

**MISSION STATEMENT**

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

**VISION STATEMENT**

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

**ACTION MEETING** on July 25, 2011, Cambridge Park Elementary School, One Crest Way, Aberdeen, New Jersey.

**I. CALL TO ORDER**

Board President Charles Kenny called the Regular Action Meeting to order at 7:01 PM.

**II. PLEDGE OF ALLEGIENCE**

**III. STATEMENT OF ADEQUATE NOTICE**

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on May 3, 2011. The notice was sent to the Asbury Park Press, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present:	Mr. Charles Kenny – President	Ms. Elizabeth Hayward – Vice President
	Dr. Jeff Delaney	Ms. Anissa Esposito
	Mr. Gerald Donaghue	Mr. Kenneth Aitken
	Dr. Todd Larchuk	

Absent: Ms. Patricia Demarest, Mr. Dennis Daniels

Also Present: Mr. David M. Healy – Superintendent of Schools  
Dr. Patrick Piegari – Interim Deputy Superintendent of Schools,

Mr. James H. Strimple, Jr. – Interim School Business Administrator  
Mr. David F. Palumbo – Asst. to the Business Administrator/Asst. Board Secretary  
Mr. David Rubin – Board Counsel

**V. MINUTES**

A motion by Mr. Aitken, seconded by Ms. Hayward.

THE SUPERINTENDENT RECOMMENDS: That the Board of Education approve the minutes of the June 27, 2011, Regular Action Meeting; June 27, 2011, Executive Session.

**UNANIMOUS VOTE:**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
June 27, 2011 – Regular Action Meeting	7		2 Daniels, Demarest	
June 27, 2011 – Executive Session	7		2 Daniels, Demarest	

**VI. BOARD PRESIDENT’S REPORT**

Board President, Mr. Kenny, made the following statements:

- The Board is in the process of selecting a new Principal for Lloyd Road Elementary School.
- The Board received a letter of resignation from Ms. Demarest and will begin the process of filling the vacancy.

**VII. SUPERINTENDENT’S REPORT**

Mr. Healy, the Superintendent of Schools made the following statement:

- The District is receiving an additional \$584,217 in State Aid. Mr. Healy asked Mr. Strimple to elaborate further.

Mr. Strimple discussed the ramifications of the additional State Aid and the district’s options for utilizing it.

**VIII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

- There were no comments from the public.

**IX. CURRICULUM AND INSTRUCTION**

Motion by Ms. Hayward, seconded by Mr. Donaghue.

**The Board approves the following items:**

Mr. Healy stated item #11; the Parent Involvement Workshop will be withdrawn from the agenda.

The Board and Ms. Zitarosa, the Director of Elementary Accountability had a discussion regarding items #2 and #3, the Anti-Bullying training and the Ovweus Program.

The Board discussed item #5, memberships in the Monmouth University Principals' Academy.

The Board and Ms. Zitarosa discussed item #10, the professional development of teachers at Rutgers.

**A. TRAVEL**

1. Pursuant to travel policy #4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan (*PROGRAM ATTACHMENT #1*).

**Rationale:** Required estimates to abide by law and policy. All amounts are not to exceed.

*Policy: 4033 Travel/Reimbursable Expenses*

**B. OTHER**

1. **It is recommended that the Matawan-Aberdeen Board of Education Approve the Matawan Regional High School membership dues for the New Jersey State Interscholastic Athletic Association (NJSIAA).**

**Rationale:** The Matawan-Aberdeen Regional School District has enrolled as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

**Total Cost:** \$2,150.00 2011 – 2012 NJSIAA Annual Dues

Account # 11-402-100-890-30-1402-0

2. **It is recommended that the Matawan-Aberdeen Board of Education Approve the Anti-Bullying training for the Matawan Regional High School Safety Team Members.**

**Rationale:** The MRHS Safety Team will receive step-by-step instructions from a certified Olweus trainer provided by the NJPSA as well as necessary background information to effectively implement the Olweus Bullying Prevention Program.

**Training Dates:** August 22 – 23, 2011

**Cost:** (5) Teachers at \$100.00 per day **Total Cost for Teachers: \$1,000.00**

1. Colleen Petro
2. Michelle Lambly
3. Deirdre Dellert
4. Jonathan Marbach
5. Pamela Main

Account # 20-265-200-100-00-0000-1

**District Wide Training Date:** September 2, 2011

**Total NJPSA Training Cost: \$4,900.00**

Account # 20-265-200-320-09-0000-0

3. **It is recommended that the Matawan-Aberdeen Board of Education Adopt the Olweus Bullying Prevention Program Teacher Guide for grades K-8.**

**Rationale:** Resources to be used in K-8 classrooms to support the district wide Olweus Bullying Prevention Program.

**Total Cost: Not to exceed \$10,000.00** Account: NCLB

4. **It is recommended that the Matawan-Aberdeen Board of Education Approve the NJ Partnership for Excellence in Middle School Mathematics (NJPEMSM).**

**Rationale:** This National Science Foundation (NSF) grant will support four cohorts of experienced teachers as they complete NJ PEMSM Institute activities, and take on peer leadership roles in their districts. Each cohort will enroll about 25 teachers of mathematics, primarily from grades 6 through 8. Teachers admitted to the Institute will receive PEMSM Fellowships.

