

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on **March 28, 2011**, Cambridge Park Elementary School, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Charles Kenny called the Regular Action Meeting to order at **7:04 PM**.

II. PLEDGE OF ALLEGIENCE

- Student Sean Fineran lead the Board in the Pledge of Allegiance while students Patrick Drescher, Antonio Ortiz and Michael Schechter used sign language to do the Pledge
- Staff member Lauren Mastrangelo sang the National Anthem.

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education at its annual Organization Meeting adopted a schedule of the year’s regular meetings and said schedule was posted publicly, sent to our official newspaper, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library, within seven days following the Organization Meeting.”

IV. ROLL CALL

Present:	Mr. Charles Kenny – President	Ms. Elizabeth Hayward – Vice President
	Dr. Jeff Delaney	Ms. Anissa Esposito
	Mr. Gerald Donaghue	Ms. Patricia Demarest – Arrived 7:14 PM

Absent: Mr. Martin Ruprecht
Mr. Paul Evangelista

Also Present: Mr. David M. Healy – Superintendent of Schools
Dr. Patrick Piegari – Interim Deputy Superintendent of Schools,
Mr. James H. Strimple, Jr. – Interim Business Administrator
Mr. David Rubin – Board Counsel

V. MINUTES

A motion by Ms. Hayward, seconded by Mr. Donaghue

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the February 28, 2011, Action Meeting; February 28, 2011, Executive Session; March 14, 2011, Committee of the Whole; March 14, 2011, Executive Session.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
February 28, 2011 – Regular Action Meeting	6		2 Ruprecht, Evangelista	
February 28, 2011 – Executive Session	5		2 Ruprecht, Evangelista	1 Esposito
March 14, 2011 – Committee of the Whole	6		2 Ruprecht, Evangelista	
March 14, 2011 – Executive Session	6		2 Ruprecht, Evangelista	

VI. BOARD PRESIDENT’S REPORT

Board President, Mr. Kenny, made the following statement:

- Students will be honored tonight with Mr. Spells doing the presentation.

VII. STUDENT REPRESENTATIVE’S REPORT

- The student representative, Mr. Phillip Esposito was absent so Mr. Kenny reviewed the student achievements and events throughout the District on his behalf.

VIII. SUPERINTENDENT’S REPORT

Mr. Healy, the Superintendent of Schools made the following statements.

- Employed as Superintendent of Schools for one month and has been touring District schools and meeting with the stakeholders of the District.
- Asked Mr. Spells to come to the podium to honor the Cambridge Park students and staff.

Cambridge Park Elementary School Highlights - Mr. Spells, Principal.

- Mr. Spells spoke about and honored several students; Gabrielle Alli, Patrick Drescher, Sean Fineran, Jonathan Marroquin, Rishab Mohandoss, Antonio Ortiz, Zachary Rooney, Scott Rouse, Katarina Schechter, Michael Schechter, Lucas Vilchez and Mia Watterson. Also honored were staff members Ms. Angela Monaco and Ms. Patricia Phillips.

The Board took a brief break at 7:30 PM to allow the students and parents to leave. The meeting reconvened at 7:37 PM.

Presentation on the 2011-2012 Proposed Budget:

- Mr. Healy and Mr. Strimple reviewed the power point presentation regarding the 2011-2012 proposed budget.

IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

Mr. Mariniella of 500 Lloyd Road in Aberdeen addressed the Board of Education on the following:

- The Bonds which are refinanced will only have a savings of \$2,500. Mr. Strimple stated the bonds haven't been refinanced yet. The Bonds will be refinanced using a negotiated sale.
- The amount budgeted for teacher salary increases. Mr. Strimple stated that he does not know the exact amount but funds can be earmarked and carried over.

Ms. Nappi of 225 Lloyd Road in Aberdeen addressed the Board of Education on the following:

- Item # 14 on the Finance/Transportation Agenda Item #14 gives a lump amount of funds. Does this mean that in the future professional development will not be itemized? Mr. Strimple stated it will still be itemized.

X. PROGRAM

Motion by Dr. Delaney, seconded by Ms. Esposito.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (PROGRAM ATTACHMENT #1)

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. **Approve** the submission of the Matawan-Aberdeen Regional School District’s 2011-2012 Professional Development Plan to the Monmouth County Professional Development Board for review and approval.

C. SPECIAL SERVICES

1. Students to attend out of district placements for the 2010 – 2011 School Year

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
0003-011	18.4	Specific Learning Disabled	Kiva High School	New placement	\$5,000.00	02/22/2011-06/30/2011
0010-005	13.5	Autistic	Center for Lifelong Learning	Additional services 1 to 1 aide	\$17,820.00	01/01/2011-06/30/2011
0208-008	11.8	Autistic	Applied Behavioral Concepts – New Horizons	Additional services	\$48,208.00	01/10/2011-06/30/2011
0904-012	9.0	Emotional Disabled	CPC Behavioral Healthcare	New placement	\$37,400.00	01/31/2011-06/30/2011
0308-005	16.0	Specific Learning Disabled	Kiva High School	New Placement	\$3,500.00	03/23/2011-06/30/2011

2. Special Education services for the 2010-2011 school year:

SERVICES/AGENCIES	RATE	TYPE OF SERVICE	EFFECTIVE DATE
MBG Therapy Marlboro, NJ	\$75.00 per hr	Occupational Therapy	04/01/2011 – 06/30/2011
Educational Based Services, Mickelton, NJ	\$75.00 per hr	Occupational Therapy	04/01/2011-06/30/2011

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Evangelista Ruprecht	

XI. PERSONNEL

Motion by Dr. Delaney, seconded by Ms. Hayward.

After meeting as a Committee of the Whole, the Superintendent recommends the following items for the Board of Education approval:

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF. DATE
NADEL, MITZI	ST	Secretary – 10 Months	Retirement	12/10/1985	4/29/11
GONZALEZ, BARBARA	HS	High School Spring Musical Choreographer Extra Curricular Position	Resignation	7/26/2010	3/4/11
CAVISE, SHERRY	MA	Teacher of Language Arts 6 th Grade	Retirement	11/3/2000	6/30/11

B. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
NAZARIAN, GREGORY	CO	Bus/Van Driver	Personal	Without Pay	4/28/11 – 5/2/11
NAZARIAN, GLORIA	CO	Bus/Van Driver	Personal	Without Pay	4/28/11 – 5/2/11
THOMAS, CORINNE	CO	Bus/Van Driver	Personal	Without Pay	3/9/11 3/10/11 3/11/11
RESCINDED					
HARRINGTON, MEGHAN	MA	Teacher of Social Studies	Maternity Leave Disability Phase	With Pay	4/15/11 – 6/15/11
			FMLA	Without Pay	6/16/11 – 6/22/11 Previously approved 2/28/11 Amended Dates

