

**MISSION STATEMENT**

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

**VISION STATEMENT**

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

**ACTION MEETING** on **December 17, 2007**, Strathmore Elementary School, 282 Church Street, Aberdeen, New Jersey.

**I. CALL TO ORDER**

Board President Mr. O’Connell called the Regular action Meeting to order at **8:00 PM**.

**II. PLEDGE OF ALLEGIENCE**

**III. STATEMENT OF ADEQUATE NOTICE**

**Mr. O’Connell read the following Statement:**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

**IV. ROLL CALL**

Present: **Mr. Aitken, Mr. Barbato, Ms. Demarest, Mr. Donaghue, Dr. Gambino, Mr. Kenny, Mr. O’Connell, Ms. Rubino, Ms. Zavorskas (Arrived at 8:15 p.m.)**  
Absent: **None**  
Also Present: **Mr. Glastein, Ms. Honnick, Mr. Gross, Ms. Irons**

**V. EXECUTIVE SESSION RESOLUTION**

Motion by Mr. Aitken, seconded by Mr. Barbato.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an Executive Session for **Student Matters regarding a special education case, and Contract Matters regarding staff workshops.**

<b>VOICE VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Zavorskas	

**VI. MINUTES**

Motion by Ms. Rubino, seconded by Mr. Barbato.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **November 13, 2007, Committee of the Whole and Executive Session; November 19, 2007, Regular Action Meeting; November 20, 2007, Special Meeting and Executive Session; and November 26, 2007, Special Meeting and Executive Session.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8 *	0	1	0
			Zavorskas	

\* With the Exception of the November 13, 2007, and the November 20, 2007, meetings where Mr. Donaghue was absent.

**VII. CORRESPONDENCE**

None

**VIII. BOARD PRESIDENT’S REPORT**

**Board President Mr. O’Connell spoke about the following in his report to the Board:**

- Thank you to Mr. Smith, staff, and PTO for tonight’s meeting preparation.
- Wish to all for a Happy Holiday.
- Holiday events at schools.
- High school class of 2012 orientation.
- Superintendent search update.

**IX. INTERIM SUPERINTENDENT’S REPORT**

Motion by Mr. Kenny, seconded by Ms. Rubino.

**After meeting as a Committee of the Whole and consulting with the Interim Superintendent on his recommendation, the Board approves the following items:**

**A. UNIFORM STATE MEMORANDA OF AGREEMENT**

- a. THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the attached Uniform State Memorandum of Agreement between Education and Law Enforcement Officials of Aberdeen Township.
- b. THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the attached Uniform State Memorandum of Agreement between Education and Law Enforcement Officials of Matawan Borough.

EFFECTIVE DATE: 2007-2008 school year

<b>VOICE VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Zavorskas	

**B. INTERIM SUPERINTENDENT’S REPORT NEW AND ADDITIONAL NEW ITEMS**

Motion by Mr. Kenny, seconded by Ms. Rubino.

**Based upon the recommendation of the Interim Superintendent on the following items that arose after meeting as a Committee of the Whole, the Board approved the following items as explained with the exception of Program Items A1 (Travel) which at the request of the Board will be HELD for discussion in Executive Session.**

**A. PROGRAM**

**(HELD)**

**1. TRAVEL**

- a. Pursuant to **Travel Policy #4033**, the following staff is approved for travel related to training and seminars: **(Program Attachment 1)**  
*POLICY: 4033 Travel/Reimbursable Expenses*

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: December 18, 2007

**2. OTHER**

- a. Acceptance of funds from the **Matawan Aberdeen Educational Foundation for Mini-Grants** as listed below:

*POLICY: 3280 Gifts, Grants, and Bequests*

GRANT NAME	STAFF	SCH	FUND AMT.
“We Are A Story”	Kate Redzinak, David Lehman	RD	\$958.43
Lloyd Road Globe Trotters	Kimberly Grigoli, Carolyn Fetherston, Michael Haughey	LR	\$1,677.34
Speech on the Go	Karen Fox	RD	\$674.00

RATIONALE: The grants are in the form of mini-grants to teachers implementing innovative projects.

