

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

ACTION MEETING on **July 21, 2008**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Ms. Demarest called the Regular action Meeting to order at **8:00pm**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Demarest read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Barbato, Ms. Demarest, Dr. Gambino,
Mr. Ruprecht, Ms. Zavorskas, Mr. Kenny, Mr. O’Connell**
Absent: **Ms. Rubino, Mr. Donaghue**
Also Present: **Dr. O’Malley, Mr. Glastein, Mr. Gross, Ms. Irons**

V. EXECUTIVE SESSION RESOLUTION/MINUTES

EXECUTIVE SESSION RESOLUTION

A motion by Mr. Barbato, seconded by Ms. Zavorskas

WHEREAS, Chapter 231, P.L. 1975, also know as the “Sunshine Law,” a public body to meet in Executive Session under certain limited circumstances,

AND

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session,

NOW, THEREFORE, BE IT RESOLVED, that the Board does hereby determine that it is necessary to meet in Executive Session on **July 21, 2008** to discuss Contract and Personnel matters, to be held at the end of the Regular Action Meeting:

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	0
			Rubino,	
			Donaghue	

MINUTES

Motion by Mr. Barbato, seconded by Mr. Ruprecht

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **June 30, 2008, Regular Action Meeting; June 30, 2008, Executive Session; and June 30, 2008, Special Meeting.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6	1	2	0
		O'Connell	Rubino,	
			Donaghue	

Mr. O'Connell voted no to accepting the minutes of the Regular Action Meeting of June 30, 2008 due to the fact he believes the number of interviews conducted for the Technology positions at the Ravine Drive and Lloyd Road Elementary Schools were incorrect.

VI. CORRESPONDENCE

Mr. O'Connell received a letter from a resident and forwarded such to the Board President and Dr. O'Malley.

A discussion transpired regarding the timing that the Board of Education would enter into Executive Session.

VII. BOARD PRESIDENT'S REPORT

Board President Ms. Demarest spoke about the following items in her report to the Board:

- Summer Theater is in session and the students are excited.

VIII. SUPERINTENDENT'S REPORT

Presentation – Ed-Sol

The Ed-Sol presentation was made by Victoria Pagonis, who is President of the company.

Dr. O'Malley commented that Ed-Sol helps with the professional development of teachers in the area of language arts for grades 6 through 12.

Ms. Pagonis commented curriculum, instruction and assessment are the main areas of concentration. Ed-Sol has been working with various New Jersey Boards of Educations for 7 years. Ed-Sol is selective in the districts they select. They are here to help, not to do the work in place of the district. The goal of the program is to see an improvement in test scores via the management of child centered strategies in connection with teacher development. This includes but is not limited to workshops that help all educators, including the Superintendent, Administrators and teachers. Workshops ensure teachers understand testing procedures. Teachers take what they learn and implement such in the classroom. Teachers will give sample tests to students which are available from Ed-Sol and are in-line with the types of tests the state will issue. Teachers will evaluate each student on their test taking weaknesses and strengths and adjust their lesson plans accordingly to the needs and abilities of the students.

This process will also allow students to understand the basic process of test taking. Ed-Sol will keep going into the classroom and improve the way teachers teach and students learn. Ms. Pagonis stated the Ed-Sol program will aim to put the district at an advanced efficiency level. Ms. Pagonis then took questions and comments from the Board of Education:

- How exactly the Ed-Sol program works. The program identifies the strengths and weaknesses of each student.
- Who the in-class demonstration lessons were for. The demonstrations are for the teachers and the students.
- Is it necessary to have workshops for the teachers in the second year of the program? It is possible for Ed-Sol to come back for a second year but hopefully it won't be necessary.
- If the building supervisors were responsible for taking the student samples and how many supervisors would be involved. One supervisor per school is usually involved.
- The difference between the Ed-Sol program and the NWEA program that was approved by the Board the previous month. The NWEA holistically sorts the problems teachers need to know and the NWEA program is for grades 3 through 8.
- If the district is able to tape the workshops for later use and the number of days of Ed-Sol support. The program is for 28 days of support and the tapes can be used by the district at later dates.
- How each student's need is differentiated. This is done through Instructional Data Recording. During this process the teacher will write down the individual needs of all students.
- A question to Dr. O'Malley as to why he chose Ed-Sol program and if it is needed. An improvement to the professional development of teachers will lead to a better curriculum which is a prescription for success.
- The focus of the subject matter the State chooses to test and if that subject matter changes does the Ed-Sol program adapt to those specific changes. The standardized tests of the State will always test the same strands of material.
- Do the Districts that employ Ed-Sol utilize all aspects of the program? Districts base their use of the program on specific needs and resources.

