

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

ACTION MEETING on **October 26, 2009**, Lloyd Road Elementary School, 401, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Charles Kenny called the Regular Action Meeting to order at **8:00 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Warren , Mr. Donaghue, Dr. Gambino, Mr. Ruprecht – Arrived 8:04 PM, Ms. Hayward, Mr. Kenny, Dr. Delaney, Mr. O’Connell, Ms. Rubino**

Absent:

Also Present: **Dr. O’Malley, Mr. Glastein, Ms. Irons, Mr. Rubin**

Mr. Kenny Made the following statement.

- Gave special recognition to the Lloyd Road band and thanked Ms. Lewis for her work with them. The students should be proud of their music.
- Thanked Ms. O’Keefe, Mr. Abrahamson and the custodians for their hard work in preparing the auditorium for the meeting.
- Honored the men and women who served in the Armed Services and Law Enforcement with a moment of silence.

V. MINUTES

A motion by Mr. Donaghue, seconded by Ms. Rubino.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the **September 21, 2009, Action Meeting; September 21, 2009 Executive Session; October 12 Committee of the Whole; October 12, 2009, Executive Session.**

SPLIT VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
September 21, 2009 – Action Meeting	7	1 O’Connell		1 Hayward
September 21, 2009 – Executive Session	7	1 O’Connell		1 Hayward
October 12, 2009 – Committee of the Whole	8	1 O’Connell		
October 12, 2009 – Executive Session	8	1 O’Connell		

VI. BOARD PRESIDENT’S REPORT

Mr. Kenny made the following statements:

- Aberdeen Chief of Police, John Powers, was in attendance to honor Anthony Cassano, the longtime crossing guard at Lloyd Road.
- Congratulated the High School band whom several weeks ago hosted a Band Competition where there was a great turnout.
- The District has had many positive moments. Attended the National Honor Society induction on October 15th. On Tuesday October 27th the process for the completing a new Mission and Vision statement will continue which Dr. Gambino will be hosting. The Mission and Vision statements establish why we are here and what we would like to do. The Board would like to receive public input.

- On Wednesday October 28th the District will be hosting a forum on the H1N1 virus will be at the High School. The Monmouth County Board of Health will be presenting information on the virus.
- The District has had great success with standardized test scores as noted in the Asbury Park Press. The students are meeting the required progress but will continue to strive to achieve greater results.
- The public will hear from the Superintendent about the Violence and Vandalism Report. Our District has seen a decrease in incidences.
- Finally, commended parents for giving up their time and coming to the meeting.

VII. SUPERINTENDENT'S REPORT

- Lloyd Road School Highlights – Ms. Pat O'Keefe, Principal

Dr. O'Malley thanked Ms. O'Keefe, Mr. Abrahamson and the PTO for the refreshments and asked them to come to the podium.

Ms. O'Keefe welcomed the Board of Education and members of the community and then reviewed Lloyd Road's highlights:

- The school year is off to a great start with "Back to School Night" being standing room only.
- Enrollment has remained constant with around 570 students.
- With respect to curriculum, the school is in its 2nd year of Everyday Math and there is a new social studies series with new textbooks for students that can be accessed anytime online.
- New technology is being introduced into the classrooms.
- There have been improvements to the cafeteria. There is a new section called the trattoria where students can get fresh pizza and sandwich central for made to orders sandwiches. Students are enjoying their lunches and the number of purchased lunches has soared.
- Recognized the PTO for how active they are. Last Friday was Halloween Bingo and tomorrow is pumpkin painting.
- Purchased an overhead calculator which allows the students to follow along with the teacher.
- Recognized the student artwork hanging up.

Mr. Abrahamson came up to the podium:

- Presented the Community Service Award Recipient to Mr. Anthony Cassano, who has been the crossing guard at Lloyd Road for a very long time. Mr. Cassano ensures the safety of the children everyday and is always out there smiling and waving hello to everyone. Thanked Chief Powers, LT. Al Guyers and Anthony's family who are here tonight to honor Mr. Cassano.
- There was a second recognition for the Band ensemble. They represent over 250 students who participate in the instrumental band road program at Lloyd Road.
- The Lloyd Road band played a short musical selection.
- The students in the band were called up to receive Certificates of Recognition from the Board of Education. Also receiving Recognition, Lyn Lewis, the Instrumental Teacher and Band Conductor; Susanne Hughes, the Band Teacher and Conductor; Mr. Mike Haughey who joins the band for special events and finally Vocal Music Teacher Janet Breslin who could not be here tonight because of the passing of her mother, Edith Kaufman, who was a teacher in the District for a long time.

- **Public Hearing – Violence and Vandalism 2008-2009**

Dr. O'Malley reviewed the Violence and Vandalism Report from 2008-2009:

- As per State Statute, the Superintendent must report to the Board annually on occurrences from the previous year. There were 27 acts of violence and vandalism, down from 42 the previous year. The High School had 14 instances of violence, vandalism, weapons and substance abuse. In the Middle School there were 13 acts of violence and vandalism. The acts of violence and vandalism have decreased dramatically. The District is maintaining a safe and sound learning environment. Dr. O'Malley asked if anyone from the public had any questions regarding the report to which no one came forward.

- **Presentation – 2008-2009 – Audit**

Mr. Robert Hulsart Jr. of Robert A. Hulsart & Company presented the Audit to the Board.

- The result of the audit was excellent.
- The district is in good financial standing.
- \$250,000 was put in an Emergency Reserve to help offset future unexpected costs.

- Funds were also put in Capital Reserve for future District projects such as ADA work.
- The District did not defer the pension obligation as it could have elected to do.
- There was no tax increase.
- \$450,000 was put in the budget towards tax relief while next year \$550,000 was put towards tax relief to offset some \$100,000 in revenue that will be lost.
- Spent a lot time on internal controls and visited many departments with Ms. Irons to view employees and to see if the procedures are working. Went into the departments unannounced. The employers were well aware of what their responsibilities are.
- ARRA funds are being received. There are numerous accounting and regulation requirements for these funds. The District is in compliance with those regulations.
- There was one recommendation in the audit. The recommendation was in the Athletic fund. The Athletic department needs to maintain all tickets so ticket sales for events can be verified. The Athletic Director was destroying the leftover tickets. As detailed in the Corrective Action Plan, the Business Office is working with Athletic Department to ensure an inventory of all tickets is being maintained so sales can be verified for audit.
- It is important for the District to look 2 or 3 years down the road in an effort to anticipate any new regulations that may come about.

Mr. Hulsart took questions from the Board:

Mr. O'Connell asked about the extra curricular clubs and the High School store inventory. Mr. Hulsart stated they are being taken care of by the District.

Mr. O'Connell also inquired about the Maroon and Steel Club. Mr. Hulsart stated that club is not included in District funds and was not part of the audit.

Mr. O'Connell asked about the District's Debt to Asset ratio.

