

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

ACTION MEETING on **October 15, 2007**, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, New Jersey.

I. CALL TO ORDER

Board Vice-President Mr. Aitken called the Regular action Meeting to order at **8:00 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Aitken read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Aitken, Mr. Barbato, Ms. Demarest, Dr. Gambino, Mr. Kenny, Mr. O’Connell (Arrived at 8:25 p.m.) , Ms. Rubino, Ms. Zavorskas**
Absent: **Mr. Donaghue**
Also Present: **Mr. Quinn, Mr. Glastein, Ms. Honnick, Mr. Gross, Ms. Irons**

V. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Barbato, seconded by Ms. Zavorskas.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an Executive Session for **Negotiations regarding Matawan Regional Teachers Association contract.**

VOICE VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	2	0
			Donaghue, O'Connell	

VI. MINUTES

Motion by Ms. Demarest, seconded by Ms. Zavorskas.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **September 24, Regular Action Meeting and Executive Session; October 3, 2007, Public Meeting and Executive Session; and October 8, 2007, Special Action Meeting and Executive Session.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	2	0
			Donaghue, O'Connell	

VII. BOARD PRESIDENT'S REPORT

A. Board Vice-President Mr. Aitken spoke about the following topics in a report to the Board:

- Status of Superintendent search.
- October 3 Public Forum and Executive Session.
- Quality Single Accounting Continuum training attended by Board members.
- Meeting regarding School Safety and Security.
- Thank you to Mr. Quinn for his years of Service to Matawan-Aberdeen and wish for good luck in the future.
- Approval of Mr. Glastein as Interim Superintendent.
- Board President's Report resolution to suspend committee system.

B. COMMITTEE OF THE WHOLE BOARD RESOLUTION

Followed by positive comments and discussion by members of the Board regarding a decision to suspend the Board Committee System, the resolution below was introduced for vote by Vice-President Mr. Aitken:

Motion by Mr. Barbato, seconded by Mr. Kenny.

BOARD RESOLUTION

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (Board) is undertaking a search for a new Chief School Administrator; and

WHEREAS, the Board has retained the consulting firm of Leadership Advantage to conduct an intensive search to fill this position; and

WHEREAS, Leadership Advantage has conducted a series of meetings with various stakeholder groups in the District to determine the goals, objectives, and concerns of the various groups in the District community; and

WHEREAS, a major issue raised by a stakeholder group concerned the public’s perception of the Board of Education’s working relationship and unity on issues; and

WHEREAS, the Board wishes to memorialize and allay any concerns by the community as to the Board’s sincere desire to work together in finding a new Superintendent,

NOW, BE IT RESOLVED THAT THE Matawan-Aberdeen Regional School District Board of Education hereby affirms its desire to work as a unified group to seek the best qualified person to fill the position of Superintendent of Schools for the District, and

BE IT FURTHER RESOLVED that in an effort to display to the community and potential candidates the Board’s sincere attempt to act in a cooperative manner, it agrees to suspend the current committee system to a Committee of the Whole as provided in By Law 9130 (most recently adopted on 9/24/07) for most Board committees so as to insure participation and involvement by all Board members on all issues presented; and

BE IT FURTHER RESOLVED that, to show the Board will continue to work toward this mission of cooperation, this resolution is being adopted at a public Board meeting.

EFFECTIVE DATE: October 16, 2007

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	2	0
			Donaghue, O’Connell	

VIII. SUPERINTENDENT’S REPORT

A. Mr. Quinn elaborated on the following in his report to the Board:

- His pleasure serving as Superintendent for the past five years.
- Voluntary study as part of high school English Department teacher’s Masters Thesis.
- Superintendent’s Report New and Additional New Items.
- Ms. Honnick’s report on QAAR.
- Quality Single Accounting Continuum.
- Violence and Vandalism Report.

B. VIOLENCE, VANDALISM & SUBSTANCE ABUSE REPORT FOR 2006-2007.

1. Violence, Vandalism & Substance Abuse Report

Mr. Quinn reviewed the details of the Violence, Vandalism & Substance Abuse Annual Report for 2006-2007. (Report Attached)

Mr. Quinn outlined the various activities and assemblies planned at each school in the District for School Violence Awareness Week as required by State law as well as introduced the following motion:

2. Designation of School Violence Awareness Week Motion

Motion by Ms. Zavorskas, seconded by Mr. Barbato.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education designate the week of October 15 to October 19, 2007, School Violence Awareness Week.

RATIONALE: The above is in compliance with state law (PL2001, C298)

EFFECTIVE DATE: 2007-2008 school year.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	2	0
			Donaghue, O'Connell	

IX. SUPERINTENDENT’S REPORT NEW AND ADDITIONAL NEW ITEMS

Motion by Ms. Zavorskas, seconded by Mr. Aitken.

