

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

ACTION MEETING on **December 15, 2008**, Strathmore School, 282 Church St, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Ms. Demarest called the Regular Action Meeting to order at **8:03PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Demarest read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Barbato, Mr. Donaghue, Dr. Gambino, Mr. Kenny, Mr. O’Connell, Ms. Rubino, Mr. Rupprecht, Ms. Zaworskas – (Arrived 8:10PM), Ms. Demarest.**

Absent: **None**
Also Present: **Dr. O’Malley, Mr. Glastein, Mr. Gross, Ms. Irons**

V. MINUTES

No comments or questions from the Board of Education

A motion by Mr. Ruprecht, seconded by Mr. Barbato.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **November 17, 2008, Regular Action Meeting and Executive Session; and December 8, 2008, Committee of the Whole Meeting and Executive Session.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
November 17, 2008- Action Meeting	9			
November 17, 2008 – Exec - Session	8	1 – O’Connell - Departed		
December 8, 2008 – Committee of the Whole	8	1 - Donaghue- Absent		
December 8, 2008 - Exec	7	2 - Donaghue – Absent O’Connell - Departed		

VI. CORRESPONDENCE

None

VII. BOARD PRESIDENT’S REPORT

Ms. Demarest stated she was happy to be at Strathmore and mentioned that her kids attended school there.

VIII. SUPERINTENDENT’S REPORT

Dr. O’Malley echoed Ms. Demarest’s remarks and thanked the staff for making it possible to be at the school.

- **The Strathmore Elementary School highlights were presented by Mr. Ken Smith, the Principal of the school.**
 - The staff has been doing an excellent job of educating that creates a climate of learning for students.
 - Students accomplished goals established in the curriculum.
 - One program is Everyday Math which involves Pre-K through grade 6 students. It allows students to learn in real life settings and situations with an emphasis on communication. Utilizes figures and skills linked to everyday life.
 - Newly adopted Language Arts program is continuing. Students are enjoying it and their reading and writing skills improving.
 - RTI program was tweaked a little but the program hones in on students with academic difficulties. Administrators and teachers are trying to put strategies in place that will help them.
 - The Student support team is helping.
 - An educator’s role in society is to prepare kids for what’s ahead for them and make them more productive.
 - Introduced Jennifer Lloyd and Gabriella Sferazza. They are two students that were concerned with safety of the school due to the geese problem and formed an initiative. They started a letter writing program to the PTO and the soccer association to rid the athletic fields of the geese. Ms. Denarest presented the students with certificates of acknowledgement for what they did for the school and the community.
 - Mr. Smith acknowledged Annette Langer, the nurse of Strathmore for her commitment and care for the students. Mr. Smith presented her with a certificate.
 - Mr. Smith also recognized the two Co-Presidents of the PTO, Jennifer Costello and Amy Tragale for their fundraising efforts and encouragement of the children with kindness, praise and love.

- Presentation – NJ School Board Association presented by Ms. Kathy Wincoff and Gwen Thornton on the Code of Ethics.

Ms. Demarest introduced Ms. Winecoff and Ms. Thornton.

- Ms. Winecoff was asked by Ms. Demarest to come to the meeting for Ethics training as required for QSAC for Board members. The Code of Ethics must be read into minutes.
- To pass the QSAC monitoring process, Board of Education members must read the DPR for governments. The individual tenants for the code of ethics are listed there.
- Boards are held responsible for their behavior under the Code of Ethics. If they are violated there is a process Board Members have to go through if an ethics charge is leveled against them and there are punishments associated with those violations.

Ms. Winecoff required the Board members to read each tenant of the Code of Ethics.

- Mr. Kenny read “A”, Dr. Gambino read “B”, Mr. O’Connell read “C”, Ms. Demarest read “D”, Ms. Rubino read “E”, Mr. Barbato read “F”, Ms. Zavorskas read “G”, Mr. Donaghue read “H”, Mr. Ruprecht read “I”, Ms. Demarest read “J”.
- Each of the tenants is broken down into do’s and don’ts for each Board member.
- Individual board members can’t make any promises to anyone in the community.
- Responsibilities of the Board includes that each student in the district receives the best education possible. Set policy and plans the future of the district and oversees “how” the administration is going to reach benchmarks.
- Administrators are paid to ensure the district’s education is being run well and the Board should let them do their jobs. Boards should not micromanage.
- It is important for Board members not to set up meetings with staff members that the Superintendent is not aware of.

