

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
ABERDEEN, NEW JERSEY 07747

Action Meeting Summary
Minutes – June 30, 2008

Section	Description	Page
I.	Call to Order	1
II.	Pledge of Allegiance	1
III.	Statement of Adequate Notice	1
IV.	Roll Call	1
V.	Minutes: May 19, 2008, Regular Action Meeting May 19, 2008, Executive Session May 19, 2008, Special Meeting May 22, 2008, Special Action Meeting May 22, 2008, Executive Session June 9, 2008, Committee of the Whole June 9, 2008, Executive Session June 12, 2008, Special Meeting	1
VI.	Correspondence	2
VII.	Board President's Report	2
VIII.	Superintendent's Report A - Presentations by Dowling and Chartwells B - Superintendent's Report	2-3
IX.	Student Representative's Report	3
X.	Comments and Questions from the Public Relating to Board Agenda Items	3
XI.	Personnel	3-16
XII.	Program	16-20
XIII.	Finance/Transportation	20-25
XIV.	Facilities	26-29
XV.	Comments & Questions from the Public Relating to additional Concerns	29
XVI.	Unfinished Business	30
XVII.	New Business	30
XVIII.	Executive Session Motion	30-31
XIX.	Adjournment	31

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

ACTION MEETING on June 30, 2008, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Ms. Demarest called the Regular action Meeting to order following an Executive Session at 8.42PM.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Demarest read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Barbato, Ms. Demarest, Mr. Donaghue, Dr. Gambino, Mr. O’Connell, Ms. Rubino, Mr. Ruprecht, Ms. Zavorskas**
Absent: **Mr. Kenny**
Also Present: **Dr. O’Malley, Mr. Glastein, Mr. Gross, Ms. Irons**

V. MINUTES

Motion by Ms. Zavorskas , seconded by Mr. Barbato.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **May 19, 2008, Regular Action Meeting; May 19, 2008, Executive Session; May 19, 2008, Special Meeting; May 22, 2008, Special Action Meeting; May 22, 2008, Executive Session; June 9, 2008, Committee of the Whole; June 9, 2008, Executive Session; and June 12, 2008, Special Meeting.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0	1	0
			Kenny	

VI. CORRESPONDENCE

Ms. Irons read a letter about the Middle School baseball team winning the Shore Conference Championship and praised Coach James Scheuing. The parents of the team are purchasing a banner to celebrate the championship to be hung in the gym.

VII. BOARD PRESIDENT'S REPORT

Board President Ms. Demarest spoke about the following items in her report to the Board:

- The school libraries are open and summer school is going to begin
- Sports training and band practice has started

VIII. SUPERINTENDENT'S REPORT

**A. Presentation - Dowling Food Service
- Chartwells Food Service**

A presentation was made by Dowling Food Service. Mr. Norman Horn, the Regional Manager, Ms. Jeanine Richardson, the District Manager and Mr. Dennis Vodzak, the Corporate Chef, made the presentation. The proposal included a management fee of \$40,000 per year and a guaranteed profit of not less than \$42,730.87. They would also make 2 kinds of investments in the District. The first was 2 alternatives for the POS (Point of Sale) system which would include either upgrading the current hardware and software or installing a completely new system known as Nutrikids. The second investment would be to update the facilities themselves. The high school improvement worth \$59,900 would include 2 new lines on either end for the Deli and Pizza and the Traditional and Grill. It would also include a new dining room snack cart. The elementary school(s) improvement worth \$37,200 would include new sneeze guards, a refrigerated unit and a convection oven. They would also only use name brand items such as Tyson, Heinz, Jenni-O, and Simplot just to name a few. Dowling also promised a well trained site manager, regular meetings with the Business Administrator, grade specific nutritional information as well as marketing such as a website, menus, brochures and cafeteria specials.

Following the presentation, the Dowling Food Service answered questions from the Board.

Mr. O'Connell, Ms. Zavorskas, Mr. Ruprecht, Dr. Gambino and Dr. O'Malley raised various questions about the fat content, kitchen cleanliness, menu items, meal cost and communication with parents.

Chartwells Food Service Company made a presentation to the Board. Conducting the presentation was Patricia Allegretto, the Regional Director and Jim Gillespie the District Manager. They spoke about the operational achievements of Chartwells including sales and revenues with a management fee of \$.073 per meal served. They also stated they had brought a 5 year profit of \$292,660 to the District. Their wellness update includes meals served with 8 grams of fat and 2 grams of saturated fat. Chartwells is offering an investment of up to \$175,000 over a 5 year term for capital improvements. This includes \$48,000 to upgrade the High School service line, \$57,000 to upgrade or replace the elementary service lines and \$70,000 to upgrade Point of Sale (POS) System. With the \$175,000 upgrade, Chartwells will guarantee the District a \$35,000 profit. If upgrades do not occur, Chartwells will guarantee a profit of \$60,000.

Ms. Rubino, Ms. Zavorskas, Mr. O'Connell, Mr. Ruprecht, Mr. Donaghue and Mr. Barbato asked various questions regarding the elementary school service lines, the taste of the food, guaranteed profit, types of food that will be served, inventory of food, and supervision of the food service program in the District. Ms. Demarest commented that the Chartwells profit for the District goes back into the food service program in the form of upgrades.

B. SUPERINTENDENTS REPORT

Dr. O'Malley commented on a variety of subjects:

- The utilization of the Public Library by the School District during the summer.
- Summer Reading and Math Packets are available online.
- Curriculum is currently being written to reach District initiatives.
- Outside and indoor cleaning is currently underway.

IX. STUDENT REPRESENTATIVE'S REPORT

The Student Representative was not present at the Board Meeting.

X. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Mr. Gross and Ms. Irons responded.

- In support of the NWA program
- The expenses of the T.V. Studio.
- The appointment of certain students to the work study program.
- Technology position at the Ravine Drive School.
- The purchase and use of laptops for the District.
- Cancellation of stale dated outstanding checks.
- The accountant position in the Business Office
- Free meals resolution for the Coastal Learning Center
- Placement of Out of District students.

XI. PERSONNEL AGENDA

MOTION BY Mr. Ruprecht, SECONDED BY Ms. Zavorskas.

After meeting as a Committee of the Whole with the Superintendent, the Board approved the following items as explained including the change to page 2 of the personnel agenda due to a change in the effective dates and the staffing arrays of the Operations and Management positions at the Ravine Drive and Strathmore Elementary schools. Also several exceptions to the personnel agenda were made to separate D-1, the staffing array; item C, page 3, the third name down; and page 7, item number 6 for the work study students to be held and voted on individually.

