

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on February 22, 2010, High School, 450 Atlantic Avenue, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Charles Kenny called the Regular Action Meeting to order at **8:01 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: Mr. Warren , Mr. Donaghue, Ms. Hayward, Mr. Kenny, Dr. Delaney, Ms. Rubino, Mr. Ruprecht, Dr. Gambino, Mr. O’Connell
Absent:
Also Present: Dr. O’Malley, Mr. Glastein, Ms. Irons, Mr. Rubin

V. MINUTES

A motion by Dr. Delaney, seconded by Mr. Donaghue.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the January 25, 2010, Action Meeting; January 25, 2010 Executive Session; January 28, 2010, Special Meeting; January 28, 2010, Executive Session; February 8, 2010 Committee of the Whole Meeting; February 8, 2010 Executive Session.

SPLIT VOTE: - CHECK THIS

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
January 25, 2010 – Action Meeting	7	2 O’Connell, Gambino		
January 25, 2010 – Executive Session	7	2 O’Connell, Gambino		
January 28, 2010 – Special Meeting	7	2 O’Connell, Gambino		
January 28, 2010 – Executive Session	7	2 O’Connell, Gambino		
February 8, 2010 – Committee of the Whole	7	2 O’Connell, Gambino		
February 8, 2010 – Executive Session	7	2 O’Connell, Gambino		

VI. BOARD PRESIDENT’S REPORT

Mr. Kenny made the following statements:

- Thanked the public for coming to the meeting, the staff at the High School, Ms. Ruscavage and recognized the mayor of Aberdeen and Matawan for attending as well.
- Congratulated the students and student athletes that will be recognized tonight.
- Our District is losing State Aid this year and what is projected for next year. The Board is unable to maintain current staff levels and has worked with the Superintendent and local bargaining units to avoid further staff and program cuts.

VII. SUPERINTENDENT’S REPORT

Dr. O’Malley called Ms. Ruscavage up to the podium.

- High School Highlights, Mrs. Ruscavage

Ms. Ruscavage reviewed the High School Highlights:

- Welcomed everyone to the meeting.
- Honored Ms. Zimmerman and Ms. Esposito who helped with the music program by facilitating the fundraisers for the band.
- Andrew Monagle and Michelle Menna whom are drum majors for the marching huskies.
- Sophomore Daniel Quita who is a member of the Colts Neck community band.
- Juniors Sam Tobias, Craig Reingold and Asher Wasserman were selected to perform in the All Shore Jazz Concert.
- Craig Reingold participated in the NJ Music Educators Region II Symphonic band. He was 1 of 20 trumpet players chosen from about 70 who tried out.
- Jeffrey Oliver is tuba player who participated in the Philadelphia Thanksgiving Day Parade.
- Thanked the Marching band advisor, Mr. Seth Jones.
- Chorus students Margaret Morales and Michael Kane participated in the All Shore Chorus that competed against students from 15 other schools.
- Thanked the Chorus Advisor and teacher, Vanessa Morena.
- Senior Melissa Linden, Vice President of the speech and debate club was selected as an All American Scholar for the national forensic league.
- Congratulated the wrestling team, its coach and volunteers for their terrific year. Introduced members of the team. Mr. Lasko stated the wrestling team enjoyed its best year ever and is proud of their accomplishments.
- Congratulated the winter track team. For the second year in a row they won the Section II State Championship. The coach thanked the Board of Education, the High School administration, coaching staff, volunteers and the student athletes.

Parent Portal (Grades 6-12) Mr. Greg Farley, Director of Technology

- Reviewed the student information system, Realtime and the rollout of the parent portal.
- Maintains all student data, grades, attendance and so on.

- Grades, progress reports, test scores and any other announcements about the students can be accessed through Realtime on the District's web page.
- Kevin Dugal has been instrumental in performing the conversion from SASI to Realtime.
- Conducted a total of 12 training sessions at the High School and Middle School and will at a later date train every staff member in the District.
- Logins and Passwords for parents will be prepared and mailed in March and April.
- The parent portal will open on April 14th.
- Reviewed a sample of a fake student and how parents will access the system and what they will see.
- The grade book aspect of the port al excellent because it can show the grades for quizzes and tests and show the dates homework assignments are due.
- The school and home connection is the main benefit from the parent portal.

There were several comments and questions from the Board:

Mr. O'Connell asked how a parent gets a login. Mr. Farley stated it will be mailed home and parents can change the passwords.

