

**MISSION STATEMENT**

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

**VISION STATEMENT**

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

**WORKSHOP MEETING** on **February 9, 2009**, Administration Building, One Crest Way, Aberdeen, New Jersey.

**I. CALL TO ORDER**

Board President Ms. Demarest called the Committee of the Whole Workshop Meeting to order at **7:09 PM**.

**II. PLEDGE OF ALLEGIENCE****III. STATEMENT OF ADEQUATE NOTICE**

**Ms. Demarest read the following Statement:**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

**IV. ROLL CALL**

Present: **Mr. Barbato, Ms. Demarest, Ms. Rubino, Ms. Zavorskas, Mr. Ruprecht, Mr. Kenny, Mr. O’Connell, Mr. Donaghue**  
Absent: **Dr. Gambino**  
Also Present: **Dr. O’Malley, Mr. Glastein, Ms. Irons**

## V. PURPOSE OF MEETING

- Committee of the Whole Meeting

## VI. EXECUTIVE SESSION -

The Board did not have an Executive Session.

## VII. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda.

**Mr. Warren, 7 Ithaca Court,**

- Excited to see the budget presentation. Asked if the Board had any input into preparing the preliminary budget. Ms. Demarest stated they had a budget meeting prior to this Committee of the Whole meeting and after this Committee of the Whole meeting.
- Is this Dr. O'Malley's and Ms. Irons budget? Dr. O'Malley stated this has been a process since the meeting with department heads and the Board has a chance to ask questions.

## VIII. ACTION ITEM

Motion by Mr. Donaghue, seconded by Ms. Rubino.

Dr. O'Malley stated two students made the finals for the state DECA championships. Dr. O'Malley went over it.

- 1. Move to approve upon the recommendation of the Superintendent** an overnight field trip for the Matawan Regional High School DECA Club to Cherry Hill, New Jersey on Wednesday, February 25, 2009 to Friday, February 27, 2009.

POLICY:6153 Field Trips

RATIONALE: To participate in the NJ DECA State Conference/Competition

ACCOUNT: 11-000-270-512-30-1402-0

COST: \$870.00 (\$780.00 lodging & \$90.00 registration)

Fundraising: \$870.00  
 Transportation: \$460.00  
 Substitutes: \$320.00  
*TOTAL COST to STUDENT \$ 30.00 (meals)*  
 TOTAL COST to DISTRICT: \$780.00 (Transportation & Substitutes)

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		1	1
			Gambino	Barbato

Motion by Mr. Donaghue, seconded by Ms. Rubino.

Ms. Irons reviewed the second motion for ADA work and securing the 40% of funding from the state. The Cambridge Park roof was included in the funds to be received from the state. Mr. O’Connell asked if the motion was to proceed with the projects, which it is not, it is simply securing the funds. Mr. Kenny mentioned the roof for Cambridge Park that was originally rejected. Ms. Irons went back to the State and received the funding. Mr. O’Connell asked about the specifications of the boilers and if they were high energy boilers. Ms. Irons stated this would be presented to the Board at a later time.

**2. Move to approve upon the recommendation of the Superintendent the following resolution:**

**BE IT RESOLVED**, that the Matawan-Aberdeen Board of Education in the County of Monmouth (the “BOARD”) hereby accepts the Preliminary Eligible Cost (“PEC”) findings and state and local share calculations issued by the New Jersey Department of Education, dated January 15, 2009 for various capital projects at the following district schools: Matawan Regional High School, Matawan-Aberdeen Middle School, Cliffwood Elementary School, Strathmore Elementary School, Cambridge Park Elementary School, Lloyd Road School and Ravine Drive Elementary School.

**BE IT FURTHER RESOLVED**, that the Superintendent is authorized to sign and submit to the Director of School Facilities “Attachment A” of the Preliminary Eligible Cost letter dated January 15, 2009 from the Department of Education, State of New Jersey, for each school project accepting the “PEC” and electing grant funding.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		1	1
			Gambino	Barbato

## **IX. SUPERINTENDENT’S REPORT**

### **2009-2010 Preliminary Budget – Phase II**

Dr. O’Malley reviewed the presentation for Phase II of the budget.

