

**MISSION STATEMENT**

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

**VISION STATEMENT**

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

**ACTION MEETING** on **January 28, 2008**, Ravine Drive Elementary School, 170 Ravine Drive , Matawan, New Jersey.

**I. CALL TO ORDER**

Board President Mr. O’Connell called the Regular action Meeting to order at **8:00 PM**.

**II. PLEDGE OF ALLEGIENCE**

**III. STATEMENT OF ADEQUATE NOTICE**

**Mr. O’Connell read the following Statement:**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

**IV. ROLL CALL**

Present: **Mr. Aitken, Mr. Barbato, Ms. Demarest, Mr. Donaghue, Dr. Gambino, Mr. Kenny, Mr. O’Connell, Ms. Rubino, Ms. Zavorskas (Arrived at 8:15 p.m.)**  
Absent: **None**  
Also Present: **Mr. Glastein, Ms. Honnick, Mr. Gross, Ms. Irons**

**V. EXECUTIVE SESSION RESOLUTION**

Motion by Ms. Rubino, seconded by Mr. Barbato.

**THE SUPERINTENDENT RECOMMENDS:** That the Board of Education authorize an Executive Session for **Student Matters regarding a special education case and Contract and Personnel regarding the Superintendent.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**VI. MINUTES**

Motion by Ms. Zavorskas, seconded by Mr. Barbato.

**THE SUPERINTENDENT RECOMMENDS:** That the Board of Education approve the minutes of the **December 4, 2007, Special Meeting and Executive Session; December 10, 2007, Committee of the Whole; December 11, 2007, Special Meeting and Executive Session; December 17, 2007, Regular Action Meeting and Executive Session, December 20, 2007, Special Meeting and Executive Session; January 10, 2008, Special Meeting and Executive Session; and January 22, 2008, Committee of the Whole Meeting and Executive Session.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9 *	0	0	0

- \* With the exception of Mr. Donaghue who was not present at the December 10, 2007, Committee of the Whole meeting and the January 10, 2008, Special Meeting and Executive Session..
- \* With the exception of Ms. Zavorskas who was not present at the January 10, 2008, Special Meeting and Executive Session.
- \* With the exception of Mr. O’Connell who was not present at the January 22, 2008, Committee of the Whole meeting and Executive Session.

**VII. CORRESPONDENCE**

Mr. O’Connell commented on correspondence received regarding a transportation issue which has been resolved and a request for information regarding upcoming secretarial unit negotiations.

**VIII. BOARD PRESIDENT’S REPORT**

**Board President Mr. O’Connell spoke about the following in his report to the Board:**

- Welcome to first Board Meeting in 2008.
- Thank you to Acting Principal Ms. Jannover, staff, and PTO, responsible for tonight’s meeting.
- Detailed update on Superintendent search.
- Budget 2008-2009 update and procedures.
- State Aid.
- February Committee of the Whole meeting regarding budget and Public Hearings.
- Status of MRTA contract negotiations and contract in force.
- Clarification of letters regarding bargaining agreement and cost of medical benefits on web site.

**IX. INTERIM SUPERINTENDENT’S REPORT**

**Mr. Glastein elaborated on the following topics in his report to the Board:**

- Thank you to Ms. Janover and PTO for tonight’s meeting arrangements.
- Martin Luther King program at Monmouth University.
- Peer Leadership Club Kindness and Justice week.
- Martin Luther King educational activities.
- Friendship Day poetry reading.
- N.J. Natural Gas Learn to Preserve poster contest.
- IBM Grant obtained by Mr. O’Connell.
- Strathmore PTO Proxima donation.
- Speech and Debate club awards.
- DECA Central Regional competition.
- Lloyd Road and middle school chorus and band concerts.
- High school variety show.

**X. INTERIM SUPERINTENDENT’S REPORT NEW AND ADDITIONAL NEW ITEMS**

Motion by Ms. Rubino, seconded by Mr. Barbato.

**Based upon the recommendation of the Interim Superintendent on the following items that arose after meeting as a Committee of the Whole, the Board approved the following items as explained with the exception of FINANCE Item 1a (P.O.’s in Excess of \$10,000) which was HELD:**

**A. PROGRAM**

**1. TRAVEL**

- a. Pursuant to **Travel Policy #4033**, the following staff is approved for travel related to training and seminars: **(Program Attachment 1)**

*POLICY: 4033 Travel/Reimbursable Expenses*

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

EFFECTIVE DATE: January 29, 2008

- b. **Resolution to Approve Travel for Martucci and Kelly**

WHEREAS, Joseph Martucci and Sara Kelly, members of the Matawan Regional Administrators Association (MRAA), submitted “Travel Authorization Forms” to attend workshops/conventions in March/April 2008; and

WHEREAS, as a result of these submissions, the Interim Superintendent agreed that these workshops/conventions are educationally beneficial to the District and the individual Administrators; and

WHEREAS, recent statutes and directives from the State of New Jersey have been adopted limiting the reimbursement for registration fees, travel and meal allowances for such workshops/conventions both within and outside the State of New Jersey,

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby approves the attendance of Joseph Martucci for the DAANJ Annual Workshop (Atlantic City) and Sara Kelly at the CEC Convention (Boston, Massachusetts); and

BE IT FURTHER RESOLVED that the Board of Education is only approving reimbursement for attendance at these workshops/conventions consistent with and limited to *N.J.S.A. 18A:11-12*, as well as *Circular 08-13-OMB* (Travel Guideline).

