

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

ACTION MEETING on May 19, 2008, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Ms. Demarest called the Regular action Meeting to order following an Executive Session at 8:20 PM.

II. PLEDGE OF ALLEGIENCE

III. PRESENTATION – SPECIAL OLYMPICS

Dr. O'Malley spoke about the Special Education Week. He congratulated the five District students who participated in the Special Olympics. He presented each with a certificate for their accomplishments, and acknowledged them individually by name.

Coordinators of Friends of Special People announced that \$12,520 was raised during Special Education Week for the Special Olympics and thanked all those who helped or participated.

IV. STATEMENT OF ADEQUATE NOTICE

Ms. Demarest read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

V. ROLL CALL

Present: Mr. Barbato, Ms. Demarest, Mr. Donaghue, Dr. Gambino, Mr. Kenny,
Mr. O'Connell, Ms. Rubino, Mr. Ruprecht, Ms. Zavorskas
Absent: None
Also Present: Dr. O'Malley, Mr. Glastein, Mr. Roberts, Ms. Irons

VI. MINUTES

Motion by Mr. Barbato, seconded by Mr. Donaghue.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **April 23, 2008, Re-Organization Meeting; April 23, 2008, Regular Action Meeting; April 23, 2008 Executive Session; May 5, 2008, Committee of the Whole; and May 5, 2008, Executive Session.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9 *	0	0	0

* With the exception of the **May 5, 2008, Committee of the Whole and May 5, 2008, Executive Session** where Dr. Gambino, Mr. O'Connell, and Ms. Zavorskas were absent.

VII. CORRESPONDENCE

Ms. Demarest commented regarding a letter received from Mrs. Oliver in support of high school music teacher and chorus director in which she complimented the Board of Education and Administration on the respect shown to many members of the public as they spoke at the April 23 Board of Education meeting in his support.

VIII. BOARD PRESIDENT'S REPORT

Board President Ms. Demarest spoke about the following items in her report to the Board:

- Openings for Principal positions at High School and Ravine Drive Elementary School.
- Timely resolution of \$500,000 budget cut by Matawan Borough and Aberdeen Township.
- Planned improvements for the high school and middle school security.
- Instructions for use of Board dais audio system.

IX. SUPERINTENDENT'S REPORT

Dr. O'Malley introduced Transportation Coordinator Ronnie Gardner who has recently been named the most efficient transportation supervisor in Monmouth County and presented her with flowers and a certificate of excellence award for her achievement. He explained her responsibilities of getting children to and from school and to special events.

X. STUDENT REPRESENTATIVE'S REPORT

Student Representative Alice Oliver was not present at the Board Meeting.

XI. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Ms. Irons, and Mr. Glastein responded:

- In support of Ms. Janover being selected as Ravine Drive School Principal.
- Budget and cuts by municipalities.
- Reason for change to a new auditor.
- MRTA negotiations
- Cambridge Park roof repair.
- Increment withholding.
- Anticipated test scores as result of newly budgeted items.
- Lead testing of high school artificial turf field and responsibility for findings.
- Attrition of teachers this year and health benefits costs.

XII. PERSONNEL

Motion by Mr. Barbato, seconded by Ms. Zavorskas.

After meeting as a Committee of the Whole with the Superintendent, the Board approves the following items as explained with the exception of the second name in Personnel Item D2 (Curriculum Development) which is to be voted upon separately, the removal of Personnel Item K (MRTA Bargaining Agreement), and Personnel Item L (Settlement Agreement) which is to be voted upon separately:

A. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual contracts-Certificated Staff
4212.1 Individual Contracts-Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMPL	EFF DATE
DOLINICK, MARY ELLEN	LR	Elementary Teacher	Retirement	9/01/97	6/30/08
ERLENMEYER, JENNIFER		Teacher of Language Arts	Resignation	9/01/07	6/30/08
KING, LINDA	HS	Teacher of Mathematics	Resignation	9/01/07	6/30/08
CHOLEWA, BARBARA	CO	Manager of Information Systems	Retirement	8/26/74	6/30/09
CAMINSKY, GAIL	HS	Teacher of the Handicapped	Resignation	9/01/05	6/30/08

