

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on **January 31, 2011**, Cliffwood Elementary School, 422 Cliffwood Avenue, Cliffwood, New Jersey.

I. CALL TO ORDER

Board President Charles Kenny called the Regular Action Meeting to order at **8:02 PM**.

II. PLEDGE OF ALLEGIENCE

- Skyler Lee, a 3rd grade student in Mrs. Nocera's class led the Board in the Pledge of Allegiance.

Mr. Kenny stated Skyler is being recognized because she is a star student who is dedicated and caring. She always helps classmates, participates in learning groups and is a leader among her peers. In her spare time she volunteers by helping autistic students read.

Mr. Kenny stated the Board will have a moment of silence in honor of Chris Dhume, the senior who passed away. His mother is employed by the District. This was an unspeakable tragedy. Offered the Dhume family condolences on his and entire Board's behalf. The Board had a moment of silence.

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year's regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present: Ms. Hayward, Mr. Kenny, Dr. Delaney, Ms. Esposito,
Mr. Evangelista, Mr. Donaghue
Absent: Mr. Ruprecht, Ms. Demarest,
Also Present: Dr. O'Malley, Ms. Deluca, Mr. Strimple, Mr. Rubin

V. MINUTES

A motion by Dr. Delaney, seconded by Ms. Esposito.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the December 20, 2010, Action Meeting; December 20, 2010, Executive Session; December 22, 2010, Special Meeting; December 22, 2010, Executive Session; January 10, 2011, Committee of the Whole; January 10, 2011, Executive Session.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
December 20, 2010 – Regular Action Meeting	5		2 Demarest, Ruprecht	1 Donaghue
December 20, 2010 – Executive Session	5		2 Demarest, Ruprecht	1 Donaghue
December 22, 2010 – Special Meeting	5		2 Demarest, Ruprecht	1 Donaghue
December 22, 2010 – Executive Session	5		2 Demarest, Ruprecht	1 Donaghue
January 10, 2011 – Committee of the Whole	4		2 Demarest, Ruprecht	2 Donaghue, Hayward
January 10, 2011 – Executive Session	4		2 Demarest, Ruprecht	2 Donaghue, Hayward

VI. BOARD PRESIDENT’S REPORT

Board President, Mr. Kenny, made the following statements:

- Thanked the parents, administrators, students and staff for coming to the meeting and recognizing the students.
- Students participated in celebrations around the District in honor of Martin Luther King Day.

- Welcomed Jim Strimple as Interim Business Administrator. He will prepare the budget. The Board will continue to be responsible with the budget.
- High School Academies held an open house which was very well attended. Thanked the teachers who came out and donated their time.
- The Monmouth County Health Department hosted a public forum regarding meningitis.
- The new mediation date with the MRTA is February 7th. The last meeting was canceled due to the illness of the mediator.
- Thanked Dr. O'Malley for his service to the school district and reviewed some of his accomplishments
- Mr. David Healy will be appointed as the new Superintendent of Schools. The District will have an interim Superintendent until March 1st. Mr. Healy has strong leadership skills.

VII. SUPERINTENDENT'S REPORT

Dr. O'Malley asked Mr. Farrell to come to the podium.

Cliffwood School Highlights - Mr. Farrell, Principal.

- Acknowledged Ms. Aprilante for the art work.
- Cliffwood places emphasis on the highest achievement and social growth.
- Guided reading sessions have increased and there are updates to the writer's workshop. Everyday Math is also improving.
- There are Character programs such as the six pillars of character education. Teachers also have lessons on specific words, this month's word is fairness.
- The 2nd grade and kindergarten classes are involved in a peer buddy program.
- There are promethean boards in both the 2nd and 3rd grade classrooms.
- Improvements to the school over the past six months include new carpeting, tiling and a new stage floor.

Ms. Aprilante came up for the presentation:

- Discussed the peer buddy program. 3rd graders team up with students who have special needs. The school will see a positive increase in relationships.
- Students who participate in the peer buddy program came up and received certificates.

