

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

WORKSHOP MEETING on **September 14, 2009**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Mr. Kenny called the Committee of the Whole Workshop Meeting to order at **7:06 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present:	Mr. Kenny, Dr. Gambino, Ms. Hayward, Dr. Delaney, Mr. Ruprecht, Mr. Warren, Mr. O’Connell (Arrived – 7:10 PM)
Absent:	Ms. Rubino, Mr. Donaghue
Also Present:	Dr. O’Malley, Mr. Glastein, Ms. Irons

V. SUPERINTENDENT'S REPORT

Dr. O'Malley made several comments:

- There was a good opening to the start of the school year.
- The athletic teams are off to a good start. The soccer team is 2-0.
- Testing began this week. The NJASK scores will be distributed by the end of this week for grades 3 through 5 and 8. NWEA results for grades 6,7 and 9 will be later.
- The District is continuing with its H1N1 preparation in the classrooms, schools and on the buses.
- Food service online payments are doing well with almost \$11,000 collected and deposited in the bank. Friday had the most lunches served ever in the High School with over 700 meals being served. The food lines at Lloyd Road, Cliffwood and Ravine Drive have been upgraded.
- The annual audit is finished and will be presented at the Action meeting in October.
- The first "Back to School Night" is tomorrow night at the Lloyd Road School.

VI. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Mr. Kenny and Dr. O'Malley responded:

Ms. Bradley, 46 Ivanhoe Lane, Aberdeen,

- Concerned with how the hiring of Source 4 Teachers will affect the current substitutes in the District. Mr. Kenny the District will have a contract with the company. Dr. O'Malley reviewed the procedures that will be in place when Source 4 Teachers selects its substitutes and the expectations of those employees.
- Is the rate of pay is different? Dr. O'Malley stated the teachers will be paid the same hourly rate as they are now by the District.

The benefit to the District is that it no longer has to pay the benefits and payroll taxes. Mr. Kenny added that it was the Board's prerogative to keep the rate of pay the same.

VII. PROGRAM

Motion by _____, seconded by _____.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Dr. O'Malley reviewed the agenda:

- There are 4 pages of travel.

Dr. Gambino inquired about the teachers going to the NJPSA workshop. Is there a mechanism in place to ensure what is learned there trickles down to the teachers in the buildings? The teachers and directors are part of the professional development teams within the buildings and will share the information.

- Section B is the NCLB grant to be submitted to the State.
- Item #2 is the acceptance of the tremendous gifts from the PTOs of Cliffwood and Strathmore. Every 3rd grade class will have a Promethean Board. Strathmore also put in 11 white boards and Maprails.
- Item #3 is homeschooling.
- Item #4 is the curriculum guides for 3 programs that have been upgraded and are in a form acceptable to the Board.
- Item #5 is an important part of Academy program. This program allows freshman and sophomores to work with Bayshore Community Hospital, following around some staff members. The Board attorney has reviewed the agreement and made recommendations which Bayshore has agreed to. This will be a great start to the Biomedical Academy.
- Item #6 is the District's Annual Uniform Memorandum of Agreement with the police departments of Matawan and Aberdeen.

- Item #7 is approval for the District’s Emergency Management Plan. Once approved it will be forwarded to building principals for emergencies such as lock downs, suicides and other drills.
- Item #8 is Source4 Teachers. There is a 30 day Opt-Out clause in which the District could pull out of the contract with 30 days notice. Dr. Gambino had some concerns about the company. Most of the clients are not located in Central Jersey. Dr. O’Malley stated those are the clients that have the entire service. Some Districts outsource substitutes for only the High School for example. Dr. Gambino was also concerned with the certifications of the substitutes that would be teaching. A discussion then took place by the Board regarding the substitutes lists and the certifications
- The Special Education placements are not new students going out of district, they are going to different schools.

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(PROGRAM ATTACHMENT #1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. Approve the submission of the No Child Left Behind Subgrant allocations for fiscal year 2010 for \$478,555.

POLICY: 3280 Gifts, Grants, and Bequests

TITLE I, PART A	Improving Basic Programs Operated by Local Education Agencies	\$340,345
TITLE II, PART A	Teacher and Principal Training and Recruiting Fund	\$106,356
TITLE II, PART D	Enhancing Education Through Technology	\$3,430
TITLE III	Grants and Subgrants for	\$19,248

	English Language Acquisition and Language Enhancement	
TITLE IV	Safe and Drug-Free Schools and Communities Act	\$9,176
TOTAL		\$478,555

- Approve a donation(s) by the Cliffwood School and Strathmore School PTO's for Promethean Boards, whiteboards and maprails valued at \$23,402.12.

POLICY: 3280 Gifts, Grants, and Bequests

SCHOOL	ORGANIZATION	DONATION	Total Value
CLIFFWOOD	PTO	(2) Promethean Boards	\$7,591.06
STRATHMORE	PTO	(2) Promethean Boards and	\$7,591.06
		(11) whiteboards & Maprails	\$6,689.00 \$1,531.00

- Approve a Home Schooling student(s) pursuant to the parent's request, student(s) will be removed from the school attendance rolls for the 2009-2010 school year:

Policy: 6172.1 Home Schooling and NJSA 18A:38-25

Effective Date: September 1, 2009

HOME SCHOOLING ID#
HS-18-06
HS-17-02

- Approve the adoption of curriculum guides for the 2009-2010 school year.

