

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on **May 3, 2011**, Cambridge Park Elementary School, One Crest Way, Aberdeen, New Jersey.

I. CALL TO ORDER

Board President Charles Kenny called the Regular Action Meeting to order at **7:29 PM**.

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on April 26, 2010, April 15, 2011 and April 28, 2011. This meeting was originally scheduled for May 2, 2011. However, the Monmouth County Board of Elections indicated that it would not certify the election results of April 27, 2011 until Tuesday, May 3, 2011. Based on the advice of Board Counsel and at the direction of the Board President according to By-law 0161, direction was given to the Board Secretary to publish a notice to postpone the meeting and reschedule it for May 3, 2011. These notices were sent to the Asbury Park Press, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library. The notice was also placed on the district’s web site.

IV. ROLL CALL

Present:	Mr. Charles Kenny – President	Ms. Elizabeth Hayward – Vice President
	Dr. Jeff Delancy	Ms. Anissa Esposito
	Mr. Gerald Donaghue	Mr. Kenneth Aitken
	Mr. Dennis Daniels	Dr. Todd Larchuk
Absent:	Ms. Patricia Demarest	

Also Present: Mr. David M. Healy – Superintendent of Schools
 Dr. Patrick Piegari – Interim Deputy Superintendent of Schools,
 Mr. James H. Strimple, Jr. – Interim Business Administrator
 Mr. David F. Palumbo – Asst. to the Business Administrator/Asst. Board Secretary
 Mr. David Rubin – Board Counsel

V. MINUTES

A motion by Ms. Esposito, seconded by Ms. Hayward.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the March 28, 2011, Action Meeting; March 28, 2011, Executive Session; April 11, 2011, Special Meeting; April 11, 2011, Executive Session.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
March 28, 2011 – Regular Action Meeting	5		1 Demarest	3 Aitken, Daniels Larchuk
March 28, 2011 – Executive Session	5		1 Demarest	3 Aitken, Daniels Larchuk
April 11, 2011 – Special Meeting	5		1 Demarest	3 Aitken, Daniels Larchuk
April 11, 2011 – Executive Session	5		1 Demarest	3 Aitken, Daniels Larchuk

VI. BOARD PRESIDENT’S REPORT

Board President, Mr. Kenny, made the following statement:

- Welcomed the new board members and looks forward to working with them to achieve the mission and visions of the District.
- Thanked the teachers for their commitment to the District during teacher week.
- Thanked the voters, Mr. Strimple, Mr. Healy, Mr. Palumbo, Dr. Piegari and Darlene Gallagher for their help in passing the budget.

VII. SUPERINTENDENT’S REPORT

Mr. Healy, the Superintendent of Schools made the following statements.

- Congratulated the newly appointed board members.

- Thanked everyone responsible for the successful passing of the budget. This will allow the District to provide the children with a quality education.

VIII. STUDENT REPRESENTATIVE’S REPORT

The student representative, Mr. Phillip Esposito made the following statements:

- The High School began its AP testing yesterday.
- Friday April 15th was the National Day of Silence in honor of gay rights.
- The speech and debate team had a showcase on April 27th that served as a fundraiser.
- Congratulated the cast and crew of “The Wedding Singer” who were nominated for 8 Basic awards.
- The Middle School Spring band concert will be held on May 31st.
- The Multicultural club raised money for the Red Cross to help with the crisis in Japan.
- Ravine Drive students created a poetry café where students wrote poems and shared them with family and friends.
- Cliffwood Elementary held its annual art show for grades K through 3rd. Parents could buy their children’s artwork for \$1. Those proceeds will be donated to UNICEF to help with the tragedy in Japan.
- Cambridge Park students hosted the popular children’s author Dr. David Mercado, who wrote “Little Boy Boo”.

Mr. Kenny recognized Mr. Esposito for his outstanding reports.

Mr. Donaghue noted that Mr. Esposito was recognized as an Academic All American by the National Forensic League.

IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

- There were no comments from the public.

X. PROGRAM – CURRICULUM AND INSTRUCTION

Motion by Ms. Esposito, seconded by Mr. Daniels.