Based upon the recommendation of the Superintendent on the following items that arose after committee meetings had occurred, the Board approved the following items as explained with the exception of the TECHSPO 2008 travel approval which following Board discussion and at the request of Dr. Gambino will be voted upon separately:

A. PROGRAM

1. TRAVEL

- a. Pursuant to **Travel Policy #4033**, the following staff is approved for travel related to training and seminars with the exception of the 1/31/08-2/01/08 TECHSPO 2008 \$804.24 travel approval: **(Program Attachment 1a and 1b)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: October 16, 2007

2. OTHER

- a. **Adoption of curriculum guides** for the 2007-2008 school year:
POLICY: 6141 Curriculum Design/Development

CURRICULUM	GRADE	CURRICULUM	GRADE
Writing Real World	10-12	Ecology	11-12
Children’s Literature	10-12	AP Physics	11-12
Great Books	10-12	Computer Application	9-12
Journalism	10-12	Fashion Design 1 & 2	9-12
AP English	11-12	French	6
US History 3	11	Mandarin	K-2, 6-12
Lab Ecology	11-12		

RATIONALE: Curriculum guides are required for Board of Education approved course or subject offerings within the district. New guides are revised in alignment with the New Jersey Core Curriculum Content Standards.

EFFECTIVE DATE: October 16, 2007

- b. **Nursing Plan** required by the Quality Assurance Annual Report (QAAR) for 2007-2008 school year. **(Program Attachment 2)**
POLICY: 6147 Standards of Proficiency

EFFECTIVE DATE: October 16, 2007

2. SPECIAL SERVICES

- a. **Student to attend out-of-district placement** for the 2007-2008 school year
POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
102002	15.4	Autistic	Woods	Change in Placement	Not to exceed \$176,412.00

RATIONALE: Student with autism who is extremely volatile and dangerous both at school and at home thus requiring residential placement.

COST: \$176,412.00 (pro-rated) **(cost has been revised)**

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: October 16, 2007

B. PERSONNEL

1. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual contracts-Certificated Staff
4212.1 Individual Contracts-Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMPL	EFF DATE
HART, GEORGE	RD	Principal	Retirement	9/1/76	11/1/07 (Amended Date)

2. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

a. LEAVE OF ABSENCE:

NAME	SCH	POSITION	TYPE OF LEAVE	WITH/W/O PAY	EFF DATE
REEVE, JACQUELINE	MA	School Media Specialist/Librarian	Medical	Without	10/16/07 – 12/7/07

3. APPOINTMENT(S):

*POLICY: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers
Student Teachers/Interns
4213/4214 Assignment/Transfer*

a. APPOINTMENT(S):

NAME	LO C	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
JANOVER, PATRICIA	RD	Acting Principal	STEP-02	\$114,710.00 (Pro-rated)	7	Hart (Retirement)	11/01/07
PATTERSON, CHRISTOPHER *	CO	Computer Network Technician	Step-02	\$32,700.00 (Pro-rated)	3	Roman Resignation	10/16/07 – 6/30/08

RATIONALE: As indicated above

COST: Per MRAA Contract; (*)Per Unite Guide

EFFECTIVE DATE: 2007/2008 School Year

b. SUBSTITUTES

TEACHERS:	ACCOUNT: 11-XXX-100-101-XXXX-9
CATEGORY II	
WILLIAMS, DEVENN	Teacher All Grades K-12

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

RATIONALE: As noted above

ACCOUNT: As noted above

COST: Budgeted

EFFECTIVE DATE: **2007/2008 School Year**

c. EXTRA CURRICULAR ACTIVITIES

NAME	POSITION	LOCATION	STEP	STIPEND 06/07 Guide	EFF. DATE
KATHLEEN EOVINO	SPRING MUSICAL Consultant	HS	N/A	\$1,180.00	9/1/07 – 6/30/08 (Retroactive)
PICKENS, SAMUEL	SPRING MUSICAL Production Design/Construction	HS	N/A	\$3,570.00	9/1/07 – 6/30/08 (Retroactive)

RATIONALE: As indicated above

COST: Pending MRTA Negotiations (**2006/2007 Stipend**)/ **included within school maximums.**

EFFECTIVE DATE: **2007/2008 School Year**

d. VOLUNTEERS – STRATHMORE ELEMENTARY SCHOOL

NAME
THERESA AVERSANO

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: **2007/2008 School Year**

C. FINANCE

1. BUSINESS OPERATIONS

a. Routine Business Travel

POLICY: 4033 Travel/Reimbursable Expenses

Pursuant to **Travel Policy #4033**, the following staff is **approved for travel related to routine business for the 2007-2008 school year.**

NAME	YEAR TOTAL
MICHAEL HORGAN	\$300.00
JOHN ALDANA	\$150.00

RATIONALE: To be in compliance with Travel Policy #4033

COST: As indicated above.

