

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

WORKSHOP MEETING on **May 10, 2010**, Administration Building, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Mr. Kenny called the Committee of the Whole Workshop Meeting to order at **7:01 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

- Mr. Kenny stated this is an informal meeting, but there is an action item on the agenda.

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: **Mr. Kenny, Ms. Demarest, Dr. Delaney, Mr. Ruprecht, Ms. Rubino
Mr. Warren, Ms. Esposito, Mr. Donaghue, Ms. Hayward**

Absent:

Also Present: **Dr. O’Malley, Mr. Glastein, Ms. Irons**

V. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda:

- There were no comments or questions from the public.

VI. ACTION ITEM - PERSONNEL

Motion by Ms. Hayward, seconded by Ms. Rubino.

- There were no comments or questions from the Board.

Move to approve upon the recommendation of the Superintendent:

1. APPOINTMENTS

NAME	LOC	POSITION	STEP	SALARY/ STIPEND	REPLACE REASON	EFF. DATE
Tyler Blackmore	MA	Principal	5	\$132,404- \$2,000	OLSEN (Retirement)	7/1/10 – 6/30/11

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

- Dr. O’Malley welcomed Mr. Blackmore and stated he brings instructional leadership to the District to allow it to keep moving in the right direction.
- Mr. Blackmore thanked Dr. O’Malley and the Board. The interview process was comfortable and can tell from the colleagues that he’s met that this will be a positive experience.

VII. PROGRAM

Motion by _____, seconded by _____.

Dr. O’Malley reviewed the program agenda.

- Items #1 and 2 are for the summer sports camps and NJSIAA membership approval.

- Item #3 proclaims the week of May 17-21 as Special Education week. There will be an email to the Board regarding events going during the week.
- Items 4 and 5 are for the Professional development plan and the 3-Year technology plan.

Ms. Deluca and Ms. Zitarosa spoke about the District's 2010-2011 Professional Development Plan.

- There are new revised guidelines with a distinct shift to a more collaborative learning community.
- Developed specific goals and reviewed the opportunities and resources the District has.
- There will once again be four in service days for professional development next year.
- The plans were built collaboratively to align each school's goals with that of the District.
- Success will be measured though the NWEA and NJASK benchmarks.
- Would like to provide more support for data analysis for teachers and administrators.

There were comments and questions from the Board:

Mr. Kenny:

- Can evaluations be done on-line? Ms. Deluca stated Darlene Gallagher worked with them and teachers can do evaluations on-line. Also, schoolwires allows the teachers to print out their Professional Development Certificates once they submit their evaluations.
- Have any programs been altered once the teachers information and input is received. Ms. Zitarosa stated programs have been altered.

Mr. Warren:

- Inquired if the benchmarks are local or national based? Ms. Deluca answered that the benchmarks are different at the various levels within each school. The Middle School has an outstanding record of using the NWEA and other programs that are curriculum related. A benchmark may be an essay for that particular marking period that teachers evaluate.

Greg Farley reviewed the District's 3 Year Technology Plan for July 1, 2010 through June 30, 2013.

- The 3 year plan supports the appropriate and effective use of technology in education.
- Thanked the committee of stakeholders who put the technology plan together. Input was taken from everyone and they looked at National and New Jersey standards and developed a needs assessment from them.
- Teachers are increasingly using technology in the classroom.
- Prioritized District needs in 3 ways. First is access to technology, second is providing teacher with more learning time and third creating blended learning activities.
- Teachers can deliver quality education through on-line tools.

There were comments and questions from the Board:

Ms. Rubino:

- How many times did the committee of stakeholders meet? Mr. Farley stated they have discussed it through on-line chats and met numerous times. The plan has been emailed back and forth also.
- Did everyone work together to create the plan? Mr. Farley stated everyone had input.

Mr. Kenny:

- Mr. Farley has been working with an ad hoc technology committee comprised of three Board members; Mr. Warren, Ms. Hayward and Dr. Delaney.
- Is the integration of technology progressing? Mr. Farley stated everything is in place and now the focus is on instruction, student learning and teacher delivery.
- Are the whiteboards being used? Mr. Farley said the feedback from principals and teachers indicated that the whiteboards are the greatest thing to come into the classroom.