RATIONALE: The workshops were submitted prior to the issued directions limiting reimbursement.

EFFECTIVE DATE: January 29, 2008

## **2. OTHER**

- a. Revision to the **2007-2008 School Calendar. (Program Attachment 2)**

*POLICY: 6111 School Calendar*

**Revision:** March 12, 2008-Grades 6-12 (Evening Grades 6-8) (Afternoon Grades 9-12)

**Revision:** March 13, 2008-Grades 6-12 (Afternoon Grades 6-8) (Evening Grades 9-12)

RATIONALE: As per Board of Education Policy. Calendar needs to be revised to reflect the State’s Testing Schedule and accommodate parent conferences with minimal academic disruption.

EFFECTIVE DATE: January 29, 2008

- b. **Overnight field trip** for the Matawan Regional High School DECA Team to Cherry Hill, New Jersey for the New Jersey DECA State Competition from Sunday, February 24 to Tuesday, February 26, 2008. **(Program Attachment 3)**

*POLICY: 6153 Field Trips*

RATIONALE: Students will compete in New Jersey DECA State Competition. This activity is co-curricular with the Marketing Education Program/Course.

COST: TOTAL COST: \$2,061. (based on anticipation of 5 students)  
 Student Cost \$ 500. Per Student  
 Board of Education Cost: \$ 320. (2 Substitutes for 2 days)

ACCOUNT: 11-190-100-890-30-0400-0

EFFECTIVE DATE: January 29, 2008

- c. **Approved Professional Development Plan** for 2008-2009 school year.

*POLICY: Curriculum Design/Development*

RATIONALE: The plan is aligned to the New Jersey Professional Standards and is a required document by the NJDOE. This plan allows for growth and mastery of subject matter by staff members.

EFFECTIVE DATE: January 29, 2008

- d. **Acceptance of donation** for Ravine Drive School.

*Policy: 3280 Gifts, Grants, and Bequests*

RATIONALE: Amy Bloom is a second grade teacher at Ravine Drive School. She received a guided reading table, white boards and markers valued at \$489 through a grant.

EFFECTIVE DATE: January 29, 2008

**3. SPECIAL SERVICES**

- a. Students to attend **out-of-district placements** for the 2007-2008 school program:

*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0801-006	5.1	Preschool Disabled	Developmental Learning Center	New Placement	\$38,0 00 pro-rated

RATIONALE: Student moved into the district from Bernard Township School district. Student was diagnosed with Autism and requires a very structured educational setting with a small teacher to student ratio.

COST: \$38,000 (pro-rated) (not budgeted)

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: February 4, 2008 (retroactive)

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**B. PERSONNEL**

**1. LEAVE OF ABSENCE**

*POLICY: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship*

<b>NAME</b>	<b>SCH</b>	<b>POSITION</b>	<b>TYPE OF LEAVE</b>	<b>WITH/ W/O PAY</b>	<b>EFF DATE</b>
<b>GOLDSTONE, CHANI</b>	MA	Teacher of Mathematics	Maternity Leave	With	4/14/08– 5/16/08
			Disability Phase	Without	5/17/08 – 6/13-08
<b>CANELLA, MARY L.</b>	RD	Administrative Support – Instructional Assistant BD Class	Personal	Without	3/17/08
<b>MALLOZZI, CATHARINA</b>	HS	School Nurse	Maternity Leave	With	3/17/08 – 5/2/08
			Disability Phase	Without	5/5/08 – 5/28/08
			FMLA	Without	5/29/08 – 6/30/08

**2 APPOINTMENT(S):**

*POLICY: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers  
Student Teachers/Interns  
4213/4214 Assignment/Transfer*

**a. APPOINTMENTS**

<b>NAME</b>	<b>LOC</b>	<b>POSITION</b>	<b>STEP</b>	<b>SALARY/ STIPEND</b>	<b># INT.</b>	<b>REPLACE/ REASON</b>	<b>EFF. DATE</b>
<b>ZITTELL, RACHEL (*)</b>	<b>MA</b>	Teacher Special Education <b>Part Time</b> <b>3 ½ Hours Per Day</b>	D-03	\$46,650.00 <b>(Pro-rated)</b>	3	Enrollment (Resource Room)	1/29/08 – 6/30/08