IX. STUDENT REPRESENTATIVE'S REPORT

The Student Representative was not present at the Board Meeting.

X. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Mr. Gross and Ms. Irons responded.

- How the Ed-Sol program will eventually trickle down and benefit the rest of the children of the district and not solely the language arts curriculum.
- The increases in insurance costs for the district specifically the student accident insurance through Bollinger.
- If the Ed-Sol program has already been implemented and if the teachers were aware that class time would be taken away to implement the program.

Ms. Zavorskas asked Dr. O'Malley if there were any other companies that had a program similar to Ed-Sol and if any comparisons had been done. Dr. O'Malley stated he chose Ed-Sol because they would physically come into the classrooms and teachers do not have to leave the district for their workshops. Also, Ed-Sol would systematically look at the work of the students and base the program on those results.

XI. PERSONNEL AGENDA

MOTION BY Mr. Ruprecht, SECONDED BY Mr. O'Connell.

Mr. O'Connell inquired as to what number of interviews actually meant. Dr. O'Malley stated that for example, the interview number column by Lynn Perry in section B of the personnel agenda, is the number of individuals who were actually interviewed. A discussion then followed regarding the 3 step process of hiring a teacher. At the end of the discussion Mr. O'Connell requested that the number of candidates who presented a lesson plan be listed on the personnel agenda as well.

Mr. Barbato requested a separate vote on B-6, page 4 of 13, of the personnel agenda, the extra curricular positions.

Mr. O'Connell inquired about the extra curricular positions as well. A discussion transpired between the Board of Education and the Athletic Director, Mr. Martucci, as to how the coaches are evaluated and hired. Several employees have multiple stipends at the High School and there were concerns about the attention the student athletes receive. Mr. Ruprecht questioned how the district would go about changing the hiring process of coaches. The Superintendent would state he wanted to change the policy and the Board would fine tune that plan and create a new policy, possibly including the advertisement for such coaching positions in the local newspapers.

The Superintendent recommends the followings items for the Board of Education's approval:

A. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

ME	SCH	POSITION	TYPE OF LEAVE	WITH/W/O PAY	EFF DATE
WILSON, TARA	MA	Teacher of Mathematics	Maternity Leave Disability Phase	Without	4/18/08 – 6/12/08 (Amended Date) Retroactive

Impact Confidential: Ms. Wilson amended her date due to a later delivery.

B. APPOINTMENTS

- POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers
 Student Teachers/Interns
 4213/4214 Assignment/Transfer

NAME	SCH	POSITION	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF. DATE
PERRY, LYNN	CP	Pre-Kindergarten Teacher (Replacement Position)	C-1.5	\$43,650.00	7	Mulshine (Leave of Absence)	9/2/08 – 6/30/09
BUTLER, JACQUELINE	HS	Mathematics Teacher	C-04	\$44,150.00	9	New (Danziger Rescission)	9/2/08 – 6/30/09

NAME	SCH	POSITION	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF. DATE
AWRYLKO, EMILY	MA	Language Arts	E-01	\$50,730.00	7	Ditre (Transfer)	9/2/08 – 6/30/09

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final. Where applicable, employment is predicated upon receipt of final certification (s). Effective dates may be /subject to change due to availability.

RATIONALE: As indicated above.

COST: Per MRTA.

ACCOUNT: Contractual salaries.

EFFECTIVE DATE: 2008/2009 school year.

1. SPS SUMMER INSTITUTE COLLEGE APPLICATION ESSAY

NAME	POSITION	COST/HOURS	EFFECTIVE DATE
PISANI, LAURA	Language Arts Teacher High School	\$35.00/HOUR 4 Hours	7/22/08

RATIONALE: Assist in the SPS Summer Institute College Application Essay

COST: \$35.00 Hour – 4 Hours

EFFECTIVE DATE: 7/22/08

2. COLLEGE STUDENT(s) OBSERVER(s) – 2008/2009 school year

NAME	COLLEGE	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
GROSS, SANDRA	Brookdale Community College	MARY ANN SPAFFORD	MA – Student Observer 15 Hours - SUMMER PROGRAM July 14 – July 31, 2008 (Retroactive)