Ms. Rubino:

- Inquired as to the difference between mobile tablets and lap tops. Mr. Farley stated mobile tablets are an open computer that you can write on.
- How are the 8 tablets being used? Mr. Farley answered that students use them in their science class.

Mr. Kenny:

- Concerned with the safeguards of the technology equipment. Mr. Farley stated they are locked up and the people that use them treat them as if the equipment is their own.

Mr. Ruprecht:

- Where is the District in the process of integrating technology? Mr. Farley stated that the teachers are willing to use technology and the District has passed the tipping point.

Mr. Donaghue:

- Are any workshops done in-house? Mr. Farley stated many workshops are done in-house. Some are done by our teachers and Rutgers has come in for the 21st century approach.

Ms. Esposito:

- Where is the District with the technology implemented this year for the special education classes? Mr. Farley stated the speech teachers have gotten use out of the touch screens and the playing field has been leveled with the regular education students. The District is also in good shape with its assistive technology.
- Has the staff been trained on the management module? Mr. Farley stated only the Child Study Teams have been trained.

Mr. Warren:

- Thanked Mr. Farley for his presentation.
- The Web Help Desk has tickets for help that has a one hour turn around.
- Have integrated technology training into professional development which makes teachers more effective at what they are doing.
- The Realtime portal was set up this year.
- Moving forward would like to see a technology academy, shared systems and technology benchmarks.

Mr. Kenny thanked Mr. Farley and stated it is very exciting to hear about the technology advances.

Dr. O'Malley continued with the final part of the Program agenda which was Special Services for the summer school program.

- Ms. Esposito inquired to why the High School was chosen instead of the Middle School. Dr. O'Malley stated that two locations chosen are more cost effective because the nurse is already at the High School for Summer Theater.

Mr. Kenny stated Special Education week is from May 17th through the 21st and at the next action meeting there will be a presentation for the children. It has been requested of the Board to have the meeting start at 7PM instead of 8PM so the students can be properly recognized and get home at a decent time. Ms. Irons will make the announcement in the newspaper.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. TRAVEL

B. OTHER

1. **Approve** summer sports camps at Matawan Regional High School no more than 3 days week starting July 1st until August 11th.

POLICY: 6145.2.1 Interscholastic Athletic Activities and Events

Rationale: Coaches will be allowed to work with their student athletes no more than 3 days a week starting July 1st until August 11th, at that time the fall season practices will start, equipment may be handed out on the 11th. On August 12th coaches will be able to have practice; double sessions and camps may start on August 16th.

Effective: May 25, 2010

2. **Approve** NJSIAA (New Jersey Interscholastic Athletic Association) membership resolution for the 2010-2011 school year.

Cost: \$2,150

Account: 11-402-100-890-30-0000-0

3. **Proclaim** the week of May 17-21 as Special Education Week (Personal Best Week) to recognize the achievements of our special education students and the outstanding contributions made by our educators for the handicapped and parents towards quality education for the exceptional students in our district.

4. **Approve** the Matawan-Aberdeen Regional School District 2010-2011 Professional Development Plan.

Rationale: The district received approval from the Monmouth County Professional Development Board on April 20, 2010. The Board of Education is required to officially approve and adopt the plan for the 2010-2011 school year.

Effective: July 1, 2010

5. **Approve** the Three Year Technology Plan (July 1, 2010-June 30, 2013) and submission to the Department of Education, State of New Jersey, Monmouth County Office for review and approval.

Rationale: A local technology plan is a document that is generated by a public school district, charter school or nonpublic school that details all of the components that will lead to appropriate, effective usage of educational technology in the core curriculum areas. Every school district in the country that receives funding from the E-Rate program over the three-year period from July 1, 2010 to June 30, 2013, must have an approved technology plan.