RATIONALE: As indicated above

COST: (\*) PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE **2007/2008 School Year**

**b. COLLEGE STUDENT(s) OBSERVER(s)**

<b>NAME</b>	<b>COLLEGE</b>	<b>COOPERATING TEACHER ADMINISTRATOR</b>	<b>SCHOOL/AREA</b>
JESSE ROEDEMA	Brookdale Community College	<b>ROBERT MALAVE</b>	<b>HS – English Grade 9-12 Student Observer – 60 Hours 2/18/08 – 6/30/08</b>
CHRISTINE KOSCIOWIAT	Georgian Court University	<b>FELICIA ABRAMOWITZ</b>	<b>RD – Kindergarten Student Observer 15 Days Effective: 2/4/08</b>
MAZZILLI, MICHAEL	Brookdale Community College	<b>ALICIA ACOSTA</b>	<b>MA – PHYSICAL EDUCATION Student Observer – 60 Hours 1/29/08 – 6/30/08</b>

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: **2007/2008 School Year**

**c. VOLUNTEER STRATHMORE ELEMENTARY SCHOOL**

<b>NAME</b>	<b>ACTIVITY</b>
Jacqueline Villanueva	<b>LIBRARY</b>

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: **2007/2008 School Year**

d. **VOLUNTEER (PARENT) – RAVINE DRIVE ELEMENTARY SCHOOL**

NAME	ACTIVITY
ABIGAIL ADAMS-KELLY	Art Program
MARTHA ROWSE	Art Program
GLADYS BARBOUR	Art Program
RUTH THOMPSON	Art Program
CHRISTINE KIM	Art Program
JEAN RIDGEWAY	Art Program
LAURA RANDAZZO	Art Program

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2007/2008 School Year

e. **STAFF ARRAY**

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
RATCLIFFE, JILL	HS 1.00	ADMINISTRATIVE SUPPORT Secretary – Athletics Office	HS 1.00	ADMINISTRATIVE SUPPORT Secretary – Main Office	2/1/08 – 6/30/08

RATIONALE: As indicated above.

EFFECTIVE: 2007/2008 School Year

COST: Per Unite Guide

g. **GLAD PROGRAM (Special Education Teachers) SOCIAL SKILLS GROUP - at LLOYD ROAD and STRATHMORE ELEMENTARY SCHOOLS**

NAME	HOURS/RATE	EFFECTIVE
MARGARET FRIEDMAN	10 \$20.00/Hour	1/29/08
ANDREA LONG	10 \$20.00/Hour	1/29/08
DANIELLO SANTORO	10 \$20.00/Hour	1/29/08

RATIONALE: Special education teachers address the needs of students displaying difficulties relating to peers and school staff.

COST: As indicated above

EFFECTIVE: 1/29/08 – 2008/2008 School Year



h. **VOLUNTEERS (ADULT) – ACTIVITIES**

<b>NAME</b>	<b>ACTIVITY</b>
<b>JOSEPH A. MANZO</b>	<b>GIRLS JUNIOR VARSITY AND VARSITY BASKETBALL</b>

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: **2007/2008** School Year

**C. FINANCE**

**1. BUSINESS OPERATIONS**

**(HELD)**

**a. Purchase Order in Excess of \$10,000 (Interim Supt’s Report Finance Attachments 1 and 2)**

<b>Purchase Order No.</b>	<b>Vendor</b>	<b>Amount</b>	<b>Purpose</b>
<b>(HELD)</b>	Johnston Communications	\$32,196.33	Maintenance for District Telephone System and RSI Call Accounting System for one year starting 1/01/08 ending 12/31/08.
<b>(HELD)</b>	NCS Pearson	\$16,203.46	Annual Support Subscription Renewal SASI XP 3/22/08 – 3/21/09

RATIONALE: Full Board approval for purchase orders in excess of \$10,000.

COST: As noted above

EFFECTIVE DATE: January 29, 2008

**ROLL CALL VOTE:**            **AYES**                      **NAYS**                      **ABSENT**                      **ABSTAIN**  
   9                                  0                                  0                                  0

**XI. STUDENT REPRESENTATIVE’S REPORT**

**Student Representative Alice Oliver talked about the following in her report to the Board:**

- Middle school student/faculty benefit basketball game.
- Middle school band concert.
- Middle school student acceptance into All Shore Band.
- High School Dance team 4th place standing in Garden State Dance Championships.

- Enigma Winterguard 1<sup>st</sup> place standing.
- High school Variety Show.
- Speech and Debate Team State qualifiers.
- Bowling Team division title.
- Special thank you to high school Secretary Cora Wustrow.

**XII. PRESENTATIONS**

None

**XIII. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS**

**Various Aberdeen and Matawan residents made comments and/or raised questions or concerns regarding the following to which Mr. Glastein, Mr. O’Connell and Ms. Irons responded.**

- Request for Budget to be posted on Web Site.
- Purchase of Promethean Boards for middle school.
- Test scores.

