

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on December 19, 2011, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Charles Kenny called the Regular Action Meeting to order at 7:06 PM.

II. PLEDGE OF ALLEGIENCE

Grace Costello, a fourth grade student from Lloyd Road Elementary School, led the Board in the Pledge of Allegiance.

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on May 3, 2011. The notice was sent to the Asbury Park Press, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library. The notice was also placed on the district’s web site.”

ROLL CALL

Present:	Mr. Charles Kenney-President	Ms. Elizabeth Hayward-Vice President
	Mr. Kenneth Aitken	Dr. Jeff Delaney
	Dr. Todd Larchuk	Ms. Patricia Phillips

Absent: Mr. Dennis Daniels, Mr. Gerald Donaghue, Ms. Anissa Esposito

Also Present: Mr. David M. Healy-Superintendent of Schools
Dr. Patrick Piegari-Interim Deputy Superintendent of Schools
Mr. James H. Strimple, Jr.-Interim Business Administrator/Board Secretary
Mr. David F. Palumbo – Asst. to the Business Administrator/Asst. Board Secretary
Matthew Tomasello, Student Representative

V. MINUTES

It was moved by Ms. Hayward, seconded by Dr. Larchuk and approved by a unanimous roll call vote to approve the following minutes: Mr. Aitken abstained from the minutes of November 20, 2011.

November 20, 2011, Board Retreat
November 28, 2011, Regular Action Meeting
November 28, 2011, Executive Session

VI. BOARD PRESIDENT’S REPORT

Board President, Mr. Charles Kenny, commented on the following:

Thanked Mr. Laugelli, the staff, administration, PTO, parents and guardians for supporting the students as their presence reflects positively on the District.

Thanked the Lloyd Road students who participate in the band.

Provided an update on the ongoing negotiations with the MRTA. The Board of Education and the MRTA met a total of five times with a mediator and are now in a lengthy process known as Fact Finding at this time. Both sides will continue to meet and negotiate during this process.

Wished everyone a Happy Holiday and a safe New Year.

VII. SUPERINTENDENT’S REPORT

Mr. Healy thanked the public and Lloyd Road Elementary School Community for attending tonight. He appreciated the hard work of the band and Ms. Lewis, Ms. Hughes, and Ms. Breslin for directing the students.

Mr. Luagelli, the Lloyd Road Principal, reviewed the school’s highlights and recognized the band students.

Staff and students continue to implement the district’s initiatives including the writers workshop, everyday math and study island. They also continue to infuse technology into the curriculum through the use of promethean boards and wireless devices.

Several students have participated in the Peer Buddy Program and acclaimed author Joe Dwyer and his Pitbull Shelby visited the school to talk about anti-bullying.

The “Book in a Bag” Program encourages students to read a novel for 15 minutes each night and then discuss what they read with a classmate.

Recognized the outstanding musicians in the band with certificates, they are as follows:

Maleah Gracias, Shannon Donohue, Deleana Largie, Althea Miquela, Priscilla Kumi, Paulo Makalinao, Mia Stapleton, Steven Ferrara, Justin Bradley, Jackson Hercek, Bryanna Long, Dana Morgan, Sarah Eschert, Jose Fuentes, Sarah Incorvia, Meghan Wassmer, Mue Carroll, Adam Dewis, Dylan LoPresti, David Tauman, Alina Ogurek, David Casazza, Diego Juarez, Anthony Altomonte, Amanda Wolff, Alex Betro, Brianna Siriram, Tyler Kelly

Mr. Healy stated the mandated Quality Single Accountability Continuum (QSAC) “Statement of Assurance” has been completed and will be submitted by the January 9, 2012 deadline.

Dr. Piegari noted that the district did extremely well in all five areas of QSAC with all requirements being successfully met.

