

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on July 23, 2012, Administration Building, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Charles Kenny called the Regular Action Meeting to order at 7:00 PM.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Mr. Kenny read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on May 4, 2012. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Mr. Charles Kenny-President	Ms. Elizabeth Hayward-Vice President
	Mr. Kenneth Aitken	Dr. Jeff Delaney
	Ms. Patricia Phillips	Dr. Todd Larchuk

Absent: Mr. Daniels, Mr. Donaghue, Ms. Esposito

Also Mr. David M. Healy, Superintendent of Schools

Present: Dr. Patrick Piegari, Interim Deputy Superintendent of Schools
Dr. Marc Natanagara, Assistant Superintendent for Curriculum and Instruction
Mr. James H. Strimple, Jr. Interim School Business Administrator/Board Secretary
Mr. David F. Palumbo, Assistant to the Business Administrator/Assistant Board Secretary
Mr. David Rubin, Board Counsel

V. MINUTES

It was moved by Ms. Hayward, seconded by Ms. Phillips and approved by a unanimous roll call vote to approve the following minutes: Mr. Aitken and Dr. Delaney abstained from the following minutes:

Minutes of June 25, 2012, Regular Action Meeting

Minutes of June 25, 2012, Executive Session (Sessions 1 and 2)

VI. BOARD PRESIDENT'S REPORT

Board President, Mr. Charles Kenny, commented on the following:

Mr. Kenny introduced Dr. Natanagara, the new Assistant Superintendent for Curriculum and Instruction.

The Board will hold a goals workshop meeting on August 6, 2012.

VII. SUPERINTENDENT'S REPORT

Mr. Healy also welcomed Dr. Natanagara to the district.

VIII. CURRICULUM AND INSTRUCTION

Mr. Healy reviewed the Curriculum and Instruction Agenda on which the Board will take action tonight.

IX. PERSONNEL

Dr. Piegari reviewed the Personnel Agenda on which the Board will take action tonight.

There was a discussion among the Board regarding placement of a Middle School Assistant Principal at Lloyd Road Elementary School until a Principal and Assistant Principal are hired.

X. FINANCE/TRANSPORTATION

Mr. Strimple reviewed the Finance Agenda on which the Board will take action tonight.

Mr. Strimple updated the Board on the four construction projects going on throughout the district.

There was a discussion among the Board regarding the bid for Chartwells; the purchase of Promethean Boards; refurbished computers and the new copier lease.

XI. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

Members of the public commented and asked questions on the following items presented on the agenda:

The number of iPads Cambridge Park is receiving.

The allotment of copies that individual teachers will be able to make.

The routine business travel should be the 2012/2013 year not 2011/2012.

XII. VOTE ON AGENDA ITEMS**CURRICULUM AND INSTRUCTION**

It was moved by Ms. Hayward, seconded by Ms. Phillips and approved by a unanimous roll call vote to approve the following items: Mr. Aitken abstained from Item A only.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

1. Pursuant to travel policy #4033, the following staff is approved for travel related to training and seminars. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: 4033 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2012 – 2013 school year.

Rationale: The school district must enroll with the NJSIAA in order to participate in the approved interschool athletic program sponsored by the NJSIAA.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Rutgers Graduate School of Education as a provider of professional development for the 2012-2013 school year. The consultant will work with teachers of grades K-2 and provide on-site training on teaching reading using a Reader's Workshop framework and balanced literacy strategies.

Total Days:	15
Cost per Day:	\$ 1,200.00
Total Cost for District:	\$18,000.00
Additional Cost for Substitutes:	\$5,628.00 (based on approximately 60 teachers @ \$93.80)

Rationale: Teachers will receive on-going professional development in the various components of teaching reading in a Reader's Workshop framework. Each grade level will receive five days of professional development.

Account: 11-000-221-320-04-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the annual renewal of a contract with Study Island for a Web-based Application used by students for NJASK, HSPA, SAT and other state assessments. Total Renewal Fee for period July 1, 2012-June 30, 2013 is \$26,611.20.

Rationale: Study Island was implemented during the 2011-2012 school year to provide supplemental test preparation for NJASK, HSPA, and SAT. It was met with success across grade levels and will continue to be used to support students with test preparation for the 2012-2013 school year.