3. MENTORS – 2008/2009

NAME	SUBJECT	SCHOOL LOCATION
NICOLE BOTTONE	ELEMENTARY	CLIFFWOOD
DEIRDRE DELLERT	HEALTH/ PHYSICAL EDUCATION	HIGH SCHOOL
DR. LARRY GOLDSTEIN	LANGUAGE ARTS	HIGH SCHOOL
HELEN HODNICKY	SCIENCE – BIOLOGY	HIGH SCHOOL
JANETTE CAULFIELD	PSYCHOLOGY	HIGH SCHOOL
JOHN McCABE	BUSINESS EDUCATION SOCIAL STUDIES	HIGH SCHOOL
KATHLEEN QUINN	SPECIAL EDUCATION ENGLISH (ICS) SCIENCE (ICS)	HIGH SCHOOL
MARIA Mc DEDE	LANGUAGE ARTS	HIGH SCHOOL
DEBORAH SMITH	SPECIAL EDUCATION MD CLASS	LLOYD ROAD
MICHELE GROSS	ELEMENTARY ENRICHMENT CLASS	LLOYD ROAD
ANN MARIE FRICCHIONE	WORLD LANGUAGE – ITALIAN	MAMS
CAROL ARMANNO	WORLD LANGUAGE – SPANISH	MAMS
GINA HYNES	MATHEMATICS	MAMS
NADINE GREENSPAN	VOCAL/GENERAL MUSIC	MAMS
ADRIENNE SCHEUING	ELEMENTARY	RAVINE DRIVE
BARBARA LYTTLE	ELEMENTARY SPECIAL EDUCATION	RAVINE DRIVE
DAVID LEHMAN	ELEMENTARY	RAVINE DRIVE

NAME	SUBJECT	SCHOOL LOCATION
KAREN MEANY	ELEMENTARY READING RECOVERY/RTI	RAVINE DRIVE
MARY ANN SPAFFORD	ELEMENTARY	RAVINE DRIVE
DIANE YORKS	ELEMENTARY	STRATHMORE

RATIONALE: Provisional Teacher assumes total responsibility for paying the mentor teacher pursuant to NJAC 6:11-3.2[c].

COST: None to the Board

EFFECTIVE DATE: 2008/2009 school year

4. **HOME INSTRUCTORS**

NAME	CERTIFICATION
KOLODY, EILEEN	Elementary School Teacher Teacher of English
PELLICCIOTTA, CHRISTA	Teacher of Foreign Language Italian

RATIONALE: As needed basis

COST: \$35.00 per hour - Budgeted

EFFECTIVE DATE: 2008/2009 school year

5. **VOLUNTEERS – MARS D HS STUDENTS in District Schools**

NAME	LOCATION
TIANA GARCIA	HS – GRADE 12
ANDREA GONZALEZ	HS – GRADE 12
MORIAH RAMOS	HS – GRADE 12
POOJA TRIPATHI	HS – GRADE 12
NICOLE COKEFAIR	HS – GRADE 23

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2008/2009 school year

6. **EXTRA CURRICULAR /HOURLY ACTIVITIES: - Personnel Attachment #1**

A motion by Mr. Barbato, seconded by Mr. O'Connell to hold a separate vote on B-6, page 4 of 13, item number 6, of the Personnel Agenda.

RATIONALE: As noted above.

ACCOUNT: Contractual salaries.

COST: Per MRTA contract

EFFECTIVE DATE: 2008/2009 school year.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6	1	2	
		Barbato	Rubino, Donaghue	

Mr. O'Connell voted yes, but with the stipulation that the process of hiring coaches be reviewed by the Board of Education.

7. SUMMER PROGRAM

Name	Position	Activity	Ma Hours	Cost/Hour	School	Max Total
FORTI, STEPHANIE	Teacher Algebra 1A-7	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	MAMS	\$600.00
LAMBERT, LYNN	Teacher Algebra 1A-7	Curriculum Guide Up to 5 hours of training and collaboration time included	30	\$20.00	MAMS	\$600.00
GREGG, JENNIFER	Teacher 6-8 LAL	Teaching Summer Program (25 Day Program) Student Contact	25 Additional	\$35.00/Hour	MAMS	\$875.00 + \$1,750.00 (Previously approved 5/19/08 for 50 Hours)
HORGAN, MICHAEL	Teacher Technology Curriculum K-5	Curriculum Guide Up to 5 hours of training & collaboration time included	30	\$20.00/Hour	HS	\$600.00
ANZANO, ALBERT	Teacher Furniture Craft & Design	Curriculum Guide Up to 5 hours of training & collaboration time included	30	\$20.00/Hour	HS	\$600.00
MINGRONE, CHRISTOPHER	Teacher Meteorology	Curriculum Guide Up to 5 hours of training & collaboration time included	30	\$20.00/Hour	HS	\$600.00
JONES, SETH	Teacher Music Technology	Curriculum Guide Up to 5 hours of training & collaboration time included	30	\$20.00/Hour	HS	\$600.00
CORNACCHIA, MARIO	Teacher Trigonometry	Curriculum Guide Up to 5 hours of training & collaboration time included	30	\$20.00/Hour	HS	\$600.00