B. LEAVE OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	SCH	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATE
ALLI, ASMA	CL	Elementary Teacher	Maternity Leave Disability Phase	With	9/3/08 – 9/17/08
CAPONE, VINCENT	ST	Custodian	Medical Leave	Without	4/4/08 – 5/12/08 (Retroactive)
FINERAN, MELISSA	CO	Bus/Van Driver	Maternity Leave Disability Phase	With	5/12/08-6/30/08
TOMKINS, AMY	ST	Elementary Teacher	Personal Leave	Without	5/22/08-5/23/08
LAMBERT, LYNNE	MA	Teacher of Mathematics	Personal Leave	Without	5/27/08
DIGIOVANNI, DONNA	CL	Elementary Teacher	Maternity Leave Disability Phase	With	4/02/08-6/03/08

C. RE-APPOINTMENT(S): 2008-2009 School Year

NAME	LOC	POSITION
MC ALISTER, TAMARA	HS/LR	Teacher of ESL
SZYMANSKI, BARBARA	RD	Instructional Assistant

D. APPOINTMENT(S): 2008-2009 School Year

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers*
Student Teachers/Interns
 4213/4214 *Assignment/Transfer*

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2008/2009 School Year

1. SUBSTITUTES

TEACHERS:	ACCOUNT: 11-XXX-100-101-XXXX-9
CATEGORY I	
CATEGORY II	
MATTHEWS, GEORGE	Teacher All Grades K-12
SEPCSIK, RONALD	Teacher All Grades K-12
CATEGORY III	
FIGRELLI, MICHAEL	Teacher All Grades K-12
CUSTODIANS	ACCOUNT: 11-XXX-262-116-12-XXXX-9
DIEHL, RICHARD	Custodian
MEKHEIL, AYOUB	Custodian
NADEAU, GARY	Custodian
SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS	ACCOUNT: 11-000-240-105-XX-XXXX-9
TRANSPORTATION	ACCOUNT: 11-000-270-160-05-000-9
NAZARIAN, GLORIA	Transportation Assistant
RAYMOND, DIANA	Transportation Assistant
CHARTWELLS	ACCOUNT: 11-000-262-101-10-0000-1
O'CONNOR, DIANA	Food Service
ROSA, CELESTE	Food Service
CHANGE OF CATEGORY	
From Category III to Category II	
MC FADDEN, TARA	

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. SUMMER POSITIONS – 2008/2009Special Education Extended Year Program

Preschool Disabled (3 Classes) July 1, 2008 to August 12, 2008 (Off July 4, 2008), 9:00 AM to 11:00 AM

Multiply Disabled (2 Classes) July 1, 2008 to August 12, 2008 (Off July 4, 2008), 9:00 AM to 1:00 PM

Locations TBD

NAME	Position	Activity	Max Hours	Cost/Hr	School	Max Total
	<u>Pre-School Handicapped</u>	<u>Pre-School Handicapped</u>			TBD	
Debbie Smith Alyson Nechamkin Kathleen Joyce	Special Education Teachers		225 Hours	\$35.00		\$7,875
Michele Johannesen	Special Education Teacher Sub		50 Hours Estimated	\$35.00		\$1,750 Estimated
Lisa Brown Valerie Dhume Sharon Collins Jacqueline Kruzik Joy Edelstein Kathleen Doyle	Instructional Assistants		180 Hours Each	Per Diem		\$2,880 Estimated
Raellen Mandelbaum Michele Johannesen	Instructional Assistants Sub		50 Hours Estimated	Per Diem		\$800 Estimated

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
	<u>MD Class Multiply Disabled</u>	<u>MD Class Multiply Disabled</u>			TBD	
Kate Redzniak Andrea Longo	Special Education Teacher		270 Hours	\$35.00		\$9,450
Michele Johannesen Denise Putnam Kathy Joyce	Special Education Teacher Sub		50 Hours	\$35.00		\$1,750 Estimated
Denise Putnam Mary Cannella Beth Letowsky	Instructional Assistant		360 Hours	Per Diem		\$5,760 Estimated
Mary Lou Yourth Leslie Kops	Instructional Asst. Sub		50 Hours	Per Diem		\$800 Estimated
Doreen Molinari Leigh Munck	Speech Therapist (2) (Shared)	Pre-School Handicapped/MD	240 Hours	\$50.00		\$12,000

