experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with

VISION STATEMENT

what they need educationally to help them succeed in life in the pursuit of their own goals. Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them

WORKSHOP MEETING on November 3, 2008, Administration Building, One Crest Way, Aberdeen, New

CALL TO ORDER

Board President Ms. Demarest called the Committee of the Whole Workshop Meeting to order at 7:02 PM.

Π. PLEDGE OF ALLEGIENCE

II. STATEMENT OF ADEQUATE NOTICE

Ms. Demarest read the following Statement:

discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year's of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting." regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks notice of and to attend the meetings of public bodies at which any business affecting their interest is "The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance

IV. ROLL CALL

Present: Mr. Barbato, Ms. Demarest, Ms. Rubino, Ms. Zavorskas-Arrived 7:03PM

Mr. Ruprecht, Mr. Kenny,

Absent: Dr. Gambino, Mr. Donaghue, Mr. O'Connell

Also Present: Dr. O'Malley, Mr. Glastein, Mr. Gross, Ms. Irons

< PURPOSE OF MEETING

Committee of the Whole Meeting

TO BOARD AGENDA ITEMS COMMENTS AND QUESTIONS FROM THE PUBLIC RELATING

questions regarding the following items included in the agenda. Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised

None

VII. SUPERINTENDENT'S REPORT

Dr. O'Malley discussed several items:

- retired during the 2007-2008 school year. At the November 17th Action Meeting, the district will recognize several employees who
- The 2007-2008 test scores will be released
- Possibility of changing the next Committee of the Whole meeting from December 1st to December 8th because of the Thanksgiving holiday.

Motion by Mr. Barbato, seconded by Ms. Rubino to approve Action Items:

- <u>-</u> School Resource Officer Agreement. (Available for review in Board Secretary's Office) Move to approve upon the recommendation of the Superintendent the Interlocal
- Training was added to the contract and the officer signed up for a class to be held in December:
- contract, however the district will have a say. Ultimately, the Township will select Language about district input into the selection of the officer was not put into the the officer.
- 'n following staff members for HSPA preparation. Move to approve upon the recommendation of the Superintendent the
- the HSPA exam. The Math teachers have already been approved by the Board of Education. Currently, 62 shidents are annuly at the state of the HSPA exam. Education. Currently, 62 students are enrolled in the program

			Contact	
Tuesd			Student	PHILIPPI, COURTNEY
\$900.00	\$25.00 (36 Hours)	ARTS	PREP	FURMAN, JESSICA
\$1260.00 Saturday	\$35.00 (3 Hours)	LANGUAGE	HSPA	PERULLO, DIANE
		Writing)		
		(5 hours Curriculum		PHILIPPI, COURTNEY
		ARTS	PREP	FURMAN, JESSICA
\$100.00 Each	\$20.00/5 Hours	LANGUAGE	HSPA	PERULLO, DIANE
TOTAL	HOUR			
MAX/	COST/	SUBJECT	ACTIVITY SUBJECT	NAME

RATIONALE: Teachers will tutor students in English for HSPA Preparation

COST: Title I NCLB Funds

11/1/08 - 2/26/09EFFECTIVE DATE: 2008/2009 School year (1.5 Hours Tuesday/Thursday & 3 Hours Saturday

- 'n with Summit Speech School for an Itinerant Teacher of the Deaf: Move to approve upon the recommendation of the Superintendent the following contract
- requires this service. A child who is deaf has moved into the district, is attending school at Ravine Drive and

		1	
	0810-010		STUDENT AGE
	7.6		ACE
Impaired	Auditory		CLASS
Summit Speech	Ravine Drive-		SCHOOL
Requiring	New Student		REASON
exceed	Not to		COST
	11/03/08	DATE	EFF.
	1 Summit Speech Requiring	Auditory Ravine Drive- New Student Not to Impaired Summit Speech Requiring exceed	7.6 Auditory Ravine Drive- New Student Not to Impaired Summit Speech Requiring exceed

Teacher of the Deaf - 5 hours per week @ \$140.00 per hour. The tea consultation, auditory training, pre and post teaching and speech and language. RATIONALE: New student to Ravine Drive who is profoundly deaf. Summit Speech School will send a The teacher will provide classroom

	O'Connell			
) i			
	Donaghue, Mr.			
	Dr. Gambino, Mr.			
	3		a	
	د		7	
ABSTAIN	ABSENT	NAYS	AYES	ROLL CALL VOTE:

VIII. FINANCE

Motion by N/A seconded by N/A

the meeting being only days after the close of the month. Ms. Irons stated items such as the Board Secretary's Report, Treasurer's Report and Transfer report for October will be presented at the November 17th Action Meeting due to

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

:-Bills Lists for November, 2008. (Available for review in Board Secretary's Office) POLICY: 3326 Payment for Goods and Services

3,363,640.16	69 6	October, 2008, Payroll November, 2008, Bills List TOTAL: \$
>	9	Normhar 2000 Hand Charles

N Transfer of Funds for October, 2008. POLICY3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted (Available for review in Board Secretary's Office)

of Education in the line item pursuant to NJAC 18A:22-8.1". not incur any obligation or approve any payment in excess of the amount appropriated by the district Board WHEREAS NJAC 6:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved

- က The Report of the Treasurer (Month ending October, 2008) which is POLICY: 3571 Financial Reports Secretary's Report. (Available for review in Board Secretary's Office) in agreement with the Board
- 4, POLICY: 3571 Financial Reports (Available for review in Board Secretary's Office) The Board Secretary's Financial Report for the month of October, 2008 as follows.

certification by the Board Secretary is adhered to in the attachment. 2008, as per the procedure instituted by the State Department of Education, The Board of Education hereby accepts the Board Secretary's Financial Report for the month of October, wherein the

consultation with the appropriate district officials, to the best of their knowledge no major account or fund the District's financial obligations for the remainder of the fiscal year. has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of October, 2008; and after review the Secretary's monthly financial report for the same month (appropriations section), and upon

5. Routine Business Travel 2008-2009

Policy: 4033 Travel/Reimbursable Expenses

2008-2009 school year: Pursuant to Travel policy #4033, the following staff is approved for travel related to routine business for the

Brian Farrell	Marlene Carrante	Name
Accountability Director	Instructional aide	Position
1,400.00	86.00	Year Total

9 Resolution authorizing adoption of the Final 403(B) Regulations

be utilized to track who is enrolled in the plan and their contributions. Ms. Irons discussed the 403B Plan that will go into effect in January 2009, including the software to The software will monitor the activity of district employees The provides an audit trail

To approve the adoption of the Final 403(B) regulations (The Plan) to comply with the Plan is directed to execute the Plan document. shall be effective January 1, 2009, and is hereby approved and that the Administrator of the and the final Treasury Regulations promulgated under Sections 403(B). The Plan document requirements of certain provisions of the Internal Revenue Code 1986, as amended (the Code)