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual contracts-Certificated Staff
 4212.1 Individual Contracts-Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE EMPL	EFF DATE
STOVEKEN, RUTH A.	CO	Confidential Secretary	Retirement	1/28/92	7/21/08
MATARESE, VICTORIA	HS	Instructional Assistant-Resource Program BD	Resignation	10/19/04	6/30/08
DERICKS, CHRISTOPHER	LR	Teacher	Resignation	9/01/05	6/30/08
TUCKER, KAREEN	CP	Instructional Assistant P/T	Resignation	9/25/07	6/06/08
GLAZER, JULIE	MA	Director of Accountability	Resignation	7/01/08	7/01/08

B. LEAVE OF ABSENCE

POLICY: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

NAME	SCH	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATE
HOWARD, DARLENE	HS	Custodian	Medical	Without	5/23/08 - TBD
MURRAY, PAULA	RD	Elementary Teacher	Maternity Leave Disability Phase FMLA	With Without	9/1/08 – 10/17/08 10/18/08 – 12/19/08
CONTE, LORETTA	CO	Transportation Asst. P/T	Personal	Without	5/27/08
FETHERSTON, CAROLYN	LR	Elementary Teacher	Personal	With Without	4/03/09, 4/06/09 4/07/09-4/08/09
GRAY, BARBARA	MA	Teacher of the Handicapped	Maternity Disability Leave Family Leave	With Without Without	9/03/08-9/26/08 9/29/08-12/19/08 12/22/08-3/05/09
CARLOTZ, HEATHER	HS	Language Arts	Maternity Disability Leave Family Leave	With Without Without	9/22/08-10/24/08 10/27/08-11/17/08 11/18/08-11/28/08
MAMMANO, AMY	LR	Elementary Teacher	Maternity Disability Leave Family Personal	With Without Without Without	10/15/08-12/10/08 12/11/08-12/16/08 12/17/08-3/11/09 3/12/09-3/17/09
MULSHINE, LINDSAY	CP	Pre-Kindergarten	Medical	Without	9/02/08-6/30/09

C. APPOINTMENT(S): 2008-2009 School year

POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers
 Student Teachers/Interns
 4213/4214 Assignment/Transfer

A motion by Mr. Connell, seconded by Dr. Gambino to separate section C, page 3, the third name down, from the Personnel Agenda and hold a separate vote.

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
PICCOLO, TERESA	HS	Head Custodian	C-08	\$47,397.60+ \$7,190-Head Custodian \$758 -Black Seal	12	Drake Retirement	7/01/08- 6/30/09
DAVIS, PATRICIA	RD	Secretary- Principal	10	\$42,150.00 + \$1,400 principal secretary	3	Powers Retirement	7/01/08- 6/30/09
GRAZIOSI, JOSEPH	LR	Head Custodian	C-06	\$38,836.80+ \$4,900-Head Custodian \$758 -Black Seal	12	Piccolo Transfer	7/01/08- 6/30/09
CHAPMAN, KEITH	HS	Teacher of Chemistry	E-2	\$50,930	8	New Position	9/01/08- 6/30/09
MORENO, VANESSA	HS	Vocal Teacher	C-10	\$48,580	10	Watson Replacement	9/01/08- 6/30/09
CASSANDRA, ANTHONY	HS	Teacher of Mathematics	D-11	\$57,570		King Replacement	9/01/08- 6/30/09
PETILLO, JENNIFER	CO	LDT/C	F-10	\$58,080	8	Quinn Retirement	9/01/08- 6/30/09
BUONOMO, TERESA	MA	Teacher of Language Arts	E-5	\$51,530	5	Spangler Replacement	9/01/08- 6/30/09
VINA, WILLIAM	HS	Teacher of Handicapped	E-6	\$51,730	5	Caminsky Replacement	9/01/08- 6/30/09
PANZERA, ANA	LR	Acting Head Custodian	N/A	\$4,900 Pro- Rated Weekly	N/A	Fill in until Head Custodian starts	7/01/08- 7/31/08
SAMITT, PAMELA	HS	Teacher of Chemistry	F-14	\$79,200	10	New Position	9/01/08- 6/30/09

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	# INT.	REPLACE/ REASON	EFF. DATE
GOHAR, SERENA	HS	Business Education	E-1	\$50,730	6	Voorhees (Transfer)	9/01/08- 6/30/09
CIANCHETTA, STEPHANIE	RD	Elementary Teacher	C-2	\$43,750	17	New Enrollment	9/01/08- 6/30/09
LONGO, KARA	RD/ LR	Technology	D-1	\$48,550	17	New Position Enrollment	9/01/08- 6/30/09
FENNIMORE, TARA	RD	Elementary Teacher	C-1	\$43,550	17	Paula Murray Maternity Leave Replacement	9/01/08- 12/19/08
VARMA, YAMINI	HS	Teacher of Chemistry	E-2	\$50,930	9	New Position	9/01/08- 6/30/09
SIEGEL, BARBI	HS	Director of School Counseling Services	AP 5	\$114, 159*	4	Ruscavage Transfer	7/01/08- 6/30/09

RATIONALE: As indicated above *(Pending MRAA Negotiations)
EFFECTIVE DATE: 2008/2009 School year

SUBSTITUTES

1. **ADDITIONAL SUBSTITUTES for the 2008/2009 School year as per PERSONNEL ATTACHMENT #1**

RATIONALE: As noted above
EFFECTIVE DATE: 2008/2009 School year

2. **BUS DRIVERS AND AIDES – PERSONNEL ATTACHMENT #2**

RATIONALE: As per Attachment
COST: Per MRTA Contract
EFFECTIVE DATE: 2008/2009 School year

3. **SUMMER POSITIONS – 2008/2009**

Special Education Extended Year Program

Preschool Disabled (3 Classes) July 1, 2008 to August 12, 2008 (Off July 4, 2008), 9:00 AM to 11:00 AM
Multiply Disabled (2 Classes) July 1, 2008 to August 12, 2008 (Off July 4, 2008), 9:00 AM to 1:00 PM

NAME	Position	Activity	Max Hours	Cost/Hr	School	Max Total
	<u>Pre-School Handicapped</u>	<u>Pre-School Handicapped</u>				
Sharon Collins	Instructional Assist.-Sub		120	\$15.57	CP	\$1,868.40
Elizabeth Griffith	Instructional Asst.-Sub		120	\$14.12	CP	\$1,694.40
Jillian Gross	Instructional Asst.-Sub		120	\$12.80	CP	\$1,536.00
Debbie Harnett	Instructional Asst.-Sub		120	\$16.72	CP	\$2,006.40
Sandy Rocco	Teacher Sub		120	\$35.00	CP	\$4,200.00

<i>NAME</i>	<i>Position</i>	<i>Activity</i>	<i>Max Hours</i>	<i>Cost/Hr</i>	<i>School</i>	<i>Max Total</i>
	<u>MD Class Multiply Disabled</u>	<u>MD Class Multiply Disabled</u>				
Sharon Collins	Instructional Asst. Sub		120	\$15.57	CP	\$1,868.40
Anne Faye	Nurse		135 Shared	\$35.00	ST	\$4,725
Mary Beth Smolokoff	<i>Teacher</i>	<i>In Class Support-Math</i>	62.5	\$35.00	MA	\$2,187.50
Theresa Zimmer	<i>Teacher</i>	<i>Multi Sensory Reading Teacher</i>	6 Additional Hours	\$35.00	LR	\$210
Kathleen Casserly	<i>Teacher</i>	<i>In Class Support-</i>	67.5	\$35.00	MA	\$2,187.50
Linda Gumina Doreen Molinari Leigh Munck	<i>Speech</i>	<i>CST Evaluation</i>	70 Shared	\$50.00	CO	\$3,500
	<u>In Class Support</u>					
Margaret Friedman Mary Beth Smolokoff Kathleen Casserly			5 Each	\$20.00	MA	\$100 Each

RATIONALE: This request is due to a student's IEP change.