- This is the remaining 10% left in the budget.
- The four areas being focused on are technology, curriculum, supplies and travel, and tuition.
- Recapped where the district was after phase I.
- The district will continue with technology initiatives. There was a decrease from the 2008/09 budget. Laptops and promethean boards will continue to be added to the district. There will be replacement computers at the high school. Minor components of the T.V. Studio will be added.
- Curriculum: There will be an increase of 50% in curriculum writing due to additional classes being added. There was a decrease in curriculum textbooks/consumables due to everyday math already being implemented. Spanish classes will be added for kindergarten through grade 5. The curriculum at the Middle school will receive the most revamping to the improve math scores.
- Supplies and travel: This includes general supplies or anything purchased to enhance the instruction in the classrooms. Supplies are included with district purchases for curriculum and Everyday Math. There is an increase in travel across the district which encourages professional development.
- Tuition makes up second largest piece of the budget behind salaries and benefits. The cost of sending students to private schools also saw an increase. The Bayshore Jointure Commission raised its tuition rates.
- Dr. O’Malley recapped the four items included in Phase II of the budget. There could be a potential decrease of \$400,000 in the 2009/2010 budget which totals about \$60 Million.
- There was a review of the total per pupil cost as compared to some districts surrounding the Matawan-Aberdeen Regional School District.

- 2009/2010 budget increases are included in Phase III, which are “wish list” items from department heads and administrators. The total operating budget would be approximately \$61 Million.
- Would have to cut \$3.1 Million from the budget to keep the tax rate the same.
- There was a review of the pie chart which represents Phase I and Phase II of the budget. Tuition is the second largest cost to the district.
- The district’s transportation department has the highest efficiency rate in Monmouth County and ranks 10<sup>th</sup> in the State of New Jersey.
- The budget moving forward focuses on the Governor’s message which is scheduled for March 10<sup>th</sup>. The state aid numbers will be released two days after that address. Districts are being penalized for going after fund balance. Dr. O’Malley recommends the Board reject the Governor’s pension proposal and that the district fully fund the PERS.
- Reviewed the budget calendar. The County Executive Superintendent and County Executive Business Administrator have line item veto power this year.
- The district is making progress with its budget.

There were several questions and comments from the Board at this time:

Ms. Zavorskas asked if the language offered for kindergarten through grade 5 will be Spanish and if the district is phasing out the other languages. Dr. O’Malley stated the special language will be Spanish and wants to have some consistency with the languages. In the Middle School there will be a rotation in grade 6 and in the 7<sup>th</sup> grade students will have to choose which language they want to participate in.

Mr. O’Connell made a statement about the stimulus package that was passed. New Jersey ranked 9<sup>th</sup> in funding. The district should not count on increases to State Aid. Dr. O’Malley stated he believes that the NCLB and IDEA grants will not be touched.

Mr. O’Connell also asked about the cuts to the textbook budget and what are Dr. O’Malley’s thoughts on keeping the current textbooks. Dr. O’Malley believes the district’s textbooks are in good shape and are in line with the curriculum reconstruction.

Mr. O’Connell asked if the district withheld the pension payment how much would that cost. Dr. O’Malley stated about \$300,000 and that the district can’t fall behind in payments.

## **X. PROGRAM**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:**

Dr. O'Malley reviewed the Program agenda and noted that page 2 was missing the total.

### **A. TRAVEL**

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (PROGRAM ATTACHMENT #1)

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

### **B. OTHER**

Dr. O'Malley reviewed the calendar for the 2009/2010 school year. Teachers have an additional professional development day. One difference in the calendar occurs in January with the High School having half days during midterms. It is up for debate whether or not to give teachers the remainder of the day off. Also, June 4<sup>th</sup> is the day set for the prom.

Mr. O'Connell asked about the ½ day on December 23<sup>rd</sup>. Dr. O'Malley said the ½ day before the holiday break is good.

Ms. Demarest noted that school is starting before Labor Day.

Mr. Donaghue asked about having professional development days for teachers during the mid term exams in January with the possibility of moving one of the additional in service days to those days.

Mr. Kenny questioned giving teachers the rest of the day off during mid terms. Mr. Glastein stated that shortening the days does not allow teachers to receive their 45 minute prep-time and lunch break. A discussion transpired over the time teachers spend in school during the half days.

