

## **MISSION STATEMENT**

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

## **VISION STATEMENT**

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

**WORKSHOP MEETING** on February 14, 2011, Administration Building, One Crest Way, Aberdeen, New Jersey.

### **I. CALL TO ORDER**

Board President Mr. Kenny called the Committee of the Whole Workshop Meeting to order at **7:00 PM**.

### **II. PLEDGE OF ALLEGIENCE**

### **III. STATEMENT OF ADEQUATE NOTICE**

**Mr. Kenny read the following Statement:**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

### **IV. ROLL CALL**

Present: **Mr. Kenny, Dr. Delaney, Ms. Esposito, Mr. Evangelista, Ms. Hayward, Mr. Ruprecht, Mr. Donaghue**  
Absent: **Ms. Demarest**  
Also Present: **Dr. Piegari, Ms. Deluca, Mr. Strimple**

## V. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

- There were no comments or questions from the public.

## VI. PROGRAM

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Dr. Piegari reviewed the Program agenda.

- First item is travel.
- School Calendar for the 2011/2012 that Ms. Deluca put together with a few changes. The professional development was spread out. Ms. Deluca stated the final version will be available soon since there were a couple of typos with regards to marking period dates. Dr. Piegari stated the calendar is Performa as in the past. Mr. Kenny questioned if there would be a problem with the early start date for the staff. Ms. Deluca stated contractually the staff can start the first day of September.
- The District will be participating in the Monmouth County Arts Program. Six students will be participating. Mr. Kenny stated it's his understanding that the District has received favorable responses from participants. Dr. Piegari stated the program has been in Middlesex for a while.
- Special services will have one new student that has an Out of District placement.

**After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:**

### A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (PROGRAM ATTACHMENT #1)

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

**B. OTHER**

1. **Approve** the 2011-2012 School Calendar. (PROGRAM ATTACHMENT #2)

POLICY: 6111 School Calendar  
 RATIONALE: As per Board of Education Policy  
 EFFECTIVE: July 1, 2011

2. **Approve** six (6) Matawan Regional High School students to attend the Monmouth County Arts and Education Center High School program at Neptune High School every Monday beginning January 10, 2011 through May 29, 2011.

The Arts High school program is a special release-time program for gifted and talent teens. Students interested in joining the program auditioned to participate. Students selected for the program receive courses in the literary, performing and visual arts taught by distinguished teaching artists. The courses are taught at an advanced level and provide a rigorous curriculum for developing artistic skills and creative expression in the art form of the student's choice.

COST: 6 STUDENTS @ \$800.00 = \$4,800.00 (includes transportation)

Account #: 11-423-100-561-11-0000-0

**C. SPECIAL SERVICES**

1. Students to attend out of district placements for the 2010 – 2011 School Year

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
001-222	3.0	Preschool Disabled	Center of Lifelong Learning	New Student	\$23,490.00	02/14/2011-06/30/2011
0207-008	19.4	Multiply Disabled	Old Bridge Public Schools	Speech Services	\$2,040.00 (change in cost)	09/03/2010-06/30/2011

**VII. PERSONNEL**

The Interim Superintendent recommends:

Ms. Deluca reviewed the personnel agenda.

- There are a couple of resignations

**COMMITTEE OF THE WHOLE – February 14, 2011 Page 4 of 14**

- Several leaves of absences. Some are amending the date and others are new. The District will be working with Source 4 teachers to replace them.
- There are some Home Instructions. Most are medical related while one is due to a suspension.
- District staff serves as chaperones for the High School and Middle School graduations. She has mixed feelings about paying teachers for this but it has been done this way in the past. However, the teachers do a fine job.
- One additional college student observer.
- Volunteers for activities.

