Believe, Achieve, Succeed



Salem School District Board of Education Budget SY2019-20 Approved on April 1, 2019

SALEM SCHOOL DISTRICT

School / Administrative Offices 200 Hartford Road Salem, CT 06320 (860) 892-1223 www.salemschools.org

Board of Education Budget Proposal 2019-2020

	Budget Expended	Budget Approved	Budget Proposed	\$ Difference	% Difference
	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>19-20 vs 18-19</u>	<u>19-20 vs 18-19</u>
Total for Salem School (Pre-K through Grade 8)	\$5,828,423	\$5,974,476	\$5,963,483	(\$10,993)	-0.18%
Total for Salem School District Central Office	\$725,833	\$771,998	\$772,056	\$58	0.01%
Total for East Lyme High School Program	\$3,249,246	\$2,927,941	\$2,811,180	(\$116,761)	-3.99%
Total for Out of District Services	\$626,728	\$649,880	\$878,573	\$228,693	35.19%
Grand Total	\$10,430,230	\$10,324,295	\$10,425,292	\$100,997	0.98%

School Budget Expenditures: Salem School (Pre-K through Grade 8)

SALEM SCHOOL (Pre-K through Grade 8)

SALARIES AND WAGES

School Administration GWI is 2.5% for 2019-2020. Employees not on the top step receive GWI and a step increase. Certified wage increase is 2.76% for 2019-2020, including increment. Noncertified wage increase is 3% for 2019-2020.

<u>Teachers</u> - Core: Line item is for classroom teachers grades PK-8. Assumes 19.8 FTE, which is no increase from current staff.

<u>Teachers</u> – Related Arts: Line item includes certified staff teaching Music, Art, PE, Health, World Language, Computers, and Library. Assumes 8.65 FTE, which is no change from the current staff.

<u>Teachers</u> – Student Services: Line item includes the Guidance Counselor, School Psychologist, Speech Pathologist, English/LA Interventionist, Math Interventionist, and 6.2 FTE Special Education teachers. This is unchanged from current staffing.

<u>Stipends</u>: Includes Yearbook, 8th Grade Advisor, Jazz Band, Area Coordinators, Math Counts, and Theater Club. Coaching stipends have been cut and will go to pay to play.

<u>Enrichment Program Stipends</u>: Funding for enrichment stipend offerings to be determined annually.

<u>Substitutes</u>: This amount is based upon projected needs for SY2019-2020. This item includes 2 building substitutes at \$85.00/day. The regular sub rate is \$80.00/day.

<u>Tutors/Aides</u>: This includes funding for tutors and instructional aides paid by Board of Education funds. Out of the 18.64 FTE planned, 9.84 FTE will be paid using Board of Education funds, while the balance will be supported through grant funding. This is an increase of 0.24 FTE in order to extend the Pre-K day.

<u>Custodians</u>: This includes funding for 5.4 FTE, which includes the Head Custodian (1.0 FTE) and the Director of Facilities (0.4 FTE). Custodians are responsible for cleaning the school, town hall and library. This is a reduction of 0.5 FTE from current staffing levels.

Office/Media Support Personnel: This includes funding for 5.0 FTE which includes 2.0 FTE school secretaries, 1.0 FTE library aide, 1.0 FTE greeter/receptionist, and 1.0 FTE nurse.

<u>Lunch Aides</u>: There are three aides that supervise the lunch period for a total of 1.5 FTE.

BENEFITS

<u>Health Insurance</u>: Medical premiums for the HDHP increase 0.3% and 15.2% for the PPO and dental decreased by 4.0%. Remaining increase reflects added coverage requested for dependents.

Social Security and Medicare: Cost is dependent on salary and wages.

SERVICES PURCHASED

<u>Printing — School</u>: Includes cumulative cards, envelopes, hall/late passes, graduation certificates and folders, graduation programs, and incident and bus referrals.

<u>Health and Safety Inspections</u>: Inspections of fire extinguishers, bus radios, radio/walkie talkies for use during recess and fire drills, elevators, and playground are included. Annual and quarterly water and air testing are also included. Increase is for an annual oil tank inspection that is required by the Stare of CT.

<u>Postage</u>: Items that need to be mailed such as SBAC and CMT science scores, special education and 504 notifications and communication with parents are included. Increase is based on the rate increase effective 1/1/19.

<u>Professional Fees – School</u>: School affiliated memberships, such as CT Association of Schools, New England League of Middle Schools, CT Library Association, Association of Teachers of Math, Association of Supervision and Curriculum Development are included.

<u>Software/Licenses</u>: Student management and health management software licenses.

<u>LEARN – Other Services</u>: Fingerprinting services and membership in the LEARN network are included.

SPECIAL EDUCATION SERVICES

<u>SPED Consulting/Therapy and SPED Evaluations</u>: Line item includes contracted OT/PT services, BCBA services, and a contracted social worker for students in K-8. Decrease reflects savings realized by switching providers.

<u>Extended Programs (Summer)</u>: Salem students may require extended day/yearly programs to avoid regression and sustain progress. Summer programs for students attending Salem School K-8. The decrease reflects the elimination of the summer programs ar Salem School.

<u>Software/Licenses</u>: Includes student management software for SPED and TAG as well as programs used as part of instruction program for special needs students. Increase reflects vendors price increase for 2018-19.

Equipment: Anticipated expenditures for specialized equipment.

<u>SPED Transportation (Pre-K through Grade 8)</u>: Some Salem School students, due to the nature of their needs, may require special transportation. These services are mandated by federal and state statutes.

