

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on April 30, 2012, Administration Building, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Charles Kenny called the Regular Action Meeting to order at 7:02 PM.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on May 3, 2011. This notice was sent to the Asbury Park Press, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Aberdeen-Matawan Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Mr. Charles Kenny-President	Ms. Elizabeth Hayward-Vice President
	Mr. Kenneth Aitken	Mr. Dennis Daniels
	Dr. Jeff Delaney	Mr. Gerald Donaghue
	Ms. Anissa Esposito	Dr. Todd Larchuk
	Ms. Patricia Phillips	

Absent: None

Also Present: Mr. David M. Healy-Superintendent of Schools
Dr. Patrick Piegari-Interim Deputy Superintendent of Schools
Mr. James H. Strimple, Jr.-Interim Business Administrator/Board Secretary
Mr. David F. Palumbo – Asst. to the Business Administrator/Asst. Board Secretary
Mr. Matthew Tomasello, Student Representative

V. MINUTES

It was moved by Ms. Esposito, seconded by Ms. Phillips and approved by a unanimous roll call vote to approve the following minutes: Mr. Daniels abstained from the minutes of the March 26, 2012 Action and Executive Session Meetings. Mr. Daniels and Mr. Donaghue abstained from the minutes of the April 2, 2012 Special and Executive Session Meetings

Minutes of March 26, 2012, Regular Action Meeting
Minutes of March 26, 2012, Executive Session
Minutes of April 2, 2012, Special Meeting
Minutes of April 2, 2012, Executive Session
Minutes of April 16, 2012, Committee of the Whole Meeting
Minutes of April 16, 2012, Executive Session

VI. BOARD PRESIDENT'S REPORT

Board President, Mr. Charles Kenny, commented on the following:

The Board will recognize the accomplishments of the Varsity Dance Team and Speech and Debate Team.

The Board will recognize the volunteers from the Middletown Lions Club whom performed vision screenings on our Pre-K through Third grade students. Almost 400 students were screened with over 80 being diagnosed with vision problems.

Updated the public regarding negotiations with the MRTA.

VII. SUPERINTENDENT'S REPORT

Ms. Ruscavage, High School Principal, recognized the following members of the Varsity Dance Team and the Speech and Debate Team:

Dance Team:

Seniors – Lindsey Connell; Lindsay Gosman; Sabrina Reyes; and Julie Ripple. Juniors – Carlos Reyes; Morgan Sousa; and Brianna Contini. Sophomores – Amanda Gosman; Leah Strang; Stephanie Topal; Meredith Varsanyi; and Taylor Wolff. The Team is coached by Julie Takacs.

Speech and Debate Team:

Jake Petrillo; George Ayoub; Matthew Tomasello; Megan Maloney; Anthony Barberio; Anthony Holiday; Derek Leckner; Caitlin Charles; Anna Kofman; Kaitlin Nastro; Ananya Joshi

The following students were champions and will represent Matawan and New Jersey at the National Tournament in June: Megan Maloney; Anthony Holiday; and Ananya Joshi.

Mr. Healy recognized the following members of the Middletown Lions Club for providing free vision screenings to the District's elementary school students:

Craig Finnegan; Ben Alabla; Tom Guarino; Bernice Lopez; Beverly Bova Scarano; John Giordano; Tom Mahon; Ron Finnegan; Rich LaBarbera; Larry Caminiti; Tony Hernandez; and Lori Anne Oliwa.

Mr. Healy also thanked the following nurses for their assistance with the vision screening:

Sheila Caldwell- Cambridge Park Preschool; Mary Anne Reese – Cliffwood Elementary School; Bridget Koch – Ravine Drive Elementary School; and Annette Langer – Strathmore Elementary School

Mr. Healy provided an update on the progress that Mr. Fred Carrigg has made on his evaluation of the District's Elementary Literacy Program.

Dr. Piegari reviewed the Anti-Bullying Semi-Annual Report. The law requires that all staff or anyone who comes in contact with students receive training on the anti-bullying law.

VIII. STUDENT REPRESENTATIVE'S REPORT

The student representative to the Board, Matthew Tomasello, made the following statements:

Ravine Drive Elementary School raised over \$5,000 for the "Jump Rope for Heart" campaign. Students at Lloyd Road Elementary School participated in pie day on March 14th. The Academic Team came in 4th place at its competition.

Strathmore Elementary School held its Family Fun Night on April 19th. Second grade students took the NJPASS exam while the third grade will be taking the NJ ASK.

Cliffwood Elementary School had ten students selected to take part in the Monmouth County YMCA walking challenge. The second graders took the NJPASS exam. The students also celebrated Earth Day with activities in the friendship garden.

Middle School Teacher, Ms. Patricia Hillyer participated in the U.S. Engineering Festival which was held in Washington, DC. While there, she presented some of her students' projects. Seventh grade science students are finishing their genetics unit.

The High School will hold its Math, Science and Foreign Language Honor Society Inductions on May 2, 2012 and the Career Academics Class of 2012 Commencement on May 31, 2012. The food and fashion show will take place in May. The students will also be taking the advanced placement tests soon while the Color Guard will be attending a competition in Wildwood.

IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

Members of the public commented and asked questions on the following items presented on the agenda:

Spoke on behalf of Mr. Blackmore who is resigning as Middle School Principal. They asked the Board not to accept his resignation.

A member of the maintenance staff spoke on his own behalf and handed out a binder to the members of the Board.

Requested the Board approve the expense for the Speech and Debate Team to attend the National Tournament in Indianapolis.

X. CURRICULUM AND INSTRUCTION

It was moved by Ms. Hayward, seconded by Mr. Daniels and approved by a unanimous roll call vote to approve the following items:

The Superintendent recommends:

A. TRAVEL

1. Pursuant to travel policy #4033, the following staff is approved for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (*Curriculum & Instruction Attachment #1*)

Policy: 4033 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised 2011-2012 school calendar. (*Curriculum & Instruction Attachment # 2*)

Effective date: April 30, 2012

- High School Graduation date - June 15, 2012
- MAMS 8th Grade Promotion - June 14, 2012
- Last day of school for students and teachers - June 15, 2012

Rationale: Since the 3 built in emergency days were not taken, the last day of school for students and teachers shall be reduced by three days, beginning June 20, 2012, in reverse order.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an overnight field trip for the Matawan Regional High School Speech and Debate Team to Indianapolis, Indiana to compete at the National Forensic League National Championships from June 9, 2012 to June 16, 2012.

Rationale: The purpose of this trip is for our high school students to compete in the National Forensic League Championship in Indianapolis, Indiana.

Cost: Fundraising: \$1,942.37
District Cost: \$3,721.29
Total Cost: \$5,663.66

District Cost: \$3,721.29 Account # 11-401-100-890-30-1403-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the District and School Applications to the Executive County Superintendent for approval to operate the following summer schools:

- ESL Extended Year - Grades 1-6
- Literacy (Language Arts) - Grades 1-5

Rationale: These forms must be submitted to the Executive County Superintendent for approval prior to operating summer programs.

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the additional required hours for Restraint Training.

DATE OF TRAINING	NAME/LOCATION/POSITION	DAILY PER DIEM RATE OF PAY – ½ DAY
03/09/2012	Incorvaia, Caroline Cliffwood/Instructional Assistant	\$44.34 (retro)

Account: 11-212-100-106-11-0000-1

Rationale: This staff member was omitted from the original list of participants in the restraint training workshop offered on March 9, 2012.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a contract with Summit Speech School for the following student: 158689 (effective 04/01/2012 – 06/01/2012).

