

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

WORKSHOP MEETING on **June 8, 2009**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Mr. Kenny called the Committee of the Whole Workshop Meeting to order at 7:06 PM.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Kenny, Dr. Gambino, Ms. Rubino, Mr. Warren, Ms. Hayward, Mr. Donaghue – Arrived 7:24 PM, Dr. Delaney, Mr. Ruprecht, Mr. O’Connell-Arrived 7:24 PM**

Absent:

Also Present: **Dr. O’Malley, Mr. Glastein, Ms. Irons**

V. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda.

None

VI. ACTION ITEMS

Move to approve upon the recommendation of the Superintendent:

Motion by Mr. Kenny, seconded by Mr. Donaghue to approve all action items except the tabled item name #2 under section A and item #2, name #1, under the staffing array changes.

Mr. Glastein stated there is a list of appointments for the Board to take action on tonight. A chemistry teacher was added.

Mr. Kenny requested that the Board of Education go into an Executive Session.

Motion by Mr. Kenny, seconded by Mr. Donaghue to go into Executive Session to discuss the Action Items on the agenda. The Board of Education went into Executive Session at 8:58 PM.

The Board of Education came out of Executive Session at 11:44 PM.

The Committee of the Whole Meeting reconvened at 11:45 PM.

Mr. Kenny moved to table name #2, Section A, accepting Helen Rappaport 's retirement.

Motion by Mr. Kenny, seconded by Mr. O'Connell to table name #2, Section A, on the Action Items agenda.

Dr. Gambino requested a separate vote on Item #2, staffing array changes, name #1, Brian Farrell. Dr. Gambino requested the separate vote due to his concern that the Director of Middle School Accountability position would be vacant.

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

<i>NAME</i>	<i>LOC</i>	<i>POSITION</i>	<i>REASON</i>	<i>DATE EMP.</i>	<i>EFF. DATE</i>
<i>GEORGE, JACK M.</i>	<i>HS</i>	<i>Teacher of Social Studies</i>	<i>Retirement</i>	<i>9/1/73</i>	<i>6/30/09</i>
<i>RAPPAPORT, HELEN</i>	<i>MA</i>	<i>Psychologist</i>	<i>Retirement</i>	<i>2/1/78</i>	<i>6/30/09</i>

B. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

<i>NAME</i>	<i>POSITION</i>	<i>TYPE OF LEAVE</i>	<i>WITH/ W/O PAY</i>	<i>EFF. DATE</i>
<i>MINUE, PATRICIA</i>	<i>Bus/Van Driver</i>	<i>Personal</i>	<i>Without</i>	<i>6/3/09 HALF DAY (Retroactive)</i>
<i>MINUE PATRICIA</i>	<i>Bus/Van Driver</i>	<i>Medical</i>	<i>Without</i>	<i>6/17/09 HALF DAY (Retroactive)</i>

C. APPOINTMENTS

POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

<i>NAME</i>	<i>SCH</i>	<i>POSITION</i>	<i>No. Demo Lesson</i>	<i>STEP</i>	<i>SALARY/ STIPEND</i>	<i># INT</i>	<i>REPLACE REASON</i>	<i>EFF. DATE</i>
<i>BURFEINDT, CRAIG 11-140-100-101-30-1701-1</i>	<i>HS</i>	<i>TV Production</i>	<i>3</i>	<i>C-13</i>	<i>\$64,520.00</i>	<i>5</i>	<i>KAISERMAN (Replacement) KRESS (Rescission)</i>	<i>9/1/09 – 6/30/10</i>
<i>CRAPARO, MICHAEL 11-140-100-101-30-0000-1</i>	<i>HS</i>	<i>Teacher of Social Studies</i>	<i>4</i>	<i>E-01</i>	<i>\$51,830.00</i>	<i>10</i>	<i>Mc CABE (Retirement)</i>	<i>9/1/09 – 6/30/10</i>
<i>KOMITO, MARC 11-140-100-101-30-0000-1</i>	<i>HS</i>	<i>Teacher of Mathematics</i>	<i>6</i>	<i>E-10</i>	<i>\$56,960.00</i>	<i>6</i>	<i>LEGGETT (Replacement)</i>	<i>9/1/09 – 6/30/10</i>
<i>SMITH, JAMES 11-140-100-101-30-0000-1</i>	<i>HS</i>	<i>Teacher of Chemistry</i>	<i>9</i>	<i>E-11</i>	<i>\$60,680.00</i>	<i>11</i>	<i>CHAPMAN (Retirement)</i>	<i>9/1/09 – 6/30/10</i>
<i>Mc GOVERN, TIMOTHY 11-140-100-101-30-0000-1</i>	<i>HS</i>	<i>Teacher of Chemistry</i>	<i>6</i>	<i>D-08</i>	<i>\$52,490.00</i>	<i>6</i>	<i>SAMITT (Replacement)</i>	<i>9/1/09 – 6/30/10</i>
<i>MARBACH, JONATHON 11-140-100-101-30-0000-1</i>	<i>HS</i>	<i>Teacher of Chemistry</i>	<i>13</i>	<i>C-09</i>	<i>\$48,630.00</i>	<i>15</i>	<i>VARMA (Replacement)</i>	<i>9/1/09-6/30/10</i>
<i>MEANY, MICHELE 11-140-100-101-30-0000-1</i>	<i>HS</i>	<i>Extension English Second Language (2 Periods)</i>	<i>N/A</i>	<i>N/A</i>	<i>Per Diem \$106.00/Day</i>	<i>1</i>	<i>N/A</i>	<i>6/3/09 – 6/23/09</i>