Summer Program

Thursday, June 26, 2008 to Monday, August 4, 2008 (Off July 4), Time TBD
ESL Grades 2-6 and 4-5, 8:30 to 10:30

<i>NAME</i>	<i>Position</i>	<i>Activity</i>	<i>Max Hours</i>	<i>Cost/Hr</i>	<i>School</i>	<i>Max Total</i>
Charles Marsh Kathleen Feen	Summer Weight Training (shared)		71 Shared	\$35	HS	\$2,485
Kathleen Feen Alternate	Alternate Summer Weight Training		71 Shared	\$35	HS	\$2,485
Daniel Kaplan, Kerry Pross, Rose-Marie Turley		Inventory of Materials in Chemistry, Earth Science, Labs, Oceanography, Biology, Physics Equipment	12 Each	\$20	HS	\$720
Mary Ann Spafford	Coordinator	Administrative Responsibilities	81	\$40	MA	\$3,240

Professional Development

Dates As Indicated Below or TBD

<i>NAME</i>	<i>Position</i>	<i>Activity</i>	<i>Max Hours</i>	<i>Cost/Hr</i>	<i>School</i>	<i>Max Total</i>
	<u>Balanced Literacy Training – Literacy Centers- Grades K & 1</u>					
Jennifer Barsi, Liza Schneider		For <u>ALL</u> First Grade Teachers and <u>Kindergarten</u> 1 day full day training in August	5	\$20.00	CO	\$100.00 Each
	<u>Math – Kindergarten</u>					
Lisa Bauer		EDM Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each
	<u>Math Grade 3</u>					
Karen Meany Meagan Drapkin Sue Collins		EDM Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each
	<u>Math Grade 4</u>					
Elissa Mazur		EDM Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each
	<u>Math Grade 4</u>					
Eileen Brophy Jodi Turner		EDM Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each
	<u>Math Grade 7</u>					
Corrinne Wietecha, Diane Iozia, Laura Cahill		CMP Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each
	<u>Language Arts Grades 1-5 Writing Program</u>					
3 rd Karen Meany, Meagan Drapkin 4 th Mary Bishop 5 th Maggie Friedman		Resource Guide for Writing NJCCCS	25 Each	\$20.00	CO	\$500.00 Each
	<u>Algebra 1 Support</u>					
Neil Jackman Zebunnisa Saeed		Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each

<i>NAME</i>	<i>Position</i>	<i>Activity</i>	<i>Max Hours</i>	<i>Cost/Hr</i>	<i>School</i>	<i>Max Total</i>
	<u>World Language Grade 6</u>					
Anne Liao (10 hours Mandarin) Patrice Burkhardt (20 hours Spanish & French) Anne Marie Fricchione (10 hours Italian)		Curriculum Guide	10 Each	\$20.00	CO	\$200.00 Each
	<u>Entrepreneurship</u>					
Geraldine Mickley Serena Gohar		Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each
	<u>Business Technology/Business Lab</u>					
Geraldine Mickley Serena Gohar		Curriculum Guide	30 Each	\$20.00	CO	\$600.00 Each
	<u>Stock Market Analysis</u>					
Serena Gohar		Curriculum Guide	30	\$20.00	CO	\$600.00
	<u>Graphic Design</u>					
Brock Hor		Curriculum Guide	30	\$20.00	CO	\$600.00

4. AFFIRMATIVE ACTION TEAM – 2008/2009

NAME	LOCATION 2008/2009
GEORGE ATKINS	CLIFFWOOD ELEMENTARY SCHOOL
SONALI PARIKH	LLOYD ROAD ELEMENTARY SCHOOL
RODOLFO VIDAL	MATAWAN ABERDEEN MIDDLE SCHOOL
ROBERT MALAVE	MATAWAN REGIONAL HIGH SCHOOL
DAVID LEHMAN	RAVINE DRIVE ELEMENTARY
ELEANOR SAFCHIK	STRATHMORE ELEMENTARY SCHOOL
VACANCY	COMMUNITY MEMBER

5. COLLEGE STUDENT(S) OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
ALANNA SANSONE	BROOKDALE COMMUNITY COLLEGE	JOHN GERAN	HS – Mathematics 60 Hours September 2008

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
SHAUNE CASAZZA	KEAN UNIVERSITY	KATHY FEEN	HS-Guidance 60 Hours Fall 2008
MATTHEW RATCLIFFE	BROOKDALE COMMUNITY COLLEGE	JOHN KAY	HS-Physical Education

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: 2008/2009 School year

6. WORK STUDY STUDENTS 2008/2009

A motion by Dr. Gambino, seconded by Mr. O'Connell to separate section C, page 7, item number 6, of the Personnel Agenda and hold a separate vote.

NAME	LOCATION	EFFECTIVE DATE	POSITION
AMANDA MARTINEZ	HS	5/8/08 (Retroactive)	SUMMER THEATRE
ALANNA BRADLEY	HS	5/8/08 (Retroactive)	SUMMER THEATRE

Name	Location	Dates	Total	Wks
Lauren Easlick	Central Office--Business Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Claudia Kruzik	Central Office – Curriculum	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
David San Martin	Central Office – O & M/Transp.	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Mary Cahill	Central Office – Supt. Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Carolann Zavorskas	HS – Front Office/Lib.	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Nick Rossi	HS– Front Office/Custodial	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Krystal Godowski	High School – SPS	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Justin Jones	HS – Custodial/Athletics	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Kristopher Costa	High School – Athletics Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Melissa Linden	MAMS – Front Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Avery Paul King	MAMS – Front Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Sean Donohue	MAMS – Custodial	7/1/08 – 8/31/08 – 20 Hrs/Wk	\$1,287.00	9
Devon Fernandez	Cliffwood – Front Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42

RATIONALE: Students participation teaches workplace readiness skills and also is a benefit to the school district.