- Need to have a majority of the Board requesting information. All board members should have the same information.
- There should be a means to communicate with the public such as a newsletter or website. The minutes and mission statement should be on the website.
- Complaints regarding the staff should go through the chain of command. A resolution should try to be reached at the lowest level possible. Community members should not be going directly to Board members with concerns because a conflict may arise.
- Areas of concern: Grey sheet – financial involvement, immediate family member with business dealings with the district. Asked if any Board member has someone who works within the district. Ms. Wincoff asked if any Board members had family members who work within the District. Mr. Donaghue has someone who works within the district as does Ms. Zavorskas, whose daughter is in the work study program. Ms. Zavorskas stated the county determined that was not an ethics violation. Mr. O’Connell stated that the county stated it would have to be within the district’s nepotism policy.
- The blue sheet in the packet (A 30-05) discusses family members who work in the district that the superintendent would recommend for hire, rehire or for tenure that could possibly cause a conflict.
- Important for Board members to read opinions that come out on ethics advisory. Obtaining an advisory opinion is a quick process and Board members should get one prior to any action.
- Resolving ethics charges is an extremely lengthy process.
- Board members can go to DOE website for ethics laws and the how to proceed with filing ethics charges.
- In the first year of a re-elected term, Board members must attend mandatory training. Some Board members have been removed because they did not attend their mandatory meetings. Must stay for entire program because their respective name will be written down.
- Can attend meetings via webinar, at the end of which Board members will take a test that will determine if the Board member sat through the entire webinar.
- The Board signed the white sheet acknowledging they received the Code of Ethics for School Board members.

- Mr. O'Connell discussed the valuableness of the do's and don'ts list for public understanding, especially #3. Confusion by #8 on the list because Board members can't veto or filibuster a vote. Ms. Winecoff stated individual board members can not go around to other Board members to try to influence their decision. Once a decision is made, the majority has spoken and it's time to move forward. Ms. Thornton stated a board member could get up and break quorum and block the vote.

- Ms. Winecoff wanted Board members to read through theory and practice portion of the handouts.

- **High School Presentation on Proposed Academies presented by Ms. Ruscavage, Ms. Deluca and the High School Staff.**

Dr. O'Malley introduced Ms. Ruscavage and Ms. Deluca for their presentation on the proposed academies.

- Ms. Ruscavage and Ms. Deluca reviewed the academy presentation on powerpoint presented to the board at the Committee of the Whole meeting of December 8, 2008.
- Various members of the faculty discussed the benefits for students in having the academies in the District.

There were several comments and questions from the public:

Mr. Warren, 7 Ithaca Court, Aberdeen,

- Is the curriculum fixed or still being discussed. Ms. Deluca stated the curriculum is set but could change in year two of the program.
- Can there be a transition from one academy to another. Ms. Deluca stated the students would be expected to stay in a specific academy and if the student leaves an academy they can go back into general learning. The transition would be tough.

Ms. Liaison, 280 Broad Street,

- Academies will be a benefit to our district.
- Any special classes for dance. Ms. Deluca stated there will be a formalized dance curriculum.
- There are phenomenal performers who are now 10th, 11th, and 12th grades. Is there any way to allow current students to benefit from these classes?

Ms. Deluca stated that courses are designed for academy students but any student can take an academy class as an elective if there is room in the class such as AP music theory.

- How will Band/Chorus lunch be handled? Ms. Deluca stated there will be flexibility so students will not lose the class.
- Stood in support for Mr. Watson. There is disappointment with the new chorus program. Strongly advises board to reconsider the chorus teacher.
- Enthusiasm about Mr. Jones, he inspires his students.

Mr. Monacle,

- If a student is taking an academy class as an elective would there be an audition for a class such as molecular biology? Ms. Ruscavage stated there would not be an audition but the student would have to meet the requirements of the class.

Mr. Mackevoy,

- He was a student at the High School 34 years ago and mentioned one of his teachers. Believes the Arts program is underfunded.
- Restrictiveness in certain songs, topics and plays allowed over the past several years. Unfortunately, his daughters will not be around to take part in the academies.

Mr. Wasserman,

- Will there be an opportunity for upper classmen to take these classes? Ms. Ruscavage stated there will be opportunities for all students.

Mr. Kenny stated that the Board listened to the academy presentation last week and picked up on new things the second time. Thanked the faculty and administration for helping the program. Small cost for a program that will impact students throughout the district, increase the achievement of all students and improve district's reputation.

IX. STUDENT REPRESENTATIVE'S REPORT

Matthew Bratsch, the student representative made several comments:

- Applauded Ms. Deluca and Ms. Ruscavage for the academy program.
- The fall drama was earlier this month and it was well performed.
- Speech and debate team went to Bridgewater and placed 5th. Named the winners and any individuals that placed.
- The band concert was last Thursday. The performance was great and Mr. Jones did a great job.
- At the last board meeting asked teachers/students to email him about other issues. Ms. Ripple invited Mr. Bratsch to her class and went this past Friday. There are 3 year old and 4 year old classes totaling about 80 students.
- Asked all students to stand up and applauded them for showing up at the Board meeting.

COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS:

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Ms. Demarest, Mr. O'Connell and Ms. Irons responded.

Mr. Marinella, Aberdeen.

- Does not understand the increase in health benefits. He went over the numbers and the savings originally projected does not add up. Ms. Irons stated it was a savings for 6 months, from July 1st to December 31st. The district did not know what the increase was going to be after the first 6 months since the benefits are on a calendar year. Mr. O'Connell stated that the number the board was given was a \$700,000 reduction because of the shift in plans and the time period it was initiated.
- A discussion transpired between Mr. Marinella and Mr. O'Connell regarding negotiations. Mr. Marinella stated that better communication with the public could have led the public to know that there would be an increase to the benefits cost. Ms. Demarest stated that benefits can be

changed if the Board provides similar or better benefits to the employees. There is a memorandum of agreement between the MRTA and the Board, however, there are sticking points that haven't been worked out yet.