Special Education Extended Year Program Continued

Kathy Joyce	Wilson Reading Teacher	Middle School	15 Hours	\$35.00	MA	\$525
Barbara Lyttle	Multi- Sensory Reading Teacher	Elementary	30 Hours	\$35.00	ST	\$1,050
Theresa Zimmer	Multi- Sensory Reading Teacher	Elementary	15 Hours	\$35.00	LR	\$525
Margaret Friedman	In-Class Support	Basic Skills	62.5 Hours	\$35.00	MA	\$2,188
Michael Weissman Barbara Chas Elaine Lukenda	Psychologist	CST Evaluations (Per Case*)	10 Cases	\$245.00*	CO	\$2,450
Beverly West Alyson Nechamkin	LDT/C	CST Evaluations	70 Shared	\$35.00	CO	\$2,450
James Zibbell Laura Reigelsperger	Social Workers	CST Evaluations	70 Shared	\$35.00	CO	\$2,450
Doreen Molinari Leigh Munck	Speech Therapist	CST Evaluations	70 Shared	\$50.00	CO	\$3,500
Sandy Rocco Michele Gross	Teachers – Regular Education	IEP Meetings	20 Each	\$35.00	CO	\$1,400
Patricia Mattern Gail Schneiderman	Teachers – Special Education	IEP Meetings	20 Each	\$35.00	CO	\$1,400
Kim Charette	Occupational Therapist	Pre-School Handicapped/MD	As Needed	\$85.00	TBD	As Needed
Bernadette Racioppi	Physical Therapist	Pre-School Disabled/MD	As Needed	\$85.00	TBD	As Needed

Guidance

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Daryl McKurth Kathy Feen Mary Donnelly Ellen Ninger Chuck Eby	Guidance	200 Hours to be shared at the discretion of the director	200	\$35.00	HS	\$7000

High School

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
	<u>Summer Theater</u>					
Donna Godowski Rosalie Preuss	Nurse	Summer Theater	75 Shared	\$35.00	HS	\$2,625

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
	<u>Summer Athletics</u>					
Sam Turner	Weight Training (Shared Hours)		71 Shared	\$35.00	HS	\$2,485

ESL

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Isabel Spaur	ESL Teacher	Summer MAC II Testing Testing new students who enter district with Home Language Surveys indicating other than English	20	\$35.00	K-12	\$700

Summer Program

Thursday, June 26, 2008 to Monday, August 4, 2008 (Off July 4), Time TBD
ESL Grades 2-6 and 4-5, 8:30 to 10:30

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Corinne Wietecha Gina Hynes	Teacher 6-8 math	Teaching Summer Program 25 day program Student contact Planning Must be available day before summer program begins and day after it ends	50 each 5 each	\$35.00 \$20.00	MAMS	\$3,500 \$200

Summer Program Continued

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Heather Carlotz Jennifer Gregg	Teacher 6-8 LAL	Teaching Summer Program 25 day program Student contact Planning Must be available day before summer program begins and day after it ends	50 each 5 each	\$35.00 \$20.00	MAMS	\$3,500 \$200
Karen Jenkins	Teacher 6-8 Science	Teaching Summer Program 25 day program Student contact Planning Must be available day before summer program begins and day after it ends	75 5	\$35.00 \$20.00	MAMS	\$2,625 \$100
Dylan Tarrazi	Teacher 6-8 Social Studies	Teaching Summer Program 25 day program Student contact Planning Must be available day before summer program begins and day after it ends	75 5	\$35.00 \$20.00	MAMS	\$2,625 \$100
Audrey Ramadan Gail Thompson	Teacher Grade 3	Teaching Summer Program Will teach LAL and Math Planning Must be available day before summer program begins and day after it ends	50 each 5 each	\$35.00 \$20.00	MAMS	\$3,500 \$200
Carolyn Fetherston Michele Gross	Teacher Grade 4	Teaching Summer Program Will teach LAL and Math Planning Must be available day before summer program begins and day after it ends	50 each 5 each	\$35.00 \$20.00	MAMS	\$3,500 \$200