8. VOLUNTEERS - ACTIVITIES:

NAME	ACTIVITY	LOCATION
DORESE HUNLEY	CHEERLEADING	HS
DANIELLE PETRI	FIELD HOCKEY	HS
JOHN (CHARLIE) ROGERS	FOOTBALL	HS
JAY BELLAMY	FOOTBALL	HS
JOSEPH NAPPI	FOOTBALL	HS
NICHOLAS CITRO	FOOTBALL	HS
RODNEY SCOTT	FOOTBALL	HS
WILLIAM JACKSON	FOOTBALL	HS
JENNIFER ROSENBAUM,	GIRLS SOCCER	HS
JAMES PAPPAS	WRESTLING	MAMS

RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 2008/2009 school year

C. OTHER

1. STAFFING ARRAY CHANGES - 2008/2009 school year.

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
LATHROP, MARGRET	MA 0.11 CL/LR/RD/ ST/HS 0.89	World Language Spanish 1B Grade 8 World Language	MA 0.33 0.11 CL/LR/ RD/ST 0.56	World Language Spanish 1B Grade 8 Spanish 1A Grade 7 World Language	9/2/08 – 6/30/09
BURKHARDT, DR. PATRICE	MA 0.17 0.44 0.11 0.06 0.02 0.20	World Language Introduction French Grade 6 French 1A Grade 7 French 1B Grade 8 Introduction Spanish Grade 6 Spanish 1A Grade 7 (ST /CL/RD/LR– World Language)	MA 0.27 0.03 0.22 0.11 0.11 0.26	World Language Intro to French Grade 6 Intro to Spanish Grade 6 French 1A Grade 7 Spanish 1A Grade 7 French 1B Grade 8 AEP/Lunch Detention	9/2/08 – 6/30/09
COSENTINO, KARINA (Formerly: Di Garbo)	MA 0.44 0.17 0.39	World Language Italian 1A/1B Grade 7 Introduction Italian Grade 6 (CL/ST/RD/LR- World Language)	MA 0.17 0.33 0.50	World Language Intro to Italian Grade 6 Italian 1A Grade 7 AEP/Lunch Detention	9/2/08 – 6/30/09
DOWNEY, JESSA	MA 0.06 0.33 0.44 0.08 0.09	World Language Introduction Spanish Grade 6 Spanish 1A Grade 7 Spanish 1B Grade 8 Introduction French Grade 6 (ST /CL/RD/LR– World Language)	MA 0.31 0.03 0.39 0.27	World Language Intro to Spanish Grade 6 Intro to French Grade 6 Spanish 1B Grade 8 AEP/Lunch Detention	9/2/08 – 6/30/09

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
FRICCHIONE, ANNE MARIE	MA	World Language	MA	World Language	9/2/08 – 6/30/09
	0.08	Introduction Italian Grade 6	0.17	Intro to Italian Grade 6	
	0.22	Italian 1A Grade 7	0.44	Italian 1B Grade 8	
	0.33	Italian 1B Grade 8	0.22	Italian 1A Grade 7	
	0.37	(ST/CL/RD/LR – World Language)	0.17	AEP/Lunch Detention	
LIAO, ANNE	MA	World Language	MA/HS	World Language	9/2/08 – 6/30/09
	0.25	Introduction Mandarin Gr. 6	0.31	Intro to Mandarin Grade 6	
	0.11	Mandarin 1A Grade 7	0.11	Mandarin 1A Grade 7	
	0.24	Technology Grade 7	0.11	Mandarin 1B Grade 8	
	0.40	(HS – World Language)	0.47	(HS - World Language)	
VIDAL, RODOLFO	MA	World Language	MA/HS	World Language	9/2/08 – 6/30/09
	0.22	Spanish 1A Grade 7	0.44	Spanish 1A Grade 7	
	0.53	Spanish 1B Grade 8	0.35	AEP/Lunch Detention	
	0.25	(CL/ST/RD/LR – World Language)	0.21	(HS – World Language)	

RATIONALE: As indicated above
 COST: None
 EFFECTIVE: 2008/2009 School year

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Rubino, Donaghue	

XII. PROGRAM

Motion by Ms. Demarest, seconded by Mr. Barbato.