Mr. Kenny thanked everyone for supporting the buddy program. Stated the best part of being on the Board is having the ability to recognize the students.

The Board took a 3 minute break to allow the students to go home. The meeting continued at 8:35pm.

Dr. O'Malley continued with the Interim Audit Review.

- District auditors, Robert Hulsart and Company reviewed the financial status of the district and concluded that the balance in the budget is adequate to fund the District's responsibilities.
- Bank confirmations were sent out and payroll was reviewed.
- There are balances approximately \$500,000 in Emergency Reserve and \$1.4 Million in Capital Reserve which can be used in the budget.
- There's nothing deficient in nature and the records are in good condition.

VIII. STUDENT REPRESENTATIVE'S REPORT

The student representative, Mr. Phillip Esposito made the following comments:

- Open house for the High School academies was held on January 20th.
- Congratulated the speech and debate team for it's performance at Freehold where 12 students went to the final round. The results for various students were noted.
- Thespian society put on a faculty/student show.
- Auditions for the spring musical will be held soon.
- 7th grade teachers at the Middle School had an astronomy unit.
- The MAMS chorus performed their winter chorus.
- Lloyd Road held its spelldown spelling competition and its 2011 academic. The 5th grade winter chorus show was held.
- Ravine Drive 1st graders celebrated the holidays of different countries by traveling to each classroom. They also created a passport.
- Ravine Drive students participated in the great reading race. The student read over 35,000 books.
- Cliffwood School 2nd graders and kindergarteners connected in the peer buddies program.

- Cambridge Park students had a Mr. Hopscotch program that encouraged students to exercise and eat healthy.
- As a student at the High School is appropriate to end his report with words about Chris Dhume. Chris' loss was a deep wound to the school and many students have sent messages of love. There will be a vigil tomorrow at the High School. Many people have spoken of Chris' kindness and compassion and he was known as a leader both on and off the field. Reflected on story he was told by a teammate of Chris.

IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

- There were no comments from the public.

X. PROGRAM

Motion by Dr. Delaney, seconded by Ms. Hayward.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(PROGRAM ATTACHMENT #1)**

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. SPECIAL SERVICES

1. Students to attend out of district placements for the 2010 – 2011 School Year

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
100-08	13.5	Specific Learning Disabled	CPC High Point	Change in Placement	\$38,834.64	01/03/2011-06/30/2011

0709-001	16.4	Multiply Disabled	Greenbrook Academy	Move In	\$38,170.80	01/4/2011-06/30/2011
0207-008	19.4	Multiply Disabled	Old Bridge Public Schools	Speech Services	\$1,040.00	09/03/2010-06/30/2011
1012-002	12.2	Autistic	Bayshore Jointure Commission	Move in	\$24,444.40	01/18/2011-06/30/2011

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Demarest, Ruprecht	

XI. PERSONNEL

After meeting as a Committee of the Whole the Superintendent recommends the following items for the Board of Education approval:

A motion by Dr. Delaney, seconded by Mr. Evangelista.

A. RESIGNATIONS/RETIREMENTS

*POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	EFF. DATE
ZILG, KAREN	MA	Choreographer Spring Musical Extra Curricular Position	Personal	12/20/10 (Retroactive)

B. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
LOEB, PAUL	MA	Teacher of Physical Education	FMLA	Without Pay	1/3/11 – 2/17/11 (Retroactive)
BARSI, JENNIFER	ST	Elementary School Teacher Grade 1	Maternity Leave Disability Phase FMLA	With Pay Without Pay	2/15/11 – 5/27/11 5/31/11 – 6/22/11