VIII. STUDENT REPRESENTATIVE'S REPORT

The student representative, Andrew Monagle made the follow statements:

- On October 9th, Ravine Drive participated in the Jump Starts Reading campaign.
- Ravine Drive also had wellness day on October 20th, which focused on exercise and good food choices.

- The High School had its annual competition between classes including the Powder Puff football game which the seniors won.
- The High School athletic teams are having a great year. Both the boys and girls soccer teams made it to the State tournament. The girls' team had the best record in Matawan history.
- Congratulated the students who were inducted into National Honor Society.
- The Band Competition was held at the High School. Thanked everyone for their support.
- Congratulated the Lloyd Road band for its performance.
- Encouraged teachers and administrators to give him input on what to include in his monthly report.

IX. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

- There were no comments or questions from the public.

X. PROGRAM

Motion by Ms. Rubino, seconded by Dr. Delaney.

- There were no comments or questions from the Board.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(PROGRAM ATTACHMENT #1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. Designate the week of October 19 to October 23, 2009 as **School Violence Awareness Week**.

RATIONALE: In compliance with Sate Law (PL. 2001, C298)

2. Approve the Matawan-Aberdeen Regional School **District Nursing Plan** for the 2009-2010 school year.

POLICY: 5307 Nursing Services Plan

RATIONALE: The Board of Education is required to adopt an annual nursing service plan that includes a description of the basic services to be provided to all pupils and a summary of the specific medical needs of individual pupils and the nursing services required to address those needs.

3. **Establish an After-School Library Club** at Matawan-Aberdeen Middle School for the 2009-2010 school year.

POLICY: 6145 Extra/Co-Curricular Activities

COSTS: No cost for the 2009-2010 school year.

RATIONALE: To provide access to the Middle School Library after-school for students to complete research assignments, quietly read, and access technology that might not be available at home.

4. **Approve an Overnight Field Trip** for the Middle School Willow Tree Club to Fairview Lake YMCA in Stillwater, New Jersey from November 5-8, 2009.

POLICY: 6153 Field Trips

GRANT: \$2, 842

FUNDRAISING: \$1,258

STUDENT COST: \$0

DISTRICT COST: \$1,000 (Donation of the teacher stipend)

TOTAL COST: \$5,100

RATIONALE: Students will attend the Willow Tree training and return to MAMS to act as core leaders and active participants in helping to promote anti-drug, anti-alcohol, and anti-bullying to their peers through Willow Tree Club activities, announcements, and poster campaigns. They will be encouraging their peers to make positive choices and to rely on each other for support instead of turning to potentially destructive behavior.

EFFECTIVE DATE: October 26, 2009

5. **Approve the 2008-2009 Violence and Vandalism Report.**

RATIONALE: Annually, all chief school administrators shall report to the board of education all acts of violence and vandalism which occurred during the previous school year (N.J.S.A.18A:17-46 and N.J.S.A. 6A:16-5.3(f)).

- 6. Approve Student # 112203 at Matawan Regional High School to fulfill his/her **High School Graduation requirement utilizing Option II** for physical education class for the 2009-2010 school year.

EFFECTIVE DATE: October 12, 2009

POLICY: 5460 High School Graduation

RATIONALE: District Boards of Education may determine and establish curricular activities or programs aimed at achieving the New Jersey Core Curriculum Content Standards for promotion and graduation purposes.

- 7. **Approve the acceptance** of the NO CHILD LEFT BEHIND ACT (NCLB) for fiscal year 2010.

TITLE I, PART A	Improving Basic Programs Operated by Local Education Agencies	\$340,345
TITLE II, PART A	Teacher and Principal Training and Recruiting Fund	\$106,356
TITLE II, PART D	Enhancing Education Through Technology	\$3,430
TITLE III	Grants and Subgrants for English Language Acquisition and Language Enhancement	\$19,248
TITLE IV	Safe and Drug-Free Schools and Communities Act	\$9,176
TOTAL		\$478,555

- 8. **Approve Home Away From Home Academy** use of facilities for the 2009-2010 school year.

EFFECTIVE DATE: October 26, 2009

RATIONALE: Request from Home Away from Home Academy to use Lloyd Road School as their emergency shelter, per State School Safety requirements.

C. SPECIAL SERVICES

- 1. Students to attend out of district placements for the 2009-2010 School Year Program Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0309-015	17.10	Emotionally Disabled	CPC Behavioral Healthcare	Continued Placement	\$61,200.00	09/09/09-06/30/10
0902-002	17.11	Multiply Disabled	Kiva High School	Move In	\$10,000.00	10/05/09-06/30/10
0803-003	15.6	Other Health Impaired	Commission for The Blind	New services	\$10,900.00	09/01/09-06/30/10
0610-008	6.0	Autistic	Marlboro Township Public Schools	Continued Placement Tuition: \$12,483.00 Aide: \$40,456 Excess Speech: \$2,429	\$55,368.00	09/01/09-06/30/10
0904-010	3.4	Preschool Disabled	Marlboro Township Public School	Continued Placement Tuition: \$10,480.00 Aide-1-\$51,117.00 Excess Speech: \$2,429	\$64,026.00	09/01/09-06/30/10

2. **Approve the acceptance** of the Individuals with Disabilities Education Act (IDEIA-B) combined for fiscal year 2010.

GRANT TITLE	AMOUNT
IDEA BASIC	\$798,312.00
IDEA PRESCHOOL	\$ 20,326.00

3. **Approve the acceptance** of the contracts for the allocations of funds from the American Recovery and Reinvestment Act 2009-2011.

PROGRAM	AMOUNT
Handle With Care – Behavioral Management	\$4,400.00
Linda Mood Bell Learning Processes	\$68,000.00
VBN Training/Consultation	\$22,500.00

4. **Approve the following special education services:**

Monmouth Ocean Education Commission Services (MOESC)	Speech Therapist	\$541 per day (8 days) 10/19/09-11/13/09 2 days per week Total \$4,328
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UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XI. PERSONNEL

A motion by Mr. Ruprecht, seconded by Mr. Donaghue

There were several comments and questions from the Board:

Ms. Rubino inquired if Margaret Lathrop on pages 7 and 8 of the Personnel Agenda should be listed twice. It is listed twice and one will be removed.

Ms. Rubino asked about the overload for Ms. Lathrop. Mr. Glastein stated the .033 overload was removed.

Ms. Rubino questioned the Accountant position on page 2 of 8 of the Personnel Agenda. There were 8 interviews and the \$50,000 is the prorated salary for the Accountant. Mr. Glastein stated the amount is for the entire year. Mr. Kenny reiterated the amount is prorated for the time worked for the rest of the year.