Mr. Healy reviewed the 2012/2103 budget calendar with the Board. The budget calendar, a QSAC requirement, lists important dates and activities that will occur leading to the April vote on the budget. Mr. Healy stated that he, Mr. Strimple and Mr. Palumbo have met with the budget managers to review their individual budgets. At the January Board meeting, the Board will adopt its Board goals as a guideline for the final proposed budget. In February 2012, the tentative budget will be proposed with the public hearing occurring in March.

VIII. STUDENT REPRESENTATIVE'S REPORT

The student representative to the Board, Matthew Tomasello, made the following statements:

Strathmore Elementary held its parent/teacher conferences and NWEA testing for the third graders. Their holiday shop was open last week. Also, they are eagerly waiting for the assembly with the magician at the end of the week.

Ravine Drive Elementary held its parent/teacher conferences and NWEA testing for the third graders.

Cliffwood Elementary had its NWEA testing for third graders along with their holiday shop and festival. They also had family fun night at Chucky Cheese.

Lloyd Road Elementary held its parent/teacher conferences and NWEA testing. They also conducted a holiday sing-along.

At the Middle School, the 6th graders began selling candy grams and the Wrestling and Girls' Basketball intramurals are under way.

The Varsity Football Team celebrated their 2nd State Championship in three years. The High School also performed the fall drama, "Gramarcy Ghost." The Speech and Debate Team took 4th place at a competition at Summit High School.

IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

There were no comments from the public.

X. CURRICULUM AND INSTRUCTION

It was moved by Ms. Hayward, seconded by Dr. Larchuk and approved by a unanimous roll call vote to approve the following items:

A. TRAVEL

1. Pursuant to travel policy #4033, the following staff is approved for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: 4033 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the local Lions Club in conjunction with the South Jersey Eye Center (SJEC) to perform free vision screening for all Matawan-Aberdeen Pre-School and Kindergarten students.

Rationale: Early detection for vision disorders

Cost: Free of charge

2. The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the Matawan-Aberdeen Regional School District's Nursing Plan for the 2011-2012 school year.

Rationale: The Board of Education is required to adopt an annual nursing plan that includes a description of the basic services to be provided to all pupils and a summary of the specific medical needs of pupils and the nursing services required to address those needs.

3. The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the Statement of Assurance and authorize the Superintendent of Schools to submit it to the county office for the 2011-2012 school year.

Rationale: The Quality Single Accountability Continuum (QSAC) is the Department of Education's monitoring and evaluation system for public school districts. All districts must submit a Statement of Assurance (Excel file) through NJ Homeroom by January 9, 2012.

4. The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the revised 2011-2012 School Calendar. (**Curriculum & Instruction Attachment # 2**)

Rationale: The current calendar reflects that school is in session on Monday, January 2, 2012. Monday is a legal holiday and therefore with this calendar revision the district will be closed on Monday January 2, 2012. Additionally, there are currently four (4) emergency days built into the calendar. Following the calendar revision there will be three (3). The student and teacher days will remain the same at 180 and 187 respectively.

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the contract with Summit Speech School (effective 12/12/11 – 6/30/12) to provide Itinerant Teacher Services which will include classroom consultations, auditory training, pre and post teaching and speech and language for a student who is classified as Preschool Disabled and has a hearing impairment.

Student ID: 158689 2 hours per week

Cost: \$145.00 per hour Total cost approximately \$6,000.00

Rationale: These services are required as per IEP. They have been interrupted by the resignation of the Teacher of the Deaf who was providing those services. These services are urgently needed and are difficult to locate for a preschool child.

XI. PERSONNEL

It was moved by Ms. Hayward, seconded by Mr. Aitken and approved by a unanimous roll call vote to approve the following items:

Dr. Piegari noted that the date for item #4 under Leaves of Absence, has been amended to 1/12/12.

Dr. Delaney was concerned that the Academy has admission testing which causes it to be exclusionary to some students. He wants the Academies to be open to all students. Dr. Piegari stated he will get the number of students enrolled in the class and see if there is a waiting list.