						Adiı	usted Budget 2018-	Rudget	: Proposed 2019-		
	2016	6-2017 Actual	2017-2018 Actual	Budget	t 2018-2019		2019		2020	\$ Variance	% Variance
SALEM SCHOOL (Pre-K through Grade 8)											
SALARIES AND WAGES											
Salem School Principal (1.0 FTE)	\$	121,740	\$ 123,347	\$	127,047	\$	127,047	\$	130,223	\$ 3,176	2.50%
Salem School Assistant Principal (1.0 FTE)	\$	101,938	\$ 106,078	\$	109,260	\$	108,537	\$	112,364	3,104	2.84%
Teachers - Core (19.8 FTE)	\$	1,616,134			1,489,290	\$	1,474,760	\$	1,517,017	\$ 27,727	1.86%
Teachers - Related Arts & Specials (8.65 FTE)	\$	598,179	\$ 627,235	\$	651,230	\$	651,230	\$	668,896	\$ 17,666	2.71%
Teachers - Student Services/Prof. Staff (11.2 FTE)	\$	618,617		\$	869,681	\$	850,481	\$	871,888	\$ 2,207	0.25%
Stipends	\$	38,485	\$ 27,839		31,647	\$	32,780	\$	19,124	\$ (12,523)	-39.57%
Enrichment Program Stipends	\$	-	\$ 4,897	\$	10,000	\$	4,479	\$	5,000	\$ (5,000)	-50.00%
Substitutes	\$	58,641	\$ 63,433	\$	59,400	\$	69,963	\$	59,400	\$ -	0.00%
Tutors/Aides (18.64 FTE)	\$	254,238	\$ 295,953	\$	279,521	\$	251,744	\$	255,181	\$ (24,340)	-8.71%
Custodians (5.4 FTE)	\$	236,988	\$ 234,983	\$	253,674	\$	254,752	\$	225,903	\$ (27,771)	-10.95%
Office/Media Support Personnel (5.0 FTE)	\$	164,266		\$	202,695		191,548		199,638	(3,057)	-1.51%
Lunch Aides (1.5 FTE)	\$	21,310	\$ 21,641	\$	22,696	\$	22,696	\$	23,493	\$ 797	3.51%
Total for Object	\$	3,830,536	\$ 3,956,610	\$	4,106,141	\$	4,040,017	\$	4,088,127	\$ (18,014)	-0.44%
BENEFITS											
Health Ins. (72.45 eligible/37.0 enrolled)	\$	424,497	\$ 476,311	\$	493,203	\$	537,057	\$	531,590	\$ 38,387	7.78%
Life Ins.	\$	7,314	\$ 7,375		7,420	\$	7,313	\$	7,304	\$ (116)	-1.56%
Retirement Incentive	\$	-	\$ 25,000	\$	-	\$	-	\$	-	\$ -	0.00%
Disability/Annuity/PhD Stipend	\$	-	\$ -	\$	-	\$	-	\$	_	\$ -	0.00%
Soc. Sec.	\$	54,913	\$ 54,224	\$	60,520	\$	59,107	\$	59,387	\$ (1,133)	-1.87%
Medicare	\$	50,742	\$ 51,761	\$	57,493	\$	56,558	\$	57,996	\$ 503	0.87%
Travel Expenses - School	\$	439		\$	500	\$	93	\$	500	\$ -	0.00%
Total for Object	\$	537,905	\$ 614,671	\$	619,136	\$	660,128	\$	656,777	\$ 37,641	6.08%
SERVICES PURCHASED											
Printing - School	\$	2,317	\$ 615	\$	2,400	\$	1,267	\$	1,400	\$ (1,000)	-41.67%
Health & Safety Inspections	\$	14,740	\$ 11,740	\$	10,854	\$	11,765	\$	12,204	\$ 1,350	12.44%
Postage	\$	2,199	\$ 2,049	\$	2,337	\$	2,337	\$	2,571	\$ 234	10.01%
Prof. Fees - School	\$	1,589	\$ 1,109	\$	2,682	\$	1,787	\$	2,098	\$ (584)	-21.77%
Software/Licenses	\$	17,808	\$ 14,658	\$	15,538	\$	16,006	\$	16,170	\$ 632	4.07%
Office Services	\$	-	\$ -	\$	-	\$	-	\$	-	\$ -	0.00%
Learn- Other services	\$	750	\$ 750	\$	750	\$	400	\$	750	\$ -	0.00%
Total for Object	\$	39,403	\$ 30,921	\$	34,561	\$	33,562	\$	35,193	\$ 632	1.83%
SPECIAL EDUCATION SERVICES											
SPED consulting/therapy	\$	154,493	\$ 168,773	\$	198,505	\$	146,499	\$	181,269	\$ (17,236)	-8.68%
SPED evaluations	\$	12,786	\$ 11,397		19,000	\$	17,450	\$	14,000	\$ (5,000)	-26.32%
SPED Equip. Maint./Repair	\$	-	\$ -	\$	-	\$	-	\$	-	\$ -	0.00%
Extended Programs (Summer)	\$	23,288	\$ 16,928	\$	19,131	\$	16,979	\$	13,244	\$ (5,887)	-30.77%
Supplies	\$	954	\$ 1,759		1,076	\$	144	\$	2,593	\$ 1,517	140.99%
Software/Licenses	\$	6,375			6,862			\$	8,894	\$ 2,032	29.61%
Equipment	\$	3,963		\$	-	\$	-	\$	-	\$ -	0.00%
SPED transportation (Pre-K-8)	\$	89,320			54,630	\$	52,914	\$	62,190	\$ 7,560	13.84%
Total for Object	\$	291,179			299,204	\$	239,778		282,190	\$ (17,014)	-5.69%

School Budget Expenditures: Salem School (Pre-K through Grade 8)

PROGRAM IMPROVEMENTS

<u>Curriculum Review/Development/Stipends</u>: Stipends support the 5-year Curriculum Plan that targets Language Arts, Social Studies, Science, Mathematics, and the Unified Arts programs. These funds are used to reimburse teachers at a contracted rate. Allows for 81 hours. Work is often done over the summer.