Mr. O'Connell asked if Mr. Farley is satisfied with the security measures that parents would not need to contact the High School to change passwords or get a new one. Mr. Farley stated other districts have done well and there are security questions.

Mr. O'Connell inquired if teachers can post their notes on line. Mr. Farley stated any document can be put there.

Mr. O'Connell questioned if all the information from SASI has been migrated into Realtime? Mr. Farley stated it was.

Mr. O'Connell asked if there are email alerts when a student's record changes. Mr. Farley stated there would be an alert sent out if a course is changed.

Mr. Warren discussed transitioning from one system to another.

Mr. Warren inquired if there can be communication through the portal between parents/students and the teacher. Mr. Farley answered that the teacher's email will be made available.

Mr. O'Connell asked if a parent or student can use the portal to create a report that can be sent to college admission officers. Mr. Farley stated yes.

- There were no questions from the public regarding the parent portal.

VIII. STUDENT REPRESENTATIVE'S REPORT

The student representative, Andrew Monagle made the follow statements:

- Thanked the Board of Education for honoring the student athletes and musicians. Great to see his peers at the meeting.
- Tech Talk will be held on February 24th at the Middle School and is open to District parents.
- Mike Smith reached the 1,000 point milestone in varsity basketball.
- Miles Murphy won the Mr. Matawan competition.
- The freshman boys' basketball team has one of its most successful teams in the last 15 years.
- The dance team did well at the State competition, finishing 3rd in Jazz and 4th in Hip Hop.
- The speech and debate team went to a tournament in Phillipsburg and came away with three first place trophies.
- The speech and debate team went to a tournament in Harvard over President's Day weekend. Thanked the Board for the great opportunity this provided to the students and hopes the Board continues to support these types of activities in the future. A description of the tournament was given out to the Board.
- Conferences are coming up at the Middle School and High School.
- Encourages the faculty to email him to let him know what's happening at the schools.

Ms. Ruscavage recognized Ms. Bauwens who is the Speech club advisor.

IX. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items to which Dr. O'Malley responded:

Carolyn Vicari,

- Vice President of the speech and debate club who read the letter that was given out to the Board by the student representative.

X. PROGRAM

Motion by Mr. Ruprecht, seconded by Mr. Donaghue.

- Mr. Warren thanked Ms. Ruscavage for the changes to the World Language program.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (PROGRAM ATTACHMENT #1)

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. **Approve** the 2010-2011 School Calendar. (PROGRAM ATTACHMENT #2)

POLICY: 6111 School Calendar

RATIONALE: As per Board of Education Policy

EFFECTIVE: July 1, 2010

2. **Approve** the submission of the Matawan-Aberdeen Regional School District's 2010-2011 Professional Development Plan to the Monmouth County Professional Development Board for review and approval.
3. **Approve** the proposed changes to the Matawan-Aberdeen Middle School World Language Program for the 2010-2011 school year.
4. **Approve** the scheduling of the Matawan-Aberdeen Regional School District's Public Hearing for the 2010-2011 school budget to be held on Monday, March 22nd at 8:00 p.m. at Cambridge Park School.

C. SPECIAL SERVICES

1. **Approve** the following Special Education services for the 2009-2010 school year:

Special Services

STUDENT	SERVICES	RATE	DATES OF SERVICES	TOTAL
0609-003	Feeding Specialist Elizabeth McCormack	\$110.00 per hr 2 hrs per wk (12 weeks)	02/03/10 – 04/30/10 (no services week of March 29 th)	\$2,640.00
Lloyd Road/ Strathmore	Learning Consultant (for maternity leave)	\$541.00 per day 3 days per wk (25 days)	2/23/10 – 04/26/10 (no services week of March 29 th)	\$13,525.00

STUDENT	AGE	CLASSIFICATION	SCHOOL	REASON	COST	EFF DATE
0123-10	15.9	Specific Learning Disabled	Kilbarchan Residential Treatment YCS- Fort Lee, NJ	New Student Placement	\$35,306.19 (109days @ \$323.91 per day)	01/07/10 06/24/10

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XI. PERSONNEL

After meeting as a Committee of the Whole, the Superintendent recommends the following items for the Board of Education approval:

- Mr. Warren requested a separate for items #5 and #6 under the Personnel agenda. Mr. Warren claimed these are extraordinary circumstances and the teachers would go to graduation even if they were not being paid to do so.
- Mr. O’Connell asked about the appointment at Lloyd Road. Dr. O’Malley stated it was for a 4th grade classroom and the employee will be filling the position for the rest of the year.