AIG Retirement Services Company. There is no cost to the district for this service. regulations. This database software by Retirement Manager Compliance Plus is developed by To approve the implementation of a centralized database to monitor compliance with the final

.~ To approve the agreement with Game Time Advertising, LLC

A discussion took place regarding the contract with Gametime Advertising:

- Dr. O'Malley negotiated with the company and came up with new items
- Instead of a 10 year contract the contract will be for 3 years
- necessary Gametime will own the scoreboard for the 3 years and will be responsible for any repairs
- The district's revenue share is now 30% instead of 40% as in the original contract
- who have purchased advertising space if the scoreboard is not used or is broken Want to verify that language in the contract does not hold the district responsible to vendors
- Sponsors being considered and if the district has the right to object to any of them

executive session. fundraising purposes. The Board of Education will continue this discussion during If the district does renew it can continue to solicit additional funds from the vendors for then school related clubs or teams years, the district can not solicit sponsors for a period of 2 years. This is a concern because clause of the contract changed. If the district decides not to renew with Gametime after 3 Mr. Gross stated the main concern for the district should be to have the exclusivity sponsor can not solicit these vendors for fundraising purposes.

∞ Acceptance of 2007-2008 Corrective Action Plan (CAFR)

Ms. Irons discussed the Corrective Action Plan.

To accept the 2007-2008 Corrective Action Plan as per Finance Attachment 1.

IX. PERSONNEL

The Superintendent recommends:

A. RESIGNATIONS/RETIREMENTS

4212.1 4112.1 Individual Contracts Non-Certificated Staff Individual Contracts-Certificated Staff

			Psychologist		MICHAEL
12/31/08	3/8/04	Resignation	Child Study Team	CC	WEISSMAN,
DATE	EMP.				
EFF.	DATE	REASON	POSITION	LOC	NAME

B. APPOINTMENTS POLICY: 411

4122 4142/4242 4111/4211 4213/4214 Substitute Teachers Student Teachers/Interns Salary Checks and Deductions Recruiting, Selection and Hiring Assignment/Transfer

					r ersonar r art r illic		
\rightarrow	CBT	TBD	Твр	A/N	Instructional Assistant –	LR	TBD
		(Pro-rated)					
		\$21.49/Hour					
-	з	\$24,369.66	B-03	N/A	Bus/Van Driver	СО	LOGUE, DOREEN
		STIPEND	STEP	Lesson	POSITION	SCH	NAME
	# JZT	SALARY/		No. Demo			

Ü LEAVES OF ABSENCE

POLICY:

4151 Attendance Patterns 4151.1 Personal Illness and Injury/Health and Hardship

			_			_					
		MONRO, CHRISTINE			GRIGOLI, KIMBERLY		REIGELSPERGER, LAURA		SONALI	ANDERSON-PARIKH,	NAME
		MAMS			LR	:	SH			LR	LOC
		Language Arts Teacher 7 th Grade			Elementary Teacher		School Social Worker		(interventionist)	Elementary Teacher	POSITION
FMLA	Disability Phase	Maternity Leave Disability Phase	FMLA	Disability Phase	Maternity Leave Disability Phase	Disability Phase	Maternity Leave Disability Phase	* * * * * * * * * * * * * * * * * * * *	Disability Phase FMLA	Maternity Leave	TYPE OF LEAVE
Without	Without	With	Without	Without	With	Without	With	77 10110000	Without	With	WITH/ W/O PAY
3/25/09 – 5/15/09 (Revised Dates) Previously approved 10/20/08	3/18/09 — 3/24/09	1/5/09 – 3/17/09	3/31/09 5/1/09	2/24/09 — 3/30/09	1/16/09 – 2/23/09	12/3/08 - 1/30/09	11/17/08 – 12/2/08	(Revised Dates) Previously approved 8/25/08	1/27/09 _ 3/31/09	10/27/08 – 1/26/09	EFF. DATE

1. SUBSTITUTES

TEACHERS:	ACCOUNT: 11-XXX-100-101- XXXXX-9
CATEGORY I	CERTIFICATION
CATEGORY II	ACCOUNT: 11-XXX-100-101- XXXX-9
CATEGORY III	ACCOUNT: 11-XXX-100-101-
CHANGE OF CATEGORY From Category II to Category I	
CHANGE OF CATEGORY From Category III to Category I	
SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS	ACCOUNT: 11-000-240-105-XX- XXXX-9
CUSTODIANS	ACCOUNT: 11-XXX-262-116-12- XXXX-9
CHARTWELL	ACCOUNT: 11-000-262-101-10-
NOTE: The law on hackground checks requires altimate elegannes price to any smallers at	water decrees price to care carefular

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

'n COLLEGE STUDENT(s) OBSERVER(s) - 2008/2009 School year

NAME	COLLEGE/UNIVERSITY COOPERATING TEACHER/	COOPERATING TEACHER/	SCHOOL/AREA
		ADMINISTRATOR	
WAGNER,	KEAN UNIVERSITY	JESSICA SEGUI	MA – Language Arts
LAUREN			STUDENT OBSERVER
			SPRING 2009

COMMITTEE OF THE WHOLE MEETING - NOVEMBER 3, 2008

	•	7
	ŝ	٧
¢	ŕ	ċ
	¢	Ţ
	•	•
	٠	•
	١	
	Ì	`
	٦	

Pi i i i i i i i i i i i i i i i i i i			
NAME	COLLEGE/UNIVERSITY COOPERATING TEACHER/	TEACHER/	SCHOOL/AREA
		ADMINISTRATOR	
RUSZALA,	KEAN UNIVERSITY	MICHELE GROSS	LR - Elementary
MELISSA			STUDENT TEACHER
			SPRING 2009
			January 20, 2009 –
			May 11, 2009
CASAZZA,	KEAN UNIVERSITY	KATHLEEN FEEN	HS - Guidance
SHAUNE			STUDENT TEACHER
			SPRING 2009 – FALL 2009
SHAW, RACHEL	RAMAPO COLLEGE	GAIL THOMPSON	ST – Elementary
			STUDENT TEACHER
			SPRING 2009
			January 26, 2009 – May 8, 2009
HILL, JENNIFER	RUTGERS UNIVERSITY	SANDRA SCHWARTZ	CL - Elementary (Social Work)
			STUDENT TEACHER
			FALL 2008 (Retroactive)

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and Certifications
COST: None
EFFECTIVE DATE: 2008/2009 School year