EFFECTIVE DATE: October 16, 2007

D. FACILITIES

1. FOOD SERVICES

POLICY: 3542 Food Service

a. Food Services Contract

Renewal of contract with Chartwells’ School Dining Service for the school year **2007-2008** with a guaranteed break-even. Management fee charged at **.0730** per meal or meal equivalent.

RATIONALE: Revised Management Fee

EFFECTIVE DATE: October 16, 2007

Vote all except (1) travel item

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	1	1
			Donaghue	O’Connell

**E. PROGRAM
(SEPARATE VOTE)**

1. TRAVEL

a. Pursuant to **Travel Policy #4033**, the following staff member is approved for travel related to training and seminars. **(Program Attachment 1a)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: October 16, 2007

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS /PARK	LODGING	MEALS	TOTAL
Cholewa, Barbara	CO	01/31-02/01L08	Atlantic City, NJ	TECHSPO 2008	\$500.00	\$89.24	X	\$107.00	\$108.00	\$804.24

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: October 16, 2007

Vote travel item separately

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6	1	1	1
		Gambino	Donaghue	O’Connell

X. STUDENT REPRESENTATIVE’S REPORT

In her report to the Board, Student Representative Alice Oliver talked about and responded to questions from Board members regarding the following:

- Ally Week as well as School Violence Awareness Week.
- Lack of tomatoes on cafeteria menu.
- Superintendent search.
- Childcare Development class volunteers at Ravine Drive and Strathmore.
- Volunteer reading at Ravine Drive by Key Club members.
- Concern regarding high school library after-school hours.
- Senior Physical Education trip to Bodies Exhibit in NYC.
- SADD Red Ribbon Week.

XI. PRESENTATIONS**A. QAAR (Quality Assurance Annual Report) Presentation**

Assistant Superintendent for Curriculum and Instruction Kimberly Honnick gave a presentation highlighting individual components of the 2006-2007 QAAR Sections I through XII along with Statements of Assurances. Ms. Honnick explained the QAAR is submitted by the Department of Curriculum and Instruction to the County Office and reports District initiatives that took place during the prior school year. Ms. Honnick and Mr. Quinn responded to various questions from the Board regarding specific components of her report. **(Copy of Presentation Outline Attached)**

XII. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Mr. Quinn and Mr. O'Connell responded:

- Details regarding Consultant-Special Services item on Personnel agenda.
- Request that special education Regulation 6171.4 be held.
- Background checks of District volunteers.
- Particulars regarding Board Committee Meetings of the Whole.

XIII. COMMITTEE REPORTS**A. PROGRAM COMMITTEE – DR. GAMBINO, CHAIRPERSON**

Motion by Dr. Gambino, seconded by Ms. Demarest.

After meeting as a committee, with the Superintendent, the Board approves the following items as explained:

1. OTHER

- a. **No Child Left Behind 2007** grant submission. **(Program Attachment 1)**
POLICY: 3280 Gifts, Grants, and Bequests

RATIONALE: Required submission of grant to County Office for review and approval.

COST: None to the District

EFFECTIVE DATE: October 16, 2007

- b. **Targeted At Risk Aid (TARA)** application and operational plan be submitted.
(Program Attachment 2)

POLICY: 3280 Gifts, Grants, and Bequests

RATIONALE: Funds are allotted for salaries of interventionists.

COST: None to the District

EFFECTIVE DATE: October 16, 2007

- c. **Submission of the Quality Assurance Annual Report (QAAR)** for 2006-2007.
(Program Attachment 3)

POLICY: 6147 Standards of Proficiency

EFFECTIVE DATE: October 16, 2007

- d. **Winter Athletic Schedule** for the 2007-2008 school year.

POLICY: 6145.2.1 Interscholastic Athletic Activities and Events (“Athletics Policy”)

(Program Attachment 4)

EFFECTIVE DATE: October 16, 2007

- e. **Day field trip** to New York City for the High School History & Government Club on Friday, November 2, 2007.

POLICY: 6153 Field Trips

EFFECTIVE DATE: October 16, 2007

- f. **Day field trip** to New York City for the High School Thespian Society Club on Wednesday, December 19, 2007.

