

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on November 1, 2011, Matawan-Aberdeen Middle School, 469 Matawan Avenue, Cliffwood, NJ.

I. CALL TO ORDER

Board President, Charles Kenny called the Regular Action Meeting to order at 7:05 PM.

II. PLEDGE OF ALLEGIENCE

Middle School student, Brian Slobotsky, led the Board in the Pledge of Allegiance.

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on May 3, 2011. The notice was sent to the Asbury Park Press, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library. The notice was also placed on the district’s web site.”

ROLL CALL

Present:	Mr. Charles Kenny-President	Ms. Elizabeth Hayward-Vice President
	Mr. Dennis Daniels	Dr. Jeff Delaney
	Mr. Gerald Donaghue	Ms. Anissa Esposito
	Dr. Todd Larchuk	Ms. Patricia Phillips

Absent: Mr. Kenneth Aitken

Also Present: Mr. David M. Healy-Superintendent of Schools
Dr. Patrick Piegari-Interim Deputy Superintendent of Schools
Mr. James H. Strimple, Jr.-Interim Business Administrator/Board Secretary
Mr. David Rubin, Board Counsel
Matthew Tomasello, Student Representative

V. MINUTES

It was moved by Ms. Hayward, seconded by Dr. Delaney and approved by a unanimous roll call vote to approve the following minutes:

September 26, 2011, Regular Action Meeting
September 26 2011, Executive Session
October 10, 2011, Committee of the Whole
October 10, 2011, Executive Session

VI. BOARD PRESIDENT’S REPORT

Board President, Mr. Charles Kenny, commented on the following:

- Welcomed and thanked parents, staff and students for their attendance at the meeting.
- Congratulated students who accomplished perfect scores on NJASK as well as recognized teachers and parents in helping with this effort.
- Congratulated new members of the National Honor Society.
- Provided an update on negotiations with the MRTA.
- Invited 7th and 8th grade students, parents/guardians to attend Open House on November 2 at 7PM.
- Recognized and thanked the Matawan Rotary for their continued donations to the Matawan-Aberdeen Regional School District.

VII. SUPERINTENDENT’S REPORT

Mr. Healy, the Superintendent of Schools discussed the following:

- Mr. Healy introduced the Principal of Matawan-Aberdeen Middle School, Tyler Blackmore
- Mr. Blackmore then introduced those students that earned perfect scores on the NJASK Math 5, 6, or 7 tests and the teachers for their work with these students.
- Current 6th grade (5th grade scores):
Catherine Brown, Michael Dunne, Marcos Guevara, Katherine Hoyt, Morgan Jones, Rachel Kenny, Karl Kim, Angela LaCovara, Christopher Mallozzi, Richard Olsen, Meet Patel, Stephen Salot, Marissa Santuccio, Meghan Scheuing, Catherine Toomey, Brandon Trani, Courtney Wassmer, Matthew Weisberg, Daniel White, Samuel Opoku Mensah
- Current 7th (6th grade scores):
Tyler Chin, Mailey Cohen, Lauren Conroy, Mary Finnerty, Daniel Grinberg, Amrita Khaira, Mahmoud Khaireldin, Tanner Liou, Kathryn Malin, Thomas Petruskevicius, Jearvin Sevileno, Jacob Signorile, Jessica Veary, Daniella Veliz
- Current 8th (7th grade scores):
Abigail Casazza, Christopher Domalewski, Danielle Kulyk, Dmytro Luchynets, Joseph Malinger, Emily Montgomery, Mariel Ogurek, Isaiah Phillip, Holly Richardson, Jacqueline Robinson, Amanda Siriram, Brian Slobotsky, Kyle Steele, Mary Tomkins, Joseph Vidal, Kyle White
- The following teachers were recognized for their work with the students
Mr. Barilka, Ms. Costello, Ms. Fiorilli, Ms. Flynn, Ms. Goldstone, Ms. Hynes, Ms. Lambert, Ms. Mammano, Ms. Read, Mr. Scheuing, Ms. Serden, Ms. Winther, Ms. Winchel

Presentation: Annual Violence and Vandalism Report

- Mr. Healy provided a lengthy presentation on the Annual Violence and Vandalism Report.
- He discussed the comparison of incidents from school year 2009-2010 and 2010-2011.
- He also provided a listing of those programs that the district has initiated to improve student behavior and to provide a safe learning environment for all.

VIII. STUDENT REPRESENTATIVE'S REPORT

The student representative to the Board, Matthew Tomasello, made the following statements:

- Reviewed events, accomplishments and initiatives of the students at each school around the District.

IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

The Board received several comments regarding the proposed change to the Dress Code Policy. All comments received were opposed to the change.

The Board received a comment that all Volunteers should be fingerprinted.

The Board received an announcement regarding the upcoming High School play

X. CURRICULUM AND INSTRUCTION

It was moved by Ms. Esposito, seconded by Dr. Delaney and approved by a unanimous roll call vote to approve the following items:

A. TRAVEL

1. Pursuant to travel policy #4033, it is recommended that the following staff be approved for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(PROGRAM ATTACHMENT #1)**.

Policy: 4033 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy. All amounts are not to exceed.

B. OTHER

1. It is recommended that the Matawan-Aberdeen Board of Education Approve Standards Solution, LLC to provide professional development to high school Mathematics and English Teachers to implement instructional strategies for improved academic performance for all students and all subgroups.

Rationale: Standards Solution, LLC has provided educational services to the MRHS Mathematics and English Teachers since September 2010. The professional development will include in-class support and professional development on targeting instructional strategies, developing common formative assessments and benchmarking

Timeline: November 2011 – February 2012

Cost: \$22,400.00 **Account:** Title II A NCLB

2. It is recommended that the Matawan-Aberdeen Board of Education Approve Staff Development Workshops, Inc. as a consultant for teachers of grades 6 – 8 for a Writer’s Workshop.

Rationale: In August 2011, Middle School Teachers attended Writer’s Workshop Institute at Matawan-Aberdeen Middle School developed by Staff Development Workshops, Inc. Teachers of grades 6 – 8 will receive in-class support and professional development on instructional strategies using the Writer’s Workshop framework in an effort to address the AYP status in Language Arts Literacy.

Timeline: November 2011 – March 2012

Cost: \$6,000.00 **Account:** Title II A NCLB

3. It is recommended that the Matawan-Aberdeen Board of Education approve Study Island to provide Train-the-Trainer services for grade 4 – 12 teachers.

Rationale: 10 teachers will receive 3-hours of training that will include hands-on, experiential activities for working in the Study Island Program to reinforce learning the basic material for student and teacher-driven use. The teachers will conduct turn-key training in the After School Teacher Academy (ASTA).

Cost: \$745.00 **Account:** Title II A NCLB

4. It is recommended that the Matawan-Aberdeen Board of Education amend the following resolution from the October 10, 2011 Committee of the Whole meeting as follows:

The amendments are reflected below:

- **Smart Start: Smarties** for Lloyd Road Elementary School

Rationale: Matawan-Aberdeen Middle School and Matawan-Aberdeen Regional High School are not eligible for these services because they are no longer identified as a Title I school.

Lloyd Road Elementary School is eligible and has been identified as a school in need of improvement for two or more consecutive years. Students are eligible for this program based on

family income and attendance at the designated school. The service provider has agreed to offer on-site services that are consistent with the instructional programs of the district/state.

Cost: \$71,331.00 **Account:** NCLB Title 1: 20-231-100-300-00-0000-0

5. It is recommended that the Matawan-Aberdeen Board of Education approve *Community Coordinated Child Care* as an educational consultant for the Pre-school program on district-wide in-service days:

- 10-10-11 – in-service day (full-day) at \$3,000.00
- 03-09-12 – in-service day (half-day) at \$1,000.00

Rationale: Pre-school teachers will receive professional development on the Highscope curriculum and the NJCCCS for Pre-school

Cost: \$4,000.00 **Account:** NCLB Title II A: 20-265-200-300-00-0000-0

6. It is recommended that the Matawan-Aberdeen Board of Education approve Kenneth King, Ed.D. to offer professional development on strategies for effectively dealing with difficult people on the October 10th in-service day.

Rationale: To enhance and support effective communications with the public.

Cost: \$500.00 **Account:** NCLB Title II A: 20-265-200-300-00-0000-0

7. It is recommended that the Matawan-Aberdeen Board of Education approve the following supplemental curriculum resource guides:

- Technology Project Resource Guide for Grades K-5
- Technology Project Resource Guide for Grades 6-12

Rationale: Technology Project Resource Guides were developed to assist teachers as they implement technology into their daily instruction.

8. It is recommended that the Matawan-Aberdeen Board of Education approve the Annual Memorandum of Agreements between the Matawan-Aberdeen Regional School District and the Aberdeen Township and Matawan Borough Police Departments.

C. SPECIAL SERVICES

1. Students to attend out of district placements for the 2011- 2012 Extended School Year & 2011-2012 Regular School Year

STUDENT	CLASS	SCHOOL	REASON	COST	EFF DATE
0801-005	Autistic	BJC –Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012
0905-014	Autistic	BJC-Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012
1012-012	Autistic	BJC-Developmental Learning Center	Continued Placement	\$2,250.00	09/08/2011-09/19/2011 moved
0210-011	Autistic	BJC-Developmental Learning Center	Continued Placement Continued Services Excess OT	\$45,000.00 \$ 1,700.00	09/08/2011-06/30/2012
0707-012	Autistic	BJC-Developmental Learning Center	Continued Placement Continued Services – Excess OT	\$45,000.00 \$ 1,700.00	09/08/2011-06/30/2012
0806-031	Communication Impaired	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide Continued Services Excess OT	\$45,000.00 \$30,000.00 \$ 1,700.00	09/08/2011-06/30/2012
0706-009	Autistic	BJC-Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012
0509-001	Autistic	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide	\$45,000.00 \$30,000.00	09/08/2011-06/30/2012
0210-004	Autistic	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide	\$45,000.00 \$30,000.00	09/08/2011-06/30/2012
0408-008	Autistic	BJC-Developmental Learning Center	Continued Placement	\$45,000.00	09/08/2011-06/30/2012

STUDENT	CLASS	SCHOOL	REASON	COST	EFF DATE
0706-010	Autistic	BJC-Developmental Learning Center	Continued Placement Continued One to One Aide	\$45,000.00 \$30,000.00	09/08/2011-06/30/2012
0010-007	Cognitive Moderated	Devereux Residential	Continued Placement	\$144,918.00	07/01/2011-06/30/2012
0709-333	Multiply Disabled	Morristown High School	Change in Placement	\$15,766.00	09/07/2011-06/30/2012
9906-011	Cognitive Impaired Mild	Red Bank Regional High School	Continued Placement	\$28,000.00	09/06/2011-06/30/2012
0207-008	Multiply Disabled	Old Bridge High School	Continued Placement	\$22,745.00	09/06/2011-06/30/2012
0208-008	Autistic	Applied Behavioral Concepts Inc New Horizon's	Continued Services	\$37,600.00	09/01/2011-06/30/2012
100-08	Specific Learning Disabled	CPC Behavioral Healthcare	Continued Services	\$69,700.00	09/06/2011-06/30/2012
0910-001	Autistic	Applied Behavioral Concepts Inc. New Horizons	Continued Services Continued Services Non school Days	\$59,800.00 \$16,000.00	09/06/2011-06/29/2012 09/01/2011-06/30/2012
0123-10	Specific Learning Disabled	ESC Academy	Change in Placement	\$37,150.00	09/01/2011-06/30/2012