Effective: July 1, 2010

C. SPECIAL SERVICES

1. **Approve** 2010 extended school year program to be located at Matawan Regional High School and Cambridge Park

POLICY: 6171.4 Special Education
Effective: May 25, 2010

Preschool Disabled (3 classes)
Five (5) days a week
Time: 9:00 a.m. to 11:00 a.m.
Days: June 28, 2010 to August 6, 2010

Preschool Autistic (2 classes)
Time: 9:00 a.m. to 12:00 p.m.
Five (5) days a week
Days: June 28, 2010 to August 6, 2010

Elementary Cognitively Impaired (2 classes)
Time: 8:30 a.m. to 12:30 p.m.
Five (5) days a week
Days: June 28, 2010 to August 6, 2010

Elementary LLD (1 class)
Time: 8:30 a.m. to 12:30 p.m.
Five (5) days a week
Days: June 28, 2010 to August 6, 2010

Elementary Autistic (1 class)
Time: 8:30 a.m. to 12:30 p.m.
Five (5) days a week
Days: June 28, 2010 to August 6, 2010

Middle School Cognitively Impaired (1 class)

Time: 8:30 a.m. to 12:30 p.m.
 Five (5) days a week
 Days: June 28, 2010 to August 6, 2010

Middle School Wilson Reading (1 class)

Time: 8:30 a.m. to 12:30 p.m.
 Five (5) days a week
 Days: June 28, 2010 to August 6, 2010

High School Autistic (1 class)

Time: 8:30 a.m. to 12:30 p.m.
 Five (5) days a week
 Days: June 28, 2010 to August 6, 2010

VIII. PERSONNEL

The Superintendent recommends:

Mr. Glastein reviewed the Personnel agenda.

- The first item is the retirements and resignations followed by the leaves of absences.
- Next are the appointments of the employees being rehired and the college observers.
- Page 3 has the home instruction and staffing array changes along with the adjusted schedules of the hall monitors.

Comments and questions from the Board:

- Mr. Warren asked if the retirements affect personnel that were cut due to the budget. Dr. O’Malley stated some people could be brought back because of the retirements.
- Mr. Warren inquired if employees being brought back could acquire tenure. Dr. O’Malley stated it is possible.

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE EMP.	EFF. DATE
COOK, SUSAN	MA	Science Teacher	Retirement	12/06/77	6/30/10
DE BONIS, KERRY	MA	ESL Teacher	Resignation	11/26/02	6/30/10
FORTI, STEPHANIE	MA	Mathematics Teacher	Retirement	9/1/80	6/30/10
HAMILTON, PATRICIA	HS	Science Teacher	Retirement	9/1/94	5/30/10

KELLY, SARA	CO	School Psychologist	Retirement	9/1/77	6/30/10
KORNBERG, EDWARD	LR	Elementary Teacher	Retirement	9/1/70	6/30/10
ROBLEDO, GUERILMO	HS	Hallway Safety & Security Monitor	Resignation	9/1/09	5/7/10 (Retroactive)
SILVERMAN, MARSHA	ST	Elementary Teacher	Retirement	12/01/88	9/30/10
SYKES, CHERYL	RD	Elementary Teacher	Retirement	9/1/80	6/30/10

B. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
DANBACK, BARBARA	LR	School Counselor	Medical Leave	Without	6/15/10 PM – 6/21/10
JONES, HAZEL	CO	Transportation Assistant	Medical Leave	Without	5/17/10 – 6/30/10
PETERSON, ELLEN	CL	Elementary Teacher	FMLA	Without	9/1/10 – 6/30/11

C. APPOINTMENTS

*POLICY: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer*

1. APPOINTMENTS

Appointment/reappointment of the individuals listed on **PERSONNEL ATTACHMENT # 1** for the 2010/2011 School year.

The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining. Any individual covered by specific terms of a contract shall have those terms govern in lieu of the above motion.

EFFECTIVE DATE: **2010/2011** school year and/or fiscal year and/or short-term contract, as appropriate for the category so assigned.

2. COLLEGE STUDENT OBSERVER

NAME	COLLEGE/ UNIVERSITY	COOPERATING TEACHER/ ADMINISTRATOR	SCHOOL/AREA

RATIONALE: Student will be able to complete course work requirements toward degrees and Certifications

