

**MISSION STATEMENT**

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

**VISION STATEMENT**

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

**WORKSHOP MEETING** on May 7, 2012, Administration Building, One Crest Way, Aberdeen, NJ.

**I. CALL TO ORDER**

Board President, Mr. Kenny called the Committee of the Whole Workshop Meeting to order at 7:01 PM.

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF ADEQUATE NOTICE**

**Mr. Kenny read the following Statement:**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School Board of Education advertised this meeting on May 4, 2012. The notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present:	Mr. Charles Kenny-President	Ms. Elizabeth Hayward-Vice President
	Mr. Kenneth Aitken (arrived at 7:04 PM)	Mr. Dennis Daniels
	Dr. Jeff Delaney	Ms. Anissa Esposito
	Dr. Todd Larchuk	Ms. Patricia A. Phillips

Absent: Mr. Gerald Donaghue

Also Present: Mr. David M. Healy, Superintendent of Schools  
Dr. Patrick Piegari, Interim Deputy Superintendent of Schools  
Mr. James H. Strimple, Jr., Interim Business Administrator/Board Secretary  
Mr. David Palumbo, Asst. to the Business Administrator/Asst. Board Secretary

## V. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

Members of the public commented on the following items:

The different responsibilities between the Curriculum Writing Consultant and the Literacy Coach.

Placement of the Professional Development Plan on the District's website.

The Curriculum Writing Consultant is contracted to provide curriculum writing services, not professional development.

Renewal of the transportation routes.

## VI. CURRICULUM AND INSTRUCTION

Mr. Healy, reviewed the Curriculum and Instruction agenda which the Board will take action on at the May 21, 2012 Regular Action meeting.

There was a discussion among the Board regarding the use of updated technology in the classrooms in place of document cameras.

The Superintendent recommends:

### A. TRAVEL

1. Pursuant to travel policy #4033, the following staff is approved for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

**(Curriculum & Instruction Attachment #1)**

**Policy:** 4033 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy.

### B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the waiver request for the Bilingual Education Program to be submitted to the Department of Education Office of Title I.

**Rationale:** Each year the school district must apply for a waiver in regards to a Bilingual Program. We are not able to offer a full-time Bilingual Education Program as required by law, and meet the criteria for an alternative program. We must request a waiver for a Bilingual Instructional Program alternative for the 2012-2013 school year. Instructional Program alternatives include, but are not limited to, the Bilingual part-time component, the Bilingual Resource Program, the Bilingual Tutorial, the Sheltered English Instruction Program, and the High-Intensity ESL Program.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Matawan-Aberdeen Regional School District's 2012-2013

Professional Development Plan to the Monmouth County Professional Development Board for review and approval.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District approve the following Co-curricular Organization for the 2012-2013 school year: English Honor Society, High School.

**Rationale:** To promote literature and English throughout the High School and to recognize the reward the high achievement of our top performing English students.

**Cost:** \$165.00 registration fee for the Society

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Ms. Karen Parisi to work with the Matawan-Aberdeen Regional School District in the writing of curriculum for language arts grades 3-5. Ms. Parisi has worked as a consultant through Rutgers Center for Effective School Practices (2009-2010) and Rutgers Graduate School of Education (2011-2012) providing ongoing professional development for our district in the areas of Writer’s Workshop and Reader’s Workshop for teachers of grades 3-5. She is a certified English teacher and certified Elementary teacher.

**Rationale:** The district will be revising the language arts curriculum for grades 3-5 and creating additional instructional support materials to reflect the instructional changes in language arts at the elementary level.

**Cost:** \$35 an hour for 450 hours (\$15,750.00) **Account:** 11-000-221-320-04-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation in the amount of \$3,200.00 from the Ravine Drive Elementary School PTO for the purchase of (16) Document Cameras to continue to infuse technology into the curriculum. These cameras are used by each homeroom teacher.

**C. SPECIAL SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Special Education services for the 2011-2012 school year:

SERVICES	RATE
Tech Connection – Assistive Technology Solutions at FRA	\$480.00 per evaluation \$35.00 per each half hour of travel

**Rationale:** Assistive technology assessments are sometimes necessary as a component of an initial evaluation or reevaluation for a student who is need of assistive technology in order to receive a free and appropriate public education.