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

**A. RESIGNATIONS/RETIREMENTS**

POLICY: 4112.1 *Individual Contracts-Certificated Staff*  
 4212.1 *Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	EFF. DATE
DIX, RHONA	RD	Elementary Teacher Grade 2	Retirement	6/30/11
LEUIN, HARVEY	HS	Testing Coordinator <i>Extra Curricular Position</i>	Rescission	2/8/11 (Retroactive)

**A.1** Approve the resignation of Margaret DeLuca, Deputy Superintendent effective March, 11, 2011.

A motion by Mr. Evangelista, seconded by Ms. Esposito to approve the resignation of Ms. Deluca.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		1	
			Demarest	

**B. LEAVES OF ABSENCE**

POLICY: 4151 *Attendance Patterns*  
 4151.1 *Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
CLAUDIO, SHANNON	HS	Teacher of Vocational & Practical Arts (Foods & Nutrition)	Personal	Without Pay	2/24/11 2/25/11 3/02/11 3/03/11 (Retroactive)

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
BARSII, JENNIFER	ST	Elementary School Teacher Grade 1	Maternity Leave Disability Phase	With Pay	2/22/11 – 5/27/11
			FMLA	Without Pay	5/31/11 – 6/22/11 Previously approved 1/31/10 Amended Start date of 2/22/11
RITCHIE, AMY	CL	Speech Therapist	Maternity Leave Disability Phase	Without Pay	3/7/11 – 4/1/11
			FMLA	Without Pay	4/2/11 – 6/3/11 Previously approved 1/31/11 Amended Disability Phase
HARRINGTON, MEGHAN	MA	Teacher of Social Studies	Maternity Leave Disability Phase	With Pay	4/15/11 – 6/14/11
			FMLA	Without Pay	6/15/11 – 6/22/11
SCHNEIDER, LIZA	ST	Elementary Teacher Grade 1	Maternity Leave Disability Phase	With Pay	4/26/11 – 6/10/11
			FMLA	Without Pay	6/13/11 – 6/22/11

**C. APPOINTMENTS**

*POLICY:*      4111/4211      *Recruiting, Selection and Hiring*  
                   4142/4242      *Salary Checks and Deductions*  
                   4122              *Substitute Teachers Student Teachers/Interns*  
                   4213/4214      *Assignment/Transfer*

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
FILECCIA, LAURA	ST	Elementary Teacher Grade 1  (Maternity Replacement)  <i>Currently an IA within District</i>	N/A	N/A	\$125.00  PER DIEM	1	Barsi  (Maternity Leave)	2/17/11 – 6/22/11  (Retroactive)
STEIN, RACHEL	CP	Instructional Assistant Personal Aide P/T  AM Session	N/A	STEP-01	(*) \$16,250.00 + \$1,485.00 BA Stipend (Pro-rated)	3	New (**)  IEP Driven	3/1/11 – 6/30/11
TBD	CO	Transportation Assistant P/T	N/A	TBD	TBD	TBD	New	3/1/11 – 6/30/11
TBD	CO	Transportation Assistant P/T	N/A	TBD	TBD	TBD	New	3/1/11 – 6/30/11
TBD	HS	Hallway Safety & Security Monitor P/T	N/A	TBD	TBD	TBD	New	3/1/11 – 6/30/11

*NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final*

**RATIONALE:**

(\*) **2009/2010** Salary Guide – Pending MRTA Negotiations

(\*\*) Required IEP

**1. HOME INSTRUCTORS**

<b>I.D.</b>	<b>SUBJECT/ CLASS</b>	<b>LOC</b>	<b>CLASSROOM TEACHER</b>	<b>HOME INSTRUCTION TEACHER FOR APPROVAL</b>	<b>HOURS PER WEEK</b>	<b>NO. OF DAYS</b>	<b>TOTAL NO. OF HOURS PER SUBJECT/ CLASS</b>	<b>EFFECTIVE DATES</b>
154307	Algebra 2	HS	Provines, Effie	<b>Stetz, Diane</b> Previously approved 1/24/11 (Amended)	2 Hours	21 Days	8 Hours	1/2/11 – 2/1/11 (Retroactive)
154307	US History 2	HS	Walter, Cathleen	<b>Lambly, Michele</b>	2 Hours	18 Days	8 Hours	2/2/11 – 3/1/11 (Retroactive)
154307	English 3	HS	Malave, Robert	<b>Turner, Samuel</b>	2 Hours	18 Days	8 Hours	2/2/11 – 3/1/11 (Retroactive)
154307	Oceanography	HS	Hodnicky, Helen	<b>Hodnicky, Helen</b>	2 Hours	18 Days	8 Hours	2/2/11 – 3/1/11 (Retroactive)
154307	Algebra 2	HS	Provines, Effie	<b>Stetz, Diane</b>	2 Hours	18 Days	8 Hours	2/2/11 – 3/1/11 (Retroactive)
0904012	All Subjects	LR/CO	Bergrin, Barbara	<b>Herman, Carolyn</b>	7.5 Hours	20 Days	1.5 Hours	1/20/11 (Retroactive)
121026	Lab chemistry	HS	Marbach, Jonathan	<b>Marbach, Jonathan</b>	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121026	US History1	HS	Kaiser, Heather	<b>Kaiser, Heather</b>	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121026	English 1	HS	Furman, Jessica Quinn, Kathleen	<b>Turner, Samuel</b>	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121026	Algebra 1	HS	Saeed, Zebunnisa	<b>Saeed, Zebunnisa</b>	N/A	16 Days	3 Hours	1/10/11 – 2/1/11 (Retroactive)
121043	US History1	HS	Moller, Robert	<b>Lambly, Michelle</b>	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)

<b>ID.</b>	<b>SUBJECT/ CLASS</b>	<b>LOC</b>	<b>CLASSROOM TEACHER</b>	<b>HOME INSTRUCTION TEACHER FOR APPROVAL</b>	<b>HOURS PER WEEK</b>	<b>NO. OF DAYS</b>	<b>TOTAL NO. OF HOURS PER SUBJECT/ CLASS</b>	<b>EFFECTIVE DATES</b>
121043	Algebra 2	HS	Wynes, Nichole	<b>Wynes, Nichole</b>	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)
121043	English 2	HS	Pisani, Laura	<b>McDede, Maria</b>	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)
121043	Forensic Science	HS	Schneider, Roger	<b>Schneider, Roger</b>	2 Hours	24 Days	10 Hours	1/3/11 – 2/4/11 (Retroactive)
111012	Advanced Algebra & Trig.	HS	Cornacchia, Mario	<b>Butler, Jacqueline</b>	2 Hours	24 Days	10 Hours	1/4/11 – 2/4/11 (Retroactive)
111012	Forensic Science	HS	Pede, Joseph	<b>Pede, Joseph</b>	2 Hours	24 Days	10 Hours	1/4/11 – 2/4/11 (Retroactive)
111012	English 4	HS	Segui, Jessica	<b>Turner, Samuel</b>	2 Hours	24 Days	10 Hours	1/4/11 – 2/4/11 (Retroactive)
111012	AHSA/HSPA Math	HS	Komito, Marc	<b>Stetz, Diane</b>	2 Hours	24 Days	10 Hours	1/4/11 – 2/4/11 (Retroactive)
111020	Algebra 2	HS	Fricovsky, Katy	<b>Stetz, Diane</b>	2 Hours	22 Days	8 Hours	11/30/10 – 1/7/11 (Retroactive)
111020	AHSA/HSPA Math	HS	Goldberg, Deborah	<b>Stetz, Diane</b>	2 Hours	22 Days	8 Hours	11/30/10 – 1/7/11 (Retroactive)
111020	English 4	HS	Moller, Jennifer	<b>McDede, Maria</b>	2 Hours	22 Days	8 Hours	11/30/10 – 1/7/11 (Retroactive)
155963	Math Social Studies Writing	LR	Mammano, Amy	<b>Winther, Margaret</b>	5 Hours	40 Days	Math - 2 Hours SS - 1 Hour Writing - 2 Hours	1/31/11 (Retroactive)
155963	Math Science/Health Reading	LR	Mammano, Amy	<b>Longo, Andrea</b>	5 Hours	40 Days	Math - 2 Hours Sci/Health 1 Hour Reading - 2 Hours	1/31/11 (Retroactive)