Mr. Donaghue asked if teachers had the option to change from the state plan back to a private plan with the district, which they can not.

Mr. Adhib,

- Commended the staff of Strathmore and the Board for their efforts. He is concerned with the Everyday Math program, specifically the training of the staff. Urges the Board to utilize online workshops or seminars.

Mr. Warren, 7 Ithaca Court, Aberdeen,

- Read the NJ School Ethics Act into the minutes. If a private citizen becomes aware of an ethics violation, what is the mechanism to file a complaint and what could some possible outcomes be. Mr. Gross stated anyone can file a violations complaint with the result being nothing more than a censure. A School Board can not remove a Board member.

Mr. Andrew Monacle,

- Reviewed the list of courses being eliminated including T. V. Production. Does not make sense since additional funds were spent on the T.V. Studio. Dr. O'Malley stated the class will not be offered freshman year but will be offered in later years.

X. PROGRAM

Motion by Mr. O'Connell, seconded by Mr. Ruprecht.

- Ms. Demarest stated the Board had accepted 2 laptops to be used by the MOST Program. Reviewed other endowments as well.
- Mr. Kenny mentioned the 2 laptops donated were through IBM with Mr. Larry O'Connell's help.
- Mr. Ruprecht mentioned he was happy that Mr. Kenny was not a graduate of the District because he would know what anonymous meant. He then discussed the change in classes. Adapting the courses now so juniors going into their senior year will have the benefit of taking these classes, the names are just changing now. Dr. O'Malley stated that was correct.

- Mr. Kenny stated that he went to a very nice high school and that item #3 on the list was anonymous, not item #2, which was donated by IBM.
- Ms. Demarest mentioned some band members and parents were concerned with the dropping of band/chorus lunch and the committee is discussing other solutions so other students can take the course.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(PROGRAM ATTACHMENT #1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. Approval to submit to the New Jersey Department of Education for review the
Preschool
Five-Year Expansion Plan and authorization.
2. Accept the donation of two (2) laptop computers to Matawan-Aberdeen Regional School District made by IBM, through Community Grants, effective immediately.
POLICY: 3280 Gifts, Grants and Bequests
RATIONALE: These computers will be utilized for the community MOST program.
3. Accept the gift of two (2) laptop computers, two (2) printers, USB drives, cases and \$100 made by an anonymous donor, effective immediately.
POLICY: 3280 Gifts, Grants and Bequests
RATIONALE: The anonymous donor has requested that these items be given to two (2) seniors that demonstrate the financial need and plan on attending a four year college. All seniors will receive an application and the final determination will be made by a high school committee.
4. To approve the concept of academies and implement three (3) career academies (Biomedical, Finance, and Visual and Performing Arts) at Matawan Regional High School for the 2009-2010 school year.

5. Changes in Graduation Requirements:

- Delete 5 Credits of Computer Education
- Replace 2.5 credits of United States History III with 2.5 credits of Economics

POLICY: 6146 High School Graduation Requirements

RATIONALE: Delete and replace requirements for courses for the 2009–2010 school year.

6. Changes in High School Course Offerings:

Delete	Add
Keyboarding (2.5)	
Professional Formatting (2.5)	
Hotel Management (2.5)	
Writing for the Real World (2.5)	
Intro to Mass Communications (2.5)	
History of the Modern Cinema (2.5)	
Geophysical Science (5.0)	
TV Production 4 (5.0)	
US 3A and 3B (2.5)	Contemporary US History: 1960 to Present (2.5)
The Vietnam Experience (2.5)	
Biology (5.0)	Principles of Biology (6.0)
Lab Biology (5.0)	Biology (6.0)
Lab Biology Honors (5.0)	Biology Honors (6.0)
Practical Chemistry (5.0)	Principles of Chemistry (6.0)
Lab Chemistry (5.0)	Chemistry (6.0)
Lab Chemistry Honors (5.0)	Chemistry Honors (6.0)
Home Economics (5.0)	Family and Consumer Sciences (5.0)
World Cuisine (5.0)	International Cuisine (2.5)
Foods and Nutrition (5.0)	Foods and Nutrition 1 (2.5)
	Foods and Nutrition 2 (2.5)
Child Development 3 (5.0)	
Algebra 1 Level 2	Elements of Algebra
Geometry Level 2	Elements of Geometry
Algebra 2 Level 2	Elements of Algebra 2
	Elements of Algebra 3/Trigonometry
Trigonometry (2.5)	Advanced Algebra 3/Trigonometry
Statistics (2.5)	Statistics
Modern Math (2.5)	Discrete Math
Practical Math (5.0)	
<i>Effective September 2010</i>	

POLICY: 6141 Curriculum Design/Development

RATIONALE: Add and delete courses for the 2009–2010 school year.