Effective: September 1, 2009

POLICY: 6141 Curriculum Design/Development

Rationale: New curriculum guides are revised in alignment with the New Jersey Core Curriculum Content Standards.

CURRICULUM	GRADE (S)
World Language-Spanish	7, 8
World Language-Italian	7, 8
World Language-French	7, 8

- Approve an affiliation agreement with Bayshore Community Hospital and the Matawan Regional School District (BioMedical Academy) from September 1, 2009 to September 1, 2011.

Effective: September 1, 2009

Rationale: To provide Biomedical Academy students with educational training programs and experiences in biomedical health occupations.

6. Approve the Revised Uniform Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the police departments of the Township of Aberdeen and the Borough of Matawan. This agreement has been updated between all parties for the 2009-2010 school year.

Rationale: In compliance with N.J.A.C. 6A:16-1.1 et. Seq. and 6A:16-6.2(b) 15ii.

7. Approve the 2009-2010 Emergency Management Plan for the Matawan-Aberdeen Regional School District.

8. Approve an agreement with Source4teachers, L.L.C. and the Matawan-Aberdeen Regional School District to provide substitute teachers, aides, custodians, secretaries, as well as other related services from October 1, 2009 through June 25, 2010.

Rationale: Contract with corporation to provide comprehensive substitute staffing services designed to produce cost savings and greater efficiencies.

Special Services

1. Students to attend out of district placements for the 2009-2010 School Year Program
Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0904-009	3.8	Preschool Disabled	Holmdel School District	Continued Placement	\$25,920.00	09/08/09-06/30/10
0406-009	8.3	Autistic	Holmdel School District	Continued Placement	\$21,580.00	09/08/09-06/30/10
0900-222	11.8	Autistic	Academy Learning Center -Middlesex	Continued Placement Continued Services (1-1 Aide)	\$45,360.00 \$28,980.00	09/02/09-06/30/10
0006-011	12.8	Autistic	Academy Learning Center-Middlesex	Continued Placement	\$45,360.00	09/02/09-06/30/10
002-0798	15.4	Autistic	Academy Learning Center-Middlesex	Continued Placement Continued Services (Excess OT)	\$45,360.00 \$1,665.00	09/02/09-06/30/10
9906-015	19.10	Autistic	Academy Learning Center-Middlesex	Continued Placement	\$45,360.00	09/02/09-06/30/10
0205-004	10.3	Autistic	Academy Learning Center -Middlesex	New Placement	\$43,020.00	09/02/09-06/30/10
9911-007	13.0	Autistic	Center for Lifelong Learning-Middlesex	New Placement New Services	\$45,360.00	09/02/09-06/30/10

				1-1 Aide	\$28,980.00	
				Excess OT	\$1,665.00	
				Excess Speech	\$1,665.00	
0112-001	10.9	Autistic	Center for Lifelong Learning-Middlesex	New Placement	\$45,360.00	09/02/09-06/30/10
0903-008	5.8	Autistic	Center for Lifelong Learning-Middlesex	New Placement	\$45,360.00	09/02/09-06/30/10
0010-005	11.11	Autistic	Center for Lifelong Learning-Middlesex	New Placement New Services (1-1 Aide)	\$45,360.00 \$28,980.00	09/02/09-06/30/10
9906-011	17.5	Cognitive Impaired Mild	Red Bank Regional High School	Continued Placement (Tier 3)	\$20,000.00	09/01/09-06/30/10
9308-003	21.0	Multiply Disabled	Arc of Monmouth Inc.	Continued Placement ESY	\$7,086.90	07/01/09-08/17/09

2. Approve Special Education services.

Student	Services	Rate	Dates of Services	Total
0208-008	Home Behaviorist Jennifer Siana	\$55.00 per hour 1.15 hr per week	08/10/09-06/23/10	\$2,783.00
0405-019	Verbal Behavior Institute Trainer Vivian Attanosio	\$150.00 per hour 3 x's per month	09/01/09-12/23/09	\$1,800.00
0707-002	Feeding Specialist Elizabeth McCormack	\$110.00 per hour 2 hrs per week	09/02/09-12/02/09	\$2,640.00
9702-001	Clinical Psychologist Dr. Matthew Sheprow	\$145.00 per week 1 session per week	09/01/09-06/23/10	\$5,800.00

VIII. PERSONNEL AGENDA

Mr. Glastein reviewed the Personnel Agenda:

- Page 2 of 7 is substitutes. Mr. O'Connell stated that majoring in Biology is different than a teacher being certified in Biology.
- Pages 3 and 4 contain the volunteers, extra curricular appointments and salary adjustments for staff members. Mr. Warren was pleased to see that only two staff members received their degrees from online sources.
- Item #6 is the salary adjustment for Kevin Dugal. Dr. O'Malley stated Mr. Dugal is the hardest working person within the District and is on call 24/7. He handles all the technological systems within the District including the phone system and network. Mr. Farley handles the instructional portion. Mr. O'Connell stated the

phone system is very complex and reiterated that Kevin Dugal still reports to the Director of Technology, Greg Farley.