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
BUONOMO, TERESA	MA	Teacher of Language Arts Grade 8	Medical Leave	With Pay	2/24/11 – 3/18/11
			Medical Leave	Without Pay	3/21/11 – 6/22/11
			Maternity Leave Disability Phase	With Pay	9/2/11 – 9/16/11
			FMLA	Without Pay	9/19/11 – 12/9/11 Amended Dates from 3/14/11 COW Meeting
BAUMERT, DEANA	MA	Teacher of Special Education	Maternity Leave Disability Phase	With Pay	3/30/11 – 4/11/11
			FMLA	Without Pay	4/12/11 – 6/22/11
RITCHIE, AMY	CL	Speech Therapist	Maternity Leave Disability Phase	Without Pay	3/7/11 – 5/1/11
			FMLA	Without Pay	5/2/11 – 6/3/11 Previously approved 2/28/11 Amended Dates
FIORILLI, CHRISTINA	MA	Teacher of Mathematics	Maternity Leave Disability Phase	With Pay	3/21/11 – 4/8/11
			FMLA	Without Pay	4/11/11 – 6/22/11 Previously approved 2/28/11 Amended Dates
SCHNEIDER, LIZA	ST	Elementary Teacher Grade 1	Maternity Leave Disability Phase	With Pay	4/1/11 – 5/31/11
			FMLA	Without Pay	6/1/11 – 6/22/11 Previously approved 2/28/11 Amended Dates

C. APPOINTMENTS

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers Student Teachers/Interns*
 4213/4214 *Assignment/Transfer*

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
MADDALENA, FRANCESCA	RD	Elementary Kindergarten	N/A	N/A	\$125.00 PER DIEM	1	Abramowitz (Temporary DBL)	3/14/11 – 4/15/11 (Retroactive)

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

1. PHYSICAL THERAPIST

NAME	ACTIVITY	SALARY	EFFECTIVE
STEINHAUSER, DANIEL	Physical Therapist	\$75.00/Hour Up to 4 Hours Not to exceed \$300.00 Amended Hours Previously approved 1/31/11	3/1/11 – 6/22/11

RATIONALE: Required in IEP for Student #155105

COST: \$300.00

ACCOUNT: 11-000-216-320-09-0000-0

2. SUBSTITUTES

CATEGORY	ACCOUNT #
TRANSPORTATION ASSISTANT	11-000—270-160-05-000-9
Tiffany Minue	Transportation Assistant

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. HOME INSTRUCTORS

	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT/ CLASS	EFFECTIVE DATES
132070	NJ Pass 10 Testing	HS	N/A	Carnovsky, Robert	N/A	N/A	10 Hours	N/A
157383	English 4	HS	Rogers, Kimberly	Segui, Jessica Amended Home Instructor	1 Hour	5 Days	1 Hour	11/18/10 – 12/24/10 (Retroactive)
PREVIOUSLY APPROVED 12/20/11								
154307	US History 2	HS	Walter, Cathleen	Lambly, Michele	2 Hours	22 Days	9 Hours	3/2/11 – 4/2/11 (Retroactive)
154307	English 3	HS	Malave, Robert	Turner, Samuel	2 Hours	22 Days	9 Hours	3/2/11 – 4/2/11 (Retroactive)
154307	Oceanography	HS	Hodnicky, Helen	Hodnicky, Helen	2 Hours	22 Days	9 Hours	3/2/11 – 4/2/11 (Retroactive)
154307	Algebra 2	HS	Provines, Effie	Stetz, Diane	2 Hours	22 Days	9 Hours	3/2/11 – 4/2/11 (Retroactive)

I.D.	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT/ CLASS	EFFECTIVE DATES
155616	Math Social Studies Writing	LR	Winchel, Wendy	Ditre, Jennifer	5 Hours	13 Weeks	Math-2 SS-1 Writing-2	3/7/11 (Retroactive)
155616	Math Science/Health Reading	LR	Winchel, Wendy	Longo, Andrea	5 Hours	13 Weeks	Math-2 Sci/Health-1 Reading-2	3/7/11 (Retroactive)
155693	Math Social Studies Writing	LR	Amy Mammano	Winther, Margaret	5 Hours	10 Weeks	Math-2 SS-1 Writing-2	4/1/11 – 5/31/11
155693	Math Science/Health Reading	LR	Amy Mammano	Longo, Andrea	5 Hours	10 Weeks	Math-2 SS-1 Writing-2	4/1/11 – 5/31/11
111020	Algebra 2	HS	Fricovsky, Katy	Stetz, Diane	2 Hours	41 Days	16 Hours	2/1/11 – 4/2/11 (Retroactive)
111020	AHSA/HSPA Math	HS	Goldberg, Deborah	Stetz, Diane	2 Hours	41 Days	16 Hours	2/1/11 – 4/2/11 (Retroactive)
111020	English 4	HS	Moller, Jennifer	McDede Maria	2 Hours	41 Days	16 Hours	2/1/11 – 4/2/11 (Retroactive)
111020	Grade 12 PE/Health	HS	Dellert, Deidre	Dellert, Deidre	N/A	N/A	6 Hours*	N/A
111020	Ceramics	HS	Pickens, Samuel	Pickens, Samuel	N/A	N/A	6 Hours*	N/A
111020	Contemporary US History	HS	Walter, Cathleen	Walter, Cathleen	N/A	N/A	2 Hours**	N/A
0906001	Algebra I	HS	N/A	Stetz, Diane	2 Hours	14 Weeks	28 Hours	3/7/11 – 6/10/11
156115	English 4 Honors	HS	McDede, Marie	Mc Dede, Maria	1 Hour	5 Days	1 Hour	3/17/11 – 3/23/11 (Retroactive)
156115	Forensic Science	HS	Schneider, Roger	Schneider, Roger	1 Hour	5 Days	1 Hour	3/17/11 – 3/23/11 (Retroactive)
156115	Calculus Honors	HS	Cornacchia, Mario	Jackman, Neil	1 Hour	5 Days	1 Hour	3/17/11 – 3/23/11 (Retroactive)
156115	Psychology	HS	Caulfield, Janette	Caulfield, Janette	1 Hour	5 Days	1 Hour	3/17/11 – 3/23/11 (Retroactive)
121043	US History 1	HS	Moller, Robert	Lambly, Michelle	2 Hours	29 Days	12 Hours	3/17/11 – 4/16/11 (Retroactive)