COST: None to the District (Additional Revenue)

EFFECTIVE DATE: December 18, 2007

**B. PERSONNEL**

**1. APPOINTMENT(S):**

- POLICY: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers
- Student Teachers/Interns
- 4213/4214 Assignment/Transfer

a. **APPOINTMENT(S):**

NAME	LOC	POSITION	STEP	SALARY/STIPEND	# INT.	REPLACE/REASON	EFF. DATE
<b>MANNO, TARA</b>	<b>CL/ST</b>	Elementary Teacher <b>(Replacement)</b>	C-03	\$41,650.00 (* (Pro-rated)	4	Butler (Maternity Leave) Kyvelos (Transfer)	12/18/07 – 6/30/08
<b>PERRY,LYNN</b>	<b>CP</b>	Pre-Kindergarten Teacher <b>(Replacement)</b>	C-01	\$41,450.00 (* (Pro-rated)	4	Mulshine (Maternity Leave)	2/11/08 – 6/30/08
<b>MAYE, FRANCES</b>	<b>MA</b>	School Media Specialist/Librarian <b>(Replacement)</b>	E-04	\$48,930.00 (Pro-rated) (*	5	Reeve (Resignation) Shulman (Replacement)	12/18/07 – 6/30/08

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
CONTE, LORETTA	CO	Transportation Assistant P/T	N/A	\$16.54 per hour (Pro-rated)	1	Kosmowski (Transfer) Rusek (Resignation)	12/18/07 – 6/30/08

RATIONALE: As indicated above

COST: (\*) PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: 2007/2008 School Year

b. **STRATHMORE ELEMENTARY SCHOOL – VOLUNTEERS (PARENTS)**

Last Name	First Name	Last Name	First Name
ANDERSON	ANNA	CAPUTO	JENNIFER
GROMKOSKI	GINA	HAUSSMANN	SUSAN
MALINGER	SAMANTHA	MANISCALCHI	KRISTINE
REINGOLD	LISA	REYES	NORCA
ROBINSON	RACHEL	TAY	KATHLEEN

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2007/2008 School Year

c. **EXTRA CURRICULAR ACTIVITIES**

NAME	POSITION	LOCATION	STEP	STIPEND 06/07 Guide	EFF. DATE
MAMMANO, AMY <i>(Replacing: P. Janover)</i>	ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL	RD	N/A	\$1,500.00 (Pro-rated)	1/2/08 – 6/30/08
Previously Approved 7/23/07					
FEEN, KATHLEEN	SAFE SPACE CO-ADVISOR	HS	N/A	\$565.00 *	9/1/07 – 6/30/08
HITCHMAN, MARIE	SAFE SPACE CO-ADVISOR	HS	N/A	\$565.00 *	9/1/07 – 6/30/08

RATIONALE: As indicated above

COST: \* (Corrected Stipend Amount) As indicated above

EFFECTIVE DATE: 2007/2008 School Year

d. **VOLUNTEER – ACTIVITIES**

NAME	ACTIVITY
<b>DAVE KEADY</b>	BOYS BASKETBALL
<b>FRED LEO</b>	BOYS BASKETBALL
<b>WILLIAM KILDUFF</b>	BOYS BASKETBALL
<b>WILLIAM (SONNY) JACKSON</b>	GIRLS BASKET BALL
<b>WILLIAM (SONNY) JACKSON</b>	WINTER TRACK
<b>CRAIG DE LISI</b>	WRESTLING
<b>JAMES BARGER</b>	WRESTLING
<b>JOHN SEBILIA</b>	WRESTLING
<b>MICHAEL LONG</b>	WRESTLING
<b>KEITH MIANO</b>	WRESTLING

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: **2007/2008** School Year

e. **STAFF ARRAY**

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
<b>FUCHS, EVAN</b>	<b>HS</b> 0.80 0.20	<b>MATHEMATICS</b> ALGEBRA 2 SRA MATHEMATICS PREP FALL	<b>HS</b> <b>0.40</b> <b>0.20</b> <b>0.20</b>	<b>MATHEMATICS</b> <b>ALGEBRA 2</b> <b>CALCULUS HONORS</b> <b>BROOKDALE MATH</b> <b>SRA MATHEMATICS</b> <b>PREP 1</b>	<b>12/17/07 –</b> <b>1/1/08</b>
<b>FUCHS, EVAN</b>	<b>HS</b> 0.40 0.20 0.20 0.20	<b>MATHEMATICS</b> ALGEBRA 2 CALCULUS HONORS BROOKDALE MATH SRA MATHEMATICS PREP 1	<b>HS</b> <b>0.40</b> <b>0.20</b> <b>0.20</b> <b>0.20</b>	<b>MATHEMATICS</b> <b>ALGEBRA 2</b> <b>CALCULUS HONORS</b> <b>BROOKDALE MATH</b> <b>STATISTICS MODERN</b> <b>MATH</b>	<b>1/2/08 – 1/11/08</b>
<b>PANICO, LOUIS</b>	<b>MA</b> 0.45	<b>WORLD LANGUAGE</b> Italian 1A/1B Grade 7	<b>MA</b> <b>0.60</b>  <b>0.80</b>	<b>WORLD LANGUAGE</b> <b>Italian 1A/1B Grade 7</b>	<b>11/26/07 –</b> <b>4/14/08</b>  <b>4/15/08 –</b> <b>6/30/08</b>
<b>KYVELO, SUSAN</b>	<b>CL/ST</b> 0.60 <b>CL</b> 0.40 <b>ST</b>	<b>INTERVENTIONISTS</b> Remedial Mathematics Remedial Mathematics	<b>CL</b> <b>1.00</b>	<b>ELEMENTARY</b> <b>All Subjects Grade 3</b>	<b>12/18/07 –</b> <b>6/30/08</b>