ယ IN-CLASS SUPPORT TEAM - 2008/2009 SCHOOL YEAR

		LLOYD ROAD ELEMENTARY SCHOOL	RY SCHOO	£	
TEACHER	SCH	ASSIGNMENT	COST	SUBJECT	GR.
Kristine Maniscalchi	LR	Science/Social Studies Teacher	\$200.00	Science/Social Studies	4
Andrea Longo	LR	Special Education Teacher	\$200.00	In Class Support	
Carolyn Fetherston	LR	Math/Science/Social Studies	\$600.00	Math/Science/Social	4
Ed Kornberg	LR	Special Education Teacher	\$600.00	Studies In Class Support	
Joanne Sullam	LR	Science/Social Studies Teacher	\$400.00	Science/Social Studies	4
Mary Bishop	LR	Special Education Teacher	\$400.00	In Class Support	
Eve Caruso	LR	Science/Social Studies Teacher	\$400.00	Science/Social Studies	4
Margaret Lazur	LR	Special Education Teacher	\$400.00	In Class Support	
Ralph Attorelli	LR	Science/Social Studies Teacher	\$200.00	Science/Social Studies	5
Theresa Zimmer	LR	Special Education Teacher	\$200.00	In Class Support	
Richard Walnock	LR	Science/Social Studies Teacher	\$400.00	Science/Social Studies	5
Barbara Bergrin	LR	Special Education Teacher	\$400.00	In Class Support	

	5	MATAWAN REGIONAL HIGH SCHOOL	GH SCHO	OL	
TEACHER	SCH	ASSIGNMENT	COST	COST SUBJECT	GR.
Maria McDede	m SH	English II Teacher	\$100.00	English Teacher	
Mary Jane Friscia	HS	Special Education Teacher		\$100.00 In Class Support	
Effic Provines	HS	Algebra I	\$200.00	\$200.00 Algebra Teacher	

	In Class Support	\$200.00	Special Education Teacher		Marie Garofalo
	English Teacher	\$200.00	English IV	SH	Howard Lloyd
	In Class Support	\$100.00	Special Education Teacher		Marie Garofolo
	History Teacher	\$100.00	World Cultures	$\rm SH$	Laura DeLisa
	In Class Support	\$200.00	Special Education Teacher		Marie Garolfalo
	English III	\$200.00	English III	SH	Laura Pisani
	In Class Support	\$200.00	Special Education Teacher		James Friedl
	Science Teacher	\$200.00	Geo Physical Science	$^{\mathrm{HS}}$	Patricia Hamilton
	In Class Support	\$100.00	Special Education Teacher		James Friedl
	Chemistry Teacher	\$100.00	Practical Chemistry	SH	Christopher Mingrone
GR.	SUBJECT	COST	ASSIGNMENT	SCH	TEACHER
	In Class Support	\$200.00	Special Education Teacher		Patricia Mattern
	US I(2) History	\$100.00	US I (2)		Richard Valanzola
	US I History Teacher	\$100.00	US I(1)	SH	Richard Valanzola
	In Class Support	\$200.00	Special Education Teacher		Rochelle Francis
	World Cultures 2 Teacher	\$100.00	World Cultures 2		Robert Carnovsky
	World Cultures I Teacher	\$100.00	World Cultures 1	HS	Robert Carnovsky
	In Class Support	\$200.00	Special Education Teacher		Rochelle Francis
	US II History Teacher	\$200.00	US II	$_{ m SH}$	Kathleen Walter
	In Class Support	\$200.00	Special Education Teacher		Susan Doucette
	Biology Teacher	\$200.00	Biology	SH	Elizabeth Turley
	In Class Support	\$200.00	Special Education Teacher		Kathleen Quinn
	English I Teacher	\$200.00	English I	$_{ m SH}$	Jessica Furman
	In Class Support	\$200.00	Special Education Teacher		Kathleen Quinn
	Biology Teacher	\$200.00	Biology	SH	Helen Hodnicky
	In Class Support	\$200.00	Special Education Teacher		Kathleen Quinn
	Marine Biology	\$200.00	Marine Biology	SH	Charles Rego
	In Class Support	\$200.00	Special Education Teacher		Cheryl Kish
	Algebra Teacher	\$200.00	Algebra I	m SH	Nicole Leggett
	In Class Support	\$200.00	Special Education Teacher		Cheryl Kish
	Geometry	\$200.00	Geometry	SH	Jacqueline Butler
	In Class Support	\$200.00	Special Education Teacher		Cheryl Kish