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
DI GIOVANNI, DONNA	CL	Elementary School Teacher Grade 2	Maternity Leave Disability Phase	With Pay	4/26/11 – 5/16/11
			FMLA	Without Pay	5/17/11 – 6/22/11
MAROLDO, SHANNON	HS	Language Arts Teacher	Maternity Leave Disability Phase	With Pay	3/21/11 – 5/20/11
			FMLA	Without Pay	5/23/11 – 10/21/11 Previously approved 12/20/10 Amended Dates
RITCHIE, AMY	CL	Speech Therapist	Maternity Leave Disability Phase	With Pay	9/20/10 – 3/4/11
			FMLA	Without Pay	3/7/11 – 6/3/11 Previously approved 9/27/10 Amended Dates
O'BRIEN, DENISE	ST	Instructional Assistant	Maternity Leave Disability Phase	With Pay	4/1/11 – 6/22/11
			FMLA	Without Pay	9/1/11 – 11/23/11
WILSON, TARA	MA	Teacher of Mathematics	Medical	Without Pay	2/1/11 – 6/30/11 Previously approved 10/25/10 Amended Dates
			Maternity Leave Disability Phase	With Pay	1/13/11 – 2/9/11
RUSSO, SUSAN	MA	Special Education Teacher (Mathematics)	Maternity Leave Disability Phase	With Pay	1/13/11 – 2/9/11
			FMLA	Without Pay	2/10/11 – 5/11/11 Previously approved 12/20/10 Amended Dates

C. APPOINTMENTS

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers Student Teachers/Interns*
 4213/4214 *Assignment/Transfer*

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
HARRIS, DARRYL	HS	Hallway Safety & Security Monitor	N/A	Step-01	(*) 16,250.00 + \$1,485.00 BA Stipend (Total \$17,735.00) (Prorated)	TBD	Tillman (Resignation)	1/25/11 – 6/30/11

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

RATIONALE:

(*) 2009/2010 Salary Guide – Pending MRTA Negotiations

1. SNELLING STAFFING SERVICES

NAME	ACTIVITY	SALARY	EFFECTIVE DATE
PYSNIAK, DONNA	Snelling Staffing Services	\$37,000.00 (Prorated)	2/1/11 – 6/30/11 Previously approved until 1/31/11 (Amended Dates)

2. PHYSICAL THERAPIST

NAME	ACTIVITY	SALARY	EFFECTIVE
STEINHAUSER, DANIEL	Physical Therapist	\$75.00/Hour 1 Day/Week 30 Minutes \$750.00 Total	1/24/11 – 6/22/11

RATIONALE: Required in IEP for Student #155105

COST: \$750.00

ACCOUNT: 11-150-100-101-03-0000-1

3. HOME INSTRUCTORS

I.D.	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT/ CLASS	EFFECTIVE DATES
121010	US History 2	HS	Walter, Cathleen	Carnovsky, Robert	N/A	9 Days	2 Hours	12/17/10 – 1/6/11 (Retroactive)
121010	English 3	HS	Castelli, Courtney	Segui, Jessica	N/A	9 Days	2 Hours	12/17/10 – 1/6/11 (Retroactive)
124076	Lab Physics	HS	Schneider, Roger	Schneider, Roger	2 Hours	25 Days	10 Hours	11/22/10 – 1/5/11 (Retroactive)
124076	US History 2	HS	Walter, Cathleen	Carnovsky, Robert	2 Hours	25 Days	10 Hours	11/22/10 – 1/5/11 (Retroactive)
124076	Algebra 2	HS	Colburn, Kendra	Butler, Jacqueline	2 Hours	25 Days	10 Hours	11/22/10 – 1/5/11 (Retroactive)
124076	English 3	HS	Malave, Robert	Segui, Jessica	2 Hours	25 Days	10 Hours	11/22/10 – 1/5/11 (Retroactive)
111046	Algebra 2	HS	Wynes, Nichole	Wynes, Nichole	1 Hour	10 Days	2 Hours	12/10/10 – 12/23/10