C. SPECIAL SERVICES

Special Services

- Students to attend out of district placements for the 2008-2009 school program.
Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0809-008	21.0	Multiply Disabled	Center for Vocational Rehab	Move in	\$616.00 (8 days@\$77)	11/14/2008 -12/1/2008
9702-001	18.5	Autistic	Lifework (ARC)	Share-time Placement HS/Lifework	\$12,875.00	01/05/08 06/30/08
0409-002	18.8	Multiply Disabled	Lifework (ARC)	Share-time Placement CPC/Lifework	\$12,875.00	01/30/08 06/30/08

Account: 11-000-100-566-09-2701-0

- Approve for Home Instruction for the 2008-2009 school year:

Andrea Longo Special Education Teacher	Home Instruction 2 students #0810-007, 0810-008 (Move in from Freehold)	\$35.00 per hour 2 hours per day each student 11/18/08-12/31/08 24 days @\$70.00=\$1,680 ea Total: \$3,360.00
Rochelle Francis J. P. Friedl Special Education Teachers	Home Instruction 1 student #0310-006	\$35.00 per hour 2 hours - 5 days week 9/22/08-12/01/08 48 days @\$70.00=\$3,360 Total: \$3,360.00
Maria McDede English Teacher	Home Instruction 1 student #9702-001	\$35.00 per hour 2 hours a week 1/05/09-6/25/09 24 weeks @ \$70.00=\$1,680 Total: \$1,680.00

Account: 11-150-100-101-03-0000

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9	0		

XI. PERSONNEL

Motion by Ms. Rubino, Seconded by Mr. O'Connell.

Dr. Gambino requested to separate the third name, under Part B, Appointments, the secretary at the High School for a separate vote.

After meeting as a Committee of the Whole with the Superintendent, the Board approves the following items:

A. RESIGNATIONS/RETIREMENTS

Individual Contracts-Certificated Staff
Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE
WALKER, CLARENCE	CO	Custodial Coordinator -- Part Time	Resignation	9/15/08	11/17/08 (Retroactive)
LASSMAN, ENID	HS	World Language – Spanish	Retirement	3/1/90	6/30/09

B. APPOINTMENTS

Recruiting, Selection and Hiring
Salary Checks and Deductions
Substitute Teachers Student Teachers/Interns
Assignment/Transfer

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF. DATE
SMITH, MEREDITH (1)	LR	Elementary Teacher	N/A	E-4.5	\$51,430.00 (Pro-rated)	1	GRIGOLI (Maternity Leave)	12/1/08 – 4/30/09 (Retroactive)
PERULLO, DIANE (2)	MA	Language Arts Teacher (Replacement Position)	N/A	C-01	\$43,550.00 (Pro-rated)	2	MONRO (Maternity Leave)	1/5/09 – 5/15/09
LAMBERT, ELIZABETH (3)	HS	Secretary	N/A	STEP-02	\$24,350.00 (Pro-rated)	9	KORTHALUS (Disability Retirement)	1/5/09 – 6/30/09

Account: # (1) #11-230-100-101-70-0000-1 (2) # 11-130-100-101-40-1800-1 (3) #11-000-240-105-30-2401-1

C. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WTH/ W/O PAY	EFF. DATE
SMITH, MEREDITH	RD	Elementary Teacher	Personal	Without	9/1/08 – 11/30/08 Amended Dates Returning early & will cover Kimberly Grigoli's Maternity Leave at LRR
CARNOVSKY, SHARON	LR	Physical Education Teacher	Maternity Leave Disability Phase	With	2/17/09 – 4/17/09
BOTTONE, NICOLE	RD	Elementary Teacher	FMLA FMLA	Without Without	4/20/09 – 6/30/09 12/3/08 -- 3/13/09
BADER, BIRGER	CO	Bus/Van Driver	Medical	Without	12/25/08-3/25/09
GRIGOLI, KIMBERLY	LR	Elementary Teacher	Medical Leave Maternity Leave Disability Phase	Without Without	1/6/09 – 1/15/09 1/16/09 – 3/30/09
STEVENS, VANESSA	MA	Special Education Teacher	FMLA FMLA Maternity Leave Disability Phase Disability Phase	Without With Without	3/31/09 – 5/1/09 Amended Dates 2/17/09 – 3/26/09 3/27/09 – 4/23/09
TEACHERS:					
CATEGORY I			ACCOUNT: 11-XXX-100-101-XXXX-9		
EICHENBAUM, ROSLYN			CERTIFICATION		
COONEY, LISA			Teacher of the Handicapped		
FASS, ROBIN			Elementary School Teacher		
CATEGORY II			Elementary School Teacher		
PAPPAS, ANDREA			ACCOUNT: 11-XXX-100-101-XXXX-9		
O'DONAGHUE, AMY			Teacher All Grades K-12		
POWELL, JANIE			Teacher All Grades K-12		
CATEGORY III					
HABIB, SANDRA			ACCOUNT: 11-XXX-100-101-XXXX-9		
			Teacher All Grades K-12		

