

**MISSION STATEMENT**

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

**VISION STATEMENT**

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

**SPECIAL ACTION MEETING** on **July 23, 2007**, Administration Building, One Crest Way, Aberdeen, New Jersey.

**I. CALL TO ORDER**

Board Vice-President Mr. Aitken called the Regular action Meeting to order at **7:35 PM**.

**II. PLEDGE OF ALLEGIENCE**

**III. ROLL CALL**

Present: **Mr. Aitken, Mr. Barbato, Ms. Demarest, Dr. Gambino, Mr. Kenny**  
Absent: **Mr. Donaghue, Mr. O'Connell, Ms. Rubino, Ms. Zavorskas(Arrived at 7:57 p.m.)**  
Also Present: **Mr. Quinn, Mr. Glastein, Ms. Honnick, Mr. Shay, Mr. Gross**

**IV. STATEMENT OF ADEQUATE NOTICE**

**Mr. Aitken read the following Statement:**

In accordance with the Open Public Meetings Act, NJSA 10: 4-6, also known as the Sunshine Law, adequate notice of this meeting was sent to the Asbury Park Press, at least 48 hours in advance of this meeting, on July 10 and July 20, 2007. Notices were also posted in the Board Office and schools, the municipal buildings of the Borough of Matawan and the Township of Aberdeen, the Matawan Aberdeen Joint Free Public Library and sent to those on the Board's subscription list. Action will be taken on agenda items. As a special meeting, per Board policy, there will be no public participation.

**V. STATEMENT OF PURPOSE**

The purpose of this **July 23, 2007, Special Action Meeting** of the Board of Education of the Matawan-Aberdeen Regional School District is:

- Presentation Bus Yard Relocation
- Committee Reports
- Superintendent’s Report - Additional Items
- Executive Session

**VI. EXECUTIVE SESSION RESOLUTION**

Motion by Mr. Barbato, seconded by Dr. Gambino.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an Executive Session for **Student Matters, Contract Matters or Litigation, and Personnel.**

**Later in the meeting, it was moved seconded, and agreed upon by the Board (Catherine Zavorskas present) to add Contract Matters to the Executive Session resolution for the purpose of discussing the Bus Yard Relocation.**

<b>VOICE VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	5	0	4	0
			Donaghue, O’Connell, Rubino, Zavorskas	

**VII. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS**

None

**VIII. PRESENTATION – BUS YARD PROPOSAL**

**In response to public concern, Mr. Shay made a Bus Yard Proposal presentation in which he reviewed the reasons for considering relocation of the District bus yard and spoke about the site on County Road in Cliffwood being contemplated along with anticipated costs and timelines. (Presentation Attached)**

**Board members expressed concerns and raised questions to which Mr. Quinn and Mr. Shay responded regarding specifics of start-up and annual costs, timing, insurance, and the lease negotiation process .**

**Ms. Demarest introduced the following motion to enable bus yard relocation costs to be discussed in Executive Session.**

Motion by Ms. Demarest, seconded by Ms. Zavorskas.

That **Contract Matters and Litigation** be added to the previous **Executive Session Resolution** in order that the Board of Education may discuss acceptable lease details regarding Bus Yard Relocation to County Road in Cliffwood.

<b>VOICE VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, O’Connell, Rubino	

**IX. SUPERINTENDENT’S REPORT – NEW AND ADDITIONAL NEW ITEMS**

Motion by Mr. Barbato, seconded by Mr. Kenny.

**Based upon the recommendation of the Superintendent on the following items that arose after committee meetings had occurred, the Board approved the following items as explained with revisions:**

**A. Program**

**1. Special Services**

- a. Students to attend **out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASSIFICATION	SCHOOL	REASON	COST
9602-005	17	Autistic	Woods Services	Change of Placement	See below

**RATIONALE:** Student is severely developmentally disabled student who presents serious behavioral problems at school and at home, therefore requires a residential school.

**COST:** \$143,699.00 Residential and Education Program

**ACCOUNT:** 11-000-100-566-09-2701-0

**EFFECTIVE DATE:** July 24, 2007

**B. PERSONNEL**

**1. APPOINTMENT(S):**

- POLICY: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers
- Student Teachers/Interns
- 4213/4214 Assignment/Transfer

