

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

WORKSHOP MEETING on **March 9, 2009**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Ms. Demarest called the Committee of the Whole Workshop Meeting to order at 7:03 PM.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Demarest read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Barbato, Ms. Demarest, Ms. Rubino, Mr. Ruprecht, Mr. Kenny, Mr. O’Connell – (Arrived 7:06 PM), Mr. Donaghue, Dr. Gambino**
Absent: **Mr. Glastein**
Also Present: **Dr. O’Malley, Ms. Irons, Mr. Gross**

V. PURPOSE OF MEETING

- Committee of the Whole Meeting

VI. EXECUTIVE SESSION -

The Board did not have an Executive Session.

- There is information available regarding the former superintendent's certification. Mr. Gross created a memorandum.

VII. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO ANY OTHER ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda.

Ms. Gattis,

- Offered to take over the vacancy on the Board of Education left by Catherine Zavorskas. She worked for the telephone company for 26 years and left to become a business consultant for Fortune 500 companies. Currently, Ms. Gattis is working towards her Doctoral degree, has a background in education and loves to work with youth. It is this background which she believes would make her an asset to the Matawan-Aberdeen school system.

Mr. Marinella, Aberdeen,

- Summer Theater workshop costs about \$30,000 in stipends. Was an analysis done to determine if the workshop is profitable. Dr. O'Malley believes an analysis was not done but extra funds may be there. Other monies were given out for scholarships to students as well. It is important to make sure the district does not lose money, but it is more important to maintain this program for the visual and performing arts aspect of it.
- How is tuition for the Summer Workshop calculated? Dr. O'Malley is not sure how the original tuition calculation was made.

Ms. Wilson, Aberdeen,

- Is a substitute teacher who wanted to vouch for Ms. Gattis' character and stated that she would be an asset to the Board of Education.

Mr. Wilson, Aberdeen,

- Is a long time resident of Aberdeen that has lived in the community for 25 years and served on the Township Council for 6 years. Mr. Wilson is the President of the Bayshore branch of the NAACP. He also stood up for Reverend Gattis and stated she is a phenomenal woman who would be good at bringing the youth back in and getting them involved in social activities.

VIII. ACTION ITEMS

1. **Move to accept the resignation of Mrs. Zavorskas effective February 24, 2009. The Board of Education would like to commend Mrs. Zavorskas for her years of service to the Matawan/Aberdeen Regional School District.**

Motion by Mr. Ruprecht, seconded by Ms. Rubino.

2. **Move to approve upon the recommendation of the Superintendent the following resolution:**

BE IT RESOLVED, that the tentative budget be approved for the 2009-2010 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Monmouth County Executive Superintendent of Schools for approval as follows:

Current Expense	58,125,037.00
Capital Outlay	238,672.00
Special Schools	57,925.00
Total General Fund	58,421,634.00
Special Revenue	1,333,904.00
Debt Service	2,499,068.00
TOTAL BUDGET	62,254,606.00

BE IT RESOLVED to acknowledge that the 2009-2010 school year budget as described results in a general fund tax levy of \$43,801,859.00 and a debt service tax levy of \$2,471,315.00 for a total tax levy of \$46,273,174.00; and

BE IT RESOLVED that, due to the delay in the release of the 09-10 state aid numbers, the Department of Education has directed districts to use the 08-09 state aid numbers. Once the numbers have been released after the Governor’s budget message, any changes necessary will be made at the required public hearing on March 30, 2009; and

BE IT RESOLVED that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in the Asbury Park Press without County Office approval of the budget, as directed by the Department of Education in accordance with the format required by the State Department of Education and according to law: and

BE IT RESOLVED in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2009-2010 school year for all staff and board members is \$89,075.95; and

BE IT FURTHER RESOLVED that a public hearing will be held in Board Room of the Administrative Offices at One Crest Way, Aberdeen, NJ 07747 at 8:00PM for a public hearing on the budget for the 2009-2010 school year.

Motion by Mr. Ruprecht, seconded by Ms. Rubino.

3. Move to approve upon the recommendation of the Superintendent the acceptance of funds for the 2009 NCLB grant.

Allows us to click and receive the funds.

POLICY: 3280 Gifts, Grants and Bequests

RATIONALE: The board needs to accept the grant award to initiate payment of the grant to the district.

PROGRAM NAME	AWARD AMOUNT
TITLE I	\$362,484
TITLE II, PART A	\$108,424
TITLE II, PART D	\$ 3,010
TITLE IV	\$ 9,829
TOTAL	\$ 501,357

Motion by Mr. Ruprecht, seconded by Ms. Rubino.