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
MANNO, TARA		<u>NEW HIRE</u> <b>REPLACEMENT TEACHER</b> (Butler Maternity Leave) Kyvelos - Transfer	CL/S T 0.60 CL 0.40 ST	<b>INTERVENTIONISTS</b> Remedial Mathematics Remedial Mathematics	12/18/07 – 6/30/08
SAEED, ZEBUNNIS IA	HS 0.20 0.60 0.20	<b>MATHEMATICS</b> Geometry Grade 9 Pre Algebra Practical Mathematics	HS 0.20 0.60 0.20 0.20 O/L	<b>MATHEMATICS</b> Geometry Grade 9 Pre Algebra Practical Mathematics Algebra 2	1/2/08 – 6/30/08 (Amended Date)
WYNES, NICOLE	HS 0.40 0.40 0.20	<b>MATHEMATICS</b> Algebra 1 Grades 10-12 Geometry Level 2 SRA Mathematics Prep 1	HS 0.40 0.40 0.20 0.20 O/L	<b>MATHEMATICS</b> Algebra 1 Grades 10-12 Geometry Level 2 SRA Mathematics Prep 1 SRA Mathematics Pre 1	2/1/08 – 6/30/08  1/2/08 – 1/31/08 (Amended Date)

RATIONALE: As noted above

EFFECTIVE: 2007/2008 School Year

COST: (\*) Pending MRTA Negotiations

**C. FINANCE**

**1. BUSINESS OPERATIONS**

- a. **Bills List for December, 2007** as listed per attachment in the Board Secretary’s Office.  
*POLICY: 3326 Payment for Goods and Services*

December 17, 2007, Bills List	\$	16,528.65
<b>TOTAL:</b>	\$	<b>16,528.65</b>

ACCOUNT: See Detailed List for Breakdown.

EFFECTIVE DATE: December 18, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	0	1	0
			Zavorskas	

**C. DISTRICT ACTIVITIES**

**Mr. Glastein elaborated on the following in his report to the Board:**

- Dance Team awards.
- Most wins award presented to Mr. Martucci.
- Successful Class of 2012 orientation.
- Bloustein Distinguished Scholar awards.
- High school and middle school winter concerts.
- Success of Speech and Debate team.
- Lloyd Road Locks of Love benefit.
- January 22 Committee of the Whole Meeting.
- January 28 Board of Education meeting at Ravine Drive.
- Happy Holiday and New Year to all.

**X. STUDENT REPRESENTATIVE’S REPORT**

**Student Representative Alice Oliver talked about the following in her report to the Board:**

- Faculty and staff present at meeting.
- Class of 2012 orientation.
- High school dance team success.
- Winter concerts.
- College acceptances.
- Lloyd Road second annual Locks of Love benefit.

**XI. PRESENTATIONS**

None

**XII. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS**

None



**XIII. COMMITTEE REPORTS**

**A. PROGRAM**

**B.**

Motion by Dr. Gambino, seconded by Mr. Barbato.

**After meeting as a Committee of the Whole with the Interim Superintendent, the Board approves the following items as discussed with the exception of Item 1A (Travel) which at the request of the Board is to be held for further review in Executive Session.**

**1. Program**

**(HELD)**

**1. TRAVEL**

- a. Pursuant to **Travel Policy #4033**, the following staff is approved for travel related to training and seminars: **(Program Attachment 1)**

*POLICY: 4033 Travel/Reimbursable Expenses*

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: December 18, 2007

**2. OTHER**

- a. **Overnight field trip** for the Matawan Regional High School History and Government club to Williamsburg, VA from Wednesday, April 9, to Saturday April 12, 2008.

**(Program Attachment 2)**

*POLICY: 6153 Field Trips*

RATIONALE: The enrichment of historical events.

COST: TOTAL COST: \$29,280. (Based on anticipation of 45 students)  
 Student Cost \$ 185. Per Student (Lowered by Fund Raising)  
 Board of Education Cost: \$ 480. (3 Substitutes for 2 days)

EFFECTIVE DATE: December 18, 2007

- b. **Home Schooling** pursuant to the parent’s request, student will be removed from the school attendance rolls for the 2007-2008 school year:

*POLICY: 6172.1 Home Schooling*

<b>HOME SCHOOLING ID #</b>
HS-10-04

RATIONALE: Per Board of Education Policy 6172.1 and NJSA 18A:38-25.