**XIV. COMMITTEE REPORTS**

**A. PROGRAM**

Motion by Dr. Gambino, seconded by Mr. Barbato.

**After meeting as The Committee of the Whole with the Interim Superintendent, the Board approves the following items:**

**1. PROGRAM**

- a. **Acceptance of the No Child Left Behind (NCLB) Consolidated Formula Subgrant for Fiscal Year 2007.**

*POLICY: 3280 Gifts, Grants, and Bequests*

**RATIONALE:** Alignment with allocations. Appropriated funds to support such programs as follows:

Title I	Improving Basic Programs Operated by Local Education Agencies	\$301,109.
Title II A	Teacher and Principal Training and Recruiting Fund	\$105,124.
Title II D	Enhancing Education Through Technology	\$1343.
Title III	Grants and Subgrants for English Language Acquisition and Language Enhancement	\$22,169.
Title IV	Safe and Drug-Free Schools and Communities Act Safe and Drug-Free Schools and Communities Act	\$11,610.
Title V	Innovative Programs	\$4,938.

COST: None to the District

ACCOUNT: Fund 20

EFFECTIVE DATE: January 29, 2008

- b. **Acceptance of the No Child Left Behind (NCLB) Consolidated Formula Subgrant for Fiscal Year 2008.**

*POLICY: 3280 Gifts, Grants, and Bequests*

RATIONALE: Alignment with allocations. Appropriated funds to support such programs as follows:

Title I	Improving Basic Programs Operated by Local Education Agencies	\$279,124.
Title II A	Teacher and Principal Training and Recruiting Fund	\$106,042.
Title II D	Enhancing Education Through Technology	\$1,868.
Title III	Grants and Subgrants for English Language Acquisition and Language Enhancement	\$21,104.
Title IV	Safe and Drug-Free Schools and Communities Act Safe and Drug-Free Schools and Communities Act	\$12, 323.
Title V	Innovative Programs	\$4,280.

COST: None to the District

ACCOUNT: Fund 20

EFFECTIVE DATE: January 29, 2008

- c. **Acceptance of two laptop computers and a printer obtained by a Grant awarded to the district by IBM through Larry O’Connell. (Program Attachment 1)**

*POLICY: 3280 Gifts, Grants, and Bequests*

RATIONALE: Training students to succeed in a Global Economy requires that they not only master their subject matter but communicate effectively.

EFFECTIVE DATE: January 29, 2008

- d. **Acceptance of the TARA (Targeted At-Risk Aid)** grant for the 2007-2008 school year in the amount of \$187,500.

*POLICY: 3280 Gifts, Grants, and Bequests*

RATIONALE: Appropriated funds to support educational programs.

COST: None to the district

ACCOUNT: 20-000-000-000-00-0000-0 (various accounts)

EFFECTIVE DATE: January 29, 2008

- e. **Donation by the Strathmore PTO** of a Video Data Projector with Telephoto Lens Hard and hardware valued at \$5,840.00

*POLICY: 3280 Gifts, Grants, and Bequests*

EFFECTIVE DATE: January 29, 2008

- f. **Home Schooling** pursuant to the parent’s request, student will be removed from the school attendance rolls for the 2007-2008 school year:

*POLICY: 6172.1 Home Schooling*

<b>HOME SCHOOLING ID #</b>
HS-14-02

RATIONALE: This is as per Board of Education Policy 6172.1 and NJSA 18A:38-25.

COST: None to the District

EFFECTIVE DATE: January 9, 2008 (retroactive)

**2. SPECIAL SERVICES**

- a. Students to attend **out-of-district placements** for the 2007-2008 school program:

*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
148116	11.8	Multiply Disabled	Coastal Learning Center South	New Placement	\$44,745.00 prorated

RATIONALE: Student moved into the district from the Neptune Township School District. Student is Multiply Disabled and was attending Coastal Learning Center. Child Study team had reviewed case records and it was determined student is not a candidate for our self contained Behavioral Disability class and need to continue to attend the Coastal Learning Center.

COST: \$44,745.00 (prorated) (not budgeted)

ACCOUNT: 11-000-100-566-09-2701-0

EFFECTIVE DATE: December 21, 2007 (retroactive)

**ROLL CALL VOTE:**           **AYES**                   **NAYS**                   **ABSENT**                   **ABSTAIN**  
   9                                   0                                   0                                   0

**B. PERSONNEL AGENDA**

Motion by Mr. Donaghue, seconded by Ms. Rubino.