COST: None

EFFECTIVE DATE: 2010/2011 School year

3. HOME INSTRUCTION – HIGH SCHOOL

I.D.	Subject/ Class	Loc	Classroom Teacher	Home Instruction Teacher For Approval	Hours Per Week	No. Of Days	Total No. Of Hours Per Subject/ Class	Effective Dates
131005	Algebra 1	HS	Provines, Effie	Butler, Jacqueline	2	30 Days	12 Hours	4/12/10 – 5/21/10 (Retroactive)
131005	Principles of Biology	HS	Hamilton, Patricia	Schneider, Roger	2	30 Days	12 Hours	4/12/10 – 5/21/10 (Retroactive)
131005	World Cultures	HS	Marsh, Charles	Carnovsky, Robert	2	30 Days	12 Hours	4/12/10 – 5/21/10 (Retroactive)
155963	Elementary All Core Subjects	LR	Sullam, Joanne	Herman, Carolyn	10	40 Days	80 Hours	4/29/10 – 6/21/10 (Retroactive)
155845	Language Arts	MA	Ferrante, Gianna Mattern, Patricia	Ferrante, Gianna	3	7 Days	21 Hours	5/3/10 – 6/21/10 (Retroactive)
155845	Mathematics	MA	Layton, Leah	Hollinger, Jessica	3	7 Days	21 Hours	5/3/10 – 6/21/10 (Retroactive)
155845	Science	MA	Hillyer, Patricia Mattern, Patricia	Mattern, Patricia	2	7 Days	14 Hours	5/3/10 – 6/21/10 (Retroactive)
155845	Social Studies	MA	Miller, David Mattern, Patricia	Mattern, Patricia	2	7 Days	14 Hours	5/3/10 – 6/21/10 (Retroactive)

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

ACCOUNT: #11-150-100-101-03-0000-1

4. STAFFING ARRAY CHANGES – 2009/2010 School year

NAME	FROM LOC/FT E	ASSIGNMENT	TO LOC/FT E	ASSIGNMENT	EFF DATE/ REASO N
EL- REHAWY, MAGDY	HS – 0.61	Hallway & Safety Monitor P/T	HS – 0.77	Hallway & Safety Monitor P/T	5/10/10 – 6/21/10
COCCIO, ISABELLE	HS – 0.61	Hallway & Safety Monitor P/T	HS – 0.85	Hallway & Safety Monitor P/T	5/10/10 – 6/21/10
JACKSON, WILLIAM	HS – 0.61	Hallway & Safety Monitor P/T	HS - 0.85	Hallway & Safety Monitor P/T	5/10/10 – 6/21/10

RATIONALE: Resignation of Guerillmo Robledo effective 5/7/10
 COST: Per MRTA Contract

IX. FINANCE / TRANSPORTATION

Ms. Irons reviewed the finance agenda.

- The Bills List, Secretary and Treasurer’s reports will be presented at the Action Meeting.
- Agreement with MOESC for Nonpublic Textbook services.
- Items #6 and 7 are contracts for Energy Management and Surveillance that went out to a formal bid.
- On the Transportation agenda there were many bids for District routes.
- The Maintenance and Repair of District vehicles also went out for bid.

Questions and Comments from the Board:

- Mr. Warren asked if there could be a trouble shooting ticket system for the transportation department like there is for technology. Ms. Irons stated it’s something they can look into it.
- Ms. Rubino inquired about the agreement with MOESC for the Non-Public textbooks. Ms. Irons stated it’s funded through the State and is a wash for the District. MOESC purchases the textbooks on the District’s behalf.
- Mr. Ruprecht questioned if there are transportation bids because the District can’t provide the services. Ms. Irons stated these are routes that can not be done in house.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

- 1. **Bills List for May, 2010.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

April, 2010, Payroll		3,391,377.53
May, 2010, Bills List		
TOTAL:	\$	

- 2. **Transfer of Funds for April, 2010.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- 3. **The Report of the Treasurer** (Month ending **April, 2010**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports
- 4. **The Board Secretary’s Financial Report for the month of April, 2010** as follows.
(Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **April, 2010**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **April 30, 2010**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- 5. **Renewal of the Agreement for the Provision of Non-Public Textbook Purchase Services**

To approve the agreement with Monmouth-Ocean Educational Services Commission for the provision of services by the Commission to the district for the coordination and

purchasing of textbooks for non-public schools located within the boundaries of the district. The effective date is July 1, 2010 through June 30, 2020.