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
LAMBLY, MICHELE 11-140-100-101-30-0000-1	HS	Teacher of Social Studies	4	E-01	\$51,830.00	6	ROSIELLO- LEACH (Replacement)	9/1/09 – 6/30/10
COSTELLO, LAURIE 11-130-100-101-40-1800-1	MA	Teacher of Mathematics	2	C-02	\$44,950.00	5	MUSCATELLO (Replacement)	9/1/09 – 6/30/10
LOMERSON, JUSTIN 11-000-262-116- 11-000-262-116-	TBD	Custodian	N/A	C-01	\$35,600.40 + \$758.00 Black Seal	13	QUINLAN (Retirement)	7/1/09 – 6/30/10
NEUMANN, ERIC 11-000-262-116-	TBD	Custodian	N/A	C-01	\$35,600.40 + \$758.00 Black Seal	13	FINLEY (Replacement)	7/1/09 – 6/30/10
STRANIERO, DONALD 11-000-262-116-	TBD	Custodian	N/A	C-01	\$35,600.40	13	HOWARD (Replacement)	7/1/09 – 6/30/10
DIEHL, RICHARD 11-000-262-116-	TBD	Custodian	N/A	C-01	\$35,600.40	13	ALDANA (Replacement)	7/1/09 – 6/30/10

ACCOUNT: As indicated above

2. STAFFING ARRAY CHANGES – 2009/2010 School year

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
FARRELL, BRIAN	MA – 1.00	Director of Accountability (Middle School)	CL - 1.00	Principal of Cliffwood Elementary School	7/1/09 – 6/30/10
WUSTROW, CORA	ST – 1.00	Secretary	CL – 1.00	Secretary	7/1/09 – 6/30/10
BERA, KELLY	CL – 1.00	Principal	ST – 1.00	Principal of Strathmore Elementary School	7/1/09 – 6/30/10
EL-REHAWY, LOIS	CL – 1.00	Secretary	ST – 1.00	Secretary	7/1/09 – 6/30/10
PALUMBO, SUSAN	CO – 1.00	Confidential Secretary	RD – 1.00	Secretary To Principal	7/1/09 – 6/30/10
De LUCA, MARGARET	HS – 1.00	Directory of Accountability (Secondary School)	HS – 50.00 MA – 50.00	Director of Accountability (High School & Middle School)	7/1/09 – 6/30/10
De BONIS, KERRY	MA - 0.46 LR - 0.54 LR - 0.13 O/L	English Second Language English Second Language English Second Language	MA - 0.46 LR - 0.54 LR - 0.13 O/L	English Second Language English Second Language English Second Language	6/3/09 6/23/09 Retro-Active

RATIONALE: As indicated above
 COST: Per MRTA & MRAA Contracts
 EFFECTIVE DATE: 2009/2010 School year

Vote to approve item #2, under staffing arraying changes, name #1 only.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	2		
		Gambino, Rubino		

Vote to approve all action items except the tabled item name #2 under section A (Helen Rappaport) and item #2, name #1, under the staffing array changes (Brian Farrell).

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

VII. PROGRAM

Motion by _____, seconded by _____.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Dr. O’Malley reviewed the Program Agenda.

- Most of the travel has concluded for this school year and now beginning to approve summer and some fall travel.
- Item C, Special Services is for two new students for extended school year and a change of a student going from part time to full time.
- Adoption of Social Studies textbooks for Grades K through 5. Ms. Zitarosa will speak on the subject:

Ms. Zitarosa spoke about the Social Studies textbooks:

- Previous textbooks were copyrighted in 1997.
- Looking to adopt the new textbook series for Social Studies.,
- Performed a needs assessment to determine which books to get. Began with teachers in the individualized grades. The teachers had a say in the decision making process.
- Contacted three textbook companies. Our district has a good relationship with Harcourt. The textbooks will have a 2010 copyright.
- Along with the content the textbooks contain, the reading level needed to make them useful was taken into account. It’s important to improve the reading skills of students in addition to informing them.
- The support materials of the textbooks are very good as well.

There were several questions and comments from the Board:

- The cost of the textbooks and the resources included. The textbooks cost \$65,000 and the resources included are online text support, a cd planner, lesson plans, transparencies and homework. The teacher editions are also included with each teacher having their own.
- Main textbooks start in Grade 2.
- The affirmative action verification ensures that the materials are appropriate for the respective reading levels.
- Number of teachers that participated in the decision making process for the textbooks. Ms. Zitarosa will get the exact number for the Board.
- The curriculum will be rewritten this summer. The previous time the curriculum was altered was in 2002.
- Other districts utilized the same Social Studies textbooks and have shown improvements.
- There are other subjects that need to have their curriculum updated as well, including Science and Physical Education.
- Curriculum should be revised every five years. The 2009 curriculum has not been updated by the State yet, however, districts will be informed when it has been completed.

Mr. Kenny stated he has received positive feedback regarding the use of the microphones.

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(PROGRAM ATTACHMENT #1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. Approve textbook adoption.
EFFECTIVE: July 1, 2009.

POLICY: 6141 Curriculum Design/Development

SUBJECT/ GRADE LEVEL	TITLE	PUBLISHER	COPYRIGHT
Social Studies/K-5	Social Studies	Harcourt	2010

C. SPECIAL SERVICES

Special Services

1. Students to attend out of district placements for the 2009-2010 school program.
Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0804-014	4.2	Preschool Disabled	Developmental Learning Center(BJC	New Placement	ESY \$4,500	07/01/09 - 08/12/09
0905-014	3.6	Preschool Disabled	Developmental Learning Center (BJC	New Placement	ESY \$4,500	07/01/09 - 08/12/09
9806-004	17.4	Cognitivel y Impaired	Harbor School	Change in Contract Part time to Full time	F/T - \$2,015.99 Additional tuition	05/27/09 - 06/19/09

VIII. PERSONNEL

Mr. Glastein reviewed the Personnel Agenda.

There were several comments and questions from the Board:

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
NAZARIAN, GLORIA 11-000-270-161-05-0000-1	CO	Transportation Assistant Part Time (4 Hours)	N/A	N/A	\$18.00/Hr. \$13,032.00	2	STAHL (Resignation)	9/1/09 – 6/30/10
RAYMOND, DIANA 11-000-270-161-05-0000-1	CO	Transportation Assistant Part Time (4.5 Hours)	N/A	N/A	\$18.00/Hr. \$14,661.00	2	RAYMOND (Retirement)	9/1/09 – 6/30/10
KOSBOB, KELLI 11-000-270-160-05-0000-1	CO	Bus/Van Driver	N/A	STEP-04	\$27,985.23	6	BADER (Retirement)	9/1/09 – 6/30/10
TBD 11-000-252-111-07-0000-1	CO	Computer Technician	N/A	TBD	TBD	TBD	PATTERSON (Replacement)	7/1/09 – 6/30/10
TBD 11-130-100-101-40-1800-1	MA	Teacher of Science	TBD	TBD	TBD	TBD	K. SAKIN (Retirement)	9/1/09 – 6/30/10
TBD 11-213-100-101-40-1213-1	MA	Teacher of Special Education	TBD	TBD	TBD	TBD	HINKIS (Retirement)	9/1/09 – 6/30/10
TBD 11-000-222-104-40-2202-1	MA	Media Specialist	TBD	TBD	TBD	TBD	MAYE (Resignation)	9/1/09 – 6/30/10
TBD 11-000-261-116-12-0000-1	CO	Mechanic	N/A	TBD	TBD	TBD	SIMMONS (Transfer)	7/1/09 – 6/30/10
TBD 11-000-262-116	TBD	Custodian	N/A	TBD	TBD	TBD	DeVOE (Replacement)	7/1/09 – 6/30/10

ACCOUNT: As indicated above

1. **HOME INSTRUCTORS**

NAME	CERTIFICATION
HILL, DR. WILLE	Teacher of the Handicapped/Elementary School Teacher/ Teacher of French/Teacher of English/Teacher of Reading/ Learning Disabilities Teacher/Consultant
MEANY, MICHELLE	Teacher of English as a Second Language (ESL) Elementary School Teacher

EFFECTIVE: 2009/2010 School year
COST: \$35.00/Hour on an as needed basis

2. **HOME INSTRUCTION**

<i>7 Subjects – 6 Weeks 2 Hours per subject 84 Hours Total</i>		HIGH SCHOOL
LAST NAME	FIRST NAME	Effective: 5/13/09 (Retroactive) SUBJECT
FRIEDL	JAMES P.	ENGLISH 4
FRIEDL	JAMES P.	GREAT BOOKS
FRIEDL	JAMES P.	LAB OCEAN
GOHAR	SERENA	STOCK MARKET
GOHAR	SERENA	WEB PAGE
HOERNLE	CAROL	FOOD & NUTRITION

TAKACS	JULIE	JAZZ DANCE
<i>7 Subjects – 4 Weeks 2 Hours per subject 56 Hours Total</i>		<u>HIGH SCHOOL</u>
		Effective: 5/26/09 (Retroactive)
LAST NAME	FIRST NAME	SUBJECT
GOHAR	SERENA	DIGITAL PHOTOGRAPHY
PETRO	COLLEEN	FRENCH
ROSIELLO	ARMANDA	WORLD CULTURES
SAEED	ZEBUNNISA	ALGEBRA 1
SEGUI	JESSICA	ENGLISH 1
TAKACS	JULIE	PHYSICAL EDUCATION
TOMASELLO	LOUISE	LAB BIOLOGY
<i>7 Subjects – 4 Weeks 2 Hours per subject 56 Hours Total</i>		<u>HIGH SCHOOL</u>
		Effective: 5/28/09 (Retroactive)
LAST NAME	FIRST NAME	SUBJECT
SAEED	ZEBUNNISA	GEOMETRY (10-12)
VARMA	YAMINI	LAB CHEMISTRY
CARNOVSKY	ROBERT	CRIMINAL LAW/JUVENILE JUSTICE
CARNOVSKY	ROBERT	US HISTORY 2
TAKACS	JULIE	PHYSICAL EDUCATION
APRILANTE	TARA	CERAMICS
SEGUI	JESSICA	ENGLISH 3
<i>7 Subjects – 2 Weeks 2 Hours per subject 28 Hours Total</i>		<u>HIGH SCHOOL</u>
		Effective: 5/18/09 (Retroactive)
LAST NAME	FIRST NAME	SUBJECT
D'ADDESSA	JENNIFER	ENGLISH 2
FAJARDO	CAROL	SPANISH 1
FRIEDL	JAMES	US HISTORY 1
GOHAR	SERENA	ENTREPRENEURSHIP
SAEED	ZEBUNNISA	ALGEBRA 1 SUPPORT
SAEED	ZEBUNNISA	ALGEBRA 1 (10-12)
TAKACS	JULIE	PHYSICAL EDUCATION
<i>7 Subjects – 2 Weeks 3 Hours per subject 21 Hours Total</i>		<u>HIGH SCHOOL</u>
		Effective: 5/27/09 (Retroactive)
LAST NAME	FIRST NAME	SUBJECT
CARNOVSKY	ROBERT	VIETNAM EXPERIENCE
CARNOVSKY	ROBERT	US HISTORY 2
SAEED	ZEBUNNISA	ALGEBRA 2
SEGUI	JESSICA	ENGLISH 3
TAKACS	JULIE	PHYSICAL EDUCATION
TOMASELLO	LOUISE	LAB ECOLOGY
VIDAL	RUDOLFO	SPANISH 4
<i>7 Subjects – 2 Weeks 2 Hours per subject 28 Hours Total</i>		<u>HIGH SCHOOL</u>
		Effective: 5/20/09 (Retroactive)
LAST NAME	FIRST NAME	SUBJECT
CARNOVSKY	ROBERT	US HISTORY 2
COLBURN	KENDRA	ALGEBRA 2

DELLERT	DEE	PHYSICAL EDUCATION
HOERNLE	CAROL	FASHION DESIGN 2
HORENLE	CAROL	HOME ECONOMICS
PHILIPPI	COURTNEY	ENGLISH 3
SAMITT	PAMELA	LAB CHEMISTRY

RATIONALE: Home Instruction required for students
 COST: \$35.00/Hour
 ACCOUNT # High School # 11-150-100-101-03-0000-1
 EFFECTIVE: **Retroactive 5/26/09**

CLIFFWOOD ELEMENTARY		
LAST NAME	FIRST NAME	SUBJECT
6.5 Hours Per Week 3 Weeks 19.5 Hours		Effective: 6/1/09
KAHALY	VANESSA	ALL SUBJECTS

RATIONALE: Home Instruction required for Student
 COST: \$35.00/Hour
 ACCOUNT # 11-150-100-320-09-0000-0
 Effective: 6/1/09 – 6/5/09 (Retroactive)

3. MID DAY TUTORS – LLOYD ROAD ELEMENTARY SCHOOL

NAME	ACTIVITY	HOURS/COST	EFFECTIVE DATE
SMITH, DEBORAH	MATH & READING/LANGUAGE ARTS	15 Sessions X \$35.00 = \$525.00	3/2/09 – 5/1/09
LONGO, ANDREA	MATH & READING/LANGUAGE ARTS	26 Sessions x \$35.00 = \$910.00	3/2/09 – 5/1/09

RATIONALE: Aid in preparing students to score in the proficient range on NJ ASK 4&5 by providing them with intense practice with questions that simulate the test. The target group will consist of students who scored I the partially proficient range last year and NWEA results.
 COST: As indicated above
 EFFECTIVE DATE: Retroactive: 3/2/09 – 5/1/09
 ACCOUNT # 11-120-100-101-70-0000-0

4. SUMMER – SCHOOL PROGRAM

Special Education Extended Year Program

Pre-School Handicapped

Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
<u>Instructional Assistant Sub</u>	1	Pre School Classes	120 Each	\$9.00	NA	CP

Latieffa Mackey						
Special Education Self-Contained Classes						
Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
<u>Instructional Assistant Sub</u> Latieffa Mackey	1	SE Classes (4)	150	\$9.00	NA	District Wide

5. SUMMER THEATRE WORKSHOP – STUDENT

- Items # 5 and #13 are redundant.
- Some students were given jobs prior to their interviews. The process was open to all students and no student worker was guaranteed a position. The process of hiring student workers changed from last year and now includes a teacher recommendation.
- Students that are becoming seniors could also get positions and the fact that there were seniors would not be held against them.
- Three student workers hired this year were also workers last year. Some students were hired again however it would be good to see different students have a chance at acquiring different skills.

NAME	HOURS/COST
JACQUELINE RIPPLE	\$7.15/Hour – 4 Hours/Day 20 Hours/Week x 4 Weeks = \$572.00

ACCOUNT# 60-990-100-104-30-1402-0
EFFECTIVE DATE: June/July 2009

6. COLLEGE STUDENT OBSERVER(s) 2009/2010 School year

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
TBD	TBD	TBD	TBD

RATIONALE: Student(s) will be able to complete course work requirements toward degrees and certifications.

COST: None

EFFECTIVE DATE: 2009/2010

7. WORK STUDY STUDENTS – 2009/2010 SCHOOL YEAR

Name	Location	Dates		
Mary Cahill	Central Office –	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr)	\$457.60	4

Name	Location	Dates		
	Supt. Office	7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$783.00 \$3,045.00	5 42
Vacancy	Central Office– Business Off.	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Taylor Tumminia	Central Office – O&M/Transp.	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Krystal Godowski	High School	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Carolann Zavorskas	High School	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Nick Rossi	High School	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Melissa Linden	MAMS	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Leslie Marquez	MAMS	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Ashley Conroy	Lloyd Road School	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Alison Bethea	Strathmore School	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Tiffany White	Cliffwood School	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42
Ryan Murphy	Ravine Drive School	7/1/09 – 7/23/09 – 20 Hrs/Wk (\$7.15 Hr) 7/24/09-8/31/09 – 20 Hrs/Wk. (\$7.25 Hr) 9/1/09 – 6/30/10 – 10 Hrs/Wk. (\$7.25 Hr)	\$457.60 \$783.00 \$3,045.00	4 5 42

Name	Location	Dates	
Totals:		Per student	\$4,290.00
		Yearly	\$51,480.00
Account #: 11-301-100-106-10-0000-9			

8. **MENTOR TEACHERS – 2009/2010**

NAME	LOC	NAME	LOC
MARGARET LAZUR	LR	DAVID LEHMAN	RD
DEBORAH SMITH	LR	MARIA Mc DEDE	HS
KATHLEEN E. QUINN	HS	DIANE YORKS	ST
TARA WILSON	MA	DEBORAH MESCAL	MA
JEANNETTE CAULFIELD	HS	MICHELE GROSS	LR
AMY MAMMANO	LR	ADRIENNE SCHEUING	RD
LOUISE DE LISA	HS	DR. LARRY GOLDSTEIN	HS
SANDY ROCCO	CP	ROSE-MARIE TURLEY	HS

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC 6:11-3.2(c)

COST: None

EFFECTIVE DATE: 9/1/09 – 6/30/10

9. **LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE**

NAME	POSITIONS	STIPEND
DE LUCA, MARGARET	Director of Accountability	N/A
ZITAROSA, CELESTINE	Director of Accountability	N/A
FLYNN, NANCY	Teacher	\$1,180.00
CACOPARDO, MARYANN	Teacher	\$1,180.00
LAZAR, MARGARET	Teacher	\$1,180.00
LEHMAN, DAVID	Teacher	\$1,180.00

RATIONALE: MRTA recently conducted elections to fill the vacancies on the Local Professional Development committee.

COST: As per MRTA guide

ACCOUNT: Contractual salaries

EFFECTIVE DATE: 2009/2010 school year

10. **AFFIRMATIVE ACTION TEAM – 2009/2010**

Mr. Glastein is the affirmative action officer and team member for the Central Office/Cambridge Park building.

NAME	LOCATION 2008/2009
GEORGE ATKINS	CLIFFWOOD ELEMENTARY SCHOOL
SONALI ANDERSON	LLOYD ROAD ELEMENTARY SCHOOL
TATIANA LENGE	MATAWAN ABERDEEN MIDDLE SCHOOL
ROBERT MALAVE	MATAWAN REGIONAL HIGH SCHOOL
DAVID LEHMAN	RAVINE DRIVE ELEMENTARY

ELEANOR SAFCHIK	STRATHMORE ELEMENTARY SCHOOL
COLE, WILLIAM	COMMUNITY MEMBER

RATIONALE: As per N.J.A.C. 6A:7-1.5, each district Board of Education shall annually form an Affirmative Action Team to conduct a needs assessment and to assist the affirmative action officer with the Comprehensive Equity Plan.

COST: None

EFFECTIVE DATE: September 1, 2009 – June 30, 2010

11. **PARTNERS IN PRINT NIGHTS**

NAME	SCHOOL	MAXIMUM TOTAL
KISSANE, MARY	CL	\$205.00
PAPPAS, LAURA	CL	\$205.00
STEIN, CINDY	CL	\$205.00
VERGARETTI, KATHLEEN	CL	\$205.00
DX, RHONA	RD	\$205.00
MEANY, KAREN	RD	\$205.00
SYKES, CHERYL	RD	\$205.00
ARNONE, SUZANNE	ST	\$205.00
SAFCHIK, ELLIE	ST	\$205.00
VOGLER, MARYLOU	ST	\$205.00

MAKE IT-TAKE IT NIGHT

NAME	SCHOOL	MAXIMUM TOTAL
BRERETON, HELEN	CL	\$55.00
LASKO, DAWN	CL	\$55.00
BAUER, LISA	RD	\$55.00
SAKOWSKI, DONNA	RD	\$55.00
MOLINARI, ANN	ST	\$55.00
TOOMEY, JOANNE	ST	\$55.00

RATIONALE: Partners in Print Nights

Rationale: Preparation and facilitation of parent information nights which focus on effective strategies that target literacy development for students in grades K-2.

Rationale: Make It Take It Night

Preparation and facilitation of parent information night which focuses on effective strategies that develop mathematical skills in grades K and 1.

ACCOUNT #: Title 2A 20-265-100-101-0000-00-1

EFFECTIVE DATE: 6/8/09

12. **VOLUNTEER**

NAME	ACTIVITY
HOERNLE, CAROL Staff Member (1)	Speech & Debate

CLAUDIA KRUZIK Student (2)	Library Assistance Cliffwood Elementary Lloyd Road Elementary
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EFFECTIVE DATE: (1) 9/1/09 – 6/30/10 – (2) July/August 2009

13. **SUMMER THEATRE WORKSHOP – STUDENT**

NAME	HOURS/COST
JACQUELINE RIPPLE	\$7.15/Hour – 4 Hours/Day 20 Hours per Week x 4 Weeks + \$572.00

ACCOUNT#60-990-100-104-30-1402-0

EFFECTIVE DATE: June/July

14. **STAFFING ARRAY CHANGES – 2009/2010 School year**

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON

RATIONALE: As indicated above

COST: Per MRTA & MRAA Contracts

EFFECTIVE DATE: 2009/2010 School year

THE SUPERINTENDENT RECOMMENDS: That the Board of Education shall suspend employee #4599 without pay effective May 28, 2009

EFFECTIVE DATE: Retroactive May 28, 2009

15. **EXTRA CURRICULAR ACTIVITIES**

COST: As per MRTA contract.

ACCOUNT:

EFFECTIVE DATE: 2009/2010 School year.

16. **SUBSTITUTE – REHIRE LIST 2009/2010 SCHOOL YEAR**

17. **BUS/VAN DRIVERS AND AIDES – SUMMER STAFF**

RATIONALE : As per attachment

COST: Per MRTA Contract

ACCOUNT: 11-000-270-160-05-0000-8 (Regular Ed.) 11-000-270-161-05-0000-8 (Special

Ed.

EFFECTIVE: 2009/2010 Summer school year session

18. **OTHER:**

THE SUPERINTENDENT RECOMMENDS: The Board of Education hereby accepts the terms and conditions of employment, for Susan Irons as School Business

Administrator/Board Secretary through the individual employment contract for the 2009/2010 school year, at an annual salary of \$_____. The individual employment contract is on file in the Office of the Board Secretary.

b. THE SUPERINTENDENT RECOMMENDS: The Board of Education hereby accepts the terms and conditions of employment, for **Joel Glastein** as Deputy Superintendent through the individual employment contract for the 2009/2010 school year, at an annual salary of \$_____. The individual employment contract is on file in the Office of the Board Secretary.

IX. FINANCE / TRANSPORTATION

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Ms. Irons reviewed the Finance agenda.

- There is a Purchase Order for Dell laptops that exceeds \$10,000 on the agenda for Board Approval.
- Item #6 is the reallocation of funds to pay for ADA work. The funds will be split evenly between Capital Reserve and Debt Service
- The hard copy of the approval to reallocate these funds will be coming from the County Executive Business Administrator, Mr. Passiment.
- The district will close the year with its 2% surplus. Ms. Irons requests the Board allow the district to set up an Emergency Fund for the maximum amount of \$250,000. These funds will help the district especially considering the financial condition the State is currently going through. The Emergency Fund can also help the district with the skyrocketing cost of healthcare.

A. BUSINESS OPERATIONS

1. **Bills Lists for May, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

June, 2009, Hand Checks	\$	0
May, 2009, Payroll		3,367,454.51
June, 2009, Bills List		
TOTAL:	\$	

2. **Transfer of Funds for May, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer (Month ending May, 2009)** which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

4. **The Board Secretary’s Financial Report for the month of May, 2009** as follows.
(Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **May, 2009**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **May 30, 2009**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. **Purchase Orders in Excess of \$10,000**

P.O. No.	Vendor	Amount	Purpose
	Dell	46,289.76	Laptop computers
	Account Number 12-000-100-730-07-0000		

6. **To authorize the reallocation of unexpended bond proceeds from the Capital Project Fund (30)**

To authorize the transfer of the unexpended balance in the Capital Project Fund (30) of \$325,467.52 whereby \$162,733.76 is transferred to the Debt Service Fund and \$162,733.76 is transferred to the Capital Reserve Fund for the ADA compliance work. RATIONALE: The statutory requirement is that any Capital Projects Bond Proceeds with unspent balances must be transferred into Debt Service Fund. Effective July 18, 2000.

7. **To authorize the Transfer of Current Year Surplus to Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Matawan/Aberdeen Regional Board of Education wishes to deposit anticipated current year surplus into a Emergency Reserve account at year end, and

WHEREAS, the Matawan/Aberdeen Regional Board of Education has determined that \$250,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Matawan/Aberdeen Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. To authorize the Transfer of Current Year Surplus to Reserve

- This figure was left as 0 until the district gets its final numbers.

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Matawan/Aberdeen Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Matawan/Aberdeen Regional Board of Education has determined that an not to exceed amount of \$0 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Matawan/Aberdeen Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. Awarding of Contract for Work Associated With Repair, Placement and/or Replacement of Surveillance/Alarm System Equipment from July 1, 2009 to June 30, 2010.

WHEREAS, the Matawan-Aberdeen Regional Board of Education (the "Board") solicited bid proposals for work in accordance with specifications prepared to repair, replace and/or add surveillance/alarm system equipment at District facilities (hereinafter "Work"); and

WHEREAS, on April 22, 2009, bid proposals were received and publicly read; and

WHEREAS, as a result of the bids received on April 22, 2009, the Board took action, memorialized in a Resolution encaptioned *Rejecting Receipt of Bids and Redirecting Rebid of Surveillance/Alarm System Bid 2009-2010*, to reject and rebid the Work; and

WHEREAS, as a result of the rebid, on June 2, 2009, bid proposals were received from Garden State Fire and Security, Reliable Safety Systems, and Sal Electric and again publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for:

- A. Total monthly monitoring;
- B. Panel monitoring;
- C. Cost of labor per hour for weekdays;
- D. Cost of labor per hour for weekends and holidays;
- E. Total value;
- F. Material discount stated as a percentage off list price; and

WHEREAS, the lowest responsive and responsible bidder for the Work is Garden State Fire and Security Alarm Company, Inc., 144 Lower Main Street, Aberdeen, New Jersey, awarded as follows:

- A. Total monthly monitoring for all locations: \$240.00;
- B. Panel Monitoring: \$0.00;
- C. Cost of labor per hour for weekdays: \$90.00;
- D. Cost of labor for per hour weekends and holidays: \$90.00;
- E. Total value of \$420.00; together with;
- F. Material discount stated as a 10% discount off list price; and

WHEREAS, the Board has determined to award the Contract as a Single Overall Contract; and

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to Garden State Fire and Security Alarm Company, Inc., for a term beginning July 1, 2009 to June 30, 2010;

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purposes of this Resolution.

10. To approve Chartwells School Dining Services for the 2009-2010 School Year

To approve the Chartwells management fee of .0751 and the administrative fee of \$71,070 (which will be credited to the food cost in the form of rebates.) Chartwells School Dining Services will guarantee a return to Matawan-Aberdeen School District of \$4,000.00 for the 2009-2010 school year. There will be no increase in meal prices.

- The participation rate has dramatically increased within the district. The High School is at 60% while the Middle School is almost 70%.
- Changed the Point of Sale system.
- Summer projects will be occurring. Ravine Drive is getting a new service line and Lloyd will have two service lines. Lloyd Road will have service lines similar to those at the Middle School. One line will be for a deli while the other line will have items such as pizza.
- Starting in September parents can prepay with a credit card and monitor the types of food their children are purchasing. The lines to get lunch will also be shorter.

There were several questions and comments from the Board:

- There is a fee for parents associated with prepaying with a credit card however the cost of the meals will not increase. If parents choose not to pay the fee they can still pay with cash.
- Policies regarding the nutritional value of the foods served by Chartwells. Does the Board have assurances that Chartwells is serving foods that are in accordance with Board policies. Chartwells employs a nutritionist and the contract the Board has with them states the meals served must meet the State's nutritional guidelines. The district could verify the items served by reviewing the invoices of the products received.
- Participation in the program is defined by the number of meals services, not items such as cookies.
- There are concerns about the lines at the elementary schools. The new point of service systems should alleviate those problems. The biggest difference seen at Strathmore is that the Kindergarten students do not have to wait in line for their food, they sit down and the aides bring them their lunches.

11. **To approve the Office of Fiscal Accountability's review of the Matawan Aberdeen Regional school 2006-2007 and 2007-2008 Application for Extraordinary Aid for Special Education Costs, OFAC Case # SAAU-09-09**

To approve the Corrective Action Plan and the audit findings for the audits of the application for Extraordinary Aid for fiscal year 2006-2007 and 2007-2008 completed by the Office of fiscal Accountability and Compliance.

- Our District was audited by the State for Extraordinary Aid costs and a corrective action plan issued. Dr. Lake and his support staff put the work together and the accountant went through the actual costs. This report is generated from the IEPs of the students. Doing this for the current year has been effective.
- The district does owe money funds back to the State due to error such as including preschoolers who were going to attend the Extended School Year before they actually went.
- The overstatement in Extraordinary Aid payments received by the district.
- Should the laptops be held until the district hires its new Director of Technology. These laptops are for the Middle School and continue the district's laptop initiative.

A discussion took place among Board members regarding the condition of the laptop computers at the Middle School and throughout the district and how they are monitored and secured.

- There is a high usage rate of laptops at the Elementary schools within the district.

B. TRANSPORTATION

Ms. Irons reviewed the Transportation Agenda.

1. Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid

POLICY: 3541.1 Transportation Routes and Services

a. Jointure Routes for the extended summer program.

<i>RTE.#</i>	<i>DESTINATION</i>	<i>HOST</i>	<i>JOINER</i>	<i># OF DAYS</i>	<i>JOINER PER DIEM</i>	<i>EFF. DATE</i>	<i>COST</i>
<i>BJC-S</i>	<i>Developmental Learning Center, Aberdeen</i>	<i>Bayshore Jointure</i>	<i>MARSD 4 students</i>	<i>30</i>	<i>\$165.84 w/aide</i>	<i>7/1/09-8/12/09</i>	<i>\$4,975.00</i>

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN

b. Interlocal Agreement Resolution-Aberdeen Township

BE IT RESOLVED that the Matawan-Aberdeen Regional School District shall enter into an Interlocal Government Services Agreement with the Township of Aberdeen, pursuant to the provisions of NJSA 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township’s 2009 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Aberdeen Township.

- The inter-local agreement costs our district nothing. The cost of the driver and gas is passed onto the Township of Aberdeen.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN

*School District will provide transportation for Aberdeen Township Summer Recreation Program.

**c. Award of Contract for Maintenance and Repair of all Board Vehicles
Bid No. 6-2-09M**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) is committed to obtaining a service provider for maintenance and repair of the District’s vehicles (the “Project”); and

WHEREAS, sealed bids for the project were received on April 22, 2009; and

WHEREAS, as a result of the Board's findings of fact within a Resolution entitled *Resolution Maintenance and Repair of Vehicles*, the Board identified deficiencies which precluded its award of a Contract; and

WHEREAS, the Board has now rebid the Project; and

WHEREAS, sealed bids for the Project were received on June 2, 2009; and

WHEREAS, the Board makes the following findings of fact:

1. In answer to its bid solicitation, the Board received responses from Irvin Raphael, Inc., Aberdeen Light Truck Service, Inc. and Fords National Auto Mart, Inc.
2. A review of each of the bid materials revealed the following deficiencies, specifically:
 - a. Irvin Raphael, Inc. failed to have on staff an ASE Certified Master Mechanic and its repair garage/shop was beyond the distance designated within the Bid Specifications;
 - b. Fords National Auto Mart, Inc.'s garage/repair shop was beyond the distance designated within the Bid Specifications.
 - c. No bid deficiencies were noted within the materials presented by Aberdeen Light Truck Service, Inc.; and

WHEREAS, rates were solicited within the Bid Specifications for:

- a. Labor per hour – all repair/services
 - Vans and small vehicles
 - Buses and large maintenance vehicles
- b. Towing
 - within Aberdeen & Matawan
 - Vans and small vehicles (fixed rate)
 - within Aberdeen & Matawan
 - Buses and large maintenance vehicles (fixed rate)
 - From all other locations
 - Vans and small vehicles (fixed rate)
 - From all other locations
 - Buses and large maintenance vehicles (fixed rate)
 - Additional charges (specify basis of charge)
 - for towing from other locations
- c. % Discount
 - Parts discount from list
 - Supplies discount (batteries, oil, antifreeze, etc.)
 - from list
- d. Road Service
 - within Aberdeen & Matawan (fixed rate)
 - Additional charges (specify basis of charge)
 - for all other locations; and