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

ACCOUNT: # 11-150-100-101-03-0000-1

(\*) One hour per subject for every two consecutive absences per 504

**2. CHAPERONES – HIGH SCHOOL GRADUATION EXERCISE**

	<b>LAST NAME</b>	<b>FIRST</b>		<b>LAST NAME</b>	<b>FIRST</b>
1	BUTLER	JACQUELINE	15	PICKENS	SAMUEL
2	CORNACCHIA	MARIO	16	PISANI	LAURA
3	FAJARDO	CAROLE	17	PRINZI	MARIA
4	GOHAR	SERENA	18	PROSS	KERRY
5	GROSS	ZACHARY(Alternate)	19	PROVINES	EFFIE
6	JACKMAN	NEIL	20	QUINN	KATHLEEN
7	KARATZIA	NICOLE	21	REINGLE	PATRICIA
8	KISH	SHERYL	22	STETZ	DIANE
9	KOMITO	MARC	23	TOMASELLO	LOUISE
10	LAMBERT	BETH	24	TURNER	SAMUEL
11	LAMBLY	MICHELLE (Alternate)	25	VINA	WILLIAM
12	LEUIN	HARVEY	26	WEISSMAN	LINDA
13	MAIN	PAMELA	27	WYNES	NICHOLE
14	Mc DEDE	MARIA	28	ZANGHI	NANCY

COST: Two Hours @ \$25.00/Hour  
 ACCOUNT: #11-140-100-101-30-0000-1  
 EFFECTIVE: JUNE 2011

**3. CHAPERONES – MIDDLE SCHOOL 8<sup>TH</sup> GRADE PROMOTION**

	<b>LAST NAME</b>	<b>FIRST</b>		<b>LAST NAME</b>	<b>FIRST</b>
1	BEBEL	HELEN	7	RIGGLEMAN	CATHERINE
2	CRONIN	SEAN	8	SCHNAKENBERG	PAULA
3	DEBEVOISE	MARGARET	9	SPAFFORD	DANA
4	FESTA	PAULA	10	VIEL	LINDA
5	GORMAN	MARSHALL C.	11	WIETecha	CORINNE
6	JENKINS	KAREN	12	WANGEN	GEORGETTE

COST: Two Hours @ \$25.00/Hour  
 ACCOUNT: #11-130-100-101-40-0000-0  
 EFFECTIVE: JUNE 2011

**4. COLLEGE STUDENT OBSERVER(S)**

<b>NAME</b>	<b>COLLEGE</b>	<b>COOPERATING TEACHER ADMINISTRATOR</b>	<b>SCHOOL/AREA</b>



NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
CONNELL, BROOK	College of St. Elizabeth	SHERYL PREISER CASEY JENNINGS	ST- Elementary Grade 3 ST – LLD Special Ed <b>STUDENT OBSERVER</b> Spring 2011 (1/24/11 – 4/15/11 Retroactive) <b>STUDENT TEACHER</b> Fall 2011 9/6/11 – 10/28/11)

RATIONALE: Student will be able to complete course work requirements toward degree and certification.

COST: None

EFFECTIVE DATE: 2010/2011 School year

**5. EXTRA CURRICULAR/HOURLY ACTIVITIES**

NAME	School	ACTIVITY	POSITION	STIPEND	EFFECTIVE DATE
SEGUI, JESSICA <i>(Replacing: Shannon Maroldo during Maternity Leave)</i>	HS	Huskiewiew Newspaper	Advisor	\$4990.00 (Pro-rated)	3/19/11 – 6/30/11
<b>HOURLY</b>					

COST: Per MRTA 2009/2010 Salary Guide – Pending Negotiations

EFFECTIVE: 3/19/11 – 6/30/11

**6. VOLUNTEERS – ACTIVITIES**

NAME	ACTIVITY
POWER, TAMMY	SOFTBALL
MALTESE, LEONARD	SOFTBALL
DERECHAILO, RICK	BASEBALL

EFFECTIVE: 2010/2011 School year

**VIII. FINANCE / TRANSPORTATION**

Mr. Strimple reviewed the Finance/Transportation agenda.