4. Move to approve upon the recommendation of the Superintendent the submission of the Individuals with Disabilities Education Act (IDEA) Part B Fiscal Year 2007-2008 Combined Basic (Ages 3-21) and Preschool (Ages 3, 4 & 5) Final Report/Carry-Over.

POLICY: 3280 Gifts, Grants, and Bequests

Cost: Basic (Non-Public) 2007-08 - \$1,622

Effective Date: March 3, 2009

Motion by Mr. Ruprecht, seconded by Ms. Rubino.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8	0		

IX. SUPERINTENDENT’S REPORT

1st Achieve 3000 – Brian Farrell

Dr. O’Malley introduced Mr. Farrell and stated the district needs to implement technology to help struggling students.

Mr. Farrell welcomed everyone to the meeting and went over various points of the Achieve 3000 program.

- Achieve 3000 is a web based program.
- Addresses the reading levels of students that perform at subpar levels.
- The program will be implemented in one Special Education pull out Language Arts class for the final marking period, will be incorporated into the summer school program and will be in all Language Arts Special Education pull out classes for the 2009/2010 school year. It will also be used as after school tutorial for identified students next year as well as the READ program students exempt from World Language.
- Reaches students at their own Lexile Level.

There are 5 Steps in the program for the sample student noted.

- First the student receives an email through TeenBiz 3000. Secondly, the student will read a daily article matched to their specific reading ability. Next, the student completes an activity that helps with vocabulary, comprehension and other reading skills. Fourth, the student will answer a thought question which builds her critical thinking and writing skills. Finally, the student will participate in a poll that encourages her to formulate an opinion.
- Interim and post tests are taken to adjust the reading level.

- To check on progress of the student after 20 or 30 sessions, the system will flag the teacher to see if the student's reading has improved.
- There will be a home edition for parents to read and have a discussion at the dinner table.
- Bilingual program.

From the teacher's perspective, the program allows for connections to their instruction.

- Cross Curricula
- Focused lesson plans
- Unit building
- Writing Center

The company will send biannual progress reports.

The Board of Education had several comments and questions:

- The program allows for 100 licenses. A different student may use the license during summer school than one that used it during the final marking period.
- An actual person reviews the students' answers.
- The target base of the program is special education students.
- The program can be used by students between classes.
- Students can not test the program prior to the district purchasing it. Mr. Farrell spoke to other districts which have used the program and have had success.
- Students that don't have access to email at home can use the program during the school day. There would need to be an after school tutorial or students can go to the library.
- The program supplements the regular curriculum and does not replace it.
- RTI identifies students that need the extra help. The NWEA could also help identify students, otherwise only a diagnostic exam would determine who needs help.
- A student is able to utilize Achieve 3000 during their regular school day because it will be done in a resource room setting for the special education population.
- There was not much in the program pertaining to comprehension and retention in this program. A student can flip between the source and the question.

- A payoff of the program could be higher standardized test scores. It is aligned with a national skill level and that any program would have a payoff. The ultimate goal is improving student reading which will benefit their lives.
- Concern that some students may not find this material interesting or compelling. The article is related to current events and is not dated. Students could see connections to their other subjects.

Dr. O'Malley stated the program focuses on three areas. It closes the gaps in the reading levels, develops the RTI program in the Middle School and capture kids who want to read at a higher grade level. It also relates common data because the Lexile scores are discussed in the NWEA program as well.

- An open ended question is part of the program however, most of the exam is multiply choice.
- Does each student chosen get the same amount of instruction on this? It should be two times a week for thirty minutes and would require teachers to set that time up.
- Is there an opportunity to use the program after school? It is possible but there would need to be supervision. It would be a good idea to have students utilize the program after school.

2009-2010 Preliminary Budget – Submission to Executive County Superintendent

Dr. O'Malley discussed the 3rd phase of the budget through a PowerPoint presentation.

- Timeline for the Budget submission.
- State Aid figures will be released March 11th.
- Mission Statement of the district is to maintain current programs and show fiscal responsibility.
- The appropriations pie chart for the 2009-2010 school year shows that Instruction and Special Education encompass the largest parts of the budget.
- The Revenues chart for 2009-2010 displays that the local tax levy makes up the largest part with State Aid being second. If any part of the chart decreases, the burden will fall to property owners.