POLICY: 6153 Field Trips

EFFECTIVE DATE: October 16, 2007

2. SPECIAL SERVICES

- a. **The Notification of Grant Award Approval Fiscal Year 2008** of the **Individuals with Disabilities Education Act (IDEA-B)** combined for the fiscal year 2008. (Basic - \$793,189, Preschool – \$22,226) **(Program Attachment 5)**

POLICY: 3280 Gifts, Grants, and Bequests

COST: None

ACCOUNT: 20-000-000-0000-0 (Various Accounts)

EFFECTIVE DATE: September 25, 2007 (retroactive)

- b. **Students to attend out-of-district placements** for the 2007-2008 school program:
POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
155141	12.7	Emotionally Disabled	CPC High Point Adolescent School	Change in placement	\$61,380.

RATIONALE: Student was at a residential school placement and determination was made by Monmouth Cares and Somerset Hills staff student was released to return home. An out of district day program is needed to address student’s emotional, social and academic needs.

COST: \$61,380.

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: October 2, 2007 (retroactive)

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0	1 Donaghue	0

B. PERSONNEL COMMITTEE – GERALD DONAGHUE, CHAIRPERSON

Motion by Ms. Rubino, seconded by Mr. Kenny.

After meeting as a committee, with the Superintendent, the Board approves the following items.

1. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual Contracts-Certificated Staff
 4212.1 Individual Contracts-Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMPL	EFF DATE
ROMAN, SHAWN	CO	Computer Network Technician	Resignation	8/2/04	10/9/07
HITCHCOCK, MICHAEL	HOME	Home Personal Aide P/T – WEEKENDS (8 Hours Per Day)	Rescission	9/24/07	9/25/07 (Retroactive)
REEVE, JACQUELINE	MA	School Media Specialist/Librarian	Resignation	9/1/07	12/7/07 60 Day rule applies

2. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

a. **LEAVE OF ABSENCE:**

NAME	SCH	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATE
BUTLER, CHARLENE	CL	Elementary Teacher	Maternity Leave Disability Phase	With	12/4/07 – 3/11/08
			FMLA	Without	3/12/08 – 6/4/08
			Personal	Without Pay/Benefits	6/5/08 – 6/30/08

3. APPOINTMENT(S):

*POLICY: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4123 Substitute Teachers
Student Teachers/Interns
4213/4214 Assignment/Transfer*

b. **APPOINTMENT(S):**

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
GLASTEIN, JOEL	CO	Interim Superintendent	N/A	TBD	1	Quinn (Retirement)	11/16/07
PERULLO, DIANE	HS	Teacher of English (Replacement)	C-01	\$41,450.00 (Pro-rated)	1	Pisani (Maternity Leave)	11/13/07 – 4/18/08

RATIONALE: As indicated above

COST: (*) PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: 2007/2008 School Year

b. **SUBSTITUTES**

TEACHERS:	ACCOUNT: 11-XXX-100-101-XXXX-9
CATEGORY 1	
PERULLO, DIANE	Teacher All Grades K-12

ROSENBERG, SAMANTHA	Teacher All Grades K-12
CATEGORY II	
WEBSTER, LESLEY	Teacher All Grades K-12
CATEGORY III	
TRANSPORTATION	
ATWATER, TAMMY	Bus/Van Driver
FENNICK, JOSEPHINE	Bus/Van Driver
NICORA, LOIS	Bus/Van Driver
CHARTWELLS	
PRINCE, CARLA	Cafeteria Worker

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

RATIONALE: As noted above

ACCOUNT: As noted above

COST: Budgeted

EFFECTIVE DATE: **2007-2008 School Year**

c. **SPECIAL SERVICES – CONSULTANT**

NAME	POSITION	RATE
STEVEN DYCKMAN, M.D.	Consultant – Special Services	\$500.00 Per Case As Needed

RATIONALE: Provide required services to the Child Study Team under the Supervision of the Director of Special Services

COST: As indicated above

EFFECTIVE DATE **2007/2008 School Year**

d. **COLLEGE STUDENT(S) OBSERVER(S)**

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
ALBANO, NICOLE	Marist College	DANIELLE SANTORO	ST – Elementary (Special Education) Student Observer October 19, 2007 3 Hours

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: 2007/2008 School Year

e. **HIGH SCHOOL SPEECH AND DEBATE TEAM – VOLUNTEER JUDGES - 2007/2008 SCHOOL YEAR**

NAME	NAME
BAUWENS, BRIAN	DE NARDO, EMILY
DICOVITSKY, RYAN	FLAMM, SHEILA
HELNER, CHRIS	JOHNSTON, MARY
LECKNER, DAVID	MAPP, ROBYN
MARTINEZ, STEVEN	MATHEW, ALYSSA
NAISHTUT, ELIZABETH	OLIVER, DOUGLAS
OLIVER, MRS. DIANE	REJI, ASHLEY
SCHMUKLER, ROMAN	SIRLEAF, MICHEN
URIBE, IVON	VOYTENKO, DENYS
WEISSMAN, LINDA	NAISHTUT, MARCEE