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend out of district placements for the 2012-2013 School Year:

STUDENT	CLASS	SCHOOL	REASON	COST	EFFECTIVE DATE
51	Autistic	Academy Learning Center (MRESC)	Continued Placement	\$4,553.00	06/25/2012-08/03/2012 (ESY)
8	Autistic	Academy Learning Center (MRESC)	Continued Placement & Continued Placement	\$4,553.00 tuition \$3,045.00 1-1 aide	06/25/2012-08/03/2012 (ESY)
4	Autistic	Academy Learning Center (MRESC)	Continued Placement	\$4,553.00	06/25/2012-08/03/2012 (ESY)
159821	Preschool Disabled	Bright Beginnings Learning Center (MRESC)	Continued Placement & Continued Services	\$4,533.00 tuition \$297.00 additional Physical Therapy	06/25/2012-08/03/2012 (ESY)
20	Autistic	Center for Lifelong Learning (MRESC)	Continued Placement & Continued Services	\$4,553.00 tuition \$3,045.00 1-1 aide \$297.00 additional Occupational Therapy \$297.00 additional Speech Therapy	06/25/2012-08/03/2012 (ESY)
158072	Autistic	Center for Lifelong Learning (MRESC)	Continued Placement	\$4,553.00	06/25/2012-08/03/2012 (ESY)
159205	Preschool	Center for Lifelong Learning (MRESC)	Continued Placement & Continued Services	\$4,553.00 tuition \$297.00 additional Occupational Therapy \$297.00 additional Physical Therapy	06/25/2012-08/03/2012 (ESY)
57	Autistic	Center for Lifelong Learning (MRESC)	Continued Placement & Continued Services	\$4,553.00	06/25/2012-08/03/2012 (ESY)
156338	Autistic	Douglas Develop Disabilities Center (Rutgers)	Continued Placement	\$98,060.00	08/30/2012-06/14/2013
70	Multiply Disabled	Lakeview School	Continued Placement	\$85,719.90	07/02/2012-06/30/2013
156891	Multiply Disabled	Lakeview School	Continued Placement	\$85,719.90	07/02/2012-06/30/2013

STUDENT	CLASS	SCHOOL	REASON	COST	EFFECTIVE DATE
71	Multiply Disabled	Lakeview School	Continued Placement	\$85,719.90	07/02/2012-06/30/2013
72	Multiply Disabled	Lakeview School	Continued Placement	\$85,719.90	07/02/2012-06/30/2013
156402	Multiply Disabled	Lakeview School	Continued Placement	\$85,719.90	07/02/2012-06/30/2013
73	Multiply Disabled	Lakeview School	Continued Placement	\$85,719.90	07/02/2012-06/30/2013
82	Multiply Disabled	Children's Center of Monmouth County	Continued Placement & Continued Services	\$58,946.04 tuition \$28,470.00 1-1 aide	07/02/2012-06/30/2013
158065	Cognitive Impaired Mild	Children's Center of Monmouth County	Continued Placement	\$58,946.04	07/02/2012-06/30/2013
54	Autistic	Children's Center of Monmouth County	Continued Placement & Continued Services	\$58,946.04 tuition \$28,470.00 1-1 aide	07/02/2012-06/30/2013
28	Autistic	Children's Center of Monmouth County	Continued Placement	\$58,946.04	07/02/2012-06/30/2013
21	Autistic	Children's Center of Monmouth County	Continued Placement	\$58,946.04	07/02/2012-06/30/2013
2	Cognitive Impaired Moderate	Devereux (Kanner Center) Residential	Continued Placement	\$102,200.00	07/01/2012-06/30/2013
134079	Emotionally Disabled	Newmark High School	Continued Placement	\$50,362.20	09/06/2012-06/30/2013
131013	Emotionally Disabled	East Mountain School	Continued Placement	\$64,757.70	07/02/2012-06/30/2013
132006	Autistic	Oakwood School	Continued Placement	\$48,133.80	07/02/2012-06/30/2013
70	Multiply Disabled	Commission for the Blind – Level One	Continued Services	\$1,700.00	07/01/2012-06/30/2013
156402	Multiply Disabled	Commission for the Blind – Level One	Continued Services	\$1,700.00	07/01/2012-06/30/2013
72	Multiply Disabled	Commission for the Blind – Level One	Continued Services	\$1,700.00	07/01/2012-06/30/2013

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve JVS as an agency through which Matawan-Aberdeen can obtain Vocational Evaluations on an as needed basis for selected special education students who are not able to gain acceptance through the Monmouth County Vocational School Program and are entering our Structured Learning Experience Program.