**Goals:**

To prepare a cadre of mid-career middle school mathematics teachers to:

- understand the mathematics of middle school more deeply
- engage their students more effectively in studying and learning mathematics

- take on leadership roles such as math coach or facilitator of in-house content-based professional development for their colleagues

**Total Cost: Funding provided by NSF**

- 5. It is recommended that the Matawan-Aberdeen Board of Education Approve three district memberships in the Monmouth University Principals' Academy for the 2011-2012 school year.**

**Rationale:** Membership will permit the district to send nine administrators to attend a four-part series of workshops that focus on Effective School Leadership: Using PLC's to Achieve School Excellence. All workshops will take place at Monmouth University.

**Total Cost: \$1,050.00 Account: NCLB**

- 6. It is recommended that the Matawan-Aberdeen Board of Education Approve the revised Pre-School schedule for the 2011-2012 School Year:**

- 8:50 – 11:20 (AM Session)
- 12:05 – 2:35 (PM Session)

**Rationale:** To accommodate scheduling conflicts with the current schedule

- 7. It is recommended that the Matawan-Aberdeen Board of Education Approve the Athletic Sports and Transportation Schedule for the 2011-2012 school year (PROGRAM ATTACHMENT #2).**

- 8. It is recommended that the Matawan-Aberdeen Board of Education Approve Dr. Tracey Severns – Principal of Mount Olive Middle School, as a consultant for administrator professional development on Using Data to Improve Teaching and Learning.**

**Rationale:** Principals will receive professional development on analyzing data (NJASK, HSPA, NWEA) to improve instruction in the classrooms based on data analysis.

**Total Cost: \$2,100.00 Account: NCLB**

- 9. It is recommended that the Matawan-Aberdeen Board of Education Approve the continuation of professional development for Reading Recovery Teachers.**

**Rationale:** As part of the Reading Recovery Program, all Reading Recovery teachers are required to attend six workshops throughout the year at the designated Reading Recovery Training site, Slackwood Elementary School, Lawrence Township, NJ

**Cost per teacher: \$800.00**  
Account: NCLB

**Total Cost: \$2,400.00**

- 10. It is recommended that the Matawan-Aberdeen Board of Education Approve Rutgers University Graduate School of Education to provide on-going professional development for the teachers of grades 3-5 in Reading Workshop and Literacy Strategies.**

Total Days: 16  
Cost per Day: \$ 1,500.00  
Total Cost for District: \$24,000.00

Account: NCLB

- 11. It is recommended that the Matawan-Aberdeen Board of Education Approve Catapult Learning as a provider for Parental Involvement Workshops for the Matawan-Aberdeen Regional School District.**

**Rationale:** Workshops are interactive and provide parents with tools to assist to their child's learning. Workshops are scheduled to occur over the summer.

**Total Cost: \$5,600.00** 8 one hour workshop sessions

Account: NCLB ARRA Funding  
(Item #11 was withdrawn from the agenda.)

- 12. It is recommended that the Matawan-Aberdeen Board of Education Approve Dr. Harry Bade, Professional Orthopedic Associates, as Team Doctor to attend football games for the 2011-2012 school year.**

There is no cost to the district for Professional Orthopedics' services.

- 13. It is recommended that the Matawan-Aberdeen Board of Education Approve a donation by the Ravine Drive School PTO for Whiteboards valued at \$6,800.00.**

SCHOOL	ORGANIZATION	DONATION	Total Value
Ravine Drive	PTO	(7) Whiteboards	\$6,800.00

*POLICY: 7230 Gifts, Grants, and Bequests*

- 14. It is recommended that the Matawan-Aberdeen Board of Education Approve a contribution payment from Barnes and Noble, Holmdel, NJ, that will be used to purchase additional books for the elementary schools.**

SCHOOL	ORGANIZATION	DONATION	Total Value
LR School	Barnes and Noble	Gift Card	\$268.37
CL, RD, ST Schools			\$1,215.88

**Rationale:** The district received two gift cards based on a percentage of the purchases made during the Matawan-Aberdeen Young Author Nights that were hosted by Barnes and Noble in Holmdel, NJ on May 26, 2011 and June 2, 2011.

*POLICY: 7230 Gifts, Grants, and Bequests*

- 15 It is recommended that the Matawan-Aberdeen Board of Education Approve renewal of the existing master subscription with NWEA (Northwest Evaluation Association).**

**Rationale:** Renewal of annual contract with NWEA (Northwest Evaluation Association) as an in-district assessment tool.

**Total Cost: \$23,922.00**

**Account: NCLB**

**C. SPECIAL SERVICES**

1. Students to attend out of district placements for the 2011 – 2012 Extended School Year & 2011-2012 Regular School Year:

STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF. DATE
9903-015	15.4	Cognitive Impaired Moderate	Hawkswood School (formerly School for Children)	Continued Placement	\$59,598.00	07/05/2011 – 06/30/2012
9411-003	19.4	Multiply Disabled	Children’s Center of Monmouth County	Continued Placement Continued	\$57,194.04 \$28,470.00	07/05/2011-06/30/2012

				1-1 Aide		
0904-001	5.4	Autistic	Children's Center of Monmouth County	Continued Placement	\$57,194.04	07/05/2011-06/30/2012
0010-004	18.8	Autistic	Children's Center Monmouth County	Continued Placement	\$57,194.04	07/05/2011-06/30/2012
1103-006	7.1	Cognitive Impaired Moderate	Children's Center of Monmouth County	Continued Placement	\$57,194.04	07/05/2011-06/30/2012
0706-008	8.3	Multiply Disabled	Children's Center of Monmouth County	Continued Placement	\$57,194.04	07/05/2011-06/30/2012
9509-008	19.2	Autistic	Children's Center of Monmouth County	Continued Placement	\$57,194.04	07/05/2011-06/30/2012
9810-022	15.8	Cognitive Impaired Mild	New Road School	Continued Placement	\$44,387.70	07/01/2011-06/30/2012
9712-024	16.5	Autistic	New Road School	Continued Placement	\$44,387.70	07/01/2011-06/30/2012
0208-008	11.11	Autistic	Search Day	Continued Placement Continued 1-1 aide	\$62,502.00 \$35,200.00	07/01/2011-06/30/2012
002-451	16.1	Multiply Disabled	Newmark High School	Continued Placement	\$48,929.40	09/07/2011-06/30/2012
0106-010	17.3	Specific Learning Disabled	Newgrange School	Continued Placement	\$46,134.32	09/07/2011-06/30/2012
9806-004	19.4	Cognitive Impaired Mild	LifeWork High School	New Placement	\$28,675.00	09/07/2011-06/30/2012
0309-017	16.1	Emotional Disabled	Center School	Continued Placement	\$47,820.00	09/07/2011-06/30/2012
0911-011	17.6	TBI Disabled	Collier High School	Continued Placement	\$47,728.80	09/07/2011-06/30/2012
0011-002	13.8	Multiply Disabled	Lakeview School	Continued Placement	\$84,445.20	07/05/2011-06/30/2012
001-011	14.8	Multiply	Lakeview School	Continued	\$84,445.20	07/05/2011-



		Disabled		Placement		06/30/2012
0803-003	17.3	Other Health Impaired	Lakeview School	Continued Placement	\$84,445.20	07/05/2011- 06/30/2012
9903-005	19.2	Multiply Disabled	Lakeview School	Continued Placement	\$84,445.20	07/05/2011- 06/30/2012
STUDENT	AGE	CLASS	SCHOOL	REASON	COST	EFF DATE
8912-003	17.1	Multiply Disabled	Lakeview School	Continued Placement	\$84,445.20	07/05/2011- 06/30/2012
9812-003	17.1	Multiply Disabled	Lakeview School	Continued Placement	\$84,445.20	07/05/2011- 06/30/2012
0012-234	18.5	Multiply Disabled	Lakeview School	Continued Placement	\$84,445.20	07/05/2011- 06/30/2012
0810-007	18	Cognitive Moderate Disabled	Dorothy B Hersh High School	New Placement	\$24,095.40	09/07/2011- 06/30/2012
0810-008	18	Cognitive Moderate Disabled	Dorothy B Hersh High School	New Placement	\$24,095.40	09/07/2011- 06/30/2012
9911-007	14.1	Autistic	Middlesex Ed Center for Lifelong Learning	Continued Placement ESY Additional Speech & OT	\$8,087.00	07/05/2011- 08/12/2011
0010-005	13.9	Autistic	Middlesex Ed Center for Lifelong Learning	Continued Placement ESY 1-1 Aide Additional Speech & OT	\$8,087.00	07/05/2011- 08/12/2011
0112-001	12.7	Autistic	Middlesex Ed Center for Lifelong Learning	Continued Placement ESY	\$4,466.00	07/05/2011- 08/12/2011
0903-008	7.6	Autistic	Middlesex Ed Center for Lifelong Learning	Continued Placement ESY	\$4,466.00	07/05/2011- 08/12/2011
1102-005	3.5	Autistic	Middlesex Ed	Continued	\$8,087.00	07/05/2011-

			Center for Lifelong Learning	Placement ESY 1-1 Aide Additional Speech & OT		08/12/2011
0205-004	12.1	Autistic	Middlesex Ed Academy Learning	Continued Placement ESY	\$4,466.00	07/06/2011- 08/12/2011
0006-011	14.6	Autistic	Middlesex Ed Academy Learning	Continued Placement ESY	\$4,466.00	07/06/2011- 08/12/2011
0900-222	13.6	Autistic	Middlesex Ed Academy Learning	Continued Placement ESY 1-1 Aide	\$7,511.00	07/06/2011- 08/12/2011

2. Special Education services for the 2011-2012 school year:

SERVICES/AGENCIES	RATE	TYPE OF SERVICE	EFFECTIVE DATE
EBS (Educational Based Services)	\$75.00 per hr	Occupational Therapy	06/27/2011 – 08/04/2011

**UNANIMOUS VOTE:**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Daniels, Demarest	

**X. PERSONNEL**

Motion by Ms. Hayward, seconded by Mr. Donaghue.

**The Superintendent recommends:**

The Board had a discussion regarding the age grouping of the students in the autistic program at Lloyd Road.

**A. RESIGNATIONS/RETIREMENTS**

*POLICY: 4112.1 Individual Contracts-Certificated Staff*  
*4212.1 Individual Contracts Non-Certificated Staff*

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF. DATE
DIAZ, OSCAR	MA	Teacher of World Language Spanish	Resignation	9/1/10	6/30/11

PETILLO, JENNIFER	CP/ST	LDT/C Child Study Team	Resignation	9/1/08	6/30/11
FOX, KAREN	RD	Speech Therapist Child Study Team	Resignation	10/6/99	6/30/11

**B. LEAVES OF ABSENCE**

*POLICY: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship*

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
WEST, JAI	CO	Mechanic	Personal	Without Pay	6/29/11 – 6/30/11 (Retroactive)
SANSONE, MARY	CP	Instructional Assistant – Personal Aide	Personal <i>To fulfill 90 Hour Student Observation at MARS D</i>	Without Pay	2/24/11, 3/3/11, 3/10/11, 3/17/11, 3/24/11, 3/31/11 4/7/11
JONES, HAZEL	CO	Transportation Assistant	Medical	Without Pay	9/20/11 – 10/14/11
GRAY, BARBARA	MA	Teacher of Special Education ICR	Maternity Leave Disability Phase  Maternity Leave Disability  FMLA	With Pay  Without Pay  Without Pay	9/2/11 – 11/7/11 11/8/11 (half-day AM)  11/8/11 (half day PM) 11/9/11 - 11/15/11  11/16/11 – 2/8/12
MAROLDO, SHANNON	HS	Teacher of English	Personal	Without Pay	10/24/11 – 4/2/2012

**C. APPOINTMENTS**

*POLICY: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer*

**1. APPOINTMENTS**

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
KNUDSEN, PAULA	CO	Bus/Van Driver P/T	N/A	Step-01	\$14,870.52 (22.48/Hour) Prorated	7	Thomas (Transfer to F/T)	9/1/11 – 6/30/11
THOMAS, CORINNE	CO	Bus/Van Driver (Currently P/T Driver)	N/A	Step-02	\$25,605.72 (22.58/Hour)	7	Employee # 5681 (Non Renew)	9/1/11 – 6/30/11
BALDERISSINI, ANDRE	HS	Teacher of Music Vocal	N/A	Step C- 07	\$46,450.00 (10/11 Salary Guide)	3	Moreno (Resignation)	9/1/11 – 6/30/12

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
GOETZ, MATTHEW J.	HS	Athletic Trainer	N/A	Step E-02	\$52,130.00 (10/11 Salary Guide)	4	D'Onofrio (Resignation)	9/1/11 – 6/30/12
MEDINA, JACQUELINE (Re-appointment)	HS	Teacher of Science Biological	N/A	E-01	\$51,830.00 (10/11 Salary Guide)	1	Pede (Resignation)	9/1/11 – 6/30/12
WIETECH, ROBERT JR.	HS	Hallway Safety & Security Monitor P/T	N/A	Step-02	\$16,650.00 + BA Stipend \$1,485.00 (Prorated = \$11,062.35) (10/11 Salary Guide)	3	Purdie (Retirement)	9/1/11 – 6/30/12
LONIEWSKI, REBECCA	MA	Teacher of Special Education BD	N/A	Step C-01	\$44,650.00 (10/11 Salary Guide)	15	Merlo (Resignation)	9/1/11 – 6/30/12
CRUZ, KATHY	MA	World Language Teacher (SPANISH)	N/A	Step C-01	\$44,650.00 (10/11 Salary Guide)	10	Diaz (Resignation)	9/1/11 – 6/30/12
Mc GUINNESS, KELLY	MA	Instructional Assistant MD Class	N/A	Step-01	\$16,250.00 + BA Stipend \$1,485.00 (10/11 Salary Guide)	8	New (Enrollment)	9/1/11 – 6/30/12
ARBITAL, JANICE	MA	Instructional Assistant MD Class	N/A	Step-02	\$16,650.00 + BA Stipend \$1,485.00 (10/11 Salary Guide)	8	New (Enrollment)	9/1/11 – 6/30/12
CHANOWICH, MARY BETH	CP	Instructional Assistant Autistic Class	N/A	Step-02	\$16,650.00 + BA Stipend \$1,485.00 (10/11 Salary Guide)	8	New (Enrollment)	9/1/11 – 6/30/12
DE MONTE, AGNES	CL	Instructional Assistant/ Personal Aide Autistic Class	N/A	Step-02	\$16,650.00 (10/11 Salary Guide)	8	New (Enrollment)	9/1/11 – 6/30/12
MARSH, ANN	CO	Secretary Transportation	N/A	Step 5	\$27,400.00	0	Długokenski Transfer to CP	8/1/2011-6/30/12

*NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.*

**2. SUMMER EXTENDED SCHOOL YEAR 2011/2012**

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
4	Instructional Assistant 13-422-100-106-11-0000-8  Karen Liebowitz	1 additional	Preschool Disabled ESY	103.5	Per diem  Based on employee's pay rate	\$1,633	CP
11 a	Speech Therapist 11-000-216-104-11-0000-8  Doreen Molinari	1	Additional hours needed for hearing impaired student	4	\$50	\$200	CO
4	Instructional	2	Preschool	103.5	Per diem	\$3,312	CP

	<b>Assistants</b> 13-422-100-106-11-0000-8  <b>Karen Liebowitz</b> <b>Jillian Gross</b>		Disabled ESY	each	Based on employee's pay rate		
5	<b>Instructional Assistant Substitute</b> 13-422-100-106-11-0000-8  <b>Michele Johannesen</b>	1	Half & Full Day Program	103.5 Each	\$10.00 Per Hour	N/A	CP
26	<b>Science/Social Studies Curriculum Committee for Grade 5</b> 11-421-100-178-70-0000-0  <b>Nancy Flynn</b> <b>Jennifer Ditre</b>	2	Additional hours to accommodate revisions to curriculum	10 Each	\$20	\$400	CO

**3. EXTRA CURRICULAR/HOURLY ACTIVITIES – 2011/2012 SCHOOL YEAR**

NAME	SCHOOL	ACTIVITY	POSITION	STIPEND 2010/2011 MRTA Guide	EFFECTIVE DATE
<b>↓ EXTRA CURRICULAR ACTIVITIES ↓</b>					
BALDERISSINI, ANDRE (Replacing: Vanessa Moreno)	HS	Chamber Choir	Advisor	\$4,270.00	9/1/11-6/30/12
GOETZ, MATTHEW	HS	Athletic Trainer	Trainer	STEP-02 \$11,630.00	9/1/11 – 6/30/12
ZAMBITO, PAUL	HS	Assistant Football Coach	Assistant Coach	STEP-03 \$6,890.00	9/1/11 – 6/30/12
SEQUI, JESSICA	HS	MRHS News (Huskieview)	Advisor	\$4,990.00	9/1/11-6/30/12
<b>↓ HOURLY ACTIVITIES ↓</b>					
LENIHAN, CHRISTINE	RD	ESL Tutorial	Instructor	\$25.00/Hour	9/1/11-6/30/12

**4. STAFF ARRAY CHANGES – 2011/2012 SCHOOL YEAR**

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF. DATE/ REASON
TOOMEY, JOANNE	ST – 1.00	Kindergarten	CP – 1.00	Pre School (3 year old)AM Pre School (4 year old) PM	9/1/11 – 6/30/12
HUDAK, JENNIFER	CP – 1.00	Pre School (3 year old)AM Pre School (4 year old) PM	ST – 1.00	Kindergarten	9/1/11 – 6/30/12