- Presented at the February 28<sup>th</sup> will be the bill's list, transfers for January and the reports from the board secretary and treasurer of school monies.

- There will be a motion to cancel outstanding checks. He has asked his office to reach out to individuals to see if they received the checks or lost them. This hasn't been done in the past.
- Elections and appointments. The resolution for nominating petitions was handed out to those who are up for reelection. Polling places will be open from 1 PM to 9pm unless the Board would like to change the times. Mr. Kenny said to leave them alone.
- Public hearing on the budget will be March 28<sup>th</sup>. Inquired if the Board wanted to discuss changing the time of the meeting to 7 PM. The Organization meeting will be May 2<sup>nd</sup> at 7pm. Mr. Kenny asked stated the regular action will be at 8pm. Dr. Piegari asked about changing the time since there will be the budget presentation and then a full agenda. Mr. Kenny is open to starting the meeting at 7 PM if Board members can make it. The consensus among the Board is that they can make the meeting. Dr. Piegari stated there is no scheduled meeting in April; however, one will be needed. Tuesday April 11<sup>th</sup> could be the date. A meeting needs to be held because normally non tenured staff is reviewed in Executive Session. Ms. Deluca stated the principals come and discuss their staff with the Board. Mr. Donaghue asked when the Board will vote on the budget. Dr. Piegari stated it will be on March 27<sup>th</sup>. Mr. Strimple asked Mr. Palumbo if there would be a problem with presenting the financial reports on May 2<sup>nd</sup>. Mr. Palumbo stated it would not be a problem. Mr. Donaghue stated if the meetings go later they will be in the middle of exams. The Board will keep the Committee meeting to be held on May 9<sup>th</sup>.

Mr. Strimple stated the District will have a jointure with Bayshore for a special education student.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

**A. BUSINESS OPERATIONS**

1. **Bills List for February, 2010.** (Available for review in Board Secretary's Office)  
*POLICY: 3326 Payment for Goods and Services*

February, 2011, Hand Checks	\$	0
January, 2011, Payroll	\$	3,011,118.02
February, 2011, Bills List		
<b>TOTAL:</b>	\$	

2. **Transfer of Funds for January, 2011.** (Available for review in Board Secretary's Office)  
*POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted*

**WHEREAS** NJAC 6:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the

amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

**NOW THEREFORE BE IT RESOLVED** that the attached line item transfer be approved:

3. **The Report of the Treasurer** (Month ending **January, 2011**) which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)  
*POLICY: 3571 Financial Reports*

4. **The Board Secretary’s Financial Report for the month of January, 2011** as follows. (Available for review in Board Secretary’s Office)  
*POLICY: 3571 Financial Reports*

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **January, 2011**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **January 31, 2011**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. **Cancellation of Outstanding Checks**

Cancellation of all outstanding checks in the General Fund and Payroll Account dated prior to June 30, 2010.

<b>ACCOUNT</b>	<b>TOTAL AMOUNT</b>
General Fund	\$10,570.61
Net Payroll Account	\$829.00

**RATIONALE:** All checks issued by the school district are valid for 90 days.  
Above totals represent checks that are currently outstanding.

6. **Elections/Appointments**  
*POLICY: 9112 Elections/Appointments*

Nominating Petitions must be filed with the Board Secretary on or before 4:00 p.m. on Tuesday, March 8, 2011 in the Business Office, One Crest Way, Aberdeen, NJ 07747.