I.D.	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT/ CLASS	EFFECTIVE DATES
121043	Algebra 2	HS	Wynes, Nichole	Wynes, Nichole	2 Hours	29 Days	12 Hours	3/17/11 – 4/16/11 (Retroactive)
121043	English 2	HS	Pisani, Laura	McDede, Maria	2 Hours	29 Days	12 Hours	3/17/11 – 4/16/11 (Retroactive)
121043	Forensic Science	HS	Schneider, Roger	Schneider, Roger	2 Hours	29 Days	12 Hours	3/17/11 – 4/16/11 (Retroactive)

RATIONALE: Home Instruction required for Student
 COST: \$35.00/Hour
 ACCOUNT: # 11-150-100-101-03-0000-1
 (*) For Grading Purposes
 (**) For Grading Purposes, Marking Period 2

4. COLLEGE STUDENT OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
CONNELL, BROOK	College of St. Elizabeth	SHERYL PREISER CASEY JENNINGS	ST – Elementary Grade 3 ST – LLD Special Ed STUDENT OBSERVER Spring 2011 (1/24/11 – 4/14/11) Retroactive STUDENT TEACHER Fall 2011 – (9/16/11 – 12/16/11) (Amended Date – Previously BOE Approved 2/28/11)
ORFANITOPOULOS, DENA	Monmouth University	THERESA ZIMMER	LR – Elementary Special Education STUDENT OBSERVER 30 Hours March 24, 2011 – June 1, 2011

RATIONALE: Student will be able to complete course work requirements toward degree and certification.
 COST: None
 EFFECTIVE DATE: 2010/2011 School year

5. EXTRA CURRICULAR/HOURLY ACTIVITIES

NAME	School	ACTIVITY	POSITION	STIPEND	EFFECTIVE DATE
IRONS, FAYE Replacing: Harvey Leuin	HS	High School Testing Coordinator	Testing Coordinator	\$3,773.00 (Pro-rated)	3/1/11 – 6/30/11 (Retroactive)
TAKACS, JULIE Replacing: Barbara Gonzalez	HS	Spring Musical Act 2	Choreographer	\$1,365.00 (Pro-rated)	3/7/11 – 6/22/11 (Retroactive)
HOURLY					
NAME	School	ACTIVITY	POSITION	RATE	EFFECTIVE DATE
BUCCI, BARBARA LONGO, ANDREA PARIS, LAUREN VARRICCHIO, ELISSA CARUSO, EVE SULLAM, JOANNE VASILE, LAUREN	LR	4 th Grade Parent Orientation Teacher Tour Guides	Parent Information Guides	\$20.00/Hour 1 Hour Each	5/4/11
SMOLOKOFF, MARY BETH	MA	SST -- Student Support Team (Formerly: PAC)	Member	\$20.00/Hour Not to exceed 15 Hours	3/29/11 – 6/22/11

COST: Per MRTA 2009/2010 Salary Guide -- Pending Negotiations
EFFECTIVE: 2010/2011 School year

6. VOLUNTEERS – ACTIVITIES

NAME	ACTIVITY
JESSICA O'DONNELL	GIRLS SPRING TRACK
KELLY RIKER	SOFTBALL
SAMANTHA RENNER	SOFTBALL

EFFECTIVE: 2010/2011 School year

7. ASTA BUDGET FOR SPRING 2010-2011 (Grades PreK-5 & Grades 6-12)

NAME	POSITION	COURSE TITLE	MAX Total Hours @ \$20.00
GRADES PreK-5			
Amanda Andriola Tara Barry	ASTA Instructors	Infusing Technology into Writer's Workshop	6 hrs. @ \$20.00 = 120.00 (TO BE SHARED)

NAME	POSITION	COURSE TITLE	MAX Total Hours @ \$20.00
		(Grades K-1)	
Amanda Andriola Tara Barry	ASTA Instructors	Infusing Technology into Writer's Workshop (Grades 2-5)	6 hrs. @ \$20.00 = 120.00 (TO BE SHARED)
Amanda Andriola Tara Barry	ASTA Instructors	Effective Writer's Workshop Posters (Grades K-1)	3 hrs. @ \$20.00 = 60.00 (TO BE SHARED)
Amanda Andriola Tara Barry	ASTA Instructors	Technology Make-and-Take: Web-quests and Other Technology Teaching Tools (Pre-K-5)	6 hrs. @ \$20.00 = 120.00 (TO BE SHARED)
Amanda Andriola Tara Barry	ASTA Instructors	Poetry – One Month of Unlimited Potential (K-3)	3 hrs. @ \$20.00 = 60.00 (TO BE SHARED)
Tara Aprilante	ASTA Instructor	Brain Based Learning and Art (Grades Pre-K-12)	12 hrs. @ \$20.00 = 240.00
Raquel Colao	ASTA Instructor	Using Picture Books in Writer's Workshop (Grades 2-5)	12 hrs @ \$20.00 = 240.00
Raquel Colao	ASTA Instructor	Picture Book Study (Grades 2-5)	12 hrs @ \$20.00 = 240.00
Lauren Vasile	ASTA Instructor	Get Your Glogster Goin' (PreK-5)	9 hrs. @ \$20.00 = 180.00
GRADES 6-12			
NAME	POSITION	COURSE TITLE	MAX Total Hours @ \$20.00
Joseph Uglialoro	ASTA Instructor	Becoming a Tweep: Using Twitter to Establish Your Own Personal Learning Network	N/A
Joseph Uglialoro	ASTA Instructor	Twitter in the Classroom: Creating Local and Global Connections	N/A
Joseph Uglialoro		(Sessions 3 and 4) Edmodo: A Facebook for Schools	N/A
Joseph Uglialoro	ASTA Instructor	Develop and implement a learning activity using Twitter or Edmodo which connects you and your students with others (students or experts) beyond your school.	N/A
Patricia Hillyer	ASTA Instructor	Interactive Student Notebooks for Elementary School	9 hrs @ \$20.00 = \$180.00
Patricia Hillyer	ASTA Instructor	Interactive Notebooks for HS/MS School	9 hrs @ \$20.00 = \$180.00

RATIONALE: Provide Professional Development for Staff
 COST: Title II NCLB Funds
 EFFECTIVE: 2010/2011 School year

8. STAFFING ARRAY CHANGES 2010/2011 School Year

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFFECTIVE DATE/REASON
MOORE, RYAN	CP - 0.58	Instructional Assistant – Personal Aide AM – P/T	CP – 1.00	Instructional Assistant – Personal Aide AM/PM	3/7/11 – 6/22/11 (Retroactive)
EL-REHAWY, GDY	HS - 0.61	Hallway Safety & Security Monitor	HS – 0.77 O/L	Hallway Safety & Security Monitor	3/31/2011 – 6/22/11 (Amended Date)