**After meeting as a Committee of the Whole with the Interim Superintendent, the Board approved the following items:**

**1. LEAVE OF ABSENCE**

*POLICY: 4151 Attendance Patterns*  
*4151.1 Personal Illness and Injury/Health and Hardship*

<b>NAME</b>	<b>SCH</b>	<b>POSITION</b>	<b>TYPE OF LEAVE</b>	<b>WITH/ W/O PAY</b>	<b>EFF DATE</b>
<b>DiGIOVANNI, DONNA</b>	CL	Elementary Teacher	Maternity Leave Disability Phase	With	4/2/08 – 5/30/08
<b>WILSON, TARA</b>	MA	Teacher of Mathematics	Maternity Leave Disability Phase	With	4/23/08 – 5/13/08
			Disability Phase	Without	5/14/08 – 6/9/08
<b>RAYMOND, MARGARET</b>	CO	Bus/Van Driver	Medical	Without	1/9/08 1/14/08 1/15/08
<b>KISH, SHERYL</b>	HS	Teacher of Special Education	Maternity Leave Disability Phase	With	4/23/08 – 6/30/08
<b>McALLISTER, TAMARA</b>	HS	Language Arts Teacher	Family Medical Leave	Without	As Needed Basis
<b>McINERNEY, NANCY</b>	MA	Teacher of Social Studies	Personal	Without	2/27 – 2/29/08

**2. APPOINTMENT(S):**

*POLICY: 4111/4211 Recruiting, Selection and Hiring*  
*4142/4242 Salary Checks and Deductions*  
*4123 Substitute Teachers*  
*Student Teachers/Interns*  
*4213/4214 Assignment/Transfer*

a. APPOINTMENT(S):

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
WUSTROW, CORA (*)	ST	Principal Secretary	STEP-07	\$31,900.00 + \$1,400.00 Responsibility Differential (Pro-rated)	5	Zagarola (Retirement)	2/1/08 – 6/30/08
PELLICCIOTTA, CHRISTA (*)  Previously Approved 11/19/07	LR	Teacher of Italian (Replacement)	C-03  Amended Step	\$41,650.00 (Pro-rated)  Amended Salary	2	Di Garbo Medical/ Maternity Leave Iaccarino (Transfer)	11/20/07 – 6/30/08

RATIONALE: As indicated above

COST: (\*) PENDING MRTA NEGOTIATIONS

EFFECTIVE DATE: 2007/2008 School Year

b. SUBSTITUTES

<b>TEACHERS:</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
<b>CATEGORY I</b>	
NAPOLITANO, KELLI	Teacher All Grades K-12
<b>CATEGORY II</b>	
CALOGERO, JOY	Teacher All Grades K-12
MANDELBAUM, RAELLEN	Teacher All Grades K-12
MECCHI ANDERSEN, CHRISTINA	Teacher All Grades K-12
REESE-BERARDO, JANICE	Teacher All Grades K-12
TEWELL, SARAH	Teacher All Grades K-12
<b>CATEGORY III</b>	
BAGLEY, DOROTHY	Teacher All Grades K-12 *retro to 9/1/07
GORMAN, JESSICA	Teacher All Grades K-12
MOREIRA, JAIME	Teacher All Grades K-12
PISTONE, JEAN MARIE	Teacher All Grades K-12 (student teacher)
RUTTER, LINDSEY	Teacher All Grades K-12 (student teacher)
WANKLE, ROBERT	Teacher All Grades K-12 (student teacher)
WARD, LAUREN	Teacher All Grades K-12 (student teacher)
<b>SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS</b>	<b>ACCOUNT: 11-000-240-105-XX-XXXX-9</b>
MOREIRA, JAIME	Instructional Assistant
RADONCIC, ERMINA	Instructional Assistant
REESE-BERARDO, JANICE	Instructional Assistant

<b>TRANSPORTATION</b>	
DEVINCENZO, DONALD	<b>Bus/Van Driver</b>
THOMAS, CORRINE	<b>Bus/Van Driver</b>
<b>CHARTWELLS</b>	
HOLLENSTEIN, MELANIE	<b>Food Service</b>
O’HARE, SHARON	<b>Food Service</b>

*Note: The law on background checks requires ultimate clearance prior to any employment becoming final.*

RATIONALE: As noted above

ACCOUNT: As noted above

COST: Budgeted

EFFECTIVE DATE: **2007-2008 School Year**

**c. SALARY ADJUSTMENTS:**

<b>NAME</b>	<b>LOCATION</b>	<b>FROM</b>	<b>TO</b>
DI MARIO, JOSEPH	MA	C-07 \$42,050.00	<b>D-07 \$47,050.00</b>
DRAPKIN, MEAGAN	RD	C-01 \$41,450.00	<b>D-01 \$46,050.00</b>
PATTERSON, CHRISTOPHER M. (*)	CO (Computer Technician)	<b>STEP -02 \$32,700.00</b>	<b>STEP-02 \$32,700 + \$805.00 AA STIPEND TOTAL \$33,505.00 (Pro-Rated)</b>