Mr. Kenny asked why the students are going home after the mid term exams. Dr. O'Malley stated that the district would not owe money or comp time to teachers and students need to unwind after their exams.

Mr. O'Connell stated the student are losing two full days of instruction with the half days and wants the mid term days to be full days. Questioned why students wouldn't have their usual teachers if they stay a whole day.

Mr. Kenny stated the basic choice is to keep kids in a class to watch movies or send them home to study.

Mr. O'Connell wants to see the data and alternatives to this option.

Mr. Kenny wants to see more instruction.

Mr. Donaghue asked about the snow days built into the calendar.

Mr. O'Connell mentioned the actual minutes of instruction.

Ms. Rubino asked what was meant by sending the students into the streets after a half day of school.

Dr. O'Malley wants to know the opinion of every Board member on the issue of having half days during mid term exams.

Mr. Ruprecht agrees to give students a half day, but does not want to give teachers those half days.

Mr. Donaghue wants to swap the professional time for teachers into those days.

Ms. Zavorskas wants a half day for students, not for the teachers and requests Dr. O'Malley look into other alternatives.

Mr. Barbato requests that administration look into this.

Ms. Rubino and Ms. Demarest agree to the students having a half day but the teachers should stay for the whole day.

Mr. O'Connell and Mr. Kenny want and full day for both students and teachers.

1. Approve the 2009-2010 School Calendar. (PROGRAM ATTACHMENT #2)

POLICY: 6111 School Calendar

RATIONALE: As per Board of Education Policy.

2. Approve entering into a five year contract with Real Time Information Technology for the purpose of an Internet based student management system.

Rationale: The contract with present SIS provider will conclude at the end of the school year.

COST: \$25,000 per year

ACCOUNT: 11-190-100-300-04-2302

Dr. O'Malley reviewed the Real Time program. The cost will be \$25,000 per year for a total of \$125,000 with no additional fees.

Mr. Donaghue asked about the selling of SASI to another company and if RealTime has that option? Dr. O'Malley stated he couldn't speak to that. Mr. Donaghue also asked if the district has anything in writing or protection that RealTime would not sell to another company. Dr. O'Malley stated there is an opt out clause and that the district keeps its data.

Ms. Zavorskas asked about how long they've been in existence. Dr. O'Malley stated they handle mostly New Jersey districts.

Mr. Ruprecht made a statement about the passwords for calendars.

Mr. O'Connell has a number of concerns over the process. The district can keep its own data but that's worthless if it's not compatible with the next company. The district needs to put down a list of needs and then go from there.

Mr. O'Connell did not see it that it was stated anywhere the quality of service agreement, for example response time.

Mr. O'Connell had one last question with committing to five years, that the vendor has no motivation to upgrade software.

Mr. Kenny stated the district does not have a contract and those concerns should be addressed in the contract.

Dr. O'Malley stated he did take those concerns into account and wants the service. The response time has always been fantastic when he spoke to another superintendent that has had this system for three years.

Ms. Rubino asked if staff members sat in on the process. Dr. O'Malley stated the cost is cheaper over five years whereas SASI was frontloaded.

Ms. Rubino stated the contract will be reviewed by the Board prior to the next meeting.



3. Approve submission of the Matawan-Aberdeen Regional School District’s 2009-2010 Professional Development Plan to the Monmouth County Professional Development Board for their approval.

County will review and then send back and then presented to the board.

4. Approve the rescheduling of the Board of Education Action meeting:

Current date	Change to
March 23, 2009	March 30, 2009

Change due to budget calendar.

**C. SPECIAL SERVICES**

1. Students to attend out of district placements for the 2008-2009 school program.  
Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0910-032	3	Preschool Disabled	Children’s Center Monmouth County	New Placement	\$21,233.40 (86 days @\$246.90 per day)	2/23/09

2. Approve the request to establish a new Special Education Program – Cognitive Impaired Mild Classroom at Matawan Aberdeen Middle for the school year 2009-2010. The Superintendent is requesting submission to the Monmouth County Superintendent of Schools for approval.

Students for Lloyd Road are presently in this program.

Ms. Demarest noted that in the professional development part of the agenda on page 19 teachers are looking for a half day for professional development.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN

**XI. PERSONNEL**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_.

Mr. Glastein went over the professional development for the teachers.