Summer Program Continued

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Joann Hickey Nancy Flynn	Teacher Grade 5	Teaching Summer Program Will teach LAL and Math Planning Must be available day before summer program begins and day after it ends	50 each 5 each	\$35.00 \$20.00	MAMS	\$3,500 \$200
Isabel Spaur	ESL Teacher Grades 2-4	Teaching Summer Program Will teach LAL and Math Planning Must be available day before summer program begins and day after it ends	50 5	\$35.00 \$20.00	MAMS	\$1,750 \$100
Tamara McAlister	ESL Teacher Grades 5-6	Teaching Summer Program Will teach LAL and Math Planning Must be available day before summer program begins and day after it ends	50 5	\$35.00 \$20.00	MAMS	\$1,750 \$100
Nina Keats	Nurse	Summer Program Servicing all summer program students as needed	75	\$35.00	MAMS	\$2,625

Professional Development
Dates As Indicated Below or TBD

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Patty Catalano Dawn Alvarez Sara Nau Mary Ellen Doyle Linda Weiner Colleen Marion Regina Sowa Pat Perri Wendy Riley Martine Walker	Balanced Literacy Training – Literacy Centers- Grades K & 1	For <u>ALL</u> First Grade Teachers and <u>Kindergarten</u> 1 day full day training in August	5	\$20.00	CO	\$1,800

Myra Freundel Rosalie DiSilvestri Felicia Abramowitz Amanda Mizzi Jill Donovan Ann Sozemunu Susan Pisano Amy Tomkins						
Katie Hausmann	Balanced Literacy Overview Grades 2 & 3	For <u>NEW</u> Teachers to district and to those grade levels 1 full day in August	5	\$20.00	CO	\$100
Nancy Flynn	Balanced Literacy Grades 4 & 5	For <u>ALL</u> Fifth Grade Teachers and <u>NEW</u> Teachers to district and those grade levels 1 day full day training in August	5	\$20.00	CO	\$100

Curriculum Development

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Helen Brereton	Math - Kindergarten	EDM Curriculum Guide Up to 5 hours of training and collaboration time included	30 each	\$20.00	CO	\$600
Amy Bloom	Math - Grade 2	EDM Curriculum Guide Up to 5 hours of training and collaboration time included	30 each	\$20.00	CO	\$600
Michele Gross	Math - Grade 4	EDM Curriculum Guide Up to 5 hours of training and collaboration time included	30 each	\$20.00	CO	\$600
Corrine Wietecha Christine Muscatello	Math - Grade 6	CMP Curriculum Guide Up to 5 hours of training and collaboration time included	30 each	\$20.00	CO	\$1,200

Gina Hynes	Math – Grade 6 - Honors	CMP Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	CO	\$600
Amanda Mizzi Audrey Ramadan MaryAnn Spafford Cacopardo	Language Arts Grades 1-5 – Writing Program	Resource Guide for Writing NJCCCS, 6+1 traits, scope and sequence for skills and genres, sample and resource materials	25 each	\$20.00	CO	\$500
Kim Rogers Jennifer D’Addesa (Shared)	English: AP Lit and Composition	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	CO	\$300
Jennifer D’Addesa	English: Brookdale	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	CO	\$300
Maria McDede	English IV Honors	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	CO	\$300
Heather Carlotz	English IV Track 1	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	CO	\$300
Heather Carlotz	English IV Track 2	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	CO	\$600
Heather Carlotz	Journalism 2	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	CO	\$600
RoseMarie Turley Louise Tomasello	Biology	Curriculum Guide Create End of Year test specs to align with curriculum	20 Each	\$20.00	CO	\$1,200

School Based Activities

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Gail Bauwens	HS English Dept. Book Inventory	Book Room Inventory	25	\$20.00	HS	\$500