RATIONALE: Updating of credentials

COST: Per MRTA Pending Negotiations

EFFECTIVE: **2/1/08 – (2006/2007 Salary Guide) (\* - 2007/2008 Unite Salary Guide)**

**d. COLLEGE STUDENT(s) OBSERVER(s)**

<b>NAME</b>	<b>COLLEGE</b>	<b>COOPERATING TEACHER ADMINISTRATOR</b>	<b>SCHOOL/AREA</b>
SARAH STERNS	Georgian Court	LOUISE DE LISA	HS – Social Studies Grades 9-12 Student Observer – 60 Hours 2/18/08 – 6/30/08
SABRINA PIOTROWSKI	Brookdale Community College	CHRISTINA KUSHWARA	ST – Elementary – Grade 3 Student Observer 60 Hours 2/18/08 – 6/30/08
MATTHEW FLESCH	Brookdale Community College	NICOLE BOTTONE	CL – Elementary – Grade 1 Student Observer – 60 Hours 2/18/08 – 6/30/08

<b>NAME</b>	<b>COLLEGE</b>	<b>COOPERATING TEACHER ADMINISTRATOR</b>	<b>SCHOOL/AREA</b>
NICHOLAS CITRO	Brookdale Community College	DAVID MONRO	MA – Mathematics Student Observer 60 Hours 2/18/08 – 6/30/08

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: **2007/2008 School Year**

e. **SRA GRADING - Language Arts/Mathematics**

<b>NAME</b>	<b>SRA TESTING</b>	<b>Teachers</b>	<b>Loc.</b>	<b>Hours</b>	<b>\$20.00/Hour</b>
FEGAN, AMBER ROGERS, KIMBERLY	Language Arts	2	HS	10 Each	\$200.00 Each
WYNES, NICOLE STETZ, DIANE	Mathematics	2	HS	35 Each	\$700.00 Each

RATIONALE: Teachers will grade SRA performance assessment tests

COST: As indicated above

EFFECTIVE DATE: **January 29, 2008 – 2007/2008 School year**

f. **VOLUNTEER ST. JOHN VIANNEY HIGH SCHOOL STUDENT– LLOYD ROAD ELEMENTARY SCHOOL and STRATHMORE ELEMENTARY SCHOOL**

<b>NAME</b>	<b>SCHOOL</b>
Joseph Zeleny	LLOYD ROAD
Michael Reese	STRATHMORE
Gregory Caso	STRATHMORE

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: **2007/2008 School Year**

g. **STUDENT VOLUNTEER – HIGH SCHOOL**

<b>NAME</b>	<b>SCHOOL</b>
NOELLE COKEFAIR	MARSD HIGH SCHOOL



RATIONALE: Volunteer to assist Principal’s in the Elementary Schools

COST: None

EFFECTIVE DATE: **2007/2008** School Year

**h. EXTRA CURRICULAR ACTIVITIES**

<b>NAME</b>	<b>ACTIVITY</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>STEP</b>	<b>STIPEND 06/07 Guide</b>	<b>EFF. DATE</b>
ERLENMEYER, JENNIFER	ROAR CLUB	<b>Advisor</b> (Voluntary for first year)	MA	N/A	N/A (New Club)	1/29/08 – 6/30/08

RATIONALE: As indicated above

COST: As indicated above

EFFECTIVE DATE: **2007/2008** School Year

**i. VOLUNTEERS (ADULTS) – ACTIVITIES**

<b>NAME</b>	<b>ACTIVITY</b>
LEONARD MALTESE	SOFTBALL
DOROTHY BAGLEY	GIRLS SPRING TRACK
RICK DERECHAILO	BASEBALL

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: **2007/2008** School Year

**j. VOLUNTEER (PARENT) – RAVINE DRIVE ELEMENTARY SCHOOL**

<b>NAME</b>	<b>ACTIVITY</b>
KELLY ROSEO	Art Appreciation Program/School Store

COST: None

EFFECTIVE DATE: **2007/2008** School Year

k. MENTOR

NAME	LOCATION
RIPPLE, SUSAN	Cambridge Park Pre-School

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher Pursuant to NJAC 6:11-3.2[c].