COST: \$7.15/Hour – Totals vary as indicated above

EFFECTIVE DATE: 2008/2009 School year

7. ADMINISTRATIVE INTERNSHIP (OBSERVER)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
NICHOLE WYNES	RUTGERS UNIVERSITY	JESSIE ZITAROSA	CENTRAL OFFICE (Administration/Supervision) September – December 2008
MARY BISHOP	GEORGIAN COURT UNIVERSITY	PATRICIA O'KEEFE	LLOYD ROAD (Administration/Supervision)

RATIONALE: Observation (shadowing) needed for the Masters Program

COST: None

EFFECTIVE: 2008/2009 School Year – After School Hours

8. HOME INSTRUCTORS

SANDRA HOWARD	Elementary Teacher (K-8) World Language French/Spanish (Middle School Qualified)
REBECCA HUTCHESON	Elementary Teacher (K-8) Teacher of the Handicapped
STEPHEN BOYD	Teacher of Social Studies Teacher of Audio Visual Media Elementary Teacher

RATIONALE: As needed basis

COST: \$35.00 per hour – Budgeted

EFFECTIVE DATE: 2008/2009 school year

NAME	POSITION	HOURLY RATE	EFFECTIVE
KELLERT, MICHELE	Home Instructor-Special Services	\$65.00/hour 5 hours/week	9/01/08-6/30/09

9. VOLUNTEERS

NAME	ACTIVITY
DAVID RIPPLE	SUMMER THEATRE VOLUNTEER
SUSAN RIPPLE (Staff Member)	SUMMER THEATRE VOLUNTEER
PATTY MALONEY	SUMMER THEATRE VOLUNTEER
TIANA GARCIA	Child Care Program- HS
ANDREA GONZALEZ	Child Care Program- HS
MORIAH RAMOS	Child Care Program- HS
POOJA TRIPATHI	Child Care Program- HS
NICOLE COKEFAIR	Child Care Program- HS

10. RTI TEACHING PAIRS: 2007-2008 School year

Intervention Tier 2 Push-in Collaboration Pairs (All members approved for 10 Hours Each Pair @\$20.00 per Hour)

January-June

TEACHER	INTERVENTIONIST	SCH	GRADE	COST
KYVELLOS, SUSAN	MANNO, TARA	CL	2	\$20.00/HOUR Max Hours = 5 TOTAL \$100.00
SPAFFORD, BARBARA	MANNO, TARA	CL	2	\$20.00/HOUR Max Hours = 5 TOTAL \$100.00

September-June

TEACHER	INTERVENTIONIST	SCH	GRADE	COST
DI GIOVANNI, DONNA	BRERETON, HELEN	CL	2	\$20.00/HOUR Max Hours = 10 TOTAL \$200.00

11. LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

NAME	POSITIONS	STIPEND
DE LUCA, MARGARET	Director of Accountability	N/A
ZITAROSA, CELESTINE	Director of Accountability	N/A
HORGAN, MICHAEL	Teacher	\$1,160
SPAFFORD, MARYANN	Teacher	\$1,160
FRIEDMAN, MARGARET	Teacher	\$1,160
LEHMAN, DAVID	Teacher	\$1,160

RATIONALE: MRTA recently conducted elections to fill the vacancies on the Local Professional Development committee.

COST: As per MRTA guide

ACCOUNT: Contractual salaries

EFFECTIVE DATE: 2008/2009 school year

12. PART TIME SUMMER TECHNICIANS

Name	Position	Maximum Hours	Rate
Sneda, Deshpande	P/T Summer Technicians	30 per week Max. 300 hours	\$9.00 per hour
Steven DeCosta	P/T Summer Technicians	30 per week Max. 300 hours	\$9.00 per hour
Peggy Lau	P/T Summer Technicians	30 per week Max. 300 hours	\$9.00 per hour
Jonathan Banafato	P/T Summer Technicians	30 per week Max. 300 hours	\$9.00 per hour
Stephen Turner	P/T Summer Technicians	30 per week Max. 300 hours	\$9.00 per hour

RATIONALE: To clean and repair all district computers.

EFFECTIVE DATE: July 1, 2008

13. CHAPERONES – 2008 MATAWAN REGIONAL HIGH SCHOOL GRADUATION EXERCISES (Previously approved 2/25/08) - REVISION

NAME
Sam Turner replacing Patricia Hamilton
Diane Stetz – Chaperone replacing McDede
Maria McDede – Alternate replacing Stetz

RATIONALE: As noted above
 COST: Two Hours @ \$25.00 Per Hour
 EFFECTIVE DATE: **JUNE 18, 2008**

D. OTHER

A motion by Mr. Barbato, seconded by Mr. Ruprecht to Table D-1 of the Staff Array.

1. **THE SUPERINTENDENT RECOMMENDS:** That the Board of Education approve the appointment/reappointment of the individuals listed on **REVISED STAFF ARRAY – PERSONNEL ATTACHMENT #3**. Custodial/Maintenance personnel are hereby appointed on an annual basis for a one-year term only. The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining. Any individual covered by specific terms of a contract shall have those terms govern in lieu of the above motion. All Teaching Staff Members shall be approved to execute Home Instruction.

NOTE: The appointments/reappointments are subject to all applicable laws, regulations, policies, and bargaining agreements. In the case of unforeseen budgetary constraints or enrollment/placement changes, additional non-renewals or reductions in force may be required. Reassignments and transfers may be made by the Superintendent via recommendation to the Board at any time with applicable statutes, regulations or policies. All of the above is also subject to any applicable provisions or individually executed contracts.

2. **Consultation on establishing the Multiply Disabled Classroom at Lloyd Road.**

NAME	HOURS/RATE	EFFECTIVE
Kathleen Redzinak	4 hours @ \$20.00/Hour= \$80.00	9/07-6/08 (Retroactive)
Deborah Smith	4 hours @ \$20.00/Hour=\$80.00	9/07-6/08 (Retroactive)

RATIONALE: Transition of students K-3 MD class to the 4-5 MD class. Planning time included curriculum development/continuity of program and program assessment and evaluation.

3. **Middle School Scheduling on SASI**

NAME	HOURS/RATE	EFFECTIVE
PRINZI, MARIA	18 hours @ \$35.00/Hour=\$630.00	6/09/08

RATIONALE: To create a middle school block schedule

4. **Hired in band for middle school play “Beauty and the Beast”.**

NAME	HOURS/RATE	EFFECTIVE
Christopher Klaus	\$400.00	4/07/08-4/13/08 (Retroactive)
Randy Kovac	\$400.00	4/07/08-4/13/08 (Retroactive)
Shannon Ferrara	\$400.00	4/07/08-4/13/08 (Retroactive)

ONGO, KARA	RD/ LR	Technology	D-1	\$48,550	17	New Position Enrollment	9/01/08- 6/30/09
-------------------	-------------------	------------	-----	----------	----	----------------------------	---------------------

ROLL CALL VOTE: **AYES** **NAYS** **ABSENT** **ABSTAIN**
 5 2 1 1
 Dr. **Kenny** **Donaghue**
 Gambino
 O'Connell

2. A motion by Dr. Gambino, seconded by Mr. O'Connell to separate section C, page 7, item number 6, of the Personnel Agenda and hold a separate vote.