COST: None to the District

EFFECTIVE DATE: November 16, 2007 (retroactive)

- c. **Formation of a club (ROAR) Reach Out, Act, Respond** at the Matawan-Aberdeen Middle School. **(Program Attachment 3)**  
*POLICY: 6145 Extra/Co-Curricular Activities*

RATIONALE: To have students become aware of local and global animal issues and make a difference in their community. A teacher has volunteered as advisor.

EFFECTIVE DATE: December 18, 2007

- d. **Letter of Intent for the Evening School for Foreign-Born Residents** for the 2008-2009 school year. **(Program Attachment 4)**  
*POLICY: 6172 Alternative Educational Programs*

RATIONALE: The district intends to apply for funds for the 2008-2009 program year to maintain and Evening School for the Foreign Born Residents Program.

COST: Funding Requested - \$2,350

EFFECTIVE DATE: December 18, 2007

**3. SPECIAL SERVICES**

- a. **Students to attend out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
9912-015	16.3	Specific Learning Disabled	Kiva High School	Change in Placement	\$9,600.00 pro-rated

RATIONALE: Student was removed from a previous out-of-district placement. Student needs an out of district behaviorally designed placement.

COST: \$9,600.00 pro-rated

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: December 3, 2007 (retroactive)

- b. **Students to attend out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

<b>STUDENT</b>	<b>AGE</b>	<b>CLASS</b>	<b>SCHOOL</b>	<b>REASON</b>	<b>COST</b>
9906-011	15.7	Cognitive Mild	Red Bank Regional High School	New Placement	\$14,000.00 pro-rated

RATIONALE: Student’s academic functioning lies at the primary grade level. Modifications to the high school curriculum are insufficient to meet this student’s educational and pre-vocational needs. This is an out of district program which is the least restrictive environment available for this student and is housed within a traditional public school with the opportunity for interaction with non-disabled peers.

COST: \$14,000.00 (pro-rated)

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: November 19, 2007 (retroactive)

- c. **Students to attend out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

<b>STUDENT</b>	<b>AGE</b>	<b>CLASS</b>	<b>SCHOOL</b>	<b>REASON</b>	<b>COST</b>
0406-014	10.2	Other Health Impaired	CPC Behavioral Healthcare	New Placement	\$69,905.00 pro-rated

RATIONALE: Student displays severe emotional and behavioral difficulties that interfere with his learning and classroom instruction. Student requires a structured therapeutic program that will address student’s academic and emotional needs. CPC will provide student with the therapeutic services, behavioral interventions and education program required for academic success and achievement.

COST: \$69,905.00 (pro-rated)

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: November 19, 2007 (retroactive)

- d. **Students to attend out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

<b>STUDENT</b>	<b>AGE</b>	<b>CLASS</b>	<b>SCHOOL</b>	<b>REASON</b>	<b>COST</b>
0711-002	3.0	Preschool Disabled	Developmental Learning Center Bayshore Jointure	New Placement	\$38,000.00 pro-rated

RATIONALE: Student was found to be eligible for special education and related services. It was also determined that student requires a very structured education setting using ABA techniques. Student was diagnosed with Autism in May 2007.

COST: \$38,000.00 (pro-rated)

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: November 16, 2007 (retroactive)

- e. **Students to attend out-of-district placements** for the 2007-2008 school program:  
*POLICY: 6171.4 Special Education*

<b>STUDENT</b>	<b>AGE</b>	<b>CLASS</b>	<b>SCHOOL</b>	<b>REASON</b>	<b>COST</b>
0712-002	5.8	Autistic	Harbor School	New Placement	\$46,106.00 pro-rated

RATIONALE: Student has had frequent angry outburst and aggressive behaviors have been increased. Student has been given a diagnosis of Autism and ADHD.

COST: \$46,106.00 (pro-rated)

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: December 3, 2007 (retroactive)

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**B. PERSONNEL**

Motion by Mr. Donaghue, seconded by Ms. Rubino.