- Item #7 is another salary adjustment due to additional days of service being needed.
- Item #8 is for the HSPA preparation classes. Mr. Kenny believes having the students do well on the HSPA is very important and this is money well spent.
- Page 5, item #9, is the professional development committee. Mr. O’Connell asked about the professional development, and more specifically the new member of the committee at the Middle School. Mr. Glastein stated these positions are voted on by the union. Mr. Kenny stated there will be an executive session tonight to discuss this item.
- Item #10 is the MOST Program.
- Item #11 is Home Instruction.
- Item #12 is the collaborative pairs, RTI and in-class support.
- #13 is appointing Sandy Rocco as the hearing impaired interpreter. Ms. Rocco interprets using sign language.
- Item #14 is the staffing array changes.

The Superintendent recommends:

A. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE

B. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE

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NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE

C. APPOINTMENTS

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers Student Teachers/Interns*
 4213/4214 *Assignment/Transfer*

1. APPOINTMENTS

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
TBD	TBD	Elementary Teacher Reading/Writing Coach	TBD	TBD	TBD	TBD	New	9/22/09 – 6/30/10
TBD	HS	Custodian	N/A	TBD	TND	TBD	LIEBMAN (Rescission)	9/22/09 – 6/30/10
TBD	CO	Accountant	N/A	TBD	TBD	TBD	ALPERN (Resignation)	10/1/09 – 6/30/10
TBD	CL	Elementary Teacher Special Education	N/A	TBD	TBD	TBD	COLLINS (Transfer)	9/22/09 – 6/30/10
TBD	ST	Instructional Assistant Kindergarten P/T	N/A	TBD	TBD	TBD	WILLIAMS (Transfer)	9/22/09 – 6/30/10
TBD	ST	Instructional Assistant Kindergarten P/T	N/A	TBD	TBD	TBD	RADONCIC (Transfer)	9/22/09 – 6/30/10
TBD	CL	Instructional Assistant Autistic Class P/T	N/A	TBD	TBD	TBD	Enrollment	9/22/09 – 6/30/10
TBD	RD	Instructional Assistant Kindergarten P/T	N/A	TBD	TBD	TBD	DOYLE (Transfer)	9/22/09 – 6/30/10
TBD	RD	Instructional Assistant CI Class Full Time	N/A	TBD	TBD	TBD	Enrollment	9/22/09 – 6/30/10

ACCOUNT:

2. SUBSTITUTES

CATEGORY I	ACCOUNT: 11-XXX-100-101-XX-XXXX-9
CATEGORY II	ACCOUNT: 11-XXX-100-101-XX-XXXX-9

CATEGORY III	ACCOUNT: 11-XXX-100-101-XX-XXXX-9
CHANGE OF CATEGORY From II to III	ACCOUNT: 11-XXX-100-101-XX-XXXX-9
CHANGE OF CATEGORY From II to I	ACCOUNT: 11-XXX-100-101-XX-XXXX-9
SECRETARIAL/CLERICAL/ INSTRUCTIONAL ASSISTANTS	ACCOUNT: 11-XXX-240-105- XX-XXXX-9
CUSTODIANS	ACCOUNT: 11-XXX-262-116-12-XXXX-9
BUS DRIVERS	ACCOUNT: 11-000-270-160-05-000-9
TRANSPORTATION ASSISTANTS	ACCOUNT: 11-000-270-160-05-000-9
CHARTWELL	ACCOUNT: 11-XXX-262-101-10-XXXX-1
CLINI, MARRIANNA	Food Service
MARGOLIES, RITA	Food Service
IVAN, MICHELE	Cafeteria Aide (RD)
REILLY, SALLY	Food Service
WHALEN, SHARI	Food Service
FITZGIBBON, PATRICIA	Food Service
CATOGGIO, ISABEL	Food Service

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. VOLUNTEER - ACTIVITIES

NAME	ACTIVITY
SMITH, JOHN	BOYS CROSS COUNTRY
MANZO, JOSEPH	GIRLS BASKETBALL

EFFECTIVE DATE: 2009/2010 School year

4. **VOLUNTEER – COMMUNITY SERVICE (STRATHMORE ELEMENTARY SCHOOL)**

NAME
ESPADA, BENJAMIN

RATIONALE: Community service class at Strathmore Elementary

EFFECTIVE: 9/22/09 2009/2010 School year

5. **EXTRA CURRICULAR**

NAME	LOC	ACTIVITY	POSITION	STEP/ STIPEND	EFFECTIVE DATE	Budgeted Account Number
DONOVAN, COLIN	LR	Chess Club	Advisor	\$1,000.00	9/01/09 – 6/30/10 (Retroactive)	11-401-100-104-70-1403-9
KARATZIA, NICOLE <i>Smith (Resignation from position)</i>	MA	Cross Country	Assistant Coach	STEP – 3 STIPEND \$5,580.00	9/09/09 – 6/30/10 (Retroactive)	11-402-100-104-40-1402-9
TBD	MA	Track (Girls)	Assistant Coach	STEP – TBD STIPEND TBD	9/22/09 – 6/30/10	11-402-100-104-40-1402-9
BUONOMO, TERESA	MA	Willow Tree	Advisor	\$1,000.00	9/22/09 – 6/30/10	11-401-100-104-40-1403-9
HOURLY ACTIVITIES						
HANNESEN, MICHELE	LR	Before/After School Detention	Monitor	\$25.00/HOUR	9/01/09 – 6/30/10 (Retroactive)	11-421-100-178-70-0000-0
LETOWSKY, BETH <i>Johannesen Transfer</i>	CL	Before/After School Detention	Monitor	\$25.00/HOUR	9/22/09 – 6/30/10	11-421-100-178-60-0000-0
LASKO, DAWN	CL	Student Support Team SST	Member	\$20.00/HOUR	9/22/09 – 6/30/10	11-421-100-178-60-0000-0
TBD <i>Ferrante(Resignation from position)</i>	MA	Tutorial (Academic Assistance)	Instructor	\$25.00/HOUR	9/01/09 – 6/30/10 (Retroactive)	11-421-100-178-40-0000-0

RATIONALE: As indicated above

COST: As per MRTA Guide

EFFECTIVE DATE: 2009/2010 School year

6. **SALARY ADJUSTMENTS - MRTA**

	NAME	LOC	FROM	TO 2009/2010 GUIDE	INSTITUTION
1	BISHOP, MARY	LR	D-14 \$76,300.00 BA+30	E-14 \$78,480.00 MA	GEORGIAN COURT UNIVERSITY
2	BLACK, DOLORES	ST	E-15 \$85,580.00	F-15 \$87,900.00	MARYGROVE

	NAME	LOC	FROM	TO 2009/2010 GUIDE	INSTITUTION
			MA	MA+30	COLLEGE
3	CASSERLY, KATHLEEN	HS	D-06 \$51,150.00 BA+30	E-06 \$53,330.00 MA	NEW JERSEY CITY UNIVERSITY
4	GODOWSKI, DONNA	HS	D-15 \$83,400.00 BA+30	F-15 \$87,900.00 MA+30	COLLEGE OF SAINT ELIZABETH
5	LENGE, TATIANA	MA	D-07 \$51,450.00 BA+30	F-07 \$55,950.00 MA+30	WALDEN UNIVERSITY
6	Mc DEDE, MARIA	HS	D-05 \$50,850.00 BA+30	E-05 \$53,030.00 MA	GEORGIAN COURT UNIVERSITY
7	MILAN, GREGORY	HS	C-15 \$78,400.00 BA	E-15 \$85,580.00 MA	COLLEGE OF SAINT ELIZABETH
8	NINGER, ELLEN	HS	E-14 - \$78,480.00 MA	F-14 \$80,800.00 MA+30	COLLEGE OF SAINT ELIZABETH
9	PROSS, KERRY	HS	D-11 \$58,500.00 BA+30	E-11 \$60,680.00 MA	COLLEGE OF SAINT ELIZABETH
10	ROCCO, SANDRA	CP	E-05 \$53,030.00 MA	F-05 \$55,350.00 MA+30	NEW JERSEY CITY UNIVERSITY
11	WYNES, NICHOLE	HS	D-05 \$50,850.00 BA+30	E-05 \$53,030.00 MA	RUTGERS UNIVERSITY
12	ZEHRER, SHANNON	HS	C-04 \$45,550.00 BA	D-04 \$50,550.00 BA+30	MONMOUTH UNIVERSITY

RATIONALE: Additional College Credits/Degrees Earned
 COST: Per MRTA Salary Guide
 ACCOUNT: Contractual Salaries
 EFFECTIVE DATE: 9/1/09 (Retroactive) 2009/2010 School year

7. **SALARY ADJUSTMENT – Non Bargaining Unit**

NAME	TITLE	FROM	TO
DUGAL, KEVIN	Info Systems Operation Manager	\$84,566.00	\$89,566.00

EFFECTIVE: 2009/2010 School year

8. **SALARY ADJUSTMENT - EDWARD BARRETT** (HS Student Disabilities Teacher)

SALARY \$52,730.00
 Start Date: 8/17/09
 Salary prorated for additional 11 days (8/17/09 – 8/31/09 @ 0.85 FTE)
TOTAL \$2,465.10

9. **HSPA PREP PROGRAM**

September Lunch Periods

NAME	POSITION	ACTIVITY	LOC	MAX HOURS	TO
FURMAN, JESSICA ROGERS, KIMBERLY PISANI, LAURA CASTELLI, COURTNEY ZEPELLI, ELIZABETH MOLLER, JENNIFER	Language Arts Teachers	LA HSPA review September 8 – October 2 one period per day for 8 days <i>(Tuesday & Thursday)</i>	HS	8 Hours @ \$35.00/Hour	\$16
WYNES, NICHOLE BUTLER, JACQUELINE SAEED, ZEBUNNISA JACKMAN, NEIL STETZ, DIANE	Mathematics Teachers	Math HSPA review September 8 – October 2 one period per day for 10 days <i>(Monday/Wednesday/Friday)</i>	HS	10 Hours @ \$35.00/Hour	\$17.

RATIONALE: To prepare seniors to retake the HSPA in October, Tuesday/Thursday for LA (33 students) and Monday/Wednesday for Mathematics (69 students)

COST: \$3,430.00

Account: NCLB Grant

10. **PROFESSIONAL DEVELOPMENT COMMITTEES (SCHOOL LEVEL)**

	NAME	SCHOOL
1	HORGAN, MICHAEL	CLIFFWOOD ELEMENTARY
2	HUDAK, JENNIFER	CLIFFWOOD ELEMENTARY
3	KAHALY, VANESSA	CLIFFWOOD ELEMENTARY
1	GROSS, SHELLY	LLOYD ROAD ELEMENTARY
2	NOREN, JOYCE	LLOYD ROAD ELEMENTARY
3	DITRE, JENNIFER	LLOYD ROAD ELEMENTARY
1	BAUER, LISA	RAVINE DRIVE ELEMENTARY
2	MEANEY, KAREN	RAVINE DRIVE ELEMENTARY
3	THOMSON, LORI	RAVINE DRIVE ELEMENTARY
1	BARSI, JENNIFER	STRATHMORE ELEMENTARY
2	SCHNEIDER, LIZA	STRATHMORE ELEMENTARY
3	TOOMEY, JOANNE	STRATHMORE ELEMENTARY
1	MILAN, GREG	HIGH SCHOOL
2	WYNES, NICHOLE	HIGH SCHOOL
3	KOSMYNA, CARL	HIGH SCHOOL
1	MATTERN, PATRICIA	MAMS
2	GORMAN, MARSHALL	MAMS
3	GREENSPAN, NADINE	MAMS

RATIONALE: As per the requirement of the State Board of Education, the school level committees will be responsible for developing plans to be integrated into the overall district Professional Development Plan beginning in 2010-2011 School year.

EFFECTIVE: 2009/2010 School year

11. MOST PROGRAM

NAME	POSITION	ACTIVITY	RATE/HOUR	EFFECTIVE DATE
TBD	Elementary Teacher	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10
TBD	Elementary Teacher	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10
TBD	MAMS Language Arts/English	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10
TBD	MAMS Language Arts/English	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10
TBD	MAMS Mathematics	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10
TBD	MAMS Mathematics	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10
TBD	High School Language Arts/English	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10
TBD	High School Mathematics	Tutor/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10

NAME	POSITION	ACTIVITY	RATE/HOUR	EFFECTIVE DATE
TBD	Counselor	School Services/Mentor	\$25.00/Hour (62 Hours) 31 Days 2 Hours/Day \$1550.00	9/22/09 – 5/26/10

RATIONALE: Assisting students in an after-school tutoring/mentoring program.
 COST: Title I NCLB Funds
 EFFECTIVE DATE: 2009/2010 School year

12. **HOME INSTRUCTION**

HIGH SCHOOL		
4 Subjects – 5 Weeks 7 Hours per subject 28 TOTAL HOURS	Account #11-150-100-101-03-0000-1	
LAST NAME	FIRST NAME	SUBJECT
SEGUI	JESSICA	ENGLISH 2
MARBACH	JONATHAN	PRINCIPLES OF CHEMISTRY
BUTLER	JACQUELING	GEOMETRY
CARNOVSKY	ROBERT	U S HISTORY 1
CLIFFWOOD ELEMENTARY SCHOOL		
8 Hours per week 32 TOTAL HOURS		
SOWA	REGINA	ALL SUBJECTS

RATIONALE: Home Instruction required for Student
 COST: \$35.00/Hour
 ACCOUNT 11-150-100-101-03-0000-1

13. **COLLABORATION PAIRS – DISTRICT WIDE**

RATIONALE: RTI In Class Support Pairs
 COST: \$20.00/Hour
 ACCOUNT #
 EFFECTIVE: 2009/2010 School year

14. **HEARING IMPAIRED INTERPRETER – 2009/2010 SCHOOL YEAR**

NAME	COST	EFFECTIVE DATE
ROCCO, SANDRA	\$35.00 Hour	9/22/09 – 6/30/10

RATIONALE: To assist in interpreting conversations with hearing impaired parents
 COST: \$35.00/Hour – On as needed basis

EFFECTIVE: 2009/2010 School year

15. STAFFING ARRAY CHANGES – 2009/2010 School year

NAME	FROM LOC/FT E	ASSIGNMENT	TO LOC/FT E	ASSIGNMENT	EFF DATE/ REASON
Goldberg, Deborah Grades 9-12	HS		HS		9/8/09 – 6/30/10 (Retroactiv e)
	0.20	Algebra 1 Honors	0.20	Algebra 1 Honors	
	0.20	Algebra 1	0.40	Algebra 1	
	0.20	Elements of Algebra 1	0.20	Elements of Algebra 1 ICS	
	0.40	ICS	0.20	Elements of Algebra 1	
		Elements of Algebra 1			

RATIONALE: As indicated above

COST: Per MRTA Contracts

EFFECTIVE DATE: 2009/2010 School year

IX. FINANCE / TRANSPORTATION

Prior to reviewing the agenda Ms. Irons went over a couple of items.

- First, a parent called the State Department of Agriculture and complained about their child’s lunch period beginning at of 9:05 AM. Lunch periods can not begin before 10:00 am. Received a waiver this year to have our application approved but this will need to be addressed for next year. Mr. O’Connell stated he could see a student not being satisfied with eating lunch at that time. Ms. Irons stated it’s a space issue. Dr. O’Malley stated the Board would need to figure out the maximum number of students allowed in a lunch period and then possibly take the 9 AM lunch students and space them out over the rest of the lunches. Mr. Ruprecht asked about the periods. The next period after that lunch would start at 9:58 am. The High School starts at 7:20 AM.
- Secondly, she was notified by the Department of Agriculture that the District will be going through an audit of the Food Service program. Ms. Irons stated she welcomes them because our facilities are beautiful. The elementary schools have been updated and are in great condition. Mr. Kenny took a quick tour of the kitchen at Cliffwood School and thought it was very nice. The cafeteria was nothing extravagant, but was very nice.

Ms. Irons proceeded to review the Finance/Transportation Agenda:

- All of the financial items for Board approval will be ready for the

Action meeting next Monday.

- The Tele-Measurements purchase order that exceeds the \$10,000 is for camera equipment needed for the TV Studio. The work on the TV studio came out beautiful also.
- Item #6 is for the approval of the Monmouth County Vocational tuition. Mr. Ruprecht asked how these costs compare to what the District's High School costs. Mr. O'Connell stated this is a small group of students. The cost of educating the 19th child is next to nothing. The Board needs to look at the marginal cost.
- The Transportation Agenda includes a jointure with Old Bridge which keeps the costs down to the District.
- At Strathmore, an additional contracted bus service was needed because there were more students than expected and the District needs to get students to school on time. Mr. Warren asked about the cost of transporting only 1 student being high and does the District offer vouchers to the parents. Ms. Irons stated we do.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

1. **Bills List for SEPTEMBER, 2009.** (Available for review in Board Secretary's Office)
POLICY: 3326 Payment for Goods and Services

September, 2009, Hand Checks	\$	0
August, 2009, Payroll		742,086.40
September, 2009, Bills List		
TOTAL:	\$	

2. **Transfer of Funds for August, 2009.** (Available for review in Board Secretary's Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer** (Month ending **August, 2009**) which is in agreement with the Board Secretary's Report. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

4. **The Board Secretary's Financial Report for the month of August, 2009** as follows. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **August, 2009**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **August 31, 2009**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. **Purchase Orders in Excess of \$10,000**

Vendor	Amount	Purpose
Tele- Measurements, Inc. <u>Account Number 12-000-100-730-07-0000</u>	27,819.00	TV Studio Camera equipment

6. **Approve the following tuition rates for the Monmouth County Vocational School District for the 2009-2010 school year:**

	Tuition Cost	Number of Students
Academy of Allied Health & Science	5,800.00	8
Biotechnology High School	5,800.00	15
Communications High School	5,800.00	8
High Technology High School	5,800.00	7
Marine Academy of Science & Technology	5,800.00	11
Class Academy	5,500.00	1
KIVA High School	10,000.00	2
Career Center Special Needs	5,000.00	39
Shared-Time Regular Education	750.00	25

B. TRANSPORTATION

Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures;
Contract Award for Vehicle bid

POLICY: 3541.1 Transportation Routes and Services

A. Jointure Routes for the 2009-2010 School Year.

<i>RTE.#</i>	<i>DESTINATION(S)</i>	<i>HOST</i>	<i>JOINER</i>	<i># OF DAYS</i>	<i>JOINER PER DIEM</i>	<i>EFF. DATE</i>	<i>COST</i>
0005	Douglass Day	MOESC	MARSD 1 Student	180	\$109.12 w/aide	9/1/09- 6/30/10	\$19,641.60
9048	New Grange School	MOESC	MARSD 1 Student	180	\$103.88	9/1/09- 6/30/10	\$18,698.40
0115	Center School	MOESC	MARSD 3 Students	180	\$117.46 w/aide	9/1/09- 6/30/10	\$21,142.80
9092	Village ES	MOESC	MARSD 2 Students	180	\$75.60 w/aide	9/1/09- 6/30/10	\$13,608.00
6028	Hersh High School	MOESC	MARSD 2 Students	180	\$97.13	9/1/09- 6/30/10	\$17,483.40
9077	New Road of	MOESC	MARSD	180	\$95.05	9/1/09-	\$17,109.00

	<i>Parlin</i>		<i>2 Students</i>		<i>w/aide</i>	<i>6/30/10</i>	
<i>7033</i>	<i>Greenbrook Academy</i>	<i>MOESC</i>	<i>MARSD 2 Students</i>	<i>180</i>	<i>\$204.31</i>	<i>9/1/09- 6/30/10</i>	<i>\$36,775.80</i>
<i>6034</i>	<i>Newmark High School</i>	<i>MOESC</i>	<i>MARSD 2 Students</i>	<i>180</i>	<i>\$188.49</i>	<i>9/1/09- 6/30/10</i>	<i>\$33,928.20</i>
<i>8099</i>	<i>Red Bank Regional High School</i>	<i>MOESC</i>	<i>MARSD 1 Student</i>	<i>180</i>	<i>\$104.60</i>	<i>9/1/09- 6/30/10</i>	<i>\$18,828.00</i>
<i>E9093</i>	<i>Marlboro Early Learning Center</i>	<i>MOESC</i>	<i>MARSD 2 Students</i>	<i>180</i>	<i>\$124.53 w/aide</i>	<i>9/1/09- 6/30/10</i>	<i>\$22,415.40</i>
<i>3771</i>	<i>Concordia Learning Center at St. Joseph's School for the Blind</i>	<i>Old Bridge Twsp</i>	<i>MARSD 1 Student</i>	<i>180</i>	<i>\$125.00 w/ aide</i>	<i>9/1/09- 6/30/10</i>	<i>\$22,500.00</i>
<i>V7046</i>	<i>Middletown Vocational School</i>	<i>MOESC</i>	<i>MARSD 1 Student</i>	<i>176</i>	<i>\$85.42</i>	<i>9/10/09- 6/30/10</i>	<i>\$15,033.92</i>

V9027	Class Academy	MOESC	MARSD 1 Student	180	\$71.82	9/1/09- 6/30/10	\$12,927.6
V7038	AM Career Center to Harbor School	MOESC	MARSD 1 Student	180	\$19.49	9/1/09- 6/30/10	\$3,508.2
V1070	KIVA School	MOESC	MARSD 2 Students	180	\$67.45	9/1/09- 6/30/10	\$12,141.0
V7093	Harbor School to PM Career Center	MOESC	MARSD 1 Student	180	\$13.06	9/1/09- 6/30/10	\$2,350.8
						TOTAL	\$288,092.1

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

B. Bid Routes to be awarded for the 2009-2010 School Year.

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFFEC. DATE	COST
644	Strathmore School	Milu Bus Service	175	\$67.00 w/aide	9/10/09- 6/30/10	\$11,725.00
					TOTAL	\$11,725.00

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

X. POLICY

Mr. Kenny withdrew the discussion about policies. Mr. O'Connell was added to the agenda to review the goals of the District.

XI. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO ADDITIONAL CONCERNS:

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Mr. Kenny and Dr. O'Malley responded.

Mr. Aitken, 65 Juniper Place,

- Member of VFW post in town. There are two programs in place, the Voice of Democracy and the Patriot's Pen which are basically essay writing contests that can get money for students. The High School one is for \$10,000. However, they can never get a teacher to sponsor it. The Middle School does run the program and have had a State winner from there. He will send information to the Administration and would even be willing to send someone down to help them. A veteran will even make a presentation to some classes and costs the District nothing
- Is there a way for students to get water instead of milk? Ms. Irons believes that may be possible.

Individual Representing Strathmore School,

- Wanted to understand the savings involved with Source 4 Teachers. Mr. Kenny stated right now the District manages its substitutes. Source 4 Teachers will manage it now. Dr. O'Malley stated the District spent around \$660,000 on substitutes last year. The cost of substitute benefits and payroll taxes is substantial. Source 4 Teachers may save the District about \$140,000. There is also the 30 day Opt-Out clause if the District does not see the savings. For the current year, the savings will have to be prorated since Source 4 Teachers was not used for 12 months.

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

- Mr. O'Connell reviewed the handout he presented to the Board regarding District goals. The Board proceeded to discuss the goals of the district. It was then decided by the Board to review the specific goals more in depth at a later

Committee of the Whole meeting, such as the October 12th meeting as suggested by Mr. Kenny.

- Mr. Warren asked about the High School graduation requirements and the readiness of our students to attend and complete a 4 year college without any remediation. How could the District measure the readiness of our students. Dr. Gambino recommended that the District look at how many students are taking remedial classes at Brookdale. Mr. O'Connell believes the District should measure its students based on National scoring levels, considering many of our students attend out of state institutions. Mr. Ruprecht believes if we collect this data it should be used. Mr. Kenny doesn't think giving students another test would be the answer. He will discuss with Dr. O'Malley how to possibly measure the readiness of students. Mr. O'Connell believes a committee should be formed.
- Mr. O'Connell stated he was disappointed that District students did not see the President giving his speech on education. Believes it could have been motivating to the students. There should be a policy in place deciding which speakers can be heard by the students. Mr. Kenny stated he has seen sources and generic policies on outside speakers that the Board could set forth.

