

**MISSION STATEMENT**

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

**VISION STATEMENT**

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

**ACTION MEETING** on **September 22, 2008**, Administration Building, One Crest Way, Aberdeen, New Jersey.

**I. CALL TO ORDER**

Board President Ms. Demarest called the Regular Action Meeting to order at **8:05PM**.

**II. PLEDGE OF ALLEGIENCE**

**III. STATEMENT OF ADEQUATE NOTICE**

**Ms. Demarest read the following Statement:**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

**IV. ROLL CALL**

Present: **Mr. Barbato, Ms. Demarest, Dr. Gambino, Ms. Rubino, Mr. Ruprecht  
Mr. Donaghue, Mr. Kenny, Ms. Zavorskas**  
Absent: **Mr. O’Connell**  
Also Present: **Dr. O’Malley, Mr. Glastein, Mr. Gross, Ms. Irons**

**V. MINUTES**

A motion by Ms. Rubino, seconded by Mr. Barbato.

Ms. Zavorskas wanted to have the minutes of the August 25, 2008 Action Meeting corrected due to a spelling error with the name of a member of the public who made a comment.

**THE SUPERINTENDENT RECOMMENDS:** That the Board of Education approve the minutes of the **August 25, 2008, Regular Action Meeting; August 25, 2008, Executive Session; September 8, 2008, Committee of the Whole; and September 8, 2008, Executive Session.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8*		1	0
			O'Connell	

Mr. Ruprecht abstained from the minutes for the August 25, 2008 Executive Session and the August 25, 2008 Action Meetings.

## **VI. CORRESPONDENCE**

None.

## **VII. BOARD PRESIDENT'S REPORT**

None.

## **VIII. SUPERINTENDENT'S REPORT**

Dr. O'Malley discussed the great opening to school year and that the NWEA testing was almost over. There would also be four presentations at the meeting.

### **Cliffwood School Highlights – Ms. Kelly Bera, Principal, Cliffwood School**

Welcomed the Board of Education and Administration and discussed some topics regarding Cliffwood Elementary School.

- Chosen for America on the Move sponsored by the YMCA. It was led by Ms. Druni, a Physical Education teacher. Counted the total number of steps taken.
- 3<sup>rd</sup> grader Richard Roberts won a National Drawing Award with his Humphrey the Hamster illustration. It was a contest opened to students in grades 2 through 5 across the United States. Met author Betty Birney.
- A list of the accomplishments of 2<sup>nd</sup> grade teacher JoAnn Nocera. She is the Literacy Ambassador for the New Jersey Reading Association and a Board Member of the Monmouth County Reading Council and is now President of the Council. Ms. Nocera has presented workshops within the district and at Rutgers University. Her class was chosen for a NASA experiment called Seeds in Space. The school also received a promethean board.

Dr. O'Malley commented on Ms. Bera's leadership skills.

### **District Mentoring – Doug Crawley/Wayne Spells**

Reverend Crawley spoke first.

Discussed his life in Alabama and the encouragement he received to go to college and he now has a doctorate. Reverend Crawley mentioned the benefit of an after school mentoring program and how he could partner with the district to help kids. There is a three hour danger zone, the three hours immediately after school in which kids experiment with sex and drugs. Mentoring programs in the past have shown to improve test scores and grades and students are kept on track for success. The program will consist of tutoring and provide life skill choices for students. The name of the program is MOST, which stands for Mentoring Our Students Together. The program would be two days a week, Tuesdays and Thursdays from 4PM to 7PM for the mentors and from 4PM to 6PM for the tutors. There were several comments and questions from the Board of Education:

- The grade levels to be mentored would be 4 through 12 and would involve teachers within the district. The mentors would be members of the community. Possibly 2 or more mentors working with a large group of kids.
- The program does not involve curriculum, however it contains instructional aspects such as tutoring and aiding in the completion of homework.
- The location of the program will take place is still uncertain.
- There will be a physical component such as sports and games.
- The YMCA will be a partner with the program.
- The cost of the program will be funded through the NCLB grant. As many as two teachers from the elementary schools and three teachers from the Middle School and High School along with a guidance counselor may be involved. The cost could be between \$5,000 to \$10,000.

### **Rutgers University Technology Education**

The presentation was given by Ms. Thuman. The Technology Education program will involve how to bring students and teachers into the 21<sup>st</sup> century. It will not solely focus on the use of the internet. It will get students to collaborate globally and within the United States and will teach them how to communicate with an audience. The district is on the cutting edge of technology within Cliffwood Elementary School. The Initiative is one year long. It will involve a meeting with six teachers and Ms. Bera to integrate technology into the curriculum. After school academies have also been set up.

### **RTI Update – Ms. Jesse Zitarosa, Director of Elementary Accountability**

Dr. O'Malley introduced Ms. Zitarosa to give an update on the Response to Intervention Program.

- The district adopted a four tier model for RTI.