6. Awarding a Contract for Energy Management System Service and Pneumatic Controls Service

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals to secure a service contract for the Turn key Johnson Metasys Authorized Building Control Specialist (ABCS) representative to maintain and service the above system as well as providing for maintenance at the PQ Energy System in place within the District (hereinafter “the Work”); and

WHEREAS, on April 20, 2010, bid proposals were received and publicly read; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is ATC Systems, Inc., 207 Blackford Avenue, P.O. Box 310, Middlesex, New Jersey for a one year award in the amount of Fifty-five Thousand Six Hundred Dollars (\$55,600) together with a materials discount rate off list price of 30%;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contract for work in the above-referenced rates and amounts to ATC Systems, Inc., for a term beginning July 1, 2010 to June 30, 2011;

BE IT FURTHER RESOLVED that the District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

7. Awarding of Contract for Work Associated With Repair, Placement and/or Replacement of Surveillance/Alarm System Equipment from July 1, 2010 to June 30, 2011.

WHEREAS, the Matawan-Aberdeen Regional Board of Education (the “Board”) solicited bid proposals for work in accordance with specifications prepared to repair, replace and/or add surveillance/alarm system equipment at District facilities (hereinafter “Work”); and

WHEREAS, on April 20, 2010, bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for:

- A. Total monthly monitoring;
- B. Panel monitoring;
- C. Cost of labor per hour for weekdays;
- D. Cost of labor per hour for weekends and holidays;

- E. Total value;
- F. Material discount stated as a percentage off list price; and

WHEREAS, the lowest responsive and responsible bidder for the Work is Garden State Fire and Security Alarm Company, Inc., 144 Lower Main Street, Aberdeen, New Jersey, awarded as follows:

- A. Total monthly monitoring for all locations: \$235.00;
- B. Panel Monitoring: \$0.00;
- C. Cost of labor per hour for weekdays: \$90.00;
- D. Cost of labor for per hour weekends and holidays: \$90.00;
- E. Material discount stated as a 10% discount off list price; and

WHEREAS, the Board has determined to award the Contract for Alternate 1 and Alternate 2

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to Garden State Fire and Security Alarm Company, Inc., for a term beginning July 1, 2010 to June 30, 2011;

BE IT FURTHER RESOLVED that the District professional staff takes any and all action necessary to effectuate the purposes of this Resolution

B. TRANSPORTATION

Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid

POLICY: 3541.1 Transportation Routes and Services

Bid Receipts for Pupil Transportation Routes, Maintenance & Repair of all Board Owned Vehicles – Received April 20, 2010

- a. Bid Routes for the 2010-2011 School Year.

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS/ TRIPS	PER DIEM/ TRIP	EFFEC. DATE	COST
SRA 54-1	Within Monmouth County or Middlesex County	Irwin Raphael Bus Co.	30	\$225.00	9/1/10-6/30/11	\$6,750.00
SRA 54-1	Within Monmouth County or Middlesex County	Milu Bus Co.	20	\$228.00	9/1/10-6/30/11	\$4,560.00
SRA 54-1	Within Monmouth County or Middlesex County	Browntown Bus Service	10	\$274.50	9/1/10-6/30/11	\$2,745.00

SRA 24-1	Within Monmouth County or Middlesex County	Irwin Raphael Bus Co.	5	\$225.00	9/1/10-6/30/11	\$1,125.00
SRA 24-1	Within Monmouth County or Middlesex County	Milu Bus Co.	3	\$228.00	9/1/10-6/30/11	\$684.00
SRA 24-1	Within Monmouth County or Middlesex County	Unlimited Autos	2	\$267.70	9/1/10-6/30/11	\$535.40
SRA 54-2	Within Union County, Somerset County, Ocean County or Mercer County	Milu Bus Co.	30	\$251.00	9/1/10-6/30/11	\$7,530.00
SRA 54-2	Within Union County, Somerset County, Ocean County or Mercer County	Irwin Raphael Bus Co.	20	\$279.00	9/1/10-6/30/11	\$5,580.00
SRA 54-2	Within Union County, Somerset County, Ocean County or Mercer County	Wherle Bus Co.	10	\$295.00	9/1/10-6/30/11	\$2,950.00
SRA 24-2	Within Union County, Somerset County, Ocean County or Mercer County	Milu Bus Co.	5	\$251.00	9/1/10-6/30/11	\$1,255.00
SRA 24-2	Within Union County, Somerset County, Ocean County or Mercer County	Irwin Raphael Bus Co.	3	\$279.00	9/1/10-6/30/11	\$837.00
SRA 24-2	Within Union County, Somerset County, Ocean] County or Mercer County	Wherle Bus Co.	2	\$295.00	9/1/10-6/30/11	\$590.00
SRA 54-3	Other within NJ	Milu bus Co.	10	\$251.00	9/1/10-6/30/11	\$2,510.00
SRA 54-3	Other within NJ	Wherle Bus Co.	5	\$315.00	9/1/10-6/30/11	\$1,575.00
SRA 54-3	Other within NJ	Irwin Raphael Bus Co.	2	\$329.00	9/1/10-6/30/11	\$658.00
SRA 24-3	Other within NJ	Milu Bus Co.	2	\$251.00	9/1/10-6/30/11	\$502.00
SRA 24-3	Other within NJ	Wherle Bus Co.	1	\$315.00	9/1/10-6/30/11	\$315.00