Motion by Ms. Rubino, seconded by Ms. Hayward.

A. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE
FRIEDL, JAMES P.	HS	Teacher of Science	Retirement	4/15/1980	6/30/10
GAROFALO, MARIA	HS	Teacher of Special Education	Retirement	5/1/1980	6/30/10
GEIB, IRMA	RD	School Nurse	Retirement	9/01/2000	8/31/10
GRANT, LINDA	LR	Elementary Teacher	Retirement	9/04/1973	6/30/10
MC GRATH, DEBORAH	RD	Library Media Specialist	Retirement	9/01/2006	6/30/10
OLSEN, KATHLEEN	MA	Principal – Middle School	Retirement	2/04/1985	6/30/10
SALVATORIELLO, RICHARD	HS	Teacher of Industrial Arts	Retirement	9/01/1973	6/30/10
VOGLER, WILLIAM	LR	Elementary Teacher	Retirement	9/01/1970	5/31/10

B. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
BROPHY, EILEEN	LR	ELEMENTARY TEACHER	Personal	Without	Half Day 3/5/10
CASTELLI, COURTNEY	HS	TEACHER OF ENGLISH	Maternity Leave Disability Phase	With	4/27/10 – 6/30/10
DI GIOVANNI, DONNA	CL	ELEMENTARY TEACHER	Family Leave	Without	2/8/10 – 2/26/10
HARNETT, DEBORAH	LR	INSTRUCTIONAL ASSISTANT	Personal	Without	4/9/10 (<i>HS Music Trip to Williamsburg, VA. Chaperone</i>)
SINGER, TOVAH	LR/ST	LDT/C	Medical Leave	Without	1/26/10 – 1/25/10
			Maternity Leave Disability Phase	Without	1/26/10 – 2/3/10
			Maternity Leave Disability Phase Child Care	Without	2/4/10 – 3/22/10
			FMLA	Without	3/24/10 – 5/28/10 Amended Dates

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
WALKER, MARTINE	CL	KINDERGARTEN TEACHER	Maternity Leave FMLA	Without	2/15/10 – 3/26/10 Amended Dates
HAMILTON, PATRICIA	HS	TEACHER OF SCIENCE	Medical	Without	3/1/10 – 3/16/10 Amended Dates
FINERAN, MELISSA	CO	BUS/VAN DRIVER	Maternity Leave Disability Phase FMLA	Without Without	1/27/10 – 2/26/10 3/1/10 – 4/9/10 Amended Dates

C. APPOINTMENTS

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers Student Teachers/Interns*
 4213/4214 *Assignment/Transfer*

1. APPOINTMENTS

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
ESPOSITO- PETERS MINDY	CL	Kindergarten Teacher	N/A	C-01	\$44,650.00 (Pro-rated)	N/A	Walker (Maternity Leave)	2/9/10 – 3/26/10 Amended Dates Previously Approved 12/21/09
MARSHALL, GAIL	LR	Elementary Teacher (REPLACEMENT POSITION) Candidate recalled - held same position last year.	2	N/A	Per Diem \$110.00 Per Day	4	Mc Cullough (Retirement) Mammano (Transfer)	2/23/10 – 6/30/10
SCHNEIDER, ROGER	HS	Teacher of Science	N/A	N/A	Per Diem \$229.25 Per Day	N/A	Hamilton (Medical Leave Extension)	3/1/10 – 3/16/10 Amended Dates Previously Approved 11/23/09

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

2. SUBSTITUTES

TRANSPORTATION	ACCOUNT: 11-XXX-270-160-XX-XXXX-9
ROBLES-ARROYO, VANESSA	Transportation Assistant
CUSTODIAN	ACCOUNT: 11-XXX-262-116-XX-XXXX-9

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. SALARY ADJUSTMENTS – MRTA

	NAME	LOC	FROM	TO 2009/2010 GUIDE	INSTITUTION
1	ROGERS, KIMBERLY	HS	C-14.5 (BA) \$74,850.00	E-14.5 (MA) \$82,030.00	Monmouth University
2	TARRAZI, DYLAN	MA	D-6.5 (BA+30) \$51,300.00.00	E-6.5 (MA) \$53,480.00	Walden University