<u>New Curriculum/Textbooks</u>: This line item includes the cost to implement a new math curriculum for grades 7 and 8.

<u>Consulting Fees</u>: This provides for contracted services of professional development in the implementation of Common Core and related content areas.

Instructional Technology: This item would provide new software for various curriculums.

STAFF DEVELOPMENT

<u>Course Reimbursement</u>: The amount budgeted is the Board's contractual obligation to partially fund course work for the professional staff. Increase reflects an increase in staff requests.

<u>Professional Development</u>: These funds are used for staff training in identified areas of need as indicated by school and district goals. Title II funds will be used to fund this in 2019-2020.

<u>Professional Library</u>: Funding is provided to purchase professional resource material for staff as indicated by school and district goals.

UTILITIES

<u>Electricity</u>: The 2019-2020 amount is based on projected rates. The estimated amount is a 3% increase over the projected actual spend for 2018-2019.

<u>Trash Removal</u>: Includes funding for regular trash pick-ups for 2019-2020.

Telephone: Spending is estimated at a 1% increase over actual spend for 2018-2019.

<u>Heating Fuel</u>: Amount budgeted is consistent with the level of use, which is approximately 35,000 gallons, at a price of \$2.07/gal. Decrease reflects a lower price per gallon over 2018-2019. Price is locked in.

BUILDING MAINTENANCE

<u>Plumber, Boiler /Cooling System, and Electrician</u>: Costs to clean and maintain the various systems is reflected.

<u>Septic Cleaning</u>: Cost for one pumping of the septic system per year as recommended by the Director of Health.

<u>Ground Maintenance</u>: Costs for upkeep of school grounds including playgrounds and track area. Specific items include: playground resurface \$2,150, general landscape \$2,200, athletic field maintenance \$1,600, parking lot repair \$2,150, and fence repair of \$350.

<u>Service Contracts</u>: Contract costs for fire and smoke alarms, back-up generator, Simplex clock system, exterminator services, elevator maintenance, Energy Conservation Service Contract (ABS) and HVAC system and controls, and water operator. Decrease reflects elimination of contract for roof maintenance and engineering services for the septic system.

REPAIRS

General Repairs: Money budgeted for unanticipated repairs.

<u>Building Repairs</u>: Money budgeted for specific repairs. Includes gym floor refinishing, general painting, interior and exterior door repair, roof repairs, conduit repair, and a chemical dosing pump.

Maintenance Equipment: Repairs of maintenance equipment.

INSTRUCTIONAL REPAIRS

Computers (Parts) and Band Instruments: Repairs of instructional equipment.

TRANSPORTATION

<u>Bus Transportation</u>: Transportation will be provided to Salem School students using 8 buses. 67% of the annual contract is budgeted for K through Grade 8 transportation, while the remaining 33% appears under East Lyme High School (ELHS) in transportation. Bus costs are assumed to increase 9.0%.

<u>Fuel</u>: Diesel fuel is purchased co-operatively through a consortium with other municipalities. The amount budgeted reflects \$2.20/gallon. This line reflects 67% of the fuel; the remaining 33% appear under East Lyme High School (ELHS). The estimated annual usage is 15,000 gallons. This also includes fuel for vans.

Sports: Funding is eliminated for 2019-2020. Pay to play program will fund transportation.

<u>Project Oceanology</u>: Costs are for transportation to the environmental science program operated at Avery/Bluff Points.

MAINTENANCE SUPPPLIES

Custodial: Cleaning and other miscellaneous supplies.

<u>Uniforms</u>: Uniforms provided to custodians. This is no longer a requirement of the non-certified contract, so there is no funding in 2019-20.