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFFECTIVE DATE/REAL
JACKSON, WILLIAM	HS – 0.61	Hallway Safety & Security Monitor	HS – 0.85 O/L	Hallway Safety & Security Monitor	3/31/2011 – 6/22/11 (Amended Date)
COCCIO, ISABELLE	HS – 0.61	Hallway Safety & Security Monitor	HS – 0.85 O/L	Hallway Safety & Security Monitor	3/31/2011 – 6/22/11 (Amended Date)
MERLO, JAYNE	MA 0.33 O/L	Mathematics Grade 8 RR	MA - 0.33 O/L	Mathematics Grade 8 RR	3/7/11 – 3/29/11 (Retroactive) (Amended Date)
REDZINAK, KATHLEEN	MA - 1.00	Cognitively Impaired	MA - 1.00 MA - 0.33 O/L	Cognitively Impaired	3/16/11 – 6/30/11 (Retroactive)

RATIONALE: As indicated above COST: (*) Per MRTA Contract Guide (Pending Negotiations)

EFFECTIVE DATE: 2010/2011 School year

D. JOB DESCRIPTION

Occupational Therapist – (PERSONNEL ATTACHMENT #1)

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Evangelista Ruprecht	

XII FINANCE / TRANSPORTATION

Motion by Dr. Delaney, seconded by Ms. Esposito.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

- Bills List for March, 2011.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

March, 2011, Hand Checks	\$	1,856,178.65
February, 2011, Payroll	\$	3,050,068.54
March, 2011, Bills List	\$	1,326,749.55
TOTAL:	\$	6,232,996.74

2. **Transfer of Funds for February, 2011.** (Available for review in Board Secretary's Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. **The Report of the Treasurer (Month ending February, 2011)** which is in agreement with the Board Secretary's Report. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports
4. **The Board Secretary's Financial Report for the month of February, 2011** as follows. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **February, 2011**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **February 28, 2011**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. **Approval of Non-Public Nursing Services Agreement with the Monmouth-Ocean Educational Services Commission**

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve an agreement with the Monmouth-Ocean Educational Services Commission to provide Non-Public Nursing Services for the 2011-2012 School Year in accordance with the contract on file in the Board Secretary's Office.

6. **Approve the submission of the grant application for the 2011 Safety Grant Program.**

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the submission of a grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$27,538.49, for the period July 1, 2011 through June 30, 2012.

7. **Approval – Action Plan to Comply with the Findings of The Office of Fiscal Accountability and Compliance Regarding 2008-2009 407-1 Applications for Chapter 1952/193 Nonpublic Auxiliary Services Aid.**

RESOLUTION

WHEREAS, the Matawan-Aberdeen Board of Education has received recommendations for correction and improvement from the Office of Fiscal Accounting and Compliance (“OFAC”) based on its reported findings from a nine-month audit of the 2008-2009 Chapter 192-193 services provided by the Monmouth-Ocean Educational Services Commission (“MOESC”); and

WHEREAS, the Matawan-Aberdeen Board of Education has reviewed the OFAC report and discussed it with the administration of the Board of Education at its Meeting of March 14, 2011, and who has consulted with the MOESC about the OFAC report its findings and recommendations, and

WHEREAS, because several of the findings and recommendations, albeit good practice, extend beyond the written and oral direction from the Department of Education, the MOESC is appealing certain of the report’s findings on behalf of itself and all affected Boards of Education; and

WHEREAS, the MOESC, in addition to the appeal, has prepared a Corrective Action Plan for the Board of Education, which has been coordinated with the MOESC Corrective Action Plan, to enact the recommended practices, even though not all of the recommendations were required of the 2008-2009 Chapter 192-193 services, as directed by the OFAC.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Board of Education accepts the OFAC report and adopts as its own the attached Corrective Action Plan as prepared by the MOESC.

8. Approval of Rate of Pay for Election Workers

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve an hourly rate of pay of \$14.29 for election board workers who work at the polls on April 27, 2011.

9. Refunding Resolution Delegating Power to Sell Bonds Via a Negotiated Sale

**THE BOARD OF EDUCATION OF THE
MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT,
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

RESOLUTION

*RESOLUTION OF THE BOARD OF EDUCATION OF THE
MATAWAN-ABERDEEN
REGIONAL SCHOOL DISTRICT, IN THE COUNTY OF
MONMOUTH,
NEW JERSEY, AUTHORIZING THE PREPARATION AND
DISTRIBUTION OF
OFFERING DOCUMENTS IN CONNECTION WITH THE
SALE OF THE SCHOOL
DISTRICT'S SCHOOL REFUNDING BONDS; AUTHORIZING
THE ISSUANCE,
SALE AND AWARD OF SAID REFUNDING BONDS; MAKING
CERTAIN
DETERMINATIONS AND COVENANTS IN CONNECTION
THEREWITH; AND
AUTHORIZING CERTAIN ACTIONS RELATED THERETO*

BACKGROUND

WHEREAS, on or about March 12, 2003, The Board of Education of the Matawan-Aberdeen Regional School District, in the County of Monmouth, New Jersey ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board), issued its School Refunding Bonds, Series 2003, in the aggregate principal amount of \$25,960,000, bearing interest at rates ranging from 4.000% to 4.500% per annum ("Prior Bonds"); and

WHEREAS, the Prior Bonds in the aggregate principal amount of \$21,400,000 and maturing on September 15 in the years 2013 through 2027, both inclusive (collectively, the "Callable Bonds"), are subject to redemption at the option of the School District prior to maturity on or after September 15, 2012, at a redemption price equal to 100% of the Callable Bonds to be redeemed, plus accrued interest thereon; and

WHEREAS, as a result of the low interest rates prevailing in the municipal bond market, the School District has the opportunity to economically refinance up to all of the Callable Bonds; and

WHEREAS, on September 27, 2010, the Board, pursuant to N.J.S.A. 18A:24-61.4, introduced an ordinance entitled, "REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF UP

TO ALL OF THE OUTSTANDING CALLABLE SCHOOL BONDS, SERIES 2003, OF THE BOARD OF EDUCATION OF THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT, IN THE COUNTY OF MONMOUTH, NEW JERSEY; AUTHORIZING THE ISSUANCE OF UP TO \$23,500,000 OF REFUNDING BONDS OF THE SCHOOL DISTRICT TO FINANCE THE COST THEREOF; MAKING CERTAIN DETERMINATIONS AND COVENANTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING." ("Refunding Bond Ordinance"); and

WHEREAS, pursuant to N.J.S.A. 18A:24-61.5 et seq., the Local Finance Board, Division of Local Government Services, New Jersey Department of Community Affairs ("Local Finance Board"), at a meeting held on October 13, 2010, adopted a resolution authorizing the School District to finally adopt the Refunding Bond Ordinance; and