Cost: \$145.00 per hour, Maximum of 4 hours

Total Cost: \$580.00 Account: 11-000-213-320-09-0000-0

Rationale: Summit Speech School will provide an acoustical evaluation for a student who is classified as Preschool Disabled and has hearing impairment.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a contract with Summit Speech School for the following student: 158829 (effective 03/01/2012 – 06/15/2012)

Cost: \$145.00 per hour - One consult per month

Total Cost: \$580.00 Account: 11-000-213-320-09-0000-0

Rationale: Student has recently moved into district and the IEP states one consult per month for hearing impairment.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a contract with the Monmouth Ocean Educational Services Commission (MOESC) for a Learning Consultant.

- Effective:** 09/06/2011 – 02/16/2012
- Cost:** \$375.00 per day – 6 hours per day (approximate cost based on 103 days)
- Total Cost:** \$38,625.00 Account: 11-000-219-320-09-0000-0
- Rationale:** Services are needed to cover the vacancy position for the Learning Consultant at Cambridge Park and Strathmore Elementary schools (previously omitted).

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Education Based Services (EBS) for occupational therapy services for the following days: 02/14/2012, 02/21/2012, 02/24/2012, 02/28/2012 and 03/02/2012.

- Cost:** \$75.00 per hour – 12 hours total
- Total Cost:** \$900.00 Account: 11-000-216-320-09-0000-0
- Rationale:** Occupational Therapy services provided by Janice Woerner to cover the absence of Alexis DeJianne (retroactive payment for required coverage).

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve services for independent bilingual evaluations.

SERVICE PROVIDER	COST	DATE OF SERVICE
Medhat R Zakhary	\$450.00 per Bilingual Arabic Social Evaluation	01/1/12 – 06/30/12

7. The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education join the Ocean/Monmouth Challenger Sports League which will require the adoption of the Memorandum of Understanding, which includes the following cost items:

- The creation of a Challenger Coaching Position – stipend to be established by the Superintendent in consultation with the teachers association.
- Transportation – travel is based on an estimated 14 away games, with a maximum of 30 miles each way. Most games will be less than the maximum.
- Liability Insurance – Cost to be determined
- Team league enrollment fee to POAC for \$500

Rationale: POAC Autism Services, in conjunction with school districts throughout Ocean and Monmouth Counties, will be hosting challenger athletic games. These games are designed to elicit social and recreational opportunities for students who suffer from mental and physical disabilities which exclude them from participation in their regular high school and middle school athletic teams in football, basketball, soccer, softball, and baseball. Non-disabled students participate as partners to these students.

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Special Education services for the 2012-2013 school year:

SERVICE PROVIDER	POSITION	HOURLY RATE	EFFECTIVE DATE
Bernadette Racioppi, DPT	Physical Therapist	As per contract \$91.00 per hour – currently working 14 hours per week (no change in rate)	2012-2013 Academic year, inclusive of the Extended School Year
Kim Charette	Occupational Therapist	As per contract \$85.00 per hour – currently working 21 hours per week (no change in rate)	2012-2013 Academic year, inclusive of the Extended School Year

Rationale: Contracts based on the needs of IEP's.

9. Students to attend out of district placements for the 2011-2012 Regular School Year

STUDENT	CLASS	SCHOOL	REASON	COST	EFFECTIVE DATE
159821	Preschool Disabled	Middlesex Education Services Commission Bright Beginnings	New Placement (move in DYFS)	\$11,792.00 (Pro-rated)	04/16/2012 06/15/2012

10. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the request to establish an Autism Class at the Matawan-Aberdeen Middle School for submission to the New Jersey Department of Education; Monmouth County Office of Education.

Rationale: The establishment of this program is necessary in order to provide a continuum of services for this population of students in district and to provide a least restrictive environment alternative for students currently attending out of district placements.

XI. PERSONNEL

Ms. Esposito requested that Mr. Blackmore's resignation be separated from the agenda for an independent vote:

It was moved by Ms. Esposito, seconded by Ms. Phillips and approved by a unanimous roll call vote to approve the following items except Mr. Blackmore's resignation.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF DATES
BAUWENS, GAIL	HS	Teacher of English Speech Arts/Drama	Retirement	09/01/1972	06/30/2012
LUKENDA, ELAINE	CO	Psychologist	Retirement	09/01/2001	06/30/2012
MALTESE, RONALD	CO	Bus/Van Driver P/T	Resignation	09/02/2010	03/29/2012
BUFFA, THOMAS	CO	Supervisor of Operations and Maintenance	Resignation	09/20/2010	06/30/2012
JENKINS, KAREN	MA	Teacher of Special Education	Retirement	09/01/1978	06/30/2012

B. LEAVES OF ABSENCE

POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATES
ANDRIOLA, AMANDA	RD	Basic Skills	Maternity Leave Disability Phase	With Pay	09/05/2012 - 10/05/2012
			FMLA	Without Pay	10/06/2012 - 12/28/2012
			Personal Leave	Without Pay	01/02/2013 - 06/30/2013
HODNICKY, HELEN	HS	Teacher of Science	Personal Leave	Without Pay	05/09/2012 - 05/11/2012
PISANI, LAURA	HS	Teacher of English	Medical Leave	Without Pay	03/21/2012 - 04/04/2012 (Retroactive)
ALBANESE, AZUREE	ST	Teacher of Physical Education	Maternity Leave Disability Phase	With Pay	01/20/2012 - 04/24/2012
			FMLA	Without Pay	04/25/2012 - 05/31/2012 (Amended Dates - Previously approved 11/28/2011 - Retroactive)
HARRIS, DARRYL L.	HS	Hallway Safety & Security Monitor	Personal Leave	Without Pay	05/23/2012
KARATZIA- DEVANEY, NICOLE	HS	Teacher of Physical Education	Maternity Leave Disability Phase	With Pay	03/05/2012 - 05/21/2012
			FMLA	Without Pay	05/22/2012 - 05/29/2012 (Amended Dates - Previously approved 01/23/2012 - Retroactive)

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATES
HAUSMANN, KATHRYN	ST	Elementary Teacher	Medical Leave	With Pay	04/18/2012 - 05/28/2012
			Maternity Leave Disability Phase	With Pay	05/29/2012 - 06/15/2012
			FMLA	Without Pay	09/05/2012 - 11/06/2012 (Retroactive)
DI GIOVANNI, DONNA	CL	Elementary Teacher	Personal Leave (Year request following Maternity Leave)	Without Pay/Without Benefits	09/01/2012 - 06/30/2013
NAZARIAN, GLORIA	CO	Transportation Assistant	Medical Leave	Without Pay	05/04/2012 (Half Day) - 05/18/2012
PREISER, SHERYL	ST	Elementary Teacher	FMLA	Without Pay	05/01/2012 - 05/31/2012 (Amended Date - Previously approved 02/27/2012)
LOEB, PAUL	MA	Teacher of Physical Education	FMLA	Without Pay	05/01/2012 - 05/18/2012

C. APPOINTMENTS

- POLICY: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. APPOINTMENTS

NAME	SCH	POSITION	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF DATE
LEWIS, JESSICA	RD	Speech Therapist	STEP E-05	\$53,030.00	6	FOX (Resignation)	09/01/2012 - 06/30/2013
BLOSS, JUSTIN	HS	Teacher of Social Studies	STEP E-01	\$51,830.00	6	Mc Inerney (Retirement)	09/01/2012 - 06/30/2013
WALSH, MATTHEW	HS	Ace Academy Teacher of Special Education BD/Social Studies	STEP C-02	\$44,950.00	6	Vacancy	09/01/2012 - 06/30/2013
TRADOR, JILLIAN	HS	Teacher of English/Teacher of Theater Arts	STEP E-02	\$52,130.00	2	Bauwens (Retirement)	09/01/2012 - 06/30/2013

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. COLLEGE STUDENT OBSERVER(s)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
STELLUTO, JENNIFER	Fordham University	Kathleen Joyce	MA - Special Education STUDENT OBSERVER 03/30/2012 – 06/20/2012
TAKACS, JULIE	Kean University	Michael Wells	HS - Administrative Internship DISTRICT EMPLOYEE 05/01/2012 - 08/31/2012

RATIONALE: Student will be able to complete course work requirements toward degree and certification.