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	2016-201	7 Actual	2017-2018 Actual	Budget 2018-2	019	2019	Bu	udget Proposed 2019- 2020	\$ Varianc	e	% Variance	
PROGRAM IMPROVEMENTS												
Curriculum review/development Stipends	\$	1,953	\$ 2,323	\$ 6	,019	\$ 4,700	\$	3,603	\$ (2	,416)	-40.14%	
New Curriculum/Textbooks	\$	-	\$ -	\$	-	\$ -	\$	2,185	\$ 2	,185	100.00%	
Consulting Fees	\$	-	\$ -	\$	-	\$ -	\$	-	\$	-	0.00%	
Instructional Technology	\$	-	\$ -	\$	-	\$ -	\$	-	\$	-	0.00%	
Total for Object	\$	1,953	\$ 2,323	\$ 6	,019	\$ 4,700	\$	5,788	\$	(231)	-3.84%	
STAFF DEVELOPMENT												
Course reimbursement	\$	3,651	\$ -	\$ 3	,600	\$ 2,036	\$	6,902	\$ 3	,302	91.72%	
Professional Development	\$	6,025	\$ 199	\$	-	\$ -	\$	-	\$	-	0.00%	
Professional Library	\$	47	\$ 16	\$	800	\$ -	\$	300	\$	(500)	-62.50%	
Total for Object	\$	9,723	\$ 215	\$ 4	,400	\$ 2,036	\$	7,202	\$ 2	,802	63.68%	
UTILITIES			·									
Electricity	\$	135,467	\$ 136,421	\$ 140	,518	\$ 140,518	\$	144,734	\$ 4	,216	3.00%	
Trash Removal	\$	8,372			,000	\$ 6,704		8,700		(300)	-3.33%	
Telephone	\$	5,659			,696	· · · · · · · · · · · · · · · · · · ·		6,387		691	12.13%	
Heating Fuel	\$	67,730			,500			72,412	•	,088)	-10.05%	
Total for Object	\$	217,228	· · · · · · · · · · · · · · · · · · ·		,714	\$ 231,745		232,233		,481)	-1.48%	
BUILDING MAINTENANCE	,	, -		,			Ť	- ,	, , , , ,			
Plumber	\$	4,911	\$ 3,806	\$ 5	,000	\$ 5,000	Ś	4,000	\$ (1	,000)	-20.00%	
	\$	4,449			,000			4,000		-	0.00%	
Electrician	\$		\$ 11,199		,000	\$ 4,245		6,000		-	0.00%	
Septic cleaning	\$	4,250	<u> </u>		,500	· · · · · · · · · · · · · · · · · · ·	\$	4,500		-	0.00%	
Grounds maintenance	\$	24,714			,700	\$ 11,420	\$	8,450		,250)	-49.40%	
Service Contracts	\$	70,910			,519	\$ 82,141		83,394		,125)	-16.20%	
Total for Object	\$	115,941	\$ 120,044	\$ 135	,719	\$ 105,134	\$	110,344	\$ (25	,375)	-18.70%	
REPAIRS												
General repairs	\$	23,806	\$ 21,143	\$ 12	,500	\$ 27,423	Ś	12,500	Ś	-	0.00%	
	\$	23,489			,605			24,000		,395	22.42%	
	\$	1,298	\$ 2,929		,000		\$	3,000		-	0.00%	
Total for Object	\$	48,593	\$ 61,954	\$ 35	,105	\$ 71,433	\$	39,500	\$ 4	,395	12.52%	
INSTRUCTIONAL REPAIRS		·					Ť					
Computers (parts)	\$	4,086	\$ 1,463	\$ 2	,400	\$ 3,003	Ś	2,900	Ś	500	20.83%	
Band instruments	\$	377	\$ 412		,000	\$ 1,000		500		(500)	-50.00%	
Telephone Repairs	\$	-	\$ -	\$	500	\$ -	\$	-	•	(500)	-100.00%	
Total for Object	\$	4,463	\$ 1,875	\$ 3	,900	\$ 4,003	\$	3,400	-	(500)	-12.82%	
TRANSPORTATION	,	,	,	,	,	,	Ť	-,		/		
Bus Transportation (67%)	Ś	281,028	\$ 252,234	\$ 263	,636	\$ 260,785	Ś	288,569	\$ 24	,933	9.46%	
Fuel (67%)	\$	28,849	\$ 30,593		3,817	\$ 28,785	_	27,390		,427)	-4.95%	
Field trips	\$	-	\$ -	\$	-	\$ -	\$	-	\$	-	0.00%	
Sports	\$	8,042	\$ 7,779		,679	\$ 9,679		-		,679)	-100.00%	
Project O	\$	409			,180	\$ 948		1,245	\$	65	5.51%	
	\$	318,328	<u> </u>		,312	\$ 300,197		317,204		,892	4.58%	
MAINTENANCE- SUPPLIES												
Custodial	\$	41,033	\$ 30,920	\$ 34	,020	\$ 27,640	\$	30,020	\$ (4	,000)	-11.76%	
	\$	-	\$ 140		-	\$ -	\$	-	\$	-	0.00%	
	\$	41,033		_	,020	\$ 27,640		30,020		,000)	-11.76%	

School Budget Expenditures: Salem School (Pre-K through Grade 8)

INSTRUCTIONAL SUPPLIES

<u>General Supplies (Classrooms)</u>: Budgeted amount represents the cost for supplies such as construction paper, pencils, crayons, composition paper, rulers, pens, and notebooks, etc.

Office Supplies (School): Includes general office supplies and assignment notebooks for Grades 4 through 8.

<u>Copier Supplies</u>: Amount reflects paper and supply costs.

<u>Computer/Multimedia Supplies</u>: Includes cables, ink, switches, computer parts, cleaning supplies, toner, and bulbs for projectors.

Software/Licenses: Software used for student instruction.

<u>Content Area Supplies</u>: Includes supplies and materials specific to the instructional area (for example: manipulatives in math; word cards in language arts). Science and social studies are subjects requiring additional materials.

Assessments: Includes expenses for various types of testing.

Textbooks (K – Grade 8): Replacement of books for all content areas.

<u>Consumable Workbooks</u>: Replacement of consumable workbooks for all content areas. Increase reflects the need for social studies resources.

SUPPORT PROGRAMS

<u>Project Oceanology</u>: Budgeted amount is to fund Salem students' involvement in the environmental science program operated at Avery/Bluff Points. Presently Grade 7 participates.

<u>Playground/Recess</u>: Represents costs associated with maintaining the playground area for students.

<u>School Activities</u>: Amount represents costs associated with honor roll awards, Math Counts, Great East Festival Band Competition, Science Olympiads, and other misc. school functions.

<u>Health Office</u>: Represents costs associated with maintaining the health office.

Field Trips/Admissions: The BOE will not fund field trips in SY2019-20.

<u>Athletics – Equipment/Referees</u>: Represents the costs associated with funding referees and equipment for athletics. This will be funded by pay to play in 2019-2020.

LIBRARY/MEDIA

Books: Library books are purchased each year to maintain an up-to-date library collection.

<u>Periodicals/Subscriptions</u>: Funds support purchase of periodicals and magazine subscriptions for student and staff use.

<u>Supplies</u>: Funds support purchase of library media supplies, including cataloging and bar coding.

<u>Software/Licenses</u>: Library circulation software and movie licensing fees. This item also includes video streaming software.

