

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

WORKSHOP MEETING on **December 8, 2008**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Ms. Demarest called the Committee of the Whole Workshop Meeting to order at **7:02 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Demarest read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Barbato, Ms. Demarest, Dr. Gambino, Ms. Rubino, Ms. Zavorskas -**
(Arrived – 8:03PM), **Mr. Rupprecht, Mr. Kenny, Mr. O’Connell – (Left at**
10:05PM)

Absent: **Mr. Donaghue**
Also Present: **Dr. O’Malley, Mr. Glastein, Mr. Gross, Ms. Irons**

V. PURPOSE OF MEETING

- Committee of the Whole Meeting

**VI. COMMENTS & QUESTIONS FROM PUBLIC
RELATING TO BOARD AGENDA ITEMS**

None

VII. SUPERINTENDENT’S REPORT

Action Item – Bayshore Jointure Commission:

Dr. O’Malley reviewed the lease agreement the District entered into with the Bayshore Jointure Commission. Bayshore approved the agreement at its November 26, 2008 meeting.

There were no comments or questions regarding the contract from the Board of Education.

1. Move to approve upon the recommendation of the Superintendent the lease agreement between the Matawan-Aberdeen Regional School District and the Bayshore Jointure Commission for space as defined in the lease document at One Crest Way, Aberdeen, NJ 07747 through June 30, 2010 as per the attached agreement.

Motion by Mr. O’Connell, seconded by Ms. Rubino.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Zavorskas, Donaghue	

High School presentation on proposed academies & curriculum changes:

Dr. O’Malley discussed redesigning the High School curriculum according to NJ Steps to improve the overall education and opportunity at the High School. He introduced Ms. Ruscavage and Ms. Deluca who make the presentation regarding the proposed academies and curriculum.

Ms. Ruscavage and Ms. DeLuca – Ms. Ruscavage introduced the High School administrative team and faculty and publicly thanked them for their help with regards to the academies. Their presentation on the academies followed:

- Improvement in student performance through district and school goals.
- District goals of improving student achievement, a rigorous curriculum and having a superior teaching staff that values creativity amongst their students.
- School goal of increasing the number of students whom attend a four year college.

Ms. DeLuca, discussed the NJ Steps program and its 5 goals.

- 1) Aligning standards with school curriculum.
- 2) Graduation requirements.
- 3) The recruitment of teachers and school leaders.
- 4) School redesign for personalized educations.
- 5) A council of group leaders for pre-k through college.

- There should not be any difference in skills needed whether a student will be continuing on to college or joining the workforce. The academies will have more rigorous curriculum content.

Educational Leadership magazine stated academies and real world learning is a benefit to students because they learn better and faster. An integrated curriculum leads to better grades and outcomes.

- A survey conducted at 8th grade orientation indicated that 100% of the 46 parents who responded would be interested in the academies while 96% of the 29 students who were asked would also want the academies. Of the 148 current 9th graders surveyed, 75% said they would be interested in the academies.
- Will be able to offer similar programs as the Monmouth County VoTech School does with a rigorous curriculum and small learning environment within the district's own neighborhood.

There are 3 academies the administration is looking to institute. They are the Biomedical Science Academy, the Performing Arts Academy and the Business Academy.

- Academies would be by an admission process which would take into account a student's NJAsk scores, grades and recommendations. Each program would have a mission statement, advisory boards, internships,

specialized courses for college credit and an online learning component. Each academy would also offer core classes that students would take with the general population of their respective schools.

Biomedical Academy

- Core courses include English, Social Studies, World Language and Health/Physical Education.
- Academy specific classes would include specialized math classes such as Geometry, Algebra, Trigonometry, AP Calculus and Statistics along with various specialized science classes including but not limited to chemistry, biology, physics and anatomy.
- Seniors would also be required to perform an internship.

Performing Arts Academy

- Provides students with balance between artistic development and academic preparation.
- Made up of 3 strands; music, theatre arts and dance.
- Core classes include English, Social Studies, World Language, Mathematics and Science.
- Academy specific classes include but are not limited to Dance, Acting, Singing, Band/Chorus, Music Theory, Scene Study and Workshop and Play Production.
- Seniors would be required to perform an internship.

Business Academy

- Prepares students for successful careers in business or post secondary school.
- Core classes include English, Social Studies, Health/Physical Education, World Language, Math and Science. A new class would be Investment Math for seniors.
- Academy specific classes include but are not limited to Business Computer Applications, Introductions to Business, Marketing and Management, Accounting.
- A mandatory summer internship between the student's junior and senior years is also required. The advisory board could help develop this aspect and students could use the experience as part of their senior essay.

The cost for the academies is broken down into 3 categories.

- Curriculum
- Textbooks
- Supplies.

The front-heavy cost for each in the first year of the individual academies is due to the program being initiated.