**VII. PERSONNEL**

Dr. Piegari reviewed the Personnel agenda which the Board will take action on at the May 21, 2012 Regular Action meeting.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATIONS/RETIREMENTS**

POLICY: 4112.1 Individual Contracts-Certificated Staff  
 4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF DATES
BURGE, MICAH	MA	School Psychologist II	Resignation	10/26/2009	06/30/2012

**B. LEAVES OF ABSENCE**

POLICY: 4151 Attendance Patterns  
 4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/W/O PAY	EFF DATES

**C. APPOINTMENTS**

POLICY: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. APPOINTMENTS**

NAME	SCH	POSITION	# Demo Lesson	STEP	SALARY/STIPEND	# INT	REPLACE REASON	EFF DATE
TBD	CO	Speech Therapist	N/A	TBD	TBD	TBD	Singer/EBS (Resignation)	09/01/2012-06/30/2013
TBD	CO	Social Worker	TBD	TBD	TBD	TBD	New Position	09/01/2012-06/30/2013
TBD	CO	School Psychologist	TBD	TBD	TBD	TBD	Lukenda (Retirement)	09/01/2012-06/30/2013
TBD	CO	School Psychologist	TBD	TBD	TBD	TBD	Burge (Resignation)	09/01/2012-06/30/2013
TBD	CO	Supervisor of Operations & Maintenance	TBD	TBD	TBD	TBD	Buffa (Resignation)	07/01/2012-06/30/2013
TBD	CO	Maintenance	TBD	TBD	TBD	TBD	Non Renewal Replacement	07/01/2012-06/30/2013
TBD	CO	Maintenance	TBD	TBD	TBD	TBD	New Position	07/01/2012-06/30/2013
TBD	DIST	Elementary Literacy Coach	TBD	TBD	TBD	TBD	New Position	09/01/2012-06/30/2013
TBD	LR	Elementary Teacher/Health & Physical Education	TBD	TBD	TBD	TBD	Bucci (Retirement)	09/01/2012-06/30/2013
TBD	HS	Teacher of Business	TBD	TBD	TBD	TBD	Deegan (Transfer)	09/01/2012-06/30/2013

NAME	SCH	POSITION	# Demo Lesson	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF DATE
TBD	HS	Teacher of Chemistry	TBD	TBD	TBD	TBD	Non Renewal Replacement	09/01/2012-06/30/2013
TBD	HS	Teacher of Health & Physical Education	TBD	TBD	TBD	TBD	Non Renewal Replacement	09/01/2012-06/30/2013
TBD	HS	Hallway Safety & Security Monitor	TBD	TBD	TBD	TBD	Non Renewal Replacement	09/01/2012-06/30/2013
TBD	MAMS	Special Education Teacher Autism Class	TBD	TBD	TBD	TBD	New Position	09/01/2012-06/30/2013
TBD	MAMS	Principal	TBD	TBD	TBD	TBD	Blackmore (Resignation)	07/01/2012-06/30/2013
TBD	MAMS	Teacher of Art	TBD	TBD	TBD	TBD	Retirement	09/01/2012-06/30/2013
TBD	RD	Basic Skills Teacher P/T	TBD	TBD	TBD	TBD	New Position	09/01/2012-06/30/2013
TBD	RD	Basic Skills Teacher P/T	TBD	TBD	TBD	TBD	New Position	09/01/2012-06/30/2013

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**2. COLLEGE STUDENT OBSERVER(S)**

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA

RATIONALE: Student will be able to complete course work requirements toward degree and certification.

COST: None

EFFECTIVE DATE: 2012/2013 School year

**3. HOME INSTRUCTION**

ID #	SUBJECT/ CLASS	LOC	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER FOR APPROVAL	HRS PER WEEK	# OF DAYS	TOTAL # OF HRS PER SUBJECT CLASS	EFF DATES
141048	Chemistry	HS	Greg Milan	GREG MILAN	2	25	10	05/10/2012-06/15/2012 (Retroactive)
141048	Geometry	HS	Sheryl Kish	SHERYL KISH	2	25	10	05/10/2012-06/15/2012 (Retroactive)
141048	English 2	HS	Jessica Furman	LAURA LARSEN	2	25	10	05/10/2012-06/15/2012 (Retroactive)
141048	Spanish *	HS	Carol Fajardo	KATHY CRUZ	1	25	5	05/10/2012-06/15/2012 (Retroactive)
141048	US History 1	HS	Louise Wegrzyn	DAVID MILLER	2	25	10	05/10/2012-06/15/2012 (Retroactive)