WHEREAS, on October 25, 2010, the Board, after a public hearing, finally adopted the Refunding Bond Ordinance; and

WHEREAS, pursuant to the Refunding Bond Ordinance, the School District is authorized to issue its refunding bonds in the aggregate principal amount up to \$23,500,000 to: (i) advance refund and redeem up to all of the Callable Bonds; and (ii) pay the costs and expenses incidental to the issuance and sale of such bonds (collectively, the "Refunding Project"); and

WHEREAS, it is the intent of the School District hereby to: (i) authorize and approve the preparation and distribution of offering documents in connection with the issuance and sale of its Refunding Bonds (as hereinafter defined); (ii) authorize the issuance, sale and award of the Refunding Bonds; and (iii) authorize the President of the Board, Vice President of the Board, Superintendent of Schools and/or the Business Administrator/Board Secretary to make certain related determinations and covenants and take certain actions in connection therewith.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT, IN THE COUNTY OF MONMOUTH, NEW JERSEY (NOT LESS THAN TWO-THIRDS OF ALL THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), AS FOLLOWS;

Section 1. Pursuant to the Refunding Bond Ordinance, the issuance of negotiable refunding bonds of the School District in the aggregate principal amount of up to \$23,500,000 to be designated, substantially, "The Board of Education of the Matawan-Aberdeen Regional School District, in the County of Monmouth, New Jersey, School Refunding Bonds, Series 20__" ("Refunding Bonds"), for the purposes described in the Refunding Bond Ordinance and in this Resolution, is hereby authorized, approved, ratified and confirmed.

Section 2. The preparation of a preliminary official statement ("Preliminary Official Statement") relating to the Refunding Bonds, and the distribution (by physical and/or electronic means) of said Preliminary Official Statement by RBC Capital Markets Corporation ("Underwriter") to prospective purchasers of the Refunding Bonds and others having an interest therein, are hereby authorized, approved, ratified, confirmed and directed. The President of the Board, Vice President of the Board, Superintendent of Schools and the Business Administrator/Board Secretary are each hereby authorized to deem the Preliminary Official Statement "final", as contemplated by paragraph (b)(1) of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended.

Section 3. The Business Administrator/Board Secretary or, in his absence, the Superintendent of Schools, is hereby authorized to determine in accordance with the N.J.S.A. 18A:24-61.1 et seq., and pursuant to the terms and conditions established by the Underwriter under the Bond Purchase Contract ("Purchase Contract") to be entered into by the School District and the Underwriter in connection with the sale of the Refunding Bonds and the terms and conditions hereof, the following items with respect to the Refunding Bonds:

- (a) the principal amount of the Refunding Bonds which, in the aggregate, shall not exceed \$23,500,000;
- (b) the annual principal or sinking fund installments of the Refunding Bonds provided, however, the final maturity shall be no later than September 15, 2027;
- (c) the dated date of the Refunding Bonds and the principal and interest payment dates for the Refunding Bonds;

- (d) the rates of interest the Refunding Bonds are to bear provided, however, that an overall net present value savings of at least three percent (3%) is achieved with respect to the Callable Bonds;
- (e) the purchase price for the Refunding Bonds provided, however, that the Underwriter's discount for the Refunding Bonds shall not exceed \$5.50 per \$1,000 principal amount of such Refunding Bonds; and
- (f) the redemption provisions of the Refunding Bonds, if any.

Any determination made by the Business Administrator/Board Secretary or, in his absence, the Superintendent of Schools, pursuant to the terms hereof shall be conclusively evidenced by the execution and delivery of the Purchase Contract by the President of the Board, Vice President of the Board, Superintendent of Schools, or Business Administrator/Board Secretary as provided for in Section 5 hereof.

Section 4. The School District official making the determinations and approving the sale described in Section 3 shall report in writing to the Board at the meeting next succeeding the date when any sale or delivery of the Refunding Bonds pursuant to this resolution is made. Such report must include the aggregate principal amount, the interest rate or rates and the maturity schedule of the Refunding Bonds sold and the price obtained.

Section 5. The Refunding Bonds shall be sold at a negotiated sale to the Underwriter in accordance with the terms and conditions set forth in the Purchase Contract. The Purchase Contract is hereby authorized to be executed and delivered on behalf of the School District by the President of the Board, Vice President of the Board, Superintendent of Schools, or Business Administrator/Board Secretary, in substantially the form on file in the offices of the School District, with such changes as the President of the Board, Vice President of the Board, Superintendent of Schools and Business Administrator/Board Secretary in their respective sole discretion, after consultation with, among others, Bond Counsel (hereinafter defined) and the Financial Advisor (hereinafter defined) to the School District, shall determine, such determination to be conclusively evidenced by the execution of the Purchase Contract by an authorized officer as determined hereunder.

Section 6. The Refunding Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Refunding Bonds maturing in each year. Both the principal of and interest on the Refunding Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository ("Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Refunding Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$5,000 through book-entries made on the books and the records of The Depository Trust Company and its participants. The principal of and interest on the Refunding Bonds will be paid to The Depository Trust Company by the School District on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of either : (i) the 1st day of the calendar month containing an interest payment date; or (ii) the 15th day of a calendar month next preceding an interest payment date, as applicable (the record dates for the Refunding Bonds). The Refunding Bonds will be executed on behalf of the School District by the manual or facsimile signatures of the President of the Board or Vice President of the Board, attested by the Business Administrator/Board Secretary or Superintendent of Schools (such execution shall constitute conclusive approval by the School District of the form of the Refunding Bonds), and shall bear the affixed, imprinted or reproduced seal of the School District thereon.

Section 7. The School District is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Refunding Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 8. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Refunding Bonds or is removed by the School District and if no successor Securities Depository is appointed, the Refunding Bonds which were previously issued in book-entry form shall be converted to Registered Bonds in denominations of \$5,000, or any integral multiple

thereof ("Registered Bonds"). The beneficial owner under the book-entry system, upon registration of the Registered Bonds held in beneficial owner's name, will become the registered owner of the Registered Bonds. The School District shall be obligated to provide for the execution and delivery of the Registered Bonds in certified form.

Section 9. The Refunding Bonds shall be general obligations of the School District. The full faith and credit of the School District are irrevocably pledged to the punctual payment of the principal of and interest on the Refunding Bonds and, to the extent payment is not otherwise provided, the School District shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 10. The Refunding Bonds shall be entitled to the benefits of the New Jersey School Bond Reserve Act, Chapter 72 of the Laws of 1980 of the State of New Jersey, as amended, and shall bear the legend set forth in Section 6 thereof, N.J.S.A. 18A:56-20.

