for students.

School Activities: Amount represents costs associated with honor roll awards, Math Counts, Math Olympiads, Great East Festival Band Competition, Science Olympiads, and other misc. school functions.

Health Office: Represents costs associated with maintaining the health office.

Field Trips/Admissions: Field trips will not be funded by the Salem Board of Education for SY2017-2018.

Athletics – Equipment/Referees: Represents the costs associated with funding referees and equipment for athletics. Increase reflects the increase in the cost of referees.

### LIBRARY/MEDIA

Books: Library books are purchased each year to maintain an up-to-date library collection.

Periodicals/Subscriptions: Funds support purchase of periodicals and magazine subscriptions for student and staff use.

Supplies: Funds support purchase of library media supplies, including cataloging and bar coding.

Software/Licenses: Library circulation software and movie licensing fees. This item also includes video streaming software.

### EQUIPMENT – NEW AND REPLACE

Computers: There are no plans to purchase computers with BOE funds in 2017-2018. Grant funding will be used to purchase technology.

Instructional Equipment: Equipment that is used for instruction.

Non-Instructional Equipment: Includes filing cabinets, area rugs and other non-instructional items. Increase reflects the purchase of a fire safe file cabinet for student records.

Band Instruments: There are no instrument purchases planned for 2017-2018.

	2015-2016 Actual	Budget Approved 2016-2017	Adjusted Budget 2016- 2017	Budget Proposed 2017-2018	\$ Variance	% Variance
<b>INSTRUCTIONAL SUPPLIES</b>						
General Supplies (Classrooms)	\$ 13,182	\$ 14,250	\$ 14,250	\$ 14,675	\$ 425	2.98%
Office Supplies (School)	\$ 2,336	\$ 3,000	\$ 3,000	\$ 3,500	\$ 500	16.67%
Copier supplies	\$ 3,898	\$ 6,500	\$ 5,000	\$ 6,500	\$ -	0.00%
Computer/Multimedia Supplies	\$ 11,629	\$ 9,066	\$ 7,286	\$ 9,000	\$ (66)	-0.73%
Software/Licenses	\$ 4,935	\$ 8,955	\$ 8,955	\$ 8,538	\$ (417)	-4.66%
Academic Areas (K-4)	\$ 4,295	\$ 6,226	\$ 7,264	\$ 3,426	\$ (2,800)	-44.97%
Social Studies (5-8)	\$ 767	\$ 1,202	\$ 1,134	\$ 1,193	\$ (9)	-0.75%
Physical Ed. (5-8)	\$ 2,274	\$ 1,114	\$ -	\$ 1,199	\$ 85	7.63%
Physical Ed. (K-4)	\$ 964	\$ 969	\$ -	\$ 919	\$ (50)	-5.16%
Music/Band/Chorus (K-4)	\$ 1,445	\$ 2,765	\$ 2,540	\$ 1,950	\$ (815)	-29.48%
Music/Band/Chorus (5-8)	\$ 1,446	\$ 1,676	\$ 1,365	\$ 3,250	\$ 1,574	93.91%
Foreign Languages (2-8)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Art (K-4)	\$ 2,653	\$ 2,000	\$ 1,144	\$ 3,000	\$ 1,000	50.00%
Art (5-8)	\$ 289	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,000	50.00%
Assessments	\$ 2,480	\$ 1,630	\$ 917	\$ 3,538	\$ 1,908	117.06%
Reading/Language Arts (5-8)	\$ 185	\$ 487	\$ -	\$ 2,659	\$ 2,172	446.00%
Math (5-8)	\$ 16	\$ 307	\$ 209	\$ 319	\$ 12	3.91%
Science (5-8)	\$ 1,818	\$ 8,140	\$ 3,675	\$ 9,355	\$ 1,215	14.93%
Health & Guidance (K-8)	\$ 360	\$ 1,449	\$ 1,192	\$ 1,006	\$ (443)	-30.57%