EQUIPMENT – NEW AND REPLACE

<u>Computers</u>: Includes the purchase of Chromebooks, laptops, ipads, document cameras, and a color printer. These will be funded with grant money in SY2019-20.

<u>Instructional Equipment</u>: Equipment that is used for instruction. Includes whiteboards and desks.

<u>Non-Instructional Equipment</u>: Includes non-instructional items such as rugs, chairs, and storage.

Band Instruments: No requests will be funded in 2019-2020.

						Adiu	sted Budget 2018-	Budget Propo	sed 2019-		
	2016-20	017 Actual	2017-2018 Actual	Budget	2018-2019		2019	202		\$ Variance	% Variance
INSTRUCTIONAL SUPPLIES											
General Supplies (Classrooms)	\$	11,714	\$ 14,088	\$	14,000	\$	14,000	\$	12,350	\$ (1,650)	-11.79%
Office Supplies (School)	\$	2,461	\$ 2,185	\$	3,000	\$	2,899	\$	2,000	\$ (1,000)	-33.33%
Copier supplies	\$	6,431	\$ 5,451	\$	5,675	\$	5,675	\$	6,074	\$ 399	7.03%
Computer/Multimedia Supplies	\$	13,911	\$ 12,912	\$	10,967	\$	13,355	\$	11,880	\$ 913	8.32%
Software/Licenses	\$	8,903	\$ 7,403	\$	18,584	\$	16,663	\$	17,664	\$ (920)	-4.95%
Academic Areas (K-4)	\$	7,482	\$ 5,571	\$	13,475	\$	3,015	\$	19,697	\$ 6,222	46.17%
Social Studies (5-8)	\$	1,134	\$ 1,102	\$	1,071	\$	517	\$	1,795	\$ 724	67.60%
Physical Ed. (5-8)	\$	1,377	\$ 1,139	\$	750	\$	597	\$	1,380	\$ 630	84.00%
Physical Ed. (K-4)	\$	638	\$ 933	\$	412	\$	404	\$	878	\$ 466	113.11%
Music/Band/Chorus (K-4)	\$	2,670	\$ 1,830	\$	2,600	\$	2,600	\$	2,500	\$ (100)	-3.85%
Music/Band/Chorus (5-8)	\$	1,393	\$ 1,324	\$	2,999	\$	2,999	\$	951	\$ (2,048)	-68.29%
Foreign Languages (2-8)	\$	-	\$ -	\$	-	\$	-	\$	360	\$ 360	100.00%
Art (K-4)	\$	1,500	\$ 1,939	\$	2,000	\$	2,000	\$	1,500	\$ (500)	-25.00%
Art (5-8)	\$	2,000	\$ 349	\$	2,000	\$	2,153	\$	1,687	\$ (313)	-15.65%
Assessments	\$	417	\$ 2,737	\$	2,500	\$	1,510	\$	2,695	\$ 195	7.80%
Reading/Language Arts (5-8)	\$	2,271	\$ 59	\$	3,462	\$	486	\$	2,070	\$ (1,392)	-40.21%
Math (5-8)	\$	302	\$ 284	\$	420	\$	-	\$	150	\$ (270)	-64.29%
Science (5-8)	\$	3,779	\$ 6,315	\$	8,269	\$	6,689	\$	12,266	\$ 3,997	48.34%
Health & Guidance (K-8)	\$	1,016	\$ 1,007	\$	2,328	\$	2,328	\$	2,335	\$ 7	0.30%
Textbooks (K-8)	\$	22,526	\$ 4,521	\$	4,755	\$	928	\$	2,667	\$ (2,088)	-43.91%
Consumable Textbooks	\$	17,459	\$ 11,606	\$	11,419	\$	2,062	\$	15,424	\$ 4,005	35.07%
Total for Object	\$	109,384	\$ 82,755	\$	110,686	\$	80,880	\$	118,323	\$ 7,637	6.90%
SUPPORT PROGRAMS											
Project Oceanology	\$	6,921	\$ 7,210	\$	7,426	\$	7,210	\$	7,498	\$ 72	0.97%
Playground/recess	\$	-	\$ -	\$	100	\$	-	\$	100	\$ -	0.00%
School Activities	\$	7,562	\$ 6,183	\$	5,400	\$	5,400	\$	5,260	\$ (140)	-2.59%
Health Office Supplies	\$	1,746	\$ 1,218	\$	2,072	\$	2,072	\$	2,072	\$ -	0.00%
Field trip admissions	\$	-	\$ -	\$	-	\$	-	\$	-	\$ -	0.00%
Athletics- equip/refs.	\$	7,280	\$ 9,232	\$	6,945	\$	6,945	\$	-	\$ (6,945)	-100.00%
Total for Object	\$	23,509	\$ 23,843	\$	21,943	\$	21,627	\$	14,930	\$ (7,013)	-31.96%
LIBRARY/MEDIA											
Books	\$	6,946	\$ 4,981	\$	7,000	\$	6,594	\$	7,000	\$ -	0.00%
Education Media	\$	-	\$ -	\$	200	\$	-	\$	-	\$ (200)	-100.00%
Periodicals/Subscriptions	\$	721	\$ 788	\$	900	\$	704	\$	900	\$ -	0.00%
Supplies	\$	2,318	\$ 2,490	\$	2,500	\$	2,500	\$	2,500	\$ -	0.00%
Software Licenses/Operating Systems	\$	3,099	\$ 3,153	\$	3,144	\$	3,197	\$	3,207	\$ 63	2.00%
Total for Object	\$	13,084	\$ 11,412	\$	13,744	\$	12,995	\$	13,607	\$ (137)	-1.00%
EQUIPMENT-NEW AND REPLACE					·		·	·		, í	
Computers	\$	46,356	\$ 103,578	\$	-	\$	-	\$	-	\$ -	0.00%
Instructional Equipment	\$	4,689	\$ 1,180		1,380	\$	349	\$	1,380	\$ -	0.00%
Noninstructional equipment	\$	7,353	\$ 3,621	\$	9,492	\$	2,286	\$	7,265	\$ (2,227)	-23.46%
Maintenance Equipment-Replace	\$		\$ -	\$	-	\$	-	\$	-	\$ -	0.00%
Band Instruments	\$		\$ -	\$	-	\$	-	\$	-	\$ -	0.00%
Total for Object	\$	63,464	\$ 108,379	\$	10,872	\$	2,635	\$	8,645	\$ (2,227)	-20.48%
Total for Salem School (Pre-K - Grade 8)	\$	5,665,726		\$	5,974,476	\$		\$	5,963,483	\$ (10,993)	-0.18%