The Board approved the following items:

A. TRAVEL

1. Pursuant to travel policy#4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan (**PROGRAM ATTACHMENT #1**).

POLICY: 4033 Travel/Reimbursable Expenses

RATIONALE: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. **Approve** the following District Athletic Summer Conditioning Camps listed below:

Cheerleading	Dance	Color Guard/Winter Guard	Marching Band
Baseball	Softball	Soccer	Field Hockey
Track & Field	Football	Cross Country Track	Basketball
Tennis	Wrestling		

The Camps/Clinics that are **not** indicated in **Bold** will be held during the summer months (June 13th to August 10). After August 10th, the **Fall Sports (in Bold)** will only be practicing.

Coaches will be allowed to work with their student athletes no more than 3 days a week starting June 13th until August 10th, at that time the fall season practices will start. On August 11th coaches will be able to have practice; double sessions and camps may start on August 15th.

2. **Approve** the revised 2010-2011 school calendar (**PROGRAM ATTACHMENT #2**).

POLICY: 8210 SCHOOL YEAR

RATIONALE: As per the approved calendar on February 22, 2010, each emergency day was not taken, the last day of school for students and teachers shall be reduced by two days beginning June 22, 2011, in reverse order.

EFFECTIVE DATE: May 3, 2011

- High School Graduation date June 20, 2011
- MAMS 8th-Grade Promotion June 17, 2011
- Last day of school for students June 20, 2011

3. **Approve** the revised 2011-2012 school calendar (**PROGRAM ATTACHMENT #3**).

POLICY: 8210 SCHOOL YEAR

RATIONALE: Revisions to the calendar approved on February 14, 2011.

EFFECTIVE DATE: July 1, 2011

4. It is recommended that the Board of Education approve the submission of the District Application for Approval to Operate Summer School from 06/27/11 through 08/05/11 (**PROGRAM ATTACHMENT #4**).
5. It is recommended that the Board of Education approve the Rutgers Center for Effective School Practices as a professional development provider for Reader’s Workshop (Grades 3-5).

Provider Cost: \$4,500.00 (3 days @ \$1,500.00)

Substitute Cost: \$10,500.00 (75 teachers @ 140.00)

Total Cost: \$15,000.00

6. It is recommended the Board of Education approve the following Special Education Medicaid Initiative Action Plan for the 2010 -2011 school year (**PROGRAM ATTACHMENT #5**).
7. It is recommended the Board of Education approve an amendment to the 2009-2010 IDEA Grant in the amount of \$1,622.00. The original award amount of \$798,312.00 will be amended to the current award amount of \$799,934.00. MOESC did not utilize non public funds in the amount of \$1,622.00 which is therefore reallocated to public funds for the district.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Demarest	

XI. PERSONNEL

Motion by Dr. Delaney, seconded by Ms. Hayward.

Mr. Kenny noted there are several retirements on the agenda and on behalf of Board he thanked those administrators and teachers for their dedication.

I.D.	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT/ CLASS	EFFECTIVE DATES
158265	Reading/Writing	RD	Barbara Lyttle	Barbara Lyttle Tara Barry	5	15	15	3/14/11 – 4/1/11 (Retroactive)
158265	Mathematics	RD	Barbara Lyttle	Barbara Lyttle Tara Barry	5	15	15	3/14/11 – 4/1/11 (Retroactive)

RATIONALE: Home Instruction required for Student COST: \$35.00/Hour ACCOUNT: # 11-150-100-101-03-0000-1

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Demarest	

XII. FINANCE / TRANSPORTATION

Motion by Ms. Esposito, seconded by Ms. Hayward.