3. COLLEGE STUDENT(S) OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
ROSENBERG, EVELYN	Adelphi University	Marybeth Smolokoff	MA/Special Education Inclusion
LERNER, DIANE	Rutgers University	Colleen Marion	ST/Elementary
LERNER, DIANE	Rutgers University	Chris Monro	MA/Language Arts
SMITH, BRIAN	Kean University	Jeremy Grigoli	MA/Social Studies
MURPHY, MARGARET	Kean University	Jennifer Gregg	MA/English
MCBRIDE, KATHERINE	Georgian Court	Kate Redzinak	Elementary/Special Education
EVEGAN, ANGELA	Georgian Court	Barbara Lyttle	Elementary/Special Education

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: May 21, 2008

4. ADMINISTRATIVE INTERNSHIP (OBSERVER)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
DOWNEY, TERESA	COLLEGE OF ST. ELIZABETH	Kathy Olsen	MA/100 Hours

RATIONALE: Observation (shadowing) needed for the Masters Program

COST: None

EFFECTIVE: 2008/2009 School Year – After School Hours

5. PHYSICAL THERAPIST & OCCUPATIONAL THERAPIST

NAME	POSITION	HOURLY RATE
BERNADETTE M. RACIOPPI	Physical Therapist	\$85.00
KIM CHARETTE	Occupational Therapist	\$85.00

RATIONALE: These individuals provide required services to the Child Study Team under the supervision of the Supervisor of Special Services.

EFFECTIVE: 2008/2009 School year

6. SPANISH TRANSLATOR

NAME	POSITION	LOCATION
GIORNALISTA, PATRICIA	Spanish Translator	CP
KNAPP, MARILYNN	Spanish Translator	CO

RATIONALE: To assist in translating written documents and interpret conversations with parents.

COST: \$20.00 per hour on an as needed basis

EFFECTIVE: 2008/2009 School year

7. WORK STUDY STUDENT(S) to be HIRED

NAME	LOCATION
KING, AVERY PAUL	MA-Front Office

RATIONALE: Students participation teaches workplace readiness skills and also is a benefit to the school district.

COST: \$7.15/Hour – Totals vary as indicated above

EFFECTIVE: May 20, 2008-June 30, 2008

8. HOME INSTRUCTORS

NAME	CERTIFICATION
MARSD TEACHERS	ALL
Hill, Dr. Willie	Teacher of the Handicapped Elementary Teacher Teacher of French Teacher of English Learning Disabilities
Meany, Michelle	Teacher of English as a Second Language

RATIONALE: As needed basis

COST: \$35.00 per hour – Budgeted

ACCOUNT: 11-150-100-320-03-1301-0

EFFECTIVE DATE: 2008/2009 school year

E. SALARY INCREMENT WITHOLDING

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve withholding of a salary increment for the following tenured staff member so that the salary is the same dollar figure as the 2007/2008 school year:

EMPLOYEE # 4496	2007-2008 SALARY AMOUNT Step 7 \$122,210
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RATIONALE: Educational performance
EFFECTIVE DATE: **2008/2009** School Year

F. OTHER

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the restoration of the 2008-2009 employment increment withholding for the following tenured employee.

EMPLOYEE # 4385	2008-2009 SALARY AMOUNT Step 15 \$82,040
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RATIONALE: Employee has shown great improvement for this school year and warrants the restoration of the increment.

COST: Contractual salaries. Budgeted.

ACCOUNT: Contractual salaries.

EFFECTIVE DATE: September 1, 2008

G. JOB DESCRIPTIONS

- a. THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the creation of the following positions and attached job descriptions.

Manager of Information Systems-- **PERSONNEL ATTACHMENT #1**

Coordinator of Educational Technology - **PERSONNEL ATTACHMENT #2**

Director of Elementary School Accountability - **PERSONNEL ATTACHMENT #3**

Director of Middle School Accountability - **PERSONNEL ATTACHMENT #4**

Director of Secondary School Accountability - **PERSONNEL ATTACHMENT #5**

EFFECTIVE DATE: May 20, 2008

- b. THE SUPERINTENDENT RECOMMENDS: That the Board of Education abolish the following positions and subsequent job descriptions.