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2007/2008 School Year

f. **KEY CLUB READING PROGRAM (RAVINE DRIVE ELEMENTARY SCHOOL – 2007/2008 SCHOOL YEAR**

NAME	Volunteer Purpose
SPENCER WARSHAUSER	KEY CLUB READING
VANESSA WONG	KEY CLUB READING
MIKAYLA PETRILLA	KEY CLUB READING
TAREK MORSY	KEY CLUB READING
CHRISTINE URCUIOLA	KAY CLUB READING

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2007/2008 School Year

g. **RAVINE DRIVE ELEMENTARY – VOLUNTEERS – 2007/2008 SCHOOL YEAR**

NAME	NAME
BARBARA GRAY	HEIDI TILIS
CHRISTINE CATALANO	EUGENE MC CONNON
CINDY FALCO	EVELYN ROSENBERG
DEAN MARGARITES	DINA PALLITTO
DESIREE BENJAMIN	JOHN KROK
GILLAIN COLEMAN	NANCY MILANO
HAZEL CRICLOW	DEANNA EDWARDS

JESSICA COLLINS	STEPHANIE COLONNA
JULIE ROSENBERG	VAN SHELL
NAME	NAME
KATHLEEN GARLAND	KATHI SMITH
KIM CRAWFORD	CECILIA PERRETTE
LISA FETTER	BARBARA KOZLOWSKI
LORI JENSEN	JILL BROWN
NATASHA GARRAWAY	RAY SMITH
RONALD COLEMAN	JANICE MC CONNON
SHAWN POWERS	ANNETTE POWERS
SHERRY BERNSTEIN	MARCIA MAC CUTHEON
TERRI D'ELIA	SONIA RODRIGUEZ
THOMAS FALCO	ADRIENNE SCHEUING
YOANIS CEPEDA FAILE	WENDY RODRIGUEZ
LISA CERTO	DEBRA CROSS
RAMA DUVVURI	CHRISTINE DONOHUE
MELANIE HOLLENSTEIN	TINA IPPOLITO
ALICE PASQUALE	POMPEO PASQUALE
DONNA PETERSEN	

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: **2007/2008** School Year

h. ST. JOHN VIANNEY H.S. VOLUNTEER – RAVINE DRIVE ELEMENTARY SCHOOL

NAME	DATE/TIME
CHRISTOPHER GETTENS	Tuesday 1:07PM – 2:23PM
	Thursday 1:07PM – 2:23PM

RATIONALE: Student is part of Community Service Project at SJV

COST: None

EFFECTIVE DATE: **2007/2008** School Year

i. VOLUNTEERS – STRATHMORE ELEMENTARY SCHOOL

NAME	NAME
MONICA COHEN	LAUREN DeVITO-FREITAG
AMY FISCHETTI	KRISTIE HAMILL
KATHY HARDOCK	LISA HARRINGTON
KAREN NICHOLSON-McFADDEN	LISA REINGOLD

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2007/2008 School Year

j. **IN CLASS SUPPORT TEAMS FOR 2007/2008**

Teacher(s)	SUBJECT	HOURS
SHERYL KISH	ALGEBRA 2 LEVEL 2	10 Hrs.
JOHN GERAN	ALGEBRA 2 LEVEL 2	10 Hrs.

RATIONALE: As indicated above

COST: \$20.00 Per Hour

EFFECTIVE: 9/4/07 – 6/30/08 (Retroactive) – 2007/2008 School Year

k. **EXTRA CURRICULAR ACTIVITIES**

NAME	POSITION	LOCATION	STEP	STIPEND 06/07 Guide	EFF. DATE
MESCAL, DEBRA	ENVIRONMENTAL CLUB ADVISOR	MA	N/A	\$1,220.00	10/16/07 – 6/30/08
FERRANTE, GIANNA	SCHOOL NEWSPAPER CO-ADVISOR	MA	N/A	\$890.00	10/16/07 – 6/30/08
HUGHES, JESSICA	SCHOOL NEWSPAPER CO-ADVISOR	MA	N/A	\$890.00	10/16/07 – 6/30/08
MOUAKKAR, CHRISTINA	STUDENT COUNCIL CO-ADVISOR (K. Nilsen approved 7/23/07)	MA	N/A	\$890.00	10/16/07 – 6/30/08

HOURLY ACTIVITIES					
HAUSMANN, KATHRYN	AFTER SCHOOL TUTORIAL	ST	N/A	\$25.00/Hour	10/16/07 – 6/30/08
TOMKINS, AMY	AFTER SCHOOL TUTORIAL	ST	N/A	\$25.00/Hour	10/16/07 – 6/30/08
HINKIS, CAROL	TUTORIAL – SPECIAL EDUCATION	MA	N/A	\$25.00/Hour	10/16/07 – 6/30/08

RATIONALE: As indicated above

COST: Pending MRTA Negotiations (2006/2007 Stipend)/ included within school maximums.

