

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

WORKSHOP MEETING on **October 10, 2011**, Cambridge Park Elementary School, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Mr. Kenny called the Committee of the Whole Workshop Meeting to order at **7:00 PM.**

II. PLEDGE OF ALLEGIENCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School Board of Education advertised this meeting on May 3, 2011. The notice was sent to the Asbury Park Press, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Mr. Charles Kenney-President	Ms. Elizabeth Hayward-Vice President
	Dr. Jeff Delaney	Ms. Anissa Esposito
	Mr. Gerald Donaghue	Mr. Kenneth Aitken
	Mr. Dennis Daniels	Dr. Todd Larchuk
	Ms. Patricia A. Phillips	

Absent: None

Also	Mr. David M. Healy-Superintendent of Schools
Present:	Dr. Patrick Piegari-Interim Deputy Superintendent of Schools
	Mr. James H. Strimple, Jr.-Interim Business Administrator/Board Secretary
	Mr. David Palumbo-Asst. to the Business Administrator/Asst. Board Secretary

V. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

- There were no comments from the public

VI. CURRICULUM AND INSTRUCTION

- Mr. Healy reviewed the Curriculum and Instruction agenda. He requested that the Board take action on Agenda Items A1, B4, B5 and B6.
- There was a discussion among the Board regarding the various agenda items.

It was moved by Mr. Aitken, seconded by Ms. Hayward and approved by a unanimous roll call vote to approve agenda items A1, B4, B5 and B6.

A. TRAVEL-(ACTION ITEM)

1. Pursuant to travel policy # 4033, the following staff for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional
2. Development Plan (**PROGRAM ATTACHMENT #1**).

Policy: 4033 - Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. It is recommended that the Matawan-Aberdeen Board of Education approve Standards Solution, LLC to provide professional development to high school Mathematics and English Teachers to implement instructional strategies for improved academic performance for all students and all subgroups.

Rationale: Standards Solution, LLC has provided educational services to the MRHS Mathematics and English Teachers since September 2010. The professional develop will include in-class support and professional development on targeting instructional strategies, developing common formative assessments and benchmarking.

Timeline: November 2011-February 2012

Cost: \$22,400.00 Account: Title II A NCLB

2. It is recommended that the Matawan-Aberdeen Board of Education approve Staff Development Workshops, Inc. as a consultant for teachers of grades 6 – 8 on Writer's Workshop.

Rationale: In August 2011, Middle School Teachers attended Writer's Workshop Institute at Matawan Aberdeen Middle School developed by Staff Development Workshops, Inc. Teachers of grades 6 – 8 will receive in-class support and professional development on

instructional strategies using the Writer’s Workshop framework in an effort to address the AYP status in Language Arts Literacy.

Timeline: November 2011 – March 2012

Cost: \$6,000.00 Account: Title II A NCLB

3. It is recommended that the Matawan-Aberdeen Board of Education approve Study Island to provide Train-the-Trainer services for grade 4 – 12 teachers.

Rationale: 10 teachers will receive 3 hours of training that will include hands-on, experiential activities for working in the Study Island Program to reinforce learning the basic material for student and teacher driven use. The teachers will conduct turn-key training in the After School Teacher Academy (ASAT).

Cost: \$745.00 Account: Title II A NCLB

4. **(ACTION ITEM)** - It is recommended that the Matawan-Aberdeen Board of Education approve the NCLB School-Parent Compact for 2011-2012 School Year

Rationale: The purpose of the School-Parent Compact is to communicate a common understanding of home and school responsibilities to assure that every student attains high academic standards leading to a quality education.

5. **(ACTION ITEM)** - It is recommended that the Matawan-Aberdeen Board of Education approve the NCLB SES (Supplemental Educational Services) Parent Letter.

Rationale: Lloyd Road Elementary School, Matawan-Aberdeen Middle School and Matawan-Aberdeen Regional High School have been identified as schools in need of improvement for two or more consecutive years. As a result, some students are eligible to receive supplemental educational services based on family income and attendance at the designated school. This letter will inform the parents of identified students about this opportunity.

6. **(ACTION ITEM)** - It is recommended that the Matawan-Aberdeen Board of Education approve the following Supplemental Educational Service providers for the 2011-2012 school year:

Smart Start: Smarties for Lloyd Road Elementary School and Matawan-Aberdeen Middle School

American Tutor Incorporated for Matawan-Aberdeen Regional High School

Rationale: Lloyd Road Elementary School, Matawan-Aberdeen Middle School and Matawan-Aberdeen Regional High School have been identified as schools in need of improvement for two or more consecutive years. Students are eligible for this program based on family income and attendance at the designated school. Both service providers have agreed to offer on-site services that are consistent with the instructional programs of the district/state.

Cost: \$71,331.00 Account: NCLB Title 1: 20-231-100-300-00-0000-0

7. It is recommended that the Matawan-Aberdeen Board of Education approve Community Coordinated Child Care as an educational consultant for the Pre-school program on district-wide in-service days:

10-10-11 – in-service day (full-day) at \$3,000.00

03-09-12 – in-service day (half-day) at \$1,000.00

Rationale: Pre-school teachers will receive professional development on the Highscope curriculum and the NJCCCS for Pre-school students.

Cost: \$4,000.00

Account: NCLB Title II A: 20-265-200-300-00-0000-0

8. It is recommended that the Matawan-Aberdeen Board of Education approve Kenneth King, Ed.D of *Educational Consultant* to offer professional development on strategies for effectively dealing with difficult people on the October 10th in-service day.

Rationale: To enhance and support effective communications with the public.

Cost: \$500.00

Account: NCLB Title II A: 20-265-200-300-00-0000-0

9. It is recommended that the Matawan-Aberdeen Board of Education approve the following supplemental curriculum resource guides:

Technology Project Resource Guide for Grades K-5

Technology Project Resource Guide for Grades 6-12

Rationale: Technology Project Resource Guides were developed to assist teachers as they implement technology into their daily instruction.

C. SPECIAL SERVICES

1. Students to attend out of district placements for the 2011-2012 Extended School Year and 2011-2012 Regular School Year

STUDENT	CLASS	SCHOOL	REASON	COST	EFF DATE
0801-005	Autistic	BJC –Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012
0905-014	Autistic	BJC-Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012
1012-012	Autistic	BJC-Developmental Learning Center	Continued Placement	\$2,250.00	09/08/2011-09/19/2011 moved
0210-011	Autistic	BJC-Developmental Learning Center	Continued Placement Continued Services Excess OT	\$45,000.00 \$1,700.00	09/08/2011-06/30/2012
0707-012	Autistic	BJC-Developmental Learning Center	Continued Placement Continued Services – excess OT	\$45,000.00 \$1,700.00	09/08/2011-06/30/2012
0806-031	Communication Impaired	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide Continued Services Excess OT	\$45,000.00 \$30,000.00 \$1,700.00	09/08/2011-06/30/2012
0706-009	Autistic	BJC-Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012
0509-001	Autistic	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide	\$45,000.00 \$30,000.00	09/08/2011-06/30/2012
0210-004	Autistic	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide	\$45,000.00 \$30,000.00	09/08/2011-06/30/2012
0408-008	Autistic	BJC-Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012
0706-010	Autistic	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide	\$45,000.00 \$30,000.00	09/08/2011-06/30/2012

STUDENT	CLASS	SCHOOL	REASON	COST	EFF DATE
0010-007	Cognitive Moderated	Devereux Residential	Continued Placement	\$144,918.00	07/01/2011-06/30/2012
0709-333	Multiply Disabled	Morristown High School	Change in Placement	\$15,766.00	09/07/2011-06/30/2012
9906-011	Cognitive Impaired Mild	Red Bank Regional High School	Continued Placement	\$28,000.00	09/06/2011-06/30/2012
0207-008	Multiply Disabled	Old Bridge High School	Continued Placement	\$22,745.00	09/06/2011-06/30/2012
0208-008	Autistic	Applied Behavioral Concepts Inc New Horizon's	Continued Services	\$37,600.00	09/01/2011-06/30/2012

VII. PERSONNEL

- Dr. Piegari reviewed the Personnel Agenda with the Board of Education. It is requested that the Board of Education take action on items C, D-1 and D-10.
- Dr. Piegari noted the job description should be for Supervisor of the Child Study Team.
- A discussion took place among the Board regarding Personnel Agenda item #6 and the appointment of the Supervisor of the Child Study Team.

It was moved by Ms. Esposito, seconded by Dr. Larchuk and approved by a unanimous roll call vote to approve agenda items C, D-1 and D-10.

The Superintendent recommends:

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF. DATE
ZULLO, LAURA	HS	SPECIAL EDUCATION SCIENCE TEACHER	Resignation	9/1/11	12/2/11

B. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
KAISER, HEATHER	HS	Teacher of Social Studies	Personal	Without Pay	12/14/11 12/15/11
COCCIO, ISABELLE	HS	Hallway Safety/Security Monitor	Medical	Without Pay	10/6/11 (<i>Half Day</i>) to 11/4/11

C. JOB DESCRIPTION – (ACTION ITEM)

SUPERVISOR OF SPECIAL EDUCATION & AUTISM PROGRAMS

New Position

D. APPOINTMENTS

- POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer*

1. APPOINTMENTS – (ACTION ITEM)

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
OLSEN, CHRISTINA	DIST.	Supervisor of Special Education & Autism Programs	N/A	N/A	\$87,500.00	3	New Position	12/12/11 - 6/30/12 (Or sooner if available)
TBD	CP/ST	LDT/C Child Study Team	TBD	TBD	TBD	TBD	Petillo (Resignation)	TBD

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. COLLEGE STUDENT OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
JOHNK, JOYCE	Brookdale Community College New Pathways Program	CHRISTINA KUSHWARA	ST - Elementary STUDENT OBSERVER One Day - 4 Hours Fall 2011
GEYER, ALAN	West Chester University	JOHN KAYE	HS - Physical Education STUDENT OBSERVER One Day - 4 Hours October 11, 2011 (Retroactive)

RATIONALE: Student will be able to complete course work requirements toward degree and certification.

COST: None

EFFECTIVE DATE: 2011/2012 School year

3. VOLUNTEERS – ACTIVITIES 2011/2012 SCHOOL YEAR

NAME	LOC	ACTIVITY
HUGHES, SUSANNE	HS	BOWLING
BLEAKEN, COREY	HS	WRESTLING
HUDAK, MICHAEL	HS	WRESTLING

NOTE: The law on background checks requires ultimate clearance prior to any volunteer becoming final.

4. VOLUNTEERS - ELEMENTARY SCHOOL LIBRARY 2011/2012 SCHOOL YEAR

NAME	LOC	ACTIVITY
TBD	TBD	School Library
TBD	TBD	School Library

RATIONALE: Parent volunteers to help assist School Librarians.

NOTE: The law on background checks requires ultimate clearance prior to any volunteer becoming final.

5. MENTOR – 2011/2012 SCHOOL YEAR

NAME	SUBJECT	SCHOOL
GOLDSTONE, CHANI	Mathematics	Middle School

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC6:11-3.2c.

COST: None

6. EXTRA CURRICULAR/HOURLY ACTIVITIES – 2011/2012 SCHOOL YEAR

NAME	SCHOOL	ACTIVITY	POSITION	STIPEND 2010/2011 Guide	EFFECTIVE DATE
EXTRA CURRICULAR ACTIVITIES					
HOURLY ACTIVITIES					
CRUZ, KATHY	MAMS	TUTORIAL PROGRAM (Academic Assistance)	SUBSTITUTE	\$25.00/Hour	9/1/11 - 6/30/12 (Retroactive)

7. MOST PROGRAM - Mentoring Our Students Together Program

NAME	POSITION	ACTIVITY	RATE/HOUR	EFFECTIVE DATE
TBD	Teacher of Mathematics	Tutor/Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012
TBD	Teacher of Mathematics	Tutor/Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012
TBD	Teacher of English	Tutor/Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012
TBD	Teacher of English	Tutor/Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012
TBD	Teacher of English	Tutor/Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012
TBD	Teacher of English	Tutor/Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012
TBD	Counselor	School Services/ Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012
TBD	Counselor	School Services/ Mentor	\$25.00/Hour - 50 Hours 25 Days - 2 Hours/Day \$1,250.00	On or about October 25, 2011 through May 16, 2012

RATIONALE: Assist students in an after school tutoring/mentoring program Grades 4-12
 EFFECTIVE: October 25, 2011 - May 16, 2012

8. STAFF ARRAY CHANGES – 2011/2012 SCHOOL YEAR

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	NEW ASSIGNMENT	EFF. DATE/ REASON
KLUGMAN, RIVKAH	HS - 0.05 MA - 0.50 CP - 0.45	Speech Therapist HS Speech Therapist MAMS Speech Therapist CP	CL - 0.50 MA - 0.50	Speech Therapist CL Speech Therapist MA	9/1/11 - 6/30/12 (Retroactive)

RATIONALE: As indicated above

COST: (*) Per MRTA Contract Guide (Pending Negotiations)

EFFECTIVE DATE: 2011/2012 School year

9. HOME INSTRUCTION

ID	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT CLASS	EFFECTIVE DATES

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

ACCOUNT: 11-150-100-101-03-0000-1

10. REQUIRED HOURS FOR RESTRAINT TRAINING - (ACTION ITEM)

	NAME/LOCATION/POSITION	DAILY PER DIEM RATE OF PAY
1	Arbital, Janice (MAMS MD Paraprofessional)	\$90.68
2	Bonafato, Frank (HS Autistic Paraprofessional)	\$104.93
3	Chanowich, Mary Beth (CL Autistic Paraprofessional)	\$90.68
4	Collins, Sharon (CL BD Paraprofessional)	\$105.50
5	De Monte, Agnes (CL Autistic Paraprofessional)	\$83.25
6	Dhume, Valarie (CP Autistic Paraprofessional)	\$87.50
7	Folechetti, Mary Ann (LR Autistic Paraprofessional)	\$83.25
8	Gross, Jill (CL Autistic Paraprofessional)	\$87.50
9	Harnett, Debrah (LR BD Paraprofessional)	\$112.93
10	Johannesen, Michele (LR BD Paraprofessional)	\$114.43
11	Letowsky, Beth (CL BD Paraprofessional)	\$162.03
12	Mc Ginniss, Kelly (MAMS MD Paraprofessional)	\$88.68
13	Moore, Ryan (LR Autistic Paraprofessional)	\$88.68
14	Rigney, Penny (CL Autistic Paraprofessional)	\$88.68
15	Wassmer, Deborah (CP Autistic Paraprofessional)	\$99.43
16	Wojar, Kathie (LR Autistic Paraprofessional)	\$83.25
17	Zitzman, Denise (CL Autistic Paraprofessional)	\$83.25

1. It is recommended that the Matawan-Aberdeen Board of Education approve Middlesex Educational Services to provide restraint training to staff members at the cost of \$630.00.

RATIONALE: It is required and recommended that staff members who teach or provide services to autistic students be given this training.

Individual One Day - Per Diem Daily rate of pay

EFFECTIVE: October 10, 2011

11. OTHER

Approve a school nursing services agreement with Bayada Nurses, Inc. for the 2011-2012 School year to provide a registered nurse to the district on a substitute basis at a rate of \$61.00 per hour.

RATIONALE: To provide a registered nurse on a substitute basis when the district is unable to obtain a substitute nurse for an absent nurse and/or field trip. No change in hourly cost from 2010-2011 School year.

EFFECTIVE: September 1, 2011 - June 30, 2012 (Retroactive)

VIII. FINANCE/TRANSPORTATION

- Mr. Strimple reviewed the Finance/Transportation Agenda which the Board will take action on at the November 1, 2011 Action Meeting.
- There was a discussion among the Board regarding the Flexible Spending Account.

A. BUSINESS OPERATIONS

1. Bills List for October 2011 (Available for review in Board Secretary’s Office)

POLICY # 3326 Payment for Goods and Services

September, 2011, Payroll	\$2,894,619.27
October, 2011, Bills List	\$
TOTAL:	\$

2. Transfer of Funds for September, 2011 (Available for review in Board Secretary’s Office)

POLICY # 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJAC 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. The Report of the Treasurer (Month ending September, 2011)

POLICY # 3571 Financial Reports

It is recommended that the Board of Education accept the Treasurer’s Report for the Month of **September, 2011** which is in agreement with the Board Secretary’s Report.

4. The Board Secretary’s Financial Report (Month ending September, 2011)

POLICY # 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **September, 2011**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **September 30, 2011**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. Routine Business Travel 2011-2012

Policy # 4033 Travel/Reimbursable Expenses

Pursuant to Travel policy # 4033, the following staff is approved for travel related to routine business for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>Year Total</u>
Kristine Leyra	Attendance/Residency Officer	\$1,500.00
Isabel Spaur	English Teacher	650.00
James Pappas	Physical Education Teacher	650.00
Total		\$ 2,800.00

6. Approval of Section 125 Plan Premium Only Plans and Waivers and Flexible Spending Account (FSA)

WHEREAS, the Matawan-Aberdeen Regional Board of Education desires to adopt a Section 125 Flexible Spending Account plan effective January 1, 2012 to allow employees to set aside a portion of their earnings to pay for qualified medical expenses as established in the cafeteria plan to comply with P.L. 2011, Chapter 78; and

WHEREAS, the Matawan-Aberdeen Regional Board of Education has received a proposal on behalf of the Board of Education from Horizon Blue Cross Blue Shield of New Jersey; and

WHEREAS, the Section 125 Flexible Spending Account plan document provided by Horizon Blue Cross Blue Shield of New Jersey includes/provides for premium only plans and waivers.

Now therefore it be resolved, that the District adopt the Section 125 Flexible Spending Account plan with Horizon Blue Cross Blue Shield of New Jersey effective January 1, 2012.

7. Approval for a Capital Improvement Project at Cambridge Park Elementary School

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the following resolution:

WHEREAS, The Matawan-Aberdeen Regional School District, in the county of Monmouth, New Jersey, (the “Board”), desires to proceed with an “other capital project,” generally consisting of the installation of a new roof and related work at the center section of Cambridge Park Elementary School; and

WHEREAS, The Board now seeks to take steps in order to proceed with the project and comply with NJAC 6A:26-5.2 and 5.3 and related sections of the code; and

WHEREAS, The New Jersey Department of Education reviews and approves other capital outlay projects.

WHEREAS, The District is NOT seeking ROD Grant Funding.

NOW THEREFORE, BE IT RESOLVED - That the Matawan-Aberdeen Regional School District Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect and the School Business Administrator, as applicable, to prepare an amendment to the district's Long Range Facility Plan in connection with the project.

That the Architect, School Business Administrator, Bond Counsel, and Board Attorney as applicable, are hereby authorized to undertake all related actions necessary in connection with the project.

BE IT FURTHER RESOLVED - That the Matawan-Aberdeen Regional School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

This resolution shall become effective immediately.

8. Submission of Form M-1 and Comprehensive Maintenance Plan

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the following Three-Year Comprehensive Maintenance Plan.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year Comprehensive Maintenance Plan and Form M-1 documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE, BE IT RESOLVED - that the Matawan-Aberdeen Regional School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

RATIONALE: To comply with Department of Education requirements.

EFFECTIVE DATE: October 31, 2011

B. TRANSPORTATION

1. Bid Receipts for Pupil Transportation Routes – Received October 3, 2011

It is recommended that the Matawan-Aberdeen Regional School District Board of Education receive Pupil Transportation Route Bids as per **Transportation Attachment 1** for the 2011-2012 School Year.

2. Award of Transportation Contracts for the 2011-2012 School Year

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the following transportation contract route for the 2011-2012 school year.

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS/ TRIPS	PER DIEM/ TRIP	EFF DATE	COST
675-H	Matawan HS	S & S Transportation	161	\$38.25	10/5/11-6/30/12	\$6,158.25
					TOTAL	\$6,158.25

3. Bus Evacuation Drills

The following bus evacuation drills occurred as follows:

Ravine Drive School on October 3, 2011 at 9:30 AM in the horseshoe driveway for the entire student body, supervised by Principal Patricia Janover.

IX. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERNS

- There were no comments from the public.

X. UNFINISHED BUSINESS

- Mr. Kenny discussed the scheduling of the Board retreat to plan Board goals, District goals and Superintendent goals.
- The next Regular Action Meeting will be November 1, 2011 at the Middle School.
- Dr. Delaney inquired about the Reading Consultant the District will be hiring. Mr. Healy stated he sent him an email this morning.

XI. NEW BUSINESS

- There was no new business from the Board.

XII. EXECUTIVE SESSION – STUDENT MATTERS AND NEGOTIATIONS UPDATE

It was moved by Ms. Hayward, seconded by Mr. Daniels, and approved by a unanimous roll call vote to enter into Executive Session for Student Matters and a Negotiations Update at **8:00 PM**.

The Board returned from Executive Session at **9:05 PM**

XIII. ADJOURNMENT

It was moved by Mr. Daniels, seconded by Ms. Phillips and approved by a unanimous roll call vote that the meeting be adjourned at **9:06 PM**.

Respectfully submitted,

James H. Strimple, Jr.
Interim Business Administrator/Interim Board Secretary