- Tier 1 is for General Education. This tier applies to all students. Preventive and proactive strategies are infused into daily class room practices. The goal of this tier is to meet the needs of all learners in the classroom by differentiating instruction. Student data is analyzed along with other curricular assessments and instructional processes.
- Tier 2 is interventions. This is a co-teaching model in which students receive small group instruction. It provides in-class support within the regular classroom setting through flexible grouping and is targeted, short-term interventions for those students demonstrating need with particular skills. The students are frequently monitored.
- Tier 3 is intensive interventions. This tier provides intensive, supplemental support that minimizes time out of the classroom. This step involves longer term, individualized supplemental programs designed to meet the individualized needs of students in the areas of language arts literacy and math. This includes the Reading Recovery and Math Recovery programs. This tier requires more frequent monitoring and one on one instruction.
- Tier 4 refers students to the Child Study Team. Students are then evaluated.
- A student's tier is determined by School Based Support Teams which consist of principals, assistant principals, general education classroom teachers, interventionists, counselors and psychologists. They meet as a team to develop individual student support plan, review referrals from general classroom teachers and conduct progress monitoring of students. Then the team will make a recommendation on each student.
- General Education Program provides high quality education to develop skills students need to be successful.
- The initial implementation was done during the 2007-2008 school year in grades K through 6. During the year some continuity was needed for development, including student assessments. The district has begun planning for implementation for grades 7 through 8 during the 2008/2009 school year and grades 9 through 12 for the 2009/2010 school year.
- Placements of students in the tiers varied. Results varied both ways with students moving up and down the pyramid of tiers. There were also some CST referrals. These students are not classified but need support and the district is targeting them.
- Student performance on the NJASK. The district needs to figure out why a student is only partially proficient and address the needs of those students.
- Goals for 2008/2009 school year for grades K through 5. These including continuing use the AIMSweb for curricular benchmark monitoring. The inclusion of NWEA data within SST referrals and evaluation of students. Everyday Math infused differentiation within each lesson.
- Goals for 2008/2009 for Grades 6 through 8. Develop schedules and staffing needs especially in the case of tier 3 interventions. Provide professional development in areas of language arts, math and differentiated instruction.

The board had several comments and questions regarding the RTI program.

- The fluctuation of the number of students between the tiers. Some students move between tiers in language arts but not in math. Tier 2 students seem to fluctuate the most.
- The program helps all students even though they may need to be specifically classified.
- Students are evaluated every 6 to 8 weeks, which is the purpose of AIMSweb.
- The rotating and scheduling of teachers, especially in the Middle School.
- Spread students out to utilize the entire staff.
- The true measure of success of the RTI. It could be the NJASK scores. The district is currently setting the benchmarks which could possibly change and alter the results.
- Monitoring determines how well the students are progressing. This is done through the NWEA and AIMSweb programs.
- The general population of students should be getting a robust level of instruction. Possible goals would be to see students get to level 1 of the pyramid. The earmark for success is getting advanced proficiency on the NJASK.

## **IX. STUDENT REPRESENTATIVE'S REPORT**

The student representative Matthew Bratsch discussed several topics:

- Dr. O'Malley and Ms. Irons visit the schools often.
- Commended the mentoring program and wished he could have another year in school to be a part of it.
- 15 to 20 students painted the shed at the football field.
- Over the summer the district had the Pumped Up for Change program and had a couple of inspirational speakers, Keith Hawkins and Frank Salma. The program is for freshmen. Changed their life talking to the speakers.
- Pleased that the Board of Education is taking action on concerns and not just talking about them.
- Would have liked to spoken to Richard Roberts and congratulated him on his award.
- Discussed the HSPA preparation classes and that this Saturday, September 27, 2008 is the last class. These preparation classes contain more of 1 on 1 setting which is more conducive for learning. Eli's Bagels donated bagels every week to get students to participate in the program.

- His job is to represent students and took offense to an administrator urging him to represent that everything is good with the district, particularly the High School.

## **X. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS**

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Ms. Demarest, Mr. Kenny, Mr. Ruprecht, Mr. Barbato, Mr. Gross and Ms. Irons responded.

**Ms. Topal,**

- Discussed problems with the bussing for the MAST program. The busses are dropping off the students late to school. Concerns that they are picking up too many students, the route also contains students from Old Bridge Township. The bus ride is also very long, 100 minutes. There are also many new drivers whom do not know the routes and are asking the students for directions. A couple of students were not picked up as well. Sanctions were placed against the bus company that is running the route which is through a cooperative with MOESC. Possibility that the bus company is in breach of contract.

**Ms. Hassler,**

- Also has concerns regarding the bus route to MAST, which is located in Sandy Hook. Sent emails to the Board of Education and only had replies from three members.

**Ms. Creed,**

- Concerns about having to get their children up earlier to get them to school on time if the routes will begin earlier for MAST. Her child is away for ten hours during the school day and usually has three hours of homework.