After meeting as The Committee of the Whole with the Superintendent, the Board approves the following items:

A. BUSINESS OPERATIONS

- Bills List for May 2, 2011.** (Available for review in Board Secretary’s Office)
POLICY: 3326 Payment for Goods and Services

April, 2011 Hand Checks	\$	730,783.23
March, 2011 Payroll	\$	2,977,728.60
April 28, 2011 Bill List	\$	1,296,276.41
TOTAL:	\$	5,004,788.24

- Transfer of Funds for March, 2011.** (Available for review in Board Secretary’s Office)
POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. **The Report of the Treasurer** (Month ending **March, 2011**) which is in agreement with the Board Secretary's Report. (Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports
4. **The Board Secretary's Financial Report for the month of March, 2011** as follows.
(Available for review in Board Secretary's Office)
POLICY: 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **March, 2011**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **March 31, 2011**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. **Approval of Contract with Cablevision Lightpath to Provide Internet Service for Three Years Selected through the E-Rate Program Form 470 Federal Bid Process for the Funding Year 2011-2012**

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve a contract with Cablevision Lightpath, - E-Rate SPIN# 143013604, 200 Jericho Quadrangle, Jericho, New York 11753 - to provide 100Mbps Internet Service for three years over an Optical Handoff upgradeable to 1 Gbps selected through the E-Rate program Form 470 Federal bid process managed by the Universal Service Administrative Company (USAC) as the administrator of the Universal Service fund (USF) Schools and Libraries Programs created by the Federal communications commission (FCC) for the funding Year 2011-2012 with no start-up or implementation fees. All details pertaining to this service can be viewed in the contract provided to us by Cablevision Lightpath.

Cablevision Lightpath will be compensated beginning July 1, 2011 and ending June 30, 2012 and will be paid \$31,350 (Annual Cost \$34,200 less one month credit of \$2,850) of which the district will be reimbursed approximately 40% of eligible funds under the E-Rate program through the Universal Service Fund created by the Federal Communications Commission (FCC) pending funding confirmation and receipt of the Funding Commitment Decision Letter (FCDL).

The funding for this contract is an exception to advertising in accordance with N.J.S.A. 18:A:18A-5 (a-20). Cablevision Lightpath was selected to provide this service through a 28 day Federal competitive bidding period where price was the primary consideration in accordance with Federal E-Rate guidelines.

The funding for this contract will come from account #11-000-230-530-07-000-0.

6. Amendment in the allocation of funds for the 2010-2011 No Child Left Behind Subgrant, Title II Part A – “Teacher and Principal Training and Recruiting Fund.”

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the reallocation of funds as listed below.

<u>From</u> <u>Account Number</u>	<u>To</u> <u>Account Number</u>	<u>Amount</u>
20-265-200-320-09-0000-0 (Purchased Educational Services)	20-265-200-101-00-0000-1 (Salaries)	\$20,300
20-265-200-320-09-0000-0 (Purchased Educational Services)	20-265-200-200-00-0000-0 (Benefits)	\$4,060
20-265-200-610-09-0000-0 (General Supplies)	20-265-200-500-09-0000-0 (Other Purchased Services)	\$ 500

RATIONALE: To reallocate Title II A funds in support of the Middle School and Elementary Level Summer Writer’s Workshops and High School Freshman Initiative

B. TRANSPORTATION

Resolution for Sale of Bus #40 - Obsolete School Property

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approves the sale of Bus #40 deemed as obsolete to Wehrle Bus Service, Inc. for the amount of \$500.00.

Maintenance and Repair of all Board Owned Vehicles – Renewal at 0% Increase for the 2011-2012 School Year

It is recommended that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-42 renew the contract with Aberdeen Light Truck Service, Inc. for 2011-2012 school year after a finding that the contract is being implemented in an efficient manner and there is no increase in the contract costs.

CONTRACTOR	ABERDEEN LIGHT TRUCK SERVICE INC.
Labor per Hour	\$60.00
Towing with-in District	\$150.00 Large vehicles, \$75.00 Van
Towing Other	\$150.00 Large vehicles+ \$5.00/mile, \$75.00Van + \$4.00/mile
Discount Parts from List	Net-Dealer Parts
Discount Supplies from List	Bulk Rate
Road Service with-in District	\$60.00/flat rate
Road Service Other	\$60.00 +hourly rate for extra time

Mr. Aitken abstained from the bills list because the company that employs him is receiving payment.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		1	1
			Demarest	Aitken

XIII. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERNS

Mr. Slobotski of 4 Invar Way, Aberdeen, addressed the Board of Education on the following:

- Thanked Middle School Principal, Mr. Blackmore, for saving academic extra curricular activities such as the National Geographic Bee.