I.D.	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT/ CLASS	EFFECTIVE DATES
								(Retroactive)
111046	English 4	HS	Segui, Jessica	Segui, Jessica	1 Hour	10 Days	2 Hours	12/10/10 – 12/23/10 (Retroactive)
143031	Lab Biology	HS	Tomasello, Louise	Milan, Gregory	2 Hours	18 Days	8 Hours	12/8/10 – 1/10/11 (Retroactive)
143031	Algebra 1	HS	Saeed, Zebunnisa	Saeed, Zebunnisa	2 Hours	18 Days	8 Hours	12/8/10 – 1/10/11 (Retroactive)
143031	English 1	HS	Pisani, Laura	Segui, Jessica	2 Hours	18 Days	8 Hours	12/8/10 – 1/10/11 (Retroactive)
143031	World Cultures	HS	Marsh, Charles	Carnovsky, Robert	2 Hours	18 Days	8 Hours	12/8/10 – 1/10/11 (Retroactive)
143025	Lab Biology	HS	Turley, Rosemary	Milan, Gregory	N/A	5 Days	1 Hour	12/17/10 – 12/23/10 (Retroactive)
143025	English 1	HS	Pisani, Laura	Segui, Jessica	N/A	5 Days	1 Hour	12/17/10 – 12/23/10 (Retroactive)
143025	Algebra 1	HS	Provines, Effie	Stetz, Diane	N/A	5 Days	1 Hour	12/17/10 – 12/23/10 (Retroactive)
143025	World Cultures	HS	Marsh, Charles	Carnovsky, Robert	N/A	5 Days	1 Hour	12/17/10 – 12/23/10 (Retroactive)
132086	English 2 Honors	HS	Pisani, Laura	Segui, Jessica	*	*	10 Hours	* As needed
132086	US History 1 Honors	HS	Moller, Robert	Kaiser, Heather	*	*	10 Hours	* As needed
132086	Algebra 2 Honors	HS	Geran, John	Butler, Jacqueline	*	*	10 Hours	* As needed
132086	Lab Chemistry Honors	HS	Pross, Kerry	Schneider, Roger	*	*	10 Hours	* As needed
154307	US History 2	HS	Walter, Cathleen	Lambly, Michele	2 Hours	21 Days	8 Hours	1/2/11 – 2/1/11 (Retroactive)
154307	English 3	HS	Malave, Robert	Turner, Samuel	2 Hours	21 Days	8 Hours	1/2/11 – 2/1/11 (Retroactive)
154307	Oceanography	HS	Hodnicky,	Hodnicky,	2 Hours	21 Days	8 Hours	1/2/11 –

I.D.	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT/ CLASS	EFFECTIVE DATES
			Helen	Helen				2/1/11 (Retroactive)
154307	Algebra 2	HS	Provines, Effie	Butler, Jacqueline	2 Hours	21 Days	8 Hours	1/2/11 – 2/1/11 (Retroactive)
121026	Lab Chemistry	HS	Marbach, Jonathon	Marbach, Jonathon	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121026	US History 1	HS	Kaiser, Heather	Kaiser, Heather	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121026	English 1	HS	Furman, Jessica Quinn, Kathleen	Turner, Samuel	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121026	Algebra 1	HS	Saeed, Zebunnisa	Saeed, Zebunnisa	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121043	US History 1	HS	Moller, Robert	Lambly, Michelle	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)
121043	Algebra 2	HS	Wynes, Nichole	Wynes, Nichole	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)
121043	English 2	HS	Pisani, Laura	McDede, Maria	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)
121043	Forensic Science	HS	Schneider, Roger	Schneider, Roger	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