- More staff will not be needed during the first year of the academies. As the program grows more teachers will be needed.
- In January 2009 an open house will held to discuss the academies. there will be an open house to discuss the academies
- Student application/auditions will be conducted by March 1st and acceptances will be mailed April 15th.
- District students' applications will stand out due to the academies and internships will make them well rounded college applicants.

Ms. Ruscavage turned the meeting over to the staff for their comments.

Ms. Gohar and Ms. Mickley are business teachers that discussed the Business Academy.

- Spoke about the results the teachers will be seeking. Ms. Gohar talked about the curriculum that will help students succeed.

Ms. Bauwens and Mr. Jones spoke for the Performing Arts Academy.

- Stressed the arts.
- Will give the district better artists and performers.
- The academy make small performances free of charge so the community can see what they are doing.

Dr. Servidio and Dr. Jackman discussed the Biomedical Academy.

- Strong curriculum will prepare students for the next level.
- Medical or physical curriculums.
- This will allow the academies to provide students with an academic and emotional stability to make the transition from High School to colleges and universities and compete with the upper 1 to 3 % of students for doctorates.

Dr. Kaplan mentioned that the academies will mark tangible changes to our school district and energize the students and faculty and improve the reputation of the district.

A discussion with questions and comments from the board transpired:

- Impressed with individuals seeking the academic advancement of children within the district. Applauds the efforts of the teachers and administration.
- The academies are fabulous and the district should pursue this. Impressed with the business/technology aspect.
- Want to see crossover between academies to challenge students along with some flexibility among the academies.
- Economics should be core class for every student.
- Mentors in place to help students gain internships or for research projects. Ms. Deluca stated there would be a faculty role as the “go to” person, possibly in the guidance office. Ms. DeLuca also stated that there may be a science and engineering academy if the program is successful.
- The number of students the administration anticipates having in each academy. Ms. Ruscavage stated 24 students in each academy, in each grade level.
- Core classes will be taken within the comprehensive whole of the student body.
- Concerned with the dates for the acceptance letters and if those could coincide with the Monmouth County Votech Letters due to testing.
- Middle school students will try harder so they will get into the academies.
- Non-academy students will be allowed to take classes within the academy if there are empty seats.
- Possibility that there will be competition between the academies since some students that are gifted musically are also gifted in math/science. Ms. DeLuca stated that students could still play music even if they want to be a doctor and she doesn't want to limit options, but students may have to make choices.
- Thanked everyone, teachers and administration and is excited about the program. Concerned about the internships and the time that it will take up.
- Inquiries about the survey and how it was conducted. The communication to all parents about the academies. Ms. Deluca discussed how the survey was conducted and who was surveyed.
- Criteria for students to be admitted to the academies. Standardized tests would be used as a tool. The standards will not be lowered to fill the spots in the

academies. Ms. Deluca stated that the administration hopes to have a waitlist for the spots.

- Will it be the responsibility of the students or mentors to get internships for the students. A counselor will be available to help, however the students should be required to do some of the legwork of obtaining those internships
- Concerns about the performing arts and the deletion of lunch band/chorus from the curriculum. The band/chorus lunch is some students only exposure to the arts program or the only time they have to play together.
- The cost of the program was questioned. The instruments are old and the room has leaks. Those costs may not have been taken into account. Ms. Ruscavage stated the needs of the music department will be taken into account in the High School budget.

The High School AYP results were discussed by Ms. Deluca:

- The district needs to meet benchmarks as required by NCLB.

Ms. Deluca went over the results of the HSPA which was administered in March of 2008.

- The federal government stated the district did not reach the goals but the State of New Jersey stated that the district did reach the benchmarks.
- The State started a new system for determining results known as banking.
- Banking adds the results from three times the exam is taken during the twelve month period from March 2007 through March 2008.

The Board then had several comments and questions.

- Concerns with the way the State was gathering their results by adding test scores.
- The African American subgroup results were not counted due to the fact there were only 29 students and 30 are needed to be a reporting subgroup.
- The banking numbers were used with those subgroup results also. Ms. Deluca is concerned with the disparity of this subgroup as compared to the others.

Dr. O'Malley wanted to make the Board of Education aware of the results because they would be printed in the newspaper shortly.

- No satisfaction with the results of the HSPA, especially within our African American and special education subgroups. Ms. Deluca agreed.

Mr. Wayne Spells discussed the Preschool Initiative:

- An overview of the 5 year preschool expansion program was given.
- Required through school funding reform act of 2008. Provides a full day experience for 3 and 4 year olds.
- Gradual implementation beginning in 2009 through 2013.
- This program has been shown to raise abilities at school entry, increases test scores, and reduces grade repetition and the placement in special education classes. It also raises the graduation rate.