**a. APPOINTMENT(S):**

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
WILLIAMS, DEVENN T.	ST	Kindergarten Aide/ Part Time	01	\$15,000.00 (Pro-rated) \$1,485.00 BA Stipend	3	Full time position elimination	9/1/07- 6/30/08
TRIMBOLI, ALYSSA	ST	Teacher/Grade 2 (Replacement Position)	E-01	\$48,630.00*	17	Schneider	9/1/07- 12/21/07
GERAN, THOMAS	HS	Mathematics Long Term Substitute	C-01	\$41,450.00	1	Provines (Maternity Leave)	9/1/07 – 1/30/08
GORFAIN, JESSICA	CO	Teacher of the Handicapped and LDT/C	F-11	\$60,540.00	3	Verdon (Resignation)	9/1/07- 6/30/08
PRIOLA, JESSICA	ST	Teacher/Grade 2 (Replacement Position)	C-01	\$41,450.00	17	Cullen (Maternity Leave)	9/1/07- 6/30/08
FERRANTE, GIANNA	MA	Language Arts	C-01	\$41,450.00	12	McBride (Transfer)	9/1/07- 6/30/08
SPANGLER, DAVID	MA	Language Arts (Replacement Position)	D-05	\$46,850.00	12	Spafford, Dana (Maternity Leave)	9/1/07 – 6/30/08
MINGRONE, CHRISTOPHER	HS	Teacher of Physical Science	E-14	\$75,480.00	6	McKinley (Resignation)	9/1/07 – 6/30/08

RATIONALE: As indicated above

COST: (\*) PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

**b. SUMMER WORK - 07/08**

**RTI (SUMMER WORK)**

NAME	POSITION/ ACTIVITY	MAX./ HOURS	SCHOOL	COST/ HOUR	MAX. TOTAL
REDZINAK, KATHLEEN	RTI	10	All Schools	\$20.00	\$200.00

c. **BOOK ROOM INVENTORY HIGH SCHOOL**

NAME	POSITION/ ACTIVITY	MAX./ HOURS	SCHOOL	COST/ HOUR	MAX. TOTAL
RAN, JOHN -	Book Room Inventory – Mathematics	25	HS	\$20.00	\$500.00
LISA, LOUISE	ok Room Inventory – Social Studies	25	HS	\$20.00	\$500.00
UWENS, GAIL	Book Room Inventory – Language Arts	25	HS	\$20.00	\$500.00

d. **BOARD OF EDUCATION – SILLS CUMMIS EPSTEIN & GROSS AGREEMENT (Attachment #1).**

The agreement between the Matawan-Aberdeen Regional Board of Education and the law firm of Sills Cummis Epstein & Gross, P.C., for cases involving students DC, CL and SS and any other case designated by the Superintendent, with approval of the Board via poll.

RATIONALE: To provide professional legal services as special counsel for special education matters, replacing our previous counsel who declined reappointment for specific cases.

COST: \$160.00 per hour for attorneys  
\$ 80.00 per hour for paralegals

EFFECTIVE DATE: July 24, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, O’Connell, Rubino	

X. **PERSONNEL COMMITTEE – GERALD DONAGHUE, CHAIRPERSON**

Motion by Mr. Dr. Gambino, seconded by Ms. Demarest.

**After meeting as a committee and consulting with the Superintendent on his recommendations, the Board approves the following items as revised and explained with a Board request that Attachment 1A of Personnel Item 1b be voted upon separately.**

1. **APPOINTMENT(S):**

- POLICY: 4111/4211 Recruiting, Selection and Hiring*
- 4142/4242 Salary Checks and Deductions*
- 4123 Substitute Teachers*
- Student Teachers/Interns*
- 4213/4214 Assignment/Transfer*

b. **EXTRA CURRICULAR 2007/2008 School Year**

**As Per Personnel Attachment 1A**

RATIONALE: As indicated above

COST: (\*)PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	4	2	3	0
		Barbato, Zavorskas	Donaghue, O’Connell, Rubino	

Motion by Mr. Dr. Gambino, seconded by Ms. Demarest.

1. **APPOINTMENT(S):**

- POLICY: 4111/4211 Recruiting, Selection and Hiring*
- 4142/4242 Salary Checks and Deductions*
- 4124 Substitute Teachers*
- Student Teachers/Interns*
- 4213/4214 Assignment/Transfer*

a. **MENTORS – 2007/2008**

<b>NAME</b>
<b>Bauwens, Gail</b>

RATIONALE: As indicated above

COST: (\*)PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

b. **EXTRA CURRICULAR 2007/2008 School Year**

**As Per Personnel Attachment 1B**

RATIONALE: As indicated above

COST: (\*)PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

c. COLLEGE STUDENT(S) OBSERVER(S)