Cost: \$850.00 (2 to 3 day vocational evaluation in the home)

Rationale: Some of our special education students have disabilities that present significant challenges in determining appropriate transition from school to work experiences.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding between the Matawan-Aberdeen Regional School District and the Center for Vocational Rehabilitation which will provide vocational skills training, as part of a Structured Learning Experience, for identified special educational students who cannot gain this experience through the Monmouth County Vocational School program.

Cost: \$50.00 per student per day – Student will attend as per their IEP

Rationale: This placement would serve as a component of our Structured Learning Experience program and would provide needed vocational skills training as per the transition plan within those student’s IEP’s who could not otherwise attend county vocational school programs due to the nature of their disability.

PERSONNEL

It was moved by Ms. Hayward, seconded by Dr. Larchuk and approved by a unanimous roll call vote to approve the following items.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

- POLICY: 4112.1 Individual Contracts-Certificated Staff
- 4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFF DATES
PROSS, KERRY	HS	Teacher of Chemistry	Resignation	09/01/2003	06/27/2012 (Retroactive)
CASHA, GREGORY	MA	Teacher of Special Education Autism Program	Rescission	05/21/2012	07/06/2012 (Retroactive)
(*) HOWELL, MATTHEW	LR	Assistant Principal	Terminate Employment	05/21/2012	09/17/2012

(*) Board of Education Resolution: The Board serves notice of its intention to terminate the Administrative Contract previously awarded to Mr. Matthew Howell on May 21, 2012 for the 2012-2013 school year, pursuant to the 60-day notice provision set forth in the contract. This termination will take effect as of September 17, 2012.

B. LEAVES OF ABSENCE

- POLICY: 4151 Attendance Patterns
- 4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFF DATES
PISANI, LAURA	HS	Teacher of Language Arts	Personal Leave	Without Pay/Without Benefits	09/01/2012-06/30/2013
NUNZIANTE, MARYBETH	HS	Teacher of World Language (Italian)	Personal Leave	Without Pay	10/11/2012-10/18/2012

C. APPOINTMENTS

POLICY: 4111/4211	Recruiting, Selection and Hiring
4142/4242	Salary Checks and Deductions
4122	Substitute Teachers Student Teachers/Interns
4213/4214	Assignment/Transfer

1. APPOINTMENTS

NAME	SCH	POSITION	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFF DATES
STELZER, TRACI	CL	Teacher of Special Education In Class Resource Grade 1	STEP E-01	\$51,830.00 09/10 Salary Guide	6	New Position	09/01/2012- 06/30/2013
MOHAMMED, PATRICK	HS	Teacher of Chemistry	STEP C-05	\$45,850.00 09/10 Salary Guide	5	Pross (Resignation)	09/01/2012- 06/30/2013
LERNER, DIANA	MA	Teacher of Special Education In Class Resource	STEP E-02	\$52,130.00	7	Jenkins (Retirement)	09/01/2012- 06/30/2013
MEZZACAPPA, MELISSA	HS	Teacher of Language Arts (Replacement Position)	STEP E-01	\$51,830.00 09/10 Salary Guide	N/A	Pisani (Leave of Absence)	09/01/2012- 06/30/2013
MOORE, RYAN	LR	Special Education Teacher (Replacement Position)	STEP C-01	\$44,650.00 09/10 Salary Guide (Pro-rated)	N/A	Sloan (Maternity Leave)	09/01/2012- 11/02/2012
FIGORE, JILL	MA	Instructional Assistant Autism Program	STEP -01	\$16,250.00 09/10 Salary Guide Plus \$1,485.00 BA Stipend	6	New Position	09/01/2012- 06/30/2013
LYTTLE, KRISTIN	MA	Instructional Assistant Autism Program	STEP - 01	\$16,250.00 09/10 Salary Guide Plus \$1,485.00 BA Stipend	6	New Position	09/01/2012- 06/30/2013
URIARTE, ANA Current 10 Month Secretary	CO	Secretary 12 Months Transportation	STEP - 06	\$29,100.00 09/10 Salary Guide	5	Marsh (Transfer)	07/24/2012- 06/30/2013

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. COLLEGE STUDENT TEACHERS/OBSERVERS/INTERNS

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
AIELLO, NICOLE	GEORGIAN COURT UNIVERSITY	MYRA FREUNDEL	CL – Kindergarten STUDENT TEACHER Fall 2012 September 4, 2012 – December 14, 2012

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
DITRE, JENNIFER	GEORGIAN COURT UNIVERSITY	VALERIE ULRICH	CL - Elementary ADMINISTRATIVE INTERN 2012/2013 School Year
COLLANTE, MEGAN	BROOKDALE COMMUNITY COLLEGE	KRISTINE NILSEN	MA - Language Arts STUDENT OBSERVER Fall 2012

