

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

SPECIAL ACTION MEETING on **August 14, 2007**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Mr. O’Connell presiding called the Special Action Meeting to order at **7:30 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. O’Connell read the following statement:

In accordance with the Open Public Meetings Act, NJSA 10:4-6, also known as the Sunshine Law, adequate notice of this meeting was sent to the Asbury Park Press, at least 48 hours in advance of this meeting, on August 9, 2007. Notices were also posted in the Board Office and schools, the municipal buildings of the Borough of Matawan and the Township of Aberdeen, the Matawan-Aberdeen Joint Free Public Library and sent to those on the Board’s subscription list. Action will be taken on agenda items. As a special meeting, per Board policy, there will be no public participation.

IV, ROLL CALL

Present: **Mr. Aitken, Ms. Demarest, Mr. Donaghue, Dr. Gambino,
Mr. Kenny, Mr. O’Connell, Ms. Rubino**
Absent: **Mr. Barbato, Ms. Zavorskas**
Also Present: **Mr. Quinn, Ms. Irons**

V. PURPOSE OF MEETING

The purpose of this **August 14, 2007, Special Action Meeting** of the Board of Education of the Matawan-Aberdeen Regional School District is:

- Appoint a Superintendent Search Firm
- Personnel

VI. SUPERINTENDENT’S REPORT NEW ITEMS

Motion by Mr Donaghue, seconded by Mr. Aitken.

Based upon the recommendation of the Superintendent on the following items that arose after committee meetings had occurred, the Board approved the following New items as discussed with the exception of the resignation of high school Principal Michael D’Anna in Personnel Item 1 which is to be HELD for the August 27, 2007, regular public meeting.

A. PERSONNEL

1. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual contracts-Certificated Staff
4212.1 Individual Contracts-Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMPL	EFF DATE
D’ANNA, MICHAEL (HELD)	HS	Principal	Resignation	9/1/74	10/8/07
KAVANAGH, NOEL	HS	Teacher of Physical Education	Rescission	9/1/07	9/1/07 – 6/30/08
GREGORIN, TRICIA	LR	Elementary Teacher (Replacement)	Resignation	1/2/07	8/1/07 (Retro-active)

2. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

a. LEAVE OF ABSENCE:

NAME	SCH	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATE
SMITH, MEREDITH	RD	Elementary Teacher	Maternity Leave FMLA	Without	September 4, 2007 – November 20, 2007
			Personal	Without Pay/without Benefits	November 21, 2007 – June 30, 2008

3. APPOINTMENT(S):

*POLICY: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers
Student Teachers/Interns
4213/4214 Assignment/Transfer*

a. **APPOINTMENT(S):**

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
GALIETTI, ELYSE	CL	Instructional Assistant	03	\$16,800.00 (Pro-rated) + \$805.00 AA Stipend	1	Enrollment	9/1/07 – 6/30/08
WASSMER, DEBORAH	CL	Instructional Assistant – Kindergarten P/T	02	\$15,900.00 (Pro-rated) + \$1485.00 BA Stipend	1	Enrollment	9/1/07 – 6/30/08
KELLY, CONCETTA	HS	Teacher of Mathematics	Per Diem	\$100.00/Day	1	Provines (Maternity Leave)	9/4/07 – 1/31/08
MUNZO, JESS	HS	Teacher of Physical Education	C-05	\$41,850.00*	6	Dean (Resignation)	9/1/07 – 6/30/-08
ABEND, JESSICA	LR	Elementary Teacher (Replacement Position)	D-01	\$46,450.00*	6	Gregorin (Resignation)	9/1/07 – 6/30/08
MIZZI, AMANDA	RD	Elementary Teacher (Replacement Position)	E-01	\$48,630.00*	17	Smith (Maternity Leave)	9/1/07 – 6/30/08
ROSSI, KATHLEEN	RD	Instructional Assistant Kindergarten P/T	02	\$15,900.00 (Pro-rated) + \$1485.00 BA Stipend	6	Enrollment	9/1/07 – 6/30/08

RATIONALE: As indicated above

COST: (*) PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

b. **MENTORS - 2007/2008**

NAME	NAME
THOMPSON, GAIL	HOLYNSKJY, LARISSA
BURKHARDT, PATRICE	

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC 6:11-3.2[c].

COST: None

c. **BOOK ROOM INVENTORY HIGH SCHOOL**

NAME	POSITION/ ACTIVITY	MAX./ HOURS	SCHOOL	COST/ HOUR	MAX. TOTAL
WYNES, NICOLE	Book Room Inventory – Physical Science	25	HS	\$20.00	\$500.00

RATIONALE: As indicated above

COST: As indicated above

EFFECTIVE DATE: 2007/2008 School year

d. **MID TERM AND FINAL EXAM WRITERS**

NAME	SUBJECT	LOCATION
CAMINSKY, GAIL	Algebra 1A and 1B	HS
CAULFIELD	Psychology AP and Honors	HS
FRIEDL, JP	Earth Science and Physical Science	HS
GAROFALO, MARIA	English 4 and Reading	HS
GERAN, JOHN	Algebra A and B Mathematics 1 and 3	HS
QUINN, KATHLEEN	English 1 Consumer Mathematics	HS
SINGER, JOYCE	Biology	HS