**Ms. Porter, Aberdeen,**

- Substitute teachers are involved with Everyday Math. Thought it was a great idea to train the substitute teachers involved in the Everyday Math program so the students continue to learn even if their everyday teacher is absent. The district does reach out to substitutes to train them and request that the teachers leave lesson plans for the substitutes.

**Mr. Warren, 7 Ithaca Court, Aberdeen**

- Congratulated the individuals introducing the MOST Program. Believes it is a great tool.
- How the district would measure the success of the RTI program. Students learning is the measure of success. State test scores could be used as a benchmark along with the various assessment pieces to measure success. Advanced proficiency would be outstanding.
- Concerned with the salary increases for teachers who gain masters. Seven received their Master's degrees from Walden University. Almost 75% of teachers are getting Masters

Degrees through online schools. Is this a concern to the Board of Education? Online learning is growing everywhere.

- Walden University lacks professional accreditation. The district uses regional accreditation.
- There have not been any changes to the Nepotism policy for the district.

**Mr. Matthew Bratsch**

- Had a question regarding the use of the students volunteering from St. John Vianney in the elementary schools. The students are there for their service hours.

## **XI. PROGRAM**

Motion by Ms. Demarest, seconded by Ms. Rubino.

There were no comments or questions from the Board of Education.

**After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:**

### **A. TRAVEL**

1. **Pursuant to Travel Policy #4033**, the following staff is approved for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **Effective September 23, 2008 (PROGRAM ATTACHMENT 1)**  
*POLICY: 4033 Travel/Reimbursable Expenses*

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

### **B. OTHER**

1. **Donation by the Ravine Drive PTO** of two Promethean Boards and one set of Activotes valued at \$10,500.  
*POLICY: 3280 Gifts, Grants, and Bequests*
2. **Approve Educere, Inc.** to provide access to virtual programs and courses and other educational services. **Effective September 23, 2008**

RATIONALE: To provide our High School students with on-line learning opportunities offering more than a 1,000 courses in over 45 subject areas.

3. **Submission of the No Child Left Behind Subgrant** (Improving America's School Act) (IASA) allocations fiscal year 2009 for \$501,357.00. **Effective September 23, 2008**  
*POLICY: 3280 Gifts, Grants, and Bequests*

Title I, Part A:	Improving Basic Programs Operated by Local Education Agencies	\$362,484.00
Title II, Part A:	Teacher and Principal Training and Recruiting Fund	\$108,424.00
Title II, Part D	Enhancing Education Through Technology	\$3,010.00
Title III	Grants and Subgrants for English Language Acquisition and Language Enhancement	\$17,610.00
Title IV	Safe and Drug-Free Schools and Communities Act Safe and Drug-Free Schools and Communities Act	\$9,829.00
		<b>\$501,357.00</b>

ACCOUNT: Fund 20

4. **Approve to make application with Aberdeen Fire Department** to apply for permit for open burning material to conduct bonfire on October 16, 2008. **Effective September 23, 2008**
5. **Adoption of curriculum guides** for the 2008-2009 school year. **Effective September 23, 2008**  
*POLICY: 6141 Curriculum Design/Development*

CURRICULUM	GRADE
Technology	K-5
Personal Finance/Stock Market	10-12

RATIONALE: New guides are revised in alignment with the New Jersey Core Curriculum Content Standards.

### C. SPECIAL SERVICES

1. **Students to attend out-of-district placements** for the 2008-2009 school program. **Effective September 23, 2008**  
*POLICY: 6171.4 Special Education*

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF. DATE
9906-001	16.6	Cognitive Impaired	Red Bank Regional High School	Continued Placement 08-09	\$11,300.00	09/03/08 (retroactive)
0408	16.8	Multiply Disabled	East Mountain School	Continued Services 08-09	\$59,335.50	07/01/08 (retroactive)
0011-002	10.10	Multiply Disabled	Commission for the Blind Level 1	Continued Services 08-09	\$1,600.00	07/03/08 (retroactive)
0806-004	5	Preschool Disabled	Commission for the Blind Level 2	Continued Services 08-09	\$3,900.00	07/03/08 (retroactive)
0006-011	11.8	Autistic	Academy Learning Center	Continued Placement	\$43,740.00	09/03/08 (retroactive)
002-0798	14.4	Autistic	Academy Learning Center	Continued Placement	\$43,740.00	09/03/08 (retroactive)
9906.015	18.8	Autistic	Academy Learning Center	Continued Placement	\$43,740.00	09/03/08 (retroactive)
9302-004	18.7	Multiply Disabled	Academy Learning Center	Continued Placement	\$35,460.00	09/03/08 (retroactive)



9310-006	17.9	Multiply Disabled	Academy Learning Center	Continued Placement	\$35,460.00	09/03/08 (retroactive)
0201-002	10.8	Autistic	Academy Learning Center	Continued Placement	\$28,080.00	09/03/08 (retroactive)
002-0798	14.4	Autistic	Academy Learning Center (One to One Aide Additional OT Services)	Continued Placement	\$1,591.00	09/03/08 (retroactive)