After meeting as a Committee of the Whole, the Superintendent recommends the following items for the Board of Education’s approval:

A. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE
ROSSI, KATHLEEN	CL	Instructional Assistant/Special Education Resource Room Pre-School Handicapped – P/T	Resignation	9/1/07	10/2/09 (Retroactive)
MOSKALUK, MICHAEL	HS	Custodian	Resignation	10/7/09	10/12/09 (Retroactive)

B. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
WALKER, MARTINE	CL	Elementary Teacher	FMLA	Without	11/9/2009 – 12/3/2009 (Amended Dates) Previously approved 9/28/09 – 12/3/09
Mc INERNEY, NANCY	MA	Teacher of Social Studies	Personal	Without	1/21/2010 – 1/22/2010
PUTNAM, DENISE	RD	Instructional Assistant – Personal Shared CI Class	Maternity Leave Disability Phase FMLA	With Without	11/16/2009 – 2/4/2010 2/5/09 – 5/6/10

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
YOUNG, PAUL	CO	Custodian	Medical	Without	10/1/09 – 10/2/09 (Retroactive)
FANTO, JOANN	CO	Secretary-Business Office	Personal	Without	02/19/10 - 02/26/10
FRICOVSKY, KATY	HS	Teacher of Mathematics	Maternity Leave Disability Phase	With	12/11/09 – 1/26/10
			Disability Phase	Without	1/27/10 – 2/23/10
			FMLA	Without	2/24/10 – 5/18/10
NIKOLIC, ALISSA	LR	Grade 5 Teacher	Personal	Without	02/01/10

C. APPOINTMENTS

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers Student Teachers/Interns*
 4213/4214 *Assignment/Transfer*

1. APPOINTMENTS

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
MADDALENA, FRANCESCA	RD	Instructional Assistant Kindergarten P/T	N/A	A-02	\$16,650.00 + \$1,485.00 BA Stipend (Pro-rated)	9	DONAGHUE (Transfer)	10/27/09 – 6/30/10
LA MILIA, MARIA	CO	Accountant	N/A	N/A	\$50,000.00 (Prorated)	8	ALPERN (Resignation)	10/27/09 – 6/30/10
DEVITO, COURTNEY	CL	Instructional Assistant/Special Education Resource Room Pre-School Handicapped – P/T	N/A	A-2	\$16,650.00 + \$1,485.00 BA Stipend (Pro-rated)	5	ROSSI (Resignation)	10/27/09 – 6/30/10
RADONCIC, ERMINIA	RD	Instructional Assistant Personal - Full Time	N/A	A-3	\$17,500.00 + \$805.00 AA Degree (Pro-rated)	5	NEW (Enrollment)	10/27/09 – 6/30/10
KLUGMAN, RIVKEH	DIST.	Speech Therapist	N/A	E-6	\$53,330.00 (Prorated)	1	IEP Caseload	11/16/09 – 6/30/10

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

2. SUBSTITUTES

CUSTODIANS	ACCOUNT: 11-XXX-262-116-12-XXXX-9
LAING, HENRY	

BUS DRIVERS	ACCOUNT: 11-000-270-160-05-000-9
FERRERA, ROBERT	

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. SALARY ADJUSTMENTS - MRTA

	NAME	LOC	FROM	TO 2009/2010 GUIDE	INSTITUTION
1	JONES, SETH	HS	C-6 \$46,150.00 BA	E-6 \$53,330.00 MA	NORTHWESTERN UNIVERSITY

RATIONALE: Additional College Credits/Degrees Earned
 COST: Per MRTA Salary Guide
 ACCOUNT: Contractual Salaries
 EFFECTIVE DATE: 9/1/09 (Retroactive) 2009/2010 School year

4. VOLUNTEER - ACTIVITIES

	NAME	ACTIVITY
1	SERVIDIO, PAUL	HS – BOYS CROSS COUNTRY
2	SERVIDIO, PAUL	HS - BOYS/GIRLS INDOOR TRACK
3	SERVIDIO, PAUL	HS - BOYS SPRING TRACK TEAM
4	CARMICHAEL, GILBERT	HS – GIRLS BASKETBALL
5	SILVERMAN, TODD	HS – WRESTLING
6	JACKSON, WILLIAM (SONNY)	HS – GIRLS BASKETBALL
7	BARGER, JAMES	HS – WRESTLING
8	LONG, MICHAEL	HS – WRESTLING
9	SEBILIA, JOHN JR.	HS – WRESTLING

EFFECTIVE DATE: 2009/2010 School year

5. VOLUNTEERS – READING CLUB (RAVINE DRIVE ELEMENTARY SCHOOL)

	NAME	ACTIVITY
1	WARSHAUER, SPENCER	KEY CLUB (Reading)
2	KRUZIK, GABRIELLO	KEY CLUB (Reading)
3	UM, SERGIO	KEY CLUB (Reading)
4	AMORINO, JESSICA	KEY CLUB (Reading)
5	TRINKOFF, HAYLEY	KEY CLUB (Reading)
6	De PAOLO, PATRICK	KEY CLUB (Reading)
7	TRIPATHI, SHIVRAM	KEY CLUB (Reading)
8	KRUZIK, CLAUDIA	KEY CLUB (Reading)
9	PAK, ADAM	KEY CLUB (Reading)

RATIONALE: Students from Matawan Regional High School will read to Ravine Drive Elementary Students
 EFFECTIVE: 9/22/09 – 6/30/10 (Retroactive) - 2009-2010 School year

6. VOLUNTEERS – (PARENTS)

	NAME	ACTIVITY	SCHOOL
1	HARZOLD, YANNA	LIBRARY	Strathmore Elementary
2	Mc NAMARA, KIMBERLY	LIBRARY	Strathmore Elementary
3	VILLANUEVA, JACQUELINE	LIBRARY	Strathmore Elementary
4	WINZER, ANDREA	LIBRARY	Strathmore Elementary
5	HAKIM, FRIAN	ART ROOM	Strathmore Elementary
6	QUATTROCCHI, JANICE	LIBRARY	Lloyd Road Elementary

EFFECTIVE: 10/27/09 – 6/30/10 - 2009-2010 School year

7. VOLUNTEERS – MRHS STUDENTS –SPEECH & DEBATE TEAM JUDGES

	NAME	ACTIVITY
1	NASSO, LISA	JUDGE – SPEECH & DEBATE TEAM
2	SQUIRES, EDWARD	JUDGE – SPEECH & DEBATE TEAM
3	BARBERIO, JOANN	JUDGE – SPEECH & DEBATE TEAM
4	RADIGAN, MICHAEL	JUDGE – SPEECH & DEBATE TEAM
5	SITTON, LOUISA	JUDGE – SPEECH & DEBATE TEAM

RATIONALE: High School students volunteer to Judge for the High School Speech & Debate Team at the Forensic Tournaments
 EFFECTIVE: 10/27/09 – 6/30/10 – 2009-2010 School year

8. VOLUNTEERS – FORMER MRHS STUDENTS – MRHS ENVIRONMENTAL CLUB

	NAME	ACTIVITY
1	NASTRO, FRANK, JR.	HS ENVIRONMENTAL CLUB
2	BRYANT, LAUREN	HS ENVIRONMENTAL CLUB
3	GREENBERG, JENNETTE	HS ENVIRONMENTAL CLUB
4	SPRINGVLOEL, TANYA	HS ENVIRONMENTAL CLUB

EFFECTIVE: 10/27/09

9. VOLUNTEERS – ST. JOHN VIANNEY HIGH SCHOOL STUDENTS at LLOYD ROAD ELEMENTARY

	NAME
1	LIBRIZZI, KATHRYN
2	MASSARO, DEMI MARIE
3	MERCURIO, KEVIN
4	BUCCI, MARIE

EFFECTIVE: 10/27/09

10. EXTRA CURRICULAR/HOURLY ACTIVITIES

NAME	LOC	ACTIVITIES	POSITION	COST	EFF. DATE	ACCOUNT #
CACOPARDO, MARY ANN	CL	SST – Student Support Team	Member	\$20.00/Hour	10/27/09	11-421-100-178-60-0000-0
LONGO, KARA <i>Replace: Donna Sakowski</i>	RD	SST – Student Support Team	Member	\$20.00/Hour	10/27/09	11-421-100-178-80-0000-0
JENKINS, KAREN <i>Replace: Teresa Buono</i>	MA	Tutorial Program Academic Assistance	Instructor	\$25.00/Hour	10/27/09	11-421-100-178-40-0000-0
STANLEY, ROBERT	MA	Tutorial Program Academic Assistance	Instructor (Substitute)	\$25.00/Hour	10/27/09	11-421-100-178-40-0000-0
PROSS, KERRY	HS	Tutorial Program Academic Assistance	Instructor (Substitute)	\$25.00/Hour	10/14/09 – 11/11/09 (Retroactive)	11-421-100-178-30-0000-0

RATIONALE: As indicated above
 COST: As per MRTA Guide

11. HOME INSTRUCTION

Subject/Class	School	Classroom Teacher	Home Instruction Teacher For Approval	Hours Per Week	No. Of Weeks/Days Per Week	Total No. Of Hours Per Subject/Class	Effective Dates
Geometry	HS	Komito, Marc	Butler, Jacqueline	2	6 Weeks/ 2 Days	13 Hours	9/9/09 – 10/23/09 (32 Days) Retroactive
English 3	HS	Zehrer, Shannon	Segui, Jessica	2	6 Weeks/ 2 Days	13 Hours	9/9/09 – 10/23/09 (32 Days) Retroactive
World Cultures	HS	Marsh, Charles	Kaiser, Heather	2	6 Weeks/ 2 Days	13 Hours	9/9/09 – 10/23/09 (32 Days)

Subject/ Class	School	Classroom Teacher	Home Instruction Teacher For Approval	Hours Per Week	No. Of Weeks/Days Per Week	Total No. Of Hours Per Subject/Class	Effective Dates
							Retroactive
Lab Biology	HS	Tomasello, Louise	Milan, Gregory	2	6 Weeks/ 2 Days	13 Hours	9/9/09 – 10/23/09 (32 Days) Retroactive
Geometry	HS	Komito, Marc	Butler, Jacqueline	1	1 Day	1 Hour	9/25/09 (1 Day) Retroactive
US History 1	HS	Valanzola, Richard/ Casserly, Kathleen	Carnovsky, Robert	1	1 Day	1 Hour	9/25/09 (1 Day) Retroactive
Lab Chemistry	HS	McGovern, Timothy	Milan, Gregory	1	1 Day	1 Hour	9/25/09 (1 Day) Retroactive
English 3	HS	Malave, Robert	Segui, Jessica	1	1 Day	1 Hour	9/25/09 (1 Day) Retroactive
English 4	HS	Goldstein, Larry	Segui, Jessica	2	5 Weeks 3 Days	11 Hours	9/30/09 – 11/5/09 (Retroactive)
Calculus	HS	Cornacchia, Mario	*Cornacchia, Mario <i>(replacement for Neil Jackman)</i>	2	5 Weeks 1day	10 hours/24 minutes	9/4/09 - 10/15/09 (26 days)

RATIONALE: Home Instruction required for Student
 COST: \$35.00/Hour
 ACCOUNT: #11-150-100-101-03-0000-1

12. PARTNERS IN PRINT NIGHTS

NAME	LOC	ACTIVITY	MAXIMUM COST
PAPPAS, LAURA	CL	Partners in Print Nights	\$205.00
VERGARETTI, KATHLEEN	CL	Partners in Print Nights	\$205.00
STEIN, CYNTHIA	ST	Partners in Print Nights	\$205.00
ARNONE, SUZANNE	ST	Partners in Print Nights	\$205.00
SAFCHIK, ELEANOR	ST	Partners in Print Nights	\$205.00
VOGLER, MARY LOU	ST	Partners in Print Nights	\$205.00
DIX, RHONA	RD	Partners in Print Nights	\$205.00
MEANY, KAREN	RD	Partners in Print Nights	\$205.00
SYKES, CHERYL	RD	Partners in Print Nights	\$205.00

RATIONALE: Preparation and facilitation of parental information nights which focus on effective strategies that target literacy development for students in Grades K-2.

COST: \$205.00 - 2 Meetings Maximum @ \$20.00 per teacher for 1 Hour – (\$40.00 Maximum) 3 Nights Maximum @\$55.00 per teacher per evening 1 Hour \$25.00 (Presentation) and 1.5 Hours @ \$20.00 per hour for preparation.

ACCOUNT# Title 2A 20-265-100-101-0000-00-1

EFFECTIVE: 2009-2010 School year

13. EVERYDAY MATH FAMILY NIGHT – K-3 and Grades 4-5

NAME	LOC	ACTIVITY	MAXIMUM COST
DRAPKIN, MEAGAN	RD	Everyday Math Family Night Grades K-3	\$65.00
LEHMAN, DAVID	RD	Everyday Math Family Night Grades K-3	\$65.00
MIZZI, AMANDA	RD	Everyday Math Family Night Grades K-3	\$65.00
BRERETON, HELEN	ST	Everyday Math Family Night Grades K-3	\$65.00
MINTZ, KAREN	ST	Everyday Math Family Night Grades K-3	\$65.00
TRIMBOLI, ALYSSA	CL	Everyday Math Family Night Grades K-3	\$65.00
DITRE, JEN	LR	Everyday Math Family Night Grades 4-5	\$65.00
GROSS, MICHELE	LR	Everyday Math Family Night Grades 4-5	\$65.00
HERMAN, CAROLYN	LR	Everyday Math Family Night Grades 4-5	\$65.00
MAZUR, ELISSA	LR	Everyday Math Family Night Grades 4-5	\$65.00
WINTHER, MARGARET	LR	Everyday Math Family Night Grades 4-5	\$65.00
VASILE, LAUREN	LR	Everyday Math Family Night Grades 4-5	\$65.00

RATIONALE: Preparation and facilitation of parental information nights which focus on effective strategies that target the development of mathematical skills.

Scheduled for 11/17/09 for grades K-3 and 11/18/09 for grades 4-5

COST: \$65.00 per teacher/evening: @\$25.00 per Hour for presentation

@\$20.00 per Hour – preparation – (2 Hours)

ACCOUNT: Title 2A 20-265-100-101-0000-00-1

EFFECTIVE: 2009-2010 School year

14. ESL CURRICULUM WRITING

NAME	LOC	ACTIVITY	COST HOURS	MAX. TOTAL	EFFECTIVE
BLODGETT, MADELEINE	MAMS	ESL Curriculum Writing	\$20.00 – 30 Hours	\$800.00	10/27/09 – 6/30/10
BLODGETT, MADELEINE	MRHS	ESL Curriculum Writing	\$20.00 – 40 Hours	\$800.00	10/27/09 – 6/30/10

RATIONALE:

COST: \$800.00 per teacher - \$20.00 per Hour for 40 hours

ACCOUNT: 20-275-200-340-00-0000-0

EFFECTIVE: 2009-2010 School year

15. IN-SERVICE PRESENTERS (OCTOBER 12, 2009) – HIGH SCHOOL

NAME	ACTIVITY	COST/HOUR	TOTAL COST
MILAN, GREGORY	Professional Learning Communities (PLC) in the Science Department	\$20.00/Hour 3.75 Hours	\$75.00
LISCIANDRO, TARA	Teacher WebPages and “Blogging” in the World Language Curriculum	\$20.00/Hour 3.75 Hours	\$75.00

RATIONALE: Compensation is for the preparation of the presentation.

COST: Per MRTA Contract

EFFECTIVE DATE October 12, 2009 (2009/2010 School year)

16. STAFFING ARRAY CHANGES – 2009/2010 School year

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
LATHROP, MARGRET	CL/RD/ST 0.70 0.30 MA .033 O/L	World Language Teacher (CL/RD/ST– World Language) (MA – World Language – Spanish World Language - Elementary	CL/ST 0.70 MA 0.30	World Language World Language Spanish	10/5/09 – 6/30/10 (Retroactive)
ARMANNO, CAROL	RD 1.00	ESL Teacher	RD 0.80 0.20	ESL Teacher World Language Spanish	10/5/090 – 6/30/10 (Retroactive)
Mc GRATH, DEBORAH	RD 0.60 0.40	Educational Media Specialist (RD – Interventionist)	RD - 0.89 CP - 0.11	Educational Media Specialist/RTI Educational Media Specialist	10/5/09 – 6/30/10 (Retroactive)

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
LATHROP, MARGRET	CL/RD/ST 0.70 0.30 MA .033 O/L	World Language Teacher (CL/RD/ST– World Language) (MA – World Language – Spanish World Language - Elementary	CL/ST 0.70 MA 0.30	World Language World Language Spanish	10/5/09 – 6/30/10 (Retroactive)
DI LIBERTI, LARISA	RD 0.80 0.20	Vocal Music (RD – Interventionist)	RD – 0.89 CP – 0.11	Vocal Music/RTI Vocal Music	10/5/09 – 6/30/10 (Retroactive)
ROGERS, KIMBERLY	HS 0.20 0.20 0.40 0.10 0.10	English 1 Honors English 1 Level 2 AP English Literature & Composition SRA PREP Language Arts – Fall Creative Writing - Spring	HS 0.20 0.20 0.40 0.10 0.10 0.10 O/L	English 1 Honors English 1 Level 2 AP English Literature & Composition SRA PREP Language Arts – Fall Creative Writing – Spring SRA Prep Language Arts Fall	10/5/09 – 1/26/10
MACKEY, LATIEFA	HS 1.00	Instructional Assistant Autistic Class	HS 1.00 .038 O/L	Instructional Assistant Autistic Class	09/1/09 – 06/30/10 (Retroactive)
MACKEY, LATIEFA	HS 1.00	Instructional Assistant Autistic Class	HS 1.00 .055 O/L	Instructional Assistant Autistic Class	08/17/09- 08/31/09
SMITH, DEBORAH	LR 1.00	Resource Room	LR 1.00 .035 O/L	Resource Room Social Skills	10/27/09 - 06/30/10
LONGO, ANDREA	LR 1.00	Resource Room	LR 1.00 .035 O/L	Resource Room Social Skills	10/27/09- 06/30/10

RATIONALE: As indicated above
 COST: Per MRTA Contracts
 EFFECTIVE DATE: 2009/2010 School year

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XII. FINANCE / TRANSPORTATION

A motion by Dr. Delaney, seconded by Ms. Hayward.

The Board had several questions and comments:

Mr. O'Connell requested a separate vote on item #13 of the Finance Agenda, the Standard Operating Procedures and Internal Control Manuals.

Mr. O'Connell had several questions on the Bills list.

- On Page 10 there is a \$44,000 PO to CDW. Ms. Irons stated this was a Cooperative agreement. Mr. O'Connell asked if this PO is done prior to Board Approval. Ms. Irons stated it was done after Board approval and she will get the date of approval.
- Mr. O'Connell inquired about the Educational Data orders. Ms. Irons stated the Board has already taken action to approve the Educational Data bid items. Anything over \$10,000 must have Board approval.
- The Dell Marketing Purchase Orders of \$20,000 on page 17 of the Bill's list. Ms. Irons stated the Bid was already accepted by the Board and the purchase orders listed are paying the actual invoices.
- Mr. O'Connell asked about the Devon It, Inc. general supply purchase order totaling \$9,940 on page 17 of the Bill's List. Mr. O'Connell gets nervous when purchase orders are just below the \$10,000 threshold set for Board approval.
- The cost of the JCP&L bill on page 27 of the Bill's list is very high. Ms. Irons stated the price fluctuates based on the months and specific usage. Mr. O'Connell would like a comparison on an annual basis for the heat and electrical costs of the District. Ms. Irons stated she will get that information.

Mr. Warren questioned the salary allocation for the RTI program. Is there funding for the following year? Dr. O'Malley stated the motion on here is required by the State. The State didn't tell us that the stimulus money received by the Governor supplanted the State Aid. The District is required by the County Superintendent to display how these funds will save jobs. Certain jobs placed on the agenda to show how that money was used. The RTI program was chosen because it used State Aid funds.

Mr. Warren asked if the stimulus money utilized will be available next year. If it isn't does that mean the program will not be available? If the stimulus funds are not received next year, there may be a \$1.7 Million shortfall in revenue.

On the item #13, separate vote. Mr. O'Connell voted no, is abstaining because the Standard Operating procedures are important and need to read it. Mr. Warren voted yes based on administration and audit.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

1. **Bills List for OCTOBER, 2009.** (Available for review in Board Secretary's Office)
POLICY: 3326 Payment for Goods and Services

October, 2009, Hand Checks	\$	0
September, 2009, Payroll		3,356,357.87
October, 2009, Bills List		2,243,110.17
TOTAL:	\$	5,599,468.04

2. **Transfer of Funds for September, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer (Month ending September, 2009)** which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports
4. **The Board Secretary’s Financial Report for the month of September, 2009** as follows.
 (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **September, 2009**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **September 30, 2009**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. Routine Business Travel 2009-2010

Policy: 4033 Travel/Reimbursable Expenses

Pursuant to Travel policy #4033, the following staff is approved for travel related to routine business for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	<u>Year Total</u>
Jennifer Petillo	LDTC RD, CI, CP	650.00
Tovah Singer	LDTC LR, ST	650.00
Micah Burge	Psychologist	650.00
Larisa DiLiberti	Vocal Music/Cambridge Park	150.00
Debra McGrath	Media Specialist/ Cambridge Park	150.00
Ronnie Gardner	Transportation Coordinator/District	150.00

6. **Acceptance of 2008-2009 CAFR**

To accept the 2008-2009 Comprehensive Annual Financial Report (CAFR) as reported by Robert A. Hulsart & Company and the Corrective Action Plan (CAFR).

7. **COMPREHENSIVE MAINTENANCE PLAN SUBMISSION**

Approve the following resolution for the submission of the Three-Year Comprehensive Maintenance Plan.

Whereas, the Department of Education requires New Jersey School Districts to submit three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

				<i>DAYS</i>	<i>PER DIEM</i>	<i>DATE</i>	
<i>8074</i>	<i>Search Day</i>	<i>MOESC</i>	<i>MARSD</i> <i>1 Student</i>	<i>25</i>	<i>\$148.24</i> <i>w/aide</i>	<i>9/1/09-</i> <i>10/9/09</i>	<i>\$3,706.00</i>
<i>9120</i>	<i>Marlboro Early Learning Center</i>	<i>MOESC</i>	<i>MARSD</i> <i>1 Student</i>	<i>178</i>	<i>\$60.17</i> <i>w/aide</i>	<i>9/1/09-</i> <i>6/30/10</i>	<i>\$10,710.26</i>
<i>J009</i>	<i>CBA/RBC</i>	<i>MOESC</i>	<i>MARSD</i> <i>3 Students</i>	<i>180</i>	<i>\$13.88</i>	<i>9/1/09-</i> <i>6/30/10</i>	<i>\$2,498.43</i>
<i>SM3</i>	<i>St. Mary's, New Monmouth</i>	<i>MOESC</i>	<i>MARSD</i> <i>5 Students</i>	<i>180</i>	<i>\$17.41</i>	<i>9/1/09-</i> <i>6/30/10</i>	<i>\$3,133.40</i>
<i>E9155</i>	<i>Search Day</i>	<i>MOESC</i>	<i>MARSD</i> <i>1 Student</i>	<i>159</i>	<i>\$265.65</i> <i>w/aide</i>	<i>10/12/09-</i> <i>6/30/10</i>	<i>\$42,238.35</i>
						<i>TOTAL</i>	<i>\$62,286.44</i>

Vote on item #13 of the Finance/Transportation Agenda exclusively, the Standard Operating Procedures and Internal Controls:

Mr. O'Connell abstained because the Standard Operating Procedures are important and there was not adequate time to review them.

Mr. Warren voted yes due to the results of the Audit.

SPLIT VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8			1
				O'Connell

Vote on the entire Finance/Transportation Agenda excluding item #13:

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XIII. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO ADDITIONAL CONCERNS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items to which Mr. Kenny and Dr. O'Malley responded:

Ms. Brenner, Matawan, NJ,

- She and her son signed the District's code of conduct which they have never violated unlike Joe Martucci and his staff. Her son spoke to Mr. Martucci about students being cursed at and manhandled. There is a favoritism that exists among the coaches for certain players. Mr. Kenny stopped Ms. Brenner to make her aware that she can speak her mind but generally the Board does not get involved until matters have been addressed internally by Administrators first. Ms. Brenner continued to speak and stated her son went to Mr. Martucci and told him that he wanted to quit the football team because he was unhappy with the program. She claimed Mr. Martucci told her son that he was selfish and never to ask him or come to him for help. Her son has received phone calls from other players on the team about what was said about him during practice. She is asking Mr. Martucci to step down as Athletic Director. Is afraid that her son could have a bias against him when he goes out for the baseball team.

Ms. Long, Cliffwood,

- Claimed this is another situation that has involved Coach Martucci and would like to know when enough is enough. Would like to know when does the Board get involved? Where should she go to discuss incidents at the High School? Mr. Kenny stated if the proper procedures are being followed then the discussion can continue. The Board takes these concerns very seriously however by law the Board can not speak about an individual employee during a public meeting. The process should go through the administration, such as School Principal first, then to the Deputy Superintendent and Superintendent.

Mr. Mariniella, Lloyd Road,

- Positions and programs are being added through the utilization of the ARRA funding but is still not clear after reading the article that 25 teacher positions are being saved. Dr. O'Malley stated there are several aspects of the stimulus money. The District received two separate amounts. There is regular Title I

funding and ARRA Title I funding. There is also regular IDEA funding and ARRA IDEA funding. The State legislature and Governor legislated that the \$1.7 Million in normal ARRA funding for Equalization Aid is now State Aid. The District has to list which jobs were saved through the use of the ARRA funding.

- Still have not seen what the progress of the RTI program. Dr. O'Malley stated that next month the results will be part of a presentation.

Ms. D'Agostino, 46 Amboy Road,

- Thanked the Board for having Special Education programs for children who need it.

Mr. Pedell, 87 Onyx Place,

- If the State offers a certain amount of stimulus money and that disappears, how will that effect the way the schools are run. Mr. Kenny stated that last year the District anticipated and planned for the hard economic times. There was a zero tax levy increase and a lot was cut from the budget. Anticipates that this is being done now in anticipation of what is coming for the next fiscal year. Dr. O'Malley stated that there is a 4% tax levy cap which the District automatically exceeds with salary and benefit increases. The budget process must start earlier each year. Mr. Pedell stated there is only so much cutting that can be done. The tax levy will have to increase. Mr. Kenny stated Dr. O'Malley has a financial background, not just educational which will come to serve the District greatly.

XIV. UNFINISHED BUSINESS

- Mr. Kenny stated the general approach to implementing a new policy book. With Dr. Delaney's help, the District has passed all the policies necessary for QSAC. Mr. Kenny wants the Board to review the bylaw series which are the 0 series and the 1000 series of policies and be able to discuss them at the next Committee meeting. After the discussion at the next Committee meeting, the Board should try to adopt some policies at its next Action meeting. Ms. Rubino stated the District has already adopted some of the 1000 series polices to which Mr. Kenny replied yes.
- Mr. Kenny noted that Mr. O'Connell did a tremendous job in facilitating the Goals Session and would like propose the goals in a motion, unless Mr. O'Connell would like to change some of the wording.
- Mr. Warren raised one more issue regarding the policies under consideration. He would like the Board to give special attention to policies not mandated by law. The CSA can't know all of the laws by heart.
- Mr. O'Connell gave his reasoning for voting "no" on the minutes of the previous Board meeting. There was a substantial discussion about the policies and would like the minutes to reflect the outcome of the meeting. Noted that Mr. Mariniella

asked about a follow up question about the RTI program and would like to see that answer followed through to the next meeting.

- Mr. O’Connell would like to determine the role of the Board. The chain of command has to be followed. If a parent has a problem with a teacher they should go to the teacher first, then the building Principal, followed by the CSA and ultimately the Board. Parents should make their voices heard.
- There was a discussion regarding the language of the goals. Mr. O’Connell stated the Board should move forward with the 1st goal.
- Mr. Ruprecht stated that the word “reading” should be dropped from the second sentence of goal #1. The sentence should start with “Progress.”

Motion by Mr. O’Connell, seconded by Dr. Delaney, to accept goal #1 for the 2009-2010 school year. Goal #1 states that “all students will be reading and writing at grade level by the end of the 3rd grade by school year 2011-2012. Progress will be maintained and measured by cohort going forward.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XV. NEW BUSINESS

- Mr. Warren wanted to commend Ms. Irons on a fantastic audit in addition to the zero tax levy increase.
- Mr. Warren and Dr. Delaney met with Mr. Farley, the Director of Technology and Kevin Dugal about the District’s technology initiatives including the RealTime rollout. Parents are able to look online and check student progress. In the future the District can check progress of students over the course of time.
- There is a ticket system that displays how long things are broken and how long it takes to correct the problems.
- ARRA technology has been integrated into the Special Education Program.
- Ms. Gallagher has trained with Schoolwire Systems.
- For professional development, Mr. Farley and Mr. Dugal have hosted seminars.
- The use of technology in the classroom was discussed along with the use of technology by District staff.

- The process of collecting data from every class that a student is involved will be. In 10 years the District could have a substantial amount of data to track programs and see the impact on students.
- The possibility of the technology group starting a pilot program for an online class.
- Mr. Warren believes the Mission and Vision statements should contain a concept for great citizenship and community awareness
- Mr. Warren had a question regarding the teacher dues being paid to the union. Ms. Irons stated the teachers pay the union through a payroll deduction and then the District sends a payroll agency check made out to the union every month. The annual payment amount is around \$435,000. The average teacher pays about \$1,008 annually to the union no matter what pay level.
- Mr. Kenny wanted to recognize Darlene Gallagher and the technology department for receiving an award for the District’s website from School Boards. The website is successful and is user friendly.

XVI. EXECUTIVE SESSION – CONTRACTUAL MATTERS

The Board went into Executive Session for Contractual Matters at **9:50 PM**.

XVII. ADJOURNMENT

A motion by Mr. Donaghue, seconded by Dr. Delaney.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **9:45 PM**.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL
OCTOBER 26, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Bishop, Mary	LR	11/18/09	MOESC/Tinton Falls, NJ	Supporting Students with Reading Disabilities Using Assistive Technology	X	\$9.30	X	X	X	\$9.30	YES
Burden, Colleen	ST	12/08/09	Crowne Plaza Newark, NJ	Dr. Jean's "Tips, Tricks and Terrific Ideas": Reading, Math and Classroom Management!	\$199.00	X	X	X	X	\$199.00	YES
Carnovsky, Robert	HS	10/27/09	Rutgers University	The Role of Social Studies in a Democratic Society	\$50.00	\$13.26	X	X	X	\$63.26	YES
Carnovsky, Sharon	LR	12/02/09	New Egypt, NJ	Games Galore and Much, Much More/HPE Sharing Workshop	\$5.00	\$19.04	X	X	X	\$24.04	YES
Carnovsky, Sharon	LR	01/25/10	Long Branch, NJ	NJAHPERD Convention	\$100.00	\$12.40	X	X	X	\$112.40	YES
Carter, Shauna	MA	11/14/09 through 11/18/09	Harvard GSE Cambridge, MA	New & Aspiring School Leaders Institute	Approved 08/24/09 \$1850.00	Approved 08/24/09 \$185.00	X	\$504.00	Approved 08/24/09 \$28.00	\$504.00	NO
Chodkiewicz, Beth	MA	12/17/09	Brookdale Community College/Wall, NJ	Online Resources for Planning Differentiated Instruction	\$159.00	\$11.96	X	X	X	\$170.96	YES
Christophe, Martha	ST	04/30/10	Edison, NJ	Winners! The Year's 100 Best Books	\$179.00	X	X	X	X	\$179.00	YES
Danback, Barbara	LR	11/17/09	NJ State Bar Foundation/New Brunswick, NJ	Conflict Resolution Training/NJSBF	\$20.00	\$11.23	X	X	X	\$31.23	NO

**APPROVED STAFF TRAVEL
OCTOBER 26, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Darback, Barbara	LR	11/19/09	NJ State Bar Foundation/New Brunswick, NJ	Character Education Training for Elementary Schools	\$20.00	\$11.23	X	X	X	\$31.23	NO
DiNoia, Theresa	MA	10/26/09	Newark, NJ	Using Cutting Edge Technology Projects Grades 6-12	\$199.00	\$16.12	X	X	X	\$215.12	YES
Frischia, Mary Jane	HS	11/03/09	Piscataway, NJ	Getting Started with Activinspire	X	\$10.66	X	X	X	\$10.66	YES
Gelb, Irma	RD	10/28/09	Edison, NJ	Community Medicine and School Health Hot Topics	\$192.00	\$14.88	\$2.00	X	X	\$208.88	YES
Goher, Serena	HS	10/29/09	New Brunswick, NJ	Free Mock Trial for Teachers	X	\$13.26	X	X	X	\$13.26	YES
Goher, Serena	HS	11/03/09	Piscataway, NJ	Getting Started with Activinspire	X	\$10.66	X	X	X	\$10.66	YES
Greenspan, Nadine	MA	02/18/10 through 02/20/10	(one day on weekend) East Brunswick, NJ	NJMEA Music Conference	\$180.00	\$31.38	X	X	X	\$211.38	YES
Hawco, Meghan	MA	05/19/09	MOESC/Tinton Falls, NJ	Differentiated Instruction (Section 1)	X	\$12.15	X	X	X	\$12.15	YES
Hawco, Meghan	MA	05/26/09	MOESC/Tinton Falls, NJ	Differentiated Instruction (Section 2)	X	\$12.15	X	X	X	\$12.15	YES
Hughes, Susanne	LR	02/19/10 and 02/20/10	East Brunswick, NJ	NJMEA Music Conference	\$130.00	\$10.00	X	X	X	\$140.00	NO
Jackman, Neil	HS	11/21/09	Edison, NJ	AP Calculus AB	\$175.00	\$10.54	X	X	X	\$185.54	NO
Jones, Seth	HS	11/13/09	Newark, NJ	NJ Assoc. for Jazz Education State Conference	\$60.00	\$20.39	X	X	X	\$80.39	YES