School Budget Expenditures: Salem School District Central Office

SALEM SCHOOL DISTRICT CENTRAL OFFICE

SALARIES

Superintendent: Salary reflects a 2.0% increase. Position 0.45 FTE.

Director of Student Services: Salary reflects a 2.0% increase. Position 0.45 FTE.

<u>Support Staff</u>: Increases are based upon employment contracts approved by the Board of Education. Support staff includes the Executive Assistant to the Superintendent and Administrative Assistant to the DSS. The instructional coach position has been eliminated in 2019-2020.

BENEFITS

<u>Health Insurance</u>: Medical premiums will increase 15.2% and dental will decrease by 4%. This line item covers the Superintendent, Director of Student Services, Business Manager, Executive Assistant, and Administrative Assistant. Premium shares are based on employment contracts.

<u>Life Insurance</u>: Premiums are not expected to increase in 2019-2020. Coverage is based on employment contracts.

<u>Disability/Annuity/Stipend</u>: Includes longevity annuities of \$2,000/year for two employees based on current employment contracts.

Social Security and Medicare: Cost is dependent on salary and wages.

<u>Unemployment Compensation</u>: Based on expected claims.

Workers' Compensation: Actual amounts are based on allocation between town and school.

<u>Travel Expenses</u>: Covers mileage reimbursement for district employees attending out-of-district meetings.

SERVICES PURCHASED

Audits: Annual audit services.

Legal Fees: Annual legal fees.

Payroll: Charges for payroll services and Flexible Spending Account (FSA) administration.

<u>District Level Contracts</u>: Includes the district-wide copier leases, postage meter lease, accounting software maintenance agreement, school physician fee, and remote monitoring services for our servers. Increase reflects charge for GASB 75 software occurs bi-annually.

<u>Building and Liability Insurances</u>: Property and liability policies. Reflects allocation between BOE and Town.

Advertising: Includes classified ads for job postings, etc.

<u>Printing</u>: Central office printing items such as checks, envelopes and materials requested by the Superintendent, are included.

<u>CABE</u>: The budgeted amount is for full membership in the Connecticut Association of Boards of Education (CABE), which includes policy services, workshop fees, negotiations updates, consulting fees and other services.

<u>Professional Dues and Fees – Central Office</u>: District level contractual obligations for the payments of dues to such organizations as Connecticut Association of Public School Superintendents (CAPSS), Connecticut Association of School Business Officials (CASBO), and Association for Supervision and Curriculum Development (ASCD), etc. Dues and fees for the district are included.

TUITION

<u>Adult Education</u>: The Board of Education is obligated by state statute to budget for these services. It is partially funded by the State. Residents of Salem may attend classes to complete their GED, receive a high school diploma, prepare to become an American citizen, or take courses in English for speakers of other languages.

SUPPLIES

<u>Postage</u>: District level mailings, which include surveys and communication with parents/community. Increase is based on the rate increase on 1/1/19.

<u>Board of Education</u>: The Board continues to provide program and policy information to the community. Recognition is also given to well deserving people in the school community.

Central Office: Office supplies for the Central Office.

<u>Software/Licenses</u>: District software/licenses include the website (Schoolwires) and preventative maintenance software (School Dude).