EFFECTIVE DATE: 2007/2008 School Year

l. **SAT PREP – 2007/2008 SCHOOL YEAR**

NAME	SUBJECT	HOURS	RATE PER HOUR	EFFECTIVE DATE
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STETZ, DIANE	Mathematics	7:00 – 9:00 PM	\$50.00 Per Hour (4 Hours Each Week) 12 Weeks	9/24/07 – 11/2/2007 3/17/08 – 6/6/08
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RATIONALE: Tutor High School students in Mathematics & English to prepare them for the SAT.

COST: As indicated above

EFFECTIVE DATE: **2007/2008** School year

m. **WORK STUDY STUDENTS**

NAME	LOC	POSITION	MAX HRS/RATE	MAX TOTAL
HOKE, JENNIFER	MA	Front Office (Clerical)	10/9/07 – 6/30/08 2 HOURS/Day \$7.15/Hour (Retroactive)	\$2,574.00
EASLICK, LAUREN (Replacing: Zhani Munoz)	CO	Business Office (Clerical)	10/9/07 – 6/30/08 2 HOURS/Day \$7.15/Hour (Retroactive)	\$2,574.00
TEIXEIRA, SARA	CO	Operations & Maintenance (Clerical)	10/9/07 – 6/30/08 2 HOURS/Day \$7.15/Hour (Retroactive)	\$2,574.00

RATIONALE: As indicated above

COST: As indicated above

EFFECTIVE: 10/9/07 – 6/30/08 (Retroactive)

n. **BALANCED LITERACY PROGRAM**

NAME	LOC	ACTIVITY/Grade	MAX. HOURS	COST/ HOUR	MAX. TOTAL
Megan Drapkin	RD	Balanced Literacy/RTI	6	20.00	120.00
Carolyn Fetherston	LR	Balanced Literacy -4th	6	20.00	120.00
Kathryn Herr	ST	Balanced Literacy -3rd	6	20.00	120.00
Kimberly Grigoli	LR	Balanced Literacy/RTI	6	20.00	120.00
Michael Haughey	LR	Balanced Literacy- 4th	6	20.00	120.00
Gillian MacDonald	ST	Balanced Literacy- 3rd	6	20.00	120.00
Elissa Mazur	LR	Balanced Literacy -4th	6	20.00	120.00
Barbara Bucci	LR	Balanced Literacy- 4th	6	20.00	120.00
Patricia Cottrell	LR	Balanced Literacy- 4th	6	20.00	120.00
Eve Caruso	LR	Balanced Literacy- 4th	6	20.00	120.00
Michele Gross	LR	Balanced Literacy -4th	6	20.00	120.00
Tiffany Bacharde	LR	Balanced Literacy – 4th	6	20.00	120.00

NAME	LOC	ACTIVITY/Grade	MAX. HOURS	COST/HOUR	MAX. TOTAL
Asma Alli	CL	Balanced Literacy – ESL	6	20.00	120.00
Amy Bloom	RD	Balanced Literacy -2nd	6	20.00	120.00
Kathleen Casserly	ST	Balanced Literacy – RR	6	20.00	120.00
Kerry DeBonis	RD	Balanced Literacy – ESL	6	20.00	120.00
Vanessa Kahaly	CL	Balanced Literacy – 1st	6	20.00	120.00
Susan Kyvelos	ST	Balanced Literacy – RTI	6	20.00	120.00
Kathleen McAlister	CL	Balanced Literacy – 1st	6	20.00	120.00
Karen Mintz	ST	Balanced Literacy – 1st	6	20.00	120.00
Susan Pisano	RD	Balanced Literacy 1st	6	20.00	120.00
Jessica Priola	ST	Balanced Literacy 2nd	6	20.00	120.00
Gail Thompson	ST	Balanced Literacy 2nd	6	20.00	120.00
Amy Tomkins	ST	Balanced Literacy 1st	6	20.00	120.00
Alyssa Trimboli	ST	Balanced Literacy 2nd	6	20.00	120.00
Christine Wynshynski	ST	Balanced Literacy -1st	6	20.00	120.00
Amanda Mizzi	RD	Balanced Literacy -1st	6	20.00	120.00
Gail Thompson (*)	ST	FOCUS MATH PLANNING	10	20.00	200.00
Gillian Mac Donald (*)	ST	FOCUS MATH PLANNING	10	20.00	200.00