Textbooks (K-8)	\$ 921	\$ -	\$ -	\$ 27,551	\$ 27,551	100.00%
Consumable Textbooks	\$ 18,494	\$ 20,994	\$ 15,934	\$ 14,864	\$ (6,130)	-29.20%
<b>Total for Object</b>	<b>\$ 74,387</b>	<b>\$ 92,730</b>	<b>\$ 75,864</b>	<b>\$ 119,442</b>	<b>\$ 26,712</b>	<b>28.81%</b>
<b>SUPPORT PROGRAMS</b>						
Project Oceanology	\$ 6,921	\$ 7,267	\$ 6,921	\$ 7,129	\$ (138)	-1.90%
Playground/recess	\$ 14	\$ 200	\$ -	\$ 200	\$ -	0.00%
School Activities	\$ 4,349	\$ 5,400	\$ 4,191	\$ 5,400	\$ -	0.00%
Health Office Supplies	\$ 1,032	\$ 3,000	\$ 2,256	\$ 3,000	\$ -	0.00%
Field trip admissions	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Athletics- equip/refs.	\$ 6,836	\$ 6,624	\$ 6,624	\$ 6,945	\$ 321	4.85%
<b>Total for Object</b>	<b>\$ 19,152</b>	<b>\$ 22,491</b>	<b>\$ 19,993</b>	<b>\$ 22,674</b>	<b>\$ 183</b>	<b>0.81%</b>
<b>LIBRARY/MEDIA</b>						
Books	\$ 4,861	\$ 6,000	\$ 3,282	\$ 7,000	\$ 1,000	16.67%
Education Media	\$ -	\$ -	\$ -	\$ 200	\$ 200	100.00%
Periodicals/Subscriptions	\$ 757	\$ 900	\$ 721	\$ 900	\$ -	0.00%
Supplies	\$ 2,464	\$ 2,500	\$ 2,267	\$ 2,500	\$ -	0.00%
Software Licenses/Operating Systems	\$ 3,088	\$ 3,144	\$ 3,144	\$ 3,144	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 11,170</b>	<b>\$ 12,544</b>	<b>\$ 9,414</b>	<b>\$ 13,744</b>	<b>\$ 1,200</b>	<b>9.57%</b>
<b>EQUIPMENT-NEW AND REPLACE</b>						
Computers	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Instructional Equipment	\$ 401	\$ 1,224	\$ 235	\$ 1,380	\$ 156	12.75%
Noninstructional equipment	\$ 1,099	\$ 3,902	\$ 1,213	\$ 5,942	\$ 2,040	52.28%
Maintenance Equipment-Replace	\$ -	\$ -	\$ 1,384	\$ -	\$ -	0.00%
Band Instruments	\$ 1,589	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 3,089</b>	<b>\$ 5,126</b>	<b>\$ 2,832</b>	<b>\$ 7,322</b>	<b>\$ 2,196</b>	<b>42.84%</b>
<b>Total for Salem School (Pre-K - Grade 8)</b>	<b>\$ 5,305,655</b>	<b>\$ 5,665,141</b>	<b>\$ 5,546,036</b>	<b>\$ 5,916,135</b>	<b>\$ 250,994</b>	<b>4.43%</b>



## School Budget Expenditures: Salem School District Central Office

### SALEM SCHOOL DISTRICT CENTRAL OFFICE

#### SALARIES

Superintendent: Decrease reflects a change in how medical insurance is covered. Position 0.45 FTE.

Director of Student Services: Position 0.45 FTE.

Support Staff: Increases are based upon employment contracts approved by the Board of Education. Support staff includes the Executive Assistant to the Superintendent, an Administrative Assistant and a 0.15 FTE Instructional Coach. The decrease reflects the reduction of the Director of Technology being replaced with the Instructional Coach.

#### BENEFITS

Health Insurance: Medical premiums are estimated to increase 10% and dental to increase 5%. This line item covers the Superintendent, Director of Student Services, Business Manager, Executive Assistant, and Administrative Assistant. Premium shares are based on employment contracts. Increase reflects a contract change for the Superintendent.

Life Insurance: Premiums are not expected to increase in 2017-2018. Coverage is based on employment contracts.

Disability/Annuity/Stipend: Includes longevity annuities of \$2,000/year for two employees based on current employment contracts.

Social Security and Medicare: Cost is dependent on salary and wages.

Unemployment Compensation: Based on expected claims.

Workers' Compensation: Premiums are based on 2016-17 budget rate. Actual amounts are based on allocation between town and school.

Travel Expenses: Covers mileage reimbursement for district employees attending out-of-district meetings.

#### SERVICES PURCHASED

Audits: Annual audit services. Increase reflects billings for 2016-2017.

Legal Fees: Annual legal fees.

Payroll: Charges for payroll services and Flexible Spending Account (FSA) administration. Decrease reflects a new contract agreement with the payroll service.

District Level Contracts: Includes the district-wide copier leases, postage meter lease, accounting software maintenance agreement, school physician fee, and remote monitoring services for our servers. Increase reflects charges for CEN which were previously no charge. 2017-2018 is also billing for GASB 45 software.

Building and Liability Insurances: Property and liability policies. Increase reflects actual charges in 2016-2017.

Advertising: Includes classified ads for job postings, etc.

Printing: Central office printing items such as checks, letterhead and materials requested by the Superintendent, are included.

CABE: The budgeted amount is for full membership in the Connecticut Association of Boards of Education (CABE), which includes policy services, workshop fees, negotiations updates, consulting fees and other services. Increase reflects inclusion of conference fees for BOE members.

Professional Dues and Fees – Central Office: District level contractual obligations for the payments of dues to such organizations as Connecticut Association of Public School Superintendents (CAPSS), Connecticut Association of School Business Officials (CASBO), and Association for Supervision and Curriculum Development (ASCD), etc. Dues and fees for the district are included.

#### TUITION

Adult Education: The Board of Education is obligated by state statute to budget for these services. It is partially funded by the State. Residents of Salem may attend classes to complete their GED, receive a high school diploma, prepare to become an American citizen, or take courses in English for speakers of other languages.

#### SUPPLIES

Postage: District level mailings, which include surveys and communication with parents/community.

Board of Education: The Board continues to provide program and policy information to the community. Recognition is also given to well deserving people in the school community.

Central Office: Office supplies for the Central Office.

Software/Licenses: District software/licenses include the website (Schoolwires) and preventative maintenance software (School Dude).