MATAWAN-ABERDEEN MIDDLE SCHOOL R SCH ASSIGNMENT COST SUBJECT GR. ui MS Language Arts \$200.00 Lang Arts Teacher 8 ggleman Social Studies \$200.00 Science 8 Smolokoff Special Education Teacher \$200.00 In Class Support 7 forro MS Language Arts \$200.00 Language Arts 7 e Special Education Teacher \$200.00 In Class Support 8 e Special Education Teacher \$200.00 Math Teacher 7,8 orman MS Science \$200.00 Science 8 viria MS Special Education Teacher \$200.00 In Class Support 8 viria MS Science \$200.00 Science 8 viria MS Science \$200.00 Science 6 viria MS Science \$200.00 Science 6 viria		Social Studies	\$200.00	Social Studies		Joseph Di Mario	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT COST COST SUBJECT COST COST COST COST COST COST COST COST COST<	7	Science	\$200.00	Science	MS	Margaret DeBeVoise	
MATAWAN-ABERDEEN MIDDLE SCHOOL Iceman SCH ASSIGNMENT COST SUBJECT Accience Iceman MS Language Arts \$200.00 Lang Arts Teacher Science Iceman Special Studies \$200.00 Social Studies Social Studies Iceman MS Language Arts \$200.00 Language Arts In Class Support Iceman MS Language Arts \$200.00 Language Arts Language Arts \$200.00 Language Arts Special Education Teacher \$400.00 In Class Support MS Math Teacher \$200.00 Social Studies Special Education Teacher \$200.00 Math Teacher Special Education Teacher \$200.00 In Class Support MS Science \$200.00 Social Studies MS Science \$200.00 Social Studies		In Class Support	\$400.00	Special Education Teacher		Maureen Montano	
MATAWAN-ABERDEEN MIDDLE SCHOOL R SCH ASSIGNMENT COST SUBJECT ii MS Language Arts \$200.00 Lang Arts Teacher gleman Science \$200.00 Science smolokoff Special Studies \$200.00 Social Studies smolokoff MS Language Arts \$200.00 In Class Support swco MS Language Arts \$200.00 Language Arts Language Arts \$200.00 Language Arts Special Education Teacher \$400.00 In Class Support math Science \$200.00 Science sman Special Studies \$200.00 Social Studies special Education Teacher \$200.00 Social Studies special Education Teacher \$200.00 In Class Support MS Special Education Teacher \$200.00 In Class Support		Social Studies	\$200.00	Social Studies		Dylan Tarrazi	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher \$200.00 Special Studies \$200.00 Social Studies \$200.00 MS Language Arts \$200.00 In Class Support MS Language Arts \$200.00 Language Arts Language Arts \$200.00 Language Arts Special Education Teacher \$400.00 In Class Support MS Math \$200.00 Science Science \$200.00 Science Science \$200.00 In Class Support Special Education Teacher \$200.00 Science Special Education Teacher \$200.00 In Class Support	6	Science	\$200.00	Science	MS	Susan Cook	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher \$200.00 Social Studies \$200.00 Social Studies \$200.00 MS Special Education Teacher \$600.00 In Class Support MS Language Arts \$200.00 Language Arts Language Arts \$200.00 Language Arts Special Education Teacher \$400.00 In Class Support MS Math \$200.00 Math Teacher Science \$200.00 Science Social Studies \$200.00 Social Studies		In Class Support	\$600.00	Special Education Teacher		Karen Jenkins	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher \$200.00 Social Studies \$200.00 Social Studies \$200.00 In Class Support MS Language Arts \$200.00 Language Arts Language Arts \$200.00 Language Arts MS Special Education Teacher \$400.00 In Class Support \$200.00 Math Teacher \$200.00 MS Science \$200.00 Science \$200.00 Science		Social Studies	\$200.00	Social Studies		Marshall Gorman	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher \$200.00 Social Studies \$200.00 Social Studies \$200.00 In Class Support MS Language Arts \$200.00 Language Arts Language Arts Language Arts \$200.00 Language Arts In Class Support MS Math \$200.00 Math Teacher		Science	\$200.00	Science		Linda Viel	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher 1 Social Studies \$200.00 Social Studies 1 Special Education Teacher \$200.00 In Class Support 1 MS Language Arts \$200.00 Language Arts Language Arts \$200.00 Language Arts Special Education Teacher \$400.00 In Class Support	8	Math Teacher	\$200.00	Math	MS	Tara Wilson	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher \$200.00 Science \$200.00 Science \$200.00 Social Studies Special Education Teacher \$600.00 In Class Support MS Language Arts \$200.00 Language Arts Language Arts \$200.00 Language Arts	7,8	In Class Support	\$400.00	Special Education Teacher		Kathy Joyce	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher \$200.00 Science \$200.00 Social Studies \$200.00 Social Studies \$200.00 In Class Support MS Language Arts \$200.00 Language Arts Language Arts *200.00 Language Arts *200.00 </td <td>∞</td> <td>Language Arts</td> <td>\$200.00</td> <td>Language Arts</td> <td></td> <td>Meghan Hawco</td> <td></td>	∞	Language Arts	\$200.00	Language Arts		Meghan Hawco	
SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher \$200.00 Social Studies Social Studies \$200.00 In Class Support	7	Language Arts	\$200.00	Language Arts	MS	Christine Monro	
SCH ASSIGNMENT COST SUBJECT Science \$200.00 Science \$200.00 Science \$200.00 Social Studies \$200.00 Soci		In Class Support	\$600.00	Special Education Teacher		Mary Beth Smolokoff	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT Assignage Arts \$200.00 Lang Arts Teacher MS Language Arts \$200.00 Science Science		Social Studies	\$200.00	Social Studies		Helen Bebel	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT MS Language Arts \$200.00 Lang Arts Teacher		Science	\$200.00	Science		Kathryn Riggleman	
MATAWAN-ABERDEEN MIDDLE SCHOOL SCH ASSIGNMENT COST SUBJECT	∞	Lang Arts Teacher	\$200.00	Language Arts	MS	Jessica Segui	
MATAWAN-ABERDEEN MIDDLE SCHOOL	GR.	SUBJECT	COST	ASSIGNMENT	SCH	TEACHER	_
		SCHOOL	MIDDLE	MATAWAN-ABERDEEN			

6-7	In Class Support	\$800.00	Special Education Teacher		Vanessa Stevens
7	Social Studies	\$200.00	Social Studies		Jeremy Grigoli
7	Science	\$200.00	Science		Kathyn Sakin
6	Language Arts	\$200.00	Language Arts		Beth Chodkiewicz
6	Math	\$200.00	Math	MS	David Monro
	In Class Support	\$200.00	Special Education Teacher		Leah Layton
	Social Studies	\$100.00	Social Studies		Charles Sakin
7	Science	\$100.00	Science	MS	Joann DeVito
	In Class Support	\$600.00	Special Education Teacher		Mary Beth McFadden
	Social Studies	\$200.00	Social Studies		David Miller
•	Science	\$200.00	Science		Patricia Hillyer
7	Math	\$200.00	Math	MS	Corrine Wietecha
	In Class Support	\$400.00	Special Education Teacher		Christine Sikora
	Social Studies	\$200.00	Social Studies		Kristin O'Connor
6	Science	\$200.00	Science	MS	Deborah Mescal
	In Class Support	\$600.00	Special Education Teacher		Carol Hinkis
	Social Studies	\$200.00	Social Studies		Nancy McInerney
	Math	\$200.00	Math		Brian Kelly
6	Language Arts	\$200.00	Language Arts	MS	Teresa Buonomo
	In Class Support	\$600.00	Special Education Teacher		Susan Russo
	Math	\$200.00	Math		Christine Read

COST: \$20.00/Hour RATIONALE: As indicated above

EFFECTIVE DATE: November 18, 2008

4 GLAD PROGRAM II (Special Education Teachers) SOCIAL SKILLS GROUP at LLOYD ROAD ELEMENTARY SCHOOL

- The GLAD program has been in existence and is not a new program.
- The rationale for items should include whether an amount was included in the budget to pay for programs.

Retroactive		Teacher		
\$1,050.00 11/17/08 - 6/30/09	\$1,050.00	Special Education	LR	BARBARA BERGRIN
Retroactive		Teacher		
\$1,050.00 11/17/08 - 6/30/09	\$1,050.00	Special Education	LR	ANDREA LONGO
Retroactive		Teacher		
\$1,050.00 11/17/08 - 6/30/09	\$1,050.00	Special Education	LR	MARGARET LAZAR
	COST			
EFFECTIVE	MAX	SCHOOL ASSIGNMENT	SCHOOL	NAME

RATIONALE: Special Education Teacher to address the needs of students displaying difficulties relating to peers and school staff.

COST: \$35.00/HOUR – 30 Weeks

EFFECTIVE: 2008/2009 School year

ပ္ပ် MIDTERM/FINAL EXAM WRITERS

The list of Midterm/Final exam writers is not all inclusive. The exam writers listed are for the new courses the district offers.