RATIONALE: Additional College Credits/Degrees Earned

COST: Per MRTA Salary Guide

ACCOUNT: Contractual Salaries

EFFECTIVE DATE: 2/1/10 (Retroactive)

4. COLLEGE STUDENT OBSERVER

NAME	COLLEGE/ UNIVERSITY	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA
CAMILLARY, CATHERINE	MONTCLAIR STATE UNIVERSITY	BARBI SIEGEL	HS – Student Personnel Services STUDENT OBSERVER Spring 2010 – 35 Hours Start: 2/5/10 (Retroactive)
KING, EILEEN	NEW JERSEY CITY UNIVERSITY	SUSAN RARDIN	CL – Library Media Specialist STUDENT OBSERVER Spring 2010 – 150 Hours Start: 2/23/10
HOTALEN, TREVOR	RUTGERS	KAREN MINTZ	ST – Elementary – Grade 2 STUDENT OBSERVER Spring 2010 Start: 2/23/10 (4 Weeks)

RATIONALE: Student will be able to complete course work requirements toward degrees and Certifications

COST: None

EFFECTIVE DATE: 2009/2010 School year

5. CHAPERONES – HIGH SCHOOL GRADUATION EXERCISE

	LAST NAME	FIRST		LAST NAME	FIRST
1	BUTLER	JACQUELINE	15	NINGER	ELLEN
2	CORNACCHIA	MARIO	16	PICKENS	SAMUEL
3	DELLERT	DEE	17	PISANI	LAURA
4	EOVINO	KATHLEEN	18	PRINZI	MARIA

5	FAJARDO	CAROLE	19	PROSS	KERRY
6	FRICOVSKY	KATY	20	QUINN	KATHLEEN
7	FRIEDL	JAMES P.	21	RATCLIFFE	JILL
8	FRISCIA	MARY JANE	22	STETZ	DIANE
9	GOHAR	SERENA	23	TOMASELLO	LOUISE
10	JACKMAN	NEIL	24	TURNER	SAMUEL
11	KISH	SHERYL	25	VINA	WILLIAM
12	LAMBERT	BETH	26	WEISSMAN	LINDA
13	MAIN	PAMELA	27	WYNES	NICHOLE
14	MC DEDE	MARIA	28	ZANGHI	NANCY

COST: Two Hours @ \$25.00/Hour
 ACCOUNT: #11-140-100-101-30-0000-1
 EFFECTIVE: JUNE 2010

6. CHAPERONES – MIDDLE SCHOOL 8TH GRADE PROMOTION

	LAST NAME	FIRST		LAST NAME	FIRST
1	BEBEL	HELEN	10	POLITANO	GEORGETTE
2	BUONOMO	TERESA	11	READ	CHRISTINE
3	DE BE VOISE	MARGARET	12	RIGGLEMAN	CATHERINE
4	FESTA	PAULA	13	SCHNAKENBERG	PAULA
5	FORTI	STEPHANIE	14	SMOLOKOFF	MARY BETH
6	GORMAN	MARSHALL	15	SPAFFORD	DANA
7	HAWCO	MEGHAN	16	VIEL	LINDA
8	JENKINS	KAREN	17	WILSON (Alternate)	TARA
9	LEUIN (Alternate)	HARVEY			

COST: Two Hours @ \$25.00/Hour
 ACCOUNT: #11-130-100-101-40-0000-0
 EFFECTIVE: JUNE 2010

7. VOLUNTEER – ACTIVITIES – HIGH SCHOOL

	NAME	LOCATION	ACTIVITY
1	JACKSON, SONNY	HIGH SCHOOL	SPRING TRACK & FIELD

8. VOLUNTEER – MRHS STUDENTS COMMUNITY SERVICE

	NAME	LOCATION	ACTIVITY
1	LARA, NICOLE	CLIFFWOOD ELEMENTARY	COMMUNITY SERVICE (Assisting Kindergarten Classes)
2	CARROLL, KRYSTAL	CLIFFWOOD ELEMENTARY	COMMUNITY SERVICE (Assisting Kindergarten Classes)

9. VOLUNTEER – ST. JOHN VIANNEY HIGH SCHOOL

	NAME	LOCATION	ACTIVITY
1	WOLPIN, EVAN	LLOYD ROAD ELEMENTARY	CLASSROOM VOLUNTEER 5 th GRADE JENNIFER DITRE'S CLASS Effective Date: 2/26/10