Mr. O’Connell asked if the Math teacher rescinded the position because of the salary. Mr. Glastein stated it was for personal reasons.

The Superintendent recommends:

**A. RESIGNATIONS/RETIREMENTS**

*POLICY: 4112.1 Individual Contracts-Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE
BISHOP, GENEVIEVE	HS	Mathematics Teacher	Rescission	1/27/09	1/29/09
Mc CABE, JOHN	HS	Teacher of Business Education/ Teacher of Social Studies	Retirement	9/1/99	7/1/09

**B. APPOINTMENTS**

*POLICY: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer*

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
TBD (1)	HS	Teacher of Mathematics	TBD	TBD	TBD (Pro-rated)	TBD	LEGGETT (Resignation) BISHOP (Rescission)	2/24/09 – 6/30/09
TBD (2)	HS	Hallway Safety & Security Monitor FTE 0.61 P/T	N/A	TBD	TBD (Pro-rated)	TBD	COLLAZO (Termination)	2/24/09 – 6/30/09

**Account: (1) # 11-140-100-101-30-1 (2) # 11-000-262-110-30-2401-1**

Mr. Glastein stated there will not be a replacement for the Math teacher by the next meeting.

Ms. Demarest asked why that was. Mr. Glastein stated the administration was not happy with the candidates as of yet.

Mr. Glastein also stated the district is not receiving applications for the hallway monitor position and that only one candidate applied.

Mr. Barbato questioned why the substitute was not the replacement. Mr. Glastein stated that person does not want the job.

**C. LEAVES OF ABSENCE**

*POLICY: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
CARNOVSKY, SHARON	LR	Physical Education Teacher	Medical	Without	2/2/09 – 2/16/09
			<b>Previously Approved 12/15/08 ↓ Maternity Leave Disability Phase</b>	With	2/17/09 – 4/17/09
			FMLA	Without	4/20/09 – 6/30/09
FEGAN, AMBER	HS	Language Arts Teacher	Maternity Leave Disability Phase	With	3/23/09 – 5/18/09
			Disability Phase	Without	5/19/09 – 6/1/09
			FMLA	Without	6/2/09 – 6/30/09
De BONIS, KERRY	RD/MA	English As A Second Language Teacher	Personal	Without	9/1/09 – 6/30/2010

**1. SUBSTITUTES**

<b>TEACHERS:</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
<b>CATEGORY I</b>	<b>CERTIFICATION</b>
<b>CATEGORY II</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
<b>CATEGORY III</b>	<b>ACCOUNT: 11-XXX-100-101-XXXX-9</b>
<b>CHANGE OF CATEGORY From Category II to Category I</b>	

<b>CHANGE OF CATEGORY</b> <b>From Category III to Category I</b>	
<b>SECRETARIAL/CLERICAL/INSTRUCTIONAL ASSISTANTS</b>	<b>ACCOUNT: 11-000-240-105-XX-XXXX-9</b>
<b>CUSTODIANS</b>	<b>ACCOUNT: 11-XXX-262-116-12-XXXX-9</b>
<b>CHARTWELL</b>	<b>ACCOUNT : 11-000-262-101-10-0000-1</b>

*NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.*

**2. COLLEGE STUDENT(s) OBSERVER(s) – 2008/2009 School year**

NAME	COLLEGE/UNIVERSITY	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
DOROTHY BAGLEY	Brookdale Community College New Pathways to Teaching in NJ Program	BROCK HOR ANDREW LASKO PAUL SERVIDIO	<b>HS – Various Subjects</b> <b>STUDENT OBSERVER</b> Spring 2009 Begin: February 24, 2009 15 Hours
MELISSA RAGO	Brookdale Community College	BARBARA BUCCI	<b>LR – Elementary 4<sup>th</sup> Grade</b> <b>STUDENT OBSERVER</b> Spring 2009 Begin: February 24, 2009 60 Hours
De MICHELE, KARAN	Brookdale Community College	MELISSA CULLEN	<b>ST – Elementary Grade 2</b> <b>STUDENT OBSERVER</b> Spring 2009 Begin: February 24, 2009 15 Hours