Required components of the program:

- Requires a targeted program because of the district's percentage (22.87%) of free and reduced students.
- District is required to "find" these students through a thorough outreach program.
- Required to have a certified teacher and assistant for each class.
- Max class size of 15
- High scope curriculum
- Adequate facilities.
- Full-day classes

The MARSD anticipated roll out of the program is on Chart A.

- Covers the number of students anticipated to be enrolled, the cost to the district and the funding to be received from the state and the provider district. They are only projections.
- Geographical Cost Adjustment (GCA) – Would save district funds by going to a fulltime program. The district would also receive a start up cost for additional classrooms.

Chart B details what the roll out would be if the district started the program for the 2009/2010 year.

- Chart B represents the actual figures for this year and next year with regards to costs. This estimates that the district would only pay just over \$100,000 which would save the district over \$800,000.

There are several concerns regarding the program.

- State funding is questionable.
- Some costs are not covered, such as transportation.
- The ability to find and register eligible students.
- Finding classroom space as the program expands from 1 to 4 classes.
- Students added after the October 15 snapshot do not count towards funding.

There were several questions and comments from the board:

- The costs associated with the program. Mr. Spells detailed the current costs for students attending 2, 3 or 5 days a week.
- Comment on why a parent would choose to send their child to our district instead of a Head Start program. Mr. Spells answered that the district would communicate to the parents that the district offers a better program.
- Concerns the State would not be able to come up with the funding and how far the district should get involved. Mr. Spells stated that as time goes on the district can gather more information.
- The effect on the Bayshore Jointure. Mr. Spells stated Bayshore would still be here during the first year, but after the 2nd year it gets a little harrier if the district needs more classroom space.
- The savings to the district with the preschool expansion program. Mr. Spells stated the money received from the State would offset costs the district would pay. The State says the district has to spend money to save money.
- Dr. O'Malley stated the district is delaying the program due to concerns about State funding.
- Tuition rates for the district will remain competitive
- The outcome if the district doesn't get the number of students required to receive the state funding. Mr. Spells stated right now the district has a waiting list and hopes we will continue to have a waiting list.

- The district receives the same funding per pupil as long as it demonstrates an effort to recruit or “find” students.
- If the district doesn’t get 116 students will there be a penalty. Mr. Spells reiterated the district is guaranteed the same per pupil funding as long as an effort is made to enroll students.
- The district can still have part-time program in addition to the full time program.
- Cost analysis of charging tuition as compared to renting out the space. Dr. O’Malley stated the district could probably rent both sides of the building.

VIII. PROGRAM

Motion by _____, seconded by _____.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Dr. O’Malley went over the program agenda. Toll costs have gone up so the travel reimbursement was adjusted to reflect those increases.

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(PROGRAM ATTACHMENT #1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. Approval to submit to the New Jersey Department of Education for review the Preschool Five-Year Expansion Plan and authorization.
2. Changes in Graduation Requirements:
 - Delete 5 Credits of Computer Education
 - Replace 2.5 credits of United States History III with 2.5 credits of Economics

POLICY: 6146 High School Graduation Requirements
RATIONALE: Delete and replace requirements for courses for the 2009-2010 school year.

3. Changes in High School Course Offerings:

Dr. O'Malley asked if the board had questions regarding the deletion or addition of classes under the Program agenda. Dr. O'Malley thanked the faculty and administration for coming tonight.

- Concerns regarding the deletion of band/chorus lunch. Ms. Deluca stated that having a 23 minute class does not do the students or teachers justice. She would rather make it a full 45 minute class.
- Students can still play after school, they just won't receive credit.
- Some students do not have the time to fit in band/chorus for a full 45 minute class. Concerned students may not be able to get the experience. Students also may not show up after school.
- The number of students that take band/chorus lunch. Mr. Seth Jones stated from the audience that there are approximately 70 students.
- The district is known for its singing programs.
- Better communication with parents and students is important on these issues.
- The science and math classes have a more rigorous curriculum. Ms. Deluca stated the courses are being made more rigorous to conform to NJ Steps.
- There will still be AP classes.
- The importance of the arts. Do not want students to lose the ability to participate in band or chorus because they elect to go into the Biomedical Academy.
- Many kids who will be competing for the academies.
- Applauds the increase in the rigor of the curriculum, especially with the Middle School math sequence becoming more challenging.
- Are the lead administrators certified or highly qualified in the specific fields such as math and language arts? Dr. O'Malley stated there are qualified teachers and assistant principals that are concentrating on certain areas.
- The reasons behind deleting classes and if it was based on enrollment. Some were based on enrollment while others are based on NJ Steps.

- The TV production class is going to be offered during sophomore year.