NAME	COURSE TITLE	MIDTERM	FINAL
KISH, SHERYL	Algebra 1 SE	\$100.00	\$100.00
SAEED, ZEBUNNISA	Algebra 1 Support	\$100.00	\$100.00
CORNACCHIA, MARIO	Brookdale Math 146		\$100.00
MICKLEY, GERALDINE	Business Technology		\$100.00
HOR, BROCK	Digital Art 2		\$100.00
CARLOTZ, HEATHER	English 4 – Level 1	\$50.00	\$50.00
TURNER, SAMUEL		\$50.00	\$50.00
CARLOTZ, HEATHER	English 4 – Level 2	\$50.00	\$50.00
ZEHRER, SHANNON		\$50.00	\$50.00
McDEDE, MARIA	English 4 Honors	\$100.00	\$100.00
GOHAR, SERENA	Entrepreneurship		\$50.00
MICKLEY, GERALDINE			\$50.00
HOR, BROCK	Graphics Design		\$100.00
NAME	COURSE TITLE	MIDTERM	TANIA
LIAO, ANNE	Mandarin 2	\$100.00	\$100.00
MINGRONE, CHRISTOPHER	Meteorology	\$100.00	\$100.00
JONES, SETH	Music Technology	\$100.00	\$100.00
CARLOTZ, HEATHER	Print Journalism 2	\$100.00	\$100.00
GOHAR, SERENA	Stock Market Analysis		\$100.00
CORNACCHIA, MARIO	Trigonometry		\$100.00

RATIONALE: As indicated above COST: \$100.00 **PER EXAM**EFFECTIVE DATE: 2008/2009 School year

6. VOLUNTEER-RAVINE DRIVE ELEMENTARY SCHOOL - (PARENTS)

NAME	NAME
CHINGWE, JEN	JOHNS, CYNTHIA
KENNY, STEPHANIE	MARGARITES, REBECCA
MAYDEN, KIM	PETERSON, DONNA
POOLE, PAMELA	RADVANSKI, KIMBERLY
SVENNINGSEN, JULIANA	TILIS, HEIDI
TODARO, PATTY	WHALEN, SHARI
GRILLO, KENDRA	JENSEN, LORI
LEONARD, DEBRA	MAROLDA, MICHELE
Mc CONNON, JANICE	COCOZZA, SUZANNE
CORBETT, ALICIA	CORTOPASSI, CHERYL

NAME	NAME
ELLIOTT, TERRI	EMM, SANDRA
MILLS, KAREN	NEVLIN, LISA
NICORA-SNYDER, DAWN	PERCODANI, LORRAINE
ROSENBERG, JULIE	ROSEO, KELLY
SANTIAGE, LISA	SVENNINGSEN, ANNE
SVENNINGSEN, EDWARD	SZCZEPANIAK, DOROTHY

7 VOLUNTEER - HIGH SCHOOL STUDENTS (Community Service)

NAME	ACTIVITY/LOCATION
CHAMBERS, MACKENZIE	CAMBRIDGE PARK – Pre-Kindergarten

RATIONALE: As indicted above

COST: None

EFFECTIVE DATE: Retro to 10/21/08 - 2008/2009 School year

œ VOLUNTEER - ACTIVITIES

NAME	ACTIVITY/LOCATION
PEARSON, DAX	BOYS BASKETBALL
LONG, MICHAEL	WRESTLING TEAM
BARGER, JAMES	WRESTLING TEAM
SEBILIA, JON	WRESTLING TEAM
TERRY, EDWIN	WRESTLING TEAM
BUCCO, ROCCO	WRESTLING TEAM

RATIONALE: As indicated above COST: None EFFECTIVE DATE: 2008/2009 School year

9 EXTRA CURRICULAR ACTIVITIES

NAME	LOC	LOC ACTIVITY	POSITION	STIPEND
		HOURLY ACTIVITIES	CTIVITIES	
TBD	$\rm SH$	AFTER SCHOOL	MONITOR	\$25.00/HOUR
(Replacing: Mary		DETENTION		11/13/08 - 6/30/09
Donnelly)				
TBD	RD	EST TUTORIAL	INSTRUCTOR	\$25.00/HOUR
				11/2/08 - 6/30/09
MILLER,	SH	CROWD CONTROL	TICKET SELLER/	\$62.50/GAME
DAVID			CROWD CONTROL	

RATIONALE: As indicated above Cost: As indicated above EFFECTIVE DATE: 2008/2009 School year

10. HIGH SCHOOL WINTER CONCERT

4 HOURS = \$120.00				
4 170 170 000				
\$30.00/HOUR	PIANIST	WINTER CONCERT	HS	WATSON, STEFANIE
STIPEND	POSITION	LOC ACTIVITY	001	NAME
			1 1 !	

D. <u>OTHER</u>

STAFFING ARRAY CHANGES - 2008/2009 School year.

12 0.40 Geometry Honors 0.10 Grade 9 0.10 SRA Mathematics 0.20
HS 0.40 0.40
0.20
0.20
0.20
0.40
0.40
0.50
0.50
1 2
HIH
01.

			Prep 2 – Spring		
9) O/L	Algebra 1 (Grade 9) O/L		SRA Mathematics		
	Spring		Prep 1 – Fall		
REASOI		FTE		FTE	
DATE,		LOC/		LOC/	
EFF	ASSIGNMENT	TO	FROM ASSIGNMENT	FROM	NAME

RATIONALE: As indicated above

COST: Per MRTA Contract EFFECTIVE: 2008/2009 School year

wants to utilize a substitute. The overload is due to a teacher that has been out for a number of weeks. The district no longer

X. PROGRAM

1	Motion by
	N/A
•	, seconded by
	by N/A
İ	

the following items: After meeting as The Committee of the Whole with the Superintendent, the Board approves

A. TRAVEL

- Dates for approval of travel can not be backdated. Janet Breslin's travel should indicate a date of March 19, 2009. Annette Langer's travel date should be November 30, 2008.
- :responsibilities and the district's Professional Development Plan. expenditures shall be directly related to and within the scope Pursuant to Travel Policy #4033, the following staff is approved for travel related to training and (PROGRAM ATTACHMENT 1) This travel is deemed educationally necessary and fiscally prudent, and all travel of the staff member's current Effective November 18, 2008

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed

B. OTHER a. Home S

attendance rolls for the 2008-2009 school year: Home Schooling pursuant to the parent's request, student will be removed from the school

POLICY: 6172.1 Home Schooling

HOME SCHOOLING ID #
HS-20-03

RATIONALE: This is as per Board of Education Policy 6172.1 and NJSA 18A:38-25

Many mini-grants are being accepted for which many schools are represented.