The drawing of the names for the election ballot positions will be held at 10:00 a.m. on Thursday, March 17, 2011 in the Board Conference Room, One Crest Way, Aberdeen, NJ 07747 pursuant to N.J.S.A.19:60-8.

The polling places will be open Wednesday, April 27, 2011, between the hours of 1:00 p.m. and 9:00 p.m. pursuant to N.J.S.A. 19:60:1.

The Public Hearing on the 2011 – 2012 Proposed Budget will be presented at the regularly scheduled Board Meeting of March 28, 2011 at the Cambridge Park School.

The Matawan-Aberdeen Regional School District Organization Meeting will be held on Monday, May 2, 2011, an action meeting, beginning at 7:00 pm in the Board conference Room, One Crest Way, Aberdeen, NJ 07747.

**B. TRANSPORTATION**

**Transportation Route Renewals, Bid Routes, Negotiated Routes, and Jointures; Contract Award for Vehicle bid**

**POLICY: 3541.1 Transportation Routes and Services**

**a. Jointure Routes for the 2010-11 School Year.**

<b>RTE.#</b>	<b>DESTINATION</b>	<b>HOST</b>	<b>JOINER</b>	<b># OF DAYS</b>	<b>JOINER PER DIEM</b>	<b>EFF. DATE</b>	<b>COST</b>
658A Addendum	BJC Developmental Learning Center	MARSD	Union Beach	112	\$31.00	01/03/11	\$3,472.00

**b. Bid Route for the 2010-2011 School Year.**

<b>RTE. #</b>	<b>DESTINATION</b>	<b>CONTRACTOR</b>	<b># OF DAYS/ TRIPS</b>	<b>PER DIEM/ For Aide</b>	<b>EFFEC. DATE</b>	<b>COST</b>
658A Addendum	BJC Developmental Learning Center	Keyport Auto Body Shop, Inc.	112	31.00	01/03/11 6/30/11	\$3,472.00

## IX. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERNS:

Various Aberdeen and Matawan residents made comments, expressed concern, and/or raised questions regarding the following items included in the agenda.

Ms. Porter, 71 Juniper Place,

- Personal Best week is in May along with the NJASK testing. Usually the kids are honored first so that's the reason for starting the meeting earlier. Ms. Esposito is the chair of the committee. Mr. Kenny stated the Board is advised of that.

Mr. Pedel, 87 Onyx Place,

- Last year there was a good budget presentation, however, the public wasn't able to contribute as effectively because it wasn't put on the District's website until after the meeting. Mr. Kenny stated there was a power point presentation and remembered that Mr. Pedel wanted it on the website prior to the meeting. Mr. Kenny thought that was a good idea and the Board will try to accommodate him, however, no promises can be made.

## X. OLD BUSINESS

- There was no old business from the Board.

## XI. NEW BUSINESS

Mr. Kenny was approached by a resident regarding a program with an eye institute which is a charity organization. The program is free with no strings attached. They will screen pre-k, kindergarten and 1<sup>st</sup> grade students in the District. Non-evasive eye exams with occur with parental or guardian consent. If a problem was found, the student would be referred to a physician. He has heard stories where students don't know they have an eye problem and compensate for it.

## XII. EXECUTIVE SESSION SUPERINTENDENT CONTRACT

A motion by Ms. Esposito, seconded by Mr. Donaghue for the Board to go into Executive Session for Personnel Matters.

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		1	
			Demarest	

The Board adjourned the public portion of the meeting at **7:21 PM**.

The Board entered into Executive Session for Superintendent Contract at **7:28 PM**.

The Board adjourned the Executive Session at **8:06 PM**.

The Board reconvened the public portion of the meeting at **8:07 PM**.

### **XIII. ADJOURNMENT**

A motion by Dr. Delaney, seconded by Ms. Hayward.

RECOMMEND: That the meeting be adjourned. The public portion of the Workshop meeting adjourned at **8:08 PM**.