I. SUBSTITUTES

TEACHERS:					
CATEGORY I			ACCOUNT: 11-XXX-100-101-XXXX-9		
CERTIFICATION					
EICHENBAUM, ROSLYN			Teacher of the Handicapped		
COONEY, LISA			Elementary School Teacher		
FASS, ROBIN			Elementary School Teacher		
CATEGORY II			ACCOUNT: 11-XXX-100-101-XXXX-9		
PAPPAS, ANDREA			Teacher All Grades K-12		
O'DONAGHUE, AMY			Teacher All Grades K-12		
POWELL, JANIE			Teacher All Grades K-12		
CATEGORY III					
HABIB, SANDRA			ACCOUNT: 11-XXX-100-101-XXXX-9		
			Teacher All Grades K-12		

CHANGE OF CATEGORY From Category III to Category II	FIORELLI, MICHAEL	ACCOUNT: 11-XXX-100-101-XXXX-9 Teacher All Grades K-12
CHANGE OF CATEGORY From Category III to Category I	FLANNERY, HEATHER MICHAELS, BRIDGET A.	ACCOUNT: 11-XXX-100-101-XXXX-9 Elementary Teacher All Grade K-5 Elementary Teacher All Grade K-5
SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS	KLOBY, ALLISON	ACCOUNT: 11-000-240-105-XX-XXXX-9 Instructional Assistant/Office Assistant
CUSTODIANS	CHARTWELL GRIFFIN, WENDY	ACCOUNT: 11-XXX-262-116-12-XXXX-9 ACCOUNT : 11-000-262-101-10-0000-1 Food Service
TRANSPORTATION	TERRANOVA, WILLIE MAE FINERAN, HEATHER RODRIGUEZ, PAULA HACKLEY, KARI	ACCOUNT: 11-000-270-160-05-000-9 Transportation Assistant Transportation Assistant Bus Driver Bus Driver

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. COLLEGE STUDENT(S) OBSERVER(S) – 2008/2009 School year

NAME	COLLEGE/UNIVERSITY	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
MERLO, MELISSA <i>(replacing Lauren Wagner-mitahrew Spring Semester; BOE Approved November)</i>	KEAN UNIVERSITY	JESSICA SBGDI	MAMS. LANGUAGE ARTS STUDENT OBSERVER SPRING 2009 January 20, 2009 – May 11, 2009
JUFFEY, MARY	GEORGIAN COURT UNIVERSITY	SHERYL KISH	HS – SPECIAL EDUCATION (MATHEMATICS) STUDENT TEACHER SPRING 2009 January 20, 2009 – May 1, 2009
STERNS, SARAH	GEORGIAN COURT UNIVERSITY	ROCHELLE FRANCIS	HS – SPECIAL EDUCATION (HISTORY) STUDENT OBSERVER SPRING 2009 STUDENT TEACHER FALL 2009

NAME	COLLEGE/UNIVERSITY	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
ZEHNER, SHANNON (MARSD HS TEACHER)	MONMOUTH UNIVERSITY	ELLEN NINGER	HS – EDUCATIONAL SERVICES SCHOOL COUNSELING PRACTICUM INTERNSHIP (100 HOURS) SPRING 2009
PISKALDO, JESSICA	GEORGIAN COURT UNIVERSITY	KATHERYN HAUSMAN DANIELLE SANTORO	ST – ELEMENTARY GRADE 3 IN CLASS SUPPORT STUDENT OBSERVER FEBRUARY 9, 2009 – FEBRUARY 20, 2009 (10 DAYS)
GOODMAN, EDWARD	GEORGIAN COURT UNIVERSITY	MARYBETH SMOLOKOFF	MAMS – SPECIAL EDUCATION SOCIAL STUDIES STUDENT OBSERVER 10 DAYS BEGINNING FEBRUARY 9, 2009

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and Certifications

COST: None
EFFECTIVE DATE: 2008/2009 School year

3. VOLUNTEER – CLIFFWOOD ELEMENTARY SCHOOL

NAME	ACTIVITY
BRAUN, KATIE – HS Student	Kindergarten Class

COST: None
EFFECTIVE DATE: 2008/2009 School year

4. VOLUNTEER – RAVINE DRIVE ELEMENTARY SCHOOL

NAME	ACTIVITY
ZOBER, ALICE - Parent	Kindergarten Class

COST: None
EFFECTIVE DATE: 2008/2009 School year

5. VOLUNTEER – LLOYD ROAD ELEMENTARY SCHOOL

NAME	ACTIVITY
TOBIAS, SAM – HS Student	Music Department

COST: None
EFFECTIVE DATE: 2008/2009 School year

6. VOLUNTEER – ACTIVITIES

NAME	ACTIVITY/LOCATION
SERVIDIO, PAUL	BOYS TRACK TEAM/HS
LEO, FRED	BOYS BASKETBALL
MAC DERMOTT, CONOR	WRESTLING
BROAD, CARY	WRESTLING
DE NARDO, ANDREW	WRESTLING
MABIN, VICTOR	WRESTLING
TERRY, EDWIN	WRESTLING