Assistant Superintendent/Curriculum & Instruction -
Curriculum/Instruction Supervisor -

EFFECTIVE DATE: July 1, 2008

H. STAFF ARRAY CHANGES

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
LYTTLE, BARBARA	RD .75	Resource Program	RD .75	Resource Program	4/01/08 Retroactive
	ST .25	Resource Program	ST .25	Resource Program	
			ST .08	Reading Strategies	
			O/L 2x/wk		

RATIONALE: Student requires multi sensory reading strategies.

EFFECTIVE: 2007/2008 School Year

COST: (*) Pending MRTA Negotiations

I. SALARY ADJUSTMENTS

NAME	LOCATION	FROM	TO
TOOMEY, JOANNE	ST	C-03 \$41,650	D-03 \$46,650

RATIONALE: Updating of credentials

COST: Per MRTA Negotiations

EFFECTIVE: 2/1/08 (Retroactive) - (2006/2007 Salary Guide)

J. ADDITIONAL APPOINTMENTS

NAME	SCH	POSITION	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
ZITAROSA, CELESTINE	CO	Dir. Of Accountability (Elementary)	6	\$120, 710	N/A	New Title	5/20/08

COST: Per MRAA Contract

(TABLED)

K. CONTRACTS - MRTA Bargaining Agreement

ROLL CALL VOTE: AYES NAYS ABSENT ABSTAIN
 9 0 0 0

Motion by Mr. Barbato, seconded by Ms. Zavorskas.

Curriculum Development

	Position	Activity	Max Hours	Cost/Hr	School	Max Total
Dawn Lasko	Math – Grade 1	EDM Curriculum Guide Up to 5 hours of training and collaboration time included	30 each	\$20.00	CO	\$600

ROLL CALL VOTE: AYES NAYS ABSENT ABSTAIN
 6 3 0 0
 Gambino, Kenny,
 O’Connell

Motion by Mr. Barbato, seconded by Ms. Zavorskas.

L. SETTLEMENT AGREEMENT

THE SUPERINTENDENT RECOMMENDS: That the Board of Education ratifies the terms set forth in the Settlement Agreement, which will resolve any and all issues between the Board of Education and the Matawan Regional Teachers Association concerning the Middle School and Elementary School Schedules for the 2007-2008 school year. A copy of the Settlement Agreement shall be on file in the Office of the Board Secretary.

ROLL CALL VOTE: AYES NAYS ABSENT ABSTAIN
 6 3 0 3
 Gambino, Rubino,
 Ruprecht

XIII. PROGRAM

Motion by Ms. Rubino, seconded by Mr. Barbato.

After meeting as a Committee of the Whole with the Superintendent, the Board approves the following items as discussed.

A. TRAVEL

1. **Pursuant to Travel Policy #4033**, the following staff is approved for travel related to training and seminars. Effective May 20, 2008. **(PROGRAM ATTACHMENT 1)**
POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed

B. OTHER

1. **Resolution for approval of Policy review services.** Effective May 20, 2008.
POLICY: 9311 Formulation, adoption, Amendment of Policies

**STRAUSS ESMAY
EXTRAORDINARY UNSPECIFIABLE SERVICE**

Motion by Ms. Rubino, seconded by Mr. Barbato, to approve the following resolution:

WHEREAS, there exists a need for policy review services of the Matawan- Aberdeen Regional Board of Education.

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds are or will be available for this purpose in an amount not to exceed \$16,000.00.

NOW, THEREFORE BE IT RESOLVED, BY THE MATAWAN-ABERDEEN REGIONAL BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The policy review services firm of Strauss Esmay Associates, 36 Washington Street, Toms River, NJ 08753, is hereby retained to provide policy review services necessary.
 2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A: 18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
 3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.
2. Approve the **application to operate Summer School** at Matawan-Aberdeen Middle School from June 27, 2008 to August 1, 2008. Effective May 20, 2008.