- The General Operating budget will decrease by \$633,000.
- IDEA and NCLB Grants see a slight decrease.
- The district can increase the tax levy by 4%, or \$1.7 Million, however, there is a 0% increase to the tax levy.

BUDGET HIGHLIGHTS:

- Curriculum Initiatives.
- Three new academies.
- Maintain the RTI program, current interscholastic Athletic/Clubs and class size.
- Develop an in-house Special Education Program so the district does not send so many students out of district.
- Continued Professional Development for staff.
- ADA compliance plan.
- New courses and the intent to increase our elementary school from Pre-K through 5 and include social studies and improve textbooks.
- Administrators have taken responsibility for controlling costs and fiscal accountability. This can be done through managing energy costs, shared services, cooperative bidding and controlling benefits.
- Our district fully funded the pension contribution and did not defer it.

BUDGET RECAP:

- Meet MRTA and MRAA contractual obligations.
- The number of employees is reduced by 3% for 2009/2010. This can be done by not filling retirement positions.
- District administrative costs are below state and regional averages.
- No increase to the tax levy.
- Budget is \$601,408 less than the previous year.

The Board of Education had several comments and questions:

- There is a separate tax for Debt Service.
- Mr. Kenny thanked the public for being at the meeting and stated the Board has previously met with the Business Administrator and Superintendent and have seen the detailed budget.
- There was \$3.5Million in budget cuts from the current year. If people vote no for the budget, taxes will be cut even more which may affect the

classroom. Dr. O'Malley stated over the past two years the budget has only increased \$300,000 while there have been over \$4Million in cuts.

- If this budget is defeated, students will be affected.
- Estimated that one penny in tax cuts equals \$250,000 in cuts to the budget.
- Dr. Gambino and Mr. O'Connell commended Dr. O'Malley and Ms. Irons for creating a budget with a 0% increase.
- Critical for people to get out to vote. If anymore is cut from the budget, class sizes will increase. Spread the word and get out to vote.

X. PROGRAM

Motion by _____, seconded by _____.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Dr. O'Malley reviewed the Program agenda. There is approximately \$1,700 in travel.

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (PROGRAM ATTACHMENT #1)

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

- Dr. O'Malley spoke to Mr. Martucci in the audience regarding the football camp.
- Mr. O'Connell asked if the football camp is for all participants in the Football program. Mr. Martucci stated it will be for sophomores, juniors and seniors. The fundraising will be done through weightlifting. The cost of the camp will be raised through fundraising.

- Mr. Kenny inquired about the different rates in registration for the travel to Forsgate. Dr. O’Malley stated this is due to the registration rates being cheaper if both the Principal and secretary attend.

1. **Overnight field trip** four-day overnight trip to a football summer camp from July 19-23, 2009.

RATIONALE: The camp is designed to help students improve their basic skills and learn the techniques of football.

COST: Student expense and fundraising.

DISTRICT: No cost to the district.

EFFECTIVE DATE: March 30, 2009

2. **Overnight field trip** for the Matawan Regional High School Winterguard to Wildwood, NJ from Thursday, April 30, 2009 to Sunday May 3, 2009.

POLICY: 6153 Field Trips

RATIONALE: The Winterguard will compete in our All Chapter Championships.

FUNDRASING: \$420

STUDENT COST: \$170 EACH (14 students = \$2,380)

DISTRICT COST: \$460 (SUBSTITUTE & Transportation)

TOTAL COST: \$3,260

EFFECTIVE DATE: March 30, 2009

3. **Home Schooling** pursuant to the parent/guardian request, student will be removed from the school attendance rolls for the 2008-2009 school year.

POLICY: 6172.1 Home Schooling

RATIONALE: This is as per Board of Education Policy 6172.1 and NJSA 18A:38-25.

HOME SCHOOLING ID #
HS-18-05

C. SPECIAL SERVICES

- Dr. O’Malley stated there was no room for the student at Bayshore so they had to be sent elsewhere.

- Change in tier caused the change in tuition.
- A cognitively impaired student was not put on agenda by mistake.
- Mr. Donaghue asked if all the Winterguard students were going. Dr. O’Malley stated only varsity students will attend.
- Mr. Barbato asked if the special services placements were budgeted for. Dr. O’Malley stated the first placement is a new placement and not in the budget. Placements number two, three and four were in the budget. Item number five was not in the budget. There are enough funds in the budget to cover the additional placement costs.

1. Students to attend out of district placements for the 2008-2009 school program.
Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0910-033	5	Preschool Disabled	Academy (Annex) Learning Center	New Placement	\$19,050 (75 days @\$254)	3/02/09- 6/24/09
9906-011	16.10	Cognitive Impaired Mild	Red Bank Regional	*Adjusted tuition due to Tier Level III	\$6,480.00 (adjustment)	9/02/08- 6/30/09
0910-222	5.5	Multiply Disabled	St Joseph’s School for the Blind	Change in Placement	\$16,954.00 (49 days @ 346.00 per diem)	4/10/09- 6/24/09
9605-004	19.4	Multiply Disabled	Lifework (Educational Collaboration)	New Placement	\$25,750 (student graduated 1/30/09)	9/03/08 – 1/30/09
0810-008 0810-007	15.8 15.8	Cognitive Impaired Moderate	Asbury Park Public School	Additional services	Aide 08/09 – \$9,909 each (Total \$19,819) Speech 08/09 – \$1,529 each (22 weeks @139.42 per week –total \$3,058)	1/21/09 – 6/30/09

XI. PERSONNEL

The Superintendent recommends:

Dr. O'Malley reviewed the personnel agenda.

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE

B. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
JACKSON, WILLIAM	HS	Hallway & Safety Monitor	Medical	Without	2/23-2/26/2009

C. APPOINTMENTS

POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. SUBSTITUTES

TEACHERS:	ACCOUNT: 11-XXX-100-101-XXXX-9
CATEGORY I	CERTIFICATION
CATEGORY II	ACCOUNT: 11-XXX-100-101-XXXX-9
CATEGORY III	
SECRETARIAL/CLERICAL/INSTRUCTIONAL	ACCOUNT: 11-000-240-105-XX-XXXX-9

ASSISTANTS	
CHARTWELLS	ACCOUNT: 11-000-262-101-10-0000-1
CHANGE OF CATEGORY From Category II to Category I	

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. **HIGH SCHOOL SPRING CONCERT**

NAME	LOC	ACTIVITY	POSITION	STIPEND
WATSON, STEFANIE	HS	SPRING CONCERT	PIANIST	\$30.00/hour 4 Hours = \$120.00

Rationale: As indicated above
 Cost: \$120.00 Maximum
 Account # 11-401-100-104-30-1403-9

3. **SUMMER SCHOOL –CURRICULUM WRITING**

Elementary Summer School Program – Curriculum Writing

#	Name	Position	Activity	Max Hours	Cost/Hr
1	TBD	Language Arts	Grade 3	15	\$20.00
2	TBD	Language Arts	Grade 4	15	\$20.00
3	TBD	Language Arts	Grade 5	15	\$20.00
4	TBD	Math	Grade 3	15	\$20.00
5	TBD	Math	Grade 4	15	\$20.00
6	TBD	Math	Grade 5	15	\$20.00
7	TBD	ESL	Grade 3	15	\$20.00
8	TBD	ESL	Grade 4	15	\$20.00
9	TBD	ESL	Grade 5	15	\$20.00

Middle School Summer School Program – Curriculum Writing

#	Name	Position	Activity	Max Hours	Cost/Hr
10	TBD	Language Arts	Grade 6	15	\$20.00
11	TBD	Language Arts	Grade 7	15	\$20.00
12	TBD	Language Arts	Grade 8	15	\$20.00
13	TBD	Math	Grade 6	15	\$20.00

14	TBD	Math	Grade 7	15	\$20.00
15	TBD	Math	Grade 8	15	\$20.00
16	TBD	Social Studies	Grade 6	15	\$20.00
17	TBD	Social Studies	Grade 7	15	\$20.00
18	TBD	Social Studies	Grade 8	15	\$20.00
19	TBD	Science	Grade 6	15	\$20.00
20	TBD	Science	Grade 7	15	\$20.00
21	TBD	Science	Grade 8	15	\$20.00

Effective: 2008/2009 Summer Extended School year
 Account # 11-000-221-104-04-0000-9

4. **SUMMER THEATRE WORKSHOP – 2009/2010 SCHOOL YEAR**

NAME	POSITION	<i>STIPEND</i> <i>(2008/2009 Guide)</i>
TBD	DIRECTOR/COORDINATOR	\$5,980.00
TBD	DIRECTOR	\$5,420.00
TBD	VOCAL DIRECTOR	\$3,050.00
TBD	MUSICAL DIRECTOR	\$3,050.00
TBD	PRODUCTION DESIGN/CONSTRUCTION	\$3,640.00
TBD	PRODUCTION ASSISTANT	\$1,200.00
TBD	CHOREOGRAPHER	\$2,680.00
TBD	CHOREOGRAPHER	\$2,680.00
TBD	TECHNICAL DIRECTOR	\$2,330.00

Rationale: As indicated above
 Effective: June/July/August 2009
 Account #60-990-100-104-30-1402-0

5. **SALARY ADJUSTMENTS**

NAME	LOC	FROM	TO 2008/2009 GUIDE	INSTITUTION
DeBeVOISE, MARGARET	MA	D-14 \$74,700.00	F-14 \$79,200.00	Walden University
FIORILLI, CHRISTINA	MA	D-13 \$68,520.00	E-13 \$70,700.00	Montclair State University

RATIONALE: Additional College Credits/Degrees Earned
 COST: Per MRTA Salary Guide – 2008/2009
 ACCOUNT: Contractual Salaries
 EFFECTIVE DATE: 2/1/09

6. **HOME INSTRUCTION**

8 Hours per subject 2 hours per week (4 weeks) 56 HOURS TOTAL		
CARNOVSKY	ROBERT	US HISTORY II

SAMITT	PAMELA	LAB CHEMISTRY
HOERNLE	CAROL	FASHION DESIGN 2
HOERNLE	CAROL	HOME ECONOMICS
CASTELLI	COURTNEY	ENGLISH 3
COLBURN	KENDRA	ALGEBRA 2
DELLERT	DEE	PHYSICAL EDUCATION

Additional Hours of Home Instruction required for Student
 EFFECTIVE: 3/23/09 (Retroactive)
 ACCOUNT # 11-150-100-101-03-0000-1

HOME INSTRUCTION SPECIAL SERVICES

<i>10 Hours per week 40 Hours TOTAL \$35.00/Hour MAX TOTAL \$1,400.00</i>		
LONGO	ANDREA	SPECIAL EDUCATION TEACHER

Home Instruction required for Special Education Student
 EFFECTIVE: 3/9/09 (Retroactive)

6. **MENTOR**

TEACHER	MENTOR	Location	Effective
EVAN MAHONEY	JAMES PAPPAS	Lloyd Road Elementary	2/24/09 – 6/30/09

RATIONALE: Provisional Teacher assumes total responsibility for paying the mentor teacher pursuant to

NJAC 6:11-3.2 [c].

COST: None to the Board.

7. **VOLUNTEER – ACTIVITIES**

NAME	ACTIVITY/LOCATION
CITRO, NICHOLAS	Baseball - HS
JACKSON, WILLIAM	Boys Spring Track

COST: None

EFFECTIVE DATE: 2008/2009 School year

8. VOLUNTEERS – ST. JOHN VIANNEY STUDENTS – AT STRATHMORE ELEMENTARY SCHOOL

Name
<p>TORRONE, THOMAS Monday/Friday 9:35 AM – 10:51AM</p>
<p>CRUISE, KATHERINE Tuesday/Thursday 1:07PM – 2:23PM</p>

COST: None
 EFFECTIVE: 2/24/09 (Retroactive)

9. STAFFING ARRAY CHANGES – 2008/2009 School year

NAME	FROM LOC/FT E	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
Perullo, Diane (1)	MA - 1.00	Language Arts Teacher (Replacement – C. Monro)	HS – 1.00	Language Arts Teacher (Replacement Position)	FEGAN (Maternity Leave) 5/16/09 – 6/30/09

Account: (1) # 11-140-100-101-30-0000-1
 RATIONALE: As indicated above
 COST: Per MRTA Contract
 EFFECTIVE: 5/16/09 – 6/30/09

- Mr. Ruprecht inquired about the curriculum writing for summer school? Dr. O'Malley stated the district hasn't had summer school curriculum before.

XII. FINANCE / TRANSPORTATION

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Ms. Irons reviewed the Finance/Transportation agenda.

A. BUSINESS OPERATIONS

1. **Bills Lists for March, 2009.** (Available for review in Board Secretary's Office)
POLICY: 3326 Payment for Goods and Services

March, 2009, Hand Checks	\$	0
February, 2009, Payroll		3,342,262.43
March, 2009, Bills List		
TOTAL:	\$	

- 2. **Transfer of Funds for February, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- 3. **The Report of the Treasurer** (Month ending **February, 2009**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports
- 4. **The Board Secretary’s Financial Report for the month of February, 2009** as follows. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **February, 2009**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **February 28, 2009**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- 5. **Cancellation of Outstanding Checks**

To approve the cancellation of all outstanding checks in the General Fund, Payroll Accounts and Student Activities Funds due to expire prior to June 30, 2008.