10. HOME INSTRUCTION – HIGH SCHOOL

I.D.	Subject/ Class	School	Classroom Teacher	Home Instruction Teacher For Approval	Hours Per Week	No. Of Weeks/Days Per Week	Total No. Of Hours Per Subject/Class	Effective Dates
158486	English 2	HS	MALAVE, ROBERT	GREGG, JENNIFER	2	19 Days	8 Hours	1/28/10 – 2/26/10 (Retroactive)
158486	Lab Ecology	HS	TOMASELLO, LOUISE	TOMASELLO, LOUISE	2	19 Days	8 Hours	1/28/10 – 2/26/10 (Retroactive)
158486	Elements of Geometry	HS	KOMITO, MARC	BUTLER, JACQUELINE	2	19 Days	8 Hours	1/28/10 – 2/26/10 (Retroactive)
158486	US History 2	HS	KAISER, HEATHER	KAISER, HEATHER	2	19 Days	8 Hours	1/28/10 – 2/26/10 (Retroactive)
157383	Elements of Geometry	HS	SAEED ZEBUNNISA	BUTLER, JACQUELINE	1	5 Days	1 Hour	2/3/10 (Retroactive)
157383	Lab Oceanography	HS	REGO, CHARLES	MILAN, GREGORY	1	5 Days	1 Hour	2/3/10 (Retroactive)
157383	US History 2	HS	MOLLER, ROBERT	KAISER, HEATHER	1	5 Days	1 Hour	2/3/10 (Retroactive)
157383	English 3	HS	MALAVE, ROBERT	SEGUI, JESSICA	1	5 Days	1 Hour	2/3/10 (Retroactive)
104065	English 4	HS	MOLLER, JENNIFER	CASTELLI, COURTNEY	2	17 Days	7 Hours	2/1/10 – 3/1/10
104065	Lab Forensic Science	HS	MILAN, GREGORY	MILAN, GREGORY	2	17 Days	7 Hours	2/1/10 – 3/1/10
104065	Elements of Algebra 2	HS	FRICOVSKY, KATY	STETZ, DIANE	2	17 Days	7 Hours	2/1/10 – 3/1/10
101082	English 4	HS	GOLDSTEIN, LARRY	SEGUI, JESSICA	2	14 Days	6 Hours	2/9/10 – 2/26/10 (Retroactive)

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

ACCOUNT: #11-150-100-101-03-0000-1

11. HIGH SCHOOL SPRING MUSICAL – Four Performances

NAME	LOC	COST	EFFECTIVE DATE
LEWIS, LYNN	HS	\$200.00	3/18/10 – 3/21/10
WELLS, GERARD	HS	\$200.00	3/18/10 – 3/21/10
KOVACS, RANDY	HS	\$200.00	3/18/10 – 3/21/10

COST: \$200.00 Each

Account # HS 11-401-100-101-30-0003-1

12. STAFFING ARRAY CHANGES – 2009/2010 School year

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF DATE/ REASON
MAMMANO, AMY	LR 1.00	RTI Reading/Language Arts & Math	LR 1.00	All Subjects – Grade 5	2/23/10 – 6/30/10

RATIONALE: As indicated above

COST: Per MRTA Contracts

EFFECTIVE DATE: As indicated above - 2009/2010 School year

Vote on items #5 and #6 under the Personnel Agenda exclusively:

SPLIT VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6	3		
		Gambino, O’Connell, Warren		

Vote on the entire Personnel Agenda excluding items #5 and #6:

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XII. FINANCE / TRANSPORTATION

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

- Mr. Ruprecht was pleased to see the District will be able to meet its fiscal responsibilities for the remainder of the year.

A. BUSINESS OPERATIONS

1. **Bills List for February, 2010.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

February, 2010, Hand Checks	\$	0
January, 2010, Payroll		3,465,369.49
February, 2010, Bills List		1,737,644.24
TOTAL:	\$	5,203,013.73

2. **Transfer of Funds for January, 2010.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer (Month ending January, 2010)** which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports
4. **The Board Secretary’s Financial Report for the month of January, 2010** as follows. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **January, 2010**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **January 31, 2010**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. **Cancellation of Outstanding Checks**

Cancellation of all outstanding checks in the General Fund, Payroll Account and Athletic Fund due to expire prior to **June 30, 2009**.