RATIONALE: Balanced Literacy training was provided for program development. (Other grade level teachers trained previously)

COST: As indicated above

EFFECTIVE: **2007/2008 School Year – (*) 2006/2007 School Year**

o. RTI /I&RS SCHOOL TEAMS (Group approved for 200 Hours @ \$20.00/Hour

ADDITIONAL MEMBER

SUSAN COLLINS Cliffwood Elementary School

p. STAFF ARRAY

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
GALIETTI, ELYSE	CL 1.00	<u>Administrative Support</u> Instructional Assistant - BD	CL 0.58	<u>Administrative Support</u> Instructional Assistant – Kindergarten	9/1/07 – 6/30/08 (Retroactive)

RATIONALE: As noted above

EFFECTIVE: **2007/2008 School Year**

COST: Per Unite Contract Guide

q. **INTER-LOCAL AGREEMENT TERMINATION**

Be it resolved that the Inter-local agreement between MARSD and the Bayshore Jointure Commission for the provision of Superintendent Services be terminated effective November 16, 2007.

RATIONALE: Retirement of Mr. Quinn

COST: **District revenue loss of \$6,000.00 annually, pro-rated.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	1	1
			Donaghue	Zavorskas

C. **POLICY COMMITTEE – CHARLES KENNY, CHAIRPERSON**

Motion by Mr. Kenny, seconded by Dr. Gambino.

After meeting as a committee, and consulting with the Superintendent on his recommendations, the Board approves the following items with the exception of Item 1d (Special Education Regulation #6171.4) which at the request of the Chair and following Board discussion and agreement of the mover and seconder is to be held for further review due to parental concern:

1. The **revision or re-adoption** of the policies/regulations as listed below and attached by number.

a) Policy # 4225	Volunteers
b) Policy # 5114	Suspension and Expulsion
c) Policy # 5142	Pupil Safety
d) Regulation # 6171.4 (HELD)	Special Education
e) Bylaw # 9250	Expenses
f) Bylaw # 9260	Communications with Appointed Professionals
g) Bylaw # 9310	Policy Development/Distribution

EFFECTIVE DATE: October 16, 2007

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0	1	0
			Donaghue	

D. FINANCE COMMITTEE – KENNETH AITKEN, CHAIRPERSON

Motion by Mr. Aitken, seconded by Mr. Barbato.

After meeting as a committee with the superintendent, the Board approves the following items as clarified:

1. BUSINESS OPERATIONS

- a. **Bills Lists for October 2007** as listed per attachment in the Board Secretary’s Office.
POLICY: 3326 Payment for Goods and Services

September 30, 2007, Hand Checks	\$	114,348.72
October, 2007, Payroll	\$	3,174,389.85
October 15, 2007, Bills List	\$	1,541,366.46
TOTAL:	\$	4,830,105.03

ACCOUNT: See Detailed List for Breakdown.

EFFECTIVE DATE: October 16, 2007

- b. **Budget Transfers** (Program Line Accounts – August 2007) as per **Finance Attachment 1**.
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

ACCOUNT: See Finance Attachment 1 for Breakdown.

EFFECTIVE DATE: October 16, 2007

- c. **Report of the Treasurer** (Month ending August 31, 2007) which is in agreement with the Board Secretary’s Report as per **Finance Attachment 2**.
POLICY: 3571 Financial Reports

ACCOUNT: 11-000-251-104-11-0000-0

EFFECTIVE DATE: October 16, 2007

- d. **Purchase Orders in Excess of \$10,000**

PURCHASE ORDER NO.	VENDOR	AMOUNT	PURPOSE
08-00666	Circle System Group	14,052.45	Reconditioning of Football & Field Hockey Equipment - HS
08-00905	Allied Equipment Co, Inc.	14,975.00	Install ADA Seating & Remainder Fixed Seating - LR Auditorium

08-08183	CMF Business Supplies, Inc.	11,431.30	Copy Paper Cooperative Bid - Middle School
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RATIONALE: Full Board approval for purchase orders in excess of \$10,000.

COST: As noted above

EFFECTIVE DATE: October 16, 2007

e. Routine Business Travel
POLICY: 4033 Travel/Reimbursable Expenses

Pursuant to **Travel Policy #4033**, the following staff is approved for travel related to **routine business for the 2007-2008 school year.**

NAME	YEAR TOTAL
EILEEN ELTING	\$150.00
ANGELA MONACO	\$150.00

RATIONALE: To be in compliance with Travel Policy #4033

COST: As indicated above.