Delete	Add
Keyboarding (2.5)	
Professional Formatting (2.5)	
Hotel Management (2.5)	
Writing for the Real World (2.5)	
Intro to Mass Communications (2.5)	
History of the Modern Cinema (2.5)	
Geophysical Science (5.0)	
TV Production 4 (5.0)	
US 3A and 3B (2.5)	Contemporary US History: 1960 to Present (2.5)
The Vietnam Experience (2.5)	
Biology (5.0)	Principles of Biology (6.0)
Lab Biology (5.0)	Biology (6.0)
Lab Biology Honors (5.0)	Biology Honors (6.0)
Practical Chemistry (5.0)	Principles of Chemistry (6.0)
Lab Chemistry (5.0)	Chemistry (6.0)
Lab Chemistry Honors (5.0)	Chemistry Honors (6.0)
Band Lunch Option (1.25)	
Concert Chorus Lunch Option(1.25)	
Home Economics (5.0)	Family and Consumer Sciences (5.0)
World Cuisine (5.0)	International Cuisine (2.5)
Foods and Nutrition (5.0)	Foods and Nutrition 1 (2.5)
	Foods and Nutrition 2 (2.5)
Child Development 3 (5.0)	

Delete	Add (Full Year 5.0 credit courses)
Algebra 1 Level 2	Elements of Algebra
Geometry Level 2	Elements of Geometry
Algebra 2 Level 2	Elements of Algebra 2
	Elements of Algebra 3/Trigonometry
Trigonometry (2.5)	Advanced Algebra 3/Trigonometry
Statistics (2.5)	Statistics
Modern Math (2.5)	Discrete Math
Practical Math (5.0)	
<i>Effective September 2010</i>	

POLICY: 6141 Curriculum Design/Development

RATIONALE: Add and delete courses for the 2009-2010 school year.

C. SPECIAL SERVICES

Special Services

- Students to attend out of district placements for the 2008-2009 school program.
Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFFE DATE
0809-008	21.0	Multiply Disabled	Center for Vocational Rehab	Move in	\$616.00 (8 days@.\$77)	11/14/2008 -12/1/2008
9702-001	18.5	Autistic	Lifework (ARC)	Share-time Placement	\$12,875.00	01/30/08 06/30/08
0409-002	18.8	Multiply Disabled	Lifework (ARC)	Share-time Placement CPC/Lifework	\$12,875.00	01/30/08 06/30/08

Account: 11-000-100-566-09-2701-0

- Approve for Home Instruction for the 2008-2009 school year:

Andrea Longo Special Education Teacher	Home Instruction 2 students #0810-007,0810-008 (Move in from Freehold)	\$35.00 per hour 2 hours per day each student 11/18/08-12/31/08 24 days @\$70.00=\$1,680 ea Total: \$3,360.00
Rochelle Francis J. P. Friedl Special Education Teachers	Home Instruction 1 student #0310-006	\$35.00 per hour 2 hours - 5 days week 9/22/08-12/01/08 48 days @\$70.00=\$3,360 Total: \$3,360.00

Account: 11-150-100-101-03-0000

IX. PERSONNEL

Mr. Glastein discussed the personnel agenda.

- Meredith Smith and her leave dates. Mr. Glastein went over the dates.
- There were only 2 interviews done for the MAMMS Language Arts Teacher. Only 2 people applied and a demonstration lesson was not given because the district knew her abilities.

- The need for replacing the secretary at the High School and if it was necessary. The High School has been working without a secretary for a while, but there is too much paperwork for the Assistant Principals to perform especially with evaluations and discipline reports
- The pooling of secretaries
- The number of secretaries in the district.
- A question regarding the custodial coordinator position and if the district got its “bang for the buck.” Since the district cut custodians, this position is very important to deliver supplies to the schools and check the buildings at night to ensure proper cleaning is taking place.
- Kristen Levitt moved to full time. There will not be a replacement hired for her previous position.
- Brian Farrell is replacing another employee as the section 504 officer.

The Superintendent recommends:

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 *Individual Contracts-Certificated Staff*
 4212.1 *Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE
WALKER, CLARENCE	CO	Custodial Coordinator – Part Time	Resignation	9/15/08	11/17/08 (Retroactive)

B. APPOINTMENTS

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers Student Teachers/Interns*
 4213/4214 *Assignment/Transfer*

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/STPEND	# INT	REPLACE REASON	EFF. DATE
SMITH, MEREDITH (1)	LR	Elementary Teacher	N/A	E-4.5	\$51,430.00 (Pro-rated)	1	GRIGOLI (Maternity Leave)	12/1/08 – 4/30/09 (Retroactive)
PERULLIO, DIANE (2)	MAMS	Language Arts Teacher (Replacement Position)	N/A	C-01	\$43,550.00D (Pro-rated)	2	MONRO (Maternity Leave)	1/5/09 – 5/15/09
TBD	CO	Director of Special Services	N/A	TBD	TBD	TBD	RAPPAPORT (Position Abolished)	1/5/09 – 6/30/09

