

**MISSION STATEMENT**

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

**VISION STATEMENT**

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

**ACTION MEETING** on **August 27, 2007**, Administration Building, One Crest Way, Aberdeen, New Jersey.

**I. CALL TO ORDER**

Board President Mr. O’Connell called the Regular action Meeting to order at **8:00 PM**.

**II. PLEDGE OF ALLEGIENCE**

**III. ROLL CALL**

Present: **Mr. Aitken, Mr. Barbato, Ms. Demarest, Dr. Gambino,  
Mr. Kenny, Mr. O’Connell, Ms. Rubino, Ms. Zavorskas**  
Absent: **Mr. Donaghue**  
Also Present: **Mr. Quinn, Mr. Glastein, Ms. Honnick, Mr. Gross, Ms. Irons**

**IV. STATEMENT OF ADEQUATE NOTICE**

**Mr. O’Connell read the following Statement:**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

**V. EXECUTIVE SESSION RESOLUTION**

None

**VI. MINUTES**

Motion by Ms. Demarest, seconded by Ms. Zavorskas.

**THE SUPERINTENDENT RECOMMENDS:** That the Board of Education approve the minutes of the **July 16, 2007, Regular Action Meeting and Executive Session; July 23, 2007, Special Action Meeting and Executive Session; August 2, 2007, Special Meeting; August 14, 2007, Special Action Meeting;** and **August 20, 2007, Special Meeting and Executive Session.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8 *	0	1	0
			Donaghue	

- \* **With the exception of the August 2 and August 14 meetings where Mr. Barbato was absent.**
- With the Exception of the July 23 and August 2 meetings where Ms. Rubino was absent.**
- With the Exception of the August 2 and August 14 meetings where Ms. Zavorskas was absent.**

**VII. CORRESPONDENCE**

None

**VIII. BOARD PRESIDENT’S REPORT**

**Board President Mr. O’Connell spoke about the following in his report to the Board:**

- Academic success and preparation likened to Indianapolis 500.
- Start of school year 2007-2008.
- Success of summer school.
- Summer Curriculum writing and professional development.
- New security facilities.
- High school TV studio and sound systems update.
- RTI preparation and September 6 and September 10 orientations.
- Elimination of AP class restrictions
- Board Committee meetings.
- Welcome to new Business Administrator/Board Secretary Ms. Irons.
- Details of Agenda items.
- Three-year Technology Plan and new Web Site.
- Thank you to Superintendent Quinn for his service to District.
- Superintendent search process.
- Community Relations meeting.

**IX. SUPERINTENDENT’S REPORT**

**A. Mr. Quinn elaborated on the following in his report to the Board:**

- Hope for productive school year.
- Summer work and preparation for school year.
- High school scheduling and lunch tutorials.
- RTI program preparation and September 6 and September 10 orientations.
- Administrative staff meeting.
- Middle school scheduling change from Block to Period system.
- Ms. Ruscavage recommendation as acting high school principal.
- Ms. Main appointment as acting high school Guidance Director.
- Back-to-school nights.
- September Board of Education meeting at Cliffwood School.
- Board Committee meetings.
- Introduction of new student representative Alice Oliver.
- Superintendent’s New and Additional New Items on agenda.

**X. SUPERINTENDENT’S REPORT NEW AND ADDITIONAL NEW ITEMS**

Motion by Mr. Barbato, seconded by Mr. Aitken.

**Based upon the recommendation of the Superintendent on the following items that arose after committee meetings had occurred, the Board approved the following items as explained:**

**A. PROGRAM**

1. Program

**a. TRAVEL**

Pursuant to **Travel Policy #4033**, the following staff is approved for travel concerning training and seminars: **(Superintendent’s Program Attachment 1)**

*POLICY: 4033 Travel/Reimbursable Expenses*

<b>NAME</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>COST</b>
Vogler, Mary Lou	09/04-07/07	Lawrence Twp., NJ	Reading Recovery Training Center	154.03
Stein, Cynthia	09/04-07/07	Lawrence Twp., NJ	Reading Recovery Training Center	154.03
Meany, Karen	09/04-07/07	Lawrence Twp., NJ	Reading Recovery Training Center	152.29
Vergaretti, Kathleen	09/04-07/07	Lawrence Twp., NJ	Reading Recovery Training Center	154.03

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: August 28, 2007

**2. Special Services**

- a. **Acceptance of the Individuals with Disabilities Education Act (IDEA-B)** combined for the fiscal year 2007. (Basic: 774,197) (Preschool - \$22,142) **(Program Attachment 1)**  
*POLICY: 3280 Gifts, Grants, and Bequests*

COST: \$0

ACCOUNT: 20-000-000-0000-0

EFFECTIVE DATE: June 25, 2007 (Retroactive)

**B. PERSONNEL**

**1. RESIGNATIONS/RETIREMENTS**

- POLICY: 4112.1 Individual contracts – Certificated Staff*
- 4212.1 Individual Contracts – Non Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMPLOYED	EFFECTIVE DATE
KRISKA, AMY	CL	Instructional Assistant	Resignation	9/27/06	9/1/07