Dr. Gambino asked Mr. Gross if there would be a conflict of interest for him to vote for program agenda, due to the fact he had a business relationship with the Ed-Sol. Ed-Sol has done work for Mr. Gambino’s employer, the New Jersey State Department of Education. Mr. Gross stated there would not be a legal conflict of interest because Dr. Gambino does not work for the company and would not receive any monetary gain.

Ms. Zavorskas questioned if the Ed-Sol program would be paid for with \$36,800.00 in Title II grant money, where will the money come from next year. Dr. O’Malley stated it is Title II monies carried over from the 2007/2008 school year and the funds will be there next year for the 2008/2009 school year. Ms. Zavorskas asked Dr. O’Malley if the Board needed to approve Ed-Sol today. Dr. O’Malley stated it was important for the Board of Education to approve Ed-Sol tonight so the teachers can start learning from the workshops.

Ms. Zavorskas asked about the funding for the mentoring plan. She believed the funding sounded like it was tentative specifically because it was coming from the Education Foundation. Mr. Glastein explained that the State subsidizes the payment of the novice teachers and that the district does not pay a dime.

The Superintendent recommends the followings items for the Board of Education’s approval:

A. TRAVEL

- Pursuant to Travel Policy #4033, the following staff is approved for travel related to training and seminars. Effective July 23, 2008 (**PROGRAM ATTACHMENT 1**)
POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

2. Approve EdSol Consul, Inc. to provide educational consultation for the Matawan-Aberdeen Regional School District for child-centered strategies for improved academic performance in Language Arts and Reading in grades 6-12. **(PROGRAM ATTACHMENT 2)**

RATIONALE: To provide consultant work in grades 6-12 in Language Arts and Reading to increase performance that includes curriculum, data collection, professional development and in-class support.

COST: \$36,800.00 (To pay with NCLB Title II grant.)

B. OTHER

1. **District three year Mentoring Plan 2008-2011.** Effective: September 2008
(PROGRAM ATTACHMENT 3)

RATIONALE: State regulation requires that all districts revise a mentor plan to provide professional growth to the novice teacher through support, guidance and advice of a mentor.

2. Fall Athletic Schedules for the 2008-2009 school year.
Policy: 6145.2.1 Interscholastic Athletic Activities and Events
(PROGRAM ATTACHMENT 4)

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		-2	
			Rubino, Donaghue	

XIII. FINANCE / TRANSPORTATION

Motion by Ms. Demarest, seconded by Mr. Barbato.

Dr. Gambino inquired about the travel rate and whether it was the State or Federal rate. Ms. Irons replied that State regulations put the travel rate at \$0.31cents per mile. Dr. Gambino questioned how the process of travel reimbursement worked.' Ms. Irons answered that a travel reimbursement form is filled out by the employee, approved and signed by the building administrator then comes to the business office for approval.

Mr. O'Connell commented about the payment to the NJSBA for the board assessment (dues) and have we received communication from them. Ms. Irons stated that an email was sent out and that she would forward it to Mr. O'Connell. Ms. Demarest stated the Board of Education did not receive the board assessment as of yet. A discussion then transpired about the calculation of the approximate \$27,000.00 fee charged to the district by NJSBA, how much the cost increased from the previous year and what that includes. It includes the QSAC training which is mandatory.

Mr. Ruprecht asked why the District chose to appoint Chartwells as the food service company and take the profit of \$60,000.00. Ms. Irons answered that the District could take the guaranteed \$60,000.00 profit and make the necessary improvements. Dr. O'Malley stated that as an Administration they would sit down and discuss the options of how to utilize the guaranteed funds. The Administration would then take their recommendation to the Committee of the Whole, for their recommendation and discussion. Mr. Ruprecht inquired to whether the Community would be involved. Dr. O'Malley stated Chartwells will be more involved with the Community.