(PROGRAM ATTACHMENT 2)*POLICY: 6174 Summer School*

COURSE	GRADE	TIME
ESL	2, 3, 4, 5, 6	8:30 am -10:30 am
Language Arts, Mathematics	3,4, 5	8:30 am - 10:30 pm
Language Arts, Mathematics, Science, Social Studies	6, 7, 8	8:30 am - 12:00 pm

COST: \$25,000.00 (approximately)

C. SPECIAL SERVICES

1. **Submission of the Individuals with Disabilities Education Act (IDEA) Part B Fiscal Year 2006-2007 Combined Basic (Ages 3-21) and Preschool (Ages 3, 4 & 5) Final Report/Carry-Over. Effective April 16, 2008 (retroactive). (PROGRAM ATTACHMENT 3)**
POLICY: 3280 Gifts, Grants, and Bequests

COST: Basic 2006 - \$21,545.00
Preschool 2006 - \$0

2. **Students to attend out-of-district placement for the 2007-2008 school program. Effective May 5, 2008 (retroactive).**
POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
008-0425	12-11	Emotionally Disabled	Newmark School	New placement	\$40,534 pro-rated

RATIONALE: Student requires an out of district placement to address academic, social and emotional needs. Student evidences significant behavioral difficulties in a public district setting. Student has been suspended several times for dangerous behaviors. Student has missed an excessive number of school days due to suspension and has been placed on home instruction. Student requires a smaller educational setting with more structure and support.

ACCOUNT: 11-000-100-566-09-2701-0

3. **Extended School Year programs for the Preschool Handicapped and Multiply Disabled classes (locations to be determined). Effective May 20, 2008.**
POLICY: 6171.4 Special Education

Preschool Disabled (3 classes)

Time: 9:00 a.m. to 11:00 a.m.

Days: July 1, 2008 to August 12, 2008 Monday - Friday (off July 4, 2008)

Multiply Disabled (2 classes)

Time: 9:00 a.m. -1:00 p.m.

Days: July 1, 2008 to August 12, 2008 Monday - Friday (off July 4, 2008)

ROLL CALL VOTE: AYES NAYS ABSENT ABSTAIN
 9 0 0 0

XIV. FINANCE/TRANSPORTATION

Motion by Mr. Ruprecht, seconded by Mr. Barbato.

After meeting as a Committee of the Whole with the Superintendent, the Board approves the following items as discussed:

A. BUSINESS OPERATIONS

1. **Bills Lists for April, 2008.** (Available for review in Board Secretary's Office)
POLICY: 3326 Payment for Goods and Services

May, 2008, Hand Checks	\$	2,000.00
April, 2008, Payroll		3,180,945.70
May 19, 2008, Bills List		1,995,582.27
TOTAL:		\$ 5,178,527.97

2. **Transfer of Funds for April, 2008.** (Available for review in Board Secretary's Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 "Overexpenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer (Month ending April, 2008)** which is in agreement with the Board Secretary's Report. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

4. **The Board Secretary's Financial Report for the month of April 2008** as follows.
 (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **April, 2008**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **April 30, 2008**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. **Hourly Fee Increase for School/Negotiations Attorney**

Hourly fee increase for legal firm of **Kenney, Gross, Kovats & Parton** for 2007-2008 in the amount of \$5.00 per hour due to an error in the amount approved at the 2007-2008 Re-Organization Meeting.

6. **Appointment of School Auditor**

That **Robert Hulsart, Sr.** of the firm of **Hulsart & Company** be awarded a professional services contract to provide audit services to the Matawan-Aberdeen Regional School District for the 2007-2008 school year pursuant to the following resolution:

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Robert Hulsart Sr. of the firm of Hulsart & Company to serve as School Auditor;

NOW, THEREFORE, BE IT RESOLVED that the foregoing appointment is made without competitive bidding as "professional service" under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5.a:(1) since "professional services" contracts are specifically excluded from the requirement of bidding, and the awarded service meets the definition of "professional services" pursuant to N.J.S.A. 18A.: 18A-2.h. as "services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training."

Compensation for this contract shall be set at \$30,000.00 and shall include performance of the 2007-2008 annual school audit pursuant to N.J.S.A.18A:23-1 et seq.