ACCOUNT	TOTAL AMOUNT
General Fund	\$28,850.24
Net Payroll Account	4,628.57
Athletic Fund	908.50

RATIONALE: All checks issued by the school district are valid for 90 days. Above totals represent checks that are currently outstanding.

6. Elections/Appointments
POLICY: 9112 Elections/Appointments

Nominating Petitions must be filed with the Board Secretary on or before 4:00 p.m. on Monday, March 1, 2010 in the Business Office, One Crest Way, Aberdeen, NJ 07747.

The drawing of the names for the election ballot positions will be held at 10:00 a.m. on Wednesday, March 10, 2010 in the Board Conference Room, One Crest Way, Aberdeen, NJ 07747 pursuant to N.J.S.A.19:60-8.

The polling places will be open Tuesday, April 20, 2010, between the hours of 1:00 p.m. and 9:00 p.m. pursuant to N.J.S.A. 19:60:1.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XIII. Policy

Motion by Dr. Delaney, seconded by Ms. Rubino.

Mr. Kenny stated the Board has been revamping the policy manual. These policies have been adopted throughout the year. This is a consent agenda because the policies have already been discussed.

- There were no comments or questions from the Board.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following policies:

IX. COMMUNITY

<u>Number</u>	<u>Title</u>
9100	Public Relations

- 9120 Public Relations Program
- 9125 School District Cable Television Channel
- 9140 Citizens Advisory Committees
- 9150 School Visitors
- 9160 Public Attendance at School Events
- 9161 Crowd Control
- 9162 Athletic Code of Conduct
- 9180 School Volunteers
- 9190 Community Organizations
- 9191 Booster Clubs
- 9200 Cooperation between Parents and School
- 9210 Parent Organizations
- 9230 Parental Responsibilities
- 9240 Rights of Parents
- 9260 Parental Liability for Vandalism
- 9270 Home Schooling and Equivalent Education outside the Schools
- 9280 Parent Conferences
- 9310 Cooperation with Municipal Agencies
- 9323 Notification of Juvenile Offender Case Disposition
- 9324 Sex Offender Registration and Notification
- 9340 Cooperation with Public Library
- 9400 News Media Relations
- 9500 Cooperation with Educational Agencies
- 9541 Student Teachers/Interns
- 9550 Educational Research Projects
- 9560 Administration of School Surveys
- 9700 Special Interest Groups
- 9713 Recruitment by Special Interest Groups
- 9720 Solicitations by Vendors

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

XIV. DISCUSSION OF 2010-2011 BUDGET

Dr. O’Malley split the presentation into two parts, the current school and the next school year.

Dr. O’Malley reviewed the Power Point presentation regarding the budget, which was also given out to Board members in their packets.

There were comments and questions from the Board:

- Dr. Delaney asked if the 32 layoffs are all teachers. Dr. O’Malley stated they represent all departments.

- Dr. Delaney stated there is nothing nice about this budget but everyone has to do their part to help out. The State approached his union two years ago with the thought of forgoing layoffs if there are no raises.

Mr. O'Connell had several comments and questions:

- The excess surplus is 0. Dr. O'Malley stated this is the number above the 2% designated for tax payer relief.
- The funds in the emergency reserve. Dr. O'Malley stated the District could have put up to \$1Million in the fund, our District put \$250,000 in it.
- The MRTA does not contribute to their benefits. Dr. O'Malley answered that the MRAA and the non union employees give 1% of their salary.
- The salary increases are worth how much of the budget. Dr. O'Malley stated that 95% of the increases to the budget are for salaries and benefits.
- Increases to the energy costs are a large part of the increases as well.
- The health benefits waiver creates a liability for the District that the State can recall at any time.
- How many jobs could be saved if health care costs went down through contributions or if demands on salary increases decreases. Should try to maintain the integrity of the educational program.
- Mr. Ruprecht thanked Dr. O'Malley for the presentation. Is involved with negotiations with the MRTA and has lost sleep over the proposed cuts. The health benefit waiver does not affect the class room. Salaries have the biggest effect on the budget.
- Mr. Donaghue stated he has lived in the District for many years and wants everyone to stick together to keep things moving as smoothly as possible. Living in this district for many years.