COST: None EFFECTIVE DATE: 2011/2012 School year

3. HOME INSTRUCTION

ID #	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HRS PER WEEK	# OF DAYS	TOTAL # OF HRS PER SUBJECT CLASS	EFF DATES
132006	NJ PASS 9	HS	N/A	WILLIAM VINA	5	N/A	5	03/05/2012 - 03/06/2012 (Retroactive)
159624	Elementary	RD	Sara Nau	SARA NAU	5	5	2 Rdg/LAL 2 Math 1 content	03/26/2012 - 06/30/2012 (Retroactive)
155225	Mathematics	MA	Christina Fiorilli	ANDREA, LONGO	2.5	8.5	21.25	04/17/2012 (Retroactive)
155225	Science	MA	JoAnn De Vito	SEAN CRONIN	2.5	8.5	21.25	04/17/2012 (Retroactive)
155225	Social Studies	MA	Joseph, Di Mario	DAVID MILLER	2.5	8.5	21.25	04/17/2012 (Retroactive)
155225	Language Arts	MA	Kristine Nilsen	MARY BETH Mc FADDEN	2.5	8.5	21.25	04/17/2012 (Retroactive)

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

4. SUMMER THEATRE - 2012/2013

NAME	POSITION	2011/2012 STIPEND
Veil, Linda	Director/Coordinator	\$6,100.00
Wells, Gerard	Director	\$5,530.00
Mosley, Remoh	Musical Director	\$3,110.00
TBD	Vocal Director	\$3,050.00
**Ripple, Susan	Production Design/Construction	\$3,710.00
Hebding, Evelyn	Production Assistant	\$1,220.00
Bunch, Quinzell	Choreographer	\$2,730.00
Torsiello, Toni Marie	Choreographer	\$2,730.00
Hults, Amanda	Technical Director	\$2,380.00
	Grand Total	\$30,560.00

** Candidate Correction

EFFECTIVE: June/July/August 2012

5. OTHER

- A. Employee #4613 suspension of 5 days will be deducted as follows:
 2.5 Days 03/30/12 Payroll
 2.5 Days 04/15/12 Payroll

B. EXTENDED HOURS

NAME	POSITION/HOURS/RATE	EFF DATE
Leyra, Kristine	Attendance/Residence Officer Additional 7 hours per week not to exceed 28 hours per week @\$18.00/hour	05/01/12 - 06/30/12

RATIONALE: Additional time will be needed to review and investigate all registration applications to verify residency within the Matawan Aberdeen Regional School District.

C. 2012/2013 ANNUAL APPOINTMENTS

- POLICY: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

APPOINTMENTS/REAPPOINTMENTS:

The Superintendent recommends: That the Board of Education approve the appointment/reappointment of the individuals listed on **PERSONNEL ATTACHMENT # 1 (CERTIFICATED STAFF REHIRE LIST 2012/2013 School Year)**

The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining.

NOTE: *All appointments and re-appointments are being approved at this time in order to meet the April 30 contractual requirements for bargaining unit employees.

All appointments/reappointments are subject to all applicable laws, regulations, policies, and bargaining agreements. In the case of unforeseen budgetary constraints or enrollment/placement changes, additional non-renewals or reductions in force may be required. Reassignments and transfers may be made by the Superintendent via recommendation to the Board at any time in accordance with applicable statutes, regulations, or policies. All of the above is also subject to any applicable provisions or individually executed contracts.

EFFECTIVE DATE: 2012/2013 School year and/or fiscal year and/or short-term contract, as appropriate for the category so assigned.

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

It was moved by Mr. Kenny, seconded by Ms. Phillips and approved by split roll call vote to approve Mr. Blackmore’s resignation only: Ms. Phillips, Mr. Kenny, Mr. Donaghue, Ms. Hayward and Dr. Larchuk voted yes while Ms. Esposito, Dr. Delaney and Mr. Aitken voted no. Mr. Daniels abstained.

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF DATES
BLACKMORE, TYLER	MA	Principal	Resignation	07/01/2010	06/30/2012

D. ORGANIZATION CHART

This proposed action item to approve an organization chart was removed from the agenda.

XII. FINANCE/TRANSPORTATION

A motion by Mr. Kenny, seconded by Ms. Phillips that the Board of Education approve the Finance/Transportation Agenda items.

Mr. Strimple stated that Mr. Buffa’s name on Agenda item #8 will be removed from the various positions.

The Superintendent recommends:

A. BUSINESS OPERATIONS

- 1. Bills List for April 2012** (Available for review in Board Secretary’s Office)
 Policy #3326 Payment for Goods and Services

March, 2012, Payroll	\$2,919,731.52
April, 2012, Bills List	\$2,140,092.69
TOTAL:	\$5,059,824.21

- 2. Transfer of Funds for March, 2012** (Available for review in Board Secretary’s Office)
 Policy # 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS N.J.A.C. 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.A.C. 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- 3. The Report of the Treasurer** (Month ending **March, 2012**)
 Policy # 3571 Financial Reports

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Treasurer's Report for the Month of **March, 2012** which is in agreement with the Board Secretary's Report.

4. The Board Secretary's Financial Report (Month ending March, 2012)

Policy # 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **March, 2012**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **March 31, 2012**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. Open Public Meetings Act-Establish Meeting Dates, Time and Place

WHEREBY NOTICE IS HEREBY GIVEN THAT PURSUANT TO THE "OPEN PUBLIC MEETINGS LAW", P.L. 1975, C.231, THE BOARD OF EDUCATION OF THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT DOES HERewith ANNOUNCE ITS SCHEDULE OF ANNUAL MEETINGS TO BE HELD DURING THE PERIOD FROM MAY 7, 2012 UNTIL THE NEXT ORGANIZATION MEETING IS HELD.

A. Public meetings will be held monthly on the fourth Monday of each month at 7:00 p.m. in various locations. The purpose of the meeting is to act on all agenda items and any other business to come before the Board. The regular action meetings are designated as meetings to be recorded for broadcast on the District cable access channel. **(Attachment A)**

Exceptions to this timetable are noted on the attached schedule.

B. Committee of the Whole meetings will be held on the second Monday of each month at 7:00 p.m. in the Administrative Offices at One Crest Way in Aberdeen, NJ.

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Matawan-Aberdeen Regional Board of Education Administration Office and posted on the District website.