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF. DATE
					(Pro-rated)			
TBD	CO	Custodial Coordinator – PT	N/A	N/A	TBD (Pro-rated)	TBD	WALKER (Resignation)	12/16/08 – 6/30/09
(4)								
TBD	HS	Secretary	N/A	TBD	TBD (Pro-rated)	TBD	KORTHAUS (Disability Retirement)	1/5/09 – 6/30/09
(5)								
TBD	CO	Computer Technician	N/A	N/A	TBD (Pro-rated)	TBD	PATTERSON (Medical Leave)	12/16/08 - TBD
(6)		Temporary Replacement						

Account: # (1) #11-230-100-101-70-0000-1 (2) # 11-130-100-101-40-1800-1 (3) #11-000-

219-110-09-0000-1

(4)) #11-000-262-116-12-0000-1 (5) #11-000-240-105-30-2401-1 (6) #11-000-252-111-

07-0000-1

C. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WTH/ W/O PAY	EFF. DATE
SMITH, MEREDITH	RD	Elementary Teacher	Personal	Without	9/1/08 – 11/30/08 Amended Dates Returning early & will cover Kimberly Grigoli's Maternity Leave at LR
CARNOVSKY, SHARON	LR	Physical Education Teacher	Maternity Leave Disability Phase	With	2/17/09 – 4/17/09
BOTTONE, NICOLE	RD	Elementary Teacher	FMLA	Without	4/20/09 – 6/30/09
BADER, BIRGER	CO	Bus/Van Driver	FMLA	Without	12/3/08 – 3/13/09
BADER, BIRGER	CO	Bus/Van Driver	Medical	Without	12/25/08-3/25/09
GRIGOLI, KIMBERLY	LR	Elementary Teacher	Medical Leave	Without	1/6/09 – 1/15/09
			Maternity Leave Disability Phase	Without	1/16/09 – 3/30/09
			FMLA	Without	3/31/09 – 5/1/09
STEVENS, VANESSA	MA	Special Education Teacher	Maternity Leave Disability Phase	With	Amended Dates 2/17/09 – 3/26/09
			Disability Phase	Without	3/27/09 – 4/23/09
			FMLA	Without	4/27/09 – 5/29/09

1. SUBSTITUTES

TEACHERS:			ACCOUNT: 11-XXX-100-101-XXXX-9
CATEGORY I		CERTIFICATION	
CATEGORY II			ACCOUNT: 11-XXX-100-101-XXXX-9
PAPPAS, ANDREA		Teacher All Grades K-12	
CATEGORY III			ACCOUNT: 11-XXX-100-101-XXXX-9
CHANGE OF CATEGORY From Category II to Category I			
CHANGE OF CATEGORY From Category III to Category I			
SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS			ACCOUNT: 11-000-240-105-XX-XXXX-9
CUSTODIANS			ACCOUNT: 11-XXX-262-116-12-XXXX-9
CHARTWELL			ACCOUNT : 11-000-262-101-10-0000-1

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. COLLEGE STUDENT(S) OBSERVER(S) – 2008/2009 School year

NAME	COLLEGE/UNIVERSITY	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
MERLO, MELISSA <i>(replacing Lauren Wagner-withdrawn Spring Semester; BOE Approved November)</i>	KEAN UNIVERSITY	JESSICA SEGUI	MAMS- LANGUAGE ARTS STUDENT OBSERVER SPRING 2009 January 20, 2009 – May 11, 2009
JUFFEY, MARY	GEORGIAN COURT UNIVERSITY	SHERYL KISH	HS – SPECIAL EDUCATION (MATHEMATICS) STUDENT TEACHER SPRING 2009 January 20, 2009 – May 1, 2009
STERNS, SARAH	GEORGIAN COURT UNIVERSITY	ROCHELLE FRANCIS	HS – SPECIAL EDUCATION (HISTORY) STUDENT OBSERVER SPRING 2009 STUDENT TEACHER FALL 2009

NAME	COLLEGE/UNIVERSITY	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
ZEHER, SHANNON (MARS D HS TEACHER)	MONMOUTH UNIVERSITY	ELLEN NINGER	HS – EDUCATIONAL SERVICES SCHOOL COUNSELING PRACTICUM INTERNSHIP (100 HOURS) SPRING 2009
PISKALDO, JESSICA	GEORGIAN COURT UNIVERSITY	KATHRYN HAUSMAN DANIELLE SANTORO	ST – ELEMENTARY GRADE 3 IN CLASS SUPPORT STUDENT OBSERVER FEBRUARY 9, 2009 – FEBRUARY 20, 2009 (10 DAYS)