ACCOUNT: # 11-150-100-101-03-0000-1

(*) One hour per subject for every two consecutive absences per 504

4. ASTA – AFTER SCHOOL TEACHER ACADEMY

NAME	POSITION	ACTIVITY	HOURS	RATE/HOUR \$20.00/Hour	EFFECTIVE DATE
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NAME	POSITION	ACTIVITY	HOURS	RATE/HOUR \$20.00/Hour	EFFECTIVE DATE
ANDRIOLA, AMANDA and BARRY, TARA	ASTA Instructor	Infusing Technology into Writer’s Workshop GRADES K- 3	2 Instructional 4 Prep Hours	\$20.00/Hour 6 Hours Max: \$120.00 (TO BE SHARED)	1/25/11 – 6/30/11
ANDRIOLA, AMANDA and BARRY, TARA	ASTA Instructor	Effective Writer’s Workshop Posters GRADES K- 1	1.5 Instructional 3 Prep Hours	\$20.00/Hour 4.5Hours Max: \$90.00 (TO BE SHARED)	1/25/11 – 6/30/11
APRILANTE, TARA	ASTA Instructor	Art in the Classroom for the Non- artist! GRADES K- 1	4 Instructional 8 Prep Hours	\$20.00/Hour 12 Hours Max: \$240.00	1/25/11 – 6/30/11
COLAO, RAQUEL	ASTA Instructor	Instructional Strategies for Writer’s Workshop GRADES K- 1	4 Instructional 8 Prep Hours	\$20.00/Hour 12 Hours Max: \$240.00	1/25/11 – 6/30/11
COLAO, RAQUEL	ASTA Instructor	Instructional Strategies for Writer’s Workshop GRADES 2-5	4 Instructional 8 Prep Hours	\$20.00/Hour 12 Hours Max: \$240.00	1/25/11 – 6/30/11
GALLAGHER, DARLENE	ASTA Instructor	School Wires GRADES PreK-5	3 Instructional 6 Prep Hours	\$20.00/Hour 9 Hours Max: \$180.00	1/25/11 – 6/30/11
PARIS, LAUREN	ASTA Instructor	Advanced Promethean Board Applications and Everyday Math GRADES 3-5	3 Instructional 6 Prep Hours	\$20.00/Hour 9 Hours Max: \$180.00	1/25/11 – 6/30/11
KAPLAN, DANIEL	ASTA Instructor	MS Excel for Teachers	4 Instructional 8 Prep Hours	\$20.00/Hour 12 Hours Max: \$240.00	1/25/11 – 6/30/11
GALLAGHER, DARLENE	ASTA Instructor	School Wires GRADES 6- 12	2 Instructional 4 Prep Hours	\$20.00/Hour 6 Hours Max: \$120.00	1/25/11 – 6/30/11

RATIONALE: Provide after school Professional Development for Staff
 COST: Title II NCLB Funds
 EFFECTIVE 2010/2011 School year

5. COLLEGE STUDENT OBSERVER(s)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
WATERHOUSE, EMMA	Nottingham Trent University U.K.	PAT O'KEEFE	LR – Elementary School STUDENT OBSERVER March 7 – 26, 2011 60 Hours Spring 2011
TILSEN, NICOLA	Nottingham Trent University, U.K.	PAT O'KEEFE	LR – Elementary School STUDENT OBSERVER March 7 – 26, 2011 60 Hours Spring 2011
ORFANTOPOULOS, DENA	Monmouth University	THERESA ZIMMER	LR – Elementary Special Education STUDENT OBSERVER January 18 – April 29, 2011 Spring 2011
PIERNIK, JESSICA LEE	Rider University	MARY DONNELLY	MA – Counseling Internship INTERN Spring 2011

RATIONALE: Student will be able to complete course work requirements toward degree and certification.
 COST: None
 EFFECTIVE DATE: 2010/2011 School year

6. SALARY ADJUSTMENTS - MRTA

	NAME	LOC	FROM	TO	INSTITUTION
1	MESCAL, DEBRA	MA	C-08 \$47,490.00 BA	E-08 \$54,670. 00 MA	Walden University

RATIONALE: Additional College Credits/Degrees Earned
 COST: Per MRTA 2009/2010 Salary Guide – (Pending Negotiations)
 ACCOUNT: Contractual Salaries
 EFFECTIVE DATE: 2/1/11