COST: None
EFFECTIVE DATE: 2008/2009 School year

7. WORK STUDY STUDENT(S)

NAME	LOC	POSITION	HOURLY RATE	WEEKS	TOTAL COST
VAN NESS, JOHN <i>Replacing: Avery Paul King</i>	MAMS	Front Office -Clerical	\$7.15/Hour 2 Hours/Day 5 Days/Week	29 12/1/08 – 6/30/09	\$2,073.50

COST: As indicated above
ACCOUNT #11-301-100-106-10-0000-9
EFFECTIVE: 12/1/08 (Retroactive)

8. EXTRA CURRICULAR/HOURLY ACTIVITIES

NAME	LOC	ACTIVITY	POSITION	STIPEND
HOURLY ACTIVITIES				
RILEY, WENDY <i>Replacing: Jennifer Barsi</i>	ST	Tutorial Program	Instructor	\$25.00/Hour

COST: As indicated above
ACCOUNT# 11-120-100-101-90-0000-0
EFFECTIVE: 1/13/09 – 4/30/09

9. IN-CLASS SUPPORT TEAM 2008/2009 SCHOOL YEAR - REVISION

TEACHER	SCH	ASSIGNMENT	COST	SUBJECT	GRADE
Louise Delisa Marie Garofalo	HS	World Cultures Special Education Teacher	\$200.00 \$200.00	History In Support Class	12
Joann DeVito Charles Sakin Leah Layton	MS	Science Social Studies Special Education Teacher	\$200.00 \$100.00 \$300.00	Science Social Studies In Support Class	7

ACCOUNT# 11-000-219-104-09-0000-09

D. OTHER

1. STAFFING ARRAY CHANGES - 2008/2009 School year.

NAME	FROM LOC/ FTE	ASSIGNMENT	TO LOC/ FTE	ASSIGNMENT	EFF DATE/ REASON
LEVITT, KRISTEN	MA HS 0.40	Social Worker	MA 1.00	Social Worker	1/1/09 – 6/30/09

COST: Per MRTA Contract
 ACCOUNT# 11-000-219-104-40-2109-1
 EFFECTIVE: 2008/2009 School year

2. SECTION 504 OFFICER

NAME	LOCATION	POSITION	EFFECTIVE DATE
BRIAN FARRELL	MAMS	SECTION 504 OFFICER FOR REHABILITATION ACT FOR DISABLED PERSONS	1/1/09

RATIONALE: Replace H. Rappaport
 COST: None
 EFFECTIVE: January 1, 2009

Roll call vote for the entire Personnel Agenda accept the third name of Part B, Appointments:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9	0		

Roll call vote for the third name of Part B, Appointments:

Dr. Gambino feels that everyone is doing more with less. Asks administration not to fill position.

Mr. Donaghue asked about additional support for the academies. Dr. O'Malley stated for four months the district tried to do without the position, but handles a tremendous amount of work.

Mr. Kenny stated during financially stressful times, more symbolic than anything, but board is taking notice and has nothing to do with an individual. Has to take a serious look at it.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6	3		
		Gambino, Kenny, O’Connell		

XII. FINANCE / TRANSPORTATION

Motion by Mr. Rupprecht, seconded by Mr. Barbato.

Mr. O’Connell had a question regarding the bill’s list. In this time of ethics related issues, wanted to ensure the district was paying bill’s that had a corresponding Board approval or motion. Specifically mentioned Schutt Reconditioning on page 39 of the bill’s list with a payment of \$12,400. All purchase orders over \$10,000 need Board approval. Dr. O’Malley stated that the purchase order is for football equipment reconditioning and Ms. Irons agreed. Ms. Irons stated that Schutt Reconditioning was approved by the Board under the Educational Data bid at the reorganizational meeting.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

1. **Bills Lists for December, 2008.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

December, 2008, Hand Checks	\$	0
November, 2008, Payroll		3,547,183.53
December, 2008, Bills List		2,161,186.52
TOTAL:	\$	5,708,370.05

2. **Transfer of Funds for November, 2008.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer (Month ending November 2008)** which is in agreement with the Board Secretary's Report. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

4. **The Board Secretary's Financial Report for the month of November 2008** as follows.
(Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **November, 2008**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2.13(e), the Board of Education certify that as of **November 30, 2008**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. **Accept the State Health Benefits Plan (January 1, 2009 through December 31, 2009).**

To accept the renewal rates of the State Health Benefits Plan effective January 1, 2009 through December 31, 2009 as follows:

	2008	2009	Increase
NJ Direct 10			
Single	345.25	369.42	7%
Member/Spouse	776.81	831.19	7%
Family	863.13	923.55	7%
Parent/Child	483.34	517.17	7%
AETNA HMO			
Single	322.22	351.22	9%
CIGNA Healthcare HMO			
Family	813.61	886.83	9%
Prescription			
Single	119.00	121.38	2%
Member/Spouse	267.75	273.11	2%
Family	297.50	303.45	2%
Parent/Child	166.60	169.93	2%

Rationale: To accept the increase in Health Care costs from January 1, 2009 through December 31, 2009.