COST: None to the Board

EFFECTIVE: **2007/2008** School Year

l. STAFF ARRAY

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
Geran, John	HS 0.60 0.20 0.20	<b>MATHEMATICS</b> Algebra 2 Honors Pre Calculus Algebra 2 Level 2	HS 0.60 0.20 0.20 <b>0.20 O/L</b>	<b>MATHEMATICS</b> Algebra 2 Honors Pre Calculus Algebra 2 Level 2 <b>Algebra 2</b>	<b>1/14/08 – 1/25/08</b>
Fricovsky, Katy	HS 0.40 0.60	<b>MATHEMATICS</b> Statistics Algebra 2	HS 0.40 0.60 <b>0.20 O/L</b>	<b>MATHEMATICS</b> Statistics Algebra 2 <b>Calculus Honors</b>	<b>1/14/08 – 1/25/08</b>
Stetz, Diane	HS 0.40 0.20 0.30 0.10	<b>MATHEMATICS</b> Geometry Geometry – Level 2 SRA Mathematics Prep 1 – Fall SRA Mathematics Prep 2 - Spring	HS 0.40 0.20 0.30 0.10 <b>0.20 O/L</b>	<b>MATHEMATICS</b> Geometry Geometry – Level 2 SRA Mathematics Prep 1 – Fall SRA Mathematics Prep 2 – Spring <b>Brookdale Mathematics 146</b>	<b>1/14/08 – 1/25/08</b>
Colburn, Kendra	HS 0.20 0.60 0.20	<b>MATHEMATICS</b> Geometry Honors Grade 10 Geometry Pre Calculus Honors	HS 0.20 0.60 0.20 <b>0.20 O/L</b>	<b>MATHEMATICS</b> Geometry Honors Grade 10 Geometry Pre Calculus Honors <b>Statistics &amp; Modern Math</b>	<b>1/14/08 – 1/25/08</b>
Goldberg, Deborah	HS 0.60 0.40	<b>MATHEMATICS</b> Geometry Algebra 1 Grades 10-12	HS 0.60 0.40 <b>0.20 O/L</b>	<b>MATHEMATICS</b> Geometry Algebra 1 Grades 10-12 <b>Algebra</b>	<b>1/14/08 – 1/25/08</b>

RATIONALE: M. Cornacchia class coverage due to Surgery.

EFFECTIVE: **2007/2008** School Year

COST: (\*) Pending MRTA Negotiations

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**C. FINANCE**

Motion by Mr. Aitken, seconded by Mr. Barbato.

**After meeting as a Committee of the Whole with the Interim Superintendent, the Board approves the following items:**

**1. BUSINESS OPERATIONS**

- a. Bills Lists for January, 2008** as listed per attachment in the Board Secretary’s Office.  
*POLICY: 3326 Payment for Goods and Services*

January, 2008, Payroll	\$	3,227,425.13
January 28, 2008, Bills List	\$	2,296,090.76
<b>TOTAL:</b>	<b>\$</b>	<b>5,523,515.89</b>

ACCOUNT: See Detailed List for Breakdown.

EFFECTIVE DATE: January 29, 2008

- b. Budget Transfers** (Program Line Accounts – **December, 2007**) as per **Finance Attachment 1.**  
*POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted*

ACCOUNT: See Finance Attachment 1 for Breakdown.

EFFECTIVE DATE: January 29, 2008

- c. Report of the Treasurer** (Months ending November 30, 2007; and December 31, 2007) which are in agreement with the Board Secretary’s Reports as per **Finance Attachment 2.**  
*POLICY: 3571 Financial Reports*

ACCOUNT: 11-000-251-104-11-0000-0

EFFECTIVE DATE: January 29, 2008

**d. Opening of New Bank Accounts**

Approval to open **two new bank accounts** with the **Bank of America** for the **Debt Service and Enterprise Funds**

RATIONALE: To simplify the reconciliation process.

EFFECTIVE DATE: January 29, 2008

**e. Purchase Order in Excess of \$10,000**

Purchase Order No.	Vendor	Amount	Purpose
08-00845	Dell Marketing L.P.	\$17,600.00	(20) Projectors for Cows and Warrantees.
08-00847	Dell Marketing, L.P.	\$15,280.00	(20) Optiplex 745 Desktop Pentium Computers for Cows.
08-00915	Logical Choice Technologies	\$55,089.58	(9) Promethean Boards and installation at Middle School

RATIONALE: Full Board approval for purchase orders in excess of \$10,000.

COST: As noted above

EFFECTIVE DATE: January 29, 2008

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**D. TRANSPORTATION**

Motion by Ms. Rubino, seconded by Mr. Atiken.

**After meeting as a Committee of the Whole with the Interim Superintendent, the Board approves the following items as explained:**

**1. Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid**

*POLICY: 3541.1 Transportation Routes and Services*

**a. Jointure Routes for the 2007-2008 School Year.**

RTE.#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
MAT-CL	Cliffwood School	Bayshore	MARSD	180	42.52	9/1/07-6/30/08	\$7,654.00
MAT-LR	Lloyd Road	Bayshore	MARSD	180	42.52	9/1/07-6/30/08	\$7,654.00

<b>RTE.#</b>	<b>DESTINATION</b>	<b>HOST</b>	<b>JOINER</b>	<b># OF DAYS</b>	<b>JOINER PER DIEM</b>	<b>EFF. DATE</b>	<b>COST</b>
BJC-MAT	Developmental Learning Center	Bayshore	MARSD	180	130.63	9/1/07-6/30/08	\$23,513.81
BJC-S	Developmental Learning Center	Bayshore	MARSD	30	93.52	7/2/07-8/13/07	\$2,805.47
						<b>TOTAL</b>	<b>\$41,627.28</b>

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

COST TO MARSD: As Indicated

ACCOUNT: 11-000-270-515-05-0000-1 (Budgeted)

EFFECTIVE DATE: As Indicated.