RATIONALE: To enhance instruction and standardize course examinations

COST: \$100.00 Per Exam

Effective Date: 2006/2007 (Retroactive)

e. **STAFF ARRAY CHANGES – 2007/2008 School Year**

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
ELTING, EILEEN	0.50 CP .050 CP	Administrative Support Instructional Assistant Pre-School Handicapped Instructional Assistant – Pre Kindergarten	1.00 LR	Administrative Support Instructional Assistant – Resource Center	9/1/07 – 6/30/08
GRIFFITH, ELIZABETH	CL 0.58	Administrative Support Instructional Assistant – Kindergarten	CP 0.58	Administrative Support Instructional Assistant – Pre School Disabilities	9/1/07 – 6/30/08
MANDELBAUM, RAELLEN	ST 1.00	Administrative Support Instructional Assistant – Resource Room	LR 1.00	Administrative Support Instructional Assistant Personal – MD Class	9/1/07 – 6/30/08
HARNETT, DEBORAH	LR 1.00	Administrative Assistant Instructional Assistant Resource Room	ST 1.00	Administrative Support Instructional Assistant Resource Room	9/1/07 – 6/30/08

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
FANTO, JOANNE	MA 1.00	Administrative Support Office Assistant – Main Office	CO 0.80 0.20	Administrative Support Secretary – Business Office 10 Months Secretary – Personnel – 10 Months	9/1/07 – 6/30/08
MARSH, ANN	CO 0.80 0.20	Administrative Support Secretary – Business Office 10 Months Secretary – Personnel – 10 Months	MA 1.00	Administrative Support Office Assistant – Main Office	9/1/07 – 6/30/08
TOMASELLO, LOUISE	HS 0.40 0.10 0.10	Science Marine Biology Ecology Plants & Landscape Design	HS 0.40 0.10 0.10 0.40 O/L	Science Marine Biology Ecology Plants & Landscape Design Biology	(*) 4/16/07 – 5/1/07 (Retroactive)
HODNICKY, HELEN	HS 0.40 0.60	Science Biology Lab – Grade 9 Biology	HS 0.40 0.60 0.20 O/L	Science Biology Lab – Grade 9 Biology Biology	(*) 4/16/07 – 5/1/07 (Retroactive)
HAMILTON, PATRICIA	HS 0.40 0.60	Science Geo-Physical Science Lab Geo-Physical Science	HS 0.40 0.60 0.20 O/L	Science Geo-Physical Science Lab Geo-Physical Science Biology	(*) 4/16/07 – 5/1/07 (Retroactive)
MILAN, GREGORY	HS 0.40 0.40 0.20	Science Lab-Forensic Science Lab – Geo Physical Science Honors Lab – Geo Physical Science	HS 0.40 0.40 0.20 0.20 O/L	Science Lab-Forensic Science Lab – Geo Physical Science Honors Lab – Geo Physical Science Biology	(*) 4/16/07 – 5/1/07 (Retroactive)

RATIONALE: As noted above – (*) Overload to cover Ms. Turley’s leave of absence.

EFFECTIVE: 2007/2008 School Year (*) 06/07 School Year (Retroactive)

ROLL CALL VOTE: **AYES** **NAYS** **ABSENT** **ABSTAIN**

7 0 2 0

Barbato, Zavorskas

VII. OLD BUSINESS

A. SUPERINTENDENT SEARCH FIRM RESOLUTION

Motion by Dr. Gambino, seconded by Mr. Kenny.

Board of Education approve the following item (per proposal received and as discussed on August 2, 2007.)

CONTRACT WITH	LOCATION	SERVICE
Leadership Advantage (The Institute for Education Leadership)	Seton Hall University, South Orange, New Jersey	Superintendent Search

COST: \$18,500

EFFECTIVE DATE: August 15, 2007

Discussion ensued between members of the Board regarding each of the two proposals (NJSBA and Leadership Advantage) presented at the previous August 2, 2007, Special Board of Education meeting.

Ms. Rubino indicated that she was voting “No” on principle as she did not think ample notice of the presentation by the consultants was given to all Board members considering the importance of the presentation and that the Board should have been polled for a possible date so they all could have joined in.

Mr. O’Connell responded that he had spoken to Ms. Rubino about this issue on the phone after she returned from vacation and repeated that 3-days notice was provided (more than the 48 hours required by policy) and justified because of the importance of getting on with the process given we had 105-days notice of the CSA’s last day in District.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6	1	2	0
		Rubino	Barbato, Zavorskas	

VIII. ADJOURNMENT

Motion by Mr. Aitken, seconded by Mr. Kenny.

RECOMMEND: That the meeting be adjourned. The Regular Action Meeting was adjourned at **7:51 p.m.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	2	0
			Barbato, Zavorskas	

Respectfully submitted,

Susan A. Irons
Business Administrator/Board Secretary