6. Adoption of official newspaper for advertisement

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the use of the Asbury Park Press to be adopted as the official newspaper to be used for the advertisement of the meetings and legal ads and all other necessary public notifications for the 2012-2013 school year. The Star Ledger will also be used for the advertisement of Board of Education meetings.

7. Designation of approved tax shelter annuities

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2012-2013 school year.

AXA EQUITABLE
 AIG VALIC
 METLIFE
 LINCOLN INVESTMENT PLANNING, INC.

8. Approval of Appointments

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following appointments for the 2012-2013 school year:

Board Secretary	James H. Strimple, Jr.
Assistant Board Secretary	David Palumbo
Treasurer of School Money's	Kenneth Jannarone (annual compensation - \$5,970)
Public Agency Compliance Officer	James H. Strimple, Jr.
Affirmative Action Officer for Contracts	James H. Strimple, Jr.
Affirmative Action Officer	Dr. Patrick Piegari
Gender-Equity Officer	Dr. Patrick Piegari
School Physician	Bayshore Pediatrics - \$4,500
Section 504 Plan Officer	Mr. Joseph Jakubowski
Homeless Liaison	Mr. Joseph Jakubowski
Anti-Bullying Coordinator	Dr. Patrick Piegari
Asbestos Management/AHERA Coordinator	TBD
Safety and Health Officer	TBD
Indoor Air Quality Officer	TBD
Integrated Pest Management Coordinator	TBD
Chemical Hygiene Officer	TBD
Right to Know Officer	TBD
Substance Awareness Coordinator	Marie Hitchman

9. Approval of School Funds Investor

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the designation of the Business Administrator/Board Secretary and Assistant Business Administrator the Funds Investor and authorize to make wire transfer amongst the board accounts as may be necessary.

10. Authorization to Implement 2012-2013 Budget

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Superintendent and Business Administrator/Board Secretary to implement the 2012-2013 budget pursuant to local and state policies.

11. Adoption of the Uniform Minimum Chart of Accounts

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2012-2013 school year.

12. Appointment of Insurance Brokers

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education appoint G.R. Murray, 707 State Road, Princeton, New Jersey 08542, as the District's Insurance Broker for all Property and Casualty Insurance coverage's for the period of July 1, 2012 to June 30, 2013.

LDP Consulting Group, Inc. 80 Lambert Lane, Suite 140, Lambertville, New Jersey 08530, be appointed as the District's Insurance Broker for the Delta Dental coverage effective July 1, 2012 to June 30, 2013.

Integrity Consulting Group, 1271 Little Gloucester Road, Blackwood, New Jersey 08012, be appointed as the District's Insurance Broker for Prescription coverage effective July 1, 2012 to June 30, 2013.

13. Appointment of Architect of Record

WHEREAS, the Matawan-Aberdeen Regional School District requires professional architectural services to be performed for the school year 2012-2013; and

WHEREAS, the firm of USA Architects Planners and Interior Designers of Somerville, New Jersey, are architects in the State of New Jersey and are willing to perform said services;

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint USA Architects Planners and Interior Designers and that the foregoing appointment is made without competitive bidding as "professional service" under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5.a.(1)) since "professional services" contracts are specifically excluded from the requirement of bidding, and the awarded services meets the definition of "professional services" pursuant to N.J.S.A. 18A.: 18A-2.h. as "services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training."

Compensation for this contract shall be set at the following rate schedule:

Principal in Charge	\$150.00
Project Manager	\$115.00
Project Architect/Designer	\$ 90.00
Quality Control Reviewer	\$ 90.00
Building Envelope Specialist	\$ 85.00
Interior Designer	\$ 75.00
Specifications Writer	\$ 90.00
Construction Administrator	\$100.00
Intern	\$ 50.00
Technical Support	\$ 60.00

14. Appointment of Board Attorney

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education for the 2012-2013 school year, and

WHEREAS, such legal services can be provided only by a licensed attorney and David B. Rubin, 44 Bridge Street, P.O. Box 4579, Metuchen, NJ 08840 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints David B. Rubin to serve as Board Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint David B. Rubin as Board Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

15. Readoption of Textbooks

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education readopt the existing textbooks for the 2012-2013 school year.

16. Appointment of District Purchasing Agent

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$36,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$5,400) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that Matawan-Aberdeen Regional School District Board of Education, pursuant to the statues cited above hereby appoints James H. Strimple, Jr., as its duly

authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional School District Board of Education, and

BE IT FURTHER RESOLVED that James H. Strimple, Jr., is hereby authorized to award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$5,400) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that James H. Strimple, Jr., is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$5,400) but are less than the bid threshold of \$36,000.

17. Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2012-2013 School Year

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its purchasing agent for the 2012-2013 to make any and all purchases necessary to meet the needs of the school district throughout the school year:

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

18. Appointment of Computer Software Services

The Matawan-Aberdeen Regional School District Board of Education shall award a contract for the 2012-2013 fiscal year to Systems 3000, Eatontown, New Jersey 07724. The amount of the contract is \$20,334 for Computer Software services to assist the district in daily usage of budget, payroll, personnel and fixed asset software.

It has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and it is not reasonably possible to describe the required services with written bid specifications.

19. Appointment of Asbestos Management Services

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education appoint Environment Connection Inc. for asbestos management services in connection with

monitoring, and abatement training for the 2012-2013 school year at a Professional Fee Estimate of \$2,000 based on the fee schedule on file in the Board Secretary's Office.

20. Approval of Tax Payment Schedule

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the attached payment schedule to receive the current expense tax levy and the debt service tax levy for the 2012-2013 school year. **(Attachment B)**

21. Readoption of the Standard Operating Procedure and Internal Control Manuals

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Standard Operating Procedure and Internal Control manuals.

22. Approval of Travel and Related Expense Reimbursement

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual; school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$59,472 for all staff and board members.

23. Receipt and Rejection of Bids and Rebid for HVAC Services

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the "Board") solicited bid proposals for HVAC services; and

WHEREAS, on April 4, 2012, bid proposals were received and publicly read; and

WHEREAS, the published bid specifications did not clearly indicate all documentation to be submitted with bid proposals; and;

WHEREAS, the Board cannot insist that bidders provide documentation not requested in the published bid specifications, nor can it give preferential treatment to bidders who happen to provide such documentation; and;

WHEREAS, in light of the above-referenced language concerning required documents for submission with bid proposals, the Board has determined that, pursuant to N.J.S.A. 18A-18A-22-(d), a change in the bid specifications will permit the Board to confirm that all specifications have been drafted in a manner to encourage free and open competitive bidding; and;

WHEREAS, the Board finds that the purpose of the public bidding statutes is to secure competition and guard against favoritism, improvidence, extravagance and corruption and to ensure public work is awarded to the lowest responsive and responsible bidder; and;

WHEREAS, the Board finds that a rejection of all bids received for the work and a revision of the bid specifications would effectuate the purpose of the Public School Contract Law (the “Law”) and endure that the purpose and provisions of the Law were not violated;

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby rejects all bids received in response to its bid solicitation of April 4, 2012; and;

BE IT FURTHER RESOLVED that District professional staff and personnel are hereby directed to take any and all action necessary to revise the specifications for the scope of the work hereinabove referenced and rebid the Work.

24. Lease Purchase Bidding/Financial Advisory Services

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into a contract with the Middlesex County Educational Services Commission to provide Financial Advisory Services for the purpose of acquiring lease purchase financing for the purpose of acquiring one 54 passenger school bus and one 24 passenger school bus at a fee of \$500.00 according to the terms stated below.

Pursuant to the official action taken at the meeting of the Board of Education of the Matawan-Aberdeen School District, County of Monmouth, NJ (hereinafter referred to as the “Board”), held on April 30, 2012, the Board agrees that the Middlesex Regional Educational Services Commission (hereinafter referred to as the “Commission”), shall provide Lease Purchase Bidding/Financial Advisory Services.

The terms of this Agreement shall be in effect from the date of adoption by the Board until funding of the financing. The Board may withdraw from this contract with the Commission by providing written notice to the Commission at any time. The Board agrees to compensate the Commission for all work completed prior to the termination.

The Board agrees to pay the Commission \$500.00 for these services. The following payment schedule is hereby agreed to: 100% of the fee upon closing of the lease purchase. No other funding is due to the Commission in order to operate this program.

Commission Responsibilities:

The Commission will provide the following services:

- A. Free budgetary advice on aggregating anticipated acquisitions, determining the best use of budgeted funds in structuring a lease purchase transaction, the preparation and delivery of a budgetary repayment schedule delineating principal and interest components for the anticipated term of the lease purchase.
- B. Identifying and educating potential financial institutions in lease purchase for public entities thereby creating a pool of informed bidders for the lease purchase offerings.
- C. (The following fall under the billable components of the service) the service includes the accumulation and preparation of necessary financial information of client for potential bidders to make an informed credit decision prior to bidding. This will include the conversion of the last three years' audits and current budget to PDF format which will be uploaded to the web upon release of bid.
- D. Pre-bid conference with the School Business Administrator or the designee to finalize the collateral balance of the lease purchase offering, finalize the structure of the repayment schedule to be bid and schedule the date of the lease purchase bid.
- E. Prepare the bid specifications for the lease purchase bid, outlining financing highlights, repayment structure and criteria for award of bid. Prepare form of public notice and transmit it to the client in time to publish in their official paper. Upload bid specifications and financial information to the web for contemporaneous release with date of publication of public notice. E-mail identified financial institutions notice of the release of bid. These services are subject to review and approval of the Board's attorney.
- F. Field any and all questions regarding the lease purchase bid posed by potential bidders, posting amendments to the bid when indicated.
- G. On day of bid opening, have copies of bid sent to the Commission, where we conduct a review of submitted documents for compliance. Review and analyze responsible proposals submitted. Develop a report to the client's Board with recommendation of award. Prepare and submit proposed form of resolution awarding the bid. These services are subject to review and approval by the Board's attorney.
- H. Critical to the success of this program, on behalf of our clients, is the posting of the results of the bid to the web. This must be done the day of or day after the bid to ensure bidders see the results. This practice creates a self-pricing model which benefits our clients by creating a nexus of rate referral for potential bidders in subsequent bids.
- I. Monitor closing process with client, client's counsel, and bidder to ensure successful funding.

Board Responsibilities:

The Board will provide the following information:

- A. Provide either in PDF or hard copy the last three years' audit financial statements, current and proposed budget and any other pertinent financial information as may be deemed necessary to facilitate a successful bid.
- B. Discussion with the School Business Administrator or designee regarding financing needs, what is budgeted and structuring the proposed lease purchase repayment schedule to best meet the fiscal needs of the Board.
- C. Equipment list or project description of items to be included in the financing.
- D. All legal services are subject to review and approval by the Board's attorney.

25. Approve the submission of the NJ School Board's Insurance grant application for the 2012 Safety Grant Program

It is recommended that the Matawan-Aberdeen Regional School District Board of Education approve the submission of a grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of **\$28,510.85**, for the period July 1, 2012 through June 30, 2013.

XIII. PUBLIC COMMENTS

Members of the public commented and asked questions regarding the following matters:

The OLVEUS anti-bullying program being utilized throughout the District.

District Policy #5600 regarding student conduct.

XIV. UNFINISHED BUSINESS

There was a discussion among the Board regarding insurance for students that take home District owned computers.

XV. NEW BUSINESS

There was no new business from the Board.

XVI. EXECUTIVE SESSION

It was moved by Mr. Aitken, seconded by Ms. Hayward, and approved by a unanimous roll call vote to enter into Executive Session to discuss the following:

- Student Matters
- Negotiation Update
- Litigation Update
- Interview Candidates for Athletic Director and Assistant Principal at Lloyd Road Elementary School
- Board review and discussion of the Superintendent's performance and evaluation

Mr. Kenny announced that it is the intent of the Board, after returning to open session, to vote on the appointment for the Assistant Principal position at Lloyd Road Elementary School.

The Board entered into Executive Session at 8:58 PM.

XVII. ADJOURNMENT

The Board returned from Executive Session at 11:48 PM. Mr. Kenny announced that there would not be a vote at this time on the appointment of an Assistant Principal at Lloyd Road Elementary School.

On a motion by Ms. Esposito, seconded by Ms. Phillips and a unanimous roll call vote the Board adjourned the meeting.

Respectfully submitted,

James H. Strimple, Jr.
Interim Business Administrator/Interim Board Secretary

APPROVED STAFF TRAVEL 2011 - 2012
Regular Account Meeting
4-30-12

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Gardner, Ronnie	CO	05/09/12	East Windsor BOE Administrative Offices, Hightstown, NJ	School Transportation Supervisors of New Jersey Central Region Meeting	\$0.00	\$16.40	\$0.00	\$0.00	\$0.00	\$16.40	NO
Caldwell, Sheila	CP	03/09/12	Brookdale Community College, Lincroft, NJ	Gastrostomy Tubes Training for School Nurses	\$0.00	\$8.43	\$0.00	\$0.00	\$0.00	\$8.43	NO
Hitchman, Marie	HS	04/30/12	Middlesex County Fire Academy, Sayreville, NJ	University Behavioral Healthcare	\$0.00	\$4.65	\$0.00	\$0.00	\$0.00	\$4.65	NO
Preuss, Rosalie	LR	03/09/12	Brookdale Community College, Lincroft, NJ	Gastrostomy Tubes Training for School Nurses	\$0.00	\$7.50	\$0.00	\$0.00	\$0.00	\$7.50	NO
Nesior, Susan	MA	03/09/12	Brookdale Community College, Lincroft, NJ	Gastrostomy Tubes Training for School Nurses	\$0.00	\$6.77	\$0.00	\$0.00	\$0.00	\$6.77	NO
									TOTAL	\$43.75	

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY.