XIV. UNFINISHED BUSINESS

- There was no unfinished business from the Board.

XV. NEW BUSINESS

- There was no new business from the Board.

XVI. EXECUTIVE SESSION – PERSONNEL, GRIEVANCES AND NEGOTIATIONS.

A motion by Dr. Delaney, seconded by Ms. Esposito, to enter into Executive Session for Personnel, Grievances and Negotiations.

The Board adjourned the public portion of the meeting at **7:50 PM**.

The Board went entered into Executive Session for Personnel, Grievances and Negotiations at **8:02 PM**.

The Board exited Executive Session at **9:08 PM**.

The Board reconvened the public portion of the meeting at **9:09 PM**.

XVII. ADJOURNMENT

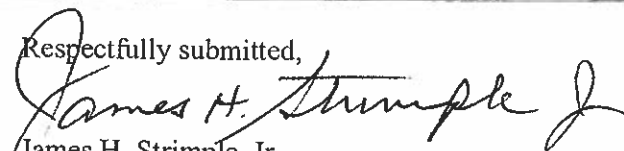
A motion by Dr. Delaney, seconded by Ms. Esposito.

RECOMMEND: That the meeting be adjourned. The Regular Action meeting adjourned at **9:10 PM**.

UNANIMOUS VOTE:

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	8		1	
			Demarest	

Respectfully submitted,



James H. Strimple, Jr.
Interim Business Administrator/Interim Board Secretary

APPROVED STAFF TRAVEL 2010 - 2011
05/02/11

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SL YES
Zitarosa, Jessie	CO	05/24/11	Holiday Inn, East Windsor, NJ	Strategic Teaching & Evaluation of Progress (STEP)	\$0.00	\$0.00	X	X	X	\$0.00	N
Main, Pam	HS	05/18/11	New Jersey City University, Jersey City, NJ	Counselor of the County Presentation - Receiving the Monmouth County Counselor of the County 2011 Award	\$0.00	\$0.00	X	X	X	\$0.00	N
Ninger, Ellen	HS	05/18/11	New Jersey City University, Jersey City, NJ	Counselor of the County Awards Presentation - She nominated Pam Main	\$0.00	\$0.00	X	X	X	\$0.00	N
Ninger, Ellen	HS	05/26/11	Georgian Court University, Lakewood, NJ	Good Ideas Conference - Workshops on Bullying, Adolescent Mental Health & School Phobias	\$0.00	\$0.00	X	X	X	\$0.00	N
Blackmore, Tyler	MA	07/13/11 - 07/14/11	Sayreville War Memorial High School	Leadership Conference	\$0.00	\$0.00	X	X	X	\$0.00	N
Donnelly, Mary	MA	05/26/11	Georgian Court University, Lakewood, NJ	Good Ideas Conference - Workshops on Bullying, Homeless in NJ & Grief and Technology	\$0.00	\$0.00	X	X	X	\$0.00	N
TOTAL										\$0.00	
<p align="center">Travel to be paid under No Child Left Behind Grant Account # 20-265-200-320-00-0000-1/11-000-251-585-11-0000-0</p> <p align="center">* REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.</p>											

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT SCHOOL CALENDAR 2010 - 2011

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">SEPTEMBER 2010</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>X</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>X</td><td>7</td><td>8</td><td>X</td><td>X</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	SEPTEMBER 2010							S	M	T	W	T	F	S				X	2	3	4	5	X	7	8	X	X	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p>September: 1 - All Staff Report 2 - Schools Open 6 - Labor Day 9, 10 - Rosh Hashanah Schools Closed</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">FEBRUARY 2011</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>X</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>X</td><td>19</td></tr> <tr><td>20</td><td>X</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	FEBRUARY 2011							S	M	T	W	T	F	S			1	2	3	4	5	6	X	8	9	10	11	12	13	14	15	16	17	X	19	20	X	22	23	24	25	26	27	28						<p>February: 7 - In Service for Staff Schools Closed 18, 21 - President's Weekend Schools Closed</p>							
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X = Students Off
/ = 1/2 Day All Students/Staff
□ = 1/2 Day High School Students Only