The Superintendent recommends the followings items for the Board of Education's approval:

A. BUSINESS OPERATIONS

- Bills Lists for July, 2008.** (Available for review in Board Secretary's Office)

POLICY: 3326 Payment for Goods and Services

July, 2008, Hand Checks	\$	0
June, 2008, Payroll		3,714,943.02
July, 2008, Bills List		1,402,716.47
TOTAL:	\$	5,117,659.49

- Transfer of Funds for June, 2008.** (Available for review in Board Secretary's Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- The Report of the Treasurer** (Month ending **June 2008**) which is in agreement with the Board Secretary's Report. (Available for review in Board Secretary's Office)

POLICY: 3571 Financial Reports

- The Board Secretary's Financial Report for the month of June 2008** as follows.

(Available for review in Board Secretary's Office)

POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **June, 2008**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **June 30, 2008**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- Purchase Orders in Excess of \$10,000**

P.O. No.	Vendor	Amount	Purpose
09-00027	McGraw Hill	96,369.95	Everyday Math Grades 1-3
09-00028	McGraw Hill	71,988.81	Everyday Math Grades 4-5
09-00064	NJSBA	27,848.66	New Jersey School Boards Membership July 1, 2008- June 30, 2009

RATIONALE: Full Board approval required for purchase orders in excess of \$10,000.

- Routine Business Travel 2008-2009**

Policy: 4033 Travel/Reimbursable Expenses

Pursuant to Travel policy #4033, the following staff is approved for travel related to routine business for the 2008-2009 school year:

<u>Name</u>	<u>Position</u>	<u>Year Total</u>
Michele, Cerminaro	Social Wkr.CST	650.00
Barbara, Chas	Psychologist, CST	650.00
Charlotte, Dill-Oppito	Social Wkr. CST	650.00
Margaret DeLuca	Director of Account.	650.00
Kevin Dugal	Info Sys Opera Mgr	300.00
Joanne Fanto	Sec. Business Office	150.00
Karen, Fox	Speech Th	300.00
Amy, Gallagher	Speech Ther	300.00
David Galvao	Sup O&M	1,500.00
Jessica, Gorfain	LDTC, CST	650.00
Linda, Gumina	Speech Ther	300.00
Sara, Kelly	Psychologist	650.00
Paul, Kuehner	Computer Tech	300.00
Elaine, Lukenda	Psychologist	650.00
Catharina Mallozzi	Pt Nurse	450.00
Joe Martucci	Asst Prin-Ath Dir	1,500.00
Angela Monaco	Sec. Sup. Special Service	200.00
Alyson, Nechamkin	LDTC, CST	650.00
Chris, Patterson	Computer Tech	300.00
Helen Rappaport	Sup CST	1,500.00
Laura, Riegelsperger	Social Wkr. CST	650.00
Sandy, Schwartz	Counselor	750.00
Susan Sweeney	Bookkeeper Business Office	300.00
Wayne, Spells	Spec Prog	1,500.00
Richard, Vitaliano	Security	1,000.00
William, Vogler	Computer Tch	1,000.00
Michael, Weissman	Psychologist	650.00
Beverly, West	LDTC, CST	650.00
James, Zibbell	Social Wkr. CST	650.00
Jessie, Zitarosa	Director of Account	1,500.00
Total		20,950.00

7. **Property and Casualty Insurance Policies**
POLICY: 3530 Insurance Management
a. Employee/Officer Bonds

Board of Education award the following: Property and Casualty Insurance policies a
As of July 1, 2008 through June 30, 2009.

Matawan Aberdeen BOE

7/1/2008 - 7/1/2009 Renewal

Coverage	Expiring	Renewal	Company	% Increase (Decrease)
Property	113,382	132,067	NJSBAIG	+16%
Boiler & Machinery	6,176	6,987	NJSBAIG	+13%
EDP	7,528	7,098	NJSBAIG	(-6%)
Crime	6,833	6,225	NJSBAIG	(-9%)
General Liability	69,952	72,692	NJSBAIG	+4%
Auto	63,899	61,445	NJSBAIG	(-4%)
School Board Legal	34,770	41,361	NJSBAIG	+19%
Umbrella	Included	Included	NJSBAIG	
FF CAP	13,697	14,921	Fireman's Fund	+9%
Workers Compensation	487,693	483,490	NJSBAIG	(-1%)
Supplemental WC	14,206	10,889	NJSBAIG	(-30%)
Environmental	4,025	Included	Chubb/NJSBAIG	
Bond – Irons	420	420	Selective	0%
Bond – Jannarone	1572	1,532	Selective	(-2%)

TOTAL \$ 824,153 \$ 839,127 1.8% overall

The School Board Legal renewal quote will remain as is and does not include "Coverage B" (defense costs).