**2. APPOINTMENT(s):**

- POLICY: 4111/4211 Recruiting, Selection and Hiring*
- 4142/4242 Salary Checks and Deductions*
- 4122 Substitute Teachers*
- Student Teachers/Interns*
- 4213/4214 Assignment/Transfer*

**a. COLLEGE STUDENT(s) OBSERVER(s)**

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
ABELA, SALVATORE	Brookdale Community College	KATE REDZINAK	RD – Elementary 60 Hours- <b><u>Student Observer</u></b> Fall 2007

RATIONALE: Students will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: 2007/208 School Year

**b. STIPEND ADJUSTMENT**

NAME	LOC	POSITION	STIPEND FROM	STIPEND TO	EFFECTIVE DATE
STOVEKEN, RUTH	CO	Confidential Secretary	\$175.00 Month	\$225.00 Month	7/1/07 (Retroactive)

EFFECTIVE DATE: 7/1/07 – Retroactive **2007/2008** School Year

**c. INVENTORY/SERVICE**

NAME	LOC	POSITION	MAX HRS.	COST/HOUR	MAX. TOTAL
KAISERMAN, DAVID	HS	Inventory of materials in TV studio	100	\$20	\$2,000 Retroactive 8/01/07

RATIONALE: As indicated above

COST: (\*)PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

**d. EXTRA-CURRICULAR HOURLY**

NAME	LOC	POSITION	MAX HRS.	COST/HOUR	MAX. TOTAL
KAISERMAN, DAVID	DIST.	Videographer/equipment setup	N/A	\$20	N/A

RATIONALE: As indicated above

COST: (\*)PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

**e. EXTRA-CURRICULAR ACTIVITY**

NAME	LOC	POSITION	MAX HRS.	COST/HOUR	MAX. TOTAL
TARRAZI, DYLAN	MA	National Geographic Competition Advisor	N/A	Stipend \$1,070	N/A

RATIONALE: As indicated above

COST: (\*)PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: 2007/2008 School Year

**C. FINANCE**

**1. BUSINESS OPERATIONS**

**a. Purchase Orders in Excess of \$10,000**

PURCHASE ORDER NO.	VENDOR	AMOUNT	PURPOSE
08-00926	Handi-Ramp	\$12,377.66	ADA Work for HS Bleachers
08-00982	NJ Asphalt	\$13,680.00	Paving
08-00972	Diamond Construction	\$37,850.00	Concrete Work
08-00981	Statewide Construction	\$11,790.00	Handrails, Fence

RATIONALE: Full Board approval required for purchase orders in excess of \$10,000.

COST: As noted above

EFFECTIVE DATE: August 28, 2007

**b. Routine Business/Monthly Travel**

*POLICY: 4033 Travel/Reimbursable Expenses*

Pursuant to Travel Policy 4033 and State Law, the following staff on the attached lists are approved for travel related to routine/monthly business:

**(See Attachment Superintendents Finance 1)**

COST: As per attached list

EFFECTIVE DATE: August 28, 2007 (for the 2007-2008 school year)

**D. TRANSPORTATION COMMITTEE - MR. KENNETH AITKEN, CHAIRPERSON**

**1. Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid**

*POLICY: 3541.1 Transportation Routes and Services*

**a. Bid Receipts for Pupil Transportation Routes – Received August 24, 2007**

That the Board of Education receive Pupil Transportation Route Bids as per **Transportation Attachment 1**

**b. Bid Routes to be Rejected**

<b>RTE. #</b>	<b>DESTINATION</b>	<b>CONTRACTOR</b>	<b>EST. # DAYS/ TRIPS</b>	<b>PER DIEM/ TRIP</b>	<b>EFFEC. DATE</b>	<b>EST. MAX. COST</b>
SRA54-1	Within Monmouth or Middlesex Counties	Milu Bus Service	180	\$400.00	9/1/07-6/30/08	\$72,000.00
SRA24-1	Within Monmouth or Middlesex Counties	Milu Bus Service	65	\$400.00	9/1/07-6/30/08	\$26,000.00
SRA54-2	Within Union, Somerset, Ocean, or Mercer Counties	Milu Bus Service	180	\$400.00	9/1/07-6/30/08	\$72,000.00
SRA24-2	Within Union, Somerset, Ocean, or Mercer Counties	Milu Bus Service	65	\$400.00	9/1/07-6/30/08	\$26,000.00
SRA54-3	Within NJ-Other	Milu Bus Service	80	\$400.00	9/1/07-6/30/08	\$32,000.00
SRA24-3	Within NJ-Other	Milu Bus Service	26	\$400.00	9/1/07-6/30/08	\$10,400.00
SRA54-4	Outside NJ	Milu Bus Service	26	\$400.00	9/1/07-6/30/08	\$10,400.00
SRA 24-4	Outside NJ	Milu Bus Service	26	\$400.00	9/1/07-6/30/08	\$10,400.00
SRA54-5 Athletic Shuttle	Within MARSD and Holmdel Park	Milu Bus Service	150	\$250.00	9/1/07-6/30/08	\$37,500.00
<b>TOTAL ESTIMATED COST:</b>						<b>\$296,700.00</b>

RATIONALE: Lowest bidder, IC School Bus Inc., had no bid bond. Second lowest bidder, Milu Bus Service, bid route cost exceeds budget intended for School Related Activities for the 2007-2008 school year.

