

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

ACTION MEETING on **May 18, 2009**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Charles Kenny called the Regular Action Meeting to order at **8:00 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny stated the Board is deeply saddened by the passing of Jawann Brown and offered heartfelt condolences.

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Warren , Mr. Donaghue, Dr. Gambino, Mr. O’Connell, Ms. Rubino, Mr. Ruprecht, Ms. Hayward, Mr. Kenny, Dr. Delaney.**

Absent:

Also Present: **Dr. O’Malley, Mr. Glastein, Mr. Gross, Ms. Irons**

V. EXECUTIVE SESSION

The Board of Education went in Executive Session for Personnel Matters at 7:00 PM.

VI. MINUTES

A motion by Mr. Donaghue, seconded by Ms. Rubino.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **April 27, 2009, Reorganization Meeting; April 27, 2009, Action Meeting; April 28, 2009, Special Action Meeting; April 28, 2009, Executive Session; April 29, 2009, Special Action Meeting; April 29, 2009, Executive Session; May 11, 2009 Committee of the Whole; May 11, 2009, Executive Session.**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
April 27, 2009 – Reorganization Meeting	9			
April 27, 2009 – Action Meeting	9			
April 28, 2009 – Special Action Meeting	9			
April 28, 2009 – Executive Session	9			
April 29, 2009 – Special Action Meeting	9			
April 29, 2009 – Executive Session	9			
May 11, 2009 – Committee of the Whole	9			
May 11, 2009 – Executive Session	9			

VII. CORRESPONDENCE

None

VIII. BOARD PRESIDENT'S REPORT

- Exciting to see the district come together by closing achievement gaps.
- There is so much on the agenda for the Board to discuss, including the creation of Tri-M, the International Honor Society for secondary music students.
- In the past several weeks there was parent orientation at Lloyd Road and the Middle School along with the NJ ASK testing. There's also excitement among the Board about the Middle School and High School graduations coming up.

IX. SUPERINTENDENT'S REPORT

Most Program Annual Summary – Pastor Doug Crowley:

Pastor Crowley spoke about the MOST Program.

- Thanked the Board and Dr. O'Malley, the volunteers, the teachers and Mr. Spells.
- Pastor Crowley discussed the benefits of the program. Provides a support system for students which includes mentoring and tutoring.
- Recognized the volunteers sitting in the seats and stated more volunteers are still needed.
- Would like to expand the program to more than two days per week with a commitment from the Board of Education.

Mr. Kenny thanked Pastor Crowley and all the volunteers. Has spoken to Dr. Gambino who has made visits to the program. There is a tremendous amount going on there.

Special Education Week Presentations:

Mr. Kenny came to the podium to discuss the things the district did to celebrate Special Education Week, May 11th through the 14th. The week is intended to raise the awareness of Special Education.

- There was a ceremony to recognize the Special Olympians of the district. Each athlete received a certificate of achievement from Board President, Mr. Kenny. The athletes were Nick Imperiale, Mohammad Konate, Thomas D’Elia, Nico Skycernic, Alyssa Varga and Carly Villanueva.
- The owners of the Hobby Shop graciously donated a \$25 gift card to the Special Olympians.
- Mr. Kenny congratulated the Special Olympians and held up a check in the amount of \$1,630.87 raised for the Special Olympics.
- Ms. Redzinak came up to honor Ms. Wallace and stated she is lucky to be able to help these students. Thanked the Parents of Special People for their donation. Also thanked the Board, parents and the children.
- Mr. Kenny stated everyone is here for the children and making these kinds of presentations is the best. Mr. Kenny read a proclamation from the Mayor of Matawan in honor of Special Education week.

Dr. O’Malley asked Ms. Ruscavage to come up to the podium to continue the Special Education week presentations.

- Thanked the parents of Special Education students.
- Edmund Jackson, the winner of “My Hero” essay contest was called up to the podium along with his hero, Mr. Bill Vina and proceeded to make a statement thanking Mr. Vina and acknowledged the Parents of Special People. Edmund then received an American Express gift card from the Parents of Special People.
- Ms. Casagrande came to the microphone to offer an award of appreciation to Maureen Camillary and High School principal Michele Ruscavage. They have met monthly to discuss all aspects of special education, academic and athletic alike. Their aim is to keep students at their own facility and getting them involved in extracurricular activities as well.

X. STUDENT REPRESENTATIVE’S REPORT

The student representative Andrew Monagle made several statements:

- Congratulated the Special Olympians.
- At Cambridge Park there was a had a hop-a-thon for Muscular Dystrophy.
- Other happenings around the district include a field trip to a farm for the Kindergarteners at Cliffwood and the 5th grade promotion ceremony at Lloyd Road.

- Flip your lid campaign raised money for the Environmental Club.
- There is a band concert on May 21st at the Middle School.
- The 7th and 8th grade band trip was to Dorney Park.
- Recognized several athletes at the High School for their accomplishments along with the men's track team.
- Congratulated Edmund Jackson and Mr. Vina.
- Wished the high school students a safe and happy prom.

COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda.

Mr. Kenny wants to keep all statements to the allotted time of three minutes.

Ms. Carla Zimmerman,

- Supports the proposed curriculum changes to the music program. Her son, who wants to be composer and currently plays the flute, is finishing the 10th grade at the High School. Believes the change in the music curriculum will help students like her son.

XI. PROGRAM

Motion by Mr. O'Connell, seconded by Mr. Warren for Program agenda items #1 through #9 and #11 through #15.

Motion by Mr. Warren, seconded by Mr. Kenny to table item #10 on the Program Agenda.

After meeting as a Committee of the Whole, the Superintendent recommends the following items for the Board of Education's approval:

Mr. Warren requested that Program Agenda item #10 be tabled.

Ms. Rubino does not want that item tabled and to simply vote on it.

Mr. Kenny stated it will be on at next meeting. Dr. Gambino wants to make sure this does not affect anything with regards to the Georgian Court program.

Mr. O’Connell inquired as to the rationale behind the change to item #15 of the Program Agenda for the deleted novel list for grades 6 through 8. Dr. O’Malley stated these items were not included on the list at the Reorganization Meeting and reflects novels actually used in the classrooms.

Dr. Delaney asked who determines what goes on the novel list. Dr. O’Malley stated the Director of Middle School Accountability, the administration and the teachers determines the novel list

Mr. O’Connell stated there are many positives on the Program Agenda. The AP Physics class is much more robust and supports the different levels of rigor.

Mr. Kenny stated at the Committee of the Whole there was a presentation by Dr. Kaplan, the Director and the principal that displayed the tremendous amount of initiatives being undertaken by administrators.