WORK STUDY STUDENTS 2008/2009

NAME	LOCATION	EFFECTIVE DATE	POSITION
AMANDA MARTINEZ	HS	5/8/08 (Retroactive)	SUMMER THEATRE
ALANNA BRADLEY	HS	5/8/08 (Retroactive)	SUMMER THEATRE

ne	Location	Dates	Total	Wks
Lauren Easlick	Central Office–Business Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Claudia Kruzik	Central Office – Curriculum	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
David San Martin	Central Office – O & M/Transp.	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Mary Cahill	Central Office – Supt. Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Carolann Zavorskas	HS – Front Office/Lib.	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Nick Rossi	HS– Front Office/Custodial	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Krystal Godowski	High School - SPS	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Justin Jones	HS – Custodial/Athletics	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Kristopher Costa	High School – Athletics Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Melissa Linden	MAMS – Front Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Avery Paul King	MAMS – Front Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42
Sean Donohue	MAMS - Custodial	7/1/08 – 8/31/08 – 20 Hrs/Wk	\$1,287.00	9
Devon Fernandez	Cliffwood – Front Office	7/1/08 – 8/31/08 – 20 Hrs/Wk 9/1/08 – 6/30/09 – 10 Hrs/Wk.	\$1,287.00 \$3,003.00	9 42

RATIONALE: Students participation teaches workplace readiness skills and also is a benefit to the school district.

COST: \$7.15/Hour – Totals vary as indicated above

EFFECTIVE DATE: 2008/2009 School year

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	5	0	1	3
			Kenny	Zavorskas O'Connell Dr. Gambino

XII. PROGRAM

Motion by Mr. Barbato, seconded by Ms. Rubino.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Mr. O'Connell wants to take a trip with the board to schools for the Out of District placements. Dr. O'Malley stated the Board can call the individual schools and set up a time to visit the schools if possible.

A. TRAVEL

1. Pursuant to Travel Policy #4033, the following staff is approved for travel related to training and seminars. Effective July 1, 2008 **(PROGRAM ATTACHMENT 1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. **High School new course offerings 2008-2009 school year. Effective 2008-2009 school year (PROGRAM ATTACHMENT 2)**

POLICY: 6141 Curriculum Design & Development

COURSE	COURSE #	CREDITS	GR.	PREREQUISITE
Business Technology/Business Lab	8881	2.5	9-12	None
Entrepreneurship	8880	2.5	9-12	None
Stock Market Analysis	8882	2.5	10-12	None
Graphic Design	8514	2.5	9-12	None
Digital Art II	8513	2.5	9-12	Digital Art or Graphic Design

2. **High School credit increase 2008-2009 school year. Effective 2008-2009 school year (PROGRAM ATTACHMENT 3)**

POLICY: 6141 Curriculum Design & Development

COURSE	COURSE #	CREDITS 07-08	CREDITS 08-09	GR.
Lab Biology Honors	5110	5	6	9
Lab Biology 9	5120	5	6	9
Lab Biology	5130	5	6	9
Lab Chemistry Honors	5310	5	6	10-12
Lab Chemistry	5320	5	6	10-12
Lab Physics Honors	5410	5	6	11-12
Lab Physics	5420	5	6	11-12
Lab Anatomy Physiology Honors	5531	5	6	11-12

3. **Approve NWEA (Northwest Evaluation Association) 12 month NJ MAP license. Effective July 1, 2008 (PROGRAM ATTACHMENT 4)**
POLICY: 6141 Curriculum Design & Development

RATIONALE: MAP Assessment is a computerized, adaptive, state-aligned assessment program that provides educators with information they can rely on to improve teaching and learning.

COST: \$26,083.00

4. **Bilingual/ESL (English as a Second Language) Three-Year Program Plan 2008-2011 school year. Effective July 1, 2008 (PROGRAM ATTACHMENT 5)**
POLICY: 3280 Gifts, Grants, and Bequests

RATIONALE: The bilingual and/or ESL/ELS program will be operated in compliance with New Jersey statutes and regulations.

5. **High School proposal to create a Science Honor Society. Effective 2008-2009 school year (PROGRAM ATTACHMENT 6)**
Policy: 5126 Awards for Achievement

6. **NJSIAA (NJ State Interscholastic Athletic Association) membership resolution for the 2008-2009 school year. Effective July 1, 2008 (PROGRAM ATTACHMENT 7)**
POLICY: 6145.2.1 Interscholastic Athletic Activities and Events ("Athletics Policy")

RATIONALE: This will allow us to participate in the approved athletic program sponsored by the NJSIAA.

COST: \$2,150.00 ACCOUNT: 11-402-100-890-30-0000-0

7. Summer Camps and Clinics

That the Board of Education approve the Summer Sport Camps (Intra-squad practice only for our school athletes) at Matawan Regional High School. **(See ATTACHMENT 8)**

POLICY: 6145.2.1 Interscholastic Athletic Activities and Events ("Athletics Policy")

EFFECTIVE DATE: July 1, 2009

8. Submission of the 2008-2009 CAP (Child Assault Program) Grant Application for Grades Pre K - 6. Effective July 1, 2008 (PROGRAM ATTACHMENT 9)

POLICY: 3280 Gifts, Grants, and Bequests

RATIONALE: The program has been part of the district program for number of years and has proven to be very beneficial in identifying social/emotional/behavioral problems.

COST: State Funding: \$3,712.10
 District Funding: \$1,590.90
 Total Funding Required: \$5,303.00

9. Submission of the 2008-2009 "No More Bullies, No More Victims" Grant Application for Grades K-8. Effective July 1, 2008 (PROGRAM ATTACHMENT 10)

POLICY: 3280 Gifts, Grants, and Bequests

RATIONALE: The program has been part of the district program for number of years and has proven to be very beneficial in identifying social/emotional/behavioral problems.