**b. Bid Route to be Awarded for the 2007-2008 School Year.**

<b>RTE. #</b>	<b>DESTINATION</b>	<b>CONTRACTOR</b>	<b># OF DAYS</b>	<b>PER DIEM</b>	<b>EFFEC. DATE</b>	<b>COST</b>
610-H	Matawan High School-One-Way	Milu Bus Service	138	\$60.00	11/13/07-6/30/08	\$8,280.0
					<b>TOTAL</b>	<b>\$8,280.00</b>

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.  
(Homeless Route)

COST TO MARSD: As Indicated

ACCOUNT: 11-000-270-511-05-0000-1 (Budgeted)

EFFECTIVE DATE: As Indicated.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**XV. BOARD SECRETARY’S REPORT**

Motion by Ms. Zavorskas, seconded by Mr. Atiken.

**The Board Secretary recommends that the Board approve the item listed below.**

**1. Board Secretary's Financial Report***POLICY: 3571 Financial Reports*

- a. The Board of Education hereby accepts the Board Secretary's Financial Report for the months of November, 2007, and December, 2007, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.
- b. Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of November 30, 2007; and December 31, 2007, and after review of the Secretary's monthly financial report for the same months (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

ACCOUNT: See Board Secretary's Reports for Breakdown.

EFFECTIVE DATE: January 29, 2008

(This motion requires a roll call vote. A. Board Member voting in the non-affirmative is to submit his or her reasons in writing directly to the County superintendent of Schools on a form obtained from the Superintendent's office. A stamped, pre-addressed envelope will also be provided).

**2. Elections/Appointments***POLICY: 9112 Elections/Appointments*

- a. The **drawing of names for election ballot positions** be held at **4:00 on Wednesday, March 5, 2008**, in the Board Conference Room, pursuant to N.J.S.A. 19:60-8.

EFFECTIVE DATE: January 29, 2008

- b. That the **polling places will be open Tuesday, April 15, 2008**, between the hours of 1:00 PM and 9:00 PM and as much longer as is necessary to permit those present to cast ballots pursuant to N.J.S.A. 19:60.1.

EFFECTIVE DATE: January 29, 2008

- c. That **election workers be paid at the rate of \$14.29** per hour for the annual school election on Tuesday, April 15, 2008.

ACCOUNT: 11-000-230-339-11-0000-0

EFFECTIVE DATE: January 29, 2008

**3. For Your Information**

*POLICY: 9112 Elections/Appointments*

- a. School Board Candidate Petitions are available in the Board Secretary’s office for two Aberdeen Township seats and one Matawan Borough seat.
- b. **Nominating Petitions** must be filed with the Board Secretary **before 4:00 p.m. on Monday, February 25, 2008.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

**XVI. COMMENTS & QUESTIONS FROM THE PUBLIC RELATING TO ADDITIONAL CONCERNS**

**Various Aberdeen and Matawan residents and high school students made comments and/or raised questions or concerns regarding the following to which Mr. Glastein and Mr. O’Connell responded.**

- 2008-2009 Budget and class size.
- RTI Program update.
- Budget process and funding formula, State spending regarding education, and tax structure.
- Request for budget that community can support.
- Suggestion for high school mid-term schedule modification.
- Support for Teachers’ Contract and paid medical benefits.

**XVII. UNFINISHED BUSINESS**

**Members of the Board made comments and raised questions regarding and discussed the following topics:**

None

**XVIII. NEW BUSINESS**

**Board and Administrative discussion transpired regarding the following topics:**

- Information available to public on NJSBA web site NJSBA.org.
- Meeting with new Executive Monmouth County Superintendent.
- Concern regarding admission charged for middle school sports activities.
- Success of traveling Board meetings and hope for further participation.

- Middle and high school Round Table/Community Relations meetings and synopsis of student concerns.
- Thank you to Councilman Mullaney for tree removal at Ravine Drive and sidewalk and curbing concerns.
- Focus on “Green” movement in the schools.

**XIX. INTERIM SUPERINTENDENT’S ACTION PLAN / RESPONSE TO QUESTIONS**

**Mr. Glastein responded to previous public comments and Board discussion on the following topics:**

- Budget, staffing and class size.
- Request for modification of high school mid-term exam schedule for next year.
- Admission charges for middle school activities.
- Student requests from round table discussions.
- “Green” movement and recycling.

**XX. ADJOURNMENT**

Motion by Mr. Donaghue, seconded by Mr. Aitken..

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action Meeting was adjourned at **9:14 P.M.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	9	0	0	0

Respectfully submitted,

Susan A. Irons  
Business Administrator/Board Secretary