The Superintendent recommends:

A. LEAVES OF ABSENCE

*POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship*

	NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
1	FEGAN, AMBER	HS	Language Arts Teacher	Maternity Leave Disability Phase	With Pay	03/01/12 - 04/16/12
				Disability Phase	Without Pay	03/01/12 - 04/16/12
				FMLA	Without Pay	04/17/12 - 06/20/12
2	GRAY, BARBARA	MA	Teacher of Special Education ICR	Maternity Leave Disability Phase	Without Pay	11/09/11 - 11/30/11
				FMLA	Without Pay	12/01/11 - 02/23/12 Amended Date - Previously approved 07/25/11
3	KNUDSEN, PAULA	CO	Bus/Van Driver	Maternity Leave Disability Phase	With Pay	01/02/12 - 01/06/12
				FMLA	Without Pay	01/09/12 - 02/14/12
4	MALTESE, RONALD	CO	Bus/Van Driver	Personal Leave	Without Pay	12/14/11 - 01/12/12
5	PETERSON, ELLEN	LR	Elementary Teacher	Maternity Leave Disability Phase	With Pay	01//23/12 - 03/20/12
				FMLA	Without Pay	03/21/12 - 05/30/12
6	PICKELL, LEE	HS	Teacher of Special Education	FMLA	Without Pay	01/21/12 - 02/06/12
7	SAEED, ZEBUNNISA	HS	Teacher of Mathematics	Medical Leave	Without Pay	01/02/12 - 03/05/12
8	SANSONE, MARY	CP	Personal Aide	Personal Leave To complete Student Teaching at MARSD	Without Pay	09/21/11 - 12/16/11 Amended Date Previously approved to end on 12/21/11

	NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF. DATE
9	SANSONE, MARY	CP	Personal Aide	Personal Leave Maternity Leave Replacement through S4T	Without Pay	01/23/12 - -05/30/12
10	VARRICCHIO, ELISSA	LR	Elementary Teacher Grade 4	Maternity Leave Disability Phase FMLA	With Pay Without Pay	03/05/12 - 04/23/12 04/24/12 - 06/20/12
11	WOJNAR, KATHLEEN	LR	Support Staff Personal Aide	Personal Leave	Without Pay	12/07/11 & 12/08/11 (Retroactive)
12	JACKSON, WILLIAM	HS	Hallway Safety & Security Monitor	Medical Leave	Without Pay	12/15/11 - 12/30/11 (Retroactive)

B. APPOINTMENTS

POLICY: 4111/4211 *Recruiting, Selection and Hiring*
 4142/4242 *Salary Checks and Deductions*
 4122 *Substitute Teachers Student Teachers/Interns*
 4213/4214 *Assignment/Transfer*

1. APPOINTMENTS

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF. DATE
FLAUM, RANDY	CP/ST	LDT/C Child Study Team	N/A	E-10	\$56,960.00	4	Petillo (Resignation)	02/01/12 - 06/30/12
WEINSTEIN, BONNIE	LR	Special Education In Class Support Teacher	1	C-01	C-01 \$44,650.00	3	Increased Enrollment	12/20/11- 06/30/12
BORCHERS, SHERI	HS	Teacher of Science (Biological)	3	C-03	\$45,250.00	6	Medina (Resignation)	01/02/12 - 06/30/12
PETERS- ESPOSITO, MINDY <i>(Current Employee)</i>	CL	Instructional Assistant Special Education MD Class F/T	N/A	STEP-02	\$16,650.00 + \$1,485.00 BA STIPEND =\$18,135.00 Pro-rated \$4,570.00	3	S4T Replacement Aide (*)	01/02/12 - 06/30/12
GALIETTI, ELYSE <i>(Former Employee)</i>	CL	Instructional Assistant Special Education MD Class F/T	N/A	STEP-05	\$19,500.00 + \$805.00 AA STIPEND =\$20,305.00 Pro-rated \$12,183.00	3	S4T Replacement Aide (*)	01/02/12 - 06/30/12

NAME	SCH	POSITION	No. Demo Lesson	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF. DATE
REYNOLDS, MARY ELLEN (Former Employee)	CL	Instructional Assistant Part Time - Kindergarten	N/A	STEP-06	\$13,273.30 + \$861.30 BA STIPEND \$14,134.60 Pro-rated \$8,480.76	3	Peters- Esposito (Transfer)	01/02/12 - 06/30/12

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

(*) S4T not able to provide a long term instructional aide.