COST: State Funding: \$2550.00
 District Funding: \$1,092.90
 Total Funding Required: \$3,643.00

10. Approve textbook(s) adoption. Effective July 1, 2008

POLICY: 6141 Curriculum Design/Development

COURSE	TITLE	PUBLISHER	COPY-RIGHT
Journalism I	Scholastic Journalism Eleventh Edition	Blackwell	2007

RATIONALE: Textbooks aligned to district curriculum and Core Curriculum Content Standards.
ACCOUNT: 11-190-100-640-04-0000-0

C. SPECIAL SERVICES

1. Students to attend out-of-district placements for the 2007-2008 school year. Effective May 7, 2008 (retroactive).

POLICY: 6171.4 Special Education (Available for review in Board Secretary's Office)

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
9308-003	19.1	Multiply Disabled	Hersh High School	New placement	\$39,767.00 pro-rated

RATIONALE: Student is moderately cognitively impaired and requires out of district placement in order to meet functional and daily living skill goals. Student moved back to district on May 7, 2008.
COST: Not budgeted

2. Students to attend out-of-district placements for the 2007-2008 school year.
 Effective May 6, 2008 (retroactive).
POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0711-002	3.6	Pre-School Disabled	Developmental Learning Center (BJC)	Addition - Personal Aide	\$30,28.00 pro-rated

RATIONALE: Student requires a personal aide due to behaviors that are self-injurious as well as unintentionally harmful to others.
 COST: Not budgeted (Aide only)
 ACCOUNT: 11-000-100-566-09-2701-0

3. Students to attend **out-of-district placements for the 2007-2008** school year.
 Effective June 23, 2008 (retroactive).
POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0510-011	5.7	Preschool Disabled	Douglas Developmental Center	Continued Placement Extended School	\$18,135.00

RATIONALE: Continued placement in out of district school from June 23, 2008 to August 11, 2008.
 ACCOUNT: 11-000-100-566-09-2701-0

4. Students to attend **out-of-district placements for the 2007-2008** school year.
 Effective May 13, 2008 (retroactive).
POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0801-006	5.5	Preschool Disabled	Developmental Learning Center	Addition - Personal Aide	\$30,286.00 pro-rated

RATIONALE: At this time student is requiring a personal aide.
 COST: Not budgeted (Aide only)
 ACCOUNT: 11-000-100-566-09-2701-0

5. Students to attend out-of-district placements for the 2008-2009 school year.
 Effective September 3, 2008.
POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
9406-005	20.7	Emotionally Disabled	Arc - Work Opportunity Center	Continued placement 2008-2009	\$13,500.00

RATIONALE: Student attends CPC ½ day program and ½ day program at Arc. Continued placement for 2008-2009 school year.
 ACCOUNT: 11-000-100-566-09-2701-0

6. Students to attend **out-of-district placements for the 2008-2009** school year.
Effective September 3, 2008.

POLICY: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST
0106-010	14.3	Specific Learning Disabled	Newgrange School	New Placement 2008-2009	\$42,768.96

RATIONALE: Student requires a specialized program to assist in academic and especially reading and writing.

ACCOUNT: 11-000-100-566-09-2701-0

7. Students to attend **out-of-district placements for the 2008-2009** school year.
Effective May 30, 2008.

POLICY: 6171.4 Special Education

STUDENT	Age	CLASS	SCHOOL	REASON	COST
0806-004	4.9	Preschool Disabled	Children's Center of Monmouth County	New Placement	\$42,501.00 prorated

RATIONALE: Student is a move-in student and requires out of district placement.

COST: Not budgeted 2007-2008

ACCOUNT: 11-000-100-566-09-2701-0

8. Approve the following for the 2008-2009 school year. Effective September 3, 2008. **(PROGRAM ATTACHMENT 11)**

POLICY: 6171.4 Special Education

- a. Coastal Learning Center, Inc. does not have to charge the families for meals provided.
- b. Coastal Learning Center, Inc. does not have to apply for reimbursement for the Child Nutrition Program.

RATIONALE: Lunch is free.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	

XIII. FINANCE / TRANSPORTATION

Motion by Mr. Barbato, seconded by Mr. O'Connell.

After meeting as the Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

1. **Bills Lists for June, 2008.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

June, 2008, Hand Checks	\$	7,079.37
May, 2008, Payroll		4,056,528.57
June 30, 2008, Bills List		2,297,569.95
TOTAL:		\$ 6,361,177.89

2. **Transfer of Funds for May, 2008.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer** (Month ending **May 2008**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

4. **The Board Secretary’s Financial Report for the month of May 2008** as follows.
 (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **May, 2008**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **May 31, 2008**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. **Cancellation of Outstanding Checks**

Cancellation of all outstanding checks in both the General Fund and Payroll Accounts due to expire prior to **December 31, 2007**.

ACCOUNT	TOTAL AMOUNT
General Fund	20,276.26

RATIONALE: All checks issued by the school district are valid for 90 days. Above totals represent checks that are currently outstanding.

6. **Travel and Related Expense Reimbursement 2008-2009**

WHEREAS, the Matawan-Aberdeen Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$75,225.00 for all staff and board members.

7. **Approve Frontline Placement Technologies (Aesop)** staff attendance software renewal at a cost of \$7,376.00 for the school year 2008-2009. Aesop tracks staff attendance on a daily basis.

8. **Stipulation of Settlement**

To approve the Stipulation of Settlements for an educationally disabled student.

9. **Tuition Agreement**

To approve a **Tuition Agreement** whereby Perth Amboy Public Schools will be sending a special education student at a tuition rate of \$11,000.00 pro-rated through the end of the 2007-2008 school year.

To approve a **Tuition Agreement** whereby Jersey City Board of Education sent a student from September/October of 2006 to the Lloyd Road School for a rate of \$2,234.00.

10. **Taxes**

POLICY: 3210 Local Funds/Tax Revenues

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the following resolutions for taxes for school year 2008-2009 as per NJSA 18A:17-34; 54:4-75:

BE IT RESOLVED BY THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION THAT ABERDEEN TOWNSHIP COUNCIL is hereby requested to place the local tax levy of \$31,179,078.31 in the hands of the custodian of School Moneys in accordance with the statutes relating thereto as per Finance Attachment.

BE IT RESOLVED BY THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION THAT MATAWAN BOROUGH COUNCIL is hereby requested to place the local tax levy of \$15,126,125.69 in the hands of the custodian of School Moneys in accordance with the statutes relating thereto as per Finance Attachment #1

EFFECTIVE DATE: July 1, 2008

B. TRANSPORTATION

- 1. Transportation Jointures
POLICY: 3541.1 Transportation Routes and Services

- a. **Jointure Routes for the 2007-2008 School Year.**

RTE.#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER ANNUM	EFF. DATE	COST
1072	St. Joseph's High School-Metuchen	Old Bridge Township	MARSD 1 student	150	\$859.00	10/18/07-6/30/08	859.00
						TOTAL	\$859.00

*All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

- b. **MRESC Participation in Coordinated Transportation**

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the Resolution for Participation in Coordinated Transportation with Middlesex Regional Educational Services Commission (MRESC), 1660 Stelton Road, Piscataway, NJ, 08854 as per the following:

WHEREAS, the MATAWAN-ABERDEEN REGIONAL Board of Education desires to transport special education, non-public, public and/or vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of prorated contract costs calculated by the billing formula adopted by the MRESC, plus an administrative fee of five percent, the MATAWAN-ABERDEEN REGIONAL Board of Education shall pay the MRESC for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts.

- I. The MRESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer printouts of student lists for all routes coordinated by MRESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the formal written request.