Section 11. The preparation of a final official statement ("Official Statement") with respect to the Refunding Bonds is hereby authorized and directed. Within seven (7) business days of the sale of the Refunding Bonds and in sufficient time to accompany any confirmation that requests payment from a customer, the School District will deliver sufficient copies of the Official Statement to the Underwriter to comply with Paragraph (b)(4) of Rule 15c2-12. The President of the Board, Vice President of the Board and Business Administrator/Board Secretary are each hereby authorized to execute the Official Statement, and the distribution thereof to the Underwriter and others is hereby authorized and directed. The execution of the final Official Statement by the President of the Board, Vice President of the Board and Business Administrator/Board Secretary shall constitute conclusive evidence of approval by the School District of the changes therein from the Preliminary Official Statement. The President of the Board, Vice President of the Board and Business Administrator/Board Secretary are each hereby authorized to approve any amendments of or supplements to the Official Statement.

Section 12. The Business Administrator/Board Secretary is hereby authorized and directed to solicit proposals for, and engage the services of, a qualified firm to provide printing and/or electronic dissemination services to the School District with respect to the Preliminary Official Statement and Official Statement (hereinafter defined).

Section 13. The School District hereby covenants that it will not make any use of the proceeds of the Refunding Bonds or do or suffer any other action that would cause: (i) the Refunding Bonds to be "arbitrage bonds" as such term is defined in Section 148(a) of the Internal Revenue Code of 1986, as amended ("Code"), and the Regulations promulgated thereunder; (ii) the interest on the Refunding Bonds to be included in the gross income of the owners thereof for federal income taxation purposes; or (iii) the interest on the Refunding Bonds to be treated as an item of tax preference under Section 57(a)(5) of the Code.

Section 14. The School District hereby covenants as follows: (i) it has not abandoned, sold or otherwise disposed of any facility, equipment or improvement (except through normal retirement) financed directly or indirectly with the proceeds of the Callable Bonds; (ii) it does not intend to, during the term that the Refunding Bonds are outstanding, abandon, sell or otherwise dispose of any facility, equipment or improvement (except through normal retirement) financed directly or indirectly with the proceeds of the Callable Bonds; (iii) it shall timely file with the Ogden, Utah Service Center of the Internal Revenue Service, such information report or reports as may be required by Section 148(f) and 149(e) of the Code; (iv) it shall take no action that would cause the Refunding Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code; (v) it will not employ a device in connection with the issuance by it of the Refunding Bonds which will enable it to obtain a material financial advantage (based on arbitrage) apart from the savings that may be realized as a result of the lower interest rates on the Refunding Bonds than on the Callable Bonds; (vi) the amount of "excess gross proceeds", as such term is defined in Income Tax Regulation §1.148-10(c)(2), of the Refunding Bonds will not exceed one percent (1%) of the proceeds received from the sale thereof; and (vii) it shall make, or cause to be made, the rebate required by Section 148(f) of the Code in the manner described in Regulation §1.148-0 through 1.148-11, 1.149(b)-1 and 1.149(i)-1, 1.149(g)-1, 1.150-1 and 1.150-2 as such regulations and statutory provisions may be modified insofar as they apply to the Refunding Bonds.

Section 15. The appointment of Deutsche Bank Trust Company New Jersey Ltd., Jersey City, New Jersey, to serve as paying agent ("Paying Agent") for the Refunding Bonds and escrow agent ("Escrow Agent") for the Refunded Bonds (as hereinafter defined) is hereby authorized, approved, ratified and

confirmed. The Business Administrator/Board Secretary is hereby authorized and directed to enter into an agreement with Escrow Agent and Paying Agent for the services to be provided.

Section 16. The Escrow Agent is hereby authorized and directed to redeem on their first call date up to all of the Callable Bonds at a redemption price equal to 100% of the Callable Bonds to be redeemed, plus interest accrued to the redemption date, as further directed by the School District ("Refunded Bonds"). The Escrow Agent shall mail and/or publish any required notice of redemption as set forth in each series of the Refunded Bonds and in the Escrow Deposit Agreement (hereinafter mentioned) between the School District and the Escrow Agent.

Section 17. To provide for the redemption of the Refunded Bonds as set forth in Section 16 above, the President of the Board, Vice President of the Board and Business Administrator/Board Secretary are each hereby authorized to execute and deliver an Escrow Deposit Agreement ("Escrow Deposit Agreement") on behalf of the School District and to make the deposit of moneys and investments specified therein ("Escrow Investments").

Section 18. In order to assist the Underwriter in complying with the secondary market disclosure requirements of Rule 15c2-12, the President of the Board, Vice President of the Board and Business Administrator/Board Secretary are each hereby authorized to execute on behalf of the School District before the issuance of the Refunding Bonds an agreement with the Paying Agent, as dissemination agent, providing for the preparation and filing of the necessary reports in accordance with Rule 15c2-12.

Section 19. The Business Administrator/Board Secretary is hereby authorized to engage the services of a verification agent ("Verification Agent") to verify the mathematical accuracy of certain computations made by the Underwriter regarding: (i) the adequacy of the maturing principal of and interest on the Escrow Investments to pay each series of the Refunded Bonds as set forth in the Escrow Deposit Agreement; and (ii) the yields on the Refunding Bonds and the Escrow Investments.

Section 20. The President of the Board, Vice President of the Board and Business Administrator/Board Secretary are each hereby authorized to pay the costs associated with the issuance of the Refunding Bonds and refunding of the Refunded Bonds; provided, however, that such costs do not exceed the maximum amounts set forth in the application submitted by the School District to the Local Finance Board in connection with the adoption of the Refunding Bond Ordinance.

Section 21. If necessary or advisable, the appropriate School District officials and the School District's professional advisors are hereby authorized to obtain a rating or ratings on the Refunding Bonds, and to furnish certain information to the various municipal bond insurance companies concerning the School District and the Refunding Bonds, for the purpose of qualifying the Refunding Bonds for municipal bond insurance. The President of the Board, Vice President of the Board, Superintendent of Schools and Business Administrator/Board Secretary are each hereby authorized to execute such documents as may be necessary or appropriate to effectuate the obtainment of municipal bond insurance with respect to the Refunding Bonds if determined to be cost effective.

Section 22. All actions heretofore taken and documents prepared or executed by or on behalf of the School District by the President of the Board, Vice President of the Board, Superintendent of Schools and Business Administrator/Board Secretary, other School District officials or by the School District's professional advisors, in connection with the authorization and issuance of the Refunding Bonds and the refunding of the Refunded Bonds, as described in the Refunding Bond Ordinance, are hereby ratified, confirmed, approved and adopted in all respects.