WHEREAS, the following bid responses were received for each of the categories from Aberdeen Light Truck Services, Inc., as follows:

a. <u>Labor per hour – all repair/services</u>	
Vans and small vehicles	<u>\$60.00</u>
Buses and large maintenance vehicles	<u>\$60.00</u>
b. <u>Towing</u>	
within Aberdeen & Matawan	
Vans and small vehicles (fixed rate)	<u>\$75.00</u>
Within Aberdeen & Matawan	
Buses and large maintenance vehicles (fixed rate)	<u>\$150.00</u>
From all other locations	
Vans and small vehicles (fixed rate)	<u>\$75.00 plus \$4.00 per mile</u>
From all other locations	
Buses and large maintenance vehicles (fixed rate)	<u>\$150.00 plus \$5.00 per mile</u>
Additional charges (specify basis of charge) for towing from other locations	<u>\$50.00 for driveshaft removal if needed</u>
c. <u>% Discount</u>	
Parts discount from list	<u>\$Net Dealer</u>
Supplies discount (batteries, oil, antifreeze, etc.) from list	<u>\$Bulk Rate</u>
d. <u>Road Service</u>	
within Aberdeen & Matawan (fixed rate)	<u>\$60.00</u>
Additional charges (specify basis of charge) for all other locations	<u>\$60.00 per hour</u>

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the work of the Project to Aberdeen Light Truck Services, Inc. in the values set forth within their bid referenced hereinabove for the term of Contract from July 1, 2009 to June 30, 2010;

BE IT FURTHER RESOLVED that District professionals and staff take any and all action necessary to effectuate the purposes of the Board's resolution in this matter.

- Aberdeen Light Truck provided the Bid Bond which it lacked after the first bid opening.

Ms. Irons stated there have been problems and complaints with the piping on the turf field and is requesting permission to hire a company that will run a camera inside the pipes to determine the problem. The cost of this service will be \$1,800.

There were a couple of comments and questions from the Board:

- Board members were concerned with the piping when the field was put in. Their concerns may have been documented in the minutes. Is there a warranty with the field?
- Review the scope of the original contract because the drainage was supposed to be improved. Ms. Irons will review the minutes.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN

X. Policy

- District policies are being updated. It is a large document that is thousands of pages long. The Board will adopt the five DPRs and policies necessary for QSAC first and then address the other polices at a later date. All policies will need to be adopted at some point. The necessary headings will be emailed to Board members.

XI. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO ADDITIONAL CONERNS:

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda.

None

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV.EXECUTIVE SESSION

The Board went into Executive Session for Personnel and Contract Matters at **8:58 PM**.

XV.ADJOURNMENT

A motion by Mr. Donaghue, seconded by Mr. O’Connell .

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **11:46 PM**.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

Respectfully submitted,

Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL 2008-2009
JUNE 25, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	MISC.	LODGING	MEALS	TOTAL	SUB YES/NO	REPORT
Alpern, Nancy	CO	06/17/09	NJASBO Mt. Laurel, NJ	Audit & CAFRA Preparation	\$100.00	X	X	X	X	\$100.00	NO	
Christie, Allison	ST	08/11/09 to 08/13/09	Brookdale Community College	Art Education Institute	\$150.00	X	X	X	X	\$150.00	NO	
DeBeVoise, Margaret	MA	10/13/09 to 10/14/09	Somerset, NJ	NJ Science Convention	\$120.00	\$28.64	\$1.00	X	X	\$149.64	YES	
Ferrante, Gianna	MA	08/18/09	Rutgers, New Brunswick, NJ	Turning on WIKI/Center for Math/Sci./ Computer Education	\$140.00	\$11.84	X	X	X	\$151.84	NO	
Forti, Stephanie	MA	10/16/09	21st Annual AMTNJ Conference Somerset, NJ	Maximizing Every Student's Potential	\$180.00	\$13.18	X	X	X	\$193.18	YES	
Hillyer, Patricia	MA	07/24/09	Rutgers Univ/Piscataway, NJ	NJ Science Convention	\$120.00	\$28.64	\$1.00	X	X	\$149.64	NO	
Hynes, Gina	MA	10/16/09	21st Annual AMTNJ Conference Somerset, NJ	Maximizing Every Student's Potential	\$180.00	\$13.18	X	X	X	\$193.18	YES	
Keats, Nina	MA	10/28/09	Edison, NJ	Community Medicine & School Health	\$172.00	\$4.30	X	X	X	\$176.30	YES	

**APPROVED STAFF TRAVEL 2008-2009
JUNE 25, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	MISC.	LODGING	MEALS	TOTAL	SUB YES/NO	REPORT
Liotti, Frank	HS	07/14/09 to 07/15/09	NJDOE Parlin, NJ	Improving Instruction Through an Effective Observation	X	\$8.28	X	X	X	\$8.28	NO	
Palumbo, Dave	CO	06/17/09	NJASBO Mt. Laurel, NJ	Audit & CAFRA Preparation	\$100.00	\$18.39	X	X	X	\$118.39	NO	
Phillips, Patricia	HS	07/14/09 to 07/15/09	NJDOE Parlin, NJ	Improving Instruction Through an Effective Observation	X	\$8.28	X	X	X	\$8.28	NO	
Ruscavage, Michele	HS	07/14/09 to 07/15/09	NJDOE Parlin, NJ	Improving Instruction Through an Effective Observation	X	\$8.28	X	X	X	\$8.28	NO	
Scesney, Deborah	HS	07/14/09 to 07/15/09	NJDOE Parlin, NJ	Improving Instruction Through an Effective Observation	X	\$8.28	X	X	X	\$8.28	NO	
Siegel, Barbi	HS	07/14/09 to 07/15/09	NJDOE Parlin, NJ	Improving Instruction Through an Effective Observation	X	\$8.28	X	X	X	\$8.28	NO	
Viel, Linda	MA	10/13/09 to 10/14/09	Somerset, NJ	NJ Science Convention	\$120.00	\$28.64	\$1.00	X	X	\$149.64	YES	
TOTAL										\$1,473.21		

* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.