8. Bollinger for Student Accident Insurance Coverage for the 2008-2009 school year

To approve Bollinger for the student accident insurance at a cost of \$41,464.00 for the 2008-2009 school year.

9. Chapter 192/193 Service Agreement with MOESC

To approve the Chapter 192/193 Service Agreement with MOESC from July 1, 2008 through June 30, 2018.

10. Matawan-Aberdeen Educational Foundation 2007-2008 Grants

Approve the 2007-2008 grants of \$11,551.65 from the Matawan-Aberdeen Educational Foundation.

11. Food Service

Policy: 3542 Food Service

To approve Chartwells' School Dining Service for the school year 2008-2009 with a \$60,000.00 guaranteed profit. Management fee charged at .0730 per meal or meal equivalent.

12. Stipulation of Settlement

To approve the Stipulation of Settlement for an educationally disabled student per Board meeting July 21, 2008.

B/ TRANSPORTATION**1. Transportation Jointures***POLICY: 3541.1 Transportation Routes and Services***a. Bid Receipts for Pupil Transportation Routes – Received June 19, 2008****b. Bid Routes to be rejected.**

RTE. #	DESTINATION	CONTRACTOR	EST. # DAYS/ TRIPS	PER DIEM/ TRIP	EFFEC. DATE	EST. MAX. COST
618	St. Joseph School	Irvin Raphael Inc	180	\$108.04	9/1/08-6/30/09	\$19,447.20
32	Colts Neck Primary/Elem.	Irvin Raphael Inc.	181	\$150.00	9/1/08-6/30/09	\$27,150.00
619	St. Benedicts School	Irvin Raphael Inc.	180	\$108.04	9/1/08-6/30/09	\$19,447.20
33	Colts Neck Primary/Elem.	Irvin Raphael Inc.	181	\$150.00	9/1/08-6/30/09	\$27,150.00
					TOTAL EST.	\$46,597.20

*Lowest bidder, Irvin Raphael, Inc., was non responsive due to exceeding mileage amount limit.

c. Bid Routes to be awarded for the 2008-2009 School Year.

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFFEC. DATE	COST
612	Children's Center-Monmouth Co.	Kinder Glide, Inc.	215	\$177.00 w/aide	7/1/08-6/30/09	\$38,055.00
613	Children's Center Monmouth Co.	Milu Bus Service	215	\$248.00 w/aide	7/1/08-6/30/09	\$53,320.00
614	Academy Learning Center	Milu Bus Service	214	\$248.00 w/aide	7/1/08-6/30/09	\$53,072.00
615	Harbor School	Seman-Tov Inc.	210	\$242.00 w/aide	7/1/08-6/30/09	\$50,820.00
616	Lakeview School	Milu Bus Service	210	\$287.00 w/aide	7/1/08-6/30/09	\$60,270.00
617	Lakeview School	Milu Bus Service	210	\$287.00 w/aide	7/1/08-6/30/09	\$60,270.00
618	St. Joseph School	Wehrle Bus Service	180	\$151.07	9/1/08-6/30/09	\$27,192.60
32	Colts Neck Primary/Elem.	Wehrle Bus Service	181	\$151.07	9/1/08-6/30/09	\$27,343.67
619	St. Benedicts School	Wehrle Bus Service	180	\$151.07	9/1/08-6/30/09	\$27,192.60
33	Colts Neck Primary/Elementary	Wehrle Bus Service	181	\$151.07	9/1/08-6/30/09	\$27,343.67
					TOTAL	\$424,879.54

*All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

d. Jointure Routes for the 2008-2009 School Year.

RTE.#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
32	Colts Neck Twsp. Primary/Elem.	MARSD	Colts Neck 38 students	181	\$151.07	9/1/08-6/30/09	\$27,343.67
33	Colts Neck Twsp. Primary/Elem.	MARSD	Colts Neck 48 students	181	\$151.07	9/1/08-6/30/09	\$27,343.67
						TOTAL	\$54,687.34

e. MOESC Participation in Coordinated Transportation

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the Resolution for Participation in Coordinated Transportation with Monmouth-Ocean Educational Services Commission (MOESC), 100 Tornillo Way Tinton Falls, New Jersey 07712 as per the following:

WHEREAS, the MATAWAN-ABERDEEN REGIONAL Board of Education desires to transport special education, non-public, public and/or vocational school students to specific destinations; and

WHEREAS, the Monmouth – Ocean Educational Services Commission, hereinafter referred to as MOESC, offers coordinated transportation services; and

WHEREAS, the MOESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of prorated contract costs calculated by the billing formula adopted by the MOESC, plus an administrative fee of five percent, the MATAWAN-ABERDEEN REGIONAL Board of Education shall pay the MOESC for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts.