Ü SPECIAL SERVICES

Students to attend out-of-district placements for the 2008-2009 school program. Effective November 18, 2008. (Some Retroactive)

POLICY: 6171.4 Special Education

	į		Center	Disabled		
10/14/08	\$39,400.20	New Placement	Coastal Learning	Specific	16.9	0408-011
			Learning Center	Disabled		
11/19/08	\$38,000.00	New Placement	Developmental	Preschool	3.6	0806-031
		Teacher	School			
		Requiring Itinerant	Summit Speech	Impaired		
11/03/08	\$22,500.00	New Student	Ravine Drive-	Auditory	7.6	0810-010
		Time Placement	Healthcare	Disabled		:
09/03/08	\$35,126.75	Continued Part	CPC Behavioral	Multiply	18.11	9604-004
		Time Placement	Healthcare	Disabled		
09/03/08	\$35,126.75	Continued Part	CPC Behavioral	Emotionally	21	9406-005
		Placement	Healthcare	Disabled		
80/20/60	\$70,253.50	Continued	CPC Behavioral	Emotionally	16.10	0309-015
		Placement	Healthcare	Disabled		
80/20/60	\$70,253.50	Continued	CPC Behavioral	Multiply	18.9	0409-001
		Fees	Riverview Hospital	Moderate		
09/03/08	\$1,470.00	Transportation	Project Search at	Cognitive	20.8	9403
DATE						
EFF.	COST	REASON	SCHOOL	CLASS	AGE	STUDENT

ACCOUNT: 11-000-100-566-09-2701-0

5 Effective November 18, 2008. In-Class Support Teams for the 2008-2009 school program.

LLOYD ROAD					
TEACHER	SCH	ASSIGNMENT	COST	SUBJECT	GR.
Kristine Maniscalchi	LR	Sci./Social Studies Teacher	\$200.00	Science/Social Studies	4
Andrea Longo	LR	Special Education Teacher	\$200.00	In Class Support	
Carolyn Fetherston	LR	Math/Sci./Social Studies	\$600.00	Math/Sci/Social StudiesIn	4
Ed Kornberg	LR	Special Education Teacher	\$600.00	Class Support	
Joanne Sullam	LR	Sci./Social Studies Teacher	\$400.00	Science/Social Studies	4
Mary Bishop	LR	Special Education Teacher	\$400.00	In Class Support	
Eve Caruso	LR	Sci./Social Studies Teacher	\$400.00	Science/Social Studies	4
Margaret Lazur	LR	Special Education Teacher	\$400.00	In Class Support	
Ralph Attorelli	LR	Sci./Social Studies Teacher	\$200.00	Science/Social Studies	Ŋ
Theresa Zimmer	LR	Special Education Teacher	\$200.00	In Class Support	
Richard Walnock	LR	Sci./Social Studies Teacher	\$400.00	Science/Social Studies	5
Barbara Bergrin	LR	Special Education Teacher	\$400.00	In Class Support	

HIGH SCHOOL					
TEACHER	SCH	ASSIGNMENT	COST	SUBJECT	GR.
Maria McDede	SH	English II Teacher	\$100.00	English Teacher	
Mary Jane Friscia	HS	Special Education Teacher	\$100.00	In Class Support	
Effie Provines	SH	Algebra I	\$200.00	Algebra Teacher	
Cheryl Kish		Special Education Teacher	\$200.00	In Class Support	
Jacklyn Butler	SH	Geometry	\$200.00	Geometry	
Cheryl Kish		Special Education Teacher	\$200.00	In Class Support	

Special Education Teacher \$100.00
\$100.00
Special Education Teacher \$200.00
\$200.00
Special Education Teacher \$200.00
Geo Physical Science \$200.00
Special Education Teacher \$100.00
\$100.00
Special Education Teacher \$200.00
\$100.00
\$100.00
Special Education Teacher \$200.00
\$100.00
\$100.00
Special Education Teacher \$200.00
\$200.00
Special Education Teacher \$200.00
\$200.00
Special Education Teacher \$200.00
\$200.00
Special Education Teacher \$200.00
\$200.00
Special Education Teacher \$200.00
\$200.00
Special Education Teacher \$200.00
\$200.00

MIDDLE SCHOOL					
TEACHER	SCH	ASSIGNMENT	COST	SUBJECT	SE
Jessica Segui	MS	Language Arts	\$200.00	Lang Arts Teacher	∞
Kathryn Riggleman		Science	\$200.00	Science	
Helen Bebel		Social Studies	\$200.00	Social Studies	
Mary Beth Smolokoff		Special Education Teacher	\$600.00	In Class Support	
Christine Monro	MS	Language Arts	\$200.00	Language Arts	7
Meghan Hawco		Language Arts	\$200.00	Language Arts	∞
Kathy Joyce		Special Education Teacher	\$400.00	In Class Support	7,8
Tara Wilson	MS	Math	\$200.00	Math Teacher	∞
Linda Viel		Science	\$200.00	Science	
Marshall Gorman		Social Studies	\$200.00	Social Studies	
Karen Jenkins		Special Education Teacher	\$600.00	In Class Support	
Susan Cook	MS	Science	\$200.00	Science	6
Dylan Tarrazi		Social Studies	\$200.00	Social Studies	
Maureen Montano		Special Education Teacher	\$400.00	In Class Support	
Margaret DeBeVoise	MS	Science	\$200.00	Science	7
Joseph DiMaro		Social Studies	\$200.00	Social Studies	
Christine Read		Math	\$200.00	Math	
Susan Russo		Special Education Teacher	\$600.00	In Class Support	
Teresa Buonomo	MS	Language Arts	\$200.00	Language Arts	6
Brian Kelly		Math	\$200.00	Math	
Nancy McInemey		Social Studies	\$200.00	Social Studies	
Carol Hinkis		Special Education Teacher	\$600.00	In Class Support	
Deborah Mescal	MS	Science	\$200.00	Science	6
Kristin O'Connor		Social Studies	\$200.00	Social Studies	
Christine Sikora		Special Education Teacher	\$400.00	In Class Support	
Corrine Wietecha	MS	Math	\$200.00	Math	7

Patricia Hillyer		Science	\$200.00	Science	
David Miller		Social Studies	\$200.00	Social Studies	
Mary Beth McFadden		Special Education Teacher	\$600.00	In Class Support	
Joann DeVito	SM	Science	\$100.00	Science	7
Charles Sakin		Social Studies	\$100.00	Social Studies	
Leah Layton		Special Education Teacher	\$200.00	In Class Support	
David Monro	MS	Math	\$200.00	Math	6
Beth Chodkiewicz		Language Arts	\$200.00	Language Arts	6
Kathyn Sakin		Science	\$200.00	Science	7
Jeremy Grigoli		Social Studies	\$200.00	Social Studies	7
Vanessa Stevens		Special Education Teacher	\$800.00	In Class Support	6-7

RELATING TO BOARD AGENDA ITEMS COMMENTS AND QUESTIONS FROM THE **PUBLIC**

raised questions regarding the following items included in the agenda to which Dr. O'Malley, Ms. Demarest, Mr. Barbato, Mr. Gross, Mr. Glastein Responded.. Various Aberdeen and Matawan residents made comments, expressed concern, and/or

Ms. Esposito, Matawan,

Item #3, page 3 of 8 under the Personnel Agenda. The teachers are receiving \$20.00 per hour for what? Teachers discuss students during prep time. However, since many teachers do not have a common prep time, they will need to discuss student related issues before or after school hours.