2. It is recommended that the Matawan-Aberdeen Board of Education approve the following Physical Therapist and Teacher of the Deaf:

NAME	ACTIVITY	SALARY	EFFECTIVE
Steinhauser, Daniel	Physical Therapist	\$75.00/hr 1 day per week - \$2,700.00	09/06/2011-06/30/2012
Fehley, Alecia	Teacher of the Deaf	\$60.00/hr 3xs week \$10,800.00	09/06/2011-06/30/2012

XI. PERSONNEL

It was moved by Ms. Phillips, seconded by Mr. Daniels and approved by a unanimous roll call vote to approve the following items:

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF. DATE
ZULLO, LAURA	HS	SPECIAL EDUCATION SCIENCE TEACHER	Resignation	9/1/11	11/1/11

B. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
KAISER, HEATHER	HS	Teacher of Social Studies	Personal	Without Pay	12/14/11 12/15/11
COCCIO, ISABELLE	HS	Hallway Safety/Security Monitor	Medical	Without Pay	10/6/11 (<i>Half Day</i>) to 11/4/11 (Retroactive)
SAEED, ZEBUNISSA	HS	Teacher of Mathematics	Medical	Without Pay	11/15/11 - (<i>Half Day</i>) 12/31/11
MAMMANO, AMY	LR	Elementary Teacher	Maternity Leave Disability Phase	With Pay	10/5/11 - 10/17/11
			Disability Phase	Without Pay	10/18/11 - 12/15/11
			FMLA	Without Pay	12/16/11 - 3/8/12 (Amended Dates - Previously approved 6/27/11 - Leave Start Date moved up by Dr.) Retroactive -
JONES, HAZEL	CO	Transportation Assistant	Medical	Without Pay	10/14/11 - 11/21/11 (Amended Dates - Previously approved 7/25/11 Leave Extended by Dr. Retroactive)

C. APPOINTMENTS

*POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer*

1. APPOINTMENTS

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
VENTORINO, TONI ANNE	HS	Special Education Science Teacher (Chemistry)	1	C-01	\$44,650.00	1	Zullo (Resignation)	11/2/11 - 6/30/12

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. COLLEGE STUDENT OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
JOHNK, JOYCE	Brookdale Community College New Pathways Program	CHRISTINA KUSHWARA	ST - Elementary STUDENT OBSERVER One Day - 4 Hours Fall 2011
GEYER, ALAN	West Chester University	JOHN KAYE	HS - Physical Education STUDENT OBSERVER One Day - 4 Hours October 11, 2011 (Retroactive)
PERLOWIN, JEFFREY	MONMOUTH UNIVERSITY	AMY TOMKINS	ST - Elementary STUDENT OBSERVER One Day - 4 Hours October 20, 2011 (Retroactive)
CRAVEN, COURTNEY	MONMOUTH UNIVERSITY	HARVEY LEUIN	HS - Guidance STUDENT OBSERVER Fall 2011 11/21/11 - 12/31/11
WALENCIAK, EMMA	MONMOUTH UNIVERSITY	ZIMMER, THERESA	LR - Elementary STUDENT OBSERVER Fall 2011 October 20 - December 14, 11

RATIONALE: Student will be able to complete course work requirements toward degree and certification.

COST: None

EFFECTIVE DATE: 2011/2012 School year

3. VOLUNTEERS – ACTIVITIES 2011/2012 SCHOOL YEAR

NAME	LOC	ACTIVITY
HUGHES, SUSANNE	HS	BOWLING
BLEAKEN, COREY	HS	WRESTLING
HUDAK, MICHAEL	HS	WRESTLING
MAIDA, JAMES	HS	CROSS COUNTRY
SIMON, RODNEY	HS	WRESTLING
CARRILLO, CHRISTOPHER	HS	WRESTLING
POWERS, TAMMY	HS	SOFTBALL

NOTE: The law on background checks requires ultimate clearance prior to any volunteer becoming final.

4. VOLUNTEERS - ELEMENTARY SCHOOL LIBRARY 2011/2012 SCHOOL YEAR

NAME	LOC	ACTIVITY
KING, EILEEN	CL	School Library
DONOHUE, KAY	LR	School Library
MAROLDA, MICHELE	RD	School Library
RING, DEIRDRE	RD	School Library
DEVINE-BURG, CHRISTINE	ST	School Library
MAGLIOCCA, JOSEPHINE	ST	School Library
GENDI, KEIKO	ST	School Library
CHAMBERS, ANNE MARIE	ST	School Library SUBSTITUTE
WEIDNER, KATIE	ST	School Library
LEVITT, MARCIE	ST	School Library SUBSTITUTE

RATIONALE: Parent volunteers to help assist School Librarians.

NOTE: The law on background checks requires ultimate clearance prior to any volunteer becoming final.

5. MENTOR – 2011/2012 SCHOOL YEAR

NAME	SUBJECT	SCHOOL
GOLDSTONE, CHANI	Mathematics	Middle School
DOUCETTE, SUSAN	Special Education Chemistry	High School

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to N.J.A.C. 6:11-3.2c.

COST: None

6. EXTRA CURRICULAR/HOURLY ACTIVITIES – 2011/2012 SCHOOL YEAR

NAME	SCHOOL	ACTIVITY	POSITION	STIPEND 2010/2011 Guide	EFFECTIVE DATE
EXTRA CURRICULAR ACTIVITIES					
MILLER, DAVID	HS	SOUND & LIGHTING CLUB	CO-ADVISOR	\$930.00	11/2/11 - 6/30/12
WELLS, MICHAEL	HS	SOUND & LIGHTING CLUB	CO-ADVISOR	\$930.00	11/2/11 - 6/30/12
HOURLY ACTIVITIES					
CRUZ, KATHY	MAMS	TUTORIAL PROGRAM (Academic Assistance)	SUBSTITUTE	\$25.00/Hour	9/1/11 - 6/30/12 (Retroactive)

7. MOST PROGRAM - Mentoring Our Students Together Program

NAME	POSITION	ACTIVITY	RATE/HOUR	EFFECTIVE DATE
STETZ, DIANE	Teacher of Mathematics	Tutor/Mentor	\$25.00/Hour - 42 Hours 21 Days - 2 Hours/Day \$1,050.00	On or about October 25, 2011 through May 16, 2012
WIETecha, CORINNE	Teacher of Mathematics	Tutor/Mentor	\$25.00/Hour - 42 Hours 21 Days - 2 Hours/Day \$1,050.00	On or about October 25, 2011 through May 16, 2012
HICKEY, JOANN	Teacher of Language Arts	Tutor/Mentor	\$25.00/Hour - 42 Hours 21 Days - 2 Hours/Day \$1,050.00	On or about October 25, 2011 through May 16, 2012
TOOMEY, JOANNE	Teacher of Language Arts	Tutor/Mentor	\$25.00/Hour - 42 Hours 21 Days - 2 Hours/Day \$1,050.00	On or about October 25, 2011 through May 16, 2012
GREGG, JENNIFER	Teacher of English	Tutor/Mentor	\$25.00/Hour - 84 Hours 42 Days - 2 Hours/Day \$2,100.00	On or about October 25, 2011 through May 16, 2012
DONNELLY, MARY	Counselor	School Services/ Mentor	\$25.00/Hour - 42 Hours 21 Days - 2 Hours/Day \$1,050.00	On or about October 25, 2011 through May 16, 2012
HOLMES, CRISTINA	Counselor	School Services/ Mentor	\$25.00/Hour - 42 Hours 21 Days - 2 Hours/Day \$1,050.00	On or about October 25, 2011 through May 16, 2012

RATIONALE: Assist District and Community students in an after school tutoring/mentoring program Grades 4-12.

EFFECTIVE: October 25, 2011 - May 16, 2012

NOTE: 11/1/11 - 4/25/12 (**\$8,400.00**) paid through **TITLE I (\$1,050.00 Each Position)**
5/1/12, 5/2/12, 5/8/12, 5/9/12, 5/15/12 & 5/16/12 (**\$525.00**) paid by the **MOST Program**

8. STAFF ARRAY CHANGES – 2011/2012 SCHOOL YEAR

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	NEW ASSIGNMENT	EFF. DATE/ REASON
KLUGMAN, RIVKAH	HS - 0.05 MA - 0.50 CP - 0.45	Speech Therapist HS Speech Therapist MAMS Speech Therapist CP	CL - 0.50 MA - 0.50	Speech Therapist CL Speech Therapist MA	9/1/11 - 6/30/12 (Retroactive)
MACKEY, LATEIFFA	HS - 1.00 HS - 0.38 O/L	Instructional Assistant - Autistic Class	HS - 1.00 HS - 0.38 O/L	Instructional Assistant - Personal Aide Autistic Class	9/1/11 - 6/30/12 (Retroactive)
GALLO, MARIA	LR - 0.50 HS - 0.50	CST – Social Worker Lloyd Road CST – Social Worker High School	LR - 0.20 HS - 0.80	CST Social Worker LR CST Social Worker HS	9/1/11 - 6/30/12 (Retroactive)
HOLLINGER, JESSICA	HS - 0.50 LR - 0.50	LDT/C High School LDT/C Lloyd Road	LR - 0.40 HS - 0.60	LDT/C - Lloyd Road LDT/C - High School	9/1/11 - 6/30/12 (Retroactive)
PEARSALL, SUSAN	LR - 0.50 HS - 0.50	Psychologist II Lloyd Road Psychologist II High School	LR - 0.40 HS - 0.60	Psychologist II Lloyd Road Psychologist II High School	9/1/11 - 6/30/12 (Retroactive)
MOORE, RYAN C.	LR - 1.00	Instructional Assistant - Autistic Program	LR - 1.00	Instructional Assistant - Personal Aide Autistic Program	9/1/11 - 6/30/12 (Retroactive)

RATIONALE: As indicated above

COST: (*) Per MRTA Contract Guide (Pending Negotiations)

EFFECTIVE DATE: 2011/2012 School year

9. OTHER

Approve a school nursing services agreement with Bayada Nurses, Inc. for the 2011-2012 School year to provide a registered nurse to the district on a substitute basis at a rate of \$61.00 per hour.

RATIONALE: To provide a registered nurse on a substitute basis when the district is unable to obtain a substitute nurse for an absent nurse and/or field trip. No change in hourly cost from 2010-2011 School year.

EFFECTIVE; September 1, 2011 - June 30, 2012 (Retroactive)

A. SPANISH TRANSLATOR

NAME	LOC	POSITION	HOURLY RATE	EFFECTIVE
GIORNALISTA, PATRICIA	District	Spanish Translator	\$30.00/Hour On an As Needed Basis	10/12/11 - 6/30/12 (Retroactive)
URIARTE, ANA	District	Spanish Translator	\$30.00/Hour On an As Needed Basis	10/12/11 - 6/30/12 (Retroactive)

XII. FINANCE/TRANSPORTATION

It was moved by Ms. Hayward, seconded by Dr. Larchuk and approved by a unanimous roll call vote to approve the following items:

A. BUSINESS OPERATIONS

- 1. Bills List for October 2011** (Available for review in Board Secretary’s Office)
POLICY # 3326 Payment for Goods and Services

September, 2011, Payroll	\$ 2,894,619.27
October, 2011, Bills List	\$ 2,351,467.80
TOTAL:	\$ 5,246,087.07

- 2. Transfer of Funds for September, 2011** (Available for review in Board Secretary’s Office)
POLICY # 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS N.J.A.C. 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.A.C. 18A:22-8.1.”

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- 3. The Report of the Treasurer** (Month ending September, 2011)
POLICY # 3571 Financial Reports

It is recommended that the Board of Education accept the Treasurer’s Report for the Month of September, 2011 which is in agreement with the Board Secretary’s Report.

- 4. The Board Secretary’s Financial Report** (Month ending September, 2011)
POLICY # 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of September, 2011, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of September 30, 2011; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

5. Routine Business Travel 2011-2012

Policy # 4033 Travel/Reimbursable Expenses

Pursuant to Travel policy # 4033, the following staff is approved for travel related to routine business for the 2011-2012 school year:

Name	Position	Year Total
Kristine Leyra	Attendance/Residency Officer	\$1,500.00
Isabel Spaur	ESL Teacher	\$ 650.00
James Pappas	Physical Education Teacher	\$ 650.00
Total		\$2,800.00

6. Approval of Section 125 Plan Premium Only Plans and Waivers and Flexible Spending Account (FSA)

WHEREAS, the Matawan-Aberdeen Regional Board of Education desires to adopt a Section 125 Flexible Spending Account plan effective January 1, 2012 to allow employees to set aside a portion of their earnings to pay for qualified medical expenses as established in the cafeteria plan to comply with P.L. 2011, Chapter 78; and

WHEREAS, the Matawan-Aberdeen Regional Board of Education has received a proposal on behalf of the Board of Education from Horizon Blue Cross Blue Shield of New Jersey; and

WHEREAS, the Section 125 Flexible Spending Account plan document provided by Horizon Blue Cross Blue Shield of New Jersey includes/provides for premium only plans and waivers.

NOW THEREFORE IT BE RESOLVED, that the District adopt the Section 125 Flexible Spending Account plan with Horizon Blue Cross Blue Shield of New Jersey effective January 1, 2012.

7. Approval for a Capital Improvement Project at Cambridge Park Elementary School

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the following resolution:

WHEREAS, The Matawan-Aberdeen Regional School District, in the county of Monmouth, New Jersey, (the "Board"), desires to proceed with an "other capital project," generally consisting of the installation of a new roof and related work at the center section of Cambridge Park Elementary School; and

WHEREAS, The Board now seeks to take steps in order to proceed with the project and comply with N.J.A.C. 6A:26-5.2 and 5.3 and related sections of the code; and

WHEREAS, The New Jersey Department of Education reviews and approves other capital outlay projects.

WHEREAS, The District is NOT seeking ROD Grant Funding.

NOW THEREFORE, BE IT RESOLVED – that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect and the School Business Administrator, as applicable, to prepare an amendment to the District's Long Range Facility Plan in connection with the project.

That the Architect, School Business Administrator, Bond Counsel, and Board Attorney, as applicable, are hereby authorized to undertake all related actions necessary in connection with the project.

BE IT FURTHER RESOLVED – that the Matawan-Aberdeen Regional School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

This resolution shall become effective immediately.

8. Submission of Form M-1 and Comprehensive Maintenance Plan

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the following Three-Year Comprehensive Maintenance Plan.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

RATIONALE: To comply with Department of Education requirements.

EFFECTIVE DATE: October 31, 2011

9. APPROVAL OF 2011-2012 IDEA B AND IDEA PRE-SCHOOL GRANTS FUNDING OF STAFF SALARIES

It is recommended that the Matawan-Aberdeen Regional Board of Education approve the IDEA B Grant and Pre-School IDEA Grant as the funding source for the following staff:

Rationale: Federal regulations require a board of education to list in the minutes the names of individuals and the funding source for their salaries.

STAFF MEMBER	LOCATION	JOB DESCRIPTION	IDEA FUNDING	LOCAL FUNDING	TOTAL SALARY
LINE ITEM: 20-250-100-106-11-0000-1					
Jillian Gross	CL	Aide-Autism	\$17,500.00		\$17,500.00
Beth Letowsky	CL	Aide-BD Class	\$32,405.00		\$32,405.00
Linda Walling	HS	Aid-Resource Room	\$39,685.00		\$39,685.00
Deborah Harnett	LR	Aide-BD Class	\$22,585.00		\$22,585.00
Michele Johannesen	LR	Aide-BD Class	\$22,427.00	\$458.00	\$22,885.00
Raellen Mandelbaum	LR	Aide-Resource Room	\$32,835.00		\$32,835.00
Janice Norwood	MA	Aide-Resource Room	\$19,855.00		\$19,855.00
Lori Donaghue	RD	Aide-CI Class	\$22,205.00		\$22,205.00
Evelyn Hebding	ST	Aide-LLD Class	\$22,885.00		\$22,855.00
Frank Banafato	HS	Aide-Autism	\$20,985.00		\$20,985.00

STAFF MEMBER	LOCATION	JOB DESCRIPTION	IDEA FUNDING	LOCAL FUNDING	TOTAL SALARY
LINE ITEM: 20-250-200-106-11-0000-1					
Mary Cannella	MAMS	Personal Aide- CI Class	\$21,100.00		\$21,100.00
Joy Edelstein	MAMS	Personal Aide-LLD Class	\$21,905.00		\$21,905.00
Ann Margaret-Feihl	ST	Personal Aide-Resource	\$16,250.00		\$16,250.00
Mary Ann Folchetti	LR	Personal Aide-Autism	\$16,650.00		\$16,650.00
Latieffa Mackey	HS	Personal Aide-Autism	\$17,735.00		\$17,735.00
Jill Ratcliffe	ST	Personal Aide-LLD Class	\$27,950.00		\$27,950.00
Denise O'Brien	ST	Personal Aide-LLD Class	\$22,585.00		\$22,585.00
Dana Hardock	ST	Personal Aide-LLD Class	\$17,772.00		\$17,772.00

Evelyn Diaz-Valle	RD	40% Personal Aide-Resource	\$ 9,562.00	20-250-200-106-11-0000-1
Evelyn Diaz-Valle	RD	60% Instructional Aide	\$14,343.00	20-250-100-106-11-0000-1

Total Salary **\$23,905.00**

STAFF MEMBER	LOCATION	JOB DESCRIPTION	IDEA FUNDING	LOCAL FUNDING	TOTAL SALARY
Line Item: 20-250-200-105-11-0000-1					
Harriett Pellicione	CP	Secretary CST	\$14,547.00	\$14,553.00	\$29,100.00
Peggy Schoen	HS	Secretary CST	\$45,484.80		\$45,484.80
Angela Monaco	CP	Secretary CST	\$38,600.00		\$38,600.00

Federal IDEA B Pre-School Grant

STAFF MEMBER	LOCATION	JOB DESCRIPTION	PRE-SCHOOL IDEA FUNDING	LOCAL FUNDING	TOTAL SALARY
Line Item: 20-255-100-106-11-0000-1					
Milean Osmanovich	CP	Aide-Pre-School Dis	\$18,135.00		\$18,135.00

10. APPROVAL OF 2011-2012 NO CHILD LEFT BEHIND (NCLB) GRANT FUNDING OF STAFF SALARIES

It is recommended that the Matawan-Aberdeen Regional Board of Education approve No Child Left Behind Grant (NCLB) as the funding source for the following staff:

Rationale: Federal regulations require a board of education to list in the minutes the names of individuals and the funding source for their salaries.

STAFF MEMBER	LOCATION	JOB DESCRIPTION	NCLB FUNDING	LOCAL FUNDING	TOTAL SALARY
Line Item: 20-231-100-106-11-0000-1					
Sharon Collins	CL	Aide-BD Class	\$21,100.00		\$21,100.00
Mary Ann Gerrity	CL	Aide-Kindergarten P/T	\$12,878.00		\$12,878.00
Mindy Peters-Esposito	CL	Aide-Kindergarten P/T	\$10,518.20		\$10,518.20
Nancy Walsh	CL	Aide-Resource Room	\$21,905.00		\$21,905.00
Denise Zitzman	CL	Aide-K-2 Class	\$16,650.00		\$16,650.00
Ryan Moore	LR	Aide-Autism	\$17,735.00		\$17,735.00
Ermina Radoncic	LR	Aide-CI Class	\$18,305.00		\$18,305.00
Kathleen Slee-Wojnar	LR	Aide-Autism	\$16,650.00		\$16,650.00
Mary Beth Chanowich	CL	Aide-Pre-School	\$13,239.00	\$4,896.00	\$18,135.00

STAFF MEMBER	LOCATION	JOB DESCRIPTION	NCLB FUNDING	LOCAL FUNDING	TOTAL SALARY
Line Item: 20-231-200-106-11-0000-1					
Karen DeMichele	CL	Personal Aide	\$17,735.00		\$17,735.00
Caroline Incorvaia	CL	Aide-MD Class	\$17,735.00		\$17,735.00

B. TRANSPORTATION

1. Bid Receipts for Pupil Transportation Routes – Received October 3, 2011

It is recommended that the Matawan-Aberdeen Regional School District Board of Education receive Pupil Transportation Route Bids as per Transportation Attachment 1 for the 2011-2012 School Year.

2. Joint Transportation Agreement with the Educational Services Commission of Morris County for the 2011-2012 School Year

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the Joint Transportation Agreement with the Educational Services Commission of Morris County as per Transportation Attachment II for the 2011-2012 school year.

3. Award of Transportation Contracts for the 2011-2012 School Year

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the following transportation contract route for the 2011-2012 school year.

RTE. #	DESTINATION	CONTRACTOR	# OF DAYS/ TRIPS	PER DIEM/ TRIP	EFF DATE	COST
675-H	Matawan HS	S & S Transportation	161	\$ 38.25	10/5/11-6/30/12	\$6,158.25
					TOTAL	\$6,158.25

4. Award of Joint Transportation Routes for the 2011-2012 School Year

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2011-2012 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE.#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATE	Estimated Cost
MDEI4	Mater Dei	MOESC	MARSD	180	\$ 15.76	9/1/11 – 6/30/12	\$ 2,836.80
SAB2	St. Ambrose	MOESC	MARSD	180	\$131.25	9/1/11 – 6/30/12	\$23,625.00
C07	RBC	MOESC	MARSD	180	\$ 4.42	9/1/11 – 6/30/12	\$ 795.60
CE599	Gateway School	ESC of Morris County	MARSD	160	\$171.00	10/11/11 – 6/30/12	\$27,360.00
						Total	\$54,617.40

5. Bus Evacuation Drills

The following bus evacuation drill occurred as follows:

Ravine Drive School on October 3, 2011 at 9:30 AM in the horseshoe driveway for the entire student body, supervised by Principal Patricia Janover

XIII. POLICY – FIRST READING OF THE FOLLOWING:

The Board of Education had the first reading for Policy #3216, Dress and Grooming.

XIV. PUBLIC COMMENTS

The Board of Education received a comment regarding the availability of classroom supplies and the provision of a Promethium Board.

XV. UNFINISHED BUSINESS

There was no unfinished business from the Board.

XVI. NEW BUSINESS

There was no new business from the Board.

XVII. EXECUTIVE SESSION – ANTI-BULLYING LEGISLATION

It was moved by Mr. Daniels, seconded by Mr. Donaghue, and approved by a unanimous roll call vote to enter into Executive Session to discuss Anti-Bullying Student Issues.

The Board entered into Executive Session at 8:30 PM.

XVIII. ADJOURNMENT

The Board returned from Executive Session at 9:01 PM and on a motion by Ms. Esposito, seconded by Ms. Phillips and a unanimous roll call vote the Board adjourned the meeting.

Respectfully submitted,

James H. Strimple, Jr.
Interim Business Administrator/Interim Board Secretary

APPROVED STAFF TRAVEL 2011 - 2012
11/11/11

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX.	TOLLS PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Pysniak, Donna	CO	10/12/11 & 10/19/11	Rutgers University, New Brunswick, NJ	Public School Purchasing	\$401.00	\$19.96	\$14.00	X	X	\$434.96	NO
Lisciandro, Tara	HS	11/15/11	Middle States Association of Colleges and Schools, Philadelphia, PA	Accreditation Overview Workshop for schools using AFG/TV/ExBD protocol for accreditation - AFG Internal Coordinator	\$0.00	\$42.16	\$0.00	X	X	\$42.16	YES
Mickley, Geraldine	HS	11/15/11	Middle States Association of Colleges and Schools, Philadelphia, PA	Accreditation Overview Workshop for schools using AFG/TV/ExBD protocol for accreditation - AFG Co-Chair	\$0.00	\$42.16	\$0.00	X	X	\$42.16	YES
Ruscavage, Michele	HS	11/15/11	Middle States Association of Colleges and Schools, Philadelphia, PA	Accreditation Overview Workshop for schools using AFG/TV/ExBD protocol for accreditation	\$0.00	\$42.16	\$0.00	X	X	\$42.16	NO
Sheard, Debra	HS	11/15/11	Middle States Association of Colleges and Schools, Philadelphia, PA	Accreditation Overview Workshop for schools using AFG/TV/ExBD protocol for accreditation	\$0.00	\$0.00	\$0.00	X	X	\$0.00	NO
Emili, Jessica	MA	11/19/11	Collier High School, Wickatunk, NJ	Yeartech Online Training Workshop	\$0.00	\$0.00	\$0.00	X	X	\$0.00	NO
				TOTAL					TOTAL	\$561.44	

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

REQUEST FOR PRICE QUOTATIONS FOR STUDENT TRANSPORTATION CONTRACTS

Quote Solicited by: Veronica Gardner Date: 10/3/11

District: Matawan Aberdeen Route Number: 675-H

Start Date: 10/5/11

General Description: Transport 1 student to/from MRHS - pick-up/drop-off location: 14 Bennet Dr, Marlboro, NJ
school hours: 7:20 am to 2:14 pm

Quotations:

Vendor: Unlimited Auto Telephone: 732-739-9300
 If telephone quote, will quote
 be confirmed in writing? YES
 NO X
 Address: PO Box 375
Keyport, NJ 07735
 Person Giving Quote: Mike Clay
 Date of Quote: 10/3
 Route Cost: \$98.00
 Aide Cost: N/A
 Total Cost: \$98.00 Adjustment Cost: \$1.90 Per mile

Vendor: S&S Transportation Telephone: 732-583-0378
 If telephone quote, will quote
 be confirmed in writing? YES
 NO X
 Address: 117 1/2 Atlantic Ave
Aberdeen, NJ 07747
 Person Giving Quote: Kim Saglamdemir
 Date of Quote: 10/3
 Route Cost: \$38.25
 Aide Cost: N/A
 Total Cost: \$38.25 Adjustment Cost: Per mile

Vendor: Wehrle's Bus Service Telephone: 732-566-2634
 If telephone quote, will quote
 be confirmed in writing? YES
 NO X
 Address: 436 Matawan Ave
Cliffwood, NJ 07721
 Person Giving Quote: Dan Werhle
 Date of Quote: 10/3
 Route Cost: \$97.00
 Aide Cost: N/A
 Total Cost: \$97.00 Adjustment Cost: \$1.40 Per mile

Summary Remarks: _____

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY

JOINT TRANSPORTATION AGREEMENT 2011-2012

THIS AGREEMENT is entered into this 1st day of July, 2011 between The Board of Education of **MATAWAN ABERDEEN REGIONAL SCHOOL DISTRICT**, whose address is 1 **CRESTWAY, ABERDEEN, NJ 07747** (hereinafter referred to as the "Board" or the "District"), and the Board of Directors of Educational Services Commission of Morris County whose post office address is Box 1944, Morristown, New Jersey 07962 (hereinafter referred to as the "Commission"), pursuant to official action taken by the Board to approve this Agreement at a duly advertised Board meeting held on _____ . In consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

1. The Commission agrees to transport public, nonpublic and special education pupils on established routes as assigned in writing by the Board, for each day that school is in session during the 2011/2012 school year;
2. In consideration of the performance of paragraph 1, the Board agrees to pay the Commission the total sum of estimated costs, including administrative fees in accordance with the provisions of the payment policy established by the Board of Directors and distributed to every Board:
Advance payment of 10% of the previous year's final special education cost by August 30th and monthly payments in full for actual transportation costs incurred from September through June. Any credit balance due to the district will be refunded;
3. It is understood that any change in the number of children being transported on each route or changes in mileage during the course of the year will necessitate a reapportionment and adjustment of costs. Apportioned costs also include an aide, if assigned to the vehicle. A personal or health aide will be billed to the district placing the request;
4. The Commission accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the Commission is otherwise notified, in writing, to delete the pupil from the assigned route;
5. The Board agrees that all requests sent to the Commission are for the purpose of making arrangements for the transportation of the pupil(s) referred, and not for the purpose of obtaining pricing information. If the Board or its administrators wishes to obtain pricing information, it must be so identified, in writing, thirty (30) days prior to the date that the requested transportation is to start;

6. The Commission agrees to process Private School Transportation Applications for aid in lieu of transportation for those nonpublic school pupils who are unable to be placed on established or competitively bid routes. This process includes bi-annual certification of pupil attendance and preparation of payment vouchers. Such payments are to be made by the Board directly to the parents of eligible pupils. The Board agrees to pay the Commission an administrative fee for processing aid in lieu of transportation payment vouchers in accordance with the rates established by the Board of Directors of the Commission;
7. It is understood and agreed by the parties hereto that this agreement shall be without force and effect until such time it has been approved by the Superintendent of Schools of the County of Morris.

IN WITNESS THEREOF, the parties have by duly adopted resolutions approved this Agreement and authorized and directed their respective President and Secretary to affix their signatures and seals hereto.

<p>The Board of Education of MATAWAN ABERDEEN REGIONAL SCHOOL DISTRICT Of Monmouth County</p>	<p>The Board of Directors of the Educational Services Commission of Morris County</p>
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By _____
 President

By _____
 President

ATTEST

ATTEST

By _____
 Secretary

By _____
 Secretary

Dated: _____

Dated: _____

 Morris County Superintendent of Schools

 Date

TEACHING STAFF MEMBERS
3216/page 1 of 2
Dress and Grooming

3216 DRESS AND GROOMING

The Board of Education believes that the appearance and dress of teaching staff members is an important component of the educational program of this school district. The attitude of teaching staff members about their professional responsibilities and the importance of education in the lives of their pupils are reflected in their dress and appearance. Accordingly, in order to create an atmosphere of respect for teachers and an environment conducive to discipline and learning, the Board establishes the following rules for the dress of teaching staff members in the performance of their professional duties. ~~All staff members shall:~~ All staff members, when pupils are present, shall:

1. Be physically clean, neat and well groomed.
2. Dress in a manner which reflects favorably upon the teaching profession. Examples of appropriate dress include:
 - a. For female staff members - dresses, blouses/sweaters and skirts, pant suits, slacks with blouses/sweaters.
 - b. For male staff members - suits, slacks with jackets, shirts with collars, shirts with collars and ties, turtleneck shirts, sweaters, and dress shoes (soft soles are acceptable).
3. Unacceptable dress for all personnel:
 - a. Shorts and miniskirts;
 - b. T-shirts and sweatshirts;
 - c. Dungarees or any type of jeans;
 - d. Sunglasses within the building (except for documented medical reasons);
 - e. Exposed midriff;
 - f. Sneakers, casual footwear, or flip-flops (except with written medical prescription).

TEACHING STAFF MEMBERS

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Dress and Grooming

4. Physical education teachers may wear athletic jackets, pullover shirts with collars, slacks, jogging suits, shorts and T-shirts in the gym or outdoors. Physical education staff must wear sweat pants, jogging pants or warm up type pants and a collared shirt when out of the gym and in health class, working in an office, on duty, in the cafeteria and/or in the hallway. When not in the gym all day, (teaching health all day) physical education teachers come under the regular dress policy.
5. Practical arts teachers, science teachers and related arts teachers may wear appropriate clothing to accommodate special teaching situations after discussion and approval from the Principal or his/her designee.
6. When necessary, in a consistent manner, the Building Principal or his/her designee, may relax the dress code for members of the faculty (i.e. field trips, unique school activities, inclement weather, excessive heat, etc.)
7. Teacher aides are expected to adhere to the same dress code as the professional staff.
8. Male administrators shall wear a shirt and tie. Female administrators shall wear appropriate business attire.

N.J.S.A. 18A:27-4

Adopted: 22 June 2010