**After meeting as a Committee of the Whole with the Interim Superintendent, the Board approved the following items.**

**1. RESIGNATIONS/RETIREMENTS**

- POLICY: 4112.1 Individual contracts-Certificated Staff*
- 4212.1 Individual Contracts-Non-Certificated Staff*

<b>NAME</b>	<b>LOC</b>	<b>POSITION</b>	<b>REASON</b>	<b>DATE EMPL</b>	<b>EFF DATE</b>
ZAGAROLA, ELAINE C.	ST	Principal Secretary	Retirement	9/5/1984	2/1/2008

**2. LEAVES OF ABSENCE**

POLICY: 4151 Attendance Patterns  
 4151.1 Personal Illness and Injury/Health and Hardship

a. **LEAVE OF ABSENCE:**

NAME	SCH	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATE
BADER, BIRGER	CO	Bus/Van Driver	Medical	Without	1/25/08 – 6/30/08
SCHNEIDER, LIZA	ST	Elementary Teacher	Maternity Leave FMLA	Without	11/5/07 – 1/25/08
			Personal	Without Pay/Without Benefits	1/28/08 – 6/30/08 (Amended Dates)
EL-REHAWY, MAGDY	HS	Hallway Safety & Security Monitor	Personal	Without	1/30/08 – 2/8/08
PISANI, LAURA	HS	Teacher of English	Maternity Leave Disability Phase	With	11/19/07 – <b>1/30/08</b>
Previously Approved 9/24/07			FMLA	Without	<b>1/31/08 – 4/24/08</b>

**3. APPOINTMENT(S):**

POLICY: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4123 Substitute Teachers  
 Student Teachers/Interns  
 4213/4214 Assignment/Transfer

b. **APPOINTMENT(S):**

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
<b>RADONCIC, ERMINA</b>	<b>ST</b>	Instructional Assistant/P/T <b>(Replacement)</b>	STEP – 01	\$15,000.00 + <b>\$805.00 AA Stipend</b> (Pro-Rated)	2	Williams (Transfer – Replacement) Perullo (Transfer Replacement)	12/18/07 – 4/24/08

RATIONALE: As indicated above

COST: (\*) PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: **2007/2008** School Year

b. SUBSTITUTES

<b>TEACHERS:</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
<b>CATEGORY 1</b>	
PELLICCIOTTA, CHRISTA	<b>TEACHER OF ITALIAN</b>
<b>CATEGORY II</b>	
PEPE-LAGE, ANGELA	<b>TEACHER ALL GRADES K-12</b>
<b>CATEGORY III</b>	
BOYNE, CHRISTINE	<b>TEACHER GRADES K-5</b>
FENIMORE, TARA	<b>TEACHER ALL GRADES K-12</b>
TRZANOWSKI, KIMBERLY	<b>TEACHER ALL GRADES K-12</b>
<b>SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS</b>	<b>ACCOUNT: 11-000-240-105-XX-XXXX-9</b>
FEIHL, ANN MARGARET	<b>INSTRUCTIONAL ASSISTANT</b>
ZAGAROLA, ELAINE	<b>SECRETARIAL/CLERICAL</b>
<b>CATEGORY CHANGE</b>	
<b>FROM CATEGORY III TO CATEGORY I</b>	
KENNEDY, KATHERINE	<b>TEACHER ALL GRADES K-12</b>
BUROK, JULIANNE	<b>TEACHER ALL GRADES K-12</b>
<b>CUSTODIANS:</b>	<b>ACCOUNT # 11-XXX-262-116-12-XXXX-9</b>
HARRIS, FRANKIE	<b>CUSTODIAN</b>
<b>CHARTWELLS</b>	
PERRONE, BONNIE	<b>FOOD SERVICE</b>

*Note: The law on background checks requires ultimate clearance prior to any employment becoming final.*

RATIONALE: As noted above

ACCOUNT: As noted above

COST: Budgeted

EFFECTIVE DATE: 2007-2008 School Year

c. COLLEGE STUDENT(S) OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
PISTONE, JEAN MARIE	Monmouth University	<b>BARBARA SPAFFORD (Replacing :Charlene Butler)</b>	CL – Elementary Spring 2008 <b>STUDENT TEACHER</b>

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
WARD, LAUREN	Monmouth University	<b>KIMBERLY ROGERS</b> <b>AMBER FEGAN</b> (Splitting Cooperating Teacher)	HS – English Spring 2008 <b>STUDENT TEACHER</b>
AMMERAAL, ERIN	Ocean County College	<b>MARY JANE FRISCIA</b>	HS – SPECIAL EDUCATION December 2007 – <b>10 Hours</b> <b>STUDENT OBSERVER</b> (Amended Date/Hours)
FENIMORE, TARA	Monmouth University	<b>BARBARA LITTLE</b> <b>DAVID LEHMAN</b> (Splitting Cooperating Teacher)	RD – Elementary Spring 2008 <b>STUDENT TEACHER</b>
GIUGLIANO, HEATHER	Brookdale Community College	<b>LINDA FORGIE</b>	LR- Elementary Spring 2008 – 60 Hours <b>STUDENT OBSERVER</b>
JONES, ALEXANDRA	Brookdale Community College	<b>SHELLY GROSS</b>	LR- Elementary Spring 2008 – 60 Hours <b>STUDENT OBSERVER</b>