ACCOUNT	TOTAL AMOUNT
General Fund	67,427.29
Net Payroll	3,404.60
Payroll Agency Account	2,665.46
Student Activities Funds	5,765.19

RATIONALE: All checks issued by the school district are valid for 90 days. Above total represents checks that are currently outstanding.

B. TRANSPORTATION

Ms. Irons stated the transportation jointure with Marlboro will create revenue to our district.

**1. Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures;
Contract Award for Vehicle bid**

POLICY: 3541.1 Transportation Routes and Services

a. Jointure Routes for the 2008-2009 School Year.

<i>RTE.#</i>	<i>DESTINATION(S)</i>	<i>HOST</i>	<i>JOINER</i>	<i># OF DAYS</i>	<i>JOINER PER DIEM</i>	<i>EFF. DATE</i>	<i>COST</i>
616	Lakeview School	MARSD 4 students	Marlboro Twp. 1 student	71	\$57.40	3/2/09- 6/30/09	\$4,075.40
						TOTAL	\$4,075.40

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines. Matawan/Aberdeen Regional School District will receive the \$4,075.40 as revenue due to Marlboro Township School District sharing the cost of the route.

- Mr. Barbato asked about a couple of budgetary transfers. The \$315,000 relates to a prepayment for next year’s turf/track/lights lease payment. The Chartwells transfers are done because a budget does not exist for fund 61.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN

**XIII. COMMENTS & QUESTIONS FROM PUBLIC
RELATING TO BOARD AGENDA ITEMS**

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda.

There were none.

XIV. OLD BUSINESS

Ms. Demarest sent the Board Dr. O'Malley's annual evaluation which must be finalized by April 30th.

XV. NEW BUSINESS

Ms. Demarest stated she would like to move the Board in a different direction and asked for a motion to appoint Ms. Thelma Gattis to the Board of Education.

A discussion took place among Board Members regarding the appointment of Ms. Gattis to the Board of Education and procedures that surround filling a vacancy on the Board.

A motion by Mr. Barbato, seconded by Mr. Ruprecht, to appoint Ms. Thelma Gattis to the vacant seat on the Board of Education.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	4	4		
		Gambino, O'Connell, Donaghue, Kenny		

The motion failed.

XVI. EXECUTIVE SESSION

The Board did not have an Executive Session.

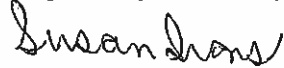
XVII. ADJOURNMENT

A motion by Mr. Barbato, seconded by Ms. Rubino.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **8:46 PM**.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8			

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL 2008-2009
MARCH 30, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Bera, Kelly	CL	04/22/09	Forsgate Country Club	NJPSA/FEA Dealing with Difficult People & Situations	\$50.00	X	X	X	X	\$50.00	YES
Deluca, Margaret	HS	04/22/09	Monroe, NJ	The Standard Base Curriculum for Students with Disabilities	\$135.00	\$9.30	X	X	X	\$144.30	NO
Ei-Rehawy, Lois	CL	04/22/09	Forsgate Country Club	NJPSA/FEA Dealing with Difficult People & Situations	\$135.00	X	X	X	X	\$135.00	YES
Ficovsky, Katy	HS	8/10-13/09	Middlesex County College	AP Summer Institute-Computer Science A	\$795.00	\$24.80	X	X	X	\$819.80	NO
Gallagher, Amy	CO	4/30/09 to 05/02/09	Atlantic City, NJ	NJ Speech-Language Hearing Assoc. 2009 Convention	\$200.00	\$89.24	X	X	X	\$289.24	NO
Gardner, Veronica	CO	03/31/09 to 6/30/09	Brick, NJ	Ocean Monmouth Atlantic Committee	\$64.00	\$78.12	X	X	X	\$142.12	NO
Hitchman, Marie	HS	04/23/09	Livingston, NJ	Safe & Drug Free School	X	\$23.56	X	X	X	\$23.56	NO

**APPROVED STAFF TRAVEL 2008-2009
MARCH 30, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO	
Lioffi, Frank	HS	04/22/09	Monroe, NJ	The Standard Base Curriculum for Students with Disabilities	\$135.00	\$9.30	X	X	X	\$144.30	NO	
Main, Pamela	HS	05/01/09	Georgian Court College	Monmouth County School Counselor's Association	X	\$14.88	X	X	X	\$14.88	NO	
* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										TOTAL	\$1,763.20	