Marking Periods

1st 09/02/10 - 11/11/10
2nd 11/12/10 - 01/25/11
3rd 01/26/11 - 04/05/11
4th 04/06/11 - 06/22/11

Note: 09/01/10 First Day for Instructional
Non-Instructional Assistants
Office Assistants

PARENT CONFERENCES - FOUR HOUR SESSION		
10/20/10	6-12	(Afternoon Grades 6-8) (Evenings Grades 9-12)
10/21/10	6-12	(Afternoon Grades 9-12) (Evening Grades 6-8)
12/01/10	Pre-K-5	(Evening CL, RD, ST) (Afternoon LR, CP)
12/02/10	Pre-K-5	(Evening LR, CP) (Afternoon CL, RD, ST)
03/02/11	Pre-K-5	(Afternoon CL, RD, ST) (Evening LR, CP)
03/03/11	Pre-K-5	(Afternoon LR, CP) (Evening CL, RD, ST)
03/09/11	6-12	(Evening Grades 6-8) (Afternoon 9-12)
03/10/11	6-12	(Afternoon Grades 6-8) (Evening 9-12)

Note: There are four emergency days built into the calendar, which, if taken, will not be necessary to make up in order to meet the 180-day student year. In fact, for each emergency day not taken, the last day of school for students and teachers shall be reduced by one day beginning June 22, 2011, in reverse order. If additional emergency closing days are needed to be made up, they shall be as half-days, beginning June 23, 2011. Staff must make vacation and personal plans with the understanding that the revised schedule will be implemented as needed based upon whether there are other emergencies, and that the Board will not grant personal leave, without pay for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT SCHOOL CALENDAR 2011 - 2012

SEPTEMBER 2011	September:	FEBRUARY 2012	February:																																																																																																		
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X = Students Off
/ = 1/2 Day All Students/Staff
□ = 1/2 Day High School Students Only

Marking Periods

1st 09/06/11 - 11/09/11
 2nd 11/14/11 - 01/27/12
 3rd 01/30/12 - 04/05/12
 4th 04/16/12 - 06/20/12

**Note: 09/02/11 First Day for Instructional
 Non-Instructional Assistants
 Office Assistants**

PARENT CONFERENCES - FOUR HOUR SESSION

10/19/11 6-12 (Afternoon Grades 6-8) (Evenings Grades 9-12)
 10/20/11 6-12 (Afternoon Grades 9-12) (Evening Grades 6-8)
 11/30/11 Pre-K-5 (Evening CL, RD, ST) (Afternoon LR, CP)
 12/01/11 Pre-K-5 (Evening LR, CP) (Afternoon CL, RD, ST)
 02/29/12 Pre-K-5 (Afternoon CL, RD, ST) (Evening LR, CP)
 03/01/12 Pre-K-5 (Afternoon LR, CP) (Evening CL, RD, ST)
 03/07/12 6-12 (Evening Grades 6-8) (Afternoon 9-12)
 03/08/12 6-12 (Afternoon Grades 6-8) (Evening 9-12)

Note: There are four emergency days built into the calendar, which, if taken, will not be necessary to make up in order to meet the 180-day student year. In fact, for each emergency day not taken, the last day of school for students and teachers shall be reduced by one day beginning June 20, 2012, in reverse order. If additional emergency closing days are needed to be made up, they shall be as half-days, beginning June 21, 2012. Staff must make vacation and personal plans with the understanding that the revised schedule will be implemented as needed based upon whether there are other emergencies, and that the Board will not grant personal leave, without pay for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2011 - 2012

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	17	19
October	20	21
November	18	20
December	17	17
January	21	21
February	19	19
March	21	22
April	15	15
May	22	22
June	<u>14</u>	<u>14</u>
TOTAL	184	190
	(Includes Snow Days)	(Includes 4 Prof. Days and 2 NJEA Days)

TEACHER PROFESSIONAL DEVELOPMENT

Thursday, September 1, 2011	Full Day	Welcome/Teacher Workshop/Professional Development
Friday, September 2, 2011	Full Day	Teacher Workshop/Professional Development
Monday, October 10, 2011	Full Day	Teacher Workshop/Professional Development
Friday, March 9, 2012	Full Day	Teacher Workshop/Professional Development

*Tentative Last Day of School June 20, 2012

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2011 - 2012

MAINTENANCE HOLIDAYS (15)

July	4	Independence Day Observance
September	5	Labor Day
September	29	Undesignated # 1
November	11	Veteran's Day Observance
November	24	Thanksgiving Day
November	25	Day after Thanksgiving Day
December	26	Monday After Christmas
December	30	New Year's Day Observance
January	16	Undesignated #2
February	17	President's Day
February	20	President's Day
April	6	Good Friday
April	9	Undesignated Day # 3
April	13	In Lieu of Christmas Day Observance
May	28	Memorial Day

12 MONTH STAFF

July	4	Independence Day Observance
September	5	Labor Day
September	29, 30	Rosh Hashanah
November	10, 11	NJEA Convention
November	24	Thanksgiving Day
November	25	Day after Thanksgiving Day
December	26 - 30	Winter Recess
January	16	Martin Luther King's Birthday
February	17	President's Weekend
February	20	President's Weekend
April	6 - 13	Spring Recess
May	28	Memorial Day

BUS DRIVER HOLIDAYS (9)

October	10	Columbus Day
November	11	Veteran's Day Observance
November	24	Thanksgiving Day
December	26	Christmas Day Observance
December	30	New Year's Day Observance
February	17	President's Weekend
February	20	President's Weekend
April	6	Good Friday
May	24	Memorial Day

INSTRUCTIONAL/NON-INSTRUCTIONAL & OFFICE ASSISTANTS CALENDAR

September	5	Labor Day
September	29, 30	Rosh Hashanah
October	10	Columbus Day
November	10,11	NJEA Convention
November	24	Thanksgiving Day
November	25	Day after Thanksgiving Day
December	26 - 30	Winter Recess
January	16	Martin Luther King's Birthday
February	17	President's Weekend
February	20	President's Weekend
March	9	In-Service for Teachers Only
April	6 - 13	Spring Recess
May	28	Memorial Day

*Tentative Last Day of School June 20, 2012

DISTRICT Application for Approval to Operate Summer School

Instructions: Annually, each district board of education seeking approval from the Executive County Superintendent of Schools to operate a summer session shall submit one DISTRICT Application form and one SCHOOL Application form for EACH school in which a summer session is to be operated. Documentation is due on or before May 30.

District Contact Information		Monmouth		Matawan Aberdeen Regional	
County Office	County Office	Mr. David	Mr. Robert	Mr. Healy	Mr. Schweitzer
Chief School Administrator	Chief School Administrator	One Crest Way	732-705-4000		732-290-7938
District Mailing Address	District Mailing Address	Aberdeen			
District Summer School Contact Person	District Summer School Contact Person	Mr. Robert			
Contact Person Phone & Fax	Contact Person Phone & Fax	732-705-4000			
Contact Person Email	Contact Person Email	rschweitzer@marsd.k12.nj.us			

List of schools in which summer sessions will be conducted

Cambridge Park School

Matawan High School

Attach additional sheets if necessary.

Board of Education Approval Date

Month: May Day: 2nd Year: 2011

Statements of Assurance

I hereby certify that the summer school program will be conducted pursuant to N.J.A.C. 6A:32-10.1, 10.2, 10.3(b), 10.4 and 10.5

I hereby certify that any summer school tuition charged to students who reside in the district will be levied in accordance with N.J.S.A. 18A:11-15.

I hereby certify that all teachers hired to work in the summer session possess valid certificates for subjects taught.

Signature of Chief School Administrator _____ Date _____

The district accepts students from out-of-district to attend summer school? Yes No

Executive County Superintendent of Schools Approval

Name of Executive County Superintendent of Schools _____ Date _____

Signature of Executive County Superintendent of Schools _____

Please total the number of pages being submitted (district application, school application(s), brochure(s), and other documentation).