It is further agreed that the **MATAWAN-ABERDEEN REGIONAL** Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
- b. withdrawal for any transportation **must be provided in writing** and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.

- I. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district making the request. All such costs must first be approved by the **MATAWAN-ABERDEEN REGIONAL** Board of Education.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2008, and June 30, 2009.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
* To organize and schedule routes to achieve the maximum cost effectiveness.

- 2. Interlocal Agreements
POLICY: 3541.1 Transportation Routes and Services
- a. Interlocal Agreement Resolution-Matawan Borough

BE IT RESOLVED that the Matawan-Aberdeen Regional School District shall enter into an Interlocal Government Services Agreement with the Borough of Matawan, pursuant to the provisions of NJSA 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Borough’s 2008 summer recreation program. The cost for the use of the buses shall be paid by the Borough consistent with the terms set below and to be incorporated into a formal Interlocal Governmental Services Agreement to be executed by the Board and the Borough.

RTE.#	DESTINATION(S)	HOST	JOINER	# OF TRIPS (approx)	JOINER PER TRIP	EFF. DATE	COST
ILA08-1	Various	MARSD	Matawan Borough	20	\$188.40	7/1/08-8/31/08	\$3768.00
						TOTAL	\$3768.00

*School District will provide transportation for Matawan Borough Summer Recreation Program.

- b. Interlocal Agreement Resolution-Aberdeen Township

BE IT RESOLVED that the Matawan-Aberdeen Regional School District shall enter into an Interlocal Government Services Agreement with the Township of Aberdeen, pursuant to the provisions of NJSA 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township’s 2008 summer recreation program. The cost for the use of the buses shall be paid by the Township consistent with the terms set below and to be incorporated into a formal Interlocal Governmental Services Agreement to be executed by the Board and the Township.

<i>RTE.#</i>	<i>DESTINATION(S)</i>	<i>HOST</i>	<i>JOINER</i>	<i># OF TRIPS (approx)</i>	<i>JOINER PER TRIP</i>	<i>EFF. DATE</i>	<i>COST</i>
ILA08-2	Primary- Cliffwood School Secondary- Various	MARSD	Aberdeen Township	134	\$263.25	7/1/08-8/31/08	\$35,275.50

*School District will provide transportation for Aberdeen Township Summer Recreation Program.

3. Maintenance and Repair of all Board owned Vehicles

POLICY: 3541.1 Transportation Routes and Services

CONTRACTOR	ABERDEEN LIGHT TRUCK SERVICE INC.
Labor per Hour	\$65.00
Towing with-in District	\$250.00 Conv. Bus, \$325.00 Transit Bus, \$125.00 Van
Towing Other	\$250.00 Conv. Bus + \$2.00/mile, \$325.00 Transit Bus + \$2.00/mile, \$125.00 Van + \$2.00/mile
Discount Parts from List	20% Universal Parts, Net-Dealer Parts
Discount Supplies from List	Bulk Rate
Road Service with-in District	\$65.00/flat rate
Road Service Other	\$65.00/hour
Max. Total Cost	\$95,658.00

* Renewal at 0% increase - Maintenance and Repair of all Board owned vehicles

C. TECHNOLOGY

1. To approve Ocean Computer Group, Inc. for Barracuda Spam Firewall 300 at a cost of \$2,652.30 for the 2008-2009 school year. This price includes one year of hardware support with instant replacement and software support with daily updates. The annual cost for the 2009-2010 year will be \$898.00 for both hardware and software support.
2. To approve Eplus for the Cisco Smartnet contract at a cost of \$1,575.00 for the 2008-2009 school year. The contract covers the core network switch, firewall, and router. The core network switch handles all data and voice communications within the district.
3. To approve Dyntek for the active virus defense suite support at a cost of \$17,212.64 from July 1, 2008 through June 30, 2009. This virus support is for the 1200 computers in the district.
4. To approve DataCom for hardware support on the district phone systems at a cost of \$13,541.00 for the 2008-2009 school year. This contract will cover all hardware related issues for each of the districts seven phone systems.
5. To approve Dell D630 for elementary school laptops at a cost of \$139,435.33.
6. To approve the renewal of Pearson (SASI) for support services for the 2008-2009 school year at a cost of \$16,875.00.
8. To approve E-Rate Exchange, LLC. as the E-Rate consultant for the 2008-2009 school year at a cost of \$3,750.00.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	

XIV. FACILITIES

Motion by Mr. Barbato, seconded by Ms. Zavorskas.

After meeting as the Committee of the Whole with the Superintendent, the Board approves the following items:

- A. To approve the cost estimate of \$27,898.29 per the application submitted to the Department of Education for minor renovations to the existing High School T.V. Studio. This includes a small group instruction room and the alteration of the control room. **(FACILITIES ATTACHMENT #1)**

To approve the submission to the NJDOE for the following resolution:

Matawan-Aberdeen Regional Board of Education authorizes The Montoro Architectural Group, P.C. to submit NJDOE Project No. 25-3040-050-08-1000 for the High School A/V Studio Small Group Instruction Renovations. This project is an Other Capital project and requires no state funding.

To approve an amendment to the current and active Long Range Facility Plan with the following language:

Matawan-Aberdeen Regional Board of Education authorizes an amendment to the current Long Range Facility Plan for NJDOE Project No. 25-3040-050-08-1000 for the High School A/V Studio Small Group Instruction Renovations.

- B. To approve the cost estimate of \$132,101.71 for the High School T.V. Studio to include the equipment, furnishings, and the infrastructure upgrades.
- C. To approve the submission to the NJDOE for the following resolution:

Matawan-Aberdeen Regional Board of Education authorizes Buck Simperts Architect & Associates, Inc. to submit NJDOE Project No. 25-3040-075-08-1000 for the Chair Lift Renovations at the Ravine Drive Elementary School. This project is an Other Capital project and requires no state funding.

To approve an amendment to the current and active Long Range Facility Plan with the following language:

Matawan-Aberdeen Regional Board of Education authorizes an amendment to the current Long Range Facility Plan for NJDOE Project No. 25-3040-075-08-1000 for the Chair Lift Renovations at the Ravine Drive Elementary School.

- D. **RESOLUTION AWARDING A CONTRACT FOR BOILER CLEANING AND REPAIR FOR THE 2008-2009 SCHOOL YEAR**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education solicited bid proposals for Boiler Cleaning and Repair (the "Work"); and

WHEREAS, on May 14, 2008, bid proposals were received and publicly read; and

WHEREAS, in accordance with bid solicitation, the Board sought prices for a single overall contract, as well for a renewal year option; and

WHEREAS, the lowest responsive and responsible bidder for the Work is Allied Boiler Repair Corporation, of Toms River, New Jersey, in the amount of \$12,250.00.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby awards the Contract for Work in the above-referenced amount to Allied Boiler Repair Corporation; and

BE IT FURTHER RESOLVED that the District professional staff is hereby directed to take any and all action to effectuate the purposes of this Resolution.