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and Certifications

COST: None

EFFECTIVE DATE: 2008/2009 School year

3. VOLUNTEER – CLIFFWOOD ELEMENTARY SCHOOL

NAME	ACTIVITY
BRAUN, KATIE – HS Student	Kindergarten Class

COST: None

EFFECTIVE DATE: 2008/2009 School year

4. VOLUNTEER – LLOYD ROAD ELEMENTARY SCHOOL

NAME	ACTIVITY
TOBIAS, SAM – HS Student	Music Department

COST: None

EFFECTIVE DATE: 2008/2009 School year

5. VOLUNTEER – ACTIVITIES

NAME	ACTIVITY/LOCATION
SERVIDIO, PAUL	BOYS TRACK TEAM/HS

COST: None

EFFECTIVE DATE: 2008/2009 School year

6. WORK STUDY STUDENT(S)

NAME	LOC	POSITION	HOURLY RATE	WEEKS	TOTAL COST
VAN NESS, JOHN	MAMS	Front Office	\$7.15/Hour	29	\$2,073.50

<i>Replacing: Avery Paul King</i>	-Clerical	2 Hours/Day 5 Days/Week	12/1/08 – 6/30/09
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COST: As indicated above
 ACCOUNT #11-301-100-106-10-0000-9
 EFFECTIVE: 12/1/08 (Retroactive)

7. EXTRA CURRICULAR/HOURLY ACTIVITIES

NAME	LOC	ACTIVITY	POSITION	STPEND
HOURLY ACTIVITIES				
RILEY, WENDY	ST	Tutorial Program	Instructor	\$25.00/Hour
<i>Replacing: Jennifer Barsi</i>				

COST: As indicated above
 ACCOUNT# 11-120-100-101-90-0000-0
 EFFECTIVE: 1/13/09 – 4/30/09

8. IN-CLASS SUPPORT TEAM 2008/2009 SCHOOL YEAR - REVISION

Teacher	Sch	Assignment	Cost	Subject	Gr
Louise Delisa	HS	World Cultures	\$200.00	History	12
Marie Garofalo		Special Education Teacher	\$200.00	In Support	Class
Joann DeVito	MS	Science	\$200.00	Science	7
Charles Sakin		Social Studies	\$100.00	Social Studies	
Leah Layton		Special Education Teacher	\$300.00	In Support	Class

ACCOUNT# 11-000-219-104-09-0000-09

D. OTHER

1. STAFFING ARRAY CHANGES - 2008/2009 School year.

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EF D, RI
LEVITT, KRISTEN	MA HS 0.40	Social Worker	MA 1.00	Social Worker	1/ 6/

COST: Per MRTA Contract
 ACCOUNT# 11-000-219-104-40-2109-1
 EFFECTIVE: 2008/2009 School year

2. SECTION 504 OFFICER

NAME	LOCATION	POSITION	EFFECTIVE DATE
BRIAN FARRELL	MAMS	SECTION 504 OFFICER FOR REHABILITATION ACT FOR DISABLED PERSONS	1/1/09

RATIONALE: Replace H. Rappaport
 COST: None
 EFFECTIVE: January 1, 2009

X. FINANCE / TRANSPORTATION

Ms. Irons discussed the Finance/Transportation Agenda.

Motion by _____, seconded by _____,

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

1. **Bills Lists for December, 2008.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

December, 2008, Hand Checks	\$	0
November, 2008, Payroll		3,547,183.53
December, 2008, Bills List		(Before Mtg.)
TOTAL:	\$	

2. **Transfer of Funds for November, 2008.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer** (Month ending **November 2008**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

4. **The Board Secretary’s Financial Report for the month of November 2008** as follows.
 (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **November, 2008**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **November 30, 2008**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. **Approve the State Health Benefits Plan (January 1, 2009 through December 31, 2009).**

Ms. Demarest asked about the cycle of the billing for benefits which is making it tougher for the district to budget. Ms. Irons stated it will be tougher and will have to estimate costs.

To approve the renewal rates of the State Health Benefits Plan effective January 1, 2009 through December 31, 2009 as follows:

	2008	2009	Increase
NJ Direct 10			
Single	345.25	369.42	7%
Member/Spouse	776.81	831.19	7%
Family	863.13	923.55	7%
Parent/Child	483.34	517.17	7%
AETNA HMO			
Single	322.22	351.22	9%
CIGNA Healthcare HMO			
Family	813.61	886.83	9%
Prescription			
Single	119.00	121.38	2%
Member/Spouse	267.75	273.11	2%
Family	297.50	303.45	2%
Parent/Child	166.60	169.93	2%

Rationale: To approve the increase in Health Care costs from January 1, 2009 through December 31, 2009.

6. **Approve Administrative fee Chartwells (2008-2009) school year**

To approve the Administrative fee of \$6,900.00 per month for Chartwells.

Rationale: New Accounting change from the USDA regulation requires stating this charge on the Financial Statements.

- The administrative fee for Chartwells in not an additional fee.