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: **2007/2008 School Year**

d. **MIDTERM EXAM WRITERS**

NAME	SUBJECT	LOC
LINDA KING	<b>ALGEBRA 2 LEVEL 2</b>	HS
JOHN GERAN	<b>ALGEBRA 2 LEVEL 2</b>	HS
LOUISE DE LISA	<b>AP MODERN EUROPEAN HISTORY</b>	HS
MARIO CORNACCHIA	<b>BROOKDALE MATH 146</b>	HS
GREGORY MILAN	<b>CHEMISTRY HONORS</b>	HS
KERRY PROSS	<b>CHEMISTRY HONORS</b>	HS
LOUISE TOMASELLO	<b>ECOLOGY</b>	HS
ELIZABETH ZEPPELLI	<b>INDEPENDENT LIVING</b> (Special Education)	HS
LOUISE TOMASELLO	<b>LAB ECOLOGY</b>	HS
ANNE LIAO	<b>MANDARIN 1</b>	HS

RATIONALE:

COST: \$100.00 **PER EXAM – Two Writers/1 Exam \$50.00 Each**

EFFECTIVE DATE: JANUARY 2008 (**2007/2008 School Year**)

e. **RAVINE DRIVE ELEMENTARY – HIGH SCHOOL STUDENT VOLUNTEERS for KEY CLUB READING 2007/2008 SCHOOL YEAR**

NAME
MICHAEL Mc CLOSKEY

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2007/2008 School Year

f. **STRATHMORE ELEMENTARY SCHOOL – VOLUNTEERS (PARENTS)**

Last Name	First Name	Last Name	First Name
CONNELLY	CHRISTINE	CONROY	JAIME
HELLRIEGEL	JENNIFER	KEMP	MAYRA
KUHLES	LINDA	NUZZOLO	DANIELLE

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 20072008 School Year

g. **VOLUNTEER – LLOYD ROAD ELEMENTARY SCHOOL – (PARENT)**

NAME	ACTIVITY
KAY DONOHUE	LLOYD ROAD LIBRARY

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 20072008 School Year

h. **EXTRA CURRICULAR ACTIVITIES**

NAME	POSITION	LOCATION	STEP	STIPEND 06/07 Guide	EFF. DATE
<b>Previously Approved 7/23/07</b>					
<b>FEEN, KATHLEEN</b>	<b>SAFE SPACE CO-ADVISOR</b>	<b>HS</b>	<b>N/A</b>	<b>\$545.00</b>	<b>9/1/07 – 6/30/08</b>
<b>HITCHMAN, MARIE</b>	<b>SAFE SPACE CO-ADVISOR</b>	<b>HS</b>	<b>N/A</b>	<b>\$545.00</b>	<b>9/1/07 – 6/30/08</b>



NAME	POSITION	LOCATION	STEP	STIPEND 06/07 Guide	EFF. DATE
MAHONEY, TIMOTHY	TICKET SELLER/CROWD CONTROL	MA	N/A	\$62.60/Game	12/28/07 – 6/30/08
SCHEUING, JAMES	TICKET SELLER/CROWD CONTROL	HS	N/A	\$62.60/Game	12/28/07 – 6/30/08
DARYL McKURTH	TICKET SELLER/CROWD CONTROL	HS/MA	N/A	\$62.60/Game	12/28/07 – 6/30/08
HOURLY ACTIVITIES					
NAME	POSITION	LOCATION	STEP	STIPEND 06/07 Guide	EFF. DATE
PREISER, SHERYL	ESL Tutor (Alternate)	CL	N/A	\$25.00/Hour Max 32 Hours Shared (As Budgeted)	12/18/07 – 6/30/08
MAHONEY, TIMOTHY	DETENTION	LR	N/A	\$25.00 Hour Max 120 Hours Shared (As Budgeted)	12/18/07 – 6/30/08

RATIONALE: As indicated above

COST: As indicated above

EFFECTIVE DATE: 2007/2008 School Year

i. AIMS WEB TRAINERS

NAME	LOC	POSITION	MAX HRS/RATE	MAX TOTAL
BAUER, LISA	RD	AIMS WEB TRAINING	10 Hours @ \$20.00 Hour	\$200.00
LASKO, DAWN	CL	AIMS WEB TRAINING	10 Hours @ \$20.00 Hour	\$200.00

RATIONALE: AIMS Web Training needs to be provided for all Interventionists and Student Support Team members to implement and manage data entry and case management activities.