7. EXTRA CURRICULAR/HOURLY ACTIVITIES

NAME	School	ACTIVITY	POSITION	STIPEND	EFFECTIVE DATE
QUIENZELL BUNCH	MA	Theatre Arts Spring Musical	Choreographer	\$2,700.00	1/25/11 – 6/30/11
HOURLY					
LAZUR, MARGARET	LR	Tutorial Program (Mid Day)	Instructor	\$35.00/Hour	1/25/11 – 6/30/11
WINTHER, MARGARET	LR	Tutorial Program (Mid Day)	Instructor	\$35.00/Hour	1/25/11 – 6/30/11
SCHNEIDERMAN, GAIL	LR	Tutorial Program (Mid Day)	Instructor	\$35.00/Hour	1/25/11 – 6/30/11
TURNER, JODI	LR	Tutorial Program (Mid Day)	Instructor	\$35.00/Hour	1/25/11 – 6/30/11
HERMAN, CARILYN	LR	Tutorial Program (Mid Day)	Instructor	\$35.00/Hour	1/25/11 – 6/30/11

COST: Per MRTA 2009/2010 Salary Guide – Pending Negotiations
EFFECTIVE: 9/1/10 – 6/30/11

8. VOLUNTEERS – ACTIVITIES

NAME	ACTIVITY
CITRO, NICK	Baseball

EFFECTIVE: 2010/2011 School year

ADDENDUM

Appointments:

9. Be It Resolved that David M. Healy be appointed Superintendent of Schools for the period February 5, 2011, or the effective date of termination of his current employment relationship, whichever comes later, through June 30, 2015, at an initial annualized salary of \$160,000.00, subject to execution of a written employment agreement setting forth additional terms and conditions of employment in a form approved by the Acting Monmouth County Executive Superintendent of Schools, and hereby approved by the Matawan-Aberdeen Regional Board of Education.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Demarest, Ruprecht	

Mr. Kenny congratulated Mr. Healy as he approved as the superintendent of Schools. Mr. Healy’s family is here and should be proud as is the Board is.

XII. FINANCE / TRANSPORTATION

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A motion by Ms. Hayward, seconded by Dr. Delaney.

A. BUSINESS OPERATIONS

1. **Bills List for January, 2011.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

December 2010, Payroll		3,056,765.43
January 2011, Bills List		1,793,220.13
	TOTAL:	\$ 4,849,985.56

2. **Transfer of Funds for December, 2010.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. **The Report of the Treasurer** (Month ending **December, 2010**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports
4. **The Board Secretary’s Financial Report for the month of December, 2010** as follows.
(Available for review in Board Secretary’s Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **December, 2010**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **December 31, 2010**; and after review of the Secretary’s monthly financial report for the same month

(appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. Award of ADA Chairlift at Cliffwood School

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals to secure ADA upgrades within the District (hereinafter “the Work”); and

WHEREAS, on December 23, 2010, bid proposals were received and publicly read; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the work is Everett H. Thorne & Company, Inc. of Howell, NJ. The work consists of a chairlift at the Cliffwood School. The contract award will be for \$31,668.00; and

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purposes of this Resolution.

6. Approve Change Order Number 2 for the ADA Hardware Upgrades at the High School

To provide and install additional door and hardware at the high school. Work to occur at the following locations; Door 116 (single), Door 118 (single), Door 121 (double), Door 123 (double), Door 124 (double), door 412 (single) and door 614 (lockset only). The cost of this work will be a total of \$11,100.00 of which \$8,000.00 will be from the allowance within the bid and \$3,100.00 will be from account number 12-000-400-450-12-0000-0.

7. Routine Business Travel 2010-2011

Policy: 4033 Travel/Reimbursable Expenses

Pursuant to Travel Policy #4033, the following staff is approved for travel related to routine business for the 2010-2011 school year:

<u>Name</u>	<u>Position</u>	<u>Year Total</u>
Susan Pearsall	Psychologist	\$350.00

8. Appointment of District Purchasing Agent

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$36,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$5,400) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that Matawan-Aberdeen Regional Board of Education, pursuant to the statutes cited above hereby appoints James H. Strimple, Jr., as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional Board of Education, and

BE IT FURTHER RESOLVED that James H. Strimple, Jr., is hereby authorized to award contracts on behalf of the Matawan-Aberdeen Regional Board of Education that are in the aggregate less than 15% of the bid threshold (\$4,350) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that James H. Strimple, Jr., is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Matawan-Aberdeen Regional Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$4,350) but are less than the bid threshold of \$36,000.