B. TRANSPORTATION

1. **Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid**

POLICY: 3541.1 Transportation Routes and Services

a. **Jointure Routes for the 2008-2009 School Year.**

RTE.#	DESTINATION(S)	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
0005	Douglass Day	MOESC	MARSD 1 student	180	\$105.60 w/aide	9/1/08- 6/30/09	\$19,008.00
8031	School for Children	MOESC	MARSD 1 student	180	\$164.85 w/aide	9/1/08- 6/30/09	\$29,673.00
8068	New Grange	MOESC	MARSD 1 student	180	\$92.62	9/1/08- 6/30/09	\$17,931.60
6136	Work Opportunity Center	MOESC	MARSD 1 student	180	\$122.18	9/1/08- 6/30/09	\$21,922.40

0115	Center School	MOESC	MARSD	3 students	180	\$227.33	9/1/08-	\$40,919.40
8099	Red Bank HS	MOESC	MARSD	1 student	180	\$101.22	9/1/08-	\$18,219.60
E7139	Newmark ES	MOESC	MARSD	1 student	180	\$262.52	9/1/08-	\$47,253.60
7033	Greenbrook Academy	MOESC	MARSD	2students	180	\$197.70	9/1/08-	\$35,586.00
6028	Hersh HS	MOESC	MARSD	2 students	180	\$63.79	9/1/08-	\$11,482.20
8012	New Road School of Parlin	MOESC	MARSD	2 student	180	\$63.17	9/1/08-	\$11,370.60
6034	Newmark HS	MOESC	MARSD	1 student	180	\$182.40	9/1/08-	\$32,832.00
V8145	MAST	MOESC	MARSD	10 students	180	\$128.10	9/1/08-	\$23,058.00
V7063	Career Center AM	MOESC	MARSD	4 students	180	\$14.26	9/1/08-	\$2,566.80
V7093	Career Center Hrbf- CC PM	MOESC	MARSD	1 student	8	\$8.64	9/1/08-	\$69.12

V1070	KIVA	MOESC	MARSD	180	\$87.03	9/1/08-	\$15,665.40
			2 students			6/30/09	
J009	CBA/RBC	MOESC	MARSD	180		9/1/08-	\$1,674.36
			2 students			6/30/09	Per Annum

RTE.#	DESTINATION(S)	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
MAT-CL	Cliffwood School	Bayshore	MARSD	180	\$62.47	9/1/08-	\$11,243.75
						6/30/09	
MAT-LR	Lloyd Road	Bayshore	MARSD	180	\$57.32	9/1/08-	\$10,318.06
						6/30/09	
BJC-MAT	Developmental Learning Center	Bayshore	MARSD	180	\$102.13	9/1/08-	\$18,384.81
					w/aide	6/30/09	
BJC-S	Developmental Learning Center	Bayshore	MARSD	30	\$78.36	7/2/08-	\$2,350.91
						8/13/09	
						TOTAL	\$371,529.61

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN

b. Bid Routes for the 2008-2009 School Year.

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFFEC. DATE	COST
620	CPC	Milu Bus Service	59	\$156.00 w/aide	9/3/08-12/2/08	\$9,204.00
621-H	Matawan Regional High School	Milu Bus Service	39	\$80.00	9/3/08-10/31/08	\$3,120.00
					TOTAL	\$12,324.00

RATIONAL: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

XI. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

Lisa, Aberdeen,

- Is the district rushing into adding the academies? It seems like duplication since the Monmouth County offers similar programs through its vocational school.
- There could be additional costs to the district with regards to the internships if the student's have to be provided bussing. Ms. Demarest stated they are addressing those concerns. Dr. O'Malley stated the district is not rushing into this because the Board and administration have been discussing adding the academies since May. The curriculum and rigor of the courses will be much better and this is an exciting time for the district.

Mr. Wells,

- Works for the district and has seen a lot change in the last 30 years. The marching band has gone from 100 students to 30 students due to academic requirements and students can not fit band or choruss into their schedules. The chorus/band lunch was created to keep the kids involved. Getting rid of this class will kill the program. The band lunch is a way for the kids to get together and play

Ms. Demarest stated she appreciates Mr. Well's efforts. She has addressed concerns about the arts and the marching band.

Mr. Warren, 7 Ithaca Court,

- Is fascinated with the academies and wants the Board to review the requirements for the Math and English classes of all 3 academies because he does not believe it is difficult enough.
- There are increases in NJ Direct for health benefits and other contractual obligations. Are there any cuts to spending? Dr. O'Malley stated the district put the budget together wisely for this year and are currently going over the budget for the 2009/2010 year. The district recognizes the financial struggles everyone is having.
- The district "technically" reached the AYP but is concerned with the Board's policy of reviewing teacher performance if certain areas continually fail to reach benchmarks. Dr. O'Malley stated when the district reviews teachers it looks at the test scores of their students. However, Dr. O'Malley believes holding a teacher accountable for one year of bad scores as compared to years of valued service is not fair. The district needs to focus on the rigor of the curriculum and instruction which will raise test scores.