6. **Approve Administrative fee Chartwells (2008-2009) school year**

To approve the Administrative fee of \$6,900.00 per month for Chartwells.

Rationale: New Accounting change from the USDA regulation requires stating this charge on the Financial Statements.

B. TRANSPORTATION

1. Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures;
Contract Award for Vehicle bid

POLICY: 3541.1 Transportation Routes and Services

- a. Jointure Routes for the 2008-2009 School Year.

RTE.#	DESTINATION(S)	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
0005	Douglass Day	MOESC	MARSD 1 student	180	\$105.60 w/aide	9/1/08- 6/30/09	\$19,008.00
8031	School for Children	MOESC	MARSD 1 student	180	\$164.85 w/aide	9/1/08- 6/30/09	\$29,673.00
8068	New Grange	MOESC	MARSD 1 student	180	\$92.62	9/1/08- 6/30/09	\$17,931.60
6136	Work Opportunity Center	MOESC	MARSD 1 student	180	\$122.18	9/1/08- 6/30/09	\$21,922.40
0115	Center School	MOESC	MARSD 3 students	180	\$227.33 w/aide	9/1/08- 6/30/09	\$40,919.40
8099	Red Bank HS	MOESC	MARSD 1 student	180	\$101.22	9/1/08- 6/30/09	\$18,219.60

E7139	Newmark ES	MOESC	MARSD	180	\$262.52	9/1/08-	\$47,253.60
			1 student			6/30/09	
7033	Greenbrook Academy	MOESC	MARSD	180	\$197.70	9/1/08-	\$35,586.00
			2students			6/30/09	
6028	Hersh HS	MOESC	MARSD	180	\$63.79	9/1/08-	\$11,482.20
			2 students			6/30/09	
8012	New Road School of Parlin	MOESC	MARSD	180	\$63.17	9/1/08-	\$11,370.60
			2 student		w/aide	6/30/09	
6034	Newmark HS	MOESC	MARSD	180	\$182.40	9/1/08-	\$32,832.00
			1 student			6/30/09	
V8145	MAST	MOESC	MARSD	180	\$128.10	9/1/08-	\$23,058.00
			10 students			6/30/09	
V7063	Career Center AM	MOESC	MARSD	180	\$14.26	9/1/08-	\$2,566.80
			4 students			6/30/09	
V7093	Career Center Htrb-CC PM	MOESC	MARSD	8	\$8.64	9/1/08-	\$69.12
			1 student			6/30/09	
V1070	KIVA	MOESC	MARSD	180	\$87.03	9/1/08-	\$15,665.40
			2 students			6/30/09	
J009	CBA/RBC	MOESC	MARSD	180		9/1/08-	\$1,674.36

		2 students			6/30/09	Per Annum
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RTE.#	DESTINATION(S)	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	COST
MAT-CL	Cliffwood School	Bayshore	MARSD	180	\$62.47	9/1/08-6/30/09	\$11,243.75
MAT-LR	Lloyd Road	Bayshore	MARSD	180	\$57.32	9/1/08-6/30/09	\$10,318.06
BJC-MAT	Developmental Learning Center	Bayshore	MARSD	180	\$102.13 w/aide	9/1/08-6/30/09	\$18,384.81
BIC-S	Developmental Learning Center	Bayshore	MARSD	30	\$78.36	7/2/08-8/13/09	\$2,350.91
						TOTAL	\$371,529.61

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

b. Bid Routes for the 2008-2009 School Year.

RTE.#	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFFEC. DATE	COST
620	CPC	Milu Bus Service	59	\$156.00 w/aide	9/3/08-12/2/08	\$9,204.00
621-H	Matawan Regional High School	Milu Bus Service	39	\$80.00	9/3/08-10/31/08	\$3,120.00
					TOTAL	\$12,324.00

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XIII. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO ADDITIONAL CONCERNS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O'Malley, Ms. Demarest and Mr. Gross responded.

Mr. Warren, 7 Ithaca Court, Aberdeen,

- Concern regarding whether the three Directors were qualified for their positions. Has a sworn affidavit from Ms. Rappaport stating she was a Director. Mr. Gross stated that it was a change of title. Mr. Warren stated a Supervisor can not supervise CST members to which Mr. Gross stated that was not true. Mr. Warren also asked if it was appropriate for a high school graduate being named Director of Technology. Dr. O'Malley stated Ms. Rappaport's salary was frozen because she did not hold the qualifications to become a Director, she was a Supervisor. A Supervisor and Director hold different administrative certificates.

- Ms. Rappaport invoked her tenure right to become a Middle School psychologist. Worried about retaliation against parents and their children. Is there a policy if a person does not want their child being reviewed by Ms. Rappaport. Dr. O'Malley stated he would do that for anyone.

Mr. Starburg, 14 Crescent Place,

- Expressed his public thanks for the administration's effort on behalf of his son Michael.