Mechanic Hourly Rate	\$75.00
Mechanic OT Rate	\$112.50
Apprentice Hourly Rate	\$65.00
Apprentice OT Rate	\$97.50
Boiler Cleaning Rate	\$11,900.00

E. RESOLUTION AWARDING A CONTRACT FOR SURVEILLANCE/ALARM SYSTEM FOR THE 2008-2009 SCHOOL YEAR

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education solicited bid proposals for Surveillance/Alarm System (the "Work"); and

WHEREAS, on May 23, 2008, bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for a single overall contract, as well for a renewal year option; and

WHEREAS, the lowest responsive and responsible bidder for the Work is Access System Integration, LLC, of Hazlet, New Jersey, in the amount of \$3,220.00.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby awards the Contract for Work in the above-referenced amount to Access System Integration, LLC; and

BE IT FURTHER RESOLVED that the District professional staff is hereby directed to take any and all action to effectuate the purposes of this Resolution.

Total Monitoring	\$63.00per month/\$756.00 annual
Labor-10 SC weekdays	\$985.60
Labor-10 SC Weekends- Holidays	\$1,478.40
Total	\$3,220.00

F. RESOLUTION AWARDING A CONTRACT FOR (ELECTRICIAL) Third year of a three year bid

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education ("Board") previously solicited bid proposals for (ELECTRICIAL) (the "Work"); and

WHEREAS, on June 6, 2006, bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for a single overall contract, together with prices to renew the contract for the following (two years), should the Board wish to entertain that option; and

WHEREAS, on June 6, 2006, the Board found that the lowest responsive and responsible bidder for the Work was (Ziegler Bros Inc.), and voted to accept its bid proposal, inclusive of the Board's option to renew the contract at the prices contained in the bid proposal, and

WHEREAS the bid proposal of (Ziegler Bros Inc.) provides an option to renew the contract for the 2008-2009 school year for the following rates:

Journeyman Hourly rate	\$68.65
Overtime hourly rate	1 ½ times the hourly rate
Helper hourly rate	\$34.25
Overtime hourly rate	1 ½ times the hourly rate

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby awards a renewal Contract for Work in the above-referenced amount to (Ziegler Bros Inc.); and

BE IT FURTHER RESOLVED that the District professional staff is hereby directed to take any and all action to effectuate the purposes of this Resolution.

G. RESOLUTION AWARDING A CONTRACT FOR (ENERGY MANAGEMENT) third year of a three year bid

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education ("Board") previously solicited bid proposals for (ENERGY MANAGEMENT) (the "Work"); and

WHEREAS, on August 28, 2006, bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for a single overall contract, together with prices to renew the contract for the following (two years), should the Board wish to entertain that option; and

WHEREAS, on August 28, 2006, the Board found that the lowest responsive and responsible bidder for the Work was (Automated Temperature Control Services Inc.), and voted to accept its bid proposal, inclusive of the Board's option to renew the contract at the prices contained in the bid proposal, and

WHEREAS, the bid proposal of (Automated Temperature Control Services Inc.) provides an option to renew the contract for the 2008-2009 school year for a total amount of \$55,660.00.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby awards a renewal Contract for Work in the above-referenced amount to (Automated Temperature Control Services Inc.); and

BE IT FURTHER RESOLVED that the District professional staff is hereby directed to take any and all action to effectuate the purposes of this Resolution.

H. RESOLUTION AWARDING A CONTRACT FOR (REFUSE-RECYCLE) Two year renewal of a cooperative bid with Hazlet Township School District and Keyport Borough School District.

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (“Board”) previously solicited bid proposals for (REFUSE-RECYCLE) (the “Work”); and

WHEREAS, on June 16, 2006 bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for a single overall contract, together with prices to renew the contract for the following (two years), should the Board wish to entertain that option; and

WHEREAS, on June 16, 2006, the Board found that the lowest responsive and responsible bidder for the Work was (Ace Waste), and voted to accept its bid proposal, inclusive of the Board’s option to renew the contract at the prices contained in the bid proposal, and

WHEREAS, the bid proposal of (Ace Waste) provides an option to renew the contract for the 2008-2009 school year for a total amount of \$19,277.00 and the 2009-1010 school year for a total amount of \$19,277.00.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby awards a renewal Contract for Work in the above-referenced amount to (Ace Waste); and

BE IT FURTHER RESOLVED that the District professional staff is hereby directed to take any and all action to effectuate the purposes of this Resolution.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Kenny	

**XV. COMMENTS & QUESTIONS FROM PUBLIC
RELATING TO ADDITIONAL CONCERNS**

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O’Malley, Mr. Gross, Mr. Glastein and Ms. Irons responded.

- Diversity training of secretaries who hire work study students
- Attachments to the agenda should be made available on the District website
- Superintendent’s and MRTA contract should be made available on the District website.
- The newspaper revealed items about the MRTA contract.
- Process of bidding, quoting and proposals for purchases.
- Improving the progress reports and the time frame that parents receive such.
- A report of the RTI Program progress.

XVI. UNFINISHED BUSINESS

The Board did not have any unfinished business to discuss.

XVII. NEW BUSINESS

Comments were made by members of the Board regarding several topics:

- Discussion regarding the structure of the Committee of the Whole Meetings
- Congratulations to the 8th graders on their promotion into High School
- Congratulations and thanks for the well run commencement ceremony at the High School for the graduating seniors.

XVIII. EXECUTIVE SESSION MOTION

Motion by Mr. Barbato, seconded by Ms. Rubino. The Board went into executive session at 11:33 p.m.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an Executive Session for Personnel.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Kenny	

Ms. Demarest reconvened the public portion of the meeting following Executive Session at 11:43 PM.

- XI. Personnel Agenda

A motion by Mr. Barbato, seconded by Mr. Ruprecht, was made to approve the following:

D-1 THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the appointment/reappointment of the individuals listed on REVISED STAFF ARRAY – PERSONNEL ATTACHMENT #3. Custodial/Maintenance personnel are hereby appointed on an annual basis for a one-year term only. The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining. Any individual covered by specific terms of a contract shall have those terms govern in lieu of the above motion. All Teaching Staff Members shall be approved to execute Home Instruction.

NOTE: The appointments/reappointments are subject to all applicable laws, regulations, policies, and bargaining agreements. In the case of unforeseen budgetary constraints or enrollment/placement changes, additional non-renewals or reductions in force may be required. Reassignments and transfers may be made by the Superintendent via recommendation to the Board at any time with applicable statutes, regulations or policies. All of the above is also subject to any applicable provisions or individually executed contracts.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Kenny	

XIX. ADJOURNMENT

Motion by Ms. Rubino, seconded by Mr. Ruprecht.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **11:44 p.m.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Kenny	

Respectfully submitted,



Susan A. Irons
 Business Administrator/Board Secretary