<u>NAME</u>	<u>COLLEGE</u>	<u>COOPERATING TEACHER ADMINISTRATOR</u>	<u>SCHOOL/AREA</u>
MORALES, JASMIN	Brookdale Community College	TBD	ST – Elementary <b>60 Hours-Student Observer</b> Fall 2007
SAN MARTIN, THERESA	Brookdale Community College	TBD	RD – Elementary <b>60 Hours-Student Observer</b> Fall 2007
DE LEO, ERIKA	Brookdale Community College	MYRA FREUNDEL	CL – Elementary <b>60 Hours-Student Observer</b> Fall 2007
KOLARSICK, COURTNEY	Georgian Court University	MAGGIE FRIEDMAN	LR – Elementary <b>90 Hours-Student Observer</b> Fall 2007
BROPHY, LEAH	Kean University	AZUREE SCHNUR	ST – Elementary 20 Hours – Student Observer 9/24/07 – 11/16/07

RATIONALE: Students will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: **2007/2008** School Year

2. OTHER:

a. JOB DESCRIPTIONS

**GRANT WRITER – Personnel Attachment #2**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, Rubino, O’Connell	

**XI. FACILITIES COMMITTEE - JAN RUBINO, CHAIRPERSON**

Motion by Ms. Demarest, seconded by Mr. Barbato.

**After meeting as a Committee, and consulting with the superintendent on his recommendations, the Board approves the following items:**

**a. Purchase Order in Excess of \$10,000**

<b>PURCHASE ORDER NO.</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
--	Warnock Dodge	\$28,262	Food Service Vehicle

RATIONALE: Full Board approval for purchase orders in excess of \$10,000.

COST: As noted above

EFFECTIVE DATE: July 24, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, Rubino, O’Connell	

**XII. TECHNOLOGY COMMITTEE - KENNETH AITKEN, CHAIRPERSON**

Motion by Mr. Aitken, seconded by Mr. Kenny.

**After meeting as a committee, and consulting with the Superintendent on his recommendations, the Board approves the following items as explained and discussed:**

1. A contract with School Wires as the website content management provider for the Matawan-Aberdeen Regional School District.

RATIONALE: To improve communications and quality of district website content

COST: \$28,063.00 (2<sup>nd</sup> thru 5<sup>th</sup> year cost: \$7,500 annually)

EFFECTIVE: July 24, 2007



- 2. Purchases in excess of \$10,000 as per **Technology Attachment 1.**

RATIONALE: Improved technology for classroom instruction and overall service in the technology area, as budgeted in the 2007-2008 budget.

COST: \$139,013.91

EFFECTIVE: July 24, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, Rubino, O’Connell	

**XIII. POLICY COMMITTEE – CHARLES KENNY, CHAIRPERSON**

Motion by Mr. Kenny, seconded by Mr. Aitken.

**After meeting as a Committee with the superintendent, the Board approves the following items as explained and discussed:**

- a. The **revision** of the policy as listed below and attached by number.

**Policy # 4033      Travel/Reimbursable Expenses**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, Rubino, O’Connell	

**Mr. Aitken recessed the Special Meeting for Executive Session at 8:40 PM.**

**Mr. Aitken reconvened the Special Meeting following Executive Session at 10:08 PM.**

**XIV. ROLL CALL**

Present: **Mr. Aitken, Mr. Barbato, Ms. Demarest, Dr. Gambino, Mr. Kenny, Zavorskas**  
 Absent: **Mr. Donaghue, Mr. O’Connell, Ms. Rubino**  
 Also Present: **Mr. Quinn, Mr. Glastein, Ms. Honnick, Mr. Shay, Mr. Gross**

**XV. PERSONNEL COMMITTEE CONTINUED:**

Motion by Ms. Zavorskas, seconded Mr. Barbato.

**Based upon the recommendation of the Superintendent on the following items that were discussed in Executive Session, the Board approved the following items:**

**A. Non-Bargaining Unit Salaries**

Superintendent recommends that the Board of Education approve the attachment reflecting non-bargaining unit employee salary increases for the 2007-2008 school year

EFFECTIVE DATE: July 1, 2007 Retroactive

**B. Superintendent Retirement**

Be it Resolved: That the Board of education hereby accepts with regret the resignation for purposes of retirement, the Superintendent of Schools Bruce Quinn, effective January 1, 2008.

EFFECTIVE DATE: July 24, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, Rubino, O'Connell	

**XVI. ADJOURNMENT**

Motion by Mr. Barbato, seconded by Ms. Zavorskas.

**RECOMMEND:** That the meeting be adjourned. The **Special Action Meeting** was adjourned at **10:15 PM.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	6	0	3	0
			Donaghue, Rubino, O'Connell	

Respectfully submitted,

Charles F. Shay  
Business Administrator/Board Secretary