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF. DATE
0706-009	5.6	Autistic	Developmental Learning Center (Bayshore Jointure Commission)	New Placement Extended Year Program	\$4,500.00	09/15/08 (retroactive)
0900-123	16.2	Emotionally Disabled	Kiva High School	New Placement	\$10,000.00	09/15/08 (retroactive)
0201-001	10.8	Autistic	Academy Learning Center	Continued Placement	\$43,740.00	09/03/08 (retroactive)
0051-005	10.9	Autistic	Developmental Learning Center (Bayshore Jointure Commission)	Continued Placement	\$34,000 per student (10 month contracts)	09/03/08 (retroactive)
008-154	5.3	Autistic				
0210-011	9.2	Autistic				
0711-002	3.8	Autistic				
0509-011	5.11	PSD				
0205-044	9.9	Autistic				
0221-022	11.2	Autistic				
9911-007	11.1	Autistic				
0210-004	8.9	Autistic				
0406-009	7.1	Autistic				
0407-008	6.11	Autistic				
0707-011	5.11	MD				
0702-002	4.0	PSD				
0706-010	4.2	PSD				
0306-011	9.1	Cog Imp				
0408-008	7.0	Autistic				
0208-008	9.0	Autistic				
0112-001	9.7	Autistic				
0707-012	3.1	PSD				
0706-009	5.6	Autistic				
0801-006	5.9	Autistic				

ACCOUNT: 11-000-100-566-09-2701-0

- Submission of the Individuals with Disabilities Education Act (IDEA-B) combined for the fiscal year 2009. Effective September 3, 2008 (retroactive) (PROGRAM ATACHMENT 2)**  
*POLICY: 3280 Gifts, Grants, and Bequests*

<b>Basic</b>	\$771,890
<b>Preschool</b>	\$ 19,980

ACCOUNT: Fund 20

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8		1	
			O'Connell	

**XII. PERSONNEL AGENDA**

Motion by Ms. Demarest, Seconded By Mr. Ruprecht.

There were no comments or questions from the Board of Education

**After meeting as a Committee of the Whole, the Superintendent recommends the following items for the Board of Education's approval:**

**A. LEAVES OF ABSENCE**

- POLICY: 4151 Attendance Patterns  
 4151.1 Personal Illness and Injury/Health and Hardship

<b>NAME</b>	<b>SCH</b>	<b>POSITION</b>	<b>TYPE OF LEAVE</b>	<b>WITH/ W/O PAY</b>	<b>EFF DATE</b>
FANTO, JOANN	CO	Secretary	Personal	Without	10/30/08 – 10/31/08 11/3/08 – 11/5/08 11/10/08
SMITH, MEREDITH	RD	Elementary Grade 1	Personal	Without Pay/ Without Benefits	9/1/08 – 6/30/09 (Revised)
CARLOTZ, HEATHER	HS	Language Arts	Maternity Disability Leave Family Leave	With Without Without	<b>9/16/08</b> -10/24/08 10/27/08-11/17/08 11/18/08-11/28/08 Amended Date ( <i>Previously approved 6/30/08</i> )
BADER, BIRGER	CO	Bus/Van Driver	Medical	Without Pay With Benefits	9/24/08 – 12/24/08

**B. RESIGNATIONS/RETIREMENTS**

- POLICY: 4112.1 Individual contracts-Certificated Staff  
 4212.1 Individual Contracts-Non-Certificated Staff

<b>NAME</b>	<b>LOC</b>	<b>POSITION</b>	<b>REASON</b>	<b>DATE EMPL</b>	<b>EFF DATE</b>
<b>LAMBERTH, ELIZABETH</b>	<b>CO</b>	<b>Bus/Van Driver</b>	<b>Retirement</b>	<b>3/24/87</b>	<b>10/1/08</b>

**C. APPOINTMENTS**

- POLICY: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers

Student Teachers/Interns  
4213/4214 Assignment/Transfer

1. **APPOINTMENTS**

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF. DATE
O'BRIEN, ROBERT	MA	Teacher of Science	1	C-06	\$44,350.00 (Pro-rated)	3	Silvestri (Retirement)	11/1/08 – 6/30/09
MARSHALL, GAIL	LR	Elementary Teacher (Replacement Position)	3	C-02	\$43,750.00 (Pro-rated)	5	Anderson (Maternity Leave)	10/23/08 – 4/2/09

RATIONALE: As indicated above. COST: Per MRTA. ACCOUNT: Contractual salaries.  
EFFECTIVE DATE: **2008/2009** School year.