RATIONALE: Student will be able to complete course work requirements toward degree and certification.
 COST: None EFFECTIVE DATE: 2012/2013 School year

3. MENTOR - 2012/2013 SCHOOL YEAR

NAME	SUBJECT	LOCATION
Stevens, Roderick	Art	MAMS
Jackman, Neil	Mathematics	High School
Milan, Gregory	Science	High School

RATIONALE: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC6:11.3.2c
 COST: None to the Board
 EFFECTIVE: 2012/2013 School year

4. EXTRA CURRICULAR ACTIVITIES

NAME	POSITION	STIPEND	EFF DATE
Pickell, Lee	Coach-High School Challenger Team	\$4500.00	09/01/2012-06/30/2013

5. EXTENDED SCHOOL YEAR

NAME	POSITION	STIPEND	EFF DATE
Lukenda, Elaine	CST Evaluations	\$245.00 Per Case 6 Cases Total - \$1,470.00	06/18/12 - 06/27/12

6. STAFF ARRAY CHANGE

NAME	FROM LOC/FTE	ASSIGNMENT	TO LOC/FTE	NEW ASSIGNMENT	EFF DATES/ REASON
PEARSALL, SUSAN	CP - 0.50 ST - 0.50	CST School Psychologist II CST School Psychologist II	CP - 0.40 ST - 0.40 CL - 0.20	CST School Psychologist II CST School Psychologist II CST School Psychologist II	09/01/2012- 06/30/2013
FLAUM, RANDY	CP - 0.50 ST - 0.50	CST - LDT/C CST - LDT/C	CP - 0.40 ST - 0.40 CL - 0.20	CST LDT/C CST LDT/C CST LDT/C	09/01/2012- 06/30/2013
BLODGETT, MADELEINE	LR - 0.60 MA - 0.40	Basic Skills/ESL ESL - MAMS	LR - 0.60 MA - 0.40	ESL ESL	09/01/2012- 06/30/2013
DI LIBERTI, LARISA	LR - 0.20 LR - 0.80	Basic Skills Vocal Music	LR - 1.00	Vocal Music	09/01/2012- 06/30/2013
HUGHES, SUSANNE	LR - 0.60 LR - 0.40	Instrumental Music Vocal Music	LR - 1.00	Instrumental Music	09/01/2012- 06/30/2013

7. OTHER

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the following staff to be reimbursed for mediation sessions during the extended school year:

NAME	POSITION	ASSIGNMENT	EFF DATES
FLAUM, RANDY	CST LDT/C Learning Consultant	Mediation Per Diem Rate: Total \$131.40	07/11/2012 (retroactive)
ZIBBELL, JAMES	CST Social Worker	Mediation Per Diem Rate: Total \$107.32	06/27/2012 (retroactive)

FINANCE/TRANSPORTATION

It was moved by Ms. Phillips seconded by Mr. Aitken and approved by a unanimous roll call vote to approve the following items.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. BUSINESS OPERATIONS

- 1. Bills List for July 2012** (Available for review in Board Secretary's Office)
Policy #3326 Payment for Goods and Services

June 2012, Payroll	\$3,202,934.39
June 2012 Supplemental Payroll List	\$ 160,602.61
July 2012, Bills List	\$1,769,480.98
June 2012, Supplemental Bills List	\$1,215,257.56
TOTAL:	\$6,348,275.54

- 2. Transfer of Funds for June, 2012** (Available for review in Board Secretary's Office)
Policy # 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS N.J.A.C. 6:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.A.C. 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

- 3. The Report of the Treasurer** (Month ending **June, 2012**)
Policy # 3571 Financial Reports

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Treasurer's Report for the Month of **June, 2012** which is in agreement with the Board Secretary's Report.

4. The Board Secretary's Financial Report (Month ending June, 2012)
Policy # 3571 Financial Reports

The Board of Education hereby accepts the Board Secretary's Financial Report for the month of **June, 2012**, as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Pursuant to N.J.A.C. 6:20-2:13(e), the Board of Education certify that as of **June 30, 2012**; and after review of the Secretary's monthly financial report for the same month (appropriations section), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-3:13(b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. Renewal of Food Services Management Company for School year 2012-2013

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education renew the contract with Chartwells as the District's Food Service Management Company for the 2012-2013 School year in accordance with the following terms and conditions:

Administrative Fee: Chartwells shall charge the Local Education Agency (LEA) an Administrative Fee of Six Thousand Five Hundred dollars (\$6,500) per month for ten (10) months for an annual total of Sixty Thousand Five Hundred dollars (\$65,000) during the 2012-2013 school year.