7. **Approval 2008-2009 Final Revised Budget**

That the Board of Education adopt the 2008-2009 Final Revised Budget effective May 20, 2008 as per the following:

WHEREAS, at the annual school election on April 15, 2008, the voters of the Borough of Matawan (Borough) and Township of Aberdeen (Township) rejected the 2008-2009 general fund tax levy approved by the Board of Education of the Matawan-Aberdeen Regional School District (Board) an amount which equaled **\$44,326,599**; and

WHEREAS, various committees of the Township and Borough and Board met for the purpose of satisfying the statutory requirement for consultation, during which meetings there occurred deliberations and communication between the parties in an attempt to reach a settlement satisfactory to all parties concerning the amount of tax levy necessary to provide a thorough and efficient system of schools in the district; and

WHEREAS, the Township and the Borough governing bodies have been able to develop a consensus as to the tax rate for the school district which results in a reduction of **\$500,000** from the original tax levy rejected by the voters resulting in the certification by the governing bodies of the following funds:

2008/2009 Board Proposed Tax Levy	\$	44,326,599
Proposed Decrease in Levy	\$	500,000
Proposed Tax Levy	\$	43,826,599

and

WHEREAS, recommended reduction of said **\$500,000** be effectuated by reductions as set forth in Schedule A (**Finance Attachment**) attached hereto and made a part hereof from the Board's proposed tax levy.

B. TRANSPORTATION

- 1. **Transportation Jointure Route for the 2007-2008 school year.**
POLICY: 3541.1 Transportation Routes and Services

RTE.#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
184-A	Academy Learning Center	Mercer Co Spec Svs. SD	MARSD 2 students	208	136.25	7/1/07-6/30/08	28,339.68
						TOTAL	\$28,339.68

*All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

ROLL CALL VOTE: **AYES** **NAYS** **ABSENT** **ABSTAIN**
 9 0 0 0

XV. FACILITIES

Motion by Ms. Zavorskas, seconded by Ms. Rubino.

After meeting as a Committee of the Whole with the Superintendent, the Board approves the follow items as explained and with concerns expressed:

- A. To approve the testing by Environmental Connections of the **Synthetic Turf Field** at the high school to identify if lead is detected at representative locations and at what concentrations at a cost of \$1,150.00.

ROLL CALL VOTE: **AYES** **NAYS** **ABSENT** **ABSTAIN**
 9 0 0 0

XVI. COMMENTS & QUESTIONS FROM THE PUBLIC RELATING TO ADDITIONAL CONCERNS

Various Aberdeen and Matawan residents made comments and/or raised questions regarding the following to which Dr. O'Malley and Ms. Demarest responded;

- Request for test analysis and scorecard.
- Test scores, benchmarking, and curriculum.
- Block scheduling.
- Study on high school starting time.
- Special Education Week.
- High school prom and teen Arts Festival.
- Student council fundraiser.
- Honor roll breakfast.
- Thank you to administration and participants in Special Education fundraisers.
- Details of teachers contract.
- RTI Program results
- Expectations for new school year.
- Open Principal positions.
- Televising of Committee of the Whole meeting.

XVII. UNFINISHED BUSINESS

Discussion ensued regarding Board Policy and By-Law prohibiting Board interaction with public at Board meetings.

XVIII. NEW BUSINESS

Comment was made by members of the Board regarding two different viewpoints on the following topic:

- October NJSBA Convention and decision not to attend due to expense.
- Suggestion that NJSBA bring training to the District.
- Positive comments regarding value and benefits of convention attendance.
- Election of new NJSBA officials.
- Expression of appreciation to public coming out in support of Ravine Drive principal
- Process for selection of new principals.
- Goals and Objectives Board workshop on June 12 and accomplishments expected.
- Request for volunteers for MRAA negotiations.
- Superintendent's evaluation.

XIX. EXECUTIVE SESSION MOTION

Motion by Mr. Barbato, seconded by Mr. Donaghue.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an Executive Session for **Negotiations, and Personnel.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9	0	0	0

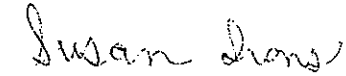
XX. ADJOURNMENT

Motion by Ms. Rubino, seconded by Ms. Zavorskas.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action Meeting was adjourned at **9:57 p.m.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9	0	0	0

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary