

MISSION STATEMENT

To provide every child with the highest quality of instruction, curricula, and services; to treat every child with respect and dignity; to give every child the opportunity to learn and mature, to acquire a thirst for knowledge, to experience the satisfaction of accomplishment, and to anticipate becoming a productive member of a democratic society.

VISION STATEMENT

Upon leaving the Matawan-Aberdeen Regional School District, all children will credit us with having given them what they need educationally to help them succeed in life in the pursuit of their own goals.

WORKSHOP MEETING on November 9, 2009, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Mr. Kenny called the Committee of the Whole Workshop Meeting to order at 7:02 PM.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Kenny, Dr. Gambino, Ms. Hayward, Dr. Delaney, Mr. Ruprecht, Mr. Warren, Mr. O’Connell –Arrived 7:15 PM, Ms. Rubino,**
Absent: **Mr. Donaghue**
Also Present: **Dr. O’Malley, Mr. Glastein, Ms. Irons**

V. BOARD PRESIDENT'S REPORT

- District Goals:

- Mr. Kenny stated that Dr. Delaney is still working on the final wording and would like to have it ready for the next board meeting. Dr. Delaney said it could be done.

- Mission & Vision Committee:

- Mr. Kenny thanked Dr. Gambino for working on the Mission and Vision statements.
- Dr. Gambino stated he shared the Vision and Mission statements with the Board members and would like it sent out to the public next. Mr. Kenny thought it would be best to have a discussion among Board members prior to releasing it to the public. The intent is to send the proposed statements to the public and give recognition to their input. Mr. Kenny asked if there were any objections to sending it to the public with a blast email.
- Mr. Warren asked if the statements have been revised or are the original statements being used. Dr. Gambino stated it would be the revised version. Mr. Warren would like the original mission statement sent out.
- Mr. Warren stated the Mission statement should begin that "the mission is" etc, etc. Dr. Gambino did not use the original statement because a high school teacher said it was grammatically incorrect.
- Mr. Ruprecht stated the beginning should be MARSD, not we, because he doesn't know who "we" is referring to.
- Mr. Kenny stated the Board is not looking for credit and the revised statement will be emailed out tomorrow. Dr. O'Malley stated would like to know where it would be displayed, such as on the District's website or hung in the schools. Mr. Kenny would like to have it in the Board room as well. The banners in the Board room should come down once the new statements are approved.

VI. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda:

- There were no comments or questions from the public.

VII. PROGRAM

Motion by _____, seconded by _____.

Dr. O'Malley reviewed the Program Agenda:

- Dr. Gambino questioned the travel of five staff members attending an Autism workshop which will cost around \$500. Would it be cheaper to bring someone in and train 10 people for an equivalent cost and reach more teachers? Dr. O'Malley stated he does not know what the cost would be to have someone come to the District.
- Ms. Hayward inquired about the teacher at Strathmore who is attending the Autism workshop as well. Dr. O'Malley stated she has an autistic student in her class. Dr. O'Malley stated he can find out what the cost would be to bring someone to the District.
- Ms. Rubino asked about the loss of revenue with item B-1. Dr. O'Malley stated the loss would be \$136,000 in lease revenue.
- B-2 is an overnight field trip to Williamsburg, Va. The Marching band is doing a great job and would like to encourage these types of activities.
- B-3 is related to QSAC. The DPRs that the District are completing were supposed to be received today, however they were not given out and would like to have it for the next meeting. The first six questions on the DPRs deal with AYP which is calculated differently than the NCLB AYP.
- On December 14th Mr. Kenny and Dr. O'Malley will sit down with County Superintendent to discuss the governance portion of QSAC.
- Item C-1 is a change in placement.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(PROGRAM ATTACHMENT #1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. **Accept and approve** the termination of the lease agreement with Bayshore Jointure Commission effective June 30, 2010, as per the terms and conditions of the lease agreement.

POLICY: 7320 Lease of School Premises

RATIONALE: The Bayshore Jointure Commission has notified the Matawan-Aberdeen Board of Education that they wish to terminate the lease contract with Matawan-Aberdeen Board of Education for space at One Crest Way on June 30, 2010 as per the terms of the lease contract.

2. **Approve an Overnight Field Trip** for the Matawan Regional High School Marching Band, Chamber Choir, Concert5 Band, Jazz Ensemble, and Color guard to Williamsburg/Virginia Beach, Virginia from April 8-11, 2010.

POLICY: 6153 Field Trips

RATIONALE: Students will attend the Williamsburg/Virginia Beach Music Festival which will provide performance opportunities for the students in an adjudication setting with music professionals from across the United States.

POLICY: 6153 Field Trips

GRANT: \$0

FUNDRAISING: \$5,000

STUDENT COST: \$530.00 (60 students X 530.00=\$31,800)

DISTRICT COST: \$510.00 (Substitutes)

TOTAL COST: \$37,310

3. **Approve** the following resolution:

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability.

WHEREAS, QSAC was created in accordance with the Quality Single Accountability Continuum Act, adopted by the New Jersey Legislature in September 2005. Administrative regulations to implement QSAC were adopted by the Commissioner of Education, effective February 22, 2007.

WHEREAS, QSAC requires that in every public school district in New Jersey, members of the board of education, administrators, teachers and other staff members convene every three years to assess their district's performance in five key areas:

- Instruction and Program
- Personnel
- Fiscal Management

- Operations Management
- Governance

WHEREAS, QSAC involves a performance assessment by a district committee, a statement of assurance signed by the chief school administrator and approved by the board of education, verification by the executive county superintendent, review by the Commissioner of Education and placement at the appropriate point on the performance continuum,

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC)—District Performance Reviews (DPRs) and Statement of Assurance, be and hereby is approved for submission to the NJDOE via the Executive County Superintendent of Schools.

C. SPECIAL SERVICES

1. Students to attend out of district placements for the 2009-2010 School Year Program.
Policy: 6171.4 Special Education

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0008-004	16.4	Multiply Disabled	MOESC Alternate Interim Program (AIP)	Change in Placement 45 day program	\$177.00 per diem \$7,965.00	11/09/09- 01/26/10

VIII. PERSONNEL

The Superintendent recommends:

Mr. Glastein reviewed the Personnel agenda:

- Dr. Gambino asked about the maternity leave for Melissa Finneran. The maternity leave is two levels. One leave is with pay while the other is without pay.
- Vacancies for a custodian and an Instructional Assistant at Cliffwood.
- Mr. Warren questioned the salary adjustment on page 2 for Jodi Turner. Walden is an online university. According to the MRTA contracts step adjustments are made for credits earned not obtained. There is no confirmation for who actually logged on and completed the required course work.

- Mr. Warren asked when the salary adjustment take place. Mr. Glastein stated it would be in February because his office did not receive the transcript until recently. The salary adjustment will be retroactive.
- Mr. Warren would like to see the school work completed. Dr. O'Malley stated the Board would not know who wrote a paper even if it was submitted to the Board.
- Mr. Warren stated this discussion should be for executive session. Dr. O'Malley asked if Mr. Warren is seeking documentation of work for all universities. Mr. Warren would request it for all online degrees. Mr. Kenny stated Mr. Warren's suggestion should be developed. Dr. O'Malley asked who was going to review the work the staff member hands in.
- Mr. Kenny believes if someone enrolls in an online institution they must swear that the work being submitted is their own. Mr. Warren stated he would like smidgeon of evidence.
- Dr. O'Malley stated that before someone enrolls that the District could send out a memo stating what the Board is requesting.
- Mr. O'Connell asked if an affidavit was signed stating there is a penalty of loss of license if fraud is committed. Mr. Kenny questioned whether this a direction the Board wants to go by having employees confirming they did the work. Dr. Gambino stated he teaches online and in person. It is up to him to determine if the work handed in is that of the student. Believes the Board could be discriminating against certain colleges by requiring documentation for some and not all. There are university policies on plagiarism.
- Mr. Warren believes the staff member should be able to display something that they performed group work or completed work through a conference call.
- Mr. Ruprecht stated the Board has accepted the transcripts in the past. Believes the Board can not start asking for additional documentation in the middle of the contract.
- Mr. Kenny requested a straw vote to determine if this should be applied to the upcoming agenda. Mr. O'Connell and Dr. Delaney agree with Mr. Warren. Mr. Kenny wanted it noted in the minutes that this issue will be discussed at a later date. A specific date will not be set.
- Ms. Hayward asked how long the lunch period is for the teachers receiving \$35.00 per lunch period for the HSPA Prep.
- Dr. Gambino inquired why the District is using Greg Milan, under item #5, as a sub instead of using subfinder. Mr. Glastein stated is he is substituting for Pat Hamilton. Dr. Gambino would also like to know how many hours a day he covers.
- The overload on the bottom of page 3 is for a student that is hearing impaired.

A. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE

B. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
FINERAN, MELISSA	CO	Bus/Van Driver	Maternity Disability Phase	With	1/4/10 – 1/26/10
			Disability Phase	Without	1/27/10 – 2/16/10
NEUMANN, ERIC	LR	Custodian	Medical	Without	11/1/09 – 11/30/09

C. APPOINTMENTS

*POLICY: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer*

1. APPOINTMENTS

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
COLAO, RAQUEL	Dist	Elementary Teacher Reading/Writing Coach	N/A	C-12	\$58,740.00 (Pro-rated)	4	New	10/26/09 – 6/30/10 (Amended Start date – Previously approved as 11/1/09)
TBD	TBD	Custodian	N/A	TBD	TBD	TBD	Moskaluk (Resignation)	11/30/09 – 6/30/10
TBD	CL	Instruction Assistant – Pre School Disabilities P/T	N/A	TBD	TBD	TBD	New	11/30/09 – 6/30/10

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

2. SALARY ADJUSTMENTS - MRTA

	NAME	LOC	FROM	TO 2009/2010 GUIDE	INSTITUTION
1	TURNER, JODI ANN	LR	D-15 \$83,400.00	E-15 \$85,580.00	Walden University

RATIONALE: Additional College Credits/Degrees Earned
 COST: Per MRTA Salary Guide
 ACCOUNT: Contractual Salaries
 EFFECTIVE DATE: 9/1/09 (Retroactive) 2009/2010 School year

3. HSPA PREP PROGRAM

NAME	POSITION	ACTIVITY	LOC	MAX HOURS
FURMAN, JESSICA CASSERLY, KATHLEEN FRANCIS, ROCHELLE	Language Arts Teachers	LA HSPA review November 9, 2009 – February 26, 2010	HS	\$35.00 Per Lunch Period
EOVINO, KATE	Mathematics Teachers	Math HSPA review November 9, 2009 – February 26, 2010	HS	\$35.00 Per Lunch Period

RATIONALE: To prepare seniors to retake the HSPA
 COST: \$35.00 Per Lunch Period
 Account: NCLB Grant
 EFFECTIVE: 11/9/09 – 2/26/10

4. VOLUNTEERS – READING CLUB (LLOYD ROAD ELEMENTARY SCHOOL)

	NAME	ACTIVITY
1	HOCHMAN, ADRIANA	Key Club

RATIONALE: Students from Matawan Regional High School will read to Lloyd Road Elementary Students
 EFFECTIVE: 9/23/09 – 6/30/10 (Retroactive) - 2009-2010 School year

5. EXTRA CURRICULAR/HOURLY ACTIVITIES

NAME	LOC	ACTIVITY	POSITION	STEP/STIPEND	EFFECTIVE DATE	Budgeted Account Number
TBD	HS	Boys Tennis	COACH	TBD	11/24/09 – 6/30/10	11-402-100-104-30-1402-9
HOURLY ACTIVITIES						
MILAN, GREG	HS	Tutorial Program Academic Assistance (Chemistry)	Instructor (Substitute)	\$25.00/Hour	11/2/09 – 6/30/10 (Retroactive)	11-421-100-178-30-0000-0

RATIONALE: As indicated above
 COST: As per MRTA Guide

6. HOME INSTRUCTION

	Subject/ Class	School	Classroom Teacher	Home Instruction Teacher For Approval	Hours Per Week	No. Of Weeks/Days Per Week	Total No. Of Hours Per Subject/Class	Effective Dates
114206	US History 2	HS	Walter, Cathleen	De Lisa, Louise	2	11 Days	4 Hours	10/16/09 – 11/2/09 (Retroactive Extension)
114206	Lab Anatomy/Physics Honors	HS	Servidio, Paul	Milan, Gregory	2	11 Days	4 Hours	10/16/09 – 11/2/09 (Retroactive Extension)
114206	Calculus Honors	HS	Cornacchia, Mario	Cornacchia, Mario	2	11 Days	4 Hours	10/16/09 – 11/2/09 (Retroactive Extension)
114206	English 3 Honors	HS	Moller, Jennifer	Turner, Samuel	2	11 Days	4 Hours	10/16/09 – 11/2/09 (Retroactive Extension)
158486	Lab Ecology	HS	Tomasello, Louise	Tomasello, Louise	2	24 Days	10 Hours	10/19/09 – 11/24/09
158486	US History 2	HS	Kaiser, Heather	Kaiser, Heather	2	24 Days	10 Hours	10/19/09 – 11/24/09
132086	English 1 Honors	HS	Fegan, Amber	Segui, Jessica				*As Needed
132086	World Cultures Honors	HS	De Lisa	Kaiser, Heather				*As Needed
132086	Geometry Honors	HS	Wynes, Nichole	Butler, Jacqueline				*As Needed
132086	Lab Biology Honors	HS	Tomasello, Louise	Tomasello, Louise				*As Needed

RATIONALE: Home Instruction required for Student
 COST: \$35.00/Hour
 ACCOUNT: #11-150-100-101-03-0000-1

7. STAFFING ARRAY CHANGES – 2009/2010 School year

NAME	FROM LOC/FT E	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
LYTTLE, BARBARA	RD 1.0 0	Resource Program P/O	RD 1.00 RD .110/L	Resource Program P/O Supplemental Auditory Instruction	11/24/09 – 6/30/10

RATIONALE: As indicated above
 COST: Per MRTA Contracts
 EFFECTIVE DATE: 2009/2010 School year

IX. FINANCE / TRANSPORTATION

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

Ms. Irons reviewed the finance agenda:

- The financial records for October 2009 will be ready for the November 23rd Action meeting.
- There were no comments or questions from the Board.

A. BUSINESS OPERATIONS

1. **Bills List for NOVEMBER, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

November, 2009, Hand Checks	\$	0
October, 2009, Payroll		3,423,174.84
November, 2009, Bills List		
TOTAL:	\$	

2. **Transfer of Funds for October, 2009.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer (Month ending October, 2009)** which is in agreement with the Board Secretary's Report. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports
4. **The Board Secretary's Financial Report for the month of October, 2009** as follows. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **October, 2009**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **October 31, 2009**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

X. POLICIES

Mr. Kenny read the bylaws, which start with 0 and the policies, which start with 1 and asked for comments and questions from the Board. The bylaws and policies where there was a discussion are noted below:

- 0110 - Identification. Mr. Kenny stated it should read Matawan Aberdeen Regional Board of Education.
- 0143.2 – Pupil Representatives to the Board of Education. Ms. Rubino would like it added that the views of the representative are that of the student body and not personal views. Also, Item # 9 states that the student representative can go to the NJ School Board convention, which will be removed. There should be a subcommittee formed to mentor the student representative. An orientation as set forth by the CSA will be prescribed.
- 0146 - Board Member Authority – Mr. O'Connell asked if the Board president should speak for the Board in public. Mr. Kenny stated there is a policy in place that states the Board president speaks for the Board, referring to the paragraph on public expression. Dr. Delaney stated he will go back and review the policy. Dr. O'Malley stated the policy is mandated. Mr. Kenny requested suggestions for amended bylaws and future action will be taken.
- 0153 – Annual Appointments. It is State law to appoint a Treasurer of School Monies.
- 0155 – Board Committees. Mr. O'Connell inquired about the empowerment of a committee's chairperson. Ms. Rubino asked if the time frame for advertising was 72 hours. Mr. Kenny stated it is for a public meeting. Mr. O'Connell stated that

the public has the right to attend any meeting but did not all have to be advertised. Mr. Kenny stated the Board does not have the obligation to advertise meeting if there are less than four members attending. Mr. O'Connell agreed but the committee meetings are available to the public. Mr. Warren stated that if a committee has no power there is no need to call a meeting. Mr. Ruprecht would like Dr. O'Malley to check to see if there is a law concerning committee meetings. Mr. O'Connell wants full transparency. Dr. Gambino asked how he can become a member of a committee being created or if there should be a vote for who is on a committee. Dr. O'Malley stated that an Ad Hoc committee can be charged by the President or present board members by a majority vote. Dr. Gambino wants to see equality among Board members on committees. Ms. Rubino would like an announcement stating a committee is being formed. Mr. Warren wants membership of all committees to be made public. Mr. Ruprecht wants it to be public record. The last two paragraphs of the bylaw will be deleted. Mr. Kenny stated Dr. O'Malley will concern the Board attorney about the advertisement of committee meetings.

- 0157 – Board of Education Website. Mr. O'Connell stated the Superintendent's contract and the budget which are required to be on the website are not listed in the bylaw. Dr. Delaney stated QSAC mandates the contracts be on the website. Mr. Ruprecht wants to add to the bylaw that all state mandated information will be on the website.
- 0168 – Recording Board Meetings. Ms. Rubino wants the bylaw to indicate that Board meetings are recorded. Mr. Kenny stated the meetings have to be played on Channel 15 as well is already in a present policy. Mr. Warren stated that the Board meetings can be recorded but would like to remove the parts that the Board Secretary should be notified 3 days in advance and that only five cameras can be present. Dr. Gambino does not want to remove the part limiting five cameras in case the media comes to a Board meeting and overwhelms the room. Mr. O'Connell questioned the part of the bylaw which states "reasonable comprehensible minutes" will be taken and would like to change comprehensible to comprehensive. Mr. O'Connell would like to go to past minutes to see if there was a warranty with the turf field and how long it was. Mr. Kenny would also change the length of time that electronic records must be kept. Currently the bylaw states that the electronic records must be kept for 45 days. Possibly change that to 7 years. Recommends a change of wording from electronic recording to Electronic audio and video recordings.
- 0169 – Board Member Use of Electronic Mail/Internet. Mr. O'Connell asked about the electronic mail and if it needs to be made a matter of public record if all Board members are discussing issues. Mr. Warren stated this has not gone to the Supreme Court yet, but the Board can not circumvent the sunshine law. Mr. O'Connell does not want to be responsible for retaining all emails between Board members and himself and would like the bylaw to state "matters written by Board members written to the entire board or to school staff unless specifically subject to the sunshine laws. Dr. O'Malley would like the Board attorney to review this issue also.

- 1220- Employment of Chief School Administrator. Mr. O'Connell questioned if the qualifications for the Superintendent should include having a Doctorate. He would like to set a high standard. Mr. Ruprecht asked if the Superintendent needs to have a Master's degree and other certifications. Dr. O'Malley stated policy # 1230 sets the qualifications.
- 1260 – Incapacity of Superintendent. Mr. Warren asked to know the number of days needed to declare the Superintendent incapacitated. Dr. O'Malley answered that it is 180 days. Mr. Warren also asked if the Board would be allowed to appoint an interim Superintendent. Mr. Kenny would like to maintain the uniformity that the CSA indicates the Superintendent.
- 1522 – School Level Planning. Mr. O'Connell asked if on page 2, is the word "pupil" singular or plural? He would like the policy to state that if a child exceeds State standards, challenging objectives will be set.
- 1540 – Administrator's Code of Conduct. Mr. Warren inquired if an administrator can award himself a position or recommend a family member for a job. Dr. O'Malley stated only the Superintendent can make recommendations to the Board for their approval. Mr. Glastein stated the nepotism policy includes administrators.
- Mr. Ruprecht asked Dr. O'Malley if anything else is automatically coming out of the policies to which Dr. O'Malley answered no.
- Mr. Kenny stated there is a policy that lists the schedule for the floating Board meetings.
- Ms. Rubino wanted it noted in the minutes that bylaw numbers 0134 for Board Self Evaluation and the option in 0142.1 for Nepotism were previously tabled and should be addressed again by the Board.

Mr. Kenny stated the discussed bylaws and policies will be on the next agenda in their revised form for the next regular action meeting.

XI. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO ADDITIONAL CONCERNS:

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Mr. Kenny and Dr. O'Malley responded.

Mr. Pedell, 87 Onyx Place,

- Asked if there is somewhere the public can see the changes to the policies. Mr. Kenny answered that the Board is completely changing the policies and it would not be possible to track the changes. Mr. Kenny asked Dr. O'Malley if the

policies can be posted as part of the agenda. Dr. O'Malley stated some of these are legal issues and a time frame can not be given.

XII. OLD BUSINESS

- Dr. Gambino would like to reschedule the Board's trip to view some of the Out of District schools. Dr. O'Malley stated he will contact the schools and reschedule the visits.
- Mr. Ruprecht spoke to Andrew Monagle and would like to have another meeting with the Board members. Dr. Gambino will be attending that meeting as well. Dr. O'Malley will set the meeting up before the next action meeting.
- Ms. Hayward was a member of an Ad-hoc committee for policies. The question posed to them was whether or not there should be a policy regarding controversial issues and speakers and another for employees seeking an appearance in front of the Board. The committee did not recommend policies for these issues. Instead the committee believed the Board should recommend to the CSA that all important and controversial issues that arise in the District should be communicated by email to all members through the Board notes and agendas and include a recommendation. As for employee appearances in front of the Board, the committee recommends that in the future the proceedings will be conducted by the CSA or Board attorney and Board members should submit questions in writing to the CSA or Board Attorney. The Board will meet in executive session should there be any additional questions.
- Mr. O'Connell asked what the committee would consider a controversial issue. Ms. Hayward stated the Board hired the CSA to make these decisions. Mr. O'Connell is concerned that the Board was elected to reflect the community's values and believes it is asking for trouble by putting everything in the hands of the Superintendent. Ms. Hayward said the committee discussed this concern and they recommended that the Board be continually advised and informed. Mr. O'Connell stated these can not be achieved without a policy. Ms. Rubino stated the term "controversy" is subjective. Mr. O'Connell wanted to know what the Board would get to vote on. Mr. Kenny stated an Ad-hoc committee was created and made its recommendation. If a Board member does not agree with the committee's decision, they are free to make a motion to select another option. Mr. Ruprecht stated there are delineated steps to solve a problem. Ms. Hayward stated the committee felt if something is made into policy it suggests the issue comes up frequently. Mr. O'Connell reiterated that someone can choose not to follow a recommendation if it is not set by Board policy.
- Mr. Warren stated he agreed with the committee's recommendation.

XIII. NEW BUSINESS

- Mr. Warren would like to have something regarding "love of country and community awareness" in the Mission and Vision Statements. The Board President will be hearing from him.

- Mr. O'Connell stated representation on Board committees should be diverse this way there are opposing views at the meetings and the issues can be debated.

XIV. EXECUTIVE SESSION

The Board went into Executive Session for Contractual Matters at 9:20 PM.

XV. ADJOURNMENT

A motion by Mr. Ruprecht, seconded by Mr. Warren

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at 9:14 PM.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Donaghue	

Respectfully submitted,



Susan A. Irons

Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL
NOVEMBER 23, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Diliberti, Lara	RD	02/19/10	Hilton-East Brunswick, NJ	NJ Music Educators State Convention	\$180.00	\$10.82	X	X	X	\$190.82	YES
Marion, Colleen	ST	12/08/09	Newark, NJ	Dr. Jean's "Tips, Tricks, and Terrific Ideas": Reading/Math	\$199.00	X	X	X	X	\$199.00	YES
Petillo, Jennifer	CO	12/01/09	Centra State Hospital-Freehold, NJ	Autism Spectrum Disorder	\$85.00	\$9.30	X	X	X	\$94.30	NO
Zibbel, Jamie	CP	12/01/09	Centra State Hospital-Freehold, NJ	Autism Spectrum Disorder	\$85.00	\$9.30	X	X	X	\$94.30	NO
Lukenda, Elaine	CP/RD/CL	12/01/09	Centra State Hospital-Freehold, NJ	Autism Spectrum Disorder	\$85.00	\$9.30	X	X	X	\$94.30	NO
Donovan, Colin	LR	01/26/10	Long Branch, NJ	2010 NJAHPERD Annual Convention	\$100.00	\$6.53	X	X	X	\$106.53	YES
Gorman, Rebecca	CL	02/18/10 through 02/20/10	(one day on weekend) East Brunswick, NJ	NJMEA Music Conference	\$180.00	\$17.52	X	X	X	\$197.52	YES

**APPROVED STAFF TRAVEL
NOVEMBER 23, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Cagnina, Erin	ST	12/01/09	Centra State Hospital- Freehold, NJ	Autism Spectrum Disorder	\$85.00	\$9.00	X	X	X	\$94.00	YES
LoPiccolo, Angela	RD	03/13/10	Rowan University- Glassboro, NJ	Everyday Math: Practical Implementation	\$131.00	\$46.50	5.7	X	X	\$183.20	YES
Polakowski, Shannon	CL	11/03/09	Piscataway, NJ	Getting Started with ActivInspire	X	\$10.14	X	X	X	\$10.14	YES
Jones, Seth	HS	2/19/10 to 02/20/10	(one day on weekend) East Brunswick, NJ	NJMEA Music Conference	\$130.00	\$11.84	X	X	X	\$141.84	YES
Buonomo, Teresa	MA	01/06/10	Rutgers University- Piscataway, NJ	Co Teaching: Advantages for Students and Teachers	\$195.00	X	X	X	X	\$195.00	YES
Ferrante, Gianna	MA	05/20/10	Eatontown, NJ	Recognizing Power Struggles and Redirecting Behavior	\$75.00	\$12.15	X	X	X	\$87.15	YES
Sommer, Lynne	MA	12/02/09	New Egypt, NJ	Plumsted Schools/HPE Sharing Workshop	X	\$21.00	X	X	X	\$21.00	YES
Janover, Patricia	RD	12/07/09	FEA Convention Center-Monroe TWP., NJ	School Law	\$30.00	\$22.00	X	X	X	\$52.00	NO

**APPROVED STAFF TRAVEL
NOVEMBER 23, 2009**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Lasko, Dawn	CL	12/10/09	Edison, NJ	Crafting Writers: Writing Instruction that Engages All	\$125.00	\$3.72	\$1.25	X	X	\$129.97	NO
Schwartz, Sandra	CL	12/01/09	Centra State Hospital-Freehold, NJ	Autism Spectrum Disorder	\$85.00	\$11.16	X	X	X	\$96.16	NO
Catalano, Patricia	CL	02/19/10	Atlantic City, NJ	Conference of Kindergarten Teachers	\$219.00	\$49.60	\$4.00	X	X	\$272.60	YES
Forti, Stephanie	MA	12/17/09	Newark, NJ	Strengthening Your Geometry Program: Ideas, Strategies, Hands-On Activities	\$199.00	\$16.00	X	X	X	\$215.00	YES
TOTAL										\$2,474.83	

* The District is a Member of the Brookdale Math/Science Consortium

* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