COST: As indicated above

EFFECTIVE: 12/18/07 – 2007/2008 School year

j. **VOLUNTEER – ACTIVITIES**

NAME	ACTIVITY
DAVE KEADY	BOYS BASKETBALL
FRED LEO	BOYS BASKETBALL
WILLIAM KILDUFF	BOYS BASKETBALL
WILLIAM (SONNY) JACKSON	GIRLS BASKET BALL
WILLIAM (SONNY) JACKSON	WINTER TRACK
CRAIG DE LISI	WRESTLING
JAMES BARGER	WRESTLING
JOHN SEBILIA	WRESTLING
MICHAEL LONG	WRESTLING
KEITH MIANO	WRESTLING

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2007/2008 School Year

k. **STAFF ARRAY**

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
ROGERS, KIMBERLY	HS 0.20 0.20 0.40 0.20	<b>LANGUAGE ARTS</b> English 1 Honors English 1 Level 1 AP English Literature & Composition SRA PREP Language Arts - Fall	HS 0.20 0.20 0.40 0.20 <b>0.20 O/L</b>	<b>LANGUAGE ARTS</b> English 1 Honors English 1 Level 1 AP English Literature & Composition SRA PREP Language Arts– Fall <b>SRA PREP Language Arts - Spring</b>	2/1/08 – 6/30/08
SAEED, ZEBUNNISIA	HS 0.20 0.60 0.20	<b>MATHEMATICS</b> Geometry Grade 9 Pre Algebra Practical Mathematics	HS 0.20 0.60 0.20 <b>0.20 O/L</b>	<b>MATHEMATICS</b> Geometry Grade 9 Pre Algebra Practical Mathematics <b>Algebra 2</b>	2/1/08 – 6/30/08
WYNES, NICOLE	HS 0.40 0.40 0.20	<b>MATHEMATICS</b> Algebra 1 Grades 10-12 Geometry Level 2 SRA Mathematics Prep 1	HS 0.40 0.40 0.20 <b>0.20 O/L</b>	<b>MATHEMATICS</b> Algebra 1 Grades 10-12 Geometry Level 2 SRA Mathematics Prep 1 <b>SRA Mathematics Prep 1</b>	2/1/08 – 6/30/08

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
WILLIAMS, DEVEEN	HS 1.00	ADMINISTRATIVE SUPPORT Instructional Assistant – Resource Program	HS 1.00	ADMINISTRATIVE SUPPORT Instructional Assistant – Resource Program	11/26/07 – 4/24/08
PERULLO, DIANE	HS 0.20 0.60 0.20	LANGUAGE ARTS English 1 Level 1 English 1 Level 2 English 2 Level 1	HS 0.20 0.60 0.20	LANGUAGE ARTS English 1 Level 1 English 1 Level 2 English 2 Level 1	11/26/07 – 4/24/08

RATIONALE: As noted above

EFFECTIVE: **2007/2008** School Year

COST: (\*) Pending MRTA Negotiations

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**C. FINANCE**

Motion by Mr. Aitken, seconded by Mr. Barbato.

**After meeting as a Committee of the Whole with the Interim Superintendent, the Board approves the follow items:**

**1. BUSINESS OPERATIONS**

- b. Bills Lists for December, 2007** as listed per attachment in the Board Secretary's Office.  
*POLICY: 3326 Payment for Goods and Services*

November 30, 2007, Hand Checks	\$	17,852.70
December, 2007, Payroll	\$	3,237,032.18
December 17, 2007, Bills List	\$	2,074,927.36
<b>TOTAL:</b>	<b>\$</b>	<b>5,329,812.24</b>

ACCOUNT: See Detailed List for Breakdown.

EFFECTIVE DATE: December 18, 2007

- c. **Budget Transfers** (Program Line Accounts – October 2007) as per **Finance Attachment 1.**  
*POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted*

ACCOUNT: See Finance Attachment 1 for Breakdown.

EFFECTIVE DATE: December 18, 2007

- d. **Report of the Treasurer** (Month ending October 31, 2007) which is in agreement with the Board Secretary’s Report as per **Finance Attachment 2.**  
*POLICY: 3571 Financial Reports*

ACCOUNT: 11-000-251-104-11-0000-0

EFFECTIVE DATE: December 18, 2007

- e. **Purchase Order in Excess of \$10,000**

Purchase Order No.	Vendor	Amount	Purpose
07-05563	All Kinds of Minds	\$75,000.00	Schools Attuned Training for 50 K-5 teachers and administrators at C.O. in June.
08-01659	Lawrence Township Public schools	\$61,410.00	2007-208 Contract for Reading Recovery Teachers-in-Training.

RATIONALE: Full Board approval required for purchase orders in excess of \$10,000.

COST: As noted above

EFFECTIVE DATE: December 18, 2007

- f. **2006-2007 School Year Audit CORRECTIVE ACTION PLAN**

The **Corrective Action Plan for the 2006-2007 Audit** as per **Finance Attachment 3.**

EFFECTIVE DATE December 18, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**D. TRANSPORTATION**

Motion by Mr. Aitken, seconded by Mr. Barbato.