Section 23. The President of the Board, Vice President of the Board, Superintendent of Schools and Business Administrator/Board Secretary are each hereby severally authorized to determine all matters and execute all documents and instruments in connection with the issuance of the Refunding Bonds and refunding of the Refunded Bonds, as described in the Refunding Bond Ordinance, not determined or otherwise directed to be executed by applicable law, or by this or any subsequent resolution, and the signatures of the President of the Board, Vice President of the Board, Superintendent of Schools and Business Administrator/Board Secretary on such documents or instruments shall be conclusive as to such determinations.

Section 24. All resolutions, or parts thereof, inconsistent herewith are hereby rescinded and repealed to the extent of any such inconsistency.

Section 25. This Resolution shall take effect immediately upon adoption this 28th day of March, 2011.

10. Appointment of Labor Attorney

WHEREAS, there exists a need for labor negotiation services for the Matawan-Aberdeen Regional School District Board of Education, and

WHEREAS, Paul C. Kalac, is a Licensed Attorney at Law of the firm Kalac, Barger & Bacigalupo, LLC with offices located at 555 Route One South, Woodbridge N.J. 08830; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Paul C. Kalac to serve as Negotiations Labor Attorney for the following time period: March 7, 2011 and shall remain in full force and effect until the negotiations between the Board and the MRTA and MRAA are concluded to the satisfaction of the Board.

NOW, THEREFORE, BE IT RESOLVED that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165.00 per hour for all attorneys. The hourly fee for professional services include: all office overhead such as secretarial costs, capital equipment, routine postage, routine copying, telephone charges, and travel. Out-of-pocket costs directly attributable to a specific client matter shall be separately billed as itemized expenses. Such out-of-pocket expenses typically include: Court filing fees, transcripts costs, volume copying, messenger fees, express mail and delivery charges and computerized legal research.

11. Adoption of The 2011-2012 Proposed Budget

RESOLVED that the Matawan-Aberdeen Regional School District Board of Education adopt the 2011-2012 Proposed Budget as follows:

General Fund	\$57,913,114
Special Revenue Fund	\$ 1,368,114
Debt Service Fund	<u>\$ 2,495,005</u>
 Total Proposed Budget	 \$61,776,233

Amount to be Raised for Taxes – General Fund – that the Board of Education authorize the Board Secretary to place on the ballot for the April 27, 2011 school election the following question:

RESOLVED, that there should be raised for General Funds \$44,850,503 for the ensuing school year (2011-2012).

It has been determined that each municipality’s share of the above-mentioned amount is as follows:

Aberdeen Township	\$30,341,177.27
Matawan Township	\$14,509,327.73

RESOLVED, Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$2,476,620 be raised to support the debt service budget for the ensuing school year (2011-2012).

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education requests the approval of a capital reserve withdrawal in the amount of \$596,985. The district intends to utilize these funds for required ADA Improvements at various schools (\$142,500) and Roof Repair work at the Cambridge Park School (\$454,485).

RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with N.J.S.A. 18A:7F-39 does hereby acknowledge that it has banked cap according to the following:

2011-2012 Tax Levy CAP	\$45,366,429
2011-2012 Proposed Tax Levy	<u>\$44,850,503</u>
Tax Levy Banked	\$ 515,926

14. Travel and Related Expense Reimbursement – 2011-2012

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$59,472 for all staff and board members.

B. TRANSPORTATION

1. Interlocal Agreement Resolution-Aberdeen Township

BE IT RESOLVED that the Matawan-Aberdeen Regional School District shall enter into an Interlocal Government Services Agreement with the Township of Aberdeen, pursuant to

the provisions of NJSA 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township’s 2011 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Aberdeen Township.

2. Resolution Declaring Bus #40 as Obsolete School Property

BE IT RESOLVED that the Matawan-Aberdeen Regional School District declare Bus #40 obsolete due to continual breakdowns, repairs and excessive mileage. The board hereby authorizes the administration to solicit proposals for sale as per Board Policy #7300 for Disposition of Property. If no offer is sufficient, the bus can be sold for scrap.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Evangelista Ruprecht	

XIII. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERNS

Mr. Moore of 694 Cliffwood Avenue in Cliffwood Beach addressed the Board of Education on the following:

- Wanted to shine the spotlight on how coaches mistreat certain students. His son has been bullied and humiliated.

Ms. Moore of 694 Cliffwood Avenue in Cliffwood Beach addressed the Board of Education on the following:

- The mistreatment of her son by coaches has affected his personality. He would come home angry and upset with his coach. Believes racism may be a factor with the way her son was treated.

XIV. UNFINISHED BUSINESS

- There was no unfinished business from the Board.

XV. NEW BUSINESS

- There was no new business from the Board.

XVI. EXECUTIVE SESSION - PERSONNEL

A motion by Ms. Hayward, seconded by Ms. Esposito, to enter into Executive Session for Review of Grievances involving the MRAA, Contract Negotiations and Health Benefits.

The Board adjourned the public portion of the meeting at **8:24 PM**

The Board went entered into Executive Session for the Review of Grievances involving the MRAA, Contract Negotiations and Health Benefits at **8:44 PM**.

The Board exited Executive Session at **9:10 PM**.

The Board reconvened the public portion of the meeting at **9:11 PM**.

XVII. ADJOURNMENT

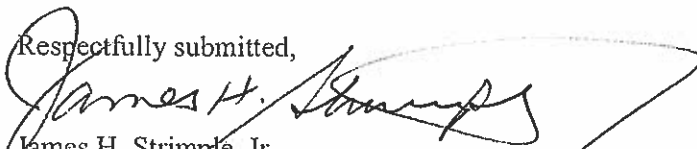
A motion by Ms. Hayward, seconded by Ms. Esposito.

RECOMMEND: That the meeting be adjourned. The Regular Action meeting adjourned at **9:12PM**.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	6		2	
			Evangelista Ruprecht	

Respectfully submitted,



James H. Strimple, Jr.