2. SUBSTITUTES

NAME	POSITION
DE GENNARO, SARA	Transportation Assistant
GREGOIRE, LESLIE C.	Transportation Assistant

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. COLLEGE STUDENT OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
KING, EILEEN	NEW JERSEY CITY UNIVERSITY	KATHLEEN FARRINGTON	CL - School Library Media Specialist STUDENT TEACHER-ADVANCED FIELDWORK January 2, 2012 - June 20, 12
SCHULTZ, THOMAS	KEAN UNIVERSITY	PATRICIA CHURCH	RD - Elementary Physical Education STUDENT OBSERVER Spring 2012 January 23, 2012 - May 12, 2012
HERNANDEZ, NIKKI	MONMOUTH UNIVERSITY	MC KURTH, DARYL	MA - Middle School Counselor STUDENT TEACHER Spring 2012 January 23, 2012 - May 12, 2012
JACKSON, TAYLOR	KEAN UNIVERSITY	TBD	LR - Elementary Special Education STUDENT TEACHER Spring 2012 January 23, 2012 - May 12, 2012
BLACKSTOCK, MAUREEN	UNIVERSITY OF CINCINNATI	ANDERSON, SONALI	CP - Pre School STUDENT OBSERVER Spring 2012 January 23, 2012 - May 12, 2012

RATIONALE: Student will be able to complete course work requirements toward degree and certification.

COST: None

EFFECTIVE DATE: 2011/2012 School year

4. MENTOR - 2011/2012 SCHOOL YEAR

NAME	SUBJECT	SCHOOL
GRIGOLI, KIMBERLY	Elementary	Lloyd Road

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC6:11-3.2c

COST: None

5. VOLUNTEERS – ACTIVITIES 2011/2012 SCHOOL YEAR

NAME	LOC	ACTIVITY
RIPPLE, JACQUELINE	HS	ATHLETIC TRAINING 12/22/11 - 01/27/12
SEBILIA, JON	HS	WRESTLING TEAM
SHEPPARD, SEAN	HS	BOYS BASKETBALL

NOTE: The law on background checks requires ultimate clearance prior to any volunteer becoming final.

6. STAFF ARRAY CHANGES – 2011/2012 SCHOOL YEAR

	NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	NEW ASSIGNMENT	EFF. DATE/ REASON
1	HAAR, JOHN	HS - 0.20 HS - 0.20 HS - 0.20 HS - 0.20 HS - 0.20	ACE Academy Classes English 9/English 10 English 11/English 12 World Cultures/US History 2 US History 1/U S History 2 Structured Learning Experience	HS - 0.20 HS - 0.20 HS - 0.20 HS - 0.20 HS - 0.20	ACE Academy Classes English 9/English 10 English 11/English 12 World Cultures/US History 2 US History 1/U S History 2 Structured Learning Experience/English 3 Resource (**)	12/12/11 - 06/30/12 (Retroactive)
2	DOUCETTE, SUSAN	HS - 0.40 HS - 0.20 HS - 0.40 HS - 0.05 O/L	Biology Level 2 ICR Env. Science Resource Program Biology Resource Program Biology LAB ICR	HS - 0.40 HS - 0.20 HS - 0.40 HS - 0.10 O/L	Biology Level 2 ICR Env. Science Resource Program Biology Resource Program Biology LAB ICR Base: \$87,900.00 MONTHLY O/L \$732.50(*) Annual Salary including O/L \$93,027.50	12/01/11 - 06/30/12 (Retroactive)
3	FRISCIA, MARY JANE	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	English 2 ICR English 2 Resource Program English 3 ICR English 3 Resource Program	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20 HS - 0.20 O/L	English 2 ICR English 2 Resource Program English 3 ICR English 3 Resource Program English ICR Base: \$65,920.00 MONTHLY O/L \$1,098.67(*) Annual Salary including O/L \$73,610.69	12/01/11 - 06/30/12 (Retroactive)
4	COCCIO, ISABELLE	HS - 0.61	Hallway Safety & Security Monitor	HS - 0.77	Hallway Safety & Security Monitor (***) Base: \$11,895.00 MONTHLY O/L \$325.00 Annual Salary including O/L \$12,220.00	12/01/11 - 12/30/11
5	EL-REHAWY, MAGDY	HS - 0.61	Hallway Safety & Security Monitor	HS - 0.77	Hallway Safety & Security Monitor (***) Base: \$12,800.85 MONTHLY O/L \$349.76 Annual Salary including O/L \$13,150.61	12/01/11 - 12/30/11
6	WIETecha, ROBERT	HS - 0.61	Hallway Safety & Security Monitor	HS - 0.77	Hallway Safety & Security Monitor (***) Base: \$11,062.35 MONTHLY O/L \$302.26 Annual Salary including O/L \$11,364.61	12/01/11 - 12/30/11

	NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	NEW ASSIGNMENT	EFF. DATE/ REASON
7	PERULLO, DIANE	HS - 1.00	Instructional Assistant CI Class	HS - 1.00	Instructional Assistant Autism Class (**)	01/02/12 - 06/30/12
8	APRILANTE, TARA	MA - 0.33 CL - 0.67	Art MAMS Grade 7 Art Cliffwood	MA - 0.33 CL - 0.67 0.135 O/L	Art MAMS Grade 7 Art Cliffwood Art Cliffwood Base: \$52,730.00 MONTHLY O/L \$585.90 Annual Salary including O/L \$58,589.00 (****)	09/01/11 - 06/30/12 (Retroactive)
9	PETERS-ESPOSITO, MINDY	CL - 0.58	Instructional Assistant-Kindergarten P/T	CL - 1.00	Instructional Assistant Special Education MD Class	01/02/12 - 06/30/12

RATIONALE: As indicated above

COST: (*) Per MRTA Contract Guide (Pending Negotiations)

EFFECTIVE DATE: 2011/2012 School year

RATIONALE: (**) Assignment change

(***) Staff member on Medical Leave

(****) Itinerant Teacher

7. **HOME INSTRUCTION**

ID	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT CLASS	EFFECTIVE DATES
122033 Extension	English	HS	Mc DEDE, MARIA	MC DEDE, MARIA	2	5	2	12/02/11 - 12/09/11 (Retroactive)
122033 Extension	Pre-Calculus	HS	GERAN, JOHN	COLBURN, KENDRA	2	5	2	12/02/11 - 12/09/11 (Retroactive)
122033 Extension	Psychology	HS	CAULFIELD, JANETTE	CAULFIELD, JANETTE	2	5	2	12/02/11 - 12/09/11 (Retroactive)
122033 Extension	Meteorology	HS	MINGRONE, CHRISTOPHER	MINGRONE, CHRISTOPHER	2	5	2	12/02/11 - 12/09/11 (Retroactive)
122033 Extension 2	English	HS	McDEDE, MARIA	McDEDE, MARIA	2	5	2	12/19/11
122033 Extension 2	Pre-Calculus	HS	GERAN, JOHN	COLBURN, KENDRA	2	5	2	12/19/11
122033 Extension 2	Psychology	HS	CAULFIELD, JANETTE	CAULFIELD, JANETTE	2	5	2	12/19/11
122033 Extension 2	Meteorology	HS	MINGRONE, CHRISTOPHER	MINGRONE, CHRISTOPHER	2	5	2	12/19/11
132086	English 3 Honors	HS	MALAVE, ROBERT	PERULLO, DIANE	10			(*) As Needed
132086	US History 2	HS	LAMBLY, MICHELE	CARNOVSKY, ROBERT	10			(*) As Needed
132086	Calculus Honors	HS	CORNACCHIA, MARIO	JACKMAN, NEIL	10			(*) As Needed
132086	Lab Physics Honors	HS	KAPLAN, DANIEL	KAPLAN, DANIEL	10			(*) As Needed

ID	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HOURS PER WEEK	NO. OF DAYS	TOTAL NO. OF HOURS PER SUBJECT CLASS	EFFECTIVE DATES
121040	English 4	HS	TURNER, SAMUEL	PERULLO, DIANE	2	19	6	11/04/11 - 12/02/11 (Retroactive)
121040	Advanced Algebra Trig	HS	CORNACCHIA, MARIO	STETZ, DIANE	2	19	6	11/04/11 - 12/02/11 (Retroactive)
121040	Forensic Science	HS	MINGRONE, CHRISTOPHER	MINGRONE, CHRISTOPHER	2	19	6	11/04/11 - 12/02/11 (Retroactive)
141048	Chemistry	HS	MILAN, GREG	MILAN, GREG	2	16	6	12/09/11 - 01/06/12
141048	Geometry	HS	KISH, SHERYL	KISH, SHERYL	2	16	6	12/09/11 - 01/06/12
141048	English 2	HS	FURMAN, JESSICA	PERULLO, DIANE	2	16	6	12/09/11 - 01/06/12
141048	US History 1	HS	WEGRZYN, LOUISE	MILLER, DAVID	2	16	6	12/09/11 - 01/06/12

(*) One hour per subject for every two consecutive absences per 504

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

ACCOUNT: 11-150-100-101-11-0000-0

8. ACADEMY TESTING

NAME	LOC	ACTIVITY	RATE	EFFECTIVE DATE
NESTOR, SUSAN	HS	NURSE ON PREMISES DURING TESTING HOURS	\$40.00/Hour 7:30AM - 11:00 AM	12/3/11 (Retroactive)

COST: \$40.00 Hour

RATIONALE: Nurse required on premises for Testing

D. OTHER

- The staff members indicated below will receive payment for Extended Work Day for the period of 09/01/11 - 11/30/11. No further dollar adjustment needed effective 12/01/11.

JAMES PAPPAS - LR/ST Physical Education Teacher (\$642.00)

DENISE LEPRE - LR/RD Teacher of Art (\$642.00)

XII. FINANCE/TRANSPORTATION

It was moved by Dr. Delaney, seconded by Mr. Aitken and approved by a unanimous roll call vote to approve the following items:

A. BUSINESS OPERATIONS

- 1. **Bills List for December 2011** (Available for review in Board Secretary’s Office)
POLICY #3326 Payment for Goods and Services

November, 2011, Payroll	\$3,049,914.24
December, 2011, Bills List	\$3,819,862.70
TOTAL:	\$6,869,776.94

- 2. **Transfer of Funds for November, 2011** (Available for review in Board Secretary’s Office)
POLICY # 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS NJAC 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.A.C. 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- 3. **The Report of the Treasurer (Month ending November, 2011)**
POLICY # 3571 Financial Reports

The Superintendent recommends that the Board of Education accept the Treasurer’s Report for the Month of **November, 2011** which is in agreement with the Board Secretary’s Report.

- 4. **The Board Secretary’s Financial Report (Month ending November, 2011)**
POLICY # 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **November, 2011**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **November 30, 2011**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- 5. **Routine Business Travel 2011-2012**
Policy # 4033 Travel/Reimbursable Expenses

Pursuant to Travel policy # 4033, the following staff is approved for travel related to routine business for the 2011-2012 school year:

Name	Position	Year Total
Marie Hitchman	Student Assistance Counselor	\$ 650.00
Ellen Ninger	Guidance Counselor	\$ 650.00
Total		\$1,300.00

6. Approval of Amendment to Instructional Services Agreement for Chapters 192/193 with Monmouth-Ocean Educational Services Commission

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Amendment to Instructional Services Agreement for Chapters 192/193. It should be noted that as part of the recently completed NJDOE audit of MOESC services it has become necessary to update the original agreement with our partnering public school districts.

B. TRANSPORTATION

1. Award of Parental Contract for Student Transportation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Parental Contract for Student Transportation (Route CPC-1) with Suzanne DeVico in accordance with N.J.S.A. 6A:27-9.9 (e) and N.J.S.A.6A:27-1.5 (a) and (b) 1 to begin October 5, 2011 through June 21, 2012.

Rationale: Most cost effective way to provide transportation.

Cost - \$10.00 per day	\$1,580.00
Additional Insurance	<u>\$ 354.20</u>
TOTAL COST	\$1,934.20

XIV. PUBLIC COMMENTS

There were no comments from the public.

XV. UNFINISHED BUSINESS

Dr. Delaney inquired about the status of book purchases and the appointment of the reading consultant with the additional State Aid Funding. Mr. Healy stated the book purchases have taken place and some of the products have arrived and he is awaiting availability of the reading consultant.

XVI. NEW BUSINESS

Mr. Aitken would like additional academies set up for math, computer science and engineering because those areas will become growing industries.

XVII. EXECUTIVE SESSION

It was moved by Mr. Aitken, seconded by Ms. Hayward, and approved by a unanimous roll call vote to enter into Executive Session to discuss Student Matters and Negotiations Update.

The Board entered into Executive Session at 7:48 PM.

XVIII. ADJOURNMENT

The Board returned from Executive Session at 8:31 PM and on a motion by Ms. Phillips, seconded by Mr. Aitken and a unanimous roll call vote the Board adjourned the meeting.

Respectfully submitted,

James H. Strimple, Jr.
Interim Business Administrator/Interim Board Secretary

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT SCHOOL CALENDAR 2011 - 2012

SEPTEMBER 2011	September:	FEBRUARY 2012	February:																																																																																																		
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X = Students Off
/ = 1/2 Day All Students/Staff
□ = 1/2 Day High School Students Only

Marking Periods
 1st 09/06/11 - 11/09/11
 2nd 11/14/11 - 01/27/12
 3rd 01/30/12 - 04/05/12
 4th 04/16/12 - 06/20/12

Note: 09/02/11 First Day for Instructional
 Non-Instructional Assistants
 Office Assistants

PARENT CONFERENCES - FOUR HOUR SESSION

10/19/11	6-12	(Afternoon Grades 6-8) (Evenings Grades 9-12)
10/20/11	6-12	(Afternoon Grades 9-12) (Evening Grades 6-8)
11/30/11	Pre-K-5	(Evening CL, RD, ST) (Afternoon LR, CP)
12/01/11	Pre-K-5	(Evening LR, CP) (Afternoon CL, RD, ST)
02/29/12	Pre-K-5	(Afternoon CL, RD, ST) (Evening LR, CP)
03/01/12	Pre-K-5	(Afternoon LR, CP) (Evening CL, RD, ST)
03/07/12	6-12	(Evening Grades 6-8) (Afternoon 9-12)
03/08/12	6-12	(Afternoon Grades 6-8) (Evenin g 9-12)

Note: There are **three emergency days** built into the calendar, which, if taken, will not be necessary to make up in order to meet the 180-day student year. In fact, for each emergency day not taken, the last day of school for students and teachers shall be reduced by one day beginning June 20, 2012, in reverse order. If additional emergency closing days are needed to be made up, they shall be as half-days, beginning June 21, 2012. Staff must make vacation and personal plans with the understanding that the revised schedule will be implemented as needed based upon whether there are other emergencies, and that the Board will not grant personal leave, without pay for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.