EFFECTIVE DATE: October 16, 2007

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0	1	0
			Donaghue	

E. FACILITIES COMMITTEE – JAN RUBINO, CHAIRPERSON

Motion by Ms. Rubino, seconded by Mr. Barbato.

After meeting as a committee, and consulting with the Superintendent on his recommendations, the Board approves the following item as amended with a change in language to read “with all funds being provided by Bayshore Jointure” as agreed upon following Board discussion:

1. Parking Lot at Cambridge Park

To expand the parking in rear of Cambridge Park building with all funds being provided by Bayshore Jointure at a cost not to exceed \$15,000.

RATIONALE: To provide ample parking for staff and visitors.

COST: As noted above.

EFFECTIVE DATE: October 16, 2007

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6	2	1	0
		Aitken, O’Connell	Donaghue	

F. TRANSPORTATION COMMITTEE – MR. KENNETH AITKEN, CHAIRPERSON

Motion by Mr. Aitken, seconded by Mr. Barbato.

After meeting as a Committee, and consulting with the superintendent on his recommendations, the Board approves the following items as explained:

1. Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid

POLICY: 3541.1 Transportation Routes and Services

a. Bid Route to be Awarded for the 2007-2008 School Year.

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFEC. DATE	COST
609-H	Matawan High School-One-Way	Unlimited Autos, Inc.	171	\$40.00	9/20/07-6/30/08	\$6840.00

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines. (Homeless Route)

COST TO MARSD: As Indicated

ACCOUNT: 11-000-270-511-05-0000-1

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0	1	0
			Donaghue	

XIV. BOARD SECRETARY’S REPORT

Motion by Ms. Zavorskas, seconded by Ms. Demarest.

The Board Secretary recommends that the Board approve the item listed below.

1. Board Secretary’s Financial Report

POLICY: 3571 Financial Reports

- a. The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **August, 2007**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment. The Board Secretary has informed us that his Report and the Treasurer of School Moneys’ Report are in agreement.
- b. Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **August 31, 2007**, and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

ACCOUNT: See Board Secretary’s Report for Breakdown.

EFFECTIVE DATE: October 16, 2007

(This motion requires a roll call vote. A. Board Member voting in the non-affirmative is to submit his or her reasons in writing directly to the County superintendent of Schools on a form obtained from the Superintendent’s office. A stamped, pre-addressed envelope will also be provided).

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0	1	0
			Donaghue	

XV. CORRESPONDENCE

Ms. Irons shared correspondence received from Aberdeen resident Ms. Gallo thanking Mr. Quinn, Mr. Galvao, and Mrs. Schmitt for their assistance with the Home Away from Home Academy 2007 graduation held at Matawan Regional High School. Ms. Gallo also praised Mr. Quinn for his service to the school district and wished him well in the future.

XVI. COMMENTS & QUESTIONS FROM THE PUBLIC RELATING TO ADDITIONAL CONCERNS

Various Aberdeen and Matawan residents made comments and/or raised questions regarding the following;

- Thank you to Mr. Quinn for his sincere dedication and service to the school district.
- Concern regarding location being considered for bus yard.

XVII. UNFINISHED BUSINESS

Members of the Board made comments and/or raised questions regarding the following topics:

- Positive comments regarding new Committee of the Whole system.
- Mr. Quinn, Board, and Board attorney’s attendance at Zoning Board Meeting regarding proposed rehabilitation center adjacent to the middle school.
- Review of Superintendent Quinn’s many positive accomplishments during his 5-year tenure with the school district and wishes for his success in the future.

XVIII. NEW BUSINESS

- Mr. Glastein thanked Mr. Quinn for his years of dedicated service to the school district and wished him success in his new endeavors.
- Mr. O’Connell as well wished Mr. Quinn great success in his future endeavors.

XIX. SUPERINTENDENT’S ACTION PLAN / RESPONSE TO QUESTIONS

Mr. Quinn responded to previous public and Board discussion regarding the following

- Dates for the new Committee of the Whole meetings.
- Alternatives for the parking lot at Cambridge Park to be pursued by the Board Secretary.
- His pleasure at being of service to the staff, students, and community members during his tenure as Superintendent.

XX. ADJOURNMENT

Motion by Mr. Kenny, seconded by Dr. Gambino.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action Meeting was adjourned at **9:41 p.m.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0	1	0
			Donaghue	

Respectfully submitted,

Susan A. Irons
Business Administrator/Board Secretary