XIV.EXECUTIVE SESSION

The Board went into Executive Session for Contractual Matters at 9:31 PM.

XV.ADJOURNMENT

A motion by Mr. Ruprecht, seconded by Dr. Delaney.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at 9:17 PM.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Rubino, Donaghue	

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL
SEPTEMBER 21, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	AIRFARE OR MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Barsi, Jen	ST	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	NJPSA/Professional Learning Communities Best Practices for Enhancing Student Achievement	\$425.00	\$19.14	X	X	X	\$444.14	YES
Buonomo, Teresa	MA	10/29/09	Rutgers, Piscataway, NJ	Using Technology to Improve Literacy MS-HS	\$195.00	X	X	X	X	\$195.00	YES
Carter, Shauna	MA	11/11/09 and 11/12/09	Monroe Twp., NJ	Walk Throughs	\$300.00	X	X	X	X	\$300.00	NO
Christie, Allison	ST	10/06/09	Somerset Double Tree Hotel & Garden State Exhibit Center, NJ	Art Educators of NJ Fall Conerence	\$145.00	X	X	X	X	\$145.00	YES
DeCosta, Florence	HS	10/16/09	DeVry University, North Brunswick, NJ	Fall 2009 Financial Aid Workshop	X	\$10.54	X	X	X	\$10.54	NO
Dellert, Deirdre	HS	10/29/09	Parsippany, NJ	Sex Education Confernece	\$110.00	X	X	X	X	\$110.00	YES
Deluca, Margaret	MA, HS	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	NJPSA/Professional Learning Communities Best Practices for Enhancing Student Achievement	\$425.00	\$18.10	X	X	X	\$443.10	NO

**APPROVED STAFF TRAVEL
SEPTEMBER 21, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	AIRFARE OR MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Emili, Jessica	MA	11/13/09 and 11/14/09	East Brunswick, NJ	NJ Association of School Librarians Fall Conference	\$85.00	\$9.18	X	X	X	\$94.18	YES
Fricchione, Anne Marie	MA	10/09/09	Rutgers, New Brunswick, NJ	Special Needs Children: Strategies and Modifications for thw World Language Classroom	\$50.00	\$14.26	X	X	X	\$64.26	YES
Horgan, Michael	CL	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	Learning Communities Best Practices for Enhancing Student Achievement	\$425.00	\$17.48	X	X	X	\$442.48	YES
Lenge, Taitana	MA	10/16/09	Somerset, NJ	Annual AMTNJ Conference	\$180.00	\$26.94	X	X	X	\$206.94	YES
Lukenda, Elaine	CO	01/13/10	Rutgers University, Piscataway, NJ	Best Practices in Functional Assessment	\$175.00	\$11.90	X	X	X	\$186.90	NO
Milan, Greg	HS	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	NJPSA/Professional Learning Communities Best Practices for Enhancing Student Achievement	\$425.00	\$18.10	X	X	X	\$443.10	YES
Nocera, Joann	CL	10/13/09	Georgian Court University	NJAET Technology Conference	\$110.00	X	X	X	X	\$110.00	YES

**APPROVED STAFF TRAVEL
SEPTEMBER 21, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	AIRFARE OR MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Noren, Joyce	LR	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	NJPSA/Professional Learning Communities Best Student Achievement	\$425.00	\$19.34	X	X	X	\$444.34	NO
Reese, Mary Ann	CL	10/01/09	Brookdale Community College	NJSNA Childhood Respiratory Disorders	\$45.00	X	X	X	X	\$45.00	YES
Reese, Mary Ann	CL	11/05/09	Brookdale Community College	Pediatric ADHD Update	\$45.00	X	X	X	X	\$45.00	YES
Rego, Charles	HS	10/13/09 and 10/14/09	Somerset, NJ	NJ Science Convention	\$140.00	X	X	X	X	\$140.00	YES
Segui, Jessica	HS	Fri., Sat., Sun., 11/20, 21, 22/09,	Philadelphia, PA	NJTE Annual Convention 2009	\$210.00	\$22.29	X	X	X	\$232.29	YES
Thompson, Lori	RD	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	NJPSA/Professional Learning Communities Best Student Achievement	\$425.00	\$17.48	X	X	X	\$442.48	YES
Ugliatoro, Joseph	MA	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	Learning Communities Best Practices for Enhancing Student Achievement	\$425.00	\$17.78	X	X	X	\$442.78	NO

**APPROVED STAFF TRAVEL
SEPTEMBER 21, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	AIRFARE OR MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Vogler, Mary Lou	ST	10/09/09	Rutgers University	Reading Recovery Teaching for Early Processing	X	\$13.26	X	X	X	\$13.26	NO
Zilarosa, Jessie	CL, RD, ST, LR	10/06/09 and 10/07/09	Palace Conf. Center Somerset, NJ	Learning Communities Best Practices for Enhancing Student Achievement	\$425.00	\$15.68	X	X	X	\$440.68	NO
TOTAL										\$5,441.47	

* The District is a Member of the Brookdale Math/Science Consortium

*** REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.**