Ms. Rubino stated she still had some reservations regarding the elimination of the band/lunch class for the casual musicians. However, she is thrilled it’s going to be a full period of music.

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (PROGRAM ATTACHMENT #1)

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. The Board of Education approve the application to operate summer school at Matawan-Aberdeen Middle School from June 26, 2009 to July 31, 2009.

POLICY: 6174 *Summer School*

COST: \$37,000

COURSE	GRADE	TIME
ESL	2,3,4,5,6	8:30 am-10:30 am
Language Arts, Mathematics	3,4,5	8:30 am-10:30 am
Language Arts, Mathematics, Science, Social Studies	6,7,8	8:30 am-11:30 am

2. The Board of Education approve the 2009 summer school curriculum.

POLICY: 6141 *Curriculum Design & Development*

COURSE	GRADE
ESL	3-5
ESL	6-8
Language Arts	3-5
Mathematics	3-5
Language Arts	6-8
Mathematics	6-8
Social Studies	6-8
Science	6-8

3. The Board of Education approve the eighth grade science curriculum.

POLICY: 6141 *Curriculum Design & Development*

Effective: May 18, 2009

RATIONALE: 8th grade curriculum was revised for strands 5.1 (science processes), 5.3 (math applications), and 5.6 (chemistry) as it relates to the content areas of matter (solids, liquids, and gas), elements and the periodic table, metals, and other polymers and composites.

4. NJSIAA (New Jersey Interscholastic Athletic Association) The Board of Education approve membership resolution for the 2009-2010 school year. Effective July 1, 2009.

POLICY: 6145.2.1 *Interscholastic Athletic Activities and Events*

RATIONALE: This will allow the district to participate in the approved athletic programs sponsored by the NJSIAA.

COST: \$2,150.00

ACCOUNT: 11-402-100-890-30-0000-0

- 5 The Board of Education approve summer sport camps (intra-squad practice only for our school athletes) at Matawan Regional High School.

POLICY: 6145.2.1 *Interscholastic Athletic Activities and Events*

6. The Board of Education approve the submission of an application to the MSAN (Minority Student Achievement Network).

RATIONALE: The Minority Student Achievement Network (MSAN) is a national coalition of multiracial, suburban-urban school districts that have come together to study achievement gaps that exist in their district.

COST: \$12,500 (Fee due upon acceptance only-Title I funds)

7. The Board of Education approve the change in course offerings at Matawan Regional High School.

2008-2009

COURSE	GRADE LEVEL
Band/Lunch	9,10,11, & 12
Chorus/Lunch	9,10,11 & 12

TO

2009-2010

COURSE	GRADE LEVEL
Band/Lunch	11 and 12 only
Chorus/Lunch	11 and 12 only

POLICY: 6141 *Curriculum Design & Development*

RATIONALE: To begin to phase out the lunch band/chorus course offering beginning 2009-2010.

8. The Board of Education approve the creation of the *Tri-M*, International Honor Society.

POLICY: 5126 *Awards and Achievement*

RATIONALE: Recognize secondary music students for their musical ability, academic excellence, school involvement and community service.

EFFECTIVE: September 1, 2009

9. The Board of Education approve the reinstatement of Matawan-Aberdeen Regional School District in the Arts & Education Center for the 2009-2010 school year.

POLICY: 6141 *Curriculum Design & Development*

RATIONALE: This will grant our gifted visual and performing arts students an opportunity to audition for the county-wide program offered at Sandy Hook in Multi Genre Writing, Poetry, Modern Dance, Jazz Improve, Broadway Singing, Theatre Arts, Visual Arts and the Art of Photography. Many of the classes can be taken for college credit as well.

COST: \$800.00 for each accepted student, which includes tuition and transportation.

10. The Board of Education approve the superintendent to enter into an agreement with Georgian Court University to allow our students to obtain college credit through the participation in specialized programs.

POLICY: 6141 *Curriculum Design & Development*

RATIONALE: Cost is \$175 per three credit course (normal tuition is \$570 per credit).

11. The Board of Education approve the change in course offerings at Matawan Regional High School.

2009-2010

COURSE	COURSE
FROM	TO
AP Physics B	AP Physics C

12. The Board of Education approve the change in meeting date from Monday, June 29th, 2009 to Thursday, June 25th, 2009.

13. The Board of Education approve two-day overnight trip to a basketball summer camp from June 26-28, 2009.

RATIONALE: The camp is designed to help students improve their basic skills with an emphasis on playing games and obtaining valuable game experience.

COST: Student expense and fundraising (approximately \$80.00)

DISTRICT: No cost to the district.

EFFECTIVE DATE: June 26, 2009

14. The Board of Education proclaim the week of May 11-15 as Special Education Week to recognize the achievements of our special education students and the outstanding contributions made by our educators for the handicapped and parents toward quality education for the exceptional students in our district.
15. The Board of Education approve the additions and deletions to the 6th-8th grade reading novel list for the 2009-2010 school year. (PROGRAM ATTACHMENT #2)

POLICY: 6140 *Curriculum Adoption*

RATIONALE: To ensure that the novels are age appropriate for each grade level, current as to utilization in classroom instruction, varied by topic, and connected to other content areas.

C. SPECIAL SERVICES

1. Students to attend out of district placements for the 2008-2009 school program.
Policy: 6171.4 Special Education.

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0905-001	3.8	Preschool Disabled	Children’s Center of Monmouth County	New Placement Move In	27 days @ \$246.90 per diem \$6,666.30	05/11/09 - 06/17/09
0702-012	18.0	Multiply Disabled	Kiva H.S.	Change in Placement	\$1,000 per month \$2,500 Total Tuition	04/20/09 - 06/30/09
0801-005	5.2	Preschool Disabled	Developmental Learning Center (BJC)	Change in Placement	\$3,400 per month \$8,500 Total tuition	04/20/09 - 06/30/09
0904-009	3.4	Preschool	Holmdel Public Scho	New	28 days @\$146.75	05/11/09

		Disabled		Placement	\$4,109 Total tuition	-	06/18/09
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Vote on the motion to table item #10 of the Program agenda.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

Vote on all Program agenda items excluding item #10 which was tabled.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XII. PERSONNEL AGENDA

MOTION BY Mr. Ruprecht, SECONDED BY Ms. Hayward.

After meeting as a Committee of the Whole, the Superintendent recommends the following items for the Board of Education’s approval:

Dr. Gambino requested that Personnel agenda item #12 be separated for an independent vote.

Mr. Glastein stated that Shane Kress, the first name on page 1 of the appointments, will not be accepting the position. Mr. Kress found a position closer to home.

Dr. Delaney questioned why the district is providing Home Instruction. Dr. O’Malley stated the district has to provide instruction to students who are not in school for medical reasons.