I. *the MOESC will provide the following services:*

- a. *routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;*
- b. *monthly billing and invoices;*
- c. *computer printouts of student lists for all routes coordinated by MOESC;*
- d. *all necessary interaction and communication between the sending district, receiving school, and respective transportation contractors;*
- e. *constant review and revision of routes;*
- f. *provide transportation within three days or sooner after receipt of the formal written request.*

It is further agreed that the MATAWAN-ABERDEEN REGIONAL Board of Education will provide the MOESC with the following:

- a. *requests for special transportation on approved forms to be provided by the MOESC, completed in full and signed by previously authorized district personnel;*
 - b. *withdrawal for any transportation **must be provided in writing** and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.*
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district making the request. All such costs must first be approved by the MATAWAN-ABERDEEN REGIONAL Board of Education.

- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2008, and June 30, 2013.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
** To organize and schedule routes to achieve the maximum cost effectiveness.*

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Rubino, Donaghue	

XIV. FACILITIES

Motion by Ms. Demarest, seconded by Mr. Barbato.

Mr. O'Connell asked if the rejection of the bids for the ADA upgrades at Ravine Drive means the work will not get done. Ms. Irons stated the process of going through a second bid and if those bids are also rejected the District can negotiate with the contractors for the best prices.

The Superintendent recommends the followings items for the Board of Education's approval:

- A. To approve the Cooperative Pricing Agreement with the Township of Aberdeen for Maintenance and Repair of Heating and Cooling Systems as per the Cooperative Pricing Agreement effective July 1, 2008 through June 30, 2009.
- B. To approve the rejection of the Bid for the ADA upgrade at the Ravine Drive Elementary School due to the cost exceeding the budget.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Rubino, Donaghue	

XV. COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Mr. Gross Ms. Demarest and Ms. Irons responded.

- The outcome of the Board investigation of the problems with the Terra Nova testing and the corrective action that was taken.
- The length and planned timing of the Board's Executive Session and if it could possible be put in the public notice of the meeting.

XVI. UNFINISHED BUSINESS

Mr. Kenny wanted to follow up on a member of the public's comments regarding the timing of the executive session. He wanted to make the Board of Education aware that the citizens come to the Board meetings and have schedules to keep and putting the executive session at the end would help them keep those schedules.

Ms. Demarest stated putting the executive session at the end would make the meetings longer.

XVII. NEW BUSINESS

Comments were made by members of the Board regarding one topic:

- The letter in the packet from Ms. Irons about budget cuts of the late busses and how the public will perceive them and if it was possible to offer subscription bussing. Ms. Irons stated that would be possible if there were enough students on the route.

XVIII. EXECUTIVE SESSION MOTION

Motion by Mr. Ruprecht, seconded by Mr. Barbato . The Board went into executive session at **10:07pm**.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an Executive Session for Personnel.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Rubino, Donaghue	

XIX. ADJOURNMENT

Motion by Mr. Ruprecht, seconded by Mr. Barbato.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **9:43p.m.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Rubino, Donaghue	

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

The Matawan-Aberdeen Regional School District Board of Education held an **Executive Session** for **Personnel and Contract Matters** on **July 21, 2008 at 10:07 P.M.** at the Administration Building, Crest Way, Aberdeen, New Jersey.

ROLL CALL:

Present: **Mr. Barbato, Ms. Demarest, Dr. Gambino, Mr. Kenny, Mr. O'Connell, Mr. Ruprecht, Ms. Zavorskas**

Absent: **Mr. Donaghue, Ms. Rubino**

Also Present: **Dr. O'Malley, Mr. Glastein, Mr. Gross, Ms. Irons**

The Board and Administration discussed the following :

PERSONNEL/ CONTRACT MATTERS

A discussion transpired regarding additional language modifications to the MRTA contract.

Adjournment

The Board adjourned the meeting at 10:24 P.M.

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary