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	ASSIGNMENT	EFF. DATE/ REASON
SANSONE, MARY	CP – 0.58	Instructional Assistant – Personal Aide (Pre School Disabilities) P/T	CP – 0.58  CP – 0.10 O/L	Instructional Assistant – Personal Aide (Pre School Disabilities ) P/T	3/1/11 – 6/20/11 (Retroactive)
GRIFFITH, ELIZABETH	CP - 0.58	Instructional Assistant- PM - P/T Pre School Disabilities	CP – 1.00	Instructional Assistant Pre School Disabilities	9/1/11 – 6/30/12
HYNES, GINA	MA - 0.33 MA – 0.67	Mathematics Grade 6 Mathematics Grade 6 Accelerated	MA – 0.33 MA – 0.67	Mathematics Grade 6 Accelerated Mathematics Grade 6	9/1/11 – 6/30/12
SLOAN, MICHELE	LR – 1.00	Autism Grade 3-5	LR – 1.00 LR - 0.20 O/L	Autism Grade 3-5 Autism Science	9/1/11 – 6/30/12
PALLITTO, NANCY	RD – 0.58	Instructional Assistant Kindergarten P/T	RD – 1.00	Instructional Assistant Personal Aide Kindergarten	9/1/11 – 6/30/12
RADONCIC, ERMINA	RD – 1.00	Instructional Assistant CI	ST – 1.00	Instructional Assistant Grade 2	9/1/11 – 6/30/12
JENKINS, KAREN	MA - 0.33 MA - 0.17 MA - 0.17 MA - 0.17 MA - 0.16	Mathematics Grade 8 ICR Science Grade 8 ICR Social Studies Grade 8 ICR Science Grade 8 POR Social Studies Grade 8 POR	MA – 0.33 MA – 0.33 MA – 0.33	Social Studies/Science Gr. 8 ICS Social Studies/Science Gr. 8 POR Language Arts Literacy Gr. 8 POR	9/1/11 – 6/30/12
BAUMERT, DEANA	MA - 1.00	Literacy Grade 8 Resource Program	MA – 0.67 MA – 0.33	Language Arts Literacy Gr. 8 POR Social Studies/Science Gr. 8 ICR	9/1/11 – 6/30/12
LENGE, TATIANA	MA - 0.33 MA - 0.67	Mathematics-Grade 7 Pre-Algebra Grade 7	MA – 0.33 MA – 0.67	Grade 7 Pre-Algebra Mathematics Grade 7	9/1/11 – 6/30/12
IOZIA, DIANE	MA - 0.67 MA - 0.33	Mathematics Grade 7 Grade 7 Pre-Algebra	MA – 0.67 MA – 0.33	Grade 7 Pre-Algebra Mathematics Grade 7	9/1/11 – 6/30/12
EDELSTEIN, JOY	HS 1.00	Instructional Assistant – Personal Aide Resource Program	ST – 1.00	Instructional Assistant – LLD Class	9/1/11 – 6/30/12
DLUGOKENSKI, CAROL	CO 1.00	Secretary Transportation	CO 1.00	Secretary Director of Special Programs/Cambridge Park Preschool	7/26/2011- 6/30/12

RATIONALE: As indicated above  
 COST: (\*) Per MRTA Contract Guide (Pending Negotiations)  
 EFFECTIVE DATE: 2011/2012 School year

**UNANIMOUS VOTE:**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		2	
			Daniels, Demarest	

Mr. Kenny stated there will be an additional action item regarding the Board’s acceptance of Ms. Demarest’s resignation.

**A motion to accept the resignation of Ms. Demarest as a member of the Matawan-Aberdeen Board of Education.**

Motion by Ms. Esposito, seconded by Ms. Hayward, to accept the resignation of Ms. Demarest.

**UNANIMOUS VOTE:**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	7		1	
			Daniels	

**XI. FINANCE / TRANSPORTATION**

Motion by Ms. Hayward, seconded by Mr. Donaghue.

**The Superintendent recommends:**

Mr. Strimple discussed the following Finance/Transportation agenda items with the Board.

- Item #11, the amendment to the ARRA funds, will be withdrawn from the agenda.
- After consulting with the Board attorney, Mr. Rubin, read the new resolution regarding item #6, Peggnet Computers. That resolution read as follows:

“It is recommended that the Board of Education approve an extension of the 2010-2011 agreement with Peggnet Computers for the period of July 1, 2011 through August 31, 2011, on the same terms as the 2010-2011 agreement, prorated subject to the approval of Peggnet Computers.”

- The agreement with Source 4 Teachers.

The Board discussed the agreement with Peggnet Computers.

**A. BUSINESS OPERATIONS**

1. **Bills List for July, 2011.** (Available for review in Board Secretary’s Office)  
*POLICY: 3326 Payment for Goods and Services*

June, 2011, Payroll		\$3,322,288.99
July, 2011, Bills List		\$1,270,294.14
June 30, Supplemental Bill List		\$ 281,626.52
	<b>TOTAL:</b>	<b>\$ 4,874,209.65</b>

2. **Transfer of Funds for June, 2011.** (Available for review in Board Secretary’s Office)  
*POLICY: 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted*

**WHEREAS** NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

**NOW THEREFORE BE IT RESOLVED** that the attached line item transfer be approved:

3. **The Report of the Treasurer (Month ending June, 2011)** which is in agreement with the Board Secretary’s Report. (Available for review in Board Secretary’s Office)  
*POLICY: 3571 Financial Reports*
4. **The Board Secretary’s Financial Report for the month of June, 2011** as follows. (Available for review in Board Secretary’s Office)  
*POLICY: 3571 Financial Reports*

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **June, 2011**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **June 30, 2011**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. ***Routine Business Travel 2011-2012***