Mr. Warren, 7 Ithaca Court, Aberdeen,

- Congratulated Ms. Irons and Dr. O'Malley on the audit.
- Commended the Naviance program on its success.
- District bylaws that exceed State mandates. The new nepotism policy does not include any exceptions for work study students.
- receiving different training. The Board of Education can not control where teachers receive their education. Does board have a plan to encourage intellectual diversity? Teachers should be this makes 10 out of 13 teachers who have received degrees from this University Another teacher received an advanced degree from Walden University. Believes
- educational diversity. Walden University is not accredited professionally. St. The foundation for the affirmative action program because there is isn't any Elizabeth College offers teachers after-school programs.
- credits they will not participate in extra-curricular programs. curricular programs 27 1/2 credits are needed. If a student does not earn the 30 one grade to another a student must gain 30 credits but to participate in extra-Student agenda for the high school makes two statements. First to advance from

- the course outline which can be found in the guidance department. Is there a set formula for a student ranking within their class? This formula is in
- correctly. What is the actual requirement of teachers to review homework? All homework assignments are looked over by teachers to see if answered Homework is part of the student's grade.

Mr. Delaney, 804 Harbor Place,

- people could be the culprit's behinds scaring parents and will share that is correct with respect to his position while the other side is wrong. One or two information with the Board of Education once it's known. Conducted an investigation into the Bayshore Jointure controversy. Dr. O'Malley
- Salary of the Superintendent of the Bayshore Jointure Commission. in May of 2006. Nothing was received during 2007. Superintendent is not paid. Instead the district received \$6,000 from the Jointure

Ms. Westin, Aberdeen,

the Board of Education to vote on for the November 17, 2008 Action Meeting. the end of the week. The possibly exists that Dr. O'Malley may have a lease for Status of the leasing with the Bayshore Jointure Commission at this time. lease is being worked on and something should be received from the Jointure by

XII. OLD BUSINESS

Ms. Demarest did not want the public to be under the impression that the Board of Education has a definite policy regarding teacher review of student homework

XIII. NEW BUSINESS

stated the MRTA is reviewing the travel reimbursement rate of the State compared to the enforceable contract with the MRTA, which includes the secretaries, custodians and Mr. Barbato inquired as to the status of the MRTA and MRAA contracts. teachers. The MRAA still needs to approve the salary guides. IRS. The district has been paying the state rate of \$.31. However, there is a fully Mr. Gross

XIV. EXECUTIVE SESSION MOTION

Motion by Mr. Barbato, seconded by Ms. Zavorskas. The Board went into Executive Session at

Executive Session for Personnel, Negotiations and Contract Matters (Gametime). THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an

		KOI
		ROLL CALL VOTE:
	6	AYES
		NAYS
Dr. Gambino, Mr. Donaghue, Mr.	ယ	ABSENT
		ABSTAIN

ADJOURNMENT

Motion by Mr. Barbato seconded by Ms. Zavorskas.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at 7:52PM.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		3	
			Dr. Gambino, Mr.	
			Donaghue, Mr.	
			O'Connell	

Respectfully submitted,

Susan A. Irons
Business Administrator/Board Secretary

CORRECTIVE ACTION PLAN

NAME OF SCHOOL

Matawan-Aberdeen Regional School District

COUNTY Monmouth

TYPE OF AUDIT

Annual

DATE OF BOARD MEETING

November 17, 2008

CONTACT PERSON

Susan A. Irons, School Business Administrator/Board Secretary

TELEPHONE NUMBER

(732) 705-4016

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION	
Findings of Noncompliance: Financial Planning, Accounting & Reporting				1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	
Finding #2008-1: It was noted that there is a substantial balance remaining at year-end for the 2006-07 IDEA Basic grant of \$22,619.00. This balance must be expended or a carry-over applied for by August 31, 2008.	All grant balances be reviewed throughout the year and maximum effort be made to expend the grant funding on the basis of submitted and approved budget.	A review of the grants will be performed with the grant writers to monitor the activity for each grant.	Grant Writers Assistant Business Administrator Business Administrator	Ongoing	
Finding #2008-2 The prior year audit had improperly identified non-public textbook aid as "deferred revenue." Uncommitted balances on non-public programs at June 30th of any year must be returned to the Department of Education, as there is no allowance for carryover for these funds. Due to this, the District expended funds from the balance which was due to the Department of Education, and the resulting expenditure had to be adjusted at June 30, 2008.	All fund 20 Non-Public grant funding uncommitted balances at year-end be refunded to the Department of Education and shown on the District records as "due to grantor" at year-end.	The Assistant Business Administrator will review the activity for accuracy and compliance with New Jersey Department of Education guidelines.	Assistant Business Administrator Business Administrator	Ongoing	
Finding #2008-3 High School - School Store: A proper inventory of items on hand for the school store is not being maintained.	The school store maintain on file a monthly inventory of all items on hand, including quantities and cost value, and reconcile it to the purchase and sales records.	The Business Department of the High School is reconciling and a review is being performed on a monthly basis. The Business Office will monitor this process to ensure accuracy.	Mrs. Ruscavage Assistant Business Administrator Business Administrator	Ongoing	
Finding #2008-4 Athletic Fund: It was noted that a beginning and ending inventory of game tickets was not maintained and therefore sales of tickets could not be verified during the audit.	The Athletic Fund maintain a proper inventory and accounting for all sales during the year. A beginning inventory of tickets should be established, and all sales proven to the game reports, and an ending inventory of tickets be kept and made available for audit verification at year end. Any purchase of new tickets made by the Athletic Department during the year should be verified by the Business Office.	The Athletic Department has implemented a spreadsheet to document all sales and monitor the inventory of tickets. The Business Office will review the spreadsheet for accuracy.	Mr. Martucci Assistant Business Administrator Business Administrator	Ongoing	