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and Certifications

COST: None

EFFECTIVE DATE: 2008/2009 School year

**3. VOLUNTEER – ACTIVITIES**

NAME	ACTIVITY/LOCATION

COST: None  
 EFFECTIVE DATE: 2008/2009 School year

**4. EXTRA CURRICULAR/HOURLY ACTIVITIES**

HOURLY ACTIVITIES				
NAME	LOC	ACTIVITY	POSITION	STIPEND
TBD	ST	Tutorial	Instructor	\$25.00/Hour
TBD	ST	Tutorial	Instructor	\$25.00/Hour

COST: As indicated above  
 ACCOUNT# 11-120-100-101-90-0000-0  
 EFFECTIVE: 2/24/09 – 6/30/09

**5. SRA TESTING/GRADING**

NAME	SUBJECT	HOURS/ WEEK	COST/HOUR/TOTAL	EFFECTIVE
STETZ, DIANE	Mathematics	35	\$20.00/35 = \$700.00	2/2/09 Retroactive
WYNES, NICHOLE	Mathematics	35	\$20.00/35 = \$700.00	2/2/09 Retroactive
FURMAN, JESSICA	Language Arts	20	\$20.00/20 = \$400.00	2/2/09 Retroactive
ROGERS, KIMBERLY	Language Arts	20	\$20.00/20 = \$400.00	2/2/09 Retroactive

COST: As indicated above  
 ACCOUNT# 11-140-100-101-30-0000-0  
 EFFECTIVE: 2/2/09 – (Retroactive)

**6. CHAPERONES - MATAWAN-ABERDEEN MIDDLE SCHOOL PROMOTION EXERCISES**

	NAME \$25.00/Hour – 2 Hours Each	NAME \$25.00/Hour – 2 Hours Each	NAME \$25.00/Hour – 2 Hours Each
1	BEBEL, HELEN	LEUIN, HARVEY	SEGUI, JESSICA
2	FESTA, PAULA	POLITANO, GEORGETTE	SMOLOKOFF, MARY BETH
3	FORTI, STEPHANIE	RIGGLEMAN, CATHERINE	SPAFFORD, DANA
4	GORMAN, MARSHALL	SAKIN, CHARLES	VIEL, LINDA
5	HAWCO, MEGHAN	SAKIN, KATHERINE	WIETecha, CORINNE
6	JENKINS, KAREN	SCHNAKENBERG, PAULA	

RATIONALE: As noted above

COST: Two Hours @ \$25.00/Hour  
 ACCOUNT: #11-130-100-101-40-0000-0  
 EFFECTIVE: JUNE 2009

**7. CHAPERONES – MATAWAN REGIONAL HIGH SCHOOL GRADUATION EXERCISES**

	NAME \$25.00/Hour – 2 Hours Each	NAME \$25.00/Hour – 2 Hours Each	NAME \$25.00/Hour – 2 Hours Each
1	CARLOTZ, HEATHER	JACKMAN, NEIL	PRINZI, MARIA
2	CORNACCHIA, MARIO	KARATZIA, NICOLE	PROSS, KERRY
3	DELLERT, DEE	LAMBERT, BETH	QUINN, KATHLEEN
4	EOVINO, KATHLEEN	MAIN, PAMELA	RATCLIFFE, JILL
5	FAJARDO, CAROL	Mc DEDE, MARIA	STETZ, DIANE
6	FRICOVSKY, KATY	MERGNER, SUZANNE	TURNER, SAMUEL
7	FRIEDL, J.P.	MINGRONE, CHRISTOPHER	WYNES, NICHOLE
8	FRISCIA, MARY JANE	NINGER, ELLEN	WEISSMAN, LINDA
9	GOLDBERG, DEBORAH	PICKENS, SAMUEL	ZANGHI, NANCY
10	HUTNIK, STEVE	PISANI, LAURA	

RATIONALE: As noted above  
 COST: Two Hours @ \$25.00/Hour (Total \$1,450.00)  
 ACCOUNT: #11-140-100-101-30-0000-0  
 EFFECTIVE: JUNE 2009

**8. NJASK TUTORIAL**

	NAME	CLASS TIME	COST/HOUR	TOTAL
1	CAHILL, LAURA	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
2	HAWCO, MEGHAN	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
3	IOZIA, DIANE	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
4	KELLY, BRIAN	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
5	LATHROP, MARGRET	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
6	Mc FADDEN, MARY BETH	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
7	POLITANO, GEORGETTE	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
8	SIKORA, CHRISTINE	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
9	TARRAZI, DYLAN	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00
10	WIETECHKA, CORNINNE	90 Minutes x 26 Classes	\$25.00/Hour	\$975.00

RATIONALE: NJASK Preparation Tutorial – Middle School  
 COST: Program Total Cost \$9,750.00  
 ACCOUNT #-20-231-100-101-00-0000-1  
 EFFECTIVE: February 24, 2009 – April 30, 2009

**9. STAFFING ARRAY CHANGES – 2008/2009 School year**

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
WALSH, NANCY	CL - 1.00	Instructional Assistant – LLD Class	LR 1.00	Instructional Assistant – Resource Room	2/17/09 – 6/30/09 (Retroactive)
SHALHOUB, CASEY (1)	CL - 1.00	Special Education BD Class	CL 1.00 0.20 O/L	Special Education BD Class Special Education BD Class	2/2/09 – 6/30/09 (Retroactive)

Account # (1) 11-212-100-101-60-0000-1

RATIONALE: As indicated above  
 COST: Per MRTA Contract  
 EFFECTIVE: (Retroactive) as indicated above

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN

**XII. FINANCE / TRANSPORTATION**

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Ms. Irons went over the Finance/Transportation agenda and discussed the nonpublic funds.

Mr. O’Connell asked if the nonpublic funds are shared. Ms. Irons stated the funds are passed through the school districts.

Mr. Barbato questioned why the district is doing it for next year.

**A. BUSINESS OPERATIONS**

1. **Bills Lists for February, 2009.** (Available for review in Board Secretary’s Office)  
*POLICY: 3326 Payment for Goods and Services*

February, 2009, Hand Checks	\$	0
January, 2009, Payroll		3,383,969.18
February, 2009, Bills List		(Before Mtg.)
<b>TOTAL:</b>		<b>\$</b>

2. **Transfer of Funds for January, 2009.** (Available for review in Board Secretary’s Office)  
*POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted*

**WHEREAS** NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

**NOW THEREFORE BE IT RESOLVED** that the attached line item transfer be approved:

3. **The Report of the Treasurer** (Month ending **January 2009**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)  
*POLICY: 3571 Financial Reports*
4. **The Board Secretary’s Financial Report for the month of January 2009** as follows.  
 (Available for review in Board Secretary’s Office)  
*POLICY: 3571 Financial Reports*

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **January, 2009**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **January 31, 2009**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. **Approve the Agreement for the Provision of Non-Public Textbook Purchasing Services. (2009-2010 school year)**

To approve the agreement with Monmouth-Ocean Educational Services Commission for the provision of services by the Commission to the district for the coordination and purchasing of textbooks for non-public schools located within the boundaries of the district.



6. **Approve the Resolution to join the Monmouth Ocean Counties Shared Services Insurance Fund effective July 1, 2008 until July 1, 2011.**

To approve the Resolution to join the Monmouth Ocean Counties Shared Services Insurance Fund effective July 1, 2008 until July1, 2011.

Rationale: To secure protection, services, and savings relating to insurance for the Board of Education and employees.

7. **Approve the submission of the grant application for the 2009 Safety Grant Program.**

To approve the submission of grant application for the 2009 Safety Grant Program through the New Jersey School Boards Association Insurance Group’s MOCSSIF Subfund for the purposes described in the application, in the amount of \$25,498.00, for the period July 1, 2009 through July 30, 2010.

Rationale: To secure grant funding for school safety.

8. **Elections/Appointments**

POLICY: 9112 Elections/Appointments

Nominating Petitions must be filed with the Board Secretary before 4:00 pm on Monday, March 2, 2009 in the Business Office, One Crest Way, Aberdeen, NJ 07747.

The drawing of the names for the election ballot positions will be held at 3:00 pm on Wednesday, March 11, 2009 in the Board Conference Room, One Crest Way, Aberdeen, NJ 07747 pursuant to N.J.S.A.19:60-8.

The polling places will be open Tuesday, April 21, 2009, between the hours of 1:00 pm and 9:00 pm pursuant to N.J.S.A. 19:60:1.

**B. TRANSPORTATION**

1. **Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle Bid**

**POLICY: 3541.1 Transportation Routes and Services**

**a. Jointure Routes for the 2008-2009 School Year.**

<b>RTE.#</b>	<b>DESTINATION(S)</b>	<b>HOST</b>	<b>JOINER</b>		<b>PER ANNUM</b>	<b>EFF. DATE</b>	<b>COST</b>
SAC3	Academy of Learning	Mercer Co. Spec. Svs.	MARSD 2 students		\$5,322.43	6/30/08- 8/8/08	\$5,322.43
AOL4					\$4,150.60	9/3/08-	\$4,150.60

						11/12/08	
AOL2					\$34,444.80	11/13/08- 6/22/09	\$34,444.80
<b>RTE.#</b>	<b>DESTINATION(S)</b>	<b>HOST</b>	<b>JOINER</b>	<b>#OF DAYS</b>	<b>JOINER PER DIEM</b>		
8199	Hersh HS	MOESC	MARSD  1 student	105	\$22.89	1/9/09- 6/30/09	\$2,403.45
8201	Village School,  Holmdel	MOESC	MARSD  1 student	105	\$78.00  w/aide	1/12/09- 6/30/09	\$8,599.50
V8181	Class Academy	MOESC	MARSD  1 students	88	\$65.10	1/30/09- 6/30/09	\$5,728.80
						<b>TOTAL</b>	<b>\$60,649.58</b>

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>

**b. Bid Routes for the 2008-2009 School Year.**

<b>RTE. #</b>	<b>DESTINATION</b>	<b>CONTRACTOR</b>	<b># OF DAYS</b>	<b>PER DIEM</b>	<b>EFFEC. DATE</b>	<b>COST</b>
622	Asbury Park HS	Unlimited Autos Inc.	95	112.30	1/20/09- 6/30/09	\$10,668.50
					<b>TOTAL</b>	<b>\$10,668.50</b>

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

Mr. O’Connell asked if the Asbury Park route was budgeted. Ms. Irons stated the Asbury Park was not in the budget however, the other routes were within the district’s budget.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>

**XIII. FACILITIES**

Ms. Irons reviewed the Pest Management Plan and that the district handles pest control with low impact items.

**After meeting as The Committee of the Whole with the Superintendent, the Board approves the following item:**

- A. To approve the Integrated Pest Management Plan for the school year July 1, 2008 to June 30, 2009.

RATIONALE: To evaluate the School IPM Plan annually.

**XIV. COMMENTS & QUESTIONS FROM PUBLIC  
RELATING TO BOARD AGENDA ITEMS**

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Dr. O’Malley, Ms. Demarest, and Ms. Irons responded.

**Mr. Joey Warren, 7 Ithaca Court**

- Asked what age group did the art in the back of the Board room. Dr. O’Malley stated it was High School students.
- The budget can not be finalized until the State Aid numbers are released, so when will the district have the public presentation of the proposed budget. Dr. O’Malley stated the budgets are predicated on having the same State funding.
- Believed residents voted on a \$64 Million budget last year and if there were different items included in the 2009/2010 budget. Dr. O’Malley stated the general operating fund budget is \$59 Million.
- How the per pupil cost is calculated. Dr. O’Malley stated there are four different ways to calculate the per pupil cost but the district’s figure came from the State’s comparative spending guide.
- What is not included in per pupil cost. Dr. O’Malley stated things like copiers are not included in that cost.

- Commented that the attorney was not present.
- How many African American instructors are employed within the district? Mr. Glastein stated about ten.

Mr. Barbato questioned when the budgets of the school district go to the municipalities. Dr. O’Malley stated that by the 14<sup>th</sup> there will be a tentative budget.

**XV. OLD BUSINESS**

None

**XVI. NEW BUSINESS**

None

**XVII. EXECUTIVE SESSION –**

The Board did not have an Executive Session.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>

**XVIII. ADJOURNMENT**

A motion by Mr. Donaghue, seconded by Mr. Barbato.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **8:36PM**.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	8		1	
			Gambino	

Respectfully submitted,

Susan A. Irons  
 Business Administrator/Board Secretary