9. Acceptance of Safety Grant from the New Jersey School Boards Association Insurance Group

To accept a Safety Grant in the amount of \$36,572 from the New Jersey School Boards Association Insurance Group for the purchase of video surveillance cameras. Account code to be used is 20-001-200-320-11-0000-0

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Demarest, Ruprecht	

XIII. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERNS

Ms. Montgomery, 54 Johnson Avenue, Matawan,

- Concern regarding the bathroom situation in Ms. Perry’s kindergarten class at Strathmore. When the bathroom attendant is absent the procedure goes back to the way it was before. Would like a substitute present if Ms. Martinez is absent so no instructional time is disrupted.
- Requests that a plan be in place when Ms. Martinez retires in March.

Ms. Magliocco, 4 Olden Lane, Matawan.

- Also concerned with the bathroom situation at Strathmore. Her daughter has been sick a lot and believes it could be due the children going to the bathroom in the nurse's office where other students are sick. Requests that a substitute be present when Ms. Martinez is out.

Mr. Carroll, 52 Middlesex Road,

- Believes the new custodial company is not doing a proper job of cleaning up the snow. He took the time to drive around and doesn't believe the fire exits have been touched. The District should receive the services it is paying for.

Ms. Robinson, 461 Sonia Avenue,

- Hopes the new superintendent does not allow unprofessional behavior by teachers. Things have improved tremendously in this District and would like to see that continue.
- Stated if Ms. Perry's classroom had antibacterial soap, some of the sickness issues would not occur.

XIV. UNFINISHED BUSINESS

- There was no unfinished business from the Board.

XV. NEW BUSINESS

Mr. Donaghue noted that a teenager was struck by a car. Requested a reminder be sent home for students to be careful in the streets due to the big piles of snow. Mr. Kenny stated it's a good idea.

Dr. Delaney personally thanked Dr. O'Malley for his service to the District. Both Mr. Donaghue and Ms. Hayward echoed that statement.

XVI. EXECUTIVE SESSION - PERSONNEL

A motion by Ms. Hayward, seconded by Ms. Esposito to enter into Executive Session for Personnel Matters.

The Board adjourned the public portion of the meeting at **9:07 PM**

The Board went entered into Executive Session for Personnel Matters at **9:20 PM**.

The Board exited Executive Session at **9:50 PM**.

The Board reconvened the public portion of the meeting at **9:51 PM**.

A motion by Dr. Delaney, seconded by Mr. Donaghue to appoint Dr. Patrick Piegari as Interim Superintendent of Schools for the period of February 7, 2011 through February 28, 2011.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Demarest, Ruprecht	

XVII. ADJOURNMENT

A motion by Ms. Hayward, seconded by Dr. Delaney.

RECOMMEND: That the meeting be adjourned. The Regular Action meeting adjourned at **9:58 PM**.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Demarest, Ruprecht	

Respectfully submitted,

James H. Strimple, Jr.
Interim Business Administrator/Interim Board Secretary

APPROVED STAFF TRAVEL 2010-2011
1/24/11

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Morrissey, Christina	CL	04/01/11	The Doubletree Hotel, Somerset, NJ	43rd Annual Conference on Reading & Writing	\$195.00	\$13.58	X	X	X	\$208.58	YES
Trimboli, Alyssa	CL	04/01/11	The Doubletree Hotel, Somerset, NJ	43rd Annual Conference on Reading & Writing	\$195.00	\$13.58	X	X	X	\$208.58	YES
Colao, Raquel	CO	02/08/11	Ramada Inn, East Hanover, NJ	Using Learning Centers to Differentiate Classroom Instruction	\$199.00	\$25.17	X	X	X	\$224.17	NO
Colao, Raquel	CO	03/01/11	Radisson Hotel, Piscataway, NJ	Advanced Guided Reading Strategies to Maximize Student Achievement (Grades 3-6)	\$199.00	\$13.08	X	X	X	\$212.08	NO
Colao, Raquel	CO	03/09/11	Radisson Hotel, Piscataway, NJ	Keep All Your Students Engaged in Reading Activities While You Work With Small Groups (Grades K-3)	\$215.00	\$13.08	X	X	X	\$228.08	NO
Dill-Oppito, Charlotte	CO	04/05/11	Regional Professional Development Academy, Eatontown, NJ	Teaching Social Skills in a School Setting	\$0.00	\$10.23	X	X	X	\$10.23	NO
Dugal, Kevin	CO	01/27/11 - 01/28/11	Bally's Hotel, Atlantic City, NJ	NJASA Techspo 2011	\$349.00	\$113.46	X	X	X	\$462.46	NO
Farley, Greg	CO	01/27/11 - 01/28/11	Bally's Hotel, Atlantic City, NJ	NJASA Techspo 2011	\$349.00	\$113.46	X	X	X	\$462.46	NO
Danback, Barbara	LR	03/04/11	Neptune Township High School	Intimidation in the Schools: Bullying, Child Abuse, Sex & Technology	\$0.00	\$13.29	X	X	X	\$13.29	YES
Donovan, Colin	LR	02/17/11	Ocean Place Resort, Long Branch, NJ	90th Annual EDAN/JAHPERD Joint Convention	\$105.00	\$12.28	X	X	X	\$117.28	YES
Hughes, Susanne	LR	02/25/11 - 02/26/11	Hilton Hotel, East Brunswick, NJ	Music Lasts a Lifetime 2011	\$130.00	\$17.86	X	X	X	\$147.86	NO
Hillyer, Patricia	MA	03/09/11 - 03/14/11	San Francisco, CA	59th NSTA National Conference on Science Education	\$0.00	\$0.00	X	X	X	\$0.00	YES
Mahoney, Timothy	MA	02/16/11 - 02/17/11	Ocean Place Resort, Long Branch, NJ	90th Annual EDAN/JAHPERD Joint Convention	\$135.00	\$27.24	X	X	X	\$162.24	YES

APPROVED STAFF TRAVEL 2010-2011
1/24/11

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Nestor, Susan	MA	02/15/11	Central State Medical Center, Freehold, NJ	Pediatric Hypertension & Gastrointestinal Issues	\$55.00	\$9.42	X	X	X	\$64.42	YES
Nestor, Susan	MA	03/16/11	Central State Medical Center, Freehold, NJ	Exploring Epilepsy	\$55.00	\$9.42	X	X	X	\$64.42	YES
Nestor, Susan	MA	04/06/11	Central State Medical Center, Freehold, NJ	Assessment of the Throat/Pediatric Dental Emergencies	\$55.00	\$9.42	X	X	X	\$64.42	YES
Doyle, Mary Ellen	RD	02/25/11	Bally's Hotel, Atlantic City, NJ	Conference for New Jersey Kindergarten Teachers 2011	\$219.00	\$57.35	\$7.10	X	X	\$283.45	YES
Albanese, Azuree	ST	02/04/11	Manchester Township Elementary School	22nd Annual Physical Education Activity and Idea Exchange	\$5.00	\$23.56	X	X	X	\$28.56	YES
Albanese, Azuree	ST	03/16/11	Plumsted School District	Games Galore & Much, Much, More!	\$0.00	\$29.76	X	X	X	\$29.76	YES
Pappas, James	ST	02/17/11	Ocean Place Resort, Long Branch, NJ	90th Annual EDAN/JAHPERD Joint Convention	\$220.00	\$12.15	X	X	X	\$232.15	YES
										TOTAL	\$3,224.49

Travel to be paid under No Child Left Behind Grant Account # 20-265-200-320-00-0000-1

*** REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.**