	2016-2017 Actual	2017-2018 Actual	Budget 2018-2019	Adjusted Budget 2018- 2019	Budget Proposed 2019- 2020	\$ Variance	% Variance
SALEM SCHOOL DISTRICT CENTRAL OFFICE							
SALARIES							
Superintendent (0.45 FTE)	\$ 79,616	\$ 80,667	\$ 83,087	\$ 83,087	\$ 84,749	\$ 1,662	2.00%
Director of Student Services (0.45 FTE)	\$ 51,954	\$ 53,400	\$ 56,650		\$ 57,783		2.00%
Business Manager (1.0 FTE)	\$ 88,939		\$ 91,175	\$ 91,175		\$ 1,824	2.00%
Support Staff (2.0 FTE)	\$ 131,737	\$ 108,879	\$ 130,489	\$ 130,489	\$ 114,960	\$ (15,529)	-11.90%
Total for Object	\$ 352,246	\$ 332,774	\$ 361,401	\$ 361,401	\$ 350,491	\$ (10,910)	-3.02%
BENEFITS							
Health Ins. (4.05 eligible/3.45 enrolled)	\$ 73,252	\$ 75,217	\$ 69,747	\$ 68,498	\$ 78,646	\$ 8,899	12.76%
Life Ins.	\$ 502	\$ 502	\$ 502	\$ 502	\$ 502	\$ -	0.00%
Disability/Annuity/Stipend (2 employees)	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%
Soc. Sec.	\$ 13,217	\$ 11,844	\$ 13,743	\$ 13,743	\$ 12,893	\$ (850)	-6.18%
Medicare	\$ 5,071	\$ 4,685	\$ 5,240	\$ 5,240	\$ 5,093	\$ (147)	-2.81%
Unemployment comp. (district-wide expense)	\$ 16,995	\$ 4,312	\$ 5,000	\$ 8,171	\$ 5,000	\$ -	0.00%
Worker's Comp. (district-wide expense)	\$ 57,690	\$ 36,798	\$ 37,534	\$ 40,945	\$ 44,085	\$ 6,551	17.45%
Travel Expenses (district-wide expense)	\$ 548	\$ 816	\$ 500	\$ 907	\$ 500	\$ -	0.00%
Total for Object	\$ 171,275	\$ 138,174	\$ 136,266	\$ 142,006	\$ 150,719	\$ 14,453	10.61%
SERVICES PURCHASED							
Audits	\$ 12,500	\$ 12,250	\$ 12,495	\$ 13,750	\$ 12,995	\$ 500	4.00%
Legal Fees		\$ 12,560	\$ 25,000	\$ 35,436	\$ 25,000	\$ -	0.00%
Payroll	\$ 10,949	·	\$ 11,425		\$ 11,558	\$ 133	1.16%
District Level Contracts	\$ 126,360	\$ 122,251	\$ 122,696	\$ 123,499	\$ 126,559	\$ 3,863	3.15%
Building Insurance	\$ 22,206		\$ 22,529	\$ 22,204			-13.27%
Liability Insurance	\$ 23,629	\$ 23,925	\$ 23,925	\$ 24,033	\$ 21,387	\$ (2,538)	-10.61%
Advertising	<u>'</u>	\$ 2,958	\$ 3,000			\$ -	0.00%
Printing	\$ 1,354	\$ 624	\$ 1,100	\$ 767	\$ 1,100	\$ -	0.00%
CABE		\$ 3,889	\$ 5,059	\$ 3,239	\$ 3,459	\$ (1,600)	-31.63%
Prof. Dues and Fees - Central	\$ 6,367	\$ 6,640	\$ 7,044	\$ 6,224	\$ 7,208	\$ 164	2.33%
Total for Object	\$ 219,617		\$ 234,273	\$ 244,184	\$ 231,806	\$ (2,467)	-1.05%
TUITION				,			
Adult Education	\$ 8,733	\$ 9,975	\$ 9,643	\$ 9,643	\$ 9,643	\$ -	0.00%
	\$ 8,733		\$ 9,643	\$ 9,643		·	0.00%
SUPPLIES	7 0/:00	7 5,510	+ 0,0.0	7 0/0.0	7 5/0 15	T	
Postage	\$ 1,631	\$ 1,674	\$ 1,747	\$ 1,747	\$ 1,922	\$ 175	10.02%
Board of Education	\$ 8,890	\$ 2,155	\$ 2,500		\$ 900	\$ (1,600)	-64.00%
Central Office		\$ 2,293	\$ 2,500	\$ 2,500	'	\$ (1,000)	0.00%
Software/Licenses	, , , , , ,	\$ 22,092	\$ 23,668		\$ 24,075	\$ 407	1.72%
Total for Object	\$ 35,499			\$ 29,309		•	-3.35%
Total District Costs	\$ 787,370	\$ 725,833	\$ 771,998	\$ 786,543	\$ 772,056	\$ 58	0.01%

School Budget Expenditures: East Lyme High School Programs

EAST LYME HIGH SCHOOL PROGRAM

TUITION

Regular Education and Special Education: East Lyme High School tuition rates for 2019-2020 are \$13,095.38 for regular education, \$28,894.82 for special education. The anticipated regular education enrollment at East Lyme High School of Salem students for 2019-2020 is 150, and special education enrollment for known students, is anticipated to be 30 students. This is an increase of 18 regular education students from the 2018-2019 budget. Special education enrollment is unchanged. Regular education rates are decreased 3% over 2018-19 rates and special education rates have decreased 1%.

<u>Reconciliation</u>: The adjusted amount of actual 2017-2018 East Lyme High School costs based on the reconciliation process as outlined in the Cooperative Agreement.

TRANSPORTATION

<u>Late Bus</u>: This item was cut from the budget for 2017-2018 and will not be reinstated in 2019-2020.

<u>Special Education/Alternative Education</u>: Transportation fees to and from regular or extended mandated services. Students currently serviced by this item in 2018-2019, will move into the 18-21 age classification, which is accounted for in the out of district section.

% Bus Transportation and % Fuel Costs: Fuel costs have been estimated at \$2.20/gallon.

SPECIAL EDUCATION SERVICES

Some students may require any or all of the following services in a given year: extended programs, evaluations and therapy. These are considered services beyond the basic tuitioned amount per the East Lyme/Salem Cooperative Agreement. Salem funds and provides these mandated services directly to our East Lyme High School students.