COST TO MARSD: As Indicated

ACCOUNT: 11-000-270-512-30-1402-1

EFFECTIVE DATE: As Indicated

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**XI. STUDENT REPRESENTATIVE’S REPORT**

New Student Representative **Alice Oliver** introduced herself to the Board, gave a synopsis of her academic background and extra-curricular involvements, and outlined her plans as student representative for the upcoming 2007-2008 school year.

**XII. PRESENTATIONS**

None

**XIII. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS**

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Mr. O’Connell responded:

- Sound equipment purchases on Facilities Agenda and request for additional quotes.
- Disappointment at loss of two valuable District administrators and praise for both.
- Desire for public opportunity to express opinions regarding replacements.

**XIV. PUBLIC HEARING – ADMINISTRATIVE CONTRACTS**

**A. DEPUTY SUPERINTENDENT JOEL M. GLASTEIN**

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT**  
**PUBLIC HEARING**  
**2007-2008 DEPUTY SUPERINTENDENT’S CONTRACT**  
**MONDAY, AUGUST 27, 2007**

**PLACE: Board of Education, One Crest Way, Aberdeen, New Jersey**



**1. Special Hearing on the Alteration/Renewal of the Deputy Superintendent’s Contract**

To permit the fair and orderly expression of public comments concerning the proposed alterations/renewal of the Deputy Superintendent’s contract for the 2007-2008 school year. The public comments shall be made in accordance with Board procedures, and is more specifically set forth in the public comment portion of the agenda.

**2. Presentation by Superintendent**

*Pursuant to N.J.S.A. 18A:11-11*, the State of New Jersey requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts as they are annually renewed. Tonight, we are permitting comment on the contracts of our Deputy Superintendent.

Mr. Joel Glastein is our Deputy Superintendent and is responsible for Personnel activities, Security, Health Services and General Administration.

The Board of Education may amend Mr. Glastein’s contract for the 2007-2008 school year to reflect an annual salary increase of 4.4%. Copies of Mr. Glastein’s contract are available for public inspection and the Board will, at this time respectfully hear comments from the public.

**3. Comments/Questions from the Public**

**4. Board Discussion**

**5. Resolution to Amend Deputy Superintendent’s Contract**

a. Motion by Mr. Barbato, Seconded by Mr. Aitken.

**Recommend that the Board of Education approve the following resolution:**

**BE IT RESOLVED BY THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION THAT:**

Mr. Glastein’s 2007-2008 contract reflect an increase of 4.4%.

**6. Vote on Deputy Superintendent’s Contract**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**B. ASSISTANT SUPERINTENDENT KIMBERLY HONNICK****MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT****PUBLIC HEARING  
2007-2008 ASSISTANT SUPERINTENDENT'S CONTRACT  
MONDAY, AUGUST 27, 2007****PLACE: Board of Education, One Crest Way, Aberdeen, New Jersey****1. Special Hearing on the Alteration/Renewal of the Assistant Superintendent's Contract**

To permit the fair and orderly expression of public comments concerning the proposed alterations/renewal of the Assistant Superintendent's contract for the 2007-2008 school year. The public comments shall be made in accordance with Board procedures, and is more specifically set forth in the public comment portion of the agenda.

**2. Presentation by Superintendent**

*Pursuant to N.J.S.A. 18A:11-11, the State of New Jersey requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts as they are annually renewed. Tonight, we are permitting comment on the contracts of our Assistant Superintendent.*

Ms. Kimberly Honnick is our Assistant Superintendent and is responsible for the development of curriculum, instructional delivery, special programs, professional development, State and Federal projects, and other matters of general administration.

The Board of Education may amend Ms. Honnick's contract for the 2007-2008 school year to reflect an annual salary increase of 8.9% and provides an increase in the amount for reimbursement of tuition. Copies of Ms. Honnick's contract are available for public inspection and the Board will, at this time respectfully hear comments from the public.

**Mr. Quinn explained that Ms. Honnick's present salary is lower than that of our assistant principal's.**

**3. Comments/Questions from the Public**

Concern was raised by the public as to the percentage of increase.

**4. Board Discussion**

It was mentioned during Board discussion that Ms. Honnick’s increased salary satisfies Board concern regarding fair competition and retention. It was explained that one/half of the increase is to adjust her salary, which is still not quite market value, and one/half is her raise.

**5. Resolution to Amend Assistant Superintendent’s Contract**

a. Motion by Mr. Aitken, Seconded by Ms. Rubino.

**Recommend that the Board of Education approve the following resolution:**

**BE IT RESOLVED BY THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION THAT:**

Ms Honnick’s 2007-2008 contract reflect an increase of 8.9%.