SRA 24-3	Other within NJ	Irwin Raphael Bus Co.	1	\$329.00	9/1/10-6/30/11	\$329.00
SRA 54-4	Outside NJ	Wherle Bus Co.	6	\$375.00	9/1/10-6/30/11	\$2,250.00
SRA 54-4	Outside NJ	Milu Bus Co.	4	\$399.00	9/1/10-6/30/11	\$1,596.00
SRA 54-4	Outside NJ	Irwin Raphael Bus Co.	4	\$440.00	9/1/09-6/30/10	\$1,760.00
SRA 24-4	Outside NJ	Wherle Bus Co.	2	\$375.00	9/1/10-6/30/10	\$750.00
SRA 24-4	Outside NJ	Milu Bus Co.	1	\$399.00	9/1/10-6/30/11	\$399.00
SRA 24-4	Outside NJ	Irwin Raphael Bus Co.	1	\$440.00	9/1/10-6/30/11	\$440.00
SRA 54-5	Athletic Shuttle 1-way Destinations	Milu Bus Co.	60	\$78.00	9/1/10-6/30/11	\$4,680.00
SRA 54-5	Athletic Shuttle 1-way Destinations	Unlimited Autos	30	\$124.40	9/1/10-6/30/11	\$3,732.00
SRA-54-5	Athletic Shuttle 1-way Destinations	Wherle Bus Co.	15	\$125.00	9/1/10-6/30/11	\$1,875.00
645	Children's Center of Monmouth Co.	Helfrich Bus Co.	219	\$164.00 w/aide	7/1/10-6/30/11	\$35,916.00
646	Children's Center of Monmouth Co.	Milu Bus Co.	219	\$176.00 w/aide	7/1/10-6/30/11	\$38,544.00
647	Lakeview	Barker Bus Co.	214	\$293.00 w/ aide	7/1/10-6/30/11	\$62,702.00
648	Lakeview	Barker Bus Co.	214	\$293.00 w/ aide	7/1/10-6/30/11	\$62,702.00
649	Center for Lifelong Learning	Durham Bus Svs.	212	\$160.00 w/ aide	7/1/10-6/30/10	\$33,920.00
650	Bayshore DLC	Milu Bus Co.	209	\$202.00 w/aide	7/1/10-6/30/11	\$42,218.00
651	Bayshore DLC	Milu Bus Co.	209	\$202.00 w/ aide	7/1/10-6/30/11	\$42,218.00
652	MAST	Milu Bus Co.	180	\$167.00	9/1/10-6/30/11	\$30,060.00

653	Strathmore	Milu Bus Co.	180	\$88.00 w/aide	9/1/10- 6/30/11	\$15,840.00
654/655	St. John Vianney/ St.Benedict/Strath more	Milu Bus Co.	180	\$217.00	9/1/10- 6/30/11	\$39,060.00
					GRAND TOTAL	\$461,692.40

RATIONALE: All students on these routes require transportation as per his/her Individualized Education Program and/or as per N.J.S.A. 18A:39-1 or Board of Education guidelines.