	2015-2016 Actual	Budget Approved 2016-2017	Adjusted Budget 2016- 2017	Budget Proposed 2017-2018	\$ Variance	% Variance
<b>SALEM SCHOOL DISTRICT CENTRAL OFFICE</b>						
<b>SALARIES</b>						
Superintendent (0.45 FTE)	\$ 68,693	\$ 83,981	\$ 79,616	\$ 80,667	\$ (3,314)	-3.95%
Director of Student Services (0.45 FTE)	\$ 100,100	\$ 55,000	\$ 55,000	\$ 55,000	\$ -	0.00%
Business Manager (1.0 FTE)	\$ 88,058	\$ 88,939	\$ 88,939	\$ 89,828	\$ 889	1.00%
Superintendent Search	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Support Staff (2.15 FTE)	\$ 104,359	\$ 131,474	\$ 131,578	\$ 126,479	\$ (4,995)	-3.80%
<b>Total for Object</b>	<b>\$ 361,210</b>	<b>\$ 359,394</b>	<b>\$ 355,133</b>	<b>\$ 351,974</b>	<b>\$ (7,420)</b>	<b>-2.06%</b>
<b>BENEFITS</b>						
Health Ins. (4.05 eligible/3.45 enrolled)	\$ 84,412	\$ 68,584	\$ 72,839	\$ 83,733	\$ 15,149	22.09%
Life Ins.	\$ 1,294	\$ 502	\$ 502	\$ 502	\$ -	0.00%
Disability/Annuity/Stipend (2 employees)	\$ 32,272	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%
Soc. Sec.	\$ 11,410	\$ 13,666	\$ 13,672	\$ 13,411	\$ (255)	-1.87%
Medicare	\$ 5,177	\$ 5,212	\$ 5,149	\$ 5,103	\$ (109)	-2.09%
Unemployment comp. (district-wide expense)	\$ 4,819	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
Worker's Comp. (district-wide expense)	\$ 49,688	\$ 49,690	\$ 57,147	\$ 49,690	\$ -	0.00%
Travel Expenses (district-wide expense)	\$ 3,716	\$ 500	\$ 500	\$ 500	\$ -	0.00%
<b>Total for Object</b>	<b>\$ 192,788</b>	<b>\$ 147,154</b>	<b>\$ 158,809</b>	<b>\$ 161,939</b>	<b>\$ 14,785</b>	<b>10.05%</b>
<b>SERVICES PURCHASED</b>						
Audits	\$ 11,750	\$ 11,750	\$ 12,000	\$ 12,000	\$ 250	2.13%
Legal Fees	\$ 62,138	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.00%
Payroll	\$ 18,119	\$ 15,162	\$ 8,162	\$ 11,075	\$ (4,087)	-26.96%
District Level Contracts	\$ 121,116	\$ 118,661	\$ 125,861	\$ 128,722	\$ 10,061	8.48%
Building Insurance	\$ 17,248	\$ 17,600	\$ 20,862	\$ 22,208	\$ 4,608	26.18%
Liability Insurance	\$ 18,816	\$ 18,869	\$ 23,631	\$ 23,631	\$ 4,762	25.24%
Advertising	\$ 2,918	\$ 4,000	\$ 3,485	\$ 4,000	\$ -	0.00%
Printing	\$ 510	\$ 1,100	\$ 850	\$ 1,100	\$ -	0.00%
CABE	\$ 4,534	\$ 3,415	\$ 3,494	\$ 5,034	\$ 1,619	47.41%
Prof. Dues and Fees - Central	\$ 6,385	\$ 7,220	\$ 7,220	\$ 7,387	\$ 167	2.31%
<b>Total for Object</b>	<b>\$ 263,534</b>	<b>\$ 222,777</b>	<b>\$ 230,564</b>	<b>\$ 240,157</b>	<b>\$ 17,380</b>	<b>7.80%</b>
<b>TUITION</b>						
Adult Education	\$ 9,113	\$ 8,243	\$ 8,243	\$ 8,995	\$ 752	9.12%
<b>Total for Object</b>	<b>\$ 9,113</b>	<b>\$ 8,243</b>	<b>\$ 8,243</b>	<b>\$ 8,995</b>	<b>\$ 752</b>	<b>9.12%</b>
<b>SUPPLIES</b>						
Postage	\$ 1,134	\$ 1,730	\$ 1,730	\$ 1,730	\$ -	0.00%
Board of Education	\$ 1,633	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.00%
Central Office	\$ 2,273	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.00%
Software/Licenses	\$ 26,942	\$ 23,799	\$ 23,799	\$ 24,043	\$ 244	1.03%
<b>Total for Object</b>	<b>\$ 31,982</b>	<b>\$ 30,529</b>	<b>\$ 30,529</b>	<b>\$ 30,773</b>	<b>\$ 244</b>	<b>0.80%</b>
<b>Total District Costs</b>	<b>\$ 858,627</b>	<b>\$ 768,097</b>	<b>\$ 783,278</b>	<b>\$ 793,838</b>	<b>\$ 25,741</b>	<b>3.35%</b>

## ***School Budget Expenditures: East Lyme High School Programs***

### **EAST LYME HIGH SCHOOL PROGRAM**

#### **TUITION**

Regular Education and Special Education: East Lyme High School tuition rates for 2017-2018 have been estimated at \$12,585.20 for regular education, \$32,503.65 for special education. The anticipated regular education enrollment at East Lyme High School of Salem students for 2017-2018 is 159, and special education enrollment for known students, is anticipated to be 34 students. This is a decrease of 18 regular education students from the 2016-2017 budget and an increase of 7 special education students over the 2016-2017 budget.

Reconciliation: The adjusted amount of actual 2015-2016 East Lyme High School costs based on the reconciliation process as outlined in the Cooperative Agreement.