**6. Vote on Assistant Superintendent’s Contract**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**XV. COMMITTEE REPORTS**

**A. PROGRAM COMMITTEE – DR. GAMBINO, CHAIRPERSON**

Motion by Dr. Gambino, seconded by Ms. Zavorskas.

**After meeting as a committee, with the Superintendent, the Board approves the following items as explained:**

**1. TRAVEL**

a. Pursuant to **Travel Policy #4033**, the following staff is approved for travel concerning training and seminars: **(Program Attachment 1)**  
*POLICY: 4033 Travel/Reimbursable Expenses*

<b>NAME</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>COST</b>
Honnick, Kimberly	10/22-26/07	Denver, CO	HOPE Foundation	1221.57
Zitarosa, Jessie	10/22-26/07	Denver, CO	HOPE Foundation	1221.57
O’Keefe, Patricia	04/04-08/08	Nashville, TN	National Association of Elementary Principals	1320.99
Hutnik, Stephen	11/28/07	Rutgers University	Literature of the Vietnam War	41.29
Hillyer, Patricia	10/09-10/07	Somerset , NJ	NJ Science Convention	105.89

<b>NAME</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>COST</b>
Silvestri, Kathryn	10/09-10/07	Somerset , NJ	NJ Science Convention	105.89
Mescal, Debra	10/09-10/07	Somerset , NJ	NJ Science Convention	105.89
Silvestri, Kathryn	09/25/07	Jersey City, NJ	Using the Liberty Science Center	55.07
Cook, Susan	09/25/07	Jersey City, NJ	Using the Liberty Science Center	55.07
Mescal, Debra	09/25/07	Jersey City, NJ	Using the Liberty Science Center	55.07
Lisciandro, Tara	10/19/07	Boston, MA	AP Italian Conference	279.00
Donnelly, Mary	10/05/07	Syracuse, NY	Syracuse University Counselor Breakfast	118.34
Donnelly, Mary	10/29/07	Quinnipiac University	Counselor Visit Day	38.70
Honnick, Kimberly	09/25-26/07	Mercer County Community College	Schooling by Design/Connecting Content & Kids	387.82

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: August 28, 2007

- b. Board of Education has determined that the training and informational programs sponsored by **NJSBA on October 23-26, 2007** and within the scope of the listed job title’s current responsibilities and the **Board’s Professional Development Plan**. We hereby **approve the travel as listed below**:

*POLICY: 4033 Travel/Reimbursable Expenses*

<b>NAME</b>	<b>REGIS. FEE</b>	<b>MILAGE MAX.</b>	<b>TOLLS/ PARK</b>	<b>LODGING</b>	<b>MEALS</b>	<b>TOTAL</b>
Aitken, Kenneth	112.00	-	-	140.00	-	252.00
Barbato, John	112.00	97.00	13.80	280.00	87.00	589.80
Demarest, Patricia	112.00	97.00	13.80	140.00	92.00	454.80
Gambino, Thomas, Ed.D	112.00	48.50	-	280.00	-	444.50
Kenny, Charles	112.00	-	-	140.00	-	252.00
O’Connell, Lawrence	112.00	-	-	140.00	-	252.00
Rubino, Jan	112.00	97.00	18.80	420.00	138.00	785.80
Zavorskas, Catherine	112.00	97.00	15.00	420.00	138.00	782.00
Glastein, Joel	112.00	97.00	13.80	280.00	87.00	589.80
Honnick, Kimberly	112.00	97.00	18.80	280.00	138.00	645.80
Irons, Susan	112.00	-	-	-	-	112.00

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

ACCOUNT: 11-000-230-585-11-0000-0

EFFECTIVE DATE: August 28, 2007

**2. OTHER**

- a. **Fall Athletic Schedules** for the 2007-2008 school year. **(Program Attachment 2)**  
*POLICY: 6145.2.1 Interscholastic Athletic Activities and Events (“Athletics Policy”)*

EFFECTIVE DATE: August 28, 2007

**3. SPECIAL SERVICES**

- a. **Submission of the Individuals with Disabilities Education Act (IDEA-B)** combined for the fiscal year 2008. (Basic - \$793,189, Preschool \$22,226) as per **Program Attachment 3.**  
*POLICY: 3280 Gifts, Grants, and Bequests*

EFFECTIVE DATE: August 28, 2007

- b. Students to attend **out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0702-002	15.5	Auditory Impaired	Green Brook Academy	New Placement	\$45,690

RATIONALE: Student requires an out of district placement to address his academic, social and emotional needs. He evidences significant behavioral difficulties in a district setting. He has been suspended several times for dangerous behaviors. He requires a smaller setting with more structure and support.

COST: \$45,690

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: September 5, 2007

- c. Students to attend **out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0707-009	5.0	Multiple Disabled	CPC High Point Elementary	New Placement	\$69,905

RATIONALE: Student was found to be eligible for special education and related services and requires a very structured education setting due to behaviors.

COST: \$69,905

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: September 5, 2007

- d. Students to attend **out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0707-001	5.0	Multiple Disabled	Developmental Learning Center-BJC	New placement	\$38,000

RATIONALE: Student was found to be eligible for special education and related services and determined to require a very structured educational setting.