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WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for Pupil Transportation Routes for the 2010-2011 School Year, Bid No. 10SRA; and

WHEREAS, on April 20, 2010, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation the Board sought rates for Routes/Contract Numbers including the cost of liability insurance on a per trip basis for School Related Activities for the 2010-2011 School Year, specifically Routes/Contract Nos: SRA54-1, SRA54-2, SRA54-3, SRA54-4, SRA54-5, SRA24-1, SRA24-2, SRA24-3, and SRA24-4; and

WHEREAS, in accordance with the bid solicitation, the Board will award each Route/Contract No. to the three lowest responsive and responsible bidders; and

WHEREAS, the three lowest responsive and responsible bidders for each Route/Contract on a per trip value:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the contract for pupil services for the above-referenced Routes/Contract Numbers in the amounts designated hereinabove for the 2010-2011 School Year;

BE IT FURTHER RESOLVED that District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for Student Transportation Services to and from school for the 2010-2011 school year, Bid Number 10B; and

WHEREAS, on April 20, 2010, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought per diem rates for routes/contract numbers inclusive of the cost of liability insurance for each day the school

was in session for the 2010-2011 school year; specifically, the following routes/contract numbers: 645, 646, 647, 648, 649, 650,651, 652,653,654&655; and

WHEREAS, the lowest responsive and responsible bidder(s) for each route:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contract for Transportation Services, Bid Number 10B, for the above-referenced routes/contract numbers in the amounts designated hereinabove, for the 2010-2011 school year;

BE IT FURTHER RESOLVED that District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

e. Maintenance and Repair of Vehicles

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) is committed to obtaining a service provider for maintenance and repair of the District’s vehicles (the “Project”); and

WHEREAS, sealed bids for the project were received on April 20, 2010; and

WHEREAS, the following bid responses were received for each of the categories from Aberdeen

Light Truck Services, Inc., as follows:

CONTRACTOR	ABERDEEN LIGHT TRUCK SERVICE INC.
Labor per Hour	\$60.00
Towing with-in District	\$150.00 Large vehicles, \$75.00 Van
Towing Other	\$150.00 Large vehicles+ \$5.00/mile, \$75.00Van + \$4.00/mile
Discount Parts from List	Net-Dealer Parts
Discount Supplies from List	Bulk Rate
Road Service with-in District	\$60.00/flat rate

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the work of the Project to Aberdeen Light Truck Services, Inc. in the values set forth within their bid referenced hereinabove for the term of Contract from July 1, 2010 to June 30, 2011;

BE IT FURTHER RESOLVED that District professionals and staff take any and all action necessary to effectuate the purposes of the Board’s resolution in this matter.

X. Policy

Motion _____, seconded by _____.

Mr. Kenny stated the Board has been adopting and implementing a new policy book during the course of the year a series at a time at each Action meeting. Tonight the Board will be discussing the 4000 series for Support Staff. All QSAC policies have been previously approved.

- Mr. Warren asked who is a support staff member? Dr. O'Malley stated they are non-certified staff members.

#4124 – The last sentence should indicate if the salary paid is differs from what the contract states, the amount paid will be whatever the board approved. Mr. Ruprecht stated the Board's minutes should be reviewed so these types of problems don't happen. Dr. O'Malley stated this is only ensuring that the amount the Board approves is the amount paid. Mr. Warren doesn't believe that wording needs to be in. Mr. Kenny kept in the wording so that whatever the Board approves would trump the contract.

#4111 – Mr. Warren stated there should be a job description for every new position created.

#4146 – Mr. Warren questioned whether the Board needed to be notified prior to a support member being laid off. Dr. O'Malley stated in Paragraph 3 the date should be April 30th, not may 15th.

#4152 – Mr. Warren noted that an increment is only withheld when an employee does something egregious and is usually automatic. Dr. O'Malley stated the burden is upon the administration to prove that the increment should be withheld.

#4211.3 – Mr. Warren asked if there is an understanding if a staff member goes outside with an item such as curriculum, that the District owns it. Noted his concern that the employee may sell the curriculum. Dr. O'Malley stated there would be an understanding that the Board approves the documents as property of the District. Ms. Hayward stated Policy #4230 is concerned with copyrighted and patented materials. Dr. O'Malley stated it's a legal question and that Mr. Rubin would have to be consulted. Mr. Warren inquired if other Districts ever enforce their copyrights over material. Dr. O'Malley answered that he can't guarantee it. Dr. Delaney stated that in the past another District found out it used borrowed curriculum for over 5 years and nothing was done about it. Mr. Kenny stated it's academic pride.

#4218 – Mr. Warren is concerned about substance abuse and that his first reaction would be to remove them from the building. Dr. O'Malley stated that the administration has a responsibility to the employee as well as the student safety and the first step would be to get the employee help. He also stated that the regulations govern the policy. Mr. Ruprecht added that if an individual has a prior conviction, the Board can preclude them. If the employee works here and then they have a problem the Board has to follow a plan. Mr. Warren believes student safety should be more of a concern. Mr. Kenny reiterated that the process with a staff member for abuse is handled by regulations and the policy is an overall review. Ms. Demarest inquired why the Board is not looking at the regulations as

well. Mr. Kenny stated the Board does not adopt regulations and is not doing so. Ms. Demarest asked Dr. O’Malley if he can change the regulations. Dr. O’Malley answered that the regulation is mandated.

#4322 – Mr. Kenny noted that this policy should be updated to include all electronic devices.

Ms. Demarest questioned why all the policies weren’t on list. Dr. O’Malley stated some were already approved and mandated by QSAC.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following policies:

SUPPORT STAFF MEMBERS

<u>Number</u>	<u>Title</u>
4111	Creating Positions
4124	Employment Contract
4140	Termination
4145	Layoffs
4146	Nonrenewal of Nontenured Support Staff Member
4150	Discipline
4152	Withholding an Increment
4161	Examination for Cause
4211	Attendance
4211.3	Consulting Outside the District
4214	Conflict of Interest
4215	Code of Ethics
4218	Substance Abuse
4230	Outside Activities
4233	Political Activities
4281	Inappropriate Staff Conduct
4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
4322	Staff Member’s Use of Cellular Telephones
4340	Grievance
4352	Sexual Harassment
4360	Support Staff Member Tenure
4381	Protection Against Retaliation
4410	Compensation
4413	Overtime Compensation
4415	Substitute Wages
4420	Benefits
4425	Work Related Disability Pay
4425.1	Modified Duty Early Return to Work Program
4431.1	Family Leave
4432	Sick Leave
4433	Vacations
4434	Holidays
4435	Anticipated Disability

4436 Personal Leave
4437 Military Leave
4438 Jury Duty

XI. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERNS:

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda to which Mr. Kenny responded.

Mr. Lebotzky, Aberdeen,

- Concerned with the extracurricular activities at the Middle School. Understands that the budget has been reduced and painful cuts made. Would like to see the National Geographic Bee restored. Sports teams are available to students through private sources but activities like this are not. This type of activity is aligned with the Mission and Vision statements of the District. Mr. Kenny appreciated Mr. Lebotzky's presence at the meeting. He has a child at the Middle School as well and is personally affected.

Ms. Robinson, Sonia Avenue, Matawan,

- Thanked the Board for the podcast of the meetings.
- Disappointed to see Mrs. Carter was not on the rehire list. Believes there is someone else who has not treated her family properly that should be let go. Mr. Kenny stated the Board can not speak about any individual staff members

Ms. Porter, Aberdeen,

- Wanted to make the Board aware that there will be guest speaker sessions for the Parents of Special People on Tuesday June 15, 2010. The discussion will be held by attorney Mr. Fingles and will review the entire Special Education program.

XII. OLD BUSINESS

- There was no old business from the Board.

XIII. NEW BUSINESS

- Mr. Warren thanked Dr. Gambino and Mr. O'Connell for their contributions and assistance in helping the District during their years of service.
- Mr. Warren would like to have another brainstorming session for developing District goals. One of those goals should be that students have the skills, knowledge and experience to be successful when they leave the District.

- Dr. O’Malley reiterated that the time for the meeting on May 24th will change from 8PM to 7PM.
- Dr. O’Malley stated he met with the administrators of Aberdeen and Matawan regarding the budget cuts. Mr. Kenny will not be able to attend the meeting but Mr. Donaghue and Ms. Hayward will.

XIV.EXECUTIVE SESSION

A motion by Dr. Delaney, seconded by Mr. Warren for the Board to enter into Executive Session for Contract Negotiations.

The Board went into Executive Session for Contract Negotiations at **8:38PM**.

XV.ADJOURNMENT

A motion by Dr. Delaney, seconded by Mr. Warren.

RECOMMEND: That the meeting be adjourned. The public portion of the Regular Action meeting adjourned at **8: 31 PM**.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	9			

Respectfully submitted,

Susan A. Irons
Business Administrator/Board Secretary