2. **SUBSTITUTES**

<b>TEACHERS:</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
<b>CATEGORY I</b>	<b>CERTIFICATION</b>
BUCHALTER, BERTHA	Elementary Teacher K-5
O'BRIEN, ROBERT	Elementary Teacher (Middle School Science)
<b>CATEGORY II</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
BAITZ, HEIDI	
CARRELLI, DANIELLE	
DE MICHELE, KAREN	
LERNER, DIANA	
<b>CATEGORY III</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
COLLINS, JACLYN	
DE MARIA, MARY	
<b>CHANGE OF CATEGORY From Category II to Category I</b>	
ALBANO, CAROLYN	Elementary Teacher K-5
<b>CHANGE OF CATEGORY From Category III to Category I</b>	
FLANNERY, HEATHER	Elementary Teacher K-5 COEWAS
<b>SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS</b>	<b>ACCOUNT: 11-000-240-105-XX-XXXX-9</b>
BAITZ, HEIDI	
CARRELLI, DANIELLE	
COLLINS, JACLYN	
DE MARIA, MARY	
DE MICHELE, KAREN	
<b>CUSTODIANS</b>	<b>ACCOUNT: 11-XXX-262-116-12-XXXX-9</b>
HOFFMAN, ANDREW	
<b>CHARTWELL</b>	<b>ACCOUNT : 11-000-262-101-10-0000-1</b>
CHEVALIER, DAVINA	Cafeteria Worker

*NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.*

3. **COLLEGE STUDENT(S) OBSERVER(S) – 2008/2009 school year**

NAME	COLLEGE	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
TARASCAVAGE, RACHEL	Kean University	Azuree Schnur	ST – Elementary STUDENT OBSERVER 20 Hours – FALL 2008
WEISSMAN, MARIBEL	Brookdale Community College	Sandra Rocco	CP – Pre-Kindergarten STUDENT OBSERVER 60 Hours – FALL 2008
OLIVERI, RYAN	East Stroudsburg University	Dawn D’Onofrio	HS – Physical Education Athletic Training Internship Fall 2008
DAMASKINOS, JESSICA	Brookdale Community College	Gail Bauwens	HS – Language Arts STUDENT OBSERVER 60 Hours – FALL 2008
ESTRELLA, JULIANA	Brookdale Community College	Mary Beth Smolokoff	MA – Special Education STUDENT OBSERVER 60 Hours – FALL 2008
NIEVES, ADRIANA	Brookdale Community College	Audrey Ramadan	CL – Elementary STUDENT OBSERVER 60 Hours – FALL 2008

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and Certifications

COST: None

EFFECTIVE DATE: 2008/2009 School year

#### 4. SALARY ADJUSTMENTS

NAME	LOC	FROM	TO 2008/2009 GUIDE	INSTITUTION
MOUKKAR, CHRISTINA	MA	C-13 \$63,520.00	D-13 \$68,520.00	Montclair State University
PICKENS, SAMUEL	HS	C-7.5 \$45,320.00	E-7.5 \$52,500.00	New Jersey City University
FEGAN, AMBER	HS	D-06 \$49,550.00	E-06 \$51,730.00	Georgian Court University
BLOOM, AMY	RD	D-03 \$48,950.00	E-03 \$51,130.00	Georgian Court University
Mc DEDE, MARIA	HS	C-04 \$44,150.00	D-04 \$49,150.00	Georgian Court University
MONRO, CHRISTINE	MA	C-11.5 \$55,130.00	E-11.5 \$62,310.00	Walden University
MONRO, DAVID	MA	C-10 \$48,580.00	E-10 \$55,760.00	Walden University
WYSHYNSKI, CHRISTINE	ST	C-04 \$44,150.00	E-04 \$51,330.00	Walden University
HAWCO, MEGHAN	MA	C-09 \$46,950.00	E-09 \$54,130.00	Walden University
MARSH, CHARLES	MA	C-07 \$44,800.00	E-07 \$51,980.00	Walden University
STEVENS, RODERICK	MA	C-08 \$45,840.00	E-08 \$53,020.00	Walden University
KAISER, HEATHER	HS	C-04 \$44,150.00	E-04 \$51,330.00	Walden University
KUSHWARA, CHRISTINA	LR	D-05 \$49,350.00	F-05 \$53,850.00	Walden University
GRIGOLI, JEREMY	MA	D-08 \$50,840.00	F-08 \$55,340.00	Walden University

RATIONALE: Additional College Credits/Degrees Earned

COST: Per MRTA Salary Guide

ACCOUNT: Contractual Salaries

EFFECTIVE DATE: 9/1/08 (Retroactive) 2008/2009 School year

#### 5. VOLUNTEERS – St. John Vianney Students at LLOYD ROAD ELEMENTARY SCHOOL

NAME
CHRISTOPHER BURTON
KELLY CAPORASO
TAYLOR HRYNIOWSKI

JENNIFER MULVEY SEAN RYNIEC
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RATIONALE: As indicated above

COST: None

EFFECTIVE DATE: 9/22/08 – 1/31/09 - 2008/2009 School year

6. **VOLUNTEERS – ACTIVITIES**

NAME	ACTIVITY
JOSEPH PENDLE	Football
PAUL ZAMBITO	Football
JOHN SMITH	Cross Country Team
WILLIE ALLISON	Football
MICHAEL LONG	Football

RATIONALE: As indicted above

COST: None

EFFECTIVE DATE: 2008/2009 School year

7. **VOLUNTEERS - SPEECH and DEBATE TEAM JUDGES**

	NAME	NAME
1	BASTONE, LEONARDO	LECKNER, DAVID
2	BLASCO, DANA	MATHEW, ASHLEY
3	BETHEA, PALMA	MATHEW, ALYSSA
4	BETHEA, GARY	MILLER, EVAN
5	BOYNE, CHRISTINE	MONAGLE, PATRICIA
6	CHRISTIE, TERESA	MORSEY, CHRISTINE
7	De NARDO, EMILY	NAISHTUT, ELIZABETH
8	DIAZ, JASMINE	OLIVER, ALICE
9	DICOVITSKY, RYAN	RIVERA, CHANTEL
10	DONNELLY, MARY	SHMUKLER, ROMAN
11	EOVINO, KATE	SIDDIQI, JUDITH
12	GUEVARA, MARIA	URIBE, IVON
13	GUTKOWSKI, GLENN	VOYTENKO, DENYS
14	HOERNLE, CAROLE	VICARI, MARIE
15	HURD, EUGENE	WARSHAUER, STEVEN
16	HURD, JENNIFER	WASSERMAN, DAVID
17	JOHNSTON, KELLY	WEISSMAN, LINDA
18	LINDEN, CASANDRA	ZHANG, ZAO

RATIONALE: The above mentioned people have volunteered to Judge for the High School Speech & Debate Team at the Forensic Tournaments.

COST: None

EFFECTIVE DATE: 2008/2009 School year

8. **VOLUNTEER – CLIFFWOOD ELEMENTARY SCHOOL**

NAME	ACTIVITY
Kathryn Donahue (Community Member)	Library

RATIONALE: As indicted above

COST: None

EFFECTIVE DATE: 2008/2009 School year

9. VOLUNTEER – KEY CLUB READING AT RAVINE DRIVE ELEMENTARY SCHOOL

NAME
COURTNEY KOSZTUR KAITLIN KOSZTUR CAROLINA RUPRECHT

10. WORK STUDY STUDENT

NAME	LOC	POSITION	MAX HRS/RATE	MAX TOTAL
TAYLOR TUMMINIA (Replacing: Claudia Kruzik)	CO	Curriculum & Instruction (Clerical)	9/23/08 – 6/30/09 2 HOURS/DAY \$7.15/Hour	\$2,645.50 (Approximately 37 Weeks)

RATIONALE: As indicated above

COST: As indicated above

EFFECTIVE: 9/23/08 – 6/30/09 - 2008/2009 School year

11. HEARING IMPAIRED INTERPRETER – 2008/2009 School year

NAME	COST	EFFECTIVE DATE
SANDRA ROCCO	\$35.00/Hour	9/18/08 (Retroactive)

RATIONALE: To assist in interpreting conversation with hearing impaired parents

COST: \$35.00/Hour – as needed basis

EFFECTIVE: 2008/2009 School year (retroactive 9/18/08)

12. EXTRA CURRICULAR ACTIVITIES

NAME	LOC	ACTIVITY	POSITION	STIPEND
WILLIAMS, DEVEEN	HS	CROWD CONTROL	Ticket Seller/Crowd Control	\$62.50/Game
SEGUI, JESSICA	MA	Tutorial Program (Academic Assistance)	Instructor	\$25.00/Hour
KISH, SHERYL	HS	Tutorial Program (Computer Lab)	Instructor	\$25.00/Hour
DONNELLY, MARY	HS	Amnesty Club International	Advisor	\$1160.00

RATIONALE: As indicated above

Cost: As indicated above

EFFECTIVE DATE: 2008/2009 School year

13. ADMINISTRATIVE INTERNSHIP (OBSERVER)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
JOSEPH Di MARIO	The University of	Kenneth Smith	ST – Elementary School

	Scranton		Administration 39 Hours
NICOLE WYNES	Rutgers University	Margaret De Luca <i>(Formerly: Jessie Zitarosa – Board Approved 6/30/08)</i>	HS – Administration/Supervision (September – December 2008)

RATIONALE: Observation (Shadowing) needed for the Masters Program (Master of Science)

COST: None

EFFECTIVE DATE: 2008/2009 School year

14. IN-SERVICE PRESENTERS (OCTOBER 10, 2008) – HIGH SCHOOL

NAME	ACTIVITY	COST/HOUR
TARA WILSON NEIL JACKMAN	Using Promethean Boards	Per MRTA Contract (Prep Time)
TARA LISCIANDRO	Power Point as a Classroom Tool	Per MRTA Contract (Prep Time)

RATIONALE: To enhance and train the teachers on the use of the Promethean Board

COST: Per MRTA Contract

EFFECTIVE DATE October 10, 2008 (2008/2009 School year)

**C. OTHER**

1. STAFFING ARRAY CHANGES - 2008/2009 School year.

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
<b>REYNOLDS, MARY ELLEN</b>	CL - 1.00	Administrative Support Instructional Assistant – Personal (Shared)	<b>ST – 1.00</b>	Administrative Support Instructional Assistant – Personal	<b>9/2/08 – TBD</b> <b>(Retroactive)</b>
<b>LYTTLE, BARBARA</b>	RD – 1.00	Special Education Resource Program P/O	<b>RD – 0.80</b> <b>ST – 0.20</b>	Special Education Resource Program P/O Special Education	<b>9/2/08 –</b> <b>6/30/09</b> <b>(Retroactive)</b>
<b>COLLINS, SUSAN</b>	CL – 1.00	Special Education BD Class	<b>CL – 0.80</b> <b>ST – 0.20</b>	Special Education BD Class Special Education	<b>9/2/08 –</b> <b>6/30/09</b> <b>(Retroactive)</b>
<b>PERULLO, DIANE</b>	CL – 1.00	Administrative Support Instructional Assistant CI Class	RD – 1.00	Administrative Support Instructional Assistant CI Class	9/5/08 – 6/30/09 (Retroactive)
NORWOOD, JANICE	ST – 1.00	Administrative Support Instructional Assistant Personal	ST – 0.60 LR – 0.40	Administrative Support Instructional Assistant – Personal	9/8/08 – 6/30/09 (Retroactive)
BRUDNER, HILLARY	ST – 0.58	Administrative Support Instructional Assistant P/T Kindergarten	ST – 0.73	Administrative Support Instructional Assistant P/T Kindergarten	9/15/08 – 6/30/09 (Retroactive)
MOSCINSKI, JANET	ST – 0.58	Administrative Support Instructional Assistant P/T Kindergarten	ST – 0.73	Administrative Support Instructional Assistant P/T Kindergarten	9/23/08 – 6/30/09
OGUREK, MAYRA	HS – 1.00 0.40 0.40 0.20	World Language Spanish 2 Spanish 2 Level 1 Spanish 5 Honors & AP	HS – 1.00 0.20 0.20 0.60	World Language Spanish 5 Honors & AP Spanish 1 Spanish 2	9/12/08 – 6/30/09 (Retroactive)

<b>NAME</b>	<b>FROM LOC/FTE</b>	<b>ASSIGNMENT</b>	<b>TO LOC/FTE</b>	<b>ASSIGNMENT</b>	<b>EFF DATE/ REASON</b>
MONTANO, MAUREEN	MA – 1.00 0.33 0.33 0.17 0.17	Special Education Mathematics Grade 6 RP Literacy Grade 6 RP Science Grade 6 ICS Social Studies Grade 6 ICS	MA – 1.00 0.33 0.33 0.17 0.17 <b>0.30 O/L</b>	Special Education Mathematics Grade 6 RP Literacy Grade 6 RP Science Grade 6 ICS Social Studies Grade 6 ICS Language Arts/Literacy Grade 7 - ICS	9/23/08 – 6/30/09

RATIONALE: As indicated above  
 COST: None  
 EFFECTIVE: 2008/2009 School year

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8		1	
			O'Connell	

**XIII. FINANCE / TRANSPORTATION**

Motion by Mr. Barbato, seconded by Mr. Ruprecht.

There were no comments or questions from the Board of Education.

**After meeting as the Committee of the Whole with the Superintendent, the Board approves the following items:**

**A. BUSINESS OPERATIONS**

- Bills Lists for September, 2008.** (Available for review in Board Secretary’s Office)  
*POLICY: 3326 Payment for Goods and Services*

September, 2008, Hand Checks	\$	0
August, 2008, Payroll		686,090.14
September, 2008, Bills List		2,547,777.31
<b>TOTAL:</b>	<b>\$</b>	<b>3,233,867.45</b>

- Transfer of Funds for July, 2008.** (Available for review in Board Secretary’s Office)  
*POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted*

**WHEREAS** NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

**NOW THEREFORE BE IT RESOLVED** that the attached line item transfer be approved:

- The Report of the Treasurer (Month ending July 2008)** which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)  
*POLICY: 3571 Financial Reports*



**4. The Board Secretary’s Financial Report for the month of July 2008** as follows.

(Available for review in Board Secretary’s Office)

*POLICY: 3571 Financial Reports*

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **July, 2008**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **July 31, 2008**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**5. Routine Business Travel 2008-2009**

Policy: 4033 Travel/Reimbursable Expenses

Pursuant to Travel policy #4033, the following staff is approved for travel related to routine business for the 2008-2009 school year:

<u>Name</u>	<u>Position</u>	<u>Year Total</u>
Barbara Lyttle	Special Education Teacher	300.00
Susan Collins	Special Education Teacher	150.00
<i>Jennifer Petillo</i>	<i>LDTC CP,CL,RD</i>	<i>650.00</i>
<i>Mary Ann Cacapardo</i>	<i>Teacher ST to CL</i>	<i>275.00</i>

**6. Resolution to Purchase Natural Gas Supply Services Through The Alliance For Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS. The Effective Period is from date of adoption through May, 2009.**

**7. N.J.S.A. 18A:19-3 Verification of Claims, Demands**

The threshold for affidavit of claims and demands pursuant to N.J.S.A. 18A:19-3 was amended from \$150 to an amount that equals or exceeds 15% of the bid threshold amount established pursuant to N.J.S. 18A:18A-3. Claims and demands, except for payrolls and debt service, must be verified by affidavit, or by a signed declaration in writing, to the effect that the claims are correct in all particulars, that the articles have furnished or the services rendered and that no bonus has been given or received.

The Certified Purchasing Agent (Business Administrator) threshold for expenditures is \$29,000.00 therefore 15% of the bid threshold would be 4,350.00.

**8. Approve the acceptance of the nonpublic funds for the 2008-2009 school year.**

Nonpublic Textbook	12,010.00
Nonpublic Technology	8,400.00
Nonpublic Nursing	16,212.00
Chapter 192	1,991.00
Chapter 193	4,892.00

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8		1	
			O’Connell	

**XIV. FACILITIES**

Motion by Ms. Rubino, seconded by Mr. Ruprecht.

Ms. Rubino questioned the need for the vertical lifts at the Ravine Drive School. Ms. Irons stated this is due to the ADA work being done there.

Mr. Barbato inquired about the contractor for the Ravine Drive work and has will come in at budget including change orders if necessary. Ms. Irons stated there is room in the budget even if change orders are necessary.

**After meeting as the Committee of the Whole with the Superintendent, the Board approves the following items:**

- A. To approve the Cooperative Pricing Agreement with the Township of Aberdeen to include diesel fuel and non-leaded gasoline.
- B. To approve Partyka Construction, Inc. at a cost of \$93,406.00 for the ADA upgrades at Ravine Drive Elementary School.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8		1	
			O'Connell	

**XV. COMMENTS & QUESTIONS FROM PUBLIC  
RELATING TO ADDITIONAL CONCERNS**

**Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Ms. Demarest and Mr. Glastein responded.**

**Mr. Delaney, Harbor Place.**

- Indicated that statute indicates that the Board of Education must have a Nepotism policy in place regarding the employment of relatives of Board members by October 1, 2008. If a policy was not completed, the possibility existed that State Aid could be in jeopardy. All district policies are currently under review by attorneys.

**Mr. Aitken, 65 Juniper Place**

- Concerned with a safety situation at the Lloyd Road School. The need for an extra crossing guard exists due to the fact that students are crossing the street from multiple directions, including the driveway of the school. Often drivers ignore the stop sign that the crossing guard holds up.

**Mr. Warren, 7 Ithaca Court, Aberdeen**

- Questioned if Cursive Writing is still part of the district's curriculum, which it is.
- When will the Administration begin working on the next budget for the 2009/2010 school year? The Operations budget has increased by over 4% and teacher salaries have gone up over 4% also. The possibility about the district setting up a three or a five year plan.

**Ms. Tirrell,**

- Concerned with the curriculum of the school district. Mentioned her daughter takes two days of health and gym but Social Studies is only 25 minutes long. Believes health and gym takes up the time of classes which should be taught longer such as Social Studies and Science. The special class rotation was an issue. The State of New Jersey mandates how much Physical Education and Health are required for students. The State also mandates the time required for Reading and Math classes.

**Mr. Warren, 7 Ithaca Court, Aberdeen**

- Concerned with the difficulty level of the NWEA program. Does not want the students to use a calculator to solve simple equations. Calculators are to be used as a tool.

## **XVI. UNFINISHED BUSINESS**

None

## **XVII. NEW BUSINESS**

- Mr. Kenny discussed several items. Back to school nights were very professionally run. Enjoys bringing the Board of Education meetings to the various schools. This increases the community involvement in the learning process. Parents and teachers performed very well at tonight's meeting particularly. Also commended the Minutes of the Board of Education meeting. Feels they are meatier and are a true reflection of what is happening at the meetings. The Agendas are also put together better. The change in color for items that are new or in addition to items that were presented at the Committee of the Whole Meetings allow the Board members to follow what has changed much easier.

## **XVIII. EXECUTIVE SESSION**

None

## **XIX. ADJOURNMENT**

A motion by Mr. Barbato, seconded by Ms. Rubino.

**RECOMMEND:** That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **10: 05 PM.**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8		1	
			O'Connell	

Respectfully submitted,

Susan A. Irons  
Business Administrator/Board Secretary