**APPROVED STAFF TRAVEL
OCTOBER 26, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Kaaser, Stephanie	LR	11/24/09 12/17/09 and 12/18/09	Cherry Hill, NJ Atlantic City, NJ	Strategies that Work with Significant Challenging Behavior Problems US All Star Track and Field Clinic	\$199.00 \$85.00	\$21.24 X	X X	X X	X X	\$220.24 \$85.00	YES YES
Lazur, Maggie	LR	11/18/09	MOESC/Tinton Falls, NJ	Supporting Students with Reading Disabilities Using Assistive Technology	X	\$9.30	X	X	X	\$9.30	YES
Lepre, Denise	RD	10/29/09 and 10/30/09	Piscataway, NJ	Arts Conference Breaking Down the Walls	X	\$24.80	X	X	X	\$24.80	YES
Lewis, Lynn	LR	02/19/10 and 02/20/10	East Brunswick, NJ	NJMEA Music Conference	\$130.00	\$10.00	X	X	X	\$140.00	NO
Lukenda, Elaine Mahoney, Timothy	RD/CL/ CP MA	10/26/09 12/07/09	CPC Training/ Morganville, NJ Monroe, NJ	Cognitive and Behavioral Approaches for Anxious Youth NUAHPERD Hands on Health Conference	\$75.00 \$60.00	\$9.52 \$15.60	X X	X X	X X	\$84.52 \$75.60	NO YES
McDede, Maria	HS	11/19/09 through 11/24/09	(two days on weekend) Philadelphia, PA	NCTE National Convention	\$100.00	X	X	X	X	\$100.00	YES
McFadden, Mary	MA	05/19/09	MOESC/Tinton Falls, NJ	Managing Your Students Through differentiated Instruction	X	\$12.15	X	X	X	\$12.15	YES

**APPROVED STAFF TRAVEL
OCTOBER 26, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
McFadden, Mary	MA	12/01/09 12/17/09	MOESC/Tinton Falls, NJ	How to Connect Assessment to Outstanding Instructional Practice in Math	X	\$12.15	X	X	X	\$12.15	YES
Mergner, Suzanne	HS	12/18/09	Atlantic City, NJ	US All Star Track and Field Clinic	\$85.00	X	X	X	X	\$85.00	YES
Mickley, Geraldine	HS	11/03/09	Piscataway, NJ	Getting Started with ActivInspire	X	\$10.66	X	X	X	\$10.66	YES
Molinari, Doreen	CP	12/09/09	MOESC/Brick, NJ	Helping Children with Autism to Navigate Early Childhood in Classroom	X	\$13.72	X	X	X	\$13.72	NO
Nunziante, Marybeth	HS	12/02/09	Newark, NJ	Using TPRS (Teaching for Proficiency through Reading/Storytelling) in Foreign Language Classroom	\$215.00	X	X	X	X	\$215.00	YES
Perry, Lynn	CP	04/21/10	MOESC/Tinton Falls, NJ	Supporting Children in Developing Positive Behaviors with Challenging Children	X	\$10.10	X	X	X	\$10.10	YES
Petillo, Jennifer	CO	11/08/09	MOESC/Brick, NJ	Supporting Student with Reading Disabilities	X	\$13.72	X	X	X	\$13.72	NO
Preuss, Rosalie	LR	01/20/10	Centra State Hospital	Headaches/Diabetes	\$55.00	X	X	X	X	\$55.00	YES

**APPROVED STAFF TRAVEL
OCTOBER 26, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Preuss, Rosalie	LR	02/09/10	Centra State Hospital	Gastro Intestinal Disorders/Dermatology Issues	\$55.00	X	X	X	X	\$55.00	YES
Pross, Kerry	HS	11/21/09	Edison, NJ	AP Chemistry for Teachers	\$175.00	\$10.50	X	X	X	\$185.50	YES
Reigelsperger, Laura	HS	11/19/09	Rutgers University	Adolescent Behaviors: Addiction Recovery and Family Issues	X	\$13.26	X	X	X	\$13.26	YES
Riggleman, Catherine	MA	02/10/10	Rutgers University	Differentiating instruction in the Middle School Science Classroom	\$195.00	\$13.64	X	X	X	\$208.64	YES
Ripple, Susan	CP	04/21/10	MOESC/Tinton Falls, NJ	Supporting Children in Developing Positive Behaviors with Challenging Children	X	\$10.10	X	X	X	\$10.10	YES
Rocco, Sandy	CP	04/21/10	MOESC/Tinton Falls, NJ	Supporting Children in Developing Positive Behaviors with Challenging Children	X	\$10.10	X	X	X	\$10.10	YES
Sieman, Marla	MA	12/17/09	Brookdale Community College/Wall, NJ	Online Resources for Planning Differentiated Instruction	\$159.00	\$11.96	X	X	X	\$170.96	YES
Singer, Tovah	LR	12/02/09	MOESC/Tinton Falls, NJ	Positive Behavioral Interventions for the Classroom Teacher	X	\$9.30	X	X	X	\$9.30	YES
Turley, Rose Marie	HS	11/21/09	Edison, NJ	AP Biology for Teachers	\$175.00	\$10.50	\$2.00	X	X	\$187.50	YES

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Turner, Samuel	HS	12/17/09 through 12/18/09	Atlantic City, NJ	US All Star Track and Field Clinic	\$85.00	X	X	X	X	\$85.00	YES
West, Beverly	HS	10/30/09	Coastal Learning Center/PNC Art Center	Turning People Who Whine into People Who Shine	X	\$3.22	X	X	X	\$3.22	YES
Winchel, Wendy	LR	04/20/10	MOESC/Tinton Falls, NJ	Differentiating Instruction Using Tiered Assignments	X	\$9.79	X	X	X	\$9.79	YES
Zibbell, Jamie	CP	10/26/09	CPC Training/ Morganville, NJ	Cognitive and Behavioral Approaches for Anxious Youth	\$75.00	\$9.52	X	X	X	\$84.52	NO
Zibbell, Jamie	CP	04/26/10	CPC Training/ Morganville, NJ	Treatment of Anxiety Disorders in Children	\$75.00	\$9.52	X	X	X	\$264.52	NO
Zomro, Leslie	ST	02/18/10 through 02/20/10	(one day on weekend) East Brunswick, NJ	NJMEA Music Conference	\$180.00	X	X	X	X	\$180.00	YES
TOTAL										\$5,068.98	

* The District is a Member of the Brookdale Math/Science Consortium

*** REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.**