Ms. Bradley, Aberdeen,

- Expressed concern over Ms. Rappaport reviewing her child. She is their case manager. Ms. Demarest stated that she hears the public and to call Dr. O'Malley directly if a parent is not happy with the current situation.

XIV. UNFINISHED BUSINESS

Mr. Barbato inquired about the parking situation at Crest Way. Dr. O'Malley stated a possible solution would be moving the bus yard, however, at this time there were no plans to do so.

XV. NEW BUSINESS

Dr. Gambino commented on the clarity of the sound of November's Board meeting and congratulated Darlene Gallagher.

XVI. EXECUTIVE SESSION

None

XVII. ADJOURNMENT

A motion by Mr. Ruprecht, seconded by Mr. Barbato

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **10:37 PM.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

Respectfully submitted,

Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL
DECEMBER 15, 2008**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	PARK TOLLS-	LODGING	MEALS	TOTAL	SUB YES/NO
Bebel, Helen	MA	01/07/09	Newark, NJ	Accelerating Student Learning in Social Studies	\$199.00	\$16.37	X	X	X	\$215.37	YES
Cahill, Laura	MA	01/22/09	Edison, NJ	Defensible Differentiation Strategies for Working Successfully with Difficult Students	\$175.00	\$7.25	X	X	X	\$182.25	YES
Carter, Shauna	MA	01/06/09	Cherry Hill, NJ	Monmouth Cty. Festival of the Arts Symposium for Educators	\$199.00	X	X	X	X	\$199.00	NO
Christie, Allison	ST	03/30/09	Tinton Falls, NJ	Reading in a Foreign Language	\$75.00	X	X	X	X	\$75.00	YES
Coughlin, Charlotte	HS	02/06/09	Newark, NJ	Reading in a Foreign Language	\$199.00	\$16.74	X	X	X	\$215.74	YES
Cosentino, Karina	MA	02/06/09	Newark, NJ	Reading in a Foreign Language	\$199.00	\$16.74	X	X	X	\$215.74	YES
Dugal, Kevin	CO	01/29 & 30	Atlantic City, NJ	NJASA Techspo 2009	\$289.00	\$99.20	X	X	X	\$388.20	NO
Fricchione, Anne Marie	MA	02/06/09	Newark, NJ	Reading in a Foreign Language	\$199.00	\$16.74	X	X	X	\$215.74	YES
Hillyer, Patricia	MA	01/16/09	Princeton, NJ	The Teacher Fuel Cell Workshop	X	\$26.72	X	X	X	\$26.72	YES
Hitchman, Marie	HS	02/05, 04/02, 12/04/08, 11/13, & 06/04/09	Monmouth Cty. Social Services	Traumatic Loss Coalition	X	\$36.55	X	X	X	\$36.55	NO
Hitchman, Marie	HS	02/06/09	Atlantic City, NJ	2009 ASAP Conference	\$195.00	X	X	X	X	\$195.00	NO
Lazur, Maggie	LR	01/29/09	Edison, NJ	Advanced Guided Reading Strategies to Maximize Student Achievement	\$199.00	\$5.41	X	X	X	\$204.41	YES

**APPROVED STAFF TRAVEL
DECEMBER 15, 2008**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	PARK TOLLS	LODGING	MEALS	TOTAL	SUB YES/NO
Lehman, David	RD	12/16/08	Edison, NJ	Response to Intervention	\$199.00	\$9.30	\$1.00	X	X	\$209.30	YES
Lukenda, Elaine	CO	03/19/09	Piscataway, NJ	Chronological Assessment of Suicide Events	X	\$15.98	X	X	X	\$15.98	NO
Mahoney, Timothy	LR	02/23/09	Long Branch, NJ	2009 NJAHPERD Annual Convention	\$50.00	\$5.58	X	X	X	\$55.58	YES
Minicci, Frances	LR	05/01/09	Edison, NJ	Connections to Childrens Winners! Curriculum Books	\$179.00	\$10.23	X	X	X	\$189.23	YES
Monzo, Jess	HS	01/09/09	College of NJ	Tennis Coaches Clinic- NJSCA	\$70.00	X	X	X	X	\$70.00	YES
Ogurek, Mayra	HS	02/06/09	Newark, NJ	Reading in a Foreign Language	\$199.00	\$16.74	X	X	X	\$215.74	YES
Petach, Trishele	HS	01/09/09	College of NJ	Tennis Coaches Clinic- NJSCA	\$70.00	X	X	X	X	\$70.00	YES
Petach, Trishele	HS	02/23 & 24	Long Branch, NJ	2009 NJAHPERD Annual Convention	\$90.00	X	X	X	X	\$90.00	YES
Rardin, Susan	CL	05/01/09	Edison, NJ	Winners! Curriculum Connections to Childrens Books	\$179.00	\$8.45	X	X	X	\$187.45	YES
Sommer, Lynne	MA	01/15/09	Atlantic City, NJ	Ultimate Performance Coaching Seminar	\$115.00	\$53.01	X	X	X	\$168.01	YES

* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.