SCHOOL Application for Approval to Operate Summer School

Instructions: Annually, each district board of education seeking approval from the Executive County Superintendent of Schools to operate a summer session shall submit one DISTRICT Application form and one SCHOOL Application form for each school in which a summer session is to be operated. Documentation is due on or before May 30.

School Contact Information		Matawan-Aberdeen Regional School District		Matawan Regional High School	
District	Matawan-Aberdeen Regional School District	State	NJ	ID	07747
School Address	One Crest Way Aberdeen,	Post Office	Wayne	Principal/Supervisor	Spells
Principal Name	Mr. Wayne	Principal Title	Principal/Director of Special Programs	Phone	732-290-2938
Principal Title	Principal/Director of Special Programs	Phone	732-705-4000	Fax	732-290-2938
Principal Phone	732-705-4000	Principal Email	wspells@marisd.k12.nj.us		

Course/Program	Start Date	End Date	Total # of Days/Session	Start Time	End Time
06/27/2011	07/29/2011	24	8:30 a.m.	10:30a.m.	

Course Name	Grade Level	Yr P	Total # of Minutes
ESL Extended Year Grades 2-5	2-5	0	2880
ESL Extended Year Grades 6-8	6-8	0	2880

Course Name	Grade Level	Total # of Minutes
N/A		

Course Name	Grade Level	Total # of Minutes
N/A		

To satisfy the enrichment course description reporting requirement, districts may submit a summer school brochure (with descriptions of these courses):

SCHOOL Application for Approval to Operate Summer School

Instructions: Annually, each district board of education seeking approval from the Executive County Superintendent of Schools to operate a summer session shall submit one DISTRICT Application form and one SCHOOL Application form for each school in which a summer session is to be operated. Documentation is due on or before May 30.

School Contact Information			
District/School	Matawan Aberdeen Regional	School	Cambridge Park School
School Mailing Address	One Crest Way	State	NJ
City	Aberdeen	Zip	07747
Summer School Administrator	Mr. Robert	Last Name	Schweitzer
Summer School Administrator Title & Certification	Director of Special Services	Certification	Director
Summer School Administrator Phone & Fax	732-705-4000	Fax	732-705-7938
Summer School Administrator Email	rschweitzer@marsd.k12.nj.us		

Dates and Times	
Date of Opening Session	08/05/2011
Date of Closing Session	08/29/2011
Opening Session Time	9:30 a.m.
Closing Session Time	11:30

Remedial Courses (Please add rows as necessary.)			
Course Name	Grade Levels	Enrollment	Total Instructional Minutes
Preschool Disabled Extended School Year - ages 3-5	Preschool	0	3480

Advanced Courses (Please add rows as necessary.)			
Course Name	Grade Levels	Enrollment	Total Instructional Minutes
n/a			

Enrichment Courses (Please add rows as necessary.)			
Course Name	Grade Levels	Enrollment	Total Instructional Minutes
n/a			

*To satisfy the enrichment course description reporting requirement, districts may submit a summer school brochure (with descriptions of these courses).

SCHOOL Application for Approval to Operate Summer School

Instructions: Annually, each district board of education seeking approval from the Executive County Superintendent of Schools to operate a summer session shall submit one DISTRICT Application form and one SCHOOL Application form for each school in which a summer session is to be operated. Documentation is due on or before May 30.

School Contact Information	
District	Matawan Aberdeen Regional
School Name/Address	Cambridge Park School & Matawan High
Street	One Crest Way
City	Aberdeen
State	NJ
Zip	07747
Summer School Administrator	Mr. Robert Schweitzer
Summer School Administrator Title & Certification	Director of Special Services
Phone & Fax	732-705-4000
Summer School Administrator Email	rschweitzer@marsd.k12.nj.us

Dates and Times	
Date of Opening Session	08/05/2011
Date of Closing Session	29
Opening Session Time	8:30 a.m.
Closing Session Time	12:30 p.m.