Interim Business Administrator/Interim Board Secretary

APPROVED STAFF TRAVEL 2010 - 2011
3/28/11

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Generoso, Susan	CL	05/24/11 - 05/25/11	The College of New Jersey, Ewing, NJ	Direct Instruction: Teaching Children with Autism to Read	\$195.00	\$52.32	X	X	X	\$247.32	YES
Morrison, HollieAnn	CL	04/05/11	Regional Professional Development Academy, Eatontown, NJ	Teaching Social Skills in a School Setting	\$0.00	\$11.28	X	X	X	\$11.28	YES
Talbot-Werner, Kelli	CL	04/05/11	Regional Professional Development Academy, Eatontown, NJ	Teaching Social Skills in a School Setting	\$0.00	\$11.28	X	X	X	\$11.28	YES
Vergaretti, Kathleen	CL	05/25/11	West Jersey Reading Council, Westampton, NJ	Researched Based Principals for Reading at Grade Level	\$30.00	\$36.02	X	X	X	\$66.02	YES
Colao, Raquel	CO	04/08/11	Bowne-Munroe Elementary School, East Brunswick, NJ	Consultant Visit - Reader's & Writer's Workshop	\$0.00	\$5.39	X	X	X	\$5.39	NO
Colao, Raquel	CO	04/12/11	Rutgers University, Bush Campus, Piscataway, NJ	Clearly Connecting Content: Literacy Across Elementary Curricula K-8	\$0.00	\$11.78	X	X	X	\$11.78	NO
Farley, Greg	CO	04/28/11 - 04/29/11	Fairfield Inn, New Bedford, MA	2011 Annual Conference of the New England Educational Research Organization	\$0.00	\$0.00	X	X	X	\$0.00	NO
Gardner, Veronica	CO	04/11/11	Monmouth County Superintendent of Schools Office, Neptune, NJ	Non-Public Transportation Meeting	\$0.00	\$13.70	\$1.00	X	X	\$14.70	NO
Petillo, Jennifer	CO	04/29/11	Hilton, Woodbridge, NJ	Technology in Education, Today and Tomorrow	\$90.00	\$10.04	X	X	X	\$100.04	NO
Zitarosa, Jessie	CO	04/01/11	Doubletree Hotel, Tinton Falls, NJ	Charlotte Danielson - Framework for Professional Practice	\$0.00	\$13.33	X	X	X	\$13.33	NO
Hitchman, Marie	HS	04/08/11 - 04/09/11	Neuman Center, Piscataway, NJ	Annual Culture Conference, Intergenerational Legacies: The Past, The Present & The Future: Can We Talk?	\$175.00	\$27.65	X	X	X	\$202.65	NO
Hitchman, Marie	HS	05/07/11	ASAP, Winatuck, NJ	Anti-Bullying Specialist Training	\$50.00	\$3.66	X	X	X	\$53.66	NO

APPROVED STAFF TRAVEL 2010 - 2011
3/28/11

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Main, Pam	HS	05/26/11	Georgian Court University, Lakewood, NJ	MCSCA & OCSCA - Good Ideas Conference	\$0.00	\$14.76	X	X	X	\$14.76	NO
Nunziante, Marybeth	HS	05/02/11	Bureau of Education & Research, Piscataway, NJ	How to Dramatically Improve Your Students Foreign Language Proficiency	\$199.00	\$15.13	X	X	X	\$214.13	YES
Sheard, Debra	HS	04/01/11	Doubletree Hotel, Tinton Falls, NJ	Charlotte Danielson - Framework for Professional Practice	\$0.00	\$13.14	X	X	X	\$13.14	NO
Sheard, Debra	HS	04/08/11	Neptune High School, Neptune, NJ	The Newly Adopted Common Core Standards in English Language Arts & Mathematics	\$0.00	\$13.83	X	X	X	\$13.83	NO
Noren, Joyce	LR	05/25/11	West Jersey Reading Council, Westampton, NJ	Researched Based Principals for Reading at Grade Level	\$30.00	\$38.50	X	X	X	\$68.50	YES
Blodgett, Madeleine	MA	05/24/11	Hyatt Regency, New Brunswick, NJ	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Educators	\$184.00	\$10.91	X	X	X	\$194.91	YES
Gallo, Maria	MA	04/01/11	Brookdale Community College, Lincroft, NJ	Autism Spectrum Disorders and Transitions to Adulthood	\$0.00	\$9.36	X	X	X	\$9.36	NO
TOTAL										\$1,266.08	

Travel to be paid under No Child Left Behind Grant Account # 20-265-200-320-00-0000-1

*** REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.**

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

Occupational Therapist

QUALIFICATIONS:

1. Valid New Jersey School Occupational Therapist Endorsement.
2. Maintains a valid New Jersey Occupational Therapy License issued by the Occupational Therapy Advisory Council.
3. Successful experience working with children with special needs. Experience working with students on the autistic spectrum preferred.
4. Knowledge of diverse needs of children with disabilities.
5. Knowledge of sensory integration preferred.
6. Ability to communicate effectively with students, parents, and school personnel.
7. Knowledge of assistive technology.
8. Required criminal history check and proof of U.S. Citizenship or legal resident alien status.
9. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

PRIMARY FUNCTION:

To deliver occupational therapy to students, conduct occupational therapy evaluations and to schedule and provide clinical oversight of contracted occupational and therapists and certified occupational therapy assistants.

SUPERVISES:

Students

REPORTS TO:

Director of Special Services

TERMS OF EMPLOYMENT:

Ten-month year. Salary and work year as established by the Board of Education/Matawan Regional Teachers Association.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy.

PRIMARY/PERFORMANCE RESPONSIBILITIES:

1. Delivers occupational therapy to students.
2. Evaluates and assesses the student; completes all reports; and recommends and provides an appropriate treatment program.
3. Maintains written reports and records on interventions in accordance with department procedures.
4. Attends Individual Education Plan (IEP)/Classification meetings as needed. Interprets occupational therapy assessment findings and makes recommendations regarding the school based need for occupational therapy and if needed, determines the frequency and duration of the service.
5. Communicates with case managers regarding the students' programs and progress.

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6. Participates on the Intervention and Referral Services (I&RS) committees and Section 504 committees for students who may have occupational therapy-related issues.
7. Provided clinical supervision of certified occupational therapy assistants as required by code.
8. Assesses contracted therapists' follow through on the delivery of required services.
9. Provides suggestions for elimination of architectural barriers in the school and advises about special equipment needs such as wheelchairs, adaptive devices, specialized desks, etc.
10. Provides teacher training in special skills necessary for adapting the environmental constraints and grading the task requirements to support the student's performance capabilities, and utilization of adaptive equipment and assistive devices.
11. Provides direction to parents to help reinforce skills necessary to support student progress.
12. Communicates with parents as necessary to monitor student progress.
13. Assists the Director in developing in-service programs with regard to special education services.
14. Reports to, and consults with, the Director of Special Services on an ongoing basis.
15. Possesses thorough and current knowledge within his/her field and accepts responsibility for maintaining and improving personal professional competence.
16. Carries out their job responsibility in a professional manner and to the best of their ability.
17. Carries out such other professional duties as may be assigned by the Superintendent and/or his/her designee.

DATE ADOPTED BY THE BOARD: March 28, 2011

AGREED TO BY INCUMBENT: _____
(Signature)

DATE: _____

(Print Name)