COST: \$38,000

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: September 5, 2007

- e. Students to attend **out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0304-013	12.5	Multiple Disabled	Newmark School	Change in Placement	\$43,399

RATIONALE: Student’s current placement is no longer appropriate to meet his educational and behavioral needs. Student has made little if any progress in both areas over the past year.

COST: \$43,399

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: August 28, 2007

**ROLL CALL VOTE:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
8	0	1	0
		Donaghue	

**B. PERSONNEL COMMITTEE – GERALD DONAGHUE, CHAIRPERSON**

Motion by Dr. Gambino, seconded by Ms. Rubino.

**After meeting as a committee, with the Superintendent, the Board approves the following items as explained:**

**1. RESIGNATIONS/RETIREMENTS**

*POLICY: 4112.1 Individual Contracts-Certificated Staff  
4212.1 Individual Contracts-Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMPL	EFF DATE
D'ANNA, MICHAEL	HS	Principal	Resignation	9/1/74	9/01/07

**2. LEAVES OF ABSENCE**

*POLICY: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship*

**a. LEAVE OF ABSENCE:**

NAME	SCH	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATE
GIORNALISTA, PATRICIA	CO	Secretary	Maternity Leave	With	June 25, 2007 – June 29, 2007 <i>Amended Dates</i>

**3. APPOINTMENT(S):**

*POLICY: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers  
Student Teachers/Interns  
4213/4214 Assignment/Transfer*

**a. APPOINTMENT(S):**

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
SZYMANSKI, BARBARA	RD	Instructional Assistant P/T – Kindergarten	02	\$15,900.00 (Pro-rated) + \$1485.00 BA Stipend	6	Enrollment	9/1/07 – 6/30/08
KELLY, CONCETTA	HS	Teacher of Mathematics	Per Diem	\$100.00/Day	1	Fricovsky (Maternity Leave)	9/1/07 – 12/14/07 (Amended Date)
FUCHS, EVAN	HS	Teacher of Mathematics	C-01	\$41,450.00	2	Fricovsky (Maternity Leave)	9/1/07 – 12/14/07

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
D'ANNA, MARY ANNE	LR	Elementary Teacher	C-01	\$41,450.00 (Pro-rated)	N/A	Patterson (Maternity Leave) Replacement	9/4/07 – 11/30/07
EBY, CHARLES	HS	Guidance Counselor	N/A	\$275 Per Diem	N/A	Main Transfer	9/04/07
RUSCAVAGE MICHELE	HS	Acting Principal	5	\$119,210 \$ 6,000 \$125, 210 Pro-rated	N/A	D'Anna Resignation	9/01/07
MAIN, PAM	HS	Coordinator of Student Personnel Services	N/A	\$11, 520 Pro-rated	N/A	Ruscavage Reassign	9/01/07

RATIONALE: As indicated above

COST: (\*)PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: 2007/2008 School Year

b. **COLLEGE STUDENT OBSERVER**

NAME	COLLEGE	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
CAMILLARY, CATHERINE	Brookdale Community College	JENNIFER HUDAK/MARTINE WALKER	CL – Elementary – Pre-K (30 Hours) CL – Elementary – K-3 (30 Hours) Fall 2007 <b>Student Observer</b>
TRZANOWSKI, KIMBERLY	Georgian Court University	PATRICIA JANOVER	RD – Elementary (K-5) Fall 2007 September 5, 2007 – December 8, 2007 <b>Student Teacher</b>
WEISFELD, MATHEW	Monmouth University	HUTNICK, STEPHEN	HS – Social Studies – Grades 9-12 Fall 2007 <b>Student Teacher</b>

RATIONALE: Students will be able to complete course work requirements toward degrees and certifications

COST: None

EFFECTIVE DATE: 2007/2008 school year



c. **MENTORS 2007/2008**

NAME
GERAN, JOHN
MONRO, CHRISTINE
STETZ, DIANE
SAFCHIK, ELEANOR
BAUER, LISA
DU BROSKEY, WENONA

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC 6:11 – 3.2 [c].

COST: None

EFFECTIVE DATE: **2007/2008** School Year

d. **BOOK ROOM INVENTORY – HIGH SCHOOL**

NAME	POSITION/ ACTIVITY	MAX./ HOURS	SCHOOL	COST/ HOUR	MAX. TOTAL
FAJARDO, CAROL	Book Room Inventory – World Language	25	HS	\$20.00	\$500.00

COST: As indicated above

EFFECTIVE DATE: **2007/2008** School Year

e. **SCHOOL ATTUNED TRAINING**

NAME	LOC	ACTIVITY	MAX. HOURS	COST/ HOUR	MAX. TOTAL
Mc ALISTER, KATHLEEN	CL	Schools Attuned Training	35	\$20	\$700
MC CULLOUGH, BONNIE	LR	Schools Attuned Training	35	\$20	\$700
WALNOCK, RICHARD	LR	Schools Attuned Training	35	\$20	\$700
<b>CURRICULUM WRITING (SUMMER POSITION )</b>					
DELISA, LOUISE	HS	AP European History <b>Curriculum Writing</b>	25	\$20	\$500

RATIONALE: Professional development for Tier I Response to Intervention program. Teachers have the compensation options of payment, in-service credit, or comp time. Training to commence on June 21, 2007.

COST: As indicated above

EFFECTIVE: Retro-active to **JUNE 19, 2007**

f. **EXTRA CURRICULAR ACTIVITIES – Personnel Attachment #1 and HOURLY ACTIVITIES – Personnel Attachment #2.**

g. **WORK STUDY STUDENT(s)**

NAME	LOC	POSITION	MAX HRS/RATE	MAX TOTAL
GODOWSKI, KRYSTAL	HS	Student Personnel Services – Clerical	2 HOURS/Day \$7.15/Hour 8/13/07 – 6/30/08	\$3,003.00 Approximately 42 Weeks

RATIONALE: As indicated above

COST: As indicated above

Effective Date: 8/13/07 – 6/30/08 (Retroactive) **2007/2008** School Year

h. **SUBSTITUTES**

<b>TEACHERS:</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
<b>CATEGORY 1</b>	
FUCHS, EVAN	Teacher of Mathematics
KYVELOS, SUSAN	Teacher Grades K-5
MATHEW WEISFELD	High School
<b>CUSTODIANS:</b>	<b>ACCOUNT # 11-XXX-262-116-12-XXXX-9</b>
DEVOE, JOAN	
GATYAS, JOSEPH	
RUSEK, JAMES	
MARTINEZ, JOSE	
McCORMACK, DERWENT	

Note: *The law on background checks requires ultimate clearance prior to any employment becoming final.*

RATIONALE: As noted above

ACCOUNT: As noted above

COST: Budgeted

EFFECTIVE DATE: 2007-2008

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**C. POLICY COMMITTEE – CHARLES KENNY, Chairperson**

Motion by Mr. Kenny, seconded by Mr. Aitken.

**After meeting as a committee, and consulting with the Superintendent on his recommendations, the Board approves the following items:**

- a. The **revision** of the **policies** as listed below and **attached by number**.

Policy # 5111	Admission
Policy # 6147.1	Evaluation of Individual Pupil Performance

EFFECTIVE DATE: August 27, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**D. FINANCE COMMITTEE – KENNETH AITKEN, Chairperson**

Motion by Mr. Aitken, seconded by Mr. Barbato.

**After meeting as a committee with the superintendent, the Board approves the following items:**

**1. BUSINESS OPERATIONS**

- a. **Bills Lists for August 2007** as listed per attachment in the Board Secretary’s Office.  
POLICY: 3326 Payment for Goods and Services

July 31, 2007, Hand Checks	\$ 53,205.87
August, 2007, Payroll	\$ 838,561.97
August 27, 2007, Bills List	\$ 1,921,367.12
	\$
<b>TOTAL:</b>	<b>\$ 2,813,134.96</b>

ACCOUNT: See Detailed List for Breakdown.

EFFECTIVE DATE: August 28, 2007

- b. **Budget Transfers** (Program Line Accounts - June 2007) as per **Finance Attachment 1**.  
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

ACCOUNT: See Finance Attachment 1 for Breakdown.

EFFECTIVE DATE: August 28, 2007

- c. **Report of the Treasurer** (Month ending June 30, 2007) which is in agreement with the Board Secretary's Report as per **Finance Attachment 2.**

POLICY: 3571 Financial Reports

ACCOUNT: 11-000-251-104-11-0000-0

EFFECTIVE DATE: August 28, 2007

- d. **Purchase Orders in Excess of \$10,000**

<b>PURCHASE ORDER NO.</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
08-00522	Automatic Temperature Control Services, Inc	18,975.00	Temperature control service and maintenance agreement
08-00413	Bollinger	34,553.00	Student Accident Insurance
08-00528	Bollinger	326,748.39	Prescription Benefits
08-00076	Childrens Ctr of Mon Cty	59,936.56	Annual Tuition
08-00002	Bayshore Jointure Commission	63,000.00	Annual Tuition
08-00526	Delta Dental	106,396.24	Annual Dental Premium
08-00439	Diamond Construction	15,949.50	Repair work
08-00440	Diamond Construction	16,422.50	Concrete Work
08-00659	MOESC	61,009.86	Summer Routes for Special Education students
08-00747	G & M Contracting, Inc	130,597.20	Roofing
08-00870	High Road School	10,583.40	Annual Tuition
08-00512	JCP&L	63,198.56	Monthly Electric Bill
08-00866	Lakeview School	27,157.90	Annual Tuition
08-00868	School For Children	11,623.68	Annual Tuition
08-00976	Somerset Hills School, Inc	11,280.00	Annual Tuition
08-00856	Horizon BC/BS	817,235.87	Annual Renewal for 2007-2008
08-00997	Xerox Corp	16,450.24	Xerox Contract for the month

RATIONALE: Full Board approval for purchase orders in excess of \$10,000.

COST: As noted above

EFFECTIVE DATE: August 28, 2007

**e. Tuition**

Regular Programs tuition for **2007-2008 school year.**

<b>Preschool/K</b>	<b>GRADES 1 – 5</b>	<b>GRADES 6 – 8</b>	<b>GRADES 9 – 12</b>
\$10,324	\$11,238	\$12,769	\$12,407

RATIONALE: Tuition rates for out-of-district students being placed in our district.

COST: As noted above

EFFECTIVE DATE: August 28, 2007

**f. Additional Audit Services**

To approve **Jump, Scutellaro and Company, L.L.P., Certified Public Accountants to provide audit schedules to assist with the 2006-2007** audit for a cost not to exceed \$1,400.

RATIONALE: To assist the new audit firm with a smooth transition for the 2006-2007 Audit.

COST: Not to Exceed \$1,400.00

EFFECTIVE DATE: August 28, 2007

**g. Routine Business Travel**

*POLICY: 4033 Travel/Reimbursable Expenses*

Pursuant to **Travel Policy #4033**, the following staff is approved for **travel related to routine business for the 2007-2008 school year:**

<b>NAME</b>	<b>MONTHLY TRAVEL</b>	<b>YEAR TOTAL</b>
KIMBERLY HONNICK	\$100.00	\$1,200.00
WAYNE SPELLS	\$100.00	\$1,200.00
CRESENDA JONES	\$100.00	\$1,200.00
JESSIE ZITAROSA	\$150.00	\$1,800.00
DAVE GALVAO	\$125.00	\$1,500.00
RON GREGORIO	\$ 25.00	\$ 300.00
RICHARD VITALIANO	\$ 50.00	\$600.00

RATIONALE: To be in compliance with Travel Policy #4033

COST: As indicated above.

EFFECTIVE DATE: August 28, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**E. FACILITIES COMMITTEE – JAN RUBINO, CHAIRPERSON**

Motion by Ms. Rubino, seconded by Mr. Barbato.

**After meeting as a committee, and consulting with the Superintendent on his recommendations, the Board approves the following items as explained with Items 1 and 2 amended as per the following motion:**

Motion by Ms. Demarest, seconded by Ms. Rubino.

**Effective Date of Facilities Items 1 and 2 for the purpose of purchasing new sound systems for the high school be amended to August 31, 2007,** subject to receipt of additional quotes for lower costs to the District to achieve these objectives.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

(Motion to amend was carried.)

Motion by Ms. Rubino, seconded by Mr. Barbato.

**(Entire Facilities agenda reflecting amendment of Items 1 and 2)**

- 1. Purchase of a new sound system for the High School Weight Room, Band Room, and Dance Studio** which includes two speakers, wall mounted equipment rack to house mixers, amplifiers, CD player and wireless receivers for each.

RATIONALE: To upgrade existing sound system.

COST: \$11,000.00

EFFECTIVE DATE: August 31, 2007

2. **Purchase of New sound system for high school cafeteria** which would include (18) speakers, automatic mixer/DSP digital unit with mic mixing ability, automatic feedback control, equalization and dynamics control. These functions are vital to proper performance of the system when used with multiple microphones.

RATIONALE: To upgrade existing sound system.

COST: \$11,500.00

EFFECTIVE DATE: August 31, 2007

3. **Authorization of Architect**, The Montoro Architectural Group PC, to design drawings for the conversion of the High School T.V. Studio facilities to a T.V. Production class and to complete the DOE application at a cost of \$9,000.00.

RATIONALE: To better utilize instructional space.

COST: \$9,000.00

EFFECTIVE DATE: August 28, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**F. TRANSPORTATION COMMITTEE – KENNETH AITKEN, CHAIRPERSON**

Motion by Mr. Aitken, seconded by Mr. Barbato.

**After meeting as a Committee with the superintendent, the Board approves the following items:**

1. **Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid**  
*POLICY: 3541.1 Transportation Routes and Services*

**a. Jointure Routes for the 2007-2008 School Year.**

<b>RTE.#</b>	<b>DESTINATION(S)</b>	<b>HOST</b>	<b>JOINER</b>	<b># OF DAYS</b>	<b>JOINER PER DIEM</b>	<b>EFF. DATE</b>	<b>COST</b>
0005	Douglass Day	MOESC	MARSD 1 student	35	\$153.94 w/aide	7/1/07- 8/31/07	\$5387.90
2022	School for Children	MOESC	MARSD 1 student	30	\$71.73	7/1/07- 8/31/07	\$2151.90

RTE.#	DESTINATION(S)	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
9112	Search Day Program	MOESC	MARSD 1 student	39	\$147.28	7/1/07- 8/31/07	\$5743.92
L048	Work Opportunity Center	MOESC	MARSD 1 student	32	\$100.73 w/aide	7/1/07- 8/31/07	\$3223.36
L086	Center School	MOESC	MARSD 2 student	12	\$346.39	7/1/07- 8/31/07	\$4156.68
L057	Coastal Learning Center	MOESC	MARSD 1 student	30	\$40.32 w/aide	7/1/07- 8/31/07	\$1209.60
7000	Academy Learning Center	MOESC	MARSD 4 students	29	\$222.60 w/aide	7/1/07- 8/31/07	\$6455.40
7004	CCMCO	MOESC	MARSD 7 students	34	\$242.55 w/aide	7/1/07- 8/31/07	\$8246.70
7012	Lakeview School	MOESC	MARSD 4 students	30	\$245.70 w/aide	7/1/07- 8/31/07	\$7371.00
7013	Lakeview School	MOESC	MARSD 4 students	30	\$255.15 w/aide	7/1/07- 8/31/07	\$7654.50
7019	Harbor School	MOESC	MARSD 3 students	30	\$154.59	7/1/07- 8/31/07	\$4637.70
5001	Gateway School	MOESC	MARSD 1 student	30	\$154.04 w/aide	7/1/07- 8/31/07	\$4771.20
<b>TOTAL:</b>							<b>\$61,009.86</b>

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

COST TO MARSD: As Indicated

ACCOUNT: 11-000-270-515-05-0000-1

EFFECTIVE DATE: As Indicated.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**G. TECHNOLOGY COMMITTEE – KENNETH AITKEN, CHAIRPERSON**

Motion by Mr. Aitken, seconded by Ms. Demarest.

**After meeting as a committee, and consulting with the Superintendent on his recommendations, the Board approves the following items as amended and discussed as per the following motion with the exception of Item 2B which is to be eliminated:**



Motion by Mr. Aitken, seconded by Ms. Rubino.

**Page 21 of Technology Item 1 (Three Year Technology Plan) be amended and Effective Date of Technology Item 2 (Technology Purchases) be amended to August 31, 2007**, subject to receipt of additional quotes for lower costs to the District to achieve these objectives.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

(Motion to amend was carried.)

Motion by Mr. Aitken, seconded by Ms. Demarest.  
**(Entire Technology Committee Agenda as amended)**

**1. Three-Year Technology Plan**

Approval of the school district **Three-Year Technology Plan (2007-2010)** to be sent to the State of New Jersey

RATIONALE: District planning tool, required for submission to the State. The Board is not bound to follow the purchasing plan for the second and third year of the plan, and can modify the plan as financial conditions require.

COST: None at this time

EFFECTIVE: August 28, 2007

**2. Technology Purchases**

The Board authorizes the following purchases, which may be in excess of \$10,000 upon receipt of the final quotations:

- A. High quality video camera for televising board meetings and student events.
- B. Improved sound system for board of education conference room.
- C. Video equipment for television production classes.

RATIONALE: Improvements in technology for administrative and student purposes.

COST: To be determined

EFFECTIVE: August 31, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**XVI. BOARD SECRETARY’S REPORT**

Motion by Mr. Kenny, seconded by Mr. Barbato.

**The Board Secretary recommends that the Board approve the item listed below.**

**1. Board Secretary’s Financial Report**

*POLICY: 3571 Financial Reports*

- a. The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **June, 2007**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment. The Board Secretary has informed us that his Report and the Treasurer of School Moneys’ Report are in agreement.
- b. Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **June 30, 2007**, and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

ACCOUNT: See Board Secretary’s Report for Breakdown.

EFFECTIVE DATE: August 28, 2007

(This motion requires a roll call vote. A. Board Member voting in the non-affirmative is to submit his or her reasons in writing directly to the County superintendent of Schools on a form obtained from the Superintendent’s office. A stamped, pre-addressed envelope will also be provided).

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

**XVII. COMMENTS & QUESTIONS FROM THE PUBLIC RELATING TO ADDITIONAL CONCERNS**

**Various Aberdeen and Matawan residents made comments and/or raised questions regarding the following to which Mr. Quinn, Mr. O’Connell, and Mr. Kenny responded:**

- Press article regarding Mr. Quinn’s retirement.
- Board unity and strategy for Superintendent replacement.
- Technology Plan and PTO support.
- Thank you to Mr. Quinn for his dedication and leadership.
- Lloyd Road auditorium renovations.
- Middle school Period System explanation.
- High school scheduling.
- Lack of teacher’s contract and effect on RTI program.
- Division of Board and lack of public confidence.
- Administrative stability.

**XVIII. UNFINISHED BUSINESS**

None

**XIX. NEW BUSINESS**

**Comment was made by the Board on the following topic to which Mr. O’Connell responded:**

- Board Committee system and meeting attendance.

**XX. SUPERINTENDENT’S ACTION PLAN / RESPONSE TO QUESTIONS**

**Mr. Quinn responded to previous public comments and Board discussion on the following topics:**

- Board differences and hope for positive future.
- His pleasure in serving the community.

**Ms. Honnick credited Mr. Quinn with the RTI Initiative starting in September.**

**XXI. ADJOURNMENT**

Motion by Mr. Kenny, seconded by Mr. Barbato.

**RECOMMEND:** That the meeting be adjourned. The Regular Action Meeting was adjourned at **10:24 p.m.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Donaghue	

Respectfully submitted,

Susan A. Irons  
Business Administrator/Board Secretary