	2016-2017 Actual		2(017-2018 Actual	Budget 2018-2019		Adjusted Budget 2018- 2019		Budget Proposed 2019- 2020		\$ Variance		% Variance
EAST LYME HIGH SCHOOL PROGRAM													
TUITION													
Regular Education [150]	\$	2,090,404	\$	2,070,265	\$	1,782,722	\$	1,878,949	\$	1,964,307	\$	181,585	10.19%
Special Education [30]	\$	769,502	\$	936,105	\$	873,541	\$	815,304	\$	866,845	\$	(6,696)	-0.77%
Reconciliation	\$	132,841	\$	55,120	\$	74,087	\$	74,087	\$	(161,900)	\$	(235,987)	-318.53%
Total for Object	\$	2,992,747	\$	3,061,490	\$	2,730,350	\$	2,768,340	\$	2,669,252	\$	(61,098)	-2.24%
TRANSPORTATION													
Late Bus	\$	9,522	\$	-	\$	-	\$	-	\$	-	\$	-	0.00%
Special Education/Alt. Education	\$	28,117	\$	51,756	\$	56,687	\$	58,628	\$	-	\$	(56,687)	-100.00%
% Bus Transportation (33%)	\$	123,044	\$	120,343	\$	117,087	\$	118,286	\$	128,438	\$	11,351	9.69%
% fuel (33%)	\$	12,360	\$	12,016	\$	14,193	\$	14,160	\$	13,490	\$	(703)	-4.95%
Total for Object	\$	173,043	\$	184,115	\$	187,967	\$	191,074	\$	141,928	\$	(46,039)	-24.49%
SPECIAL EDUCATION SERVICES													
Extended Program - H.S ELHS (0)	\$	17,019	\$	3,641	\$	9,624	\$	5,700	\$	-	\$	(9,624)	-100.00%
Special Education Services	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0.00%
Total for Object	\$	17,019	\$	3,641	\$	9,624	\$	5,700	\$	-	\$	(9,624)	-100.00%
Total for East Lyme High School Expenses	\$	3,182,809	\$	3,249,246	\$	2,927,941	\$	2,965,114	\$	2,811,180	\$	(116,761)	-3.99%

School Budget Expenditures: Out of District Services

OUT OF DISTRICT SERVICES

TUITION

<u>Magnet School (K - 12)</u>: We currently have students attending Regional Multicultural Magnet School (RMMS), Marine Science Magnet High School, Winthrop Magnet School and Science and Technology Magnet High School. There are estimated to be 16 students at Magnet Schools in 2019-2020. 12 of those students will be in grades K-8.

<u>Lebanon Vo-Ag (Grades 9 - 12)</u>: Anticipated tuition amount is for 2 students, based on anticipated enrollment.

<u>SPED Placements (Pre-K – Grade 12+)</u>: Tuition costs are for 12 out of district placements for known students for a defined 10-month school year. \$128,175 in anticipated special education excess cost revenue has been used to offset these expenses. The budget calculation for the line item is total tuition - \$646,236 less Special education excess cost est. - \$128,175 equals line item budget \$518,061. The 2018-2019 budget allowed for 6 outplacements, causing an increase for 2019-2020.

<u>Extended Programs</u>: Costs are for those students requiring special education and attending out of district schools who require more than a standard 10-month program or an extended school day program during the summer.

TRANSPORTATION

<u>Magnet School (K - 12)</u>: Salem will not reimburse parents sending their students to Magnet Schools during the 2019-2020 school year.

<u>Vocational Schools (Grades 9 – 12)</u>: Costs for transportation of high school students to Lebanon Vo-Ag, Grasso Tech, and Norwich Tech are included.

<u>Special Education</u>: Out-of-district transportation is provided for special needs students. Amount budgeted reflects the anticipated placements for 2019-2020. Increase reflects students moving out of the high school and into vocational programs.

SPECIAL EDUCATION SERVICES

Some out-of-district students may require any of the following services in a given year: tutors, evaluations, therapy, consultation, special supplies, equipment, or home bound services. Salem funds and provides these mandated services directly to Salem students. These expenses cover Magnet School students and those out placed at non-district facilities.

	2	016-2017 Actual	:	2017-2018 Actual		Budget 2018-2019	Adj	iusted Budget 2018- 2019	В	Sudget Proposed 2019- 2020		\$ Variance	% Variance
OUT of DISTRICT SERVICES													
TUITION													
Magnet School (K-12) [16]	\$	55,423	\$	47,953	\$	51,045	\$	48,084	\$	44,606	\$	(6,439)	-12.61%
Leb. VoAg (9-12) [2]	\$	47,761	\$	37,829	\$	27,292	\$	20,469	\$	13,646	\$	(13,646)	-50.00%
SPED Placements (Prek-12) [12]	\$	483,133	\$	267,805	\$	277,731	\$	388,980	\$	518,061	\$	240,330	86.53%
Extended Programs [2]	\$	32,667	\$	23,366	\$	29,600	\$	35,956	\$	20,294	\$	(9,306)	-31.44%
Total for Object	\$	618,984	\$	376,953	\$	385,668	\$	493,489	\$	596,607	\$	210,939	54.69%
TRANSPORTATION													
Magnet School (K-12)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0.00%
Vocational Schools (9-12)	\$	74,328	\$	66,067	\$	66,798	\$	42,520	\$	70,082	\$	3,284	4.92%
Special Education [K-13)	\$	179,198	\$	107,640	\$	110,764	\$	164,331	\$	183,906	\$	73,142	66.03%
Total for Object	\$	253,526	\$	173,707	\$	177,562	\$	206,851	\$	253,988	\$	76,426	43.04%
SPECIAL EDUCATION SERVICES	\$	121,936	\$	76,068	\$	86,650	\$	33,788	\$	27,978	\$	(58,672)	-67.71%
Total for Object	\$	121,936	\$	76,068	\$	86,650	\$	33,788	\$	27,978	\$	(58,672)	-67.71%
Total for Out of District Services	\$	994,446	\$	626,728	\$	649,880	\$	734,128	\$	878,573	\$	228,693	35.19%
Total for All Expenses Outside Salem	\$	4,177,255	\$	3,875,974	\$	3,577,821	\$	3,699,242	\$	3,689,753	\$	111,932	3.13%
GRAND TOTAL BOARD OF EDUCATION EXPENSES	\$	10,630,351	S	10,430,230	S	10,324,295	\$	10,324,295	S	10,425,292	S	100,997	0.98%