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT SCHOOL CALENDAR 2011 - 2012

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X = Students Off
/ = 1/2 Day All Students/Staff
□ = 1/2 Day High School Students Only

Marking Periods
 1st 09/06/11 - 11/09/11
 2nd 11/14/11 - 01/27/12
 3rd 01/30/12 - 04/05/12
 4th 04/16/12 - 06/15/12

Note: 09/02/11 First Day for Instructional
 Non-Instructional Assistants
 Office Assistants

PARENT CONFERENCES - FOUR HOUR SESSION		
10/19/11	6-12	(Afternoon Grades 6-8) (Evenings Grades 9-12)
10/20/11	6-12	(Afternoon Grades 9-12) (Evening Grades 6-8)
11/30/11	Pre-K-5	(Evening CL, RD, ST) (Afternoon LR, CP)
12/01/11	Pre-K-5	(Evening LR, CP) (Afternoon CL, RD, ST)
02/29/12	Pre-K-5	(Afternoon CL, RD, ST) (Evening LR, CP)
03/01/12	Pre-K-5	(Afternoon LR, CP) (Evening CL, RD, ST)
03/14/12	6-12	(Evening Grades 6-8) (Afternoon 9-12)
03/15/12	6-12	(Afternoon Grades 6-8) (Evening 9-12)

Note: There are **three emergency days** built into the calendar, which, if taken, will not be necessary to make up in order to meet the 180-day student year. In fact, for each emergency day not taken, the last day of school for students and teachers shall be reduced by one day beginning June 20, 2012, in reverse order. If additional emergency closing days are needed to be made up, they shall be as half-days, beginning June 21, 2012. Staff must make vacation and personal plans with the understanding that the revised schedule will be implemented as needed based upon whether there are other emergencies, and that the Board will not grant personal leave, without pay for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

**PERSONNEL
ATTACHMENT #1**

MARSD

REHIRE LIST

**Administration &
Certificated Staff**

2012/2013

SCHOOL YEAR

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST**

PERSONNEL ATTACHMENT #1

**2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

	LAST NAME	FIRST NAME	POSITION
1	Abrahamsen	Richard	Assistant Principal
2	Abramowitz	Felecia	Teacher
3	Acosta	Alicia	Teacher
4	Adelson	Brenda	Teacher
5	Albanese	Azuree	Teacher
6	Alli	Asma	Teacher
7	Alvarez	Dawn	Teacher
8	Anderson	Sonali	Teacher
9	Anzano	Albert	Teacher
10	Aprilante	Tara	Teacher
11	Armanno	Carol	Teacher
12	Arnone	Suzanne	Teacher
13	Bacharde	Tiffany	Teacher
14	Baldasserini	Andre	Teacher
15	Baldwin	Harry	Teacher
16	Barbato	Gerarda	Teacher
17	Barilka	Casey	Teacher
18	Barnes	Brittany	Teacher
19	Barnes	Barbara	Teacher
20	Barrett	Edward	Teacher
21	Barry	Tara	Teacher
22	Barsi	Jennifer	Teacher
23	Bauer	Lisa	Teacher
24	Baumert	Deana	Teacher
25	Bebel	Helen	Teacher
26	Bera	Kelly	Principal-Elementary
27	Bergrin	Barbara	Teacher
28	Bishop	Mary	Teacher
29	Black	Dolores	Teacher
30	Blodgett	Madeleine	Teacher
31	Borchers	Sheri	Teacher
32	Bottone	Nicole	Teacher
33	Brereton	Helen	Teacher
34	Brophy	Eileen	Teacher
35	Bruder	Angela	Teacher
36	Buonomo	Teresa	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST**

PERSONNEL ATTACHMENT #1

**2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

	LAST NAME	FIRST NAME	POSITION
37	Burden	Colleen	Teacher
38	Burfeindt	Craig	Teacher
39	Butler	Charlene	Teacher
40	Cacopardo	Maryann	Teacher
41	Cagnina	Erin	Teacher
42	Cahill	Laura	Teacher
43	Caldwell	Sheila	Nurse
44	Carnovsky	Robert	Teacher
45	Carnovsky	Sharon	Teacher
46	Caruso	Eve	Teacher
47	Casserly	Kathleen	Teacher
48	Castelli	Courtney	Teacher
49	Catalano	Patricia	Teacher
50	Caulfield	Janette	Teacher
51	Chodkiewicz	Beth	Teacher
52	Christie	Allison	Teacher
53	Christophe	Martha	Media Specialist
54	Church	Patricia	Teacher
55	Claudio	Shannon	Teacher
56	Colao	Raquel	Teacher as Literacy Coach
57	Colburn	Kendra	Teacher
58	Conrad	Christina	Teacher
59	Cornacchia	Mario	Teacher
60	Cosentino	Karina	Teacher
61	Costa	Allison	Teacher
62	Costello	Laurie	Teacher
63	Cottrell	Patricia	Teacher
64	Coughlin	Charlotte	Teacher
65	Craparo	Michael	Teacher
66	Cronin	Sean	Teacher
67	Cruz	Kathy	Teacher
68	Cullen	Melissa	Teacher
69	Danback	Barbara	School Counselor
70	Dansereau	Steven	Teacher
71	De Be Voise	Margaret	Teacher
72	De Blasio	Amanda	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST**

PERSONNEL ATTACHMENT #1

**2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

	LAST NAME	FIRST NAME	POSITION
73	De Costa	Florence	Guidance Counselor
74	De Vito	Joann	Teacher
75	Dean	Brian	Teacher
76	Deegan	David	Teacher
77	Dellert	Deirdre	Teacher
78	Di Giovanni	Donna	Teacher
79	Di Liberti	Larisa	Teacher
80	Di Mario	Joseph	Teacher
81	Di Noia	Theresa	Teacher
82	Ditre	Jennifer	Teacher
83	Donnelly	Mary	School Counselor
84	Donovan	Colin	Teacher
85	Donovan	Jill	Teacher
86	Doucette	Susan	Teacher
87	Downey	Teresa	Teacher
88	Doyle	Mary Ellen	Teacher
89	Du Brosky	Wenona	Teacher
90	Eisenberg	Randi	Teacher
91	Emili	Jessica	Media Specialist
92	Fajardo	Carol	Teacher
93	Feen	Kathleen	Guidance Counselor
94	Fegan	Amber	Teacher
95	Festa	Paula	Teacher
96	Fiorilli	Christina	Teacher
97	Fiorino	Meghan	Teacher
98	Fisco	Kristen	Teacher
99	Flaum	Randy	LDT/C
100	Flynn	Nancy	Teacher
101	Forgie	Linda	Teacher
102	Francis	Rochelle	Teacher
103	Freundel	Myra	Teacher
104	Fricchione	Anne Marie	Teacher
105	Fricovsky	Katy	Teacher
106	Frischia	Mary Jane	Teacher
107	Gallo	Maria	Social Worker
108	Generoso	Susan	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST
2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

PERSONNEL ATTACHMENT #1

	LAST NAME	FIRST NAME	POSITION
109	Geran	John	Teacher
110	Geroni	Frances	Teacher
111	Godowski	Donna	Nurse
112	Goetz	Matthew	Teacher
113	Goldberg	Deborah	Teacher
114	Goldstone	Chani	Teacher
115	Gorman	Rebecca	Teacher
116	Gorman	C. Marshall	Teacher
117	Gray	Barbara	Teacher
118	Greenman	Jessica	Teacher
119	Greenspan	Nadine	Teacher
120	Gregg	Jennifer	Teacher
121	Grigoli	Kimberly	Teacher
122	Grigoli	Jeremy	Teacher
123	Gross	Zachary	Media Specialist
124	Gross	Michele	Teacher
125	Gumina	Linda	Speech Therapist
126	Harpootlian	Lee	Teacher
127	Harrington	Meghan	Teacher
128	Haughey	Michael	Teacher
129	Hausmann	Kathryn	Teacher
130	Hawrylko	Emily	Teacher
131	Healy	David	Superintendent of Schools
132	Hensel	Christopher	Teacher
133	Herman	Carolyn	Teacher
134	Hickey	Joann	Teacher
135	Hillyer	Patricia	Teacher
136	Hitchman	Marie	SAC/Social Worker
137	Hodnick	Helen	Teacher
138	Hoernle	Carol	Teacher
139	Hollinger	Jessica	LDT/C
140	Holmes	Kristina	Guidance Counselor
141	Holynskyj	Larissa	Teacher
142	Hor	Brock	Teacher
143	Hromyak	Tara	Teacher
144	Hudak	Jennifer	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST
2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