Policy: 4033 Travel/Reimbursable Expenses

Pursuant to Travel policy #4033, the following staff is approved for travel related to routine business for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>Year Total</u>
David M. Healy	Superintendent	2,400.00
Elaine Lukenda	Psychologist	650.00
James Zibbell	LDTC	650.00
Dr. Susan Pearsall	Psychologist	650.00
Beverly West	LDTC	650.00
Dr. Patrick Piegari	Deputy Superintendent.	1,500.00
Kevin Dugal	Info Sys Opera Mgr	1,500.00
Laura Reigelsperger	Social Worker	650.00
Jessica Hollinger	LDTC	650.00
Micah Burge	Psychologist	650.00
Thomas Buffa	Sup O&M	200.00
David Palumbo	Asst to the Business Administrator	650.00
Maria Gallo	Social Worker	650.00
Rivkeh Klugman	Speech Ther	650.00
Joe Martucci	Asst Prin-Ath Dir	1,500.00
Robert, Schweitzer	Dir CST	1,500.00



Wayne, Spells	Spec Prog	1,500.00
Darla Reed	Payroll/Benefits	650.00
Dr. Debra Sheard	Director of Secondary Accountability	1,500.00
Jessie, Zitarosa	Director of Elem. Accountability	1,500.00
<b>Total</b>		<b>20,250.00</b>

**6. Renewal of the Agreement with PeggNet Computers**

It is recommended that the Board of Education approve the renewal agreement with PeggNet Computers for two (2) computer technicians for the 2011-2012 school year for \$85,328.47, or a cost of \$7,110.71 per month.

**7. Settlement of Grievance**

Be It Resolved that the Board of Education hereby approves a settlement of a contractual grievance with the Matawan-Aberdeen Regional Administrators Association and Barbi Siegel for a payment of \$960.00, subject to execution of a written settlement agreement in a form acceptable to the Board Attorney.

**8. Resolution Awarding a Renewal Contract for Boiler Cleaning and Repair for the 2011-2012 School Year.**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (“Board”) previously solicited bid proposals for (Boiler Cleaning and Repair) (the “Work”); and

WHEREAS, on July 7, 2010, bid proposals were received and publicly read; and

WHEREAS, in accordance with the bid solicitation, the Board sought prices for a single overall contract, together with prices to renew the contract for the following (two years), should the Board wish to entertain that option; and

WHEREAS, on July 7, 2010, the Board found that the lowest responsive and responsible bidder for the Work was (Allied Boiler Repair Corporation, of Toms River, New Jersey), and voted to accept its bid proposal, inclusive of the Board’s option to renew the contract at the prices contained in the bid proposal, and

WHEREAS, the bid proposal of (Allied Boiler Repair Corporation) provides an option to renew the contract for the 2011-2012 school year for a total amount of \$11,150.00.

Mechanic Hourly Rate	\$65.00
Mechanic OT Rate	\$97.50
Apprentice Hourly Rate	\$35.00
Apprentice OT Rate	\$52.50
Boiler Cleaning Rate	\$10,900.00

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby awards a renewal Contract for Work in the above-

referenced amount to (Allied Boiler Repair Corporation) for the 2011-2012 school year; and

BE IT FURTHER RESOLVED that the District professional staff is hereby directed to take any and all action to effectuate the purposes of this Resolution.

**9. Agreement with American Paper and Supply Company for Paper Towels, Bath Tissue and Dust Mops for the 2011-2012 school year.**

It is recommended that the Board of Education enter into an agreement for the 2011/2012 year with American Paper and Supply Company, 10 Industrial Way, Carlstadt, NJ for District custodial products including Paper Towels, Bath Tissue and Dust Mops as determined by the lowest quote submitted by Karl Schafer, Senior Account Executive. A detail of the (3) three quotes received are as follows:

<u>Company</u>	<u>Quote</u>
American Paper and Supply Company	\$24,760.00
Supply King	\$39,417.00
Edmar	\$41,545.50

**10. Agreement with Source 4 Teachers for substitute staffing services.**

It is recommended that the Board of Education approve the contract with Source 4 teachers, L.L.C. and the Matawan-Aberdeen Regional School District to provide substitute teachers, aides, secretaries, as well as other related services from July 1, 2011 through June 30, 2012 with the following pricing plan:

	<u>Daily Pay Rate</u>	<u>Daily Billable Rate</u>
<b>Substitute Teacher (1)</b>		
Daily Rate Full Day Rate Category 1	\$85.00	\$139.90
Daily Rate Full Day Rate Category 2	\$75.00	\$124.47
Daily Rate Full Day Rate Category 3	\$70.00	\$119.66
Daily Rate Half Day Rate Category 1	\$42.50	\$ 74.35
Daily Rate Half Day Rate Category 2	\$37.50	\$ 69.00
Daily Rate Half Day Rate Category 3	\$35.00	\$ 64.00
Long Term Daily Rate	\$100.00	\$170.80
(Beginning on the 21 <sup>st</sup> day of the assignment, retro'd back to the first day of the assignment.)		
Long Term Rate Half Day	\$50.00	\$ 85.40
(Beginning on the 21 <sup>st</sup> day of the assignment, retro'd back to the first day of the assignment.)		
Teacher Assistant Full Day Rate	\$58.50	\$100.00
Teacher Assistant Half Day Rate	\$36.00	\$ 61.40

Secretary/Clerk Typist Full Day	\$70.00	\$120.96
Secretary/Clerk Typist Half Day	\$35.00	\$ 60.48

**RATIONALE:** The contract with Source 4 Teachers will provide comprehensive substitute staffing services designed to produce cost savings and greater efficiencies.

**11. Amendment in the allocation of funds for the 2009-2011, Title I Part A – ARRA.**

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the reallocation of funds as listed below.

<u>From</u> <u>Account Number</u>	<u>To</u> <u>Account Number</u>	<u>Amount</u>
20-451-200-610-09-0910-0 (General Supplies)	20-451-200-500-09-0910-0 (Other Purchased Services)	\$5,600

**RATIONALE:** To reallocate Title I Part A – ARRA Funds in support of the District wide Parent Involvement Workshop.

**(Item #11 was withdrawn from the agenda.)**

**12. Waiver to Carry-over of funds for the FY 2010 Title I Part A – ARRA that exceeds 15%.**

It is recommended the Board of Education approve the submission of the Carry-over waiver request for the FY 2010 Title I, Part A – ARRA funds in the amount of \$113,916.

**RATIONALE:** If the unexpended balance of Title I, Part A –ARRA funds exceeds 15%, Districts must submit a Carry-over waiver request.

**13. Property and Casualty Insurance Policies**  
**POLICY: 3530 Insurance Management**  
**3533 Employee/Officer Bonds**

Board of Education award the following: Property and Casualty Insurance policies as of July 1, 2011 through June 30, 2012.

Coverage	2011/2012	2010/2011	Difference:	Percentage
Property	127,228	137,260	(10,032)	(7.3%)
Boiler & Machinery	7,291	7,189	102	1.4%
EDP	6,538	6,849	(311)	(4.5%)
Crime	6,225	6,225	0	0%
General Liability	62,536	74,562	(12,026)	(16.1%)
Auto	63,012	60,591	2,421	4.0%

School Board Legal	56,954	53,091	3,863	7.3%
FF CAP	15,977	14,328	1,649	11.5%
Workers Compensation	353,226	330,705	22,521	6.8%
Supplemental WC	9,516	8,224	1,292	15.7%
Environmental	Included	Included		0%
Bonds BA & Treas	1,952	1,952	0	0%
<b>TOTAL</b>	<b>\$ 710,455</b>	<b>\$ 700,976</b>	<b>\$ 9,749</b>	<b>1.4%</b>

**UNANIMOUS VOTE:**

<b>ROLL CALL VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	7		1	
			Daniels	

**XII. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERS**

- There were no comments from the public.

**XIII. UNFINISHED BUSINESS**

- There was a discussion among the Board regarding a District policy on bus idling.

**XIV. NEW BUSINESS**

- There was a discussion among the Board regarding the additional State Aid.

**XV. EXECUTIVE SESSION – PERSONNEL, LEGAL UPDATE – GRIEVANCES AND INTERVIEWS FOR THE POSITION OF PRINCIPAL AT LLOYD ROAD ELEMENTARY SCHOOL**

A motion by Mr. Donaghue, seconded by Mr. Aitken, to enter into Executive Session for Personnel, Legal Updates – Grievances and Interviews for the Position of Principal at Lloyd Elementary School.

The Board adjourned the public portion of the meeting at 7:29 PM.

The Board went entered into Executive Session for Personnel, Legal Updates – Grievances and Interviews for the Position of Principal at Lloyd Elementary School at 7:40 PM.

The Board exited Executive Session at 9:30 PM.

The Board reconvened the public portion of the meeting at 9:40 PM.

**XVI. PERSONNEL ACTION ITEM:**

Motion by Ms. Esposito, seconded by Ms. Hayward.

The Superintendent recommends:

**A. APPOINTMENTS**

*POLICY: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4123 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer*

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF. DATE
Laugelli, Luigi	LR	Principal	N/A	Step-04	\$130,904.00	6	Pat O'Keefe Retirement	9/25/11-6/30/12 (Sooner if Available – 60-day rule applies in current district)

**UNANIMOUS VOTE:**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		1	
			Daniels	

**XVII. ADJOURNMENT**

A motion by Mr. Aitken, seconded by Mr. Donaghue.

RECOMMEND: That the meeting be adjourned. The Regular Action meeting adjourned at 9:42 PM.

**UNANIMOUS VOTE:**

ROLL CALL VOTE:	AYES	NAYS	ABSENT	ABSTAIN
	7		1	
			Daniels	

Respectfully submitted,

James H. Strimple, Jr.  
 Interim Business Administrator/Interim Board Secretary