Mr. Warren had several comments and questions:

- Commended Dr. O'Malley on the budget.
- What makes up the unreserved fund. Dr. O'Malley stated it's the funds the District received after the budget is struck.
- Tried to keep the cuts away from the classroom, but finds some of the programs difficult to fund. Should cut programs outside the scope of mission and vision statements, such as ceramics.
- Can't justify raising taxes for classes that are luxuries such as golf instruction and TV Production, while not having a class for computer programming.

- Mr. Monagle disagreed with Mr. Warren regarding the classes to be cut because they give students a chance for career exploration.
- Mr. Warren replied the District should focus its resources towards academics. Does not want to fund ceramics and TV production when 30% of students are in danger of failing the HSPA.

XV. COMMENTS & QUESTIONS FROM PUBLIC RELATING TO ADDITIONAL CONCERNS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items to which Dr. O'Malley, Mr. Kenny and Mr. Rubin responded:

Ms. Payne, Matawan,

- Thanked Dr. O'Malley for the presentation.
- Would like to bring this presentation to all the school so most parents and community members can see the severity of the consequences. Dr. O'Malley agreed. Mr. Kenny stated during last year's budget, a great effort was made to keep the tax level the same and the vote still wasn't a done deal.
- Disagrees with Mr. Warren about the programs to be cut. The District has a diverse population and students need other outlets besides AP and Honors courses

Mr. Mariniella, 500 Lloyd Road, Aberdeen,

- Would like more specific information about the 78 employees being laid off. Dr. O'Malley this is not the appropriate time. The issue of seniority makes the process more complicated as well.
- The number of teachers in the total for layoffs and retirements. Dr. O'Malley stated there are 32 layoffs and 5 retirements of which approximately 2/3 are teachers.
- What was the amount budgeted for salary increases. Dr. O'Malley stated there is a fair balance between the salary increase and the taxpayer's ability to pay.
- Is there is an attempt by the teachers to give concessions so there are not as many layoffs. Dr. O'Malley stated several potential proposals have been discussed.
- Discussed the figures with Dr. O'Malley regarding the surplus and the financial problems of the District.

- Noted that the revenue loss from Bayshore would be made up in the surplus, but that will not happen now. Dr. O'Malley answered that he can not predict where the State would take the District's money.

Mr. Casagrande, Matawan,

- Believes that everyone should share equally in the pain. The salary and benefit increases for the MRTA is a big concern.
- If the District reaches an impasse with the union and it goes to arbitration, is the District tied to the salary increases the arbitrator would recommend. Mr. Rubin answered no. The State will send in facilitators but can't force either side to accept a deal.

Mr. Aitken, 65 Juniper Place,

- Can the District put a second question on the ballot allowing the public to choose which programs to keep or cut. Dr. O'Malley stated we would need 60% voter approval and the budget has to pass first. Mr. Rubin stated if the voters do not approve it there is a waiting period of one year.
- Is aware that layoffs occur during recessions. Everybody is going to have to share the pain. Has a problem with people getting raises when taxes are going up.

Mr. Mariniella, Aberdeen,

- Inquired about the Out of District placements and its impact on the budget. Dr. O'Malley stated the District is trying to bring in as many students as possible and has already brought six students back.

XVI. UNFINISHED BUSINESS

- Mr. Ruprecht stated the funds budgeted for the raises were a fair amount and can not predict what all the expenses will be.
- Special Education is another big piece of the budget but the District has to do it if it's necessary for the students
- Mr. Warren asked if any Board member had reservations about the recommendations of the college readiness committee. Mr. Kenny stated that can not be answered because those recommendations are not in front of the Board.
- Mr. Monagle reiterated that the Board has to face the fact that not everybody is going to college and students need an opportunity to explore other areas of academia.

XVII. NEW BUSINESS

- There was no new business from the Board.

XVIII. EXECUTIVE SESSION

A motion by Mr. Donaghue seconded by Ms. Rubino, for the Board to enter into Executive Session for Personnel and Contractual Matters.