RATIONALE: Home Instruction required for Student

COST: \$35.00/Hour

(\*) Spanish included per J. Jakubowski

Account #11-150-100-320-30-0000-0

**4. SUMMER THEATRE - 2012/2013**

NAME	POSITION	STIPEND
TBD	Vocal Director	\$3,110.00

EFFECTIVE: June/July/August 2012-2013 School year

**5. MENTOR - 2012/2013 SCHOOL YEAR**

NAME	SUBJECT	LOCATION

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC6:11-3.2c

COST: None to the Board

EFFECTIVE: 2012/2013 School year

**6. AFFIRMATIVE ACTION TEAM 2012/2013 SCHOOL YEAR**

NAME	SCHOOL
Butler, Charlene	Cliffwood Elementary School
Bishop, Mary	Lloyd Road Elementary School
Monro, Christine	Matawan Aberdeen Middle School
Malave, Robert	Matawan Regional High School
Lehman, David	Ravine Drive Elementary School
Safchik, Eleanor	Strathmore Elementary School
Cole, William	Community Member

RATIONALE: As per N.J.A.C.6A:7-15, each District Board of Education shall annually form an Affirmative Action Team to conduct a needs assessment and to assist the affirmative action office with the Comprehensive Equity Plan.

COST: None

EFFECTIVE: September 1, 2012 - June 30, 2013

**7. SUMMER COMPUTER TECHNICIANS (PART TIME)**

NAME	POSITION	HOURS	RATE/TOTAL
TBD	Technician P/T	244 Hours	\$9.00/Hour - \$2,196.00
TBD	Technician P/T	244 Hours	\$9.00/Hour - \$2,196.00
TBD	Technician P/T	244 Hours	\$9.00/Hour - \$2,196.00
TBD	Technician P/T	244 Hours	\$9.00/Hour - \$2,196.00
TBD	Technician P/T	244 Hours	\$9.00/Hour - \$2,196.00
			<b>Grand Total \$10,980.00</b>

RATIONALE: Summer interns serve a valuable function in the district’s upkeep of computers at all schools and the administration building. Technology interns work in each building throughout the summer cleaning and maintaining district computers in preparation for the next school year.

ACCOUNT: 11-000-261-101-11-0000-9

EFFECTIVE: 07/01/12 - 08/31/12 - 2012/2013 School year

**8. SUBSTITUTES - 2012/2013 SCHOOL YEAR**

CATEGORY	ACCOUNT#
<b>SUBSTITUTE TRANSPORTATION ASSISTANTS</b>	<b>11-000-270-107-11-0000-1</b>
De Gennaro, Sara	Substitute Transportation Assistant
Gregoire, Leslie	Substitute Transportation Assistant
Kreslein, Damien	Substitute Transportation Assistant
Minue, Tiffany	Substitute Transportation Assistant
Terranova, Willie Mae (Gaye)	Substitute Transportation Assistant
<b>SUBSTITUTE BUS/VAN DRIVERS</b>	<b>11-000-270-160-11-0000-1</b>
Connellon, Matthew	Substitute Bus/Van Driver
De Vincenzo, Donald	Substitute Bus/Van Driver
Hollie, Donald	Substitute Bus/Van Driver
Rice, Heather	Substitute Bus/Van Driver
Rice, Pauline	Substitute Bus/Van Driver
Rusek, James	Substitute Bus/Van Driver
<b>SUBSTITUTE NURSES</b>	<b>11-000-213-104-11-0000-9</b>
Johnson, Nicole	Substitute Nurse
Nastro, Gina	Substitute Nurse
Olufsen, Carole	Substitute Nurse
Sica, Mary Beth	Substitute Nurse

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

**9. HOME INSTRUCTORS - 2012/2013 SCHOOL YEAR**

NAME	CERTIFICATION
<b>MARSD TEACHER</b>	<b>ALL</b>

RATIONALE: All teachers are utilized as Home Instructors and are selected by the Administrator in each building.

EFFECTIVE: 2012/2013 School year

ACCOUNT: #11-150-100-101-11-0000-1

**10. OTHER**

**2012/2013 ANNUAL APPOINTMENTS**

POLICY:	4111/4211	Recruiting, Selection and Hiring
	4142/4242	Salary Checks and Deductions
	4122	Substitute Teachers Student Teachers/Interns
	4213/4214	Assignment/Transfer

**A. APPOINTMENTS/REAPPOINTMENTS:**

The Superintendent recommends: That the Board of Education approve the appointment/reappointment of the individuals listed on **PERSONNEL ATTACHMENT # 1 (Support Staff Rchire List 2012/2013 School Year)**

The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining.

NOTE: \*All appointments and re-appointments are being approved at this time in order to meet the May 23 contractual requirements for bargaining unit employees and Non Bargaining employees

All appointments/reappointments are subject to all applicable laws, regulations, policies, and bargaining agreements. In the case of unforeseen budgetary constraints or enrollment/placement changes, additional non-renewals or reductions in force may be required. Reassignments and transfers may be made by the Superintendent via recommendation to the Board at any time in accordance with applicable statutes, regulations, or policies. All of the above is also subject to any applicable provisions or individually executed contracts.

**EFFECTIVE DATE:** 2012/2013 School year and/or fiscal year and/or short-term contract, as appropriate for the category so assigned.

**B. SUMMER SCHOOL**

Extended School year - Summer 2012 (**PERSONNEL ATTACHMENT #2 - PENDING**)  
(Applications/Interviews still ongoing - to be available for the BOE Meeting on 5/21/12)

**C. EXTRA CURRICULAR 2012/2013 School year**  
**(PERSONNEL ATTACHMENT #3 - PENDING)**

(Applications/Interviews still ongoing - to be available for the BOE Meeting on 5/21/12)

**D. 2012/2013 SUMMER CURRICULUM WRITING**

**(PERSONNEL ATTACHMENT #4 - PENDING)** (to be available for the BOE Meeting on 5/21/12)

**VIII. FINANCE/TRANSPORTATION**

Mr. Strimple reviewed the Finance/Transportation agenda which the Board will take action on at the May 21, 2012 Regular Action meeting.

There was a discussion among the Board regarding the high cost for the transportation route to Highpoint.

The Superintendent recommends:

**A. BUSINESS OPERATIONS**

- 1. Bills List for May 2012** (Available for review in Board Secretary’s Office)  
Policy #3326 Payment for Goods and Services

April, 2012, Payroll	\$2,959,719.61
May, 2012, Bills List	\$
<b>TOTAL:</b>	<b>\$</b>

- 2. Transfer of Funds for April, 2012** (Available for review in Board Secretary’s Office)  
Policy # 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

**WHEREAS** N.J.A.C. 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.A.C. 18A:22-8.1”.

**NOW THEREFORE BE IT RESOLVED** that the attached line item transfer be approved:



**3. The Report of the Treasurer (Month ending April, 2012)**  
Policy # 3571 Financial Reports

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Treasurer’s Report for the Month of **April, 2012** which is in agreement with the Board Secretary’s Report.

**4. The Board Secretary’s Financial Report (Month ending April, 2012)**  
Policy # 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary’s Financial Report for the month of **April, 2012**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **April 30, 2012**; and after review of the Secretary’s monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**5. Receipt of Bids and Award of Contract for Boiler Replacement at the Cliffwood Elementary School (B-05-17 Boiler Replacement Cliffwood Elementary School)**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for work in accordance with specifications prepared for the boiler replacement at the Cliffwood Elementary School (hereinafter “Work”); and

WHEREAS, on May 17, 2012, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 17, 2012, *(to be determined)* bid proposals were received from the following vendors:

*(to be determined)*  
*(to be determined)*  
*(to be determined)*; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is *(to be determined)*, awarded in the amount of \$ *(to be determined)*; and

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to *(to be determined)*.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**6. Receipt of Bids and Award of Contract for Electrical Time & Materials for the 2012-2013 School Year (B-12-02 Electrical Time & Materials)**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for work in accordance with specifications prepared for electrical time and materials for the 2012-2013 school year (hereinafter “Work”); and

WHEREAS, on April 3, 2012, no bid proposals were received, a second solicitation for proposals was effectuated; and

WHEREAS, on May 18, 2012, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 18, 2012, *(to be determined)* bid proposals were received from the following vendors:

*(to be determined)*  
*(to be determined)*  
*(to be determined)*; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is *(to be determined)*, awarded in the amount of \$ *(to be determined)*; and

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to *(to be determined)*.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**7. Receipt of Proposals and Award of Contract for 2011-2012 Audit Services (P-12-01 Audit Services)**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited proposals for work in accordance with specifications prepared for to perform the annual audit of the District for the 2011-2012 school year (hereinafter “Work”); and

WHEREAS, on May 1, 2012, proposals were received and publicly read; and

WHEREAS, as a result of the request for proposals, on May 1, 2012, *(to be determined)* bid proposals were received from the following vendors:

*(to be determined)*  
*(to be determined)*  
*(to be determined)*; and

WHEREAS, the Board has determined that the respondent with the highest quality service at fair and competitive prices for the Work is *(to be determined)*, awarded in the amount of \$ *(to be determined)*; and

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to *(to be determined)*.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**8. Authorization to Sell and Discard Obsolete Furniture and Equipment**

Pursuant to 18A:18A-45 the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education declare the following furniture and equipment obsolete (**Attachment A**) and authorize the School Business Administrator to conduct a private sale to dispose of the items. If the equipment and furniture cannot be sold or donated then it will be discarded.

**B. TRANSPORTATION**

**1. Interlocal Agreement Resolution with Aberdeen Township for the use of District School Buses for the Summer Recreation Program**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an Interlocal Government Services Agreement with the Township of Aberdeen, pursuant to the provisions of N.J.S.A. 18A:20-22 and N.J.S.A. 40A:65, Uniform Shared Services and Consolidation Act, for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township’s 2012 Summer Recreation Program. All costs for the use of the buses and bus drivers shall be paid by Aberdeen Township. Approved by the Township of Aberdeen on March, 20, 2012 - Resolution No. 2012-46.

**2. Award of Addendum to Transportation Route for the 2011-2012 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Addendum Transportation Route for the 2011-2012 school year. Addendum is needed to compensate contractor for miles added to route.

RTE#	DESTINATION	CONTRACTOR	# OF DAYS	EXT. /DIEM	FINAL /DIEM	EFF. DATES	EXT. COST
668	The Shore Center	Wehrle’s Bus Company	39	\$9.80	\$206.70	4/23/12 – 6/30/12	\$382.20
						<b>Total</b>	<b>\$382.20</b>

**3. Award of Joint Transportation Contract for the 2011-2012 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Contract with the Matawan-Aberdeen Regional School District as the host District and the Perth Amboy School District as the Joiner.

RTE#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATES	ESTIMATED COST
678-H	Lloyd Road School	MARSD	Perth Amboy	39	\$126.00	4/23/12 – 6/30/12	\$4,914.00
						<b>Total</b>	<b>\$4,914.00</b>

Rationale: Cost of transportation for homeless student will be reimbursed to the district by the Perth Amboy School District

**4. Award of Negotiated Transportation Routes for the 2011-2012 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Negotiated Transportation Routes for the 2011-2012 school year.

RTE#	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFF. DATES	ESTIMATED COST
676-H	Matawan High School	Unlimited Auto	39	\$95.00	4/23/12 – 6/30/12	\$3,705.00
677-H	Lloyd Road School	Unlimited Auto	39	\$95.00	4/23/12 – 6/30/12	\$3,705.00
					<b>Total</b>	<b>\$7,410.00</b>

Rationale: Memo from Division of Youth and Family Services, stating transportation must be provided for students

**5. Award of Transportation Route Renewals for the 2012-2013 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Route Renewals as per CPI of 1.89% increase for the 2012-2013 school year.

RTE#	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFF. DATES	ESTIMATED COST
647	Lakeview	Barker Bus Co.	214	\$298.53 w/ aide	7/1/12- 6/30/13	\$63,885.42
648	Lakeview	Barker Bus Co.	214	\$298.53 w/ aide	7/1/12- 6/30/13	\$63,885.42
SRA 54-1	Within Monmouth County or Middlesex County	Shamrock Stage Coach, Inc	60	\$232.30	9/1/12- 6/30/13	\$13,938.00
SRA 24-1	Within Monmouth County or Middlesex County	Shamrock Stage Coach, Inc	10	\$232.30	9/1/12- 6/30/13	\$ 2,323.00
SRA 54-2	Within Union County, Somerset County, Ocean County or Mercer County	Shamrock Stage Coach, Inc	60	\$255.74	9/1/12- 6/30/13	\$15,344.40
SRA 24-2	Within Union County, Somerset County, Ocean County or Mercer County	Shamrock Stage Coach, Inc	10	\$255.74	9/1/12- 6/30/13	\$ 2,557.40
SRA 54-3	Other within NJ	Shamrock Stage Coach, Inc	17	\$255.74	9/1/12- 6/30/13	\$ 4,347.58
SRA 24-3	Other within NJ	Shamrock Stage Coach, Inc	4	\$255.74	9/1/12- 6/30/13	\$ 1,022.96
SRA 54-4	Outside NJ	Shamrock Stage Coach, Inc	8	\$406.51	9/1/12- 6/30/13	\$ 3,252.08
SRA 24-4	Outside NJ	Shamrock Stage Coach, Inc	2	\$406.51	9/1/12- 6/30/13	\$ 813.02
SRA 54-5	Athletic Shuttle 1-way Destinations	Shamrock Stage Coach, Inc	105	\$79.47	9/1/12- 6/30/13	\$ 8,344.35
654/655	St. John Vianney/ St. Benedict/ Strathmore	Shamrock Stage Coach, Inc	180	\$221.10	9/1/12- 6/30/13	\$39,798.00
664	CPC Highpoint Schools	Browntown Bus Service	205	\$174.23 w/ aide	7/1/12- 6/30/13	\$35,717.15
665	Center for Lifelong Learning	Browntown Bus Service	209	\$134.49 w/ aide	7/1/12- 6/30/13	\$28,108.41

RTE#	DESTINATION	CONTRACTOR	# OF DAYS	PER DIEM	EFF. DATES	ESTIMATED COST
670	Matawan Aberdeen MS	Browntown Bus Service	180	\$147.18	9/1/12- 6/30/13	\$26,492.40
677	CCOMC	Helfrich & Son, Inc.	219	\$194.60 w/ aide	7/1/12- 6/30/13	\$42,617.40
668	The Shore Center	Wehrle's Bus Company	210	\$210.60 w/ aide	7/1/12- 6/30/13	\$44,226.00
671	Strathmore School	Durham Bus Service	180	\$142.64 w/ aide	9/1/12- 6/30/13	\$25,675.20
673	MAST	Durham Bus Service	180	\$168.11	9/1/12- 6/30/13	\$30,259.80
					<b>Total</b>	<b>\$452,607.99</b>

**6. Award of Renewal for Maintenance and Repair of all Board Owned Vehicles for the 2012-2013 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-42 renew the contract with Aberdeen Light Truck Service, Inc. for 2012-2013 school year after a finding that the contract is being implemented in an efficient manner and there is no increase in the contract costs.

CONTRACTOR	ABERDEEN LIGHT TRUCK SERVICE INC.
Labor per Hour	\$60.00
Towing with-in District	\$150.00 Large vehicles, \$75.00 Van
Towing Other	\$150.00 Large vehicles + \$5.00/mile, \$75.00Van + \$4.00/mile
Discount Parts from List	Net-Dealer Parts
Discount Supplies from List	Bulk Rate
Road Service with-in District	\$60.00/flat rate
Road Service Other	\$60.00 + hourly rate for extra time

**X. PUBLIC COMMENTS RELATING TO ADDITIONAL CONCERNS**

Members of the public commented on the following items:

The statistics and number of reported cases included in the HIB report provided at the last Board meeting.

Parents are concerned about the direction the District is going.

**XI. UNFINISHED BUSINESS**

There was no unfinished business from the Board of Education.

**XII. NEW BUSINESS**

There was no new business from the Board of Education.

**XIII. EXECUTIVE SESSION**

It was moved by Mr. Daniels, seconded by Mr. Aitken, and approved by a unanimous roll call vote to enter into Executive Session to discuss the following matters:

- Student Matters
- Negotiations Update

The Board entered into Executive Session at 7:48 PM.

**XIV. ADJOURNMENT**

It was moved by Ms. Esposito, seconded by Ms. Phillips and approved by a unanimous roll call vote that the meeting be adjourned at 8:51 PM.

Respectfully submitted,

James H. Strimple, Jr.  
Interim Business Administrator/Interim Board Secretary

**APPROVED STAFF TRAVEL 2011 - 2012**  
**Committee of the Whole Meeting**  
**05-07-12**

*Curriculum & Instruction Attachment # 1*

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Spaur, Isabel	ST	05/31/12	Hyatt Regency Hotel, New Brunswick, NJ	NJ Teachers of Speakers of Other Languages 2012 Spring Conference	\$159.00	\$5.21	\$0.00	\$0.00	\$0.00	\$164.21	NO
									<b>TOTAL</b>	<b>\$164.21</b>	

**REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY.**



**PERSONNEL**

**ATTACHMENT #1**

**MARSD**

**SUPPORT STAFF**

**REHIRE LIST**

**2012/2013**

**SCHOOL YEAR**

MATAWAN ABERDEEN REGIONAL SCHOOL DISTRICT  
 REHIRE LIST  
 2012/2013 SCHOOL YEAR

Personnel Attachment #1  
 Support Staff

	LAST NAME	FIRST NAME	JOB TITLE
1	Pysniak	Donna	Accountant
2	Randazzo	Catherine	Administrative Assistant Human Resources
3	Reed	Darla	Administrative Assistant Payroll/Health Benefits Manager
4	Palumbo	David	Assistant to the Business Administrator/Board Secretary
5	Leyra	Kristine	Attendance/Residency Officer
6	Lazar	Betsy	Bookkeeper
7	Barkawitz	Edward	Bus/Van Driver
8	Bloomer	Kathleen	Bus/Van Driver
9	Bunzel	Richard	Bus/Van Driver
10	Cinquegrana	Susan	Bus/Van Driver
11	Conte	Loretta	Bus/Van Driver
12	Debek	Ewa	Bus/Van Driver
13	Fineran	Melissa	Bus/Van Driver
14	Hampton	Mary	Bus/Van Driver
15	Ifantis	Stavros	Bus/Van Driver
16	Kaeser	Regina	Bus/Van Driver
17	Knudsen	Paula	Bus/Van Driver
18	Kosbab	Kelli	Bus/Van Driver
19	Logue	Doreen	Bus/Van Driver
20	Minue	Patricia	Bus/Van Driver
21	Nazarian	Gregory	Bus/Van Driver
22	Northington	Cleo	Bus/Van Driver
23	Pisarczyk	Margaret	Bus/Van Driver
24	Ramsey	Holly	Bus/Van Driver
25	Reinhold	Catherine	Bus/Van Driver
26	Sturt	Frank	Bus/Van Driver
27	Thomas	Corinne	Bus/Van Driver
28	Zeller	Kerri	Bus/Van Driver
29	Gallagher	Darlene	Community Liaison
30	Gonzalez	Louis, Jr.	Computer Technician
31	Palmer	Aaron	Computer Technician
32	Deleonardo	Christine	Confidential Secretary Business Administrator/Board Secretary

MATAWAN ABERDEEN REGIONAL SCHOOL DISTRICT  
 REHIRE LIST  
 2012/2013 SCHOOL YEAR

Personnel Attachment #1  
 Support Staff

	LAST NAME	FIRST NAME	JOB TITLE
33	Puleo	Carla	Confidential Secretary Deputy Superintendent
34	Gaiimo	Mary	Confidential Secretary Superintendent
35	Coccio	Isabelle	Hallway Monitor
36	Harris	Darryl	Hallway Monitor
37	Jackson	William	Hallway Monitor
38	Wietecha	Robert	Hallway Monitor
39	Alston	Lisa	Instructional Assistant
40	Ashed	Jillian	Instructional Assistant
41	Banafato	Frank	Instructional Assistant
42	Brown	Lisa	Instructional Assistant
43	Brudner	Hillary	Instructional Assistant
44	Carrante	Marlene	Instructional Assistant
45	Chanowich	Mary Beth	Instructional Assistant
46	De Michele	Karen	Instructional Assistant
47	De Monte	Agnes	Instructional Assistant
48	Diaz-Valle	Evelyn	Instructional Assistant
49	Donaghue	Lori	Instructional Assistant
50	Edelstein	Joy	Instructional Assistant
51	Fileccia	Laura	Instructional Assistant
52	Galietti	Elyse	Instructional Assistant
53	Gerrity	Mary Ann	Instructional Assistant
54	Griffith	Elizabeth	Instructional Assistant
55	Grosso	Cheryl	Instructional Assistant
56	Harnett	Deborah	Instructional Assistant
57	Hebding	Evelyn	Instructional Assistant
58	Incorvaia	Caroline	Instructional Assistant
59	Johannesen	Michele	Instructional Assistant
60	Kops	Leslie	Instructional Assistant
61	Kruzik	Jacqueline	Instructional Assistant
62	Letowsky	Beth	Instructional Assistant
63	Mackey	Latieffa	Instructional Assistant
64	Mandelbaum	Raellen	Instructional Assistant
65	Matarese	Victoria	Instructional Assistant
66	Mc Ginniss	Kelly	Instructional Assistant
67	Moore	Ryan	Instructional Assistant
68	Moscinski	Janet	Instructional Assistant

MATAWAN ABERDEEN REGIONAL SCHOOL DISTRICT  
 REHIRE LIST  
 2012/2013 SCHOOL YEAR

*Personnel Attachment #1  
 Support Staff*

	LAST NAME	FIRST NAME	JOB TITLE
69	Norwood	Janice	Instructional Assistant
70	O' Brien	Denise	Instructional Assistant
71	Osmanovic	Milena	Instructional Assistant
72	Pallitto	Nancy	Instructional Assistant
73	Peters-Esposito	Mindy	Instructional Assistant
74	Radonic	Ermina	Instructional Assistant
75	Reynolds	Mary Ellen	Instructional Assistant
76	Rigney	Penny	Instructional Assistant
77	Sansone	Mary	Instructional Assistant
78	Szymanski	Barbara	Instructional Assistant
79	Walling	Linda	Instructional Assistant
80	Walsh	Nancy	Instructional Assistant
81	Wassmer	Deborah	Instructional Assistant
82	Williams	Devenn	Instructional Assistant
83	Yourth	Mary Lou	Instructional Assistant
84	Cotter	Shawn	Maintenance
85	Hamzic	Hidajet	Maintenance
86	Matos	Silvino	Maintenance
87	Vitolo	Anthony	Maintenance
88	Dugal	Kevin	Manager of Information Systems
89	Cannella	Mary	Personal Aide
90	Collins	Sharon	Personal Aide
91	Dhume	Valerie	Personal Aide
92	Doyle	Kathleen	Personal Aide
93	Feihl	Ann-Margaret	Personal Aide
94	Folchetti	Mary Ann	Personal Aide
95	Maida	Michele	Personal Aide
96	Mc Peek	Catherine	Personal Aide
97	Prewitt	Caroline	Personal Aide
98	Ratcliffe	Jill	Personal Aide
99	Slee-Wojnar	Kathleen	Personal Aide
100	Zitzman	Denise	Personal Aide
101	Fischetti	Judith	Secretary 10 Months
102	Liebowitz	Karen	Secretary 10 Months
103	Reingle	Patricia	Secretary 10 Months
104	Uriarte	Ana	Secretary 10 Months
105	Dlugokenski	Carol	Secretary 12 Months
106	El - Rehawy	Lois	Secretary 12 Months
107	Failla	Francine	Secretary 12 Months

MATAWAN ABERDEEN REGIONAL SCHOOL DISTRICT  
 REHIRE LIST  
 2012/2013 SCHOOL YEAR

*Personnel Attachment #1  
 Support Staff*

	LAST NAME	FIRST NAME	JOB TITLE
108	Festa	Grace	Secretary 12 Months
109	Georgalas	Florence	Secretary 12 Months
110	Giornalista	Patricia	Secretary 12 Months
111	Lambert	Elizabeth	Secretary 12 Months
112	Lemma	Cheryl	Secretary 12 Months
113	Marsh	Ann	Secretary 12 Months
114	Mc Guinness	Linda	Secretary 12 Months
115	Monaco	Angela	Secretary 12 Months
116	Palumbo	Susan	Secretary 12 Months
117	Pellicione	Harriet	Secretary 12 Months
118	Prinzi	Maria	Secretary 12 Months
119	Schnakenberg	Paula	Secretary 12 Months
120	Schoen	Peggy	Secretary 12 Months
121	Weissman	Linda	Secretary 12 Months
122	Wustrow	Cora	Secretary 12 Months
123	Zanghi	Nancy	Secretary 12 Months
124	Zubritsky	Carole	Secretary 12 Months
125	Dela Rosa-Hona	Lara	Transportation Assistant
126	Fineran	Heather	Transportation Assistant
127	Jones	Hazel	Transportation Assistant
128	Kostelnik	Karen	Transportation Assistant
129	Nazarian	Gloria	Transportation Assistant
130	O'Leary	Grace	Transportation Assistant
131	Raymond	Diana	Transportation Assistant
132	Robles-Arroyo	Vanessa	Transportation Assistant
133	Rosoff	Jenny	Transportation Assistant
134	Gardner	Veronica	Transportation Coordinator
135	Merz	Christine	Transportation Dispatcher

**OBSOLETE ELECTRONICS IN STORAGE ROOM**

Dell Monitors (2)

The Educator Laminator

Brother Fax Machine

Panasonic Typewriter

HP Office Jet Printer

IBM Typewriter

Power Amplifier Axiom 60

8 Channel Controller

Ashley 8 Channel Mixer

Shure Microphones (9)

Sennheiser Microphone

## Cliffwood Inventory of Items for Discard/ Sale

Item	Quantity
Tall and short filing cabinet	12
Wooden teacher's desks	7
Metal teacher's desks	5
Computer Monitors	25
Printers	6
Computer processors	3
Computer speakers	3
Computer keyboards	3
Large stereo speaker	1
Cassette tape recorders	6
Headphones for tape recorders	3
Table top air compressor	1
Rabbit cages	3
Television	2
VCR's	2
Overhead projectors	5
Fax Machine	1
Security Camera Monitors	2
Wooden easels	3
Electric Typewriter	1
Office chairs	6
Small coat cubby (pre-school)	1
Bookshelves (3 shelf)	3
Student chairs (various size)	110
Student desks	80
Small portable chalk boards	2
Small white board	1
Portable Space Heater	1
End table	1
Radiator covers	2
Dog crate/cage	2
Large round table	1
Computer lab chairs	26

Lloyd Road Inventory of Items to Discard

87	Student Desks that are damaged.
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## Ravine Drive Inventory of Items to Discard

1	27" Television	
59	Student Desks	
10	Small Tables	
9	Rectangular Tables	
312	VHS Tapes	
2	Overhead Projectors	
3	File Cabinets	
18	Student Chairs	
3	Shelves	
1	Science Table	
1	Cart	
1	Typewriter	