				1	
	CORRECTION		PERSON	COMPLETION	
RECOMMENDATION	ACTION APPROVED	METHOD OF	RESPONSIBLE FOR	DATE OF	
NUMBER	BY THE BOARD	IMPLEMENTATION	IMPLEMENTATION	IMPLEMENTATION	
Findings of Noncompliance:					
Financial Planning, Accounting & Reporting			Bank Commence		
Finding#2008-5	All outstanding checks over a year old be	The Business Office will prepare a list of	Assistant Business Administrator	Ongoing	
All Student/Athletic Funds: It was noted that all	presented to the Board for cancellation by	outstanding checks to be presented to the	Business Administrator		
student/athletic funds, with the exception of	resolution and that the outstanding checks be	Board for cancellation by resolution.			
Cliffwood, had numerous outstanding checks	reviewed at the end of each year and any				
that were over one year old, including several	outstanding checks older than one year be				
checks that date back to the year 2000. The	presented to the Board for cancellation by				
total of all accounts combined was \$4,160.00.	resolution.				
Finding #2008-6	A written contract be obtained for the rental	A written contract be implemented.	Superintendent	Each year	
No written contract was signed with the	of space in 2008-2009.		Business Administrator		
Bayshore Jointure for the rental of space in					
2007-2008.					
1					
	I		<u> </u>	<u> </u>	

Chief School Administrator Date

Business Administrator/Board Secretary Date

APPROVED STAFF TRAVEL NOVEMBER 17, 2008

]	REGIS.	MILEAGE	TOLLS-			<u> </u>	SUB
NAME	BUILD	DATES	LOCATION	TITLE	FEE	MAX ·	PARK	LODGING	MEALS	TOTAL	YES/NO
				15th Annual							
**Vogler,			Rutgers	Conf/Struggling				ļ			1
Mary Lou	ST	11/22/08	University	Readers/Writers	\$100.00	Χ	X	Χ	X	\$100.00	NO
Bishop,				Differentiating Instruction					-		
Mary	LR	04/23/09	Eatontown, NJ	in Math/Science	X	\$9.92	X	X	X	\$9.92	YES
Breslin,				LR PTO Presentation							
Janet	LR	03/19/08	Jackson, NJ	Performing Arts	Х	\$13.95	X	Х	X	\$13.95	YES
Breslin,			Cost Prupovisk	NJMEA State Music		,					
Janet	LR	02/19/09	NJ	Conference	\$180.00	Х	Х	х	V	6400.00	V=0
Church,	LIX	02/13/03	INJ	Conference	φ100.00				X	\$180.00	YES
Patricia	RD	11/19/08	New Egypt, NJ	2008-Games Galore	\$5.00	\$19.46	Х	х	Χ	\$24.46	YES
Church,			Long Branch,								
Patricia	RD	02/23/09	NJ	NJAHPERD Convention	\$50.00	\$13.94	0.5	х	Х	\$64.44	YES
					700/00	71001				ΨΟΙΙΙΙ	
Farrell, Brian	MA	12/05/08	Princeton, NJ	Introduction to UBD	\$249.00	<u>X</u>	Х	Х	Х	\$249.00	NO
				Manmauth Chi	:						
Feen, Kathy	HS	12/05/08	Keyport, NJ	Monmouth Cty Counselor Reception	х	\$0.81	Х	x	χ	\$0.81	NO
i con, ixaury	113	12/03/00	Reyport, No	Counselor Neception		φυιστ	^	^_	^	10.00	- NO
Gambino,			1								Į.
Thomas	BOE	12/02/08	Ocean Cty., NJ	NJQSAC	\$37.00	Х	Χ	Х	Χ	\$37.00	N/A
				Suicide Prevention							
Hitchman,	1	r		Conf./Substance Abuse		1		j			
Marie	HS	11/19/08	Somerset, NJ	& Mental Health	Х	\$14.26	Х	Х	Х	\$14.26	NO
	İ							-			
Langer,								1			
Annette	ST	11/30/09	Tinton Falls, NJ	The Overindulged Child	\$198.00	\$8.74	\$0.25	Х	X	\$206.99	YES
Main				Manmauth Chr	1	1					
Main, Pamela	нs	12/05/08	Keyport, NJ	Monmouth Cty Counselor Reception	х	\$0.81	x	x	Х	\$0.81	NO
	110	12/00/00		'		Ψυισι				ψυ,υ ι	-140
Martucci,			1	NJSIAA Business		A					أ
Joseph	HS	12/01/08	Edison,NJ	Meeting	\$50.00	\$4.83	Х	X	Х	\$54.83	NO

APPROVED STAFF TRAVEL NOVEMBER 17, 2008

					REGIS.	MILEAGE	TOLLS-				SUB
NAME	BUILD	DATES	LOCATION	TITLE	FEE	MAX	PARK	LODGING	MEALS	TOTAL	YES/NO
			1	MOESC/Reaching the							
McFadden,				More Challenging						İ	
Mary	MA	05/20/09	Eatontown, NJ	Student	X	\$12.15	X	Х	Χ	\$12.15	YES
			.]	NJAHPERD/Educating,							
Nasser,	i		Long Branch,	Motivating, Celebrating						[,	
Chris	CL	02/24/09	NJ	90 Yrs.	\$100.00	X	Χ	Х	Χ	\$100.00	YES
				NJAHPERD/Educating,				-			
Pappas,			Long Branch,	Motivating, Celebrating							
James	ST	02/24/09	NJ	90 Yrs.	\$140.00	Х	Χ	Х	Χ	\$140.00	YES
				NJAHPERD/Educating,							
Schnur,			Long Branch,	Motivating, Celebrating						j	
Azuree	ST	02/23/09	NJ	90 Yrs.	\$140.00	Х	X	Х	X	\$140.00	YEŞ
Sikora,			*	İ			ļ	1			
Christine			Brookdale/Wall,	Literacy in the Science				[[]	
Marie	MA	01/13/09	NJ	Classroom, Gr. 5-8	X	\$13.52	Х	Х	X	\$13.52	YES
	İ		<u> </u>	<u> </u>				ŀ		ļ	
Stevens,			Brookdale/Wall,	Math Activities Across							
Vanessa	MA	01/14/09	NJ	the Standards	X	\$13.52	X	X	Х	\$13.52	YES
			İ	27th Annual US All Star			i				į
Turner, Sam	HS	12/11/08	Atlantic City, NJ	Track & Field Clinic	\$85.00	х	x	x	x	\$85.00	YES
,				M-1: M-45 O							
Miles Tara		01/21/09	Tinton Falls, NJ	Making Math Count	\$179.00	\$9.62	_	v I	v	6400 60	VEC
Wilson, Tara	MA	01/21/09	TITIOH Fails, NJ	NJAON	φ1/9.00	φ9.02	Х	X	Х	\$188.62	YES
Zomro,			East Brunswick,	Music! Just Imagine							ľ
Leslie	ST	02/19/09	NJ	2009	\$180.00	Х	X	Х	Х	\$180.00	YES
			* The Distric	t is a Member of the Bro	okdale Ma	th/Science	Consortiu	n			

^{*} REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.