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	7		1	

Respectfully submitted,

James H. Strimple, Jr.  
Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL 2010 - 2011**  
2/28/11

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Werner, Kelli	CL	03/03/11	Learning Resource Center, Trenton, NJ	Educating the Educators - Understanding Mental Illness	\$5.00	\$38.87	X	X	X	\$43.87	YES
Trezza, Andrea	CO	03/03/11	Learning Resource Center, Trenton, NJ	Educating the Educators - Understanding Mental Illness	\$5.00	\$29.20	X	X	X	\$34.20	NO
Zitarosa, Jessie	CO	03/16/11	NJPSA, Monroe Township, NJ	ACNJ - Prek-3rd Grade Leadership Series	\$0.00	\$9.49	X	X	X	\$9.49	NO
Zitarosa, Jessie	CO	03/29/11	NJPSA, Monroe Township, NJ	ACNJ - Prek-3rd Grade Literacy Series	\$0.00	\$9.49	X	X	X	\$9.49	NO
Lukenda, Elaine	CP	03/03/11	Premier Education Solutions, Eatontown, NJ	Ethical Principals in the Practice of Mental Health	\$219.99	\$9.24	X	X	X	\$229.23	NO
Ninger, Ellen	HS	03/03/11, 04/07/11, 05/05/11, 06/02/11	NJ Department of Mental Health, Social Service Office of Monmouth County	Trauma Loss Coalition	\$0.00	\$29.76	X	X	X	\$29.76	NO
Sheard, Debra	HS	03/24/11	FEA, Monroe, NJ	New Jersey's New Bullying Law	\$75.00	\$9.05	X	X	X	\$84.05	NO
Sheard, Debra	HS	04/01/11	PSE&G Conference Center, Edison, NJ	Using Data to Inform Professional Learning	\$49.00	\$9.73	X	X	X	\$58.73	NO
Kaeser, Stephanie	LR	03/01/11	Radisson Hotel, Piscataway, NJ	Advanced Guided Reading Strategies	\$199.00	\$14.82	X	X	X	\$213.82	YES
Kaeser, Stephanie	LR	04/05/11	Regional Professional Development Academy, Eatontown, NJ	Teaching Social Skills in a School Setting	\$0.00	\$9.67	X	X	X	\$9.67	YES
									<b>TOTAL</b>	<b>\$722.31</b>	