Remedial Courses (Please add rows as necessary.)	
Course Name	Special Education Ages 3 to age 21 Extended School Year
Grade Level	Age 3-21
Credits	0
Local Program Number	6980

Advanced Courses (Please add rows as necessary.)	
Course Name	n/a
Grade Level	
Credits	
Local Program Number	

Enrichment Courses (Please add rows as necessary.)	
Course Name	n/a
Grade Level	
Credits	
Local Program Number	

*To satisfy the enrichment course description reporting requirement, districts may submit a summer school brochure (with descriptions of these courses).

MATAPAN-ABERDEEN REGIONAL SCHOOL DISTRICT
OFFICE OF SPECIAL SERVICES

SPECIAL EDUCATION MEDICAID INITIATIVE ACTION PLAN

Robert Schweitzer – Director of Special Services

as of 4/27/2011

SEMI Action Plan Components	District Activities for Compliance	Person(s) Responsible	Projected Timelines	Documentation Completion/ Implementation	Date Completed
<p>Procedures for obtaining parental consent forms including the Parental Consent Best Practices which are available from the department</p>	<ul style="list-style-type: none"> Letters were sent home to all special education students identified for free & reduced lunch 	<p>Robert Schweitzer Angela Monaco</p>	<p>3 weeks</p>	<p>Response log of returned forms</p>	<p>Still in progress</p>
<p>Establish a benchmark of 75% for the 2010 – 2011 school year or for the first year that the district does not have an approved waiver pursuant to the provisions of above whichever is applicable for obtaining maximum participation of all SEMI eligible students by the start of the subsequent school year</p>	<ul style="list-style-type: none"> Attended 2 webinars conducted on training and set up of EZ Trac (3/17 & 3/18) Attended full day SEMI training conducted at Neptune HS (3/25) In contact with NJDOE and PCG – open discussions regarding policies and procedures 	<p>Robert Schweitzer Angela Monaco</p>	<p>2 weeks 3/17/2011 – 4/6/2011</p>	<p>Completed the data base list for Realtime / PCG</p>	<p>4/6/2011</p>
<p>The benchmarks for the 2010-2011 school year or for the first year that the district does not have an approved waiver pursuant to above, whichever is applicable, for achieving maximum participation shall at a minimum close the gap between current participation and maximum participation by 50 percent by the beginning of the subsequent school year and The benchmarks shall be based on the percentage of parental consent forms collected from eligible students. The number of parental consent forms collected from eligible students shall reflect one parental consent form for each</p>	<ul style="list-style-type: none"> Identify special education students that are Medicaid eligible Identify related service providers appropriately licensed Set up EZ Trac student data profile for all special education students Set up log for parent refusal Create a form to document participation at IEP Meetings by providers 		<p>2 weeks 4/11/10 – 5/5/2011</p>	<p>Prepare forms to submit</p>	

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
OFFICE OF SPECIAL SERVICES

eligible student. This should include documentation of parental refusal to give consent.	District Activities for Compliance	Person(s) Responsible	Projected Timelines	Documentation Completion/ Implementation	Date Completed
SEMI Action Plan Components Procedures to ensure that all SEMI eligible services, including services provided by entities where the district has placed SEMI eligible students, are documented in the third party administrator's system	<ul style="list-style-type: none"> Establish providers log, documenting date, time and amount of service provided 	Robert Schweitzer	2 weeks 4/26 - 5/13/2011	Prepare forms to submit	
Procedures to ensure that a valid IEP is on file and the IEP date is on file in the third party administrators systems for each SEMI eligible student for whom parental consent has been obtained	<ul style="list-style-type: none"> All valid IEP's are registered in Realtime 	Robert Schweitzer	2 weeks 4/26 - 5/13/2011	Review information in Realtime	
Procedures to ensure that service providers used by the district and entities where the district has placed SEMI eligible students have valid licenses and certifications documenting SEMI provider qualifications on file in the third party administrator's systems	<ul style="list-style-type: none"> Establish a form to document all valid licenses held by related services provided & on file in special services dept 	Robert Schweitzer	2 weeks 4/26 - 5/13/2011	Enter license information in E-Trac	

Recommendations:

- Bring in a data entry person - \$10 hour --Source 4 teacher to process monthly claims
- Establish training times for related service providers in how to use EZ trac system