Management Fee: Chartwells shall charge the LEA a Management Fee of Six Thousand Five Hundred dollars (\$6,500) per month for ten (10) months for an annual total of Sixty Thousand Five Hundred dollars (\$65,000) during the 2012-2013 school year.

Guaranteed Return: Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$65,000. If the annual operating statement shows a return less than \$65,000, Chartwells will reduce its Management Fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells' Management Fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

- a. Reimbursement rates for the Child Nutrition Program meals will not be less than the rates in effect for any prior school year.
- b. The value of government-donated commodities will not be less than the value of government-donated commodities received during the prior school year.
- c. The number of days meals are served during the school year will not be less than 180 days in the High School, Middle School and Elementary Schools.
- d. The number of serving periods, locations, serving times and types of service will not change materially.
- e. The student enrollment for the Term of the Agreement will not be less than 3840 students.
- f. The level of wages, salaries and fringe benefits will not exceed those included in Chartwells proposed operating budget submitted to the LEA.

g. The selling prices of Menu Pattern Meals and a la carte selections will not be less than those included in Chartwells proposed operating budget submitted to the LEA.

h. Service will not be interrupted as a result of fire, work stoppage, strike or school closing.

i. The District and its representatives including but not limited, school principals, teachers and District employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The District shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.

j. The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.

6. Establishment of Meal Prices for the 2012-2013 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following price schedule for the 2012-2013 School Year.

	<u>Breakfast</u>	<u>Adult</u>	<u>Lunch</u>	<u>Adult</u>
Elementary	\$1.00	\$1.55	\$2.30	\$2.80
Middle School	\$1.15	\$1.70	\$2.55	\$3.05
High School	\$1.25	\$1.80	\$2.70	\$3.55
Reduced	\$0.30		\$0.40	

A la-Carte Prices – in accordance with the document in the hands of each Board Member.

Breakfast prices were not increased. In accordance with Federal Guidelines lunch prices are required to be increased by \$0.10. Adult prices were increased by \$0.10 for lunch.

7. Designation of Bid B-12-07 Wireless System as a Purchase of Proprietary Goods and Services

In accordance with N.J.A.C. 5:34-9.1 and 18A:18A-15.d., it is recommended by the Superintendent of Schools that the Matawan-Aberdeen Regional School District Board of Education classify bid B-12-07 WIRELESS SYSTEM as proprietary due to its specialized nature. There is a need to complete the ongoing installation of a District wide wireless system. It is critical that the installation of the hardware and software to be installed is compatible with the wireless system currently existing in the District. The District already has an investment in training and a reliance on a specific manufacturer to maintain the integrity of the wireless system.

8. Routine Business Travel 2012-2013

Policy: # 4033 Travel/Reimbursable Expenses

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 4033, approve the following staff for travel related to routine business for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Year Total</u>
Dave Healy	Superintendent	\$2,400.00
Dr. Patrick Piegari	Interim Deputy Superintendent	\$1,500.00
Dr. Marc Natanagara	Assistant Superintendent of Curriculum	\$1,500.00
James Strimpie	Interim Business Administrator	\$1,500.00

Name	Position	Year Total
Joseph Jakubowski	Interim Director, Special Services	\$1,500.00
Kelly Bera	Principal, Strathmore	\$1,500.00
Madeleine Blodgett	Special Ed Teacher	\$ 650.00
Raquel Colao	Reading/Writing Teacher	\$ 650.00
Chris DeLeonardo	Confidential Secretary	\$ 300.00
Kevin Dugal	Info Sys Operations Manager	\$1,500.00
Fran Failla	Secretary, Lloyd Rd	\$ 300.00
Randy Flaum	Learning Consultant	\$ 650.00
Darlene Gallagher	Confidential Secretary	\$ 300.00
Maria Gallo	Social Worker	\$ 650.00
Louis Gonzalez	Computer Technician	\$1,000.00
Erin Herman	Psychologist	\$ 650.00
Marie Hitchman	Student Assistance Counselor	\$ 650.00
Jessica Hollinger	LDTTC	\$ 650.00
Matthew Howell	Assistant Principal, Lloyd Rd	\$ 650.00
Patricia Janover	Principal, Ravine Dr	\$1,500.00
Chester Jarzabek	Interim Supervisor, O&M	\$ 200.00
Rivkah Klugman	Speech Therapist	\$ 650.00
Margaret Lathrop	World Language Teacher	\$ 650.00
Betsy Lazar	Bookkeeper	\$ 650.00
Kristine Leyra	Attendance/Residency Officer	\$1,500.00
Frank Liotti	Assistant Principal, High School	\$ 650.00
Angela Monaco	Secretary, Special Services	\$ 300.00
Ellen Ninger	Guidance Counselor	\$ 650.00
Kathryn Otterbein	Psychologist	\$ 650.00
Cristina Olsen	Supervisor, CST	\$ 650.00
Aaron Palmer	Computer Technician	\$1,000.00
Dave Palumbo	Assistant to the Business Administrator	\$1,500.00
Dr. Susan Pearsall	Psychologist	\$ 650.00
Donna Pysniak	Accountant	\$ 650.00
Cory Radisch	Principal, Middle School	\$1,500.00
Darla Reed	Payroll/Benefits	\$ 650.00
Laura Reigelsperger	Social Worker	\$ 650.00
Michele Ruscavage	Principal, High School	\$1,500.00
Debra Scesney	Assistant Principal, High School	\$ 650.00
Wayne Spells	Principal, Cambridge Park	\$1,500.00
Andrea Trezza	Behaviorist	\$ 650.00
Valerie Ulrich	Principal, Cliffwood	\$1,500.00
Michael Wells	Assistant Principal, High School	\$ 650.00
Beverly West	LDTTC	\$ 650.00
James Zibbell	LDTTC	\$ 650.00
Jessie Zitarosa	Director, Accountability Language Arts/Humanities K-12	\$1,500.00
TOTAL		\$42,400.00

9. Agreement with Allied Boiler Repair for Cleaning and Repair Service of Boilers at all District Schools.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement for the 2012-2013 school year with Allied Boiler Repair, P.O. Box 1891, Toms River, NJ for the cleaning and repair service of boilers at all District schools as determined by the lowest quote submitted by Allied Boiler Repair in the amount of \$10,900. A detail of the three quotes received are as follows:

Company	Quote Amount
Allied Boiler Repair	\$10,900.00
Central Boiler	\$12,600.00
Mack Industries	\$11,981.00

10. Agreement with American Paper and Supply Company for Paper Towels, Bath Tissue and Dust Mops

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement for the 2012-2013 school year with American Paper and Supply Company, 10 Industrial Way, Carlstadt, NJ for District custodial products including paper towels, bath tissue and dust mops as determined by the lowest quote submitted by American Paper and Supply Company in the amount of \$22,574. A detail of the three quotes received are as follows:

Company	Quote Amount
American Paper and Supply Company	\$22,574.00
Mandler Enterprises	\$27,340.00
KDP	\$30,056.00

11. Award of Renewal for Pest Control Services for the 2012-2013 School year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Alliance Commercial Pest Control, Inc. for the 2012-2013 school year after a finding that the contract is being implemented in an efficient manner and there is no increase in the contract cost. The new contract will extend from July 1, 2012 to June 30, 2013 with an annual rate of \$3,213.00.

12. Approval of Purchase through Middlesex Regional Educational Services Commission

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 40A:11.1, (shared services purchasing) approve the following purchase to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Vendor	CDW Government, Inc. Cooperative Purchasing # 65MCECCPS
Line Item	12-110-100-730-07-0000-0
Amount	\$39,310.52
Description	Promethean Boards for Cambridge Park (Qty. 1), Strathmore (Qty. 9), Lloyd Road (Qty. 2), Matawan-Aberdeen Middle (Qty. 4), Cliffwood (Qty. 4), Matawan Regional High (Qty. 1) schools.
Rationale	Promethean Boards are currently in all classrooms Grades 1-5 and most Special Education classrooms. The technology is an engaging and interactive teacher and learner centered tool.

13. Approval of a Lease Purchase Contract for Multifunctional Copiers

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education in accordance with N.J.A.C. 5:34-7.29 (c) approve a lease purchase contract for new multifunctional copiers under NJ State Contract A51464, Line Item 00002 “Lease/Purchase” with Atlantic Business Products of 134 West 26th Street, New York, NY. The contract lease will be for five years to provide 28 multifunctional copiers and cost recovery software at a monthly cost of \$10,477.02 or an annual cost of \$125,724.24.

Rationale: The district will receive 28 new copiers and anticipate an annual savings of \$13,188.