**Travel to be paid under No Child Left Behind Grant Account # 20-265-200-320-00-0000-1**

**\* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.**

# MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT SCHOOL CALENDAR 2011 - 2012

SEPTEMBER 2011							September:	FEBRUARY 2012							February:												
S	M	T	W	T	F	S	1 - In-Service for Faculty 2 - All Staff Report 5 - Labor Day 6 - Schools Open 29, 30- Rosh Hashanah Schools Closed	S	M	T	W	T	F	S	6 - In Service for Staff Schools Closed 17, 20 - President's Weekend Schools Closed												
4	<del>5</del>	6	7	8	9	10				1	2	3	4														
11	12	13	14	15	16	17				5	6	7	8	9	10	11											
18	19	20	21	22	23	24				12	13	14	15	16	<del>17</del>	18											
25	26	27	28	<del>29</del>	<del>30</del>					19	<del>20</del>	21	22	23	24	25											
										26	27	28	29														
OCTOBER 2011							October:	MARCH 2012							March:												
S	M	T	W	T	F	S	10 - Columbus Day Observance/ In-Service for Staff	S	M	T	W	T	F	S	9 - In Service for Staff Schools Closed												
						1							1	2	3												
2	3	4	5	6	7	8							4	5	6	7	8	<del>9</del>	10								
9	<del>10</del>	11	12	13	14	15							11	12	13	14	15	16	17								
16	17	18	19	20	21	22							18	19	20	21	22	23	24								
23	24	25	26	27	28	29							25	26	27	28	29	30	31								
30	31																										
NOVEMBER 2011							November:	APRIL 2012							April:												
S	M	T	W	T	F	S	10 - NJEA Convention School Closed 11 - NJEA Convention/Veterans Day Observance 23 - Half Day Students/Staff 24, 25 -Thanksgiving Schools Closed	S	M	T	W	T	F	S	6 - 13 - Spring Recess Schools Closed												
			1	2	3	4	5							1	2	3	4	5	6	7							
6	7	8	9	<del>10</del>	<del>11</del>	12							8	<del>9</del>	<del>10</del>	<del>11</del>	<del>12</del>	<del>13</del>	14								
13	14	15	16	17	18	19							15	16	17	18	19	20	21								
20	21	22	<del>23</del>	<del>24</del>	<del>25</del>	26							22	23	24	25	26	27	28								
27	28	29	30										29	30													
DECEMBER 2011							December:	MAY 2012							May:												
S	M	T	W	T	F	S	23 - Half Day Students/Staff 26 - 30 - Winter Recess School Closed	S	M	T	W	T	F	S	28 - Memorial Day - Schools Closed												
				1	2	3							1	2	3	4	5										
4	5	6	7	8	9	10							6	7	8	9	10	11	12								
11	12	13	14	15	16	17							13	14	15	16	17	18	19								
18	19	20	21	22	<del>23</del>	24							20	21	22	23	24	25	26								
25	<del>26</del>	<del>27</del>	<del>28</del>	<del>29</del>	<del>30</del>	31							27	<del>28</del>	29	30	31										
JANUARY 2012							January:	JUNE 2012							June:												
S	M	T	W	T	F	S	16 - Martin Luther King Day Schools Closed	S	M	T	W	T	F	S	June 8 - Half Day Students/Teachers HIGH SCHOOL ONLY												
													1	2													
1	2	3	4	5	6	7							3	4	5	6	7	8	9								
8	9	10	11	12	13	14							10	11	12	13	14	15	16								
15	<del>16</del>	17	18	19	20	21							17	18	<del>19</del>	<del>20</del>	21	22	23								
22	23	24	25	26	27	28	Jan. 24, 25, 26, 27 - Half Day HIGH SCHOOL STUDENTS ONLY							24	25	26	27	28	29	30							
29	30	31																									

X = Students Off  
/ = 1/2 Day All Students/Staff  
□ = 1/2 Day High School Students Only

Marking Periods  
1st 09/06/11 - 11/09/11  
2nd 11/14/11 - 01/25/12  
3rd 01/26/12 - 04/05/12  
4th 04/16/12 - 06/20/12

Note: 09/02/11 First Day for Instructional  
Non-Instructional Assistants  
Office Assistants

PARENT CONFERENCES - FOUR HOUR SESSION		
10/19/11	6-12	(Afternoon Grades 6-8) (Evenings Grades 9-12)
10/20/11	6-12	(Afternoon Grades 9-12) (Evening Grades 6-8)
11/30/11	Pre-K-5	(Evening CL, RD, ST) (Afternoon LR, CP)
12/01/11	Pre-K-5	(Evening LR, CP) (Afternoon CL, RD, ST)
02/29/12	Pre-K-5	(Afternoon CL, RD, ST) (Evening LR, CP)
03/01/12	Pre-K-5	(Afternoon LR, CP) (Evening CL, RD, ST)
03/07/12	6-12	(Evening Grades 6-8) (Afternoon 9-12)
03/08/12	6-12	(Afternoon Grades 6-8) (Evenin g 9-12)

Note: There are four emergency days built into the calendar, which, if taken, will not be necessary to make up in order to meet the 180-day student year. In fact, for each emergency day not taken, the last day of school for students and teachers shall be reduced by one day beginning June 20, 2012, in reverse order. If additional emergency closing days are needed to be made up, they shall be as half-days, beginning June 21, 2012. Staff must make vacation and personal plans with the understanding that the revised schedule will be implemented as needed based upon whether there are other emergencies, and that the Board will not grant personal leave, without pay for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.