Dr. O’Malley asked Mr. Schweitzer, the new Director of Special Services to come up to the podium and say a few words.

Mr. Schweitzer thanked Dr. O’Malley and the Board for giving him this opportunity and responsibility. He’s excited to work with everyone to help the children of the district.

Mr. Kenny welcomed Mr. Schweitzer to the district.

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE
DUFFY, JAMES	CO	Bus/Van Driver	Retirement	12/16/97	6/30/09
MUSCATELLO, CHRISTINE	MA	Teacher of Mathematics	Resignation	9/1/06	6/30/09
SAMITT, PAMELA	HS	Teacher of Science	Resignation	9/2/08	6/30/09
SMITH, KENNETH	ST	School Principal	Retirement	9/1/69	6/30/09
NECHAMKIN, ALYSON	CO	LDT/C	Resignation	9/1/06	6/30/09

B. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
PETERSON, ELLEN	CL	Elementary Teacher	Maternity FMLA	Without	9/1/09 – 11/23/09
			Personal Leave	Without Pay/Benefits	11/24/09 – 06/30/10

C. APPOINTMENTS

*POLICY: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer*

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
BROWN, ROBERT (1)	HS	Hallway Safety & Security Monitor Part Time	N/A	STEP-02	\$16,650.00 (Pro-rated)	2	COLLAZO (Replacement)	9/1/09 – 6/30/10
LAZAR, BETSY (2)	CO	Bookkeeper	N/A	STEP-05	\$28,250.00	2	SWEENEY (Replacement)	5/19/09 – 6/30/09

ACCOUNT# (1) 11-140-100-101-30-1701-1 (2) 11-000-262-110-30-2401-1 (3) 11-000-251-105-11-0000-1

1. HOME INSTRUCTION

<p><i>5 Subjects 2 Hours per subject 10 Hours Total</i></p>	<p>HIGH SCHOOL</p> <p>Effective: 5/5/09 (Retroactive)</p>
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LAST NAME	FIRST NAME	SUBJECT
NUNZIANTE	MARYBETH	ITALIAN 1
COLBURN	KENDRA	ALGEBRA 2
FRIEDL	JAMES	US HISTORY 2
TAKACS	JULIE	PHYSICAL EDUCATION
MILAN	GREGORY	METEOROLOGY
<i>6 Subjects 2 Hours per subject 12 Hours Total</i>		Effective: 5/13/09 (Retroactive)
FRIEDL	JAMES	PRACTICAL CHEMISTRY
BUTLER	JACQUELINE	GEOMETRY LEVEL 2
VIDAL	RUDOLFO	SPANISH 2 LEVEL 2
TAKACS	JULIE	PHYSICAL EDUCATION
SEGUI	JESSICA	ENGLISH 3
FRIEDL	JAMES	US HISTORY 2
<i>7 Subjects 2 Hours per subject 14 Hours Total</i>		Effective: 5/6/09 (Retroactive)
TOMASELLO	LOUISE	LAB BIOLOGY
CARNOVSKY	ROBERT	WORLD CULTURES
SAEED	ZEBUNNISA	ALGEBRA 1 SUPPORT
FAJARDO	CAROL	SPANISH 1A
TAKACS	JULIE	PHYSICAL EDUCATION
SEGUI	JESSICA	ENGLISH 1
<i>7 Subjects 2 Hours per subject Additional 56 Hours 4 Weeks</i>		Effective: 4/24/09 (Retroactive)
GOHAR	SERENA	DIGITAL PHOTOGRAPHY
SAEED	ZEBUNNISA	ALGEBRA 1
TAKACS	JULIE	PHYSICAL EDUCATION
ROSIELLO	ARMANDA	WORLD CULTURES
TOMASELLO	LOUISE	LAB BIOLOGY
PETRO	COLLEEN	FRENCH
SEGUI	JESSICA	ENGLISH 1
SPECIAL SERVICES		
FRANCIS, ROCHELLE	Home Instruction 2 Students	\$35.00 per hour 18 Weeks (\$6,300.00) 2/9/09 – 6/23/09
FRIEDL, JAMES	Home Instruction 2 Students	\$35.00 per hour 18 Weeks (\$6,300.00) 2/9/09 – 6/23/09

CLIFFWOOD ELEMENTARY		
LAST NAME	FIRST NAME	SUBJECT
6.5 Hours Per Week 3 Weeks 19.5 Hours		Effective: 5/11/09
KAHALY	VANESSA	ALL SUBJECTS

RATIONALE: Home Instruction required for Student
 COST: \$35.00/Hour
 ACCOUNT # 11-150-100-101-03-0000-1 # 11-150-100-320-09-0000-0
 Effective: 2/9/09 – 6/23/09 (Retroactive)

2. ADMINISTRATION - INTERNSHIP (OBSERVER)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
THOMPSON, MAY	Montclair State University	BARBI SIEGEL	HS – School Counseling INTERN MAY 2009 – 600 Hours SPRING 2010 FALL 2010
ZEHRER, SHANNON	Monmouth University	ELLEN NINGER	HS – School Counseling INTERN FALL 2009 SPRING 2010

RATIONALE: Observation (Shadowing) needed for the Masters Program
 COST: None
 EFFECTIVE DATE: 2009/2010 School year

3. SUMMER – COMPUTER TECHNICIANS PART TIME

NAME	POSITION	MAXIMUM HOURS	RATE
COSTA, KRISTOPHER	P/T Summer Technicians	Maximum 244 Hours	\$9.00 per hour \$2,196.00 Maximum
MONTELIONE, EMILY	P/T Summer Technicians	Maximum 244 Hours	\$9.00 per hour \$2,196.00 Maximum
MARTINEZ, DAVID A.	P/T Summer Technicians	Maximum 244 Hours	\$9.00 per hour \$2,196.00 Maximum
O'BRIEN, MOLLY	P/T Summer Technicians	Maximum 244 Hours	\$9.00 per hour \$2,196.00 Maximum
VENKATRAMAN, RAHUL J.	P/T Summer Technicians	Maximum 244 Hours	\$9.00 per hour \$2,196.00 Maximum

RATIONALE: To clean and repair all district computers
 EFFECTIVE: July 1, 2009

4. SUMMER THEATRE WORKSHOP STUDENT

NAME	ACTIVITY/LOCATION	MAXIMUM HOURS	RATE
BRADLEY, ALANNA	Summer Theatre Workshop	10 Per Week 6 Week Maximum	\$7.15 Per Hour \$429.00 Maximum

COST: As indicated above
 ACCOUNT # **60-990-100-104-30-1402-0**
 EFFECTIVE DATE: **May 19, 2009 – June 30, 2009**

5. VOLUNTEER – STRATHMORE ELEMENTARY SCHOOL

NAME	ACTIVITY
CHRISTIE, ROBERT Holmdel HS Student	ART CLUB

COST: None
 EFFECTIVE DATE: **May 19, 2009 – June 30, 2009**

6. EXTRA CURRICULAR ACTIVITIES –

NAME	LOC	ACTIVITY	POSITION	STIPEND
KOVAC, RANDY	HS	SPRING MUSICAL	BAND	\$200.00
WELLS, GERARD	HS	SPRING MUSICAL	BAND	\$200.00

RATIONALE: As indicated above
 COST: As indicated above
 ACCOUNT: #11-401-100-101-30-0003-1
 EFFECTIVE DATE: Retroactive: **4/2/09 – 4/5/09**

7. HOME INSTRUCTORS

NAME	CERTIFICATION
MARSD TEACHERS	ALL CERTIFICATED STAFF

RATIONALE: All teachers are utilized as Home Instructors and are selected by the Administrator in each building.
 EFFECTIVE: **2009/2010** School year
 ACCOUNT #: 11-150-100-101-03-0000-1

8. SPANISH TRANSLATOR

NAME	POSITION	LOCATION	HOURLY RATE
KNAPP, MARILYNN	Secretary – Benefits	CO	\$20.00 As Needed
GIORNALISTA, PATRICIA	Secretary – Main Office	CL	\$20.00 As Needed

RATIONALE: To assist in translating written documents and interpret conversations with parents.
 COST: \$20.00/Hour – On an as needed basis

EFFECTIVE: 2009/2010 School year

9. STAFFING ARRAY CHANGES – 2009/2010 School year

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
SWEENEY, SUSAN (1)	CO – 1.00	Secretary 12 Months Business Office	HS – 1.00	Secretary 12 Months Main Office	5/7/09 – 6/30/09 (Retroactive)

Account: **(1) 11-000-240-105-30-2401-1**

RATIONALE: As indicated above

COST: Per MRTA Contract

EFFECTIVE: Retroactive **(1) 5/7/09**

10. SUMMER SCHOOL PROGRAM See PERSONNEL ATTACHMENT #1

11. NON BARGAINING UNIT SALARIES

The Superintendent recommends that the Board of Education approve the attachment reflecting non bargaining unit employee contracts for the 2009-2010 school year. See PERSONNEL ATTACHMENT #2

12. ADDITIONAL APPOINTMENTS:

The Superintendent recommends that the Board of Education approve the appointment of the following staff member as listed below and subsequent job description – PERSONNEL ATTACHMENT #3

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
SCHWEITZER, ROBERT	CO	Director of Special Services	N/A	STEP-4 (08/09)	\$121,888.00	11	LAKE (Replacement)	6/8/09 – 6/30/09
				STEP-4 (09/10) (Guide E)	126,346.00			7/1/09 – 6/30/10

ACCOUNT# 11-000-219-110-09-0000-1 & 11-0000-240-103-30-2401-1

Vote on Personnel agenda item #12 only.

Dr. Gambino and Dr. Delaney recused themselves from the vote on item #12 of the Personnel agenda.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	RECUSALS
	7			2
				Delaney, Gambino

Vote on the entire Personnel agenda excluding item #12.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XIII.FINANCE / TRANSPORTATION

A motion by Mr. O’Connell, seconded by Mr. Warren.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

During the May 11th meeting it was recommended that several bids be rejected, specifically items #7 and #8 on the agenda. Those are the electrical work and the surveillance items. Mr. Gross stated the bid specifications will be altered to split the bids up in order to get a more meaningful bid.

A. BUSINESS OPERATIONS

- 1. **Bills Lists for May, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

May, 2009, Hand Checks	\$	0
April, 2009, Payroll		3,469,650.00
May, 2009, Bills List		1,796,286.98
TOTAL:	\$	5,265,936.98

- 2. **Transfer of Funds for April, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- 3. **The Report of the Treasurer** (Month ending **April, 2009**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports
- 4. **The Board Secretary’s Financial Report for the month of April, 2009** as follows. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **April, 2009**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **April 30, 2009**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. Awarding a Contract for Energy Management System Service and Pneumatic Controls Service

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the "Board") solicited bid proposals to secure a service contract for the Turn key Johnson Metasys Authorized Building Control Specialist (ABCS) representative to maintain and service the above system as well as providing for maintenance at the PQ Energy System in place within the District (hereinafter "the Work"); and

WHEREAS, on April 22, 2009, bid proposals were received and publicly read; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is ATC Systems, Inc., 207 Blackford Avenue, P.O. Box 310, Middlesex, New Jersey for a one year award in the amount of Fifty-five Thousand Six Hundred Dollars (\$55,600) together with a materials discount rate off list price of 30%;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contract for work in the above-referenced rates and amounts to ATC Systems, Inc., for a term beginning July 1, 2009 to June 30, 2010;

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purposes of this Resolution.

6. RESOLUTION AWARDING A CONTRACT FOR BOILER CLEANING AND REPAIR FOR THE 2009-2010 SCHOOL YEAR renewal year option

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education ("Board") previously solicited bid proposals for (Boiler Cleaning and Repair) (the "Work"); and

WHEREAS, on May 14, 2008, bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for a single overall contract, together with prices to renew the contract for the following (two years), should the Board wish to entertain that option; and

WHEREAS, on May 14, 2008, the Board found that the lowest responsive and responsible bidder for the Work was (Allied Boiler Repair Corporation, of Toms River, New Jersey), and voted to accept its bid proposal, inclusive of the Board's option to renew the contract at the prices contained in the bid proposal, and

WHEREAS, the bid proposal of (Allied Boiler Repair Corporation) provides an option to renew the contract for the 2009-2010 school year for a total amount of \$12,250.00.

Mechanic Hourly Rate	\$75.00
Mechanic OT Rate	\$112.50
Apprentice Hourly Rate	\$65.00
Apprentice OT Rate	\$97.50
Boiler Cleaning Rate	\$11,900.00

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby awards a renewal Contract for Work in the above-referenced amount to (Allied Boiler Repair Corporation); and

BE IT FURTHER RESOLVED that the District professional staff is hereby directed to take any and all action to effectuate the purposes of this Resolution.

7. REJECTING RECEIPT OF BIDS AND DIRECTING REBID OF ELECTRICAL WORK ON A TIME AND MATERIAL BASIS

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for electrical work on a time and materials basis (hereinafter the “Work”); and

WHEREAS, on April 22, 2009, bid proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, bid responders were permitted to include charges for transportation portal to portal; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought prices for:

- a. Journeyman hourly rate;
- b. Journeyman overtime rate;
- c. Helper hourly rate;
- d. Helper overtime rate;
- e. Total value, taken together with;
- f. Materials discount stated as a percentage off list price; and

WHEREAS, in light of the above-referenced language concerning the inclusion within the hourly rate of a portal-to-portal transportation fee, the Board is unable to determine whether or not an award to bid responders of greater distance to the School District will result in an award of the work to the lowest responsive and responsible bidder; and

WHEREAS, the Board is unable to determine whether or not the total annual cost of the bids received will exceed cost estimates for the goods and services sought and/or whether or not the actual total cost of the contract awarded will exceed the Board of Education’s appropriation for goods and services; and

WHEREAS, the Board has determined that a change in bid specifications will permit the Board to confirm the true value of bid responses received; and

WHEREAS, the Board finds that the purpose of the public bidding statutes is to secure competition and guard against favoritism, improvidence, extravagance and corruption and to ensure public work is awarded to the lowest responsive and responsible bidder; and

WHEREAS, the Board reserved to itself the ability to reject all bids received; and

WHEREAS, the Board finds that a rejection of all bids received for the Work and a revision of the bid specification would effectuate the purpose of the Public School Contracts Law (Law) and ensure that purposes and provision of the Law were not violated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board hereby rejects all bids received in response to its bid solicitation of April 22, 2009; and

BE IT FURTHER RESOLVED that District professional staff and personnel are hereby directed to take any and all action necessary to revise the specifications for the scope of the work hereinabove referenced and rebid the Work.

**8. REJECTING RECEIPT OF BIDS AND REDIRECTING
REBID OF SURVEILLANCE/ALARM BID
2009-2010**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for surveillance/alarm system service; and

WHEREAS, on April 22, 2009, bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, bid responders were permitted to included charges for transportation portal-to-portal; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for a single contract for work associated with:

- A. Total monitoring;
- B. Panel monitoring turn-on;
- C. Labor weekdays;
- D. Labor weekends/holidays;
- E. Materials discount off of list price; and

WHEREAS, in light of the above-referenced language concerning the inclusion of an hourly rate of a portal-to-portal transportation fee, the Board is unable to determine whether or not an award to bid responders of greater distance to the School District will result in an award of the Work to the lowest responsive and responsible bidder; and

WHEREAS, the Board is unable to determine whether or not the total annual cost of the bids received will exceed cost estimates for goods and services sought and/or whether or not the actual total cost of the contract award will exceed the Board of Education’s appropriation for goods and services; and

WHEREAS, the Board has also determined that a change in the bid specifications to restructure the same to separately award to vendors for monitoring and/or labor and materials discount; and

WHEREAS, the Board finds that the purpose of the public bidding statutes is to secure competition and guard against favoritism, improvidence, extravagance and corruption and to ensure public work is awarded to the lowest responsive and responsible bidder; and

WHEREAS, the Board reserved to itself the ability to reject all bids received; and

WHEREAS, the Board finds that a rejection of all bids received for the work and a revision of the bid specifications would effectuate the purpose of the Public School Contracts Law (the “Law”) and ensure that the purposes and provision of the Law were not violated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board hereby rejects all bids received in response to its bid solicitation of April 22, 2009; and

BE IT FURTHER RESOLVED that the District’s professional staff are hereby directed to take any and all action necessary to revise the specifications for the scope of work hereinabove referenced and rebid the Work, inclusive but not limited to obtaining alternate prices for portions of the Work and eliminating portal-to-portal charges from the specifications.

B. TRANSPORTATION

**Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures;
Contract Award for Vehicle bid**

POLICY: 3541.1 Transportation Routes and Services

a. Jointure Routes for the 2008-2009 School Year.

<i>RTE.#</i>	<i>DESTINATION(S)</i>	<i>HOST</i>	<i>JOINER</i>	<i>#OF DAYS</i>	<i>JOINER PER DIEM</i>	<i>EFF. DATE</i>	<i>COST</i>
8219	Academy Learning Center-So.Amboy	MOESC	MARSD 1 student	72	\$128.10 w/aide	3/4/09- 6/30/09	\$9,223.20
						TOTAL	\$9,223.20

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines

b. Bid Routes for the 2008-2009 School Year.

<i>RTE. #</i>	<i>DESTINATION(S)</i>	<i>CONTRACTOR</i>	<i># OF DAYS</i>	<i>PER DIEM</i>	<i>EFFEC. DATE</i>	<i>COST</i>
623	Marlboro Early Learning Center	Milu Bus Service	47	\$148.00 w/aide	4/21/09- 6/30/09	\$6,956.00
					TOTAL	\$6,956.00

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

c. **Bid Receipts for Pupil Transportation Routes – Received April 22, 2009**

THE SUPERINTENDENT RECOMMENDS: That the Board of Education receive Pupil Transportation Route Bids as per

d. **Bid Routes for the 2009-2010 School Year.**

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS/ TRIPS	PER DIEM/ TRIP	EFFEC. DATE	COST
SRA 54-1	Within Monmouth Middlesex County	Milu	30	\$225.00	9/1/09- 6/30/10	\$6,750.00
SRA 54-1	Within Monmouth County or Middlesex County	Unlimited	20	\$257.00	9/1/09- 6/30/10	\$5,140.00
SRA 54-1	Within Monmouth County or Middlesex County	Fariello	10	\$300.00	9/1/09- 6/30/09	\$3,000.00
SRA 24-1	Within Monmouth County or Middlesex County	Milu	5	\$225.00	9/1/09- 6/30/10	\$1,125.00
SRA 24-1	Within Monmouth County or Middlesex County	Unlimited	3	\$272.90	9/1/09- 6/30/10	\$818.70
SRA 24-1	Within Monmouth County or Middlesex County	Seman-Tov	2	\$325.00	9/1/09- 6/30/10	\$650.00
SRA 54-2	Within Union County, Somerset County, Ocean County or Mercer County	Milu	30	\$248.00	9/1/09- 6/30/10	\$7,440.00
SRA 54-2	Within Union County, Somerset County, Ocean County or Mercer County	Unlimited	20	\$327.00	9/1/09- 6/30/10	\$6,540.00
SRA 54-2	Within Union County, Somerset County, Ocean County or Mercer County	Negba	10	\$333.00	9/1/09- 6/30/10	\$3,330.00
SRA 24-2	Within Union County, Somerset County, Ocean County or Mercer County	Milu	5	\$248.00	9/1/09- 6/30/10	\$1,240.00
SRA 24-2	Within Union County, Somerset County, Ocean County or Mercer County	Unlimited	3	\$324.30	9/1/09- 6/30/10	\$972.90