14. Approval of Purchase from Dell Computers

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-10, (purchase through state agency), approve the following purchase from Dell Computers.

Vendor	Dell Computers State Contract # - A70256
Line Item	11-190-100-610-07-0000-0
Amount	\$102,966.85
Description	Laptop computers for students at Cliffwood (1 cart of Qty. 25), Ravine Drive (1 cart of Qty. 25), Strathmore (1 cart of Qty. 25) and Lloyd Road (2 carts of Qty. 30).
Rationale	Laptops will be utilized by students for research and writing projects, activities involving educational web-based applications, and electronic assessments such as NWEA.

15. Approval of Purchase from Apple Inc.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-10, (purchase through state agency), approve the following purchase from Apple Inc.

Vendor	Apple Inc. State Contract # - B27158
Line Item	11-214-100-610-09-0000-0
Amount	\$7,381.00
Line Item	11-190-100-610-90-0000-0
Amount	\$1,197.00 (PTO Funded)
Description	Apple iPads for students at Cambridge Park (Qty. 8), Cliffwood (Qty. 3), Ravine Drive (Qty. 3), and Strathmore (Qty. 6) (3 donated by PTO), Matawan-Aberdeen Middle School (Qty.2)
Rationale	The use of iPads are a great benefit to special needs students who have language based and other disorders. There are a plethora of “apps” available for the IPAD that focus on language and communication skills, visual performance, reading, writing, math and early learning skills. The touch screen makes it easy for students to use and picture icons make it easy to navigate. Finally they are highly interactive bringing the instructional process alive and, as such, serve as great motivators.

16. Approval of Purchase from CDI Computer Dealers, Inc.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase from CDI Computer Dealers Inc, 130 South Town Centre Blvd, Markham, ON Canada L6G1 for Constructional Refurbished Computers as determined by the lowest quote submitted by CDI Computer Dealers Inc in the amount of \$24,992.00. A detail of the two quotes received are as follows:

Company	Quote Amount
CDI Computer Dealers Inc	\$24,992.00
NEO GEO Computers Inc	\$28,300.00

Rationale: Desktop computers for students at Matawan Regional High School (Qty. 56) and Matawan-Aberdeen Middle School (Qty. 28). Computers will be utilized by students for research and writing projects, activities involving educational web-based applications, and electronic assessments such as NWEA.

17. Award of Renewal for Custodial Services for the 2012-2013 School year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts), renew the contract with Pritchard Industries, Inc. for the 2012-2013 school year after a finding that the contract is being implemented in an efficient manner. The renewal will begin on July 1, 2012 with a 2% increase to the contract, with an annual amount of \$1,584,227.73.

18. Approval of HVAC Computer Control Maintenance Services Through Educational Data Services

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education in accordance with N.J.S.A. 18A:18A-4 and N.J.S.A. 40A:11-1, approve the renewal agreement with Peterson Service Company for the following services to be made through the ATC comprehensive maintenance agreement with Educational Data Services. Peterson Service Company provides the HVAC Computer Control System Program for currently existing HVAC units throughout the District. The 2012-2013 renewal will begin July 1, 2012 with a 0% increase to the previous year's contract.

Vendor	Peterson Service Company Ed-Data Vendor Bid # 4446
Line Item	11-000-261-420-12-00000
Amount	\$29,502.00
Description	HVAC Computer Control System and service to all systems throughout the District

19. Approval of Removal and Installation of Flooring Materials through Middlesex Regional Educational Services Commission

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education in accordance with N.J.S.A. 18A:18A-4 and N.J.S.A. 40A:11-1, approve the following services to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Vendor	Gillespie Group Cooperative Purchasing # 65MCESCCPS
Line Item	11-000-261-423-12-0000-0
Amount	\$75,284.19
Description	Removal and installation of new VCT flooring at: Cambridge Park – Rooms 1-9 and 11 Ravine Drive – Rooms 9 and 12 Strathmore – Double Classroom Cliffwood - Rooms 7-12 and 15 Lloyd Road – Room 107 Install Bigelow Varigated Grid Carpet Tile at: Lloyd Road – Room 25 and 26 Ravine Drive – Media Center

Rationale: Old carpeting and asbestos tiles in the locations indicated above are to be removed and replaced with new VCT flooring and carpeting.

B. TRANSPORTATION

1. Award of Joint Transportation Contracts for the 2012-2013 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Contracts for the 2012-2013 school year with Matawan-Aberdeen Regional School District as the Host District.

RTE#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATES	ESTIMATED COST
647	Lakeview School	MARSD	Jersey City BOE	206	\$74.64 w/aide	7/1/12-6/30/13	\$15,375.84
648	Lakeview School	MARSD	Marlboro BOE	214	\$74.64 w/aide	7/1/12-6/30/13	\$15,972.96
						Total	\$31,348.80

2. Award of Joint Transportation Contract for the 2012-2013 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Contract for the 2012-2013 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE#	DESTINATION	HOST	JOINER	# OF DAYS	JOINER PER DIEM	EFF. DATES	ESTIMATED COST
SR69	Gateway School	ESC of Morris County	MARSD BOE	30	\$152.25	7/1/12-8/31/12	\$4,567.50
						Total	\$4,567.50

3. Award of Parental Contract for Student Transportation - 2012-2013 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Parental Contract for Student Transportation (Route CPC-1) with Suzanne DeVico in accordance with N.J.A.C. 6A:27-9.9 (e) and N.J.A.C. 6A:27-1.5(a) and (b) 1 effective July 1, 2012 through June 30, 2013.

Cost - \$10.00 per diem	\$2,050.00
Additional Insurance	<u>\$ 472.27</u>
TOTAL COST	\$2,522.27

Rationale: Most cost effective way to provide transportation

XIII. UNFINISHED BUSINESS

Dr. Delaney inquired as to when the Board will receive the analysis of the Pre-school Program plan. He also asked if the District was pursuing the creation of a strategic plan for the district.

Mr. Aitken would like the enrollment of students and the residency issues to be codified in Board policy in addition to Policy #5111.

XIV. NEW BUSINESS

There was no new business from the Board.

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

A comment was received regarding the use of PTO scholastic funds by Mr. Laugelli.

XVI. EXECUTIVE SESSION

It was moved by Dr. Larchuk, seconded by Ms. Hayward, that the Board convene in Executive Session and approved by a unanimous voice vote at 8:03 PM to discuss the following:

- Student Matters
- Negotiation Update
- Litigation Update

The Board returned to Open Session at 8:34 PM

XVII. ACTION ON PROPOSED MRTA SETTLEMENT

NEGOTIATIONS-ACTION ITEM

Approval of Collective Bargaining Agreement between the Matawan-Aberdeen Regional School District Board of Education and the Matawan Regional Teachers Association

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the salary guides and the Memorandum of Agreement which have been duly executed by both parties for the period July 1, 2010 through June 30, 2011 and for the successor contract covering the period July 1, 2011 through June 30, 2014.

A motion by Ms. Hayward seconded by Dr. Delaney and approved by a unanimous roll call vote to approve the following item.

XVIII. ADJOURNMENT

On a motion by Ms. Phillips, seconded by Dr. Delaney and a unanimous roll call vote the Board adjourned the meeting at 8:36 PM.

Respectfully submitted,

James H. Strimple, Jr.
Interim Business Administrator/Interim Board Secretary

APPROVED STAFF TRAVEL 2012-2013
07/23/12

Curriculum & Instruction Attachment # 1

NAME	BUILD	DATES	LOCATION	TITLE	REGIS. FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Atker, Kenneth	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Delaney Ed.D, John P.	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Eposito, Anissa	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Healy, David M.	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Kenny, Charles	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Larchuk Ph.D, Todd	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Naitanagara Ed D, Marc	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Olsen, Cristina	CO	10/10/12 - 10/12/12	Atlantic City Convention Center, Atlantic City, NJ	Autism New Jersey Annual Conference	\$490.00	\$43.02	\$4.00	X	X	\$537.02	NO
Phillips, Patricia A.	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Stimple, James H.	CO	10/23/12 - 10/25/12	Atlantic City Convention Center, Atlantic City, NJ	NJSBA/NJASA/NJASBO Workshop & Exhibition	\$112.50	\$53.95	\$25.00	\$190.00	\$165.00	\$546.45	NO
Tyburecy, Philip	HS	08/13/12	Robbinsville, NJ	NJSIAA/DAANJ Athletic Directors Course	\$150.00	\$18.86	X	X	X	\$168.86	NO
Wallace, Eileen	MA	09/21/11 - 06/09/12	Toms River, Freehold, Lakewood, Long Branch, Aberdeen, Hazlet, Stratford, NJ	Miscellaneous Travel for Special Olympic Coach (retro)	\$0.00	\$144.22	\$0.00	X	X	\$144.22	NO
									TOTAL	\$5,768.15	

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.