#### **TRANSPORTATION**

Late Bus: Provided 4 days per week, allowing high school students to participate in after school activities and sports.

Special Education/Alternative Education: Transportation fees to and from regular or extended mandated services. Increase reflects student moving from out of district to ELHS.

% Bus Transportation and % Fuel Costs: Fuel costs have been estimated at \$2.15/gallon.

#### **SPECIAL EDUCATION SERVICES**

Some students may require any or all of the following services in a given year: extended programs, evaluations and therapy. These are considered services beyond the basic tuitioned amount per the East Lyme/Salem Cooperative Agreement. Salem funds and provides these mandated services directly to our East Lyme High School students.

	2015-2016 Actual	Budget Approved 2016-2017	Adjusted Budget 2016- 2017	Budget Proposed 2017-2018	\$ Variance	% Variance
<b>EAST LYME HIGH SCHOOL PROGRAM</b>						
<b>TUITION</b>						
Regular Education [159]	\$ 2,376,021	\$ 2,208,964	\$ 2,109,123	\$ 2,001,047	\$ (207,917)	-9.41%
Special Education [34]	\$ 565,451	\$ 739,379	\$ 794,148	\$ 1,088,872	\$ 349,493	47.27%
Reconciliation	\$ 28,548	\$ 132,841	\$ 132,841	\$ 57,885	\$ (74,956)	-56.43%
<b>Total for Object</b>	<b>\$ 2,970,020</b>	<b>\$ 3,081,184</b>	<b>\$ 3,036,113</b>	<b>\$ 3,147,804</b>	<b>\$ 66,620</b>	<b>2.16%</b>
<b>TRANSPORTATION</b>						
Late Bus	\$ 9,514	\$ 9,867	\$ 9,867	\$ 10,153	\$ 286	2.90%
Special Education/Alt. Education	\$ 10,281	\$ 24,343	\$ 33,234	\$ 57,396	\$ 33,053	135.78%
% Bus Transportation (33%)	\$ 131,350	\$ 128,528	\$ 118,911	\$ 131,531	\$ 3,003	2.34%
% fuel (33%)	\$ 15,092	\$ 12,360	\$ 12,360	\$ 13,268	\$ 908	7.35%
<b>Total for Object</b>	<b>\$ 166,237</b>	<b>\$ 175,098</b>	<b>\$ 174,373</b>	<b>\$ 212,348</b>	<b>\$ 37,250</b>	<b>21.27%</b>
<b>SPECIAL EDUCATION SERVICES</b>						
Extended Program - H.S. - ELHS (2)	\$ 17,958	\$ 7,600	\$ 15,059	\$ 3,600	\$ (4,000)	-52.63%
Special Education Services	\$ 4,069	\$ 19,000	\$ -	\$ -	\$ (19,000)	-100.00%
<b>Total for Object</b>	<b>\$ 22,027</b>	<b>\$ 26,600</b>	<b>\$ 15,059</b>	<b>\$ 3,600</b>	<b>\$ (23,000)</b>	<b>-86.47%</b>
<b>DEBT SERVICE</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Total for Object</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Total for East Lyme High School Expenses</b>	<b>\$ 3,158,284</b>	<b>\$ 3,282,882</b>	<b>\$ 3,225,544</b>	<b>\$ 3,363,752</b>	<b>\$ 80,870</b>	<b>2.46%</b>

## School Budget Expenditures: Out of District Services

### OUT OF DISTRICT SERVICES

#### TUITION

Magnet School (K - 12): We currently have students attending Regional Multicultural Magnet School (RMMS), Marine Science Magnet High School, Two Rivers Magnet High School, and Winthrop Magnet School. There are estimated to be 17 students at Magnet Schools in 2017-2018. 13 of those students will be in grades K-8.

Lebanon Vo-Ag (Grades 9 - 12): Anticipated tuition amount is for eight students, based on anticipated enrollment. This is an increase of four students over 2016-2017 budget.

SPED Placements (Pre-K – Grade 12+): Tuition costs are for 8 out of district placements for known students for a defined 10-month school year. \$99,420 in anticipated special education excess cost revenue has been used to offset these expenses. The budget calculation for the line item is total tuition - \$567,867 less Special education excess cost est. - \$99,420 equals line item budget \$468,447.

Extended Programs: Costs are for those students requiring special education and attend out of district schools who require more than a standard 10-month program or an extended school day program during the summer.

#### TRANSPORTATION

Magnet School (K – 12): Salem will not reimburse parents sending their students to Magnet Schools during the 2017-2018 school year.

Vocational Schools (Grades 9 – 12): Costs for transportation of high school students to Lebanon Vo-Ag, Grasso Tech, and Norwich Tech are included.

Special Education: Out-of-district transportation is provided for special needs students. Amount budgeted reflects the anticipated placements for 2017-2018.

### SPECIAL EDUCATION SERVICES

Some out-of-district students may require any of the following services in a given year: tutors, evaluations, therapy, consultation, special supplies, equipment, or home bound services. Salem funds and provides these mandated services directly to Salem students. These expenses cover Magnet School students and those out placed at non-district facilities.

	2015-2016 Actual	Budget Approved 2016-2017	Adjusted Budget 2016- 2017	Budget Proposed 2017-2018	\$ Variance	% Variance
<b>OUT of DISTRICT SERVICES</b>						
<b>TUITION</b>						
Magnet School (K-12) [17]	\$ 60,155	\$ 55,692	\$ 58,298	\$ 56,532	\$ 840	1.51%
Leb. VoAg (9-12) [8]	\$ 20,469	\$ 27,292	\$ 47,761	\$ 54,584	\$ 27,292	100.00%
SPED Placements (Prek-12) [8]	\$ 660,354	\$ 498,067	\$ 613,700	\$ 468,447	\$ (29,620)	-5.95%
Extended Programs [5]	\$ 32,719	\$ 53,000	\$ 42,415	\$ 28,000	\$ (25,000)	-47.17%
<b>Total for Object</b>	<b>\$ 773,697</b>	<b>\$ 634,051</b>	<b>\$ 762,174</b>	<b>\$ 607,563</b>	<b>\$ (26,488)</b>	<b>-4.18%</b>
<b>TRANSPORTATION</b>						
Magnet School (K-12)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Vocational Schools (9-12)	\$ 57,242	\$ 56,054	\$ 66,181	\$ 67,335	\$ 11,281	20.13%
Special Education [K-13]	\$ 283,804	\$ 231,000	\$ 223,520	\$ 154,481	\$ (76,519)	-33.13%
<b>Total for Object</b>	<b>\$ 341,046</b>	<b>\$ 287,054</b>	<b>\$ 289,701</b>	<b>\$ 221,816</b>	<b>\$ (65,238)</b>	<b>-22.73%</b>
<b>SPECIAL EDUCATION SERVICES</b>	<b>\$ 196,500</b>	<b>\$ 61,000</b>	<b>\$ 91,492</b>	<b>\$ 76,846</b>	<b>\$ 15,846</b>	<b>25.98%</b>
<b>Total for Object</b>	<b>\$ 196,500</b>	<b>\$ 61,000</b>	<b>\$ 91,492</b>	<b>\$ 76,846</b>	<b>\$ 15,846</b>	<b>25.98%</b>
<b>Total for Out of District Services</b>	<b>\$ 1,311,243</b>	<b>\$ 982,105</b>	<b>\$ 1,143,367</b>	<b>\$ 906,225</b>	<b>\$ (75,880)</b>	<b>-7.73%</b>
<b>Total for All Expenses Outside Salem</b>	<b>\$ 4,469,527</b>	<b>\$ 4,264,987</b>	<b>\$ 4,368,911</b>	<b>\$ 4,269,977</b>	<b>\$ 4,990</b>	<b>0.12%</b>
<b>GRAND TOTAL BOARD OF EDUCATION EXPENSES</b>	<b>\$ 10,633,809</b>	<b>\$ 10,698,225</b>	<b>\$ 10,698,225</b>	<b>\$ 10,979,950</b>	<b>\$ 281,725</b>	<b>2.63%</b>