SRA 24-2	Within Union County, Somerset County, Ocean County or Mercer County	Seman-Tov	2	\$365.00	9/1/09-6/30/10	\$730.00
SRA 54-3	Other within NJ	Milu	10	\$248.00	9/1/09-6/30/10	\$2,480.00
SRA 54-3	Other within NJ	Negba	5	\$359.00	9/1/09-6/30/10	\$1,795.00
SRA 54-3	Other within NJ	Unlimited	2	\$362.00	9/1/09-6/30/09	\$724.00
SRA 24-3	Other within NJ	Milu	2	\$248.00	9/1/09-6/30/10	\$496.00
SRA 24-3	Other within NJ	Fariello	1	\$325.00	9/1/09-6/30/10	\$325.00
SRA 24-3	Other within NJ	Unlimited	1	\$358.80	9/1/09-6/30/10	\$358.80
SRA 54-4	Outside NJ	Negba	6	\$399.00	9/1/09-6/30/10	\$2,394.00
SRA 54-4	Outside NJ	Fariello	4	\$500.00	9/1/09-6/30/10	\$2,000.00
SRA 54-4	Outside NJ	Irvin Raphael	4	\$550.00	9/1/09-6/30/10	\$2,200.00
SRA 24-4	Outside NJ	Fariello	2	\$475.00	9/1/09-6/30/10	\$950.00
SRA 24-4	Outside NJ	Irvin Raphael	1	\$550.00	9/1/09-6/30/10	\$550.00
SRA 24-4	Outside NJ	Milu	1	\$600.00	9/1/09-6/30/10	\$600.00
SRA 54-5	Athletic Shuttle 1-way Destinations	Milu	60	\$70.00	9/1/09-6/30/10	\$4,200.00
SRA 54-5	Athletic Shuttle 1-way Destinations	Seman-Tov	30	\$120.00	9/1/09-6/30/10	\$3,600.00
SRA-54-5	Athletic Shuttle 1-way Destinations	Unlimited	15	\$132.80	9/1/09-6/30/10	\$1,992.00
635	Children's Center of Monmouth Co.	KinderGlide	217	\$162.50 w/aide	7/1/09-6/30/10	\$35,262.50
636	Children's Center of Monmouth Co.	KinderGlide	217	\$177.00 w/aide	7/1/09-6/30/10	\$38,409.00
637	Academy Learning Center	Durham	214	\$225.00 w/aide	7/1/09-6/30/10	\$48,150.00

638	Lakeview	Milu	210	\$297.00 w/aide	7/1/09- 6/30/10	\$62,370.00
639	Lakeview	Milu	210	\$297.00 w/aide	7/1/09- 6/30/10	\$62,370.00
640	St. John Vianney/ St. Benedict	Milu	180	\$200.00	9/1/09- 6/30/10	\$36,000.00
641	MAST	Durham	180	\$168.50	9/1/09- 6/30/10	\$30,330.00
					TOTAL:	\$375,292.90

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for Pupil Transportation Routes for the 2009-2010 School Year, Bid No. 09SRA; and

WHEREAS, on April 22, 2009, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation the Board sought rates for Routes/Contract Numbers including the cost of liability insurance on a per trip basis for School Related Activities for the 2009-2010 School Year, specifically Routes/Contract Nos: SRA54-1, SRA54-2, SRA54-3, SRA54-4, SRA24-1, SRA24-2, SRA24-3, and SRA24-4; and

WHEREAS, in accordance with the bid solicitation, the Board will award each Route/Contract No. to the three lowest responsive and responsible bidders; and

WHEREAS, in accordance with the materials received from the bidders/vendors, the Board has made the following findings of fact:

With regard to Route SRA54-4, the second purported low bidder in the amount of \$450.00 was Wehrle Bus Service; however, Wehrle Bus Service failed to provide documentation concerning insurance coverage. The Bid Specifications in relevant part required bidders to:

Bidders will be required to provide, with the bid, evidence of their ability to obtain the required insurance coverage.

Wehrle failed to provide the necessary documentation concerning insurance coverage with its bid.

2. Wehrle was also the purported second low bidder at a value of \$85.00 per Route/Contract No. SRA54-5. The same deficiency noted with regard to SRA54-4 was present in Wehrle’s bid submission on Route SRA54-5. Accordingly, on both routes, Wehrle Bus Service’s bid submissions were deemed nonresponsive.
3. The Board finds that the documentation concerning insurability is a nonwaivable, material requirement of the bid materials.

4. Upon finding the bid deficiency noted, bids were reconsidered to allow the next lowest responsive and responsible bidder to be considered within Route/Contracts SRA54-4 and SRA54-5, resulting in the awards as set forth; and
WHEREAS, the three lowest responsive and responsible bidders for each Route/Contract on a per trip value:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the contract for pupil services for the above-referenced Routes/Contract Numbers in the amounts designated hereinabove for the 2009-2010 School Year;

BE IT FURTHER RESOLVED that District professional staff take any and all action necessary to effectuate the purposes of this Resolution.

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for Student Transportation Services to and from school for the 2009-2010 school year, Bid Number 09B; and

WHEREAS, on April 22, 2009, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought per diem rates for routes/contract numbers inclusive of the cost of liability insurance for each day the school was in session for the 2009-2010 school year; specifically, the following routes/contract numbers: 635, 636, 637, 638, 639, 640 and 641; and

WHEREAS, the lowest responsive and responsible bidder(s) for each route:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contract for Transportation Services, Bid Number 09B, for the above-referenced routes/contract numbers in the amounts designated hereinabove, for the 2009-2010 school year;

BE IT FURTHER RESOLVED that District professional staff take any and all action necessary to effectuate the purposes of this Resolution.

e. Maintenance and Repair of Vehicles

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) is committed to obtaining a service provider for maintenance and repair of the District’s vehicles (the “Project”); and

WHEREAS, sealed bids for the project were received on April 22, 2009; and

WHEREAS, the Board makes the following findings of fact:

1. In answer to its bid solicitation, the Board received responses from the following vendors: Irvin Raphael, Inc., Aberdeen Light Truck Service, Inc. and Fords National Auto Mart, Inc.
2. A review of each of the responders’ materials revealed that certain deficiencies precluded designation of any one vendor as a responsive and responsible bidder. Specifically:
 - A. Irvin Raphael, Inc. failed to have on staff an ASE Certified Mechanic and its repair garage/shop was beyond the distance designated within the Bid Specifications;.
 - B. Aberdeen Light Truck Service, Inc. failed to submit a Consent of Surety providing adequate assurance that Performance Bonds would be issued upon the awarding of the Contract;

- C. Fords National Auto Mart, Inc.’s garage/repair shop was beyond the distance designated within the Bid Specifications.
- 3. The deficiencies identified within the bid materials are deemed material and nonwaivable by the Board of Education.
- 4. The Board finds that based upon the bid responses received on April 22, 2009, no one bidder could be deemed the lowest responsive and/or responsible bidder;

NOW, THEREFORE, BE IT RESOLVED that the bids associated with the Project are hereby rejected by the Board;

BE IT FURTHER RESOLVED that the work associated with the Project be rebid in accordance with N.J.S.A. 18A:18A-1 *et seq.*;

BE IT FURTHER RESOLVED that District professionals and staff take any and all action necessary to effectuate the purposes of the Board’s resolution in this matter.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

**XIV. COMMENTS & QUESTIONS FROM PUBLIC
RELATING TO ADDITIONAL CONCERNS**

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items to which Dr. O’Malley, Mr. Kenny and Mr. O’Connell responded.

Mr. Selma, 149 Lloyd Road,

- Discussed the sleep deprivations of students and put a survey together for parents and students to fill out. Requested that the Board to put the survey on the district website and have parents and kids decide whether they want to make changes to start times. Mr. Kenny stated the Board can’t answer his request right now.

Ms. Esposito,

- Extended sincere gratitude to the Board, Dr. O’Malley and community members for celebrating the children. It meant a lot to all the families and the teachers.

Mr. Spells, Staff Member,

- Thanked everyone for providing bus transportation from the Cliffwood school to Jawann Brown’s services.

Mr. Selma, 149 Lloyd Road,

- Asked if the Board would have an answer to his request regarding the sleep deprivation survey at its next meeting. Mr. Kenny stated he could not guarantee that but the Board will address the issue.

Ms. Nasso, Autumn Lane,

- Very sad to see band/lunch option taken away for students that did not go out of district to attend the academies. Incoming freshman will be very disappointed to not be able to have a band class in a casual fashion.

XV. UNFINISHED BUSINESS

Mr. Donaghue thanked the Parents of Special People who have educated him.

Ms. Hayward echoed the sentiment of Ms. Esposito. This was her favorite meeting of all time. It demonstrates what is right in our district. Good to see students, athletes, educators, administrators and the Board come together.

Dr. Gambino acknowledged the MOST program and Pastor Crowley. The students that attend the program are wonderful. The volunteers at the MOST program do a phenomenal job.

Mr. Kenny stated the district is developing new mission and vision statements. He has appointed Dr. Gambino to spearhead that effort and would like him to bring in as many Board members as possible in an ad-hoc type committee.

Mr. Kenny mentioned that the Board has discussed a possible Board retreat on a weekend or at night. The purpose would be a goal setting strategy for the upcoming school year. Requests that Ms. Irons follow up with Board members to find a suitable date for everyone.

XVI. NEW BUSINESS

Mr. Ruprecht asked if the Board of Education directory is a public document. Dr. O'Malley stated it was not.

Mr. Ruprecht inquired if the Board could receive the agenda electronically. Dr. O'Malley stated it could be scanned and emailed to Board members.

Mr. Donaghue asked how the State can withhold promised aid anytime it wants and how this is effecting the State mandated preschool expansion project. Dr. O'Malley stated the preschool expansion aid is based on whether a district's program is targeted or universal. Stimulus money will be used to fund the universal districts only.

Dr. Gambino stated the concluding school year has been an exciting one. Each school has something going on and has attended a couple of events himself. At the High School the Thespian Society did great job with Ms. Walling. The fashion show was great as was the High School Academy recognition night. Then there was Family night at Cliffwood Elementary. The

car wash was a success and according to Mr. Jones raised close to \$700. Dr. Gambino wants the community to support these events.

Dr. O'Malley stated that the subscription busing applications are on the district's website and are due back by May 31st.

XVII. EXECUTIVE SESSION

The Board went into Executive Session for Personnel Matters at **9:42 PM**.

XVIII. ADJOURNMENT

A motion by Mr. Donaghue, seconded by Mr. Warren.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **9:25PM**.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

Respectfully submitted,

Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL 2008 - 2009
MAY 18, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	MISC.	LODGING	MEALS	TOTAL	SUB YES/NO
Bauwens, Gail	HS	06/13/09 to 06/20/09	Birmingham, AL	National Forensic League-Championship Tournament	\$290.00	Airfare \$758.40	\$200.00	\$770.53	\$663.00	\$2,681.93	YES
Buonomo, Teresa	MA	08/11/09	Rutgers University	Math/Science/Tech Center-NJASK 5/6	\$140.00	\$9.84	X	X	X	\$149.84	NO
Buonomo, Teresa	MA	08/18/09	Rutgers University	Math/Science/Tech Center-Turning on WIKI	\$140.00	X	X	X	X	\$140.00	NO
Dill-Oppito, Charlotte	CO	05/28/09	Monmouth County Office Freehold, NJ	The Chronological Assessment of Suicide Events	X	\$9.30	X	X	X	\$9.30	NO
D'Onofrio, Dawn	HS	06/04/09	Mercerville, NJ	NJ State Interscholastic Athletic Assoc.	\$50.00	X	X	X	X	\$50.00	NO
Hawryko, Emily	MA	08/18/09	Rutgers University	Math/Science/Tech Center-Turning on WIKI	\$140.00	X	X	X	X	\$140.00	NO
Hawryko, Emily	MA	08/19/09	Rutgers University	Math/Science/Tech Center - NJASK 5/6	\$141.00	X	X	X	X	\$141.00	NO
McInemey, Nancy	MA	08/19/09	Rutgers University	Math/Science/Tech Center-Google Maps & Earth	\$140.00	X	X	X	X	\$140.00	NO
Mescal, Debra	MA	08/19/09	Rutgers University	Math/Science/Tech Center-Google Maps & Earth	\$140.00	\$12.35	X	X	X	\$152.35	NO
Nlinger, Ellen	HS	06/02/09	UMDNJ- Piscataway, NJ	10 Years After Columbine- Time of Assessment	X	\$9.48	X	X	X	\$9.48	NO

**APPROVED STAFF TRAVEL 2008 - 2009
MAY 18, 2009**

Phillips, Patricia	HS	08/04/09 to 08/05/09	Eatontown, NJ Monmouth County Office Freehold, NJ	Leadership Development Institute	X	\$9.79	X	X	X	\$9.79	NO
Reigelsperger, Laura	CO	05/26/09	Freehold, NJ	The Chronological Assessment of Suicide Events	X	\$9.30	X	X	X	\$9.30	NO
Schwartz, Sandra	CL	06/10/09	Eatontown, NJ	Passive Restraints	\$75.00	X	X	X	X	\$75.00	NO
Schwartz, Sandra	CO	05/26/09	Monmouth County Office Freehold, NJ	The Chronological Assessment of Suicide Events	X	\$9.30	X	X	X	\$9.30	NO
Turner, Sam	HS	07/21/09	Long Branch, NJ	Statewide Driver Education Forum	X	\$9.17	X	X	X	\$9.17	NO
Zibbell, James	CO	05/26/09	Monmouth County Office Freehold, NJ	The Chronological Assessment of Suicide Events	X	\$9.30	X	X	X	\$9.30	NO
TOTAL										\$3,735.76	

* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

MAMS
NOVEL LIST
2009-2010

Additions

6th grade

Esperanza Rising by Pam Munoz Ryan

8th grade

That was Then, This is Now by S.E. Hinton

Deletions

6th grade

Gold Cadillac by Mildred D. Taylor & Max Ginsberg

The Secret Garden by Frances Hodgson & Sandra M. Gilbert

7th grade

By the Great Horn Spoon by Sid Fleischman

8th grade

Call it Courage by Armstrong Sperry

Holes by Louis Sachar

Jacob Have I Loved by Katherine Patterson

The Lottery Rose by Irene Hunt

Nothing But the Truth –Avi Wortis

Red Badge of Courage – Stephan Crane

The River – Gary Paulsen

Personnel Attachment 1
Summer Program 2009
May 18, 2009 Board of Education Meeting

Special Education Extended Year Program - Special Education Self-Contained Classes

#	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
1	Special Education Teacher Kathleen Casserly (Sandra Rocco Rescission)	1		120 Each	\$40.00	\$14,400.00	CP
7	Instructional Assistant Donna Peraza	1	MARSD Student/Holmdel Summer Program	90 Each	\$16.00	\$1,440.00	CO
23.1	Teacher- HS Special Education Kathleen Quinn	1	5 hours per week x 8 weeks	40 Each	\$40.00 Per Hour	\$1,600.00	HS

High School

31	Summer Theater Nurse Donna Godowski Cathy Mallozzi (Shared)	2	Summer Theater	103 Shared	\$40.00	\$4,120.00	HS
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ESL

38	ESL Teacher Asma Alli (Isabel Spaur Rescission)	1	Summer MAC Testing - Testing new students who enter district with Home Language Surveys indicating other than English	20 Each	\$40.00	\$800.00	District Wide
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Summer Program

48	Nurse Nina Keats Rosalie Preuss (Shared)	1	Summer Program Servicing all summer program students as needed	120 Shared	\$40.00	\$4,800.00	MAMS
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Elementary Curriculum Writing/Development

53	Social Studies Curriculum Writing – Grade 3 Meagan Drapkin Susan Kyvelos	2	Social Studies Curriculum Guide	30 each	\$20.00	\$1,200.00	CO
55	Social Studies Curriculum Writing – Grade 5 Margaret Lazur	1	Social Studies Curriculum Guide	30 Each	\$20.00	\$1,200.00	CO

Middle School Curriculum Writing/Development

74	Social Studies Grade 8 Helen Bebel (Nancy McInerney/ Kristen O'Connor Rescission)	2	Includes curriculum revisions to njcccs and benchmark assessments	10 Each	\$20.00	\$400.00	CO
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MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

DIRECTOR OF SPECIAL EDUCATION SERVICES

QUALIFICATIONS:

1. Five years successful teaching experience.
2. Principal's Certification required
3. Master's Degree required
4. Knowledge of current laws, rules and regulations governing special education.
5. Strong interpersonal and communication skills.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

PRIMARY FUNCTION:

To enable students who cannot on their own sufficiently benefit from regular classroom placement to derive the fullest possible educational experience from school through the recommendation of sound educational programs and services; and, to provide professional counseling and/or referral to students in order to maximize opportunities by minimizing problems that prevent and/or interfere with learning.

SUPERVISES:

Psychologists, LDT/C's, Social Workers, Speech Therapists, Occupational Therapists, Physical Therapists, Instructional Assistants, and others as assigned by the Superintendent of Schools.

REPORTS TO:

Superintendent of Schools

TERMS OF EMPLOYMENT:

Twelve-month year, salary as established by the Board of Education in accordance with MRAA.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel and MRAA contract provisions, if any.

PERFORMANCE RESPONSIBILITIES:

1. Recommend policies and programs essential to the needs of children, especially those with special needs.
2. Provide leadership in establishing new programs and improving existing programs and develop improved understanding of existing programs.
3. Develop procedures for referral, securing records, reports, screening, placement, evaluation, assignment, and reappraisal of students vis-à-vis the special education services program.
4. Evaluate, on an ongoing basis, the total special education program, curricula, procedures, and individual students' needs and achievements.
5. Supervise and coordinate activities of child study teams.
6. Serves as Principal of preschool programs.
7. Serve as Principal in any district school in the absence of any district principal
8. Develop and maintain complete and cumulative individual records of all children receiving special services or enrolled in special classes.
9. Evaluate professional personnel serving in the special education area as directed by immediate supervisors.

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DIRECTOR OF SPECIAL EDUCATION SERVICES

10. Assist in recruitment, selection, and recommendation for hiring/discipline/dismissal of any special services personnel.
11. Conduct regular meetings with staff and other interested parties.
12. Provide parents with all information pertaining to the overall classification and placement process in a manner that is easy to understand and that demonstrates concern for not only the welfare of the students but also the concerns of the parents. This shall include all appeal procedures.
13. Keep informed of all legal requirements governing special education in order to ensure compliance.
14. Assume responsibility for compiling, maintaining, and filing all reports (ADR, ASSA, End of Year Report, etc.), records, and other documents legally required or administratively useful.
15. Develops and writes the IDEA Grant and submits it in a timely fashion.
16. Develop and fully implement the SEMI federal grant program.
17. Supervise preparation of attendance reports and similar data necessary to reimbursement of funds, collection of tuition for out-of-district students, and similar fiscal matters.
18. Develop budget recommendations and provide expenditure control on established budgets for special services.
19. Maintain a permanent inventory of equipment purchased by special services.
20. Coordinate departmental operations with other school district departments.
21. Recommend placement and transfer assignments of all staff.
22. Develop and/or implement and/or recommend in-service programs that would enhance the functioning of the department.
23. Attend such workshops, conferences, and courses as are necessary and approved in order to maintain knowledge and grow professionally.
24. Coordinate responses to crisis.
22. Contact person for homeless families within the District.
25. Carries out such other duties as may be assigned by the Superintendent.

DATE ADOPTED BY BOARD: May 18, 2009

AGREED TO BY INCUMBENT: _____ DATE: _____
(Signature)

(Print Name)