XII. OLD BUSINESS

Mr. Kenny stated the Board of Education for years has discussed needing the academies because students would leave the district, especially the students with higher scores. That's why it's important to keep those students within the district by offering the academies. Our district pays tuition to other districts. The district is being punished twice. If the district loses standing with the Federal government we could lose funding. Does not see the link between band lunch and the academies.

XIII. NEW BUSINESS

Mr. Barbato inquired about an item in the board notes, the \$800,000 the district lost in budgeted fund balance. Dr. O'Malley stated that the district had a tighter budget which resulted in small appropriation balances. Mr. Barbato stated the district would need to make up that money by raising taxes or by budget cuts. Ms. Demarest stated the district needs to tighten its belt.

Ms. Zavoriskas discussed the academies and would like to see additional information in the Board notes. If there are further plans for initiatives the Board should be kept informed.

Mr. Kenny stated that it's an exciting time for the district and the financial impact on the district is not huge.

XIV. EXECUTIVE SESSION

A Motion by Mr. Barbato, seconded by Ms. Rubino. The Board went into Executive Session at **10:15 PM**.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education authorize an Executive Session for Contract Matters.

XV. ADJOURNMENT

A motion by Mr. Barbato, seconded by Ms. Rubino.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **10:11 PM**.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	0	2	
			Donaghue, O'Connell	

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL
DECEMBER 15, 2008**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Bebel, Helen	MA	01/07/09	Newark, NJ	Accelerating Student Learning in Social Studies	\$199.00	\$16.37	X	X	X	\$215.37	YES
Cahill, Laura	MA	01/22/09	Edison, NJ	Defensible Differentiation	\$175.00	\$7.25	X	X	X	\$182.25	YES
Carter, Shauna	MA	01/06/09	Cherry Hill, NJ	Strategies for Working Successfully with Difficult Students	\$199.00	X	X	X	X	\$199.00	NO
Christie, Allison	ST	03/30/09	Tinton Falls, NJ	Monmouth Cty. Festival of the Arts Symposium for Educators	\$75.00	X	X	X	X	\$75.00	YES
Cosentino, Karina	MA	02/06/09	Newark, NJ	Reading in a Foreign Language	\$199.00	\$16.37	X	X	X	\$215.37	YES
Dugal, Kevin	CO	01/29 & 30	Atlantic City, NJ	NJASA Techspo 2009	\$289.00	\$99.20	X	X	X	\$388.20	NO
Fricchione, Anne Marie	MA	02/06/09	Newark, NJ	Reading in a Foreign Language	\$199.00	\$16.37	X	X	X	\$215.37	YES
Hillyer, Patricia	MA	01/16/09	Princeton, NJ	The Teacher Fuel Cell Workshop	X	\$26.72	X	X	X	\$26.72	YES
Hitchman, Marie	HS	11/13, 12/04/08, 02/05, 04/02 & 06/04/09 HALF DAYS	Monmouth Cty. Social Services	Traumatic Loss Coalition	X	\$36.55	X	X	X	\$36.55	NO
Lear, Maggie	LR	01/29/09	Edison, NJ	Advanced Guided Reading Strategies to Maximize Student Achievement	\$199.00	\$5.41	X	X	X	\$204.41	YES

**APPROVED STAFF TRAVEL
DECEMBER 15, 2008**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Lehman, David	RD	12/16/08	Edison, NJ	Response to Intervention	\$199.00	\$9.30	\$1.00	X	X	\$209.30	YES
Lukenda, Elaine	CO	03/19/09	Piscataway, NJ	Chronological Assessment of Suicide Events	X	\$15.98	X	X	X	\$15.98	NO
Mahoney, Timothy	LR	02/23/09	Long Branch, NJ	2009 NJAHPERD Annual Convention	\$50.00	\$5.58	X	X	X	\$244.81	YES
Minnecci, Frances	LR	05/01/09	Edison, NJ	Winners! Curriculum Connections to Childrens Books	\$179.00	\$10.23	X	X	X	\$259.23	YES
Monzo, Jess	HS	01/09/09	College of NJ	Tennis Coaches Clinic-NJSCA	\$70.00	X	X	X	X	\$70.00	YES
Petach, Trischele	HS	01/09/09	College of NJ	Tennis Coaches Clinic-NJSCA	\$70.00	X	X	X	X	\$70.00	YES
Petach, Trischele	HS	02/23 & 24	Long Branch, NJ	2009 NJAHPERD Annual Convention	\$90.00	X	X	X	X	\$90.00	YES
Rardin, Susan	CL	05/01/09	Edison, NJ	Winners! Curriculum Connections to Children's Books	\$179.00	\$8.45	X	X	X	\$187.45	YES
Sommer, Lynne	MA	01/15/09	Atlantic City, NJ	Ultimate Performance Coaching Seminar	\$115.00	\$53.01	X	X	X	\$168.01	YES
* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											