**After meeting as a Committee of the Whole with the Interim Superintendent, the Board approves the following items:**

**1. Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid**

*POLICY: 3541.1 Transportation Routes and Services*

**a. Jointure Routes for the 2007-2008 School Year.**

RTE.#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
6165	Newmark ES	MOESC	MARSD 1 student	142	155.05	9/1/07-6/30/08	\$22,017.10
7208	Red Bank Regional	MOESC	MARSD 1student	134	120.75	9/1/07-6/30/08	\$16,180.50
7162	LLoyd Road ES	MOESC	MARSD 2 students	126	141.02	9/1/07-6/30/08	\$17,768.52
						<b>TOTAL</b>	\$55,966.12

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

COST TO MARSD: As Indicated

ACCOUNT: 11-000-270-515-05-0000-1

EFFECTIVE DATE: As Indicated.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**XIV. BOARD SECRETARY’S REPORT**

Motion by Ms. Rubino, seconded by Mr. Aitken.

**The Board Secretary recommends that the Board approve the item listed below.**

**1. Board Secretary’s Financial Report**

*POLICY: 3571 Financial Reports*

- a. The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **October, 2007**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment. The Board Secretary has informed us that his Report and the Treasurer of School Moneys’ Report are in agreement.
- b. Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **October 31, 2007**, and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

ACCOUNT: See Board Secretary’s Report for Breakdown.

EFFECTIVE DATE: December 18, 2007

(This motion requires a roll call vote. A. Board Member voting in the non-affirmative is to submit his or her reasons in writing directly to the County superintendent of Schools on a form obtained from the Superintendent’s office. A stamped, pre-addressed envelope will also be provided).

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**XV. COMMENTS & QUESTIONS FROM THE PUBLIC RELATING TO ADDITIONAL CONCERNS**

None at this time.

**XVI. UNFINISHED BUSINESS**

None

**XVII. NEW BUSINESS**

**Board discussion transpired regarding the following topics to which Mr. Glastein and Mr. O’Connell responded:**

- Spanish lunch menu memorandum.
- Central Office Administration knowledge of Board packet contents.
- Technology and Web Site issues.
- Board packet procedures.

**XVIII. COMMENTS & QUESTIONS FROM THE PUBLIC RELATING TO ADDITIONAL CONCERNS**

**Various Aberdeen and Matawan residents made comments and/or raised questions or concerns regarding the following to which Mr. O’Connell and Mr. Kenny responded:**

- Student request to interview Board members.
- Finance agenda item regarding Purchase Orders in Excess of \$10,000.
- Professional Development.
- Reading Recovery Program.
- Budget development process.

**XIX. SUPERINTENDENT’S ACTION PLAN / RESPONSE TO QUESTIONS**

**Mr. Glastein responded to previous public comments and Board discussion on the following topics:**

- Spanish lunch menu issue.
- Technology staff presence at next Committee Meeting of the Whole.
- Terra Nova test hearing.
- Improved Board Packet procedures.

**Mr. O’Connell recessed the meeting for Executive Session at 8:40 p.m.**

**Mr. O’Connell reconvened the meeting following Executive Session at 11:00 p.m.**

**XX. ROLL CALL**

Present: **Mr. Aitken, Mr. Barbato, Ms. Demarest, Mr. Donaghue, Dr. Gambino, Mr. Kenny, Mr. O’Connell, Ms. Rubino, Ms. Zavorskis (Arrived at 8:15 p.m.)**  
Absent: **None**  
Also Present: **Mr. Glastein, Ms. Honnick, Mr. Gross, Ms. Irons**

**XXI. PROGRAM CONTINUED**

**A. PROGRAM**

Motion by Dr. Gambino, seconded by Mr. Donaghue.

**After meeting in Executive Session with the Interim Superintendent, the Board approves the following Travel items with the exception of travel requests for Ms. Honnick, Mr. Martucci, and Ms. Kelly which are to be TABLED.**

**1. TRAVEL**

- a. Pursuant to **Travel Policy #4033**, the following staff is approved for travel related to training and seminars: **(Program Attachment 1)**  
*POLICY: 4033 Travel/Reimbursable Expenses*

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: December 18, 2007

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8	1	0	0
		Aitken		

**XXII. ADJOURNMENT**

Motion by Mr. Kenny, seconded by Ms. Zavorskas.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action Meeting was adjourned at **11:05 P.M.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**The Board went back into Executive Session at 11:05 P.M.**

Respectfully submitted,

Susan A. Irons  
Business Administrator/Board Secretary