PERSONNEL ATTACHMENT #1

	LAST NAME	FIRST NAME	POSITION
145	Hughes	Susanne	Teacher
146	Hynes	Gina	Teacher
147	IoZIA	Diane	Teacher
148	Jackman	Neil	Teacher
149	Janover	Patricia	Principal-Elementary
150	Jennings	Casey	Teacher
151	Joyce	Kathleen	Teacher
152	Kaeser	Stephanie	Teacher
153	Kaiser	Heather	Teacher
154	Kaplan	Daniel	Teacher
155	Karatzia-Devaney	Nicole	Teacher
156	Kaye	John	Teacher
157	Kish	Sheryl	Teacher
158	Klugman	Rivkah	Speech Therapist
159	Knoepfel	Robert	Teacher
160	Koch	Bridget	Nurse
161	Komito	Marc	Teacher
162	Kosmyna	Carl	Teacher
163	Kushwara	Christina	Teacher
164	Kyvelos	Susan	Teacher
165	Lambert	Lynne	Teacher
166	Langer	Annette	Nurse
167	Lasko	Dawn	Teacher
168	Lasko	Andrew	Teacher
169	Lathrop	Margret	Teacher
170	Laugelli	Luigi	Principal-Elementary
171	Layton	Leah	Teacher
172	Lazur	Margaret	Teacher
173	Lehman	David	Teacher
174	Lenge	Tatiana	Teacher
175	Lenihan	Christine	Teacher
176	Lepre	Denise	Teacher
177	Leuin	Harvey	Guidance Counselor
178	Levine-Nikolic	Alissa	Teacher
179	Lewis	Lyn	Teacher
180	Liotti	Frank	Assistant Principal

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST**

PERSONNEL ATTACHMENT #1

**2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

	LAST NAME	FIRST NAME	POSITION
181	Lisciandro	Tara	Teacher
182	Loeb	Paul	Teacher
183	Longo	Andrea	Teacher
184	Loniewski	Rebecca	Teacher
185	Lyttle	Barbara	Teacher
186	Mac Donald	Gillian	Teacher
187	Mahoney	Timothy	Teacher
188	Main	Pamela	Guidance Counselor
189	Malave	Robert	Teacher
190	Mallozzi	Catharina	Nurse
191	Mammano	Amy	Teacher
192	Maniscalchi	Kristine	Teacher
193	Marion	Colleen	Teacher
194	Maroldo	Shannon	Teacher
195	Marsh	Charles	Teacher
196	Massimini	Geoffrey	Teacher
197	Mastrangelo	Lauren	Teacher
198	Mc Cabe	Kenneth	Teacher
199	Mc Dede	Maria	Teacher
200	Mc Fadden	Mary Beth	Teacher
201	Mc Kurth	Daryl	Guidance Counselor
202	Meany	Karen	Teacher
203	Melikhova	Julia	Teacher
204	Mergner	Suzanne	Teacher
205	Mescal	Debra	Teacher
206	Mickley	Geraldine	Teacher
207	Milan	Gregory	Teacher
208	Miller	David	Teacher
209	Miller	Catherine	Teacher
210	Mingrone	Christopher	Teacher
211	Minnecci	Frances	Media Specialist
212	Mintz	Karen	Teacher
213	Mizzi-Andriola	Amanda	Teacher
214	Molinari	Doreen	Speech Therapist
215	Molinari	Ann	Teacher
216	Moller	Jennifer	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST
2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

PERSONNEL ATTACHMENT #1

	LAST NAME	FIRST NAME	POSITION
217	Moller	Robert	Teacher
218	Monro	Christine	Teacher
219	Monro	David	Teacher
220	Montano	Maureen	Teacher
221	Morillo	Deborah	Teacher/Media Specialist
222	Morrison	Hollieann	Teacher
223	Morrissey	Christina	Teacher
224	Munck	Leigh	Speech Therapist
225	Murphy	Kevin	Teacher
226	Murray	Paula	Teacher
227	Nasser	Christopher	Teacher
228	Nau	Sara	Teacher
229	Nestor	Susan	Nurse
230	Nilsen	Kristine	Teacher
231	Ninger	Ellen	Guidance Counselor
232	Nocera	Jo Ann	Teacher
233	Noren	Joyce	Teacher
234	Nunziante	Marybeth	Teacher
235	Ogurek	Mayra	Teacher
236	Olsen	Cristina	Assistant Director of Special Services & Autism Program
237	O'Neill	Michelle	Teacher
238	Orr	Daisy	Teacher
239	Pangborn	Sandra	Teacher
240	Pape	Kimberly	Teacher
241	Pappas	Alyssa	Teacher
242	Pappas	Laura	Teacher
243	Pappas	James	Teacher
244	Paris	Lauren	Teacher
245	Patterson	Cori	Teacher
246	Pearsall	Susan	Psychologist II
247	Peterson	Ellen	Teacher
248	Petro	Colleen	Teacher
249	Pickell	Lee	Teacher
250	Pickens	Samuel	Teacher
251	Pisani	Laura	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST**

PERSONNEL ATTACHMENT #1

**2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

	LAST NAME	FIRST NAME	POSITION
252	Pisano	Susan	Teacher
253	Polakowski	Shannon	Teacher
254	Preiser	Sheryl	Teacher
255	Preuss	Rosalie	Nurse
256	Pross	Kerry	Teacher
257	Provines	Effie	Teacher
258	Quinn	Kathleen	Teacher
259	Read	Christine	Teacher
260	Redmond	Michael	Teacher
261	Redzinak	Kathleen	Teacher
262	Reese	Mary Ann	Nurse
263	Reigelsperger	Laura	Social Worker
264	Ricca	Caroline	Teacher
265	Riggleman	Catherine	Teacher
266	Riley	Wendy	Teacher
267	Ripple	Susan	Teacher
268	Ritchie	Amy	Speech Therapist
269	Rocco	Sandra	Teacher
270	Rogers	Kimberly	Teacher
271	Ruscavage	Michele	Principal-HS
272	Russo	Susan	Teacher
273	Saeed	Zebunnisa	Teacher
274	Safchik	Eleanor	Teacher
275	Sakowski	Donna	Teacher
276	Santoro	Danielle	Teacher
277	Scannella	Christine	Teacher
278	Scesney	Deborah	Assistant Principal
279	Scheuing	James	Teacher
280	Scheuing	Adrienne	Teacher
281	Schneider	Liza	Teacher
282	Schneiderman	Gail	Teacher
283	Segui	Jessica	Teacher
284	Serden	Suzanne	Teacher
285	Servidio	Paul	Teacher
286	Sieman	Marla	Teacher
287	Sloan	Michelle	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST
2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

PERSONNEL ATTACHMENT #1

	LAST NAME	FIRST NAME	POSITION
288	Smith	Deborah S.	Teacher
289	Smith	Meredith	Teacher
290	Smolokoff	Mary Beth	Teacher
291	Sobieski	Cynthia	Teacher
292	Sommer	Lynne	Teacher
293	Sowa	Regina	Teacher
294	Sozomenu	Ann	Teacher
295	Spafford	Dana	Teacher
296	Spaur	Isabel	Teacher
297	Spells	Wayne	Principal Cambridge Park Pre-school & Director of Special Programs
298	Spence	Gwen	Teacher
299	Stanek	Jacqueline	Teacher
300	Stead	Thomas	Teacher
301	Stein	Cynthia	Teacher
302	Stetz	Diane	Teacher
303	Stevens	Vanessa	Teacher
304	Stevens	Roderick B	Teacher
305	Sullam	Joanne	Teacher
306	Takacs	Julie	Teacher
307	Tarrazi	Dylan	Teacher
308	Thomas	Carol	Teacher
309	Thompson	Gail	Teacher
310	Thomson	Lori	Teacher
311	Tomasello	Louise	Teacher
312	Tomkins	Amy	Teacher
313	Toomey	Joanne	Teacher
314	Trezza	Andrea	Teacher Special Education as Behaviorist
315	Turley	Rose-Marie	Teacher
316	Turner	Samuel	Teacher
317	Turner	Jodi	Teacher
318	Ulrich	Valerie	Principal-Elementary
319	Van Horn	Mark	Assistant Principal
320	Varma-Kumar	Yamini	Teacher

**MATAWAN ABERDEEN
REGIONAL SCHOOL DISTRICT
REHIRE LIST
2012/2013 SCHOOL YEAR
ADMINISTRATION/TEACHING STAFF**

PERSONNEL ATTACHMENT #1

	LAST NAME	FIRST NAME	POSITION
321	Varricchio	Elissa Ann	Teacher
322	Vasile	Lauren	Teacher
323	Ventorino	Toni Ann	Teacher
324	Vergaretti	Kathleen	Teacher
325	Vidal	Rodolfo	Teacher
326	Viel	Linda	Teacher
327	Vina	William	Teacher
328	Vogler	Mary Lou	Teacher
329	Walker	Martine	Teacher
330	Wallace	Eileen	Teacher
331	Walliczek	Terri	Teacher
332	Walnock	Richard	Teacher
333	Walter	Cathleen	Teacher
334	Wangen	Georgette	Teacher
335	Wegrzyn	Louise	Teacher
336	Weiner	Linda	Teacher
337	Weinstein	Bonnie	Teacher
338	Wells	Michael	Assistant Principal
339	Wells	Gerard	Teacher
340	Werner	Kelli	Teacher
341	West	Beverly	LDT/C
342	Wietecha	Corinne	Teacher
343	Wilson	Tara	Teacher
344	Winchel	Wendy	Teacher
345	Winther	Margaret	Teacher
346	Wolf	Barbara	Teacher
347	Wynes	Nichole	Teacher
348	Yorks	Diane	Teacher
349	Zeppilli	Elizabeth	Teacher
350	Zibbell	James	Social Worker
351	Zimmer	Theresa	Teacher
352	Zitarosa	Celestine	Director of Language Arts/Humanities K-12
353	Zomro	Leslie	Teacher
354	Zwirko	Tracy	Teacher

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
PROPOSED 2012-2013
BOARD OF EDUCATION MEETINGS SCHEDULE

In accordance with the Open Public Meetings Act, Chapter 231, PL 1975, the Matawan-Aberdeen Regional School District Board of Education at its Meeting on April 30, 2012 PROPOSED the following schedule of regular monthly meetings. Generally the Board will meet on the second and fourth Monday of each month unless otherwise noted as below. **ACTION MEETINGS** will be held on the **FOURTH MONDAY** of each month except for May and December. Meetings will commence at 7:00 PM at the District locations listed below unless otherwise designated. Committee of the Whole meetings (COW) will commence at 7:00 PM at the Administration Building and action may be taken.

REGULAR ACTION/COMMITTEE OF THE WHOLE MEETINGS

MEETING DATE	LOCATION	ADDRESS
MONDAY, May 7, 2012	COW Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, May 21, 2012	Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, June 11, 2012	COW Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, June 25, 2012	Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, July 23, 2012	Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, August 27, 2012	Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, September 10, 2012	COW Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, September 24, 2012	Matawan-Aberdeen Regional High School	450 Atlantic Ave., Aberdeen, NJ
MONDAY, October 8, 2012	COW Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, October 22, 2012	Matawan-Aberdeen Middle School	469 Matawan Ave. Cliffwood, NJ
MONDAY, November 12, 2012	COW Administration Building	One Crest Way, Aberdeen, NJ
MONDAY, November 26, 2012	Ravine Drive Elementary School	170 Ravine Drive, Matawan, NJ
MONDAY, December 17, 2012	Lloyd Road School	401 Lloyd Road, Aberdeen, NJ
MONDAY, January 7, 2013	COW Administration Building Organization Meeting	One Crest Way, Aberdeen, NJ

James H. Strimple, Jr.

Interim School Business Administrator/Board Secretary

TAX PAYMENT SCHEDULES

ABERDEEN TOWNSHIP			
DATE DUE 2012	AMOUNT DUE	10-1210-000-1 GENERAL FUND	40-1210-000-1 DEBT SERVICE
July 10, 2012	2,813,497.00	2,362,371.00	451,126.00
August 10, 2012	2,813,497.00	2,362,371.00	451,126.00
September 10, 2012	2,813,497.00	2,362,371.00	451,126.00
October 10, 2012	2,813,497.00	2,813,497.00	
November 10, 2012	2,813,497.00	2,813,497.00	
December 10, 2012	2,813,497.00	2,813,497.00	
TOTAL 2012	16,880,982.00	15,527,604.00	1,353,378.00
DATE DUE 2013	AMOUNT DUE	10-1210-000-1 GENERAL FUND	40-1210-000-1 DEBT SERVICE
January 10, 2013	2,849,199.39	2,535,681.00	313,518.39
February 10, 2013	2,598,385.00	2,598,385.00	
March 10, 2013	2,598,385.00	2,598,385.00	
April 10, 2013	2,598,385.00	2,598,385.00	
May 10, 2013	2,598,385.00	2,598,385.00	
June 10, 2013	2,598,381.09	2,598,381.09	
TOTAL 2013	15,841,120.48	15,527,602.09	313,518.39
TOTAL 2012-2013 SCHOOL YEAR	32,722,102.48	31,055,206.09	1,666,896.39

TAX PAYMENT SCHEDULES

MATAWAN BOROUGH		10-1210-000-1	40-1210-000-1
DATE DUE 2012	AMOUNT DUE	GENERAL FUND	DEBT SERVICE
July 10, 2012	1,415,842.00	1,205,671.00	210,171.00
August 10, 2012	1,415,842.00	1,205,671.00	210,171.00
September 10, 2012	1,415,842.00	1,205,671.00	210,171.00
October 10, 2012	1,205,671.00	1,205,671.00	
November 10, 2012	1,205,671.00	1,205,671.00	
December 10, 2012	1,205,671.00	1,205,671.00	
TOTAL 2012	7,864,539.00	7,234,026.00	630,513.00

		10-1210-000-1	40-1210-000-1
DATE DUE 2013	AMOUNT DUE	GENERAL FUND	DEBT SERVICE
January 10, 2013	1,351,734.61	1,205,671.00	146,063.61
February 10, 2013	1,205,671.00	1,205,671.00	
March 10, 2013	1,205,671.00	1,205,671.00	
April 10, 2013	1,205,671.00	1,205,671.00	
May 10, 2013	1,205,671.00	1,205,671.00	
June 10, 2013	1,205,672.91	1,205,672.91	
TOTAL 2013	7,380,091.52	7,234,027.91	146,063.61

TOTAL 2012-2013 SCHOOL YEAR	15,244,630.52	14,468,053.91	776,576.61
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