SPLIT VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7	2		
		Gambino, O'Connell		

XIX. ADJOURNMENT

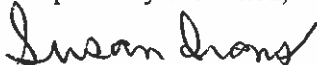
A motion by Mr. Donaghue, seconded by Ms. Rubino.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **10:21 PM**.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

Respectfully submitted,



Susan A. Irons
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL 2009-2010
FEBRUARY 22, 2010**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Alii, Asma	CL	05/19/10	Somerset, NJ	NJTESOL/NJ Teachers of English to Speakers of Other Languages Conference	\$144.00	X	X	X	X	\$144.00	YES
Armanno, Carol	RD	05/19/10	Somerset, NJ	NJTESOL/NJ Teachers of English to Speakers of Other Languages Conference	\$109.00	\$13.50	X	X	X	\$122.50	YES
Carter, Shauna	MA	03/19/10	Kean University/ Union, NJ	Statewide Middle Schools Conference	\$125.00	X	X	X	X	\$125.00	NO
Galvao, David	CO	03/30/10 and 03/31/10	Atlantic City, NJ	NJSBGA/NJ School Buildings & Grounds Association Conference	\$100.00	\$38.13	X	X	X	\$138.13	NO
Hollinger, Jessica	MA	04/16/10	Piscataway, NJ	Topics in Transition Planning for Students with Disabilities	X	\$9.98	X	X	X	\$9.98	NO
Kelly, Sara	LR/ST	03/04/10	Edison, NJ	Executive Dysfunction: The Disorganized, Defiant & Chaotic Child/Adolescent	\$194.99	X	X	X	X	\$194.99	NO
Lasko, Andy	HS	03/05/10 through 03/07/10	Atlantic City, NJ	NJ State Wrestling Tournament	X	X	X	\$1,200.00 (2 rooms)	X	\$1,200.00	YES
Lukenda, Elaine	CP/CL/ RD	03/12/10	Holmdel, NJ	PTSD/Diagnosis & Treatment of Post Traumatic Stress Disorder	\$115.00	X	X	X	X	\$115.00	NO

**APPROVED STAFF TRAVEL 2009-2010
FEBRUARY 22, 2010**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Minneci, Frances	LR	04/22/10	Forsgate Country Club/ Jamesburg, NJ	Follett Books Spring Book Look	X	\$8.74	X	X	X	\$8.74	YES
Molinari, Doreen	CP	04/15/10	Princeton, NJ	Speech & Resonance Disorders	\$169.00	\$17.36	X	X	X	\$186.36	NO
Monzo, Jess	HS	04/30/10	Rutgers University	Wrestling Coaches Clinic	\$70.00	X	X	X	X	\$70.00	YES
Pettilo, Jennifer	CO	03/12/10	Eatontown, NJ	Association of Learning Consultants Spring Workshop	\$75.00	X	X	X	X	\$75.00	NO
TOTAL										\$2,389.70	

* The District is a Member of the Brookdale Math/Science Consortium

* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT SCHOOL CALENDAR 2010 - 2011

SEPTEMBER 2010	September:	FEBRUARY 2011	February:																																																																																											
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26	27	28	29																																																																																											

X = Students Off
/ = 1/2 Day All Students/Staff
□ = 1/2 Day High School Students Only

Marking Periods
 1st 09/02/10 - 11/11/10
 2nd 11/12/10 - 01/25/11
 3rd 01/26/11 - 04/05/11
 4th 04/06/11 - 06/22/11

Note: 09/01/10 First Day for Instructional
Non-Instructional Assistants
Office Assistants

PARENT CONFERENCES - FOUR HOUR SESSION

10/20/10	6-12	(Afternoon Grades 6-8) (Evenings Grades 9-12)
10/21/10	6-12	(Afternoon Grades 9-12) (Evening Grades 6-8)
12/01/10	Pre-K-5	(Evening CL, RD, ST) (Afternoon LR, CP)
12/02/10	Pre-K-5	(Evening LR, CP) (Afternoon CL, RD, ST)
03/02/11	Pre-K-5	(Afternoon CL, RD, ST) (Evening LR, CP)
03/03/11	Pre-K-5	(Afternoon LR, CP) (Evening CL, RD, ST)
03/09/11	6-12	(Evening Grades 6-8) (Afternoon 9-12)
03/10/11	6-12	(Afternoon Grades 6-8) (Evening 9-12)

Note: There are four emergency days built into the calendar, which, if taken, will not be necessary to make up in order to meet the 180-day student year. In fact, for each emergency day not taken, the last day of school for students and teachers shall be reduced by one day beginning June 22, 2011, in reverse order. If additional emergency closing days are needed to be made up, they shall be as half-days, beginning June 23, 2011. Staff must make vacation and personal plans with the understanding that the revised schedule will be implemented as needed based upon whether there are other emergencies, and that the Board will not grant personal leave, without pay for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

Adopted: