

MISSION STATEMENT

We are committed to achieving the New Jersey Core Curriculum Content Standards at all grade levels and providing a safe and supportive environment where educators inspire, empower, and encourage students to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

WORKSHOP MEETING on March 11, 2013, Administration Building, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Dr. Jeff Delaney called the Committee of the Whole Meeting to order at 7:03 PM.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Dr. Delaney read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 21, 2012. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Dr. Jeff Delaney -President	Ms. Anissa Esposito -Vice President
	Mr. Dennis Daniels	Ms. Kathleen Gentile
	Mr. Charles Kenny	Dr. Todd Larchuk
	Mr. James Macomber	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent:

Also Present: Mr. David M. Healy, Superintendent of Schools
Dr. Marc Natanagara, Assistant Superintendent for Curriculum and Instruction
Ms. Carole Morris, Interim Director of Personnel
Mr. Patrick S. DeGeorge, School Business Administrator/Board Secretary
Mr. David Palumbo, Asst. to the Business Administrator/Asst. Board Secretary

V. CURRICULUM AND INSTRUCTION

Dr. Natanagara reviewed the Curriculum and Instruction Agenda on which the Board will take action at the March 21, 2013 Regular Action Meeting.

Mr. Healy stated that the School Professional Committee members receive \$40 per hour capped at a total of \$5,000.

There was a discussion among the Board regarding the School Professional Committees being paid for the 2012-2013 school year.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #4033, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: 4033 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following staff members to serve on the School Professional Development and Local (district) Professional Development Committees, according to N.J.A.C. 6A:9, terms to expire August 31, 2013.

School Professional Development Committees Locations	Staff Members
Cambridge Park	Sonali Anderson Sandy Rocco Susan Ripple Wayne Spells
Cliffwood	Shannon Polakowski Ann Molinari Carol Thomas Valerie Ulrich
Lloyd Road	Kim Grigoli Dionne Ledford Barbara Wolf
Matawan-Aberdeen High School	Greg Milan Michele Ruscavage Nichole Wynes Liz Zeppilli
Matawan-Aberdeen Middle School	Sean Cronin Marshall Gorman Nadine Greenspan Cory Radisch

School Professional Development Committees Locations	Staff Members
Ravine Drive	Lisa Bauer Patricia Janover Paula Murray Lori Thomson
Strathmore	Kelly Bera Shelley Gross Katie Hausman Sheryl Preiser
Local (District) Professional Development Committee	John Bombardier Maryann Cacopardo Robert Carnovsky Nancy Flynn Margaret Lazar Marc Natanagara

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised curricula for the following courses:

Elementary School Curriculum Guides
Spanish – Grades 4 - 5
Technology – Grades K-5
Middle School Curriculum Guides
Technology – Grades 6-8
High School Curriculum Guides
Brookdale English 121 (#3850)
AP English Language & Composition (#3830)
AP Literature and Composition (#3840)
Oral Communication (#3510)
Print Journalism 1 (#3713)
Brookdale English 155 Short Story (#3860)
Print Journalism 2 (#3718)
Advanced Journalism 2 (#3721)
Advanced Algebra/Trigonometry (#4360)
AP Calculus AB (#4820)
AP Calculus BC (#4830)
Calculus Honors (#4510)
Pre-Calculus Honors (#4310)
Pre-Calculus (#4320)
Math Prep (#4944/4945)
Math Lab (#4940)
Statistics (#4710)
AP Statistics (#4810)
Bio Medical Technology (#A4010)
Senior Seminar (#A8884)
Business Administration & Management (#8210)
Business Technology (#8881)
Entrepreneurship (#8880)

Accounting 1 (#A8281/8283)
Stock Market Analysis (#8882)
Sports and Entertainment Marketing (#8260)
AP Lab Biology (#5810)
AP Lab Chemistry (#5820)
Forensic Science (#5560)
Oceanography (#5570)
Environmental Science (#5580)
Meteorology (#5570)
AP Psychology (6830)
Psychology (#6420)
Economics 1 (#6731)
Economics 2 (#6732)
Criminal Law and Juvenile Justice (#6750)
Law for Business (#8230)
Sociology (#6720)
Spanish 2 (#7122)
Spanish 3 (#7130)
Spanish 4 (#7140)
Spanish 5 Honors (#5151)
AP Spanish 5 (#7811)
Italian 2 (#7220)
Italian 3 (#7230)
Italian 4 (#7240)
Italian 5 Honors
French 2 (#7320)
French 3 (#7330)
French 4 (#7340)
Latin 2 (#7420)
Latin 3 (#7430)
Latin 4 (#7431)
Food, Fashion, and Family (#8840)
Fashion Design 1 (#8860)
Fashion Design @ (#8870)
Introduction to Creative Arts (#11100)
Graphic Design (#8514)
Sports and Entertainment Marketing (#8260)
Desktop Publishing/Presentation (#8130)
Advanced Arts (#1130)
Advanced Ceramics (#1142)
Arts Majors Program 1 (#1161)
Arts Majors Program 2 (#1162)
Digital Art 1 (#8512)
AP Computer Science A (#8190)
Woodworking (#8720)
Furniture Design & Craft (#8730)

Childcare and Development 1 (#8910)
Childcare and Development 2 (#8920)
General Shop (#8710)
Scene Study (#1330)
Performing Arts 1 (#1310)
Performing Arts 2 (#1320)
Theory and Harmony (#1230)
TV Production 2 (#8620)
TV Production 3 (#8630)

Rationale: Curriculum guides have been revised to reflect alignment to the New Jersey Core Curriculum Content Standards, Common Core State Standards, and/or other state guidelines.

VI. PERSONNEL

Ms. Morris reviewed the Personnel Agenda on which the Board will take action at the March 21, 2013 Regular Action Meeting.

It was noted that on page 2 of the Personnel Agenda, the Teacher of Special Education for Cliffwood Elementary School should have a date of 11/21/12-12/2013 for her Maternity Leave without Pay.

There was a discussion among the Board regarding having a substitute for the nurse at Strathmore Elementary.

There was a discussion among the Board regarding item #8B, the teacher’s aide who is a certified teacher and will be paid as such if the teacher is absent.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

POLICY: 4112.1 Individual Contracts-Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

NAME	LOC	POSITION	REASON	DATE OF HIRE	EFFECTIVE DATES

B. LEAVE OF ABSENCE

POLICY: 4151 Attendance Patterns -
 4151.1 Personal Illness and Injury/Health and Hardship

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFFECTIVE DATES
Lambert, Elizabeth	HS	Secretary 12 Months	Medical Leave	Without Pay	03/04/2013 – 04/01/2013
Langer, Annette	ST	School Nurse	Personal Leave	Without Pay	04/17/2013 – 04/18/2013
Foti, Stephanie	LR	Elementary School Teacher	Maternity Leave Disability Phase	With Pay	05/06/2013 – 06/24/2013
			Maternity Leave Disability Phase	Without Pay	06/25/2013 – 06/30/2013
			FMLA	Without Pay	09/02/2013 – 11/01/2013

NAME	LOC	POSITION	TYPE OF LEAVE	WITH/ W/O PAY	EFFECTIVE DATES
Greenman, Jessica Amended Dates Previously approved 12/17/2012	HS	Teacher of Language Arts	Maternity Leave Disability Phase	With Pay	01/02/2013 – 03/08/2013
			Maternity Leave Disability Phase	Without Pay	03/09/2013 – 03/15/2013
			FMLA	Without Pay	03/16/2013 – 06/07/2013
HARRINGTON, MEGHAN	MAMS	Teacher of Social Studies	Maternity Leave Disability Phase	With Pay	04/29/2013 – 06/30/2013
			FMLA	Without Pay	09/03/2013 – 10/31/2013
Kaiser, Heather Amended Dates Previously approved 10/22/2012	HS	Teacher of Social Studies	Maternity Leave Disability Phase	With Pay	01/02/2013 – 01/18/2013
			Maternity Leave Disability Phase	Without Pay	01/19/2013 – 03/05/2013
			FMLA	Without Pay	03/06/2013 – 05/31/2013
Vasile, Lauren	LR	Teacher of Special Education	Maternity Leave Disability Phase	With Pay	05/31/2013 – 06/21/2013
			Maternity Leave Disability Phase	Without Pay	06/24/2013 – 06/30/2013
			FMLA	Without Pay	09/01/2013 – 10/25/2013
Herman, Carolyn	LR	Elementary Teacher Grade 5	Medical Leave	Without Pay	03/01/2013 (Retroactive)
Morrison, Holliann Amended Dates Previously approved 10/22/2012	CL	Teacher of Special Education	Maternity Leave Disability Phase	With Pay	11/01/2012 – 11/20/2012
			Maternity Leave Disability Phase	Without Pay	11/21/05-12/2013
			FMLA	Without Pay	02/06/2013 – 03/29/2013
Reynolds, Maryellen	CL	Instructional Assistant P/T	Medical Leave	Without Pay	03/06/13 – 03/15/13 (Retroactive)

C. APPOINTMENTS

POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. APPOINTMENTS

NAME	SCH	POSITION	STEP	SALARY/ STIPEND	# INT	REPLACE REASON	EFFECTIVE DATES
Carney, Erin	MA	Instructional Assistant Autism Program	Step-01	\$17,700.00 + \$1,485.00 BA Stipend = \$19,185.00 (Pro-rated)	4	Fiore (Resignation)	3/22/2013 – 06/30/2013

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. SUBSTITUTES - 2012/2013 School year

CATEGORY	ACCOUNT NUMBER
Transportation	11-000-270-160-11-0000-1
Salvatore, Taylor Nicole	Substitute Transportation Assistant
Jimenez, Elizabeth Ann	Substitute Transportation Assistant
Sang, Valerie	Substitute Transportation Assistant

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. K-12 CURRICULUM REVISIONS

POSTING #	NAME	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	School
MIDDLE SCHOOL CURRICULUM GUIDES (6-8)								
24.1	Lucey, Tiffany	AP Statistics (#4810) 11-000-221-104-04-0000-2	1	Realign to NJ State Standards	5	\$20	\$100	CO

EFFECTIVE DATE: January 29, 2013 - June 30, 2013 (Retroactive)

4. 2012/2013 PROFESSIONAL DEVELOPMENT COMMITTEE

NAME	POSITION	LOCATION	STIPEND
Natanagara, Marc Ed.D	Assistant Superintendent	Central Office	N/A
Bombardier, John	Director K-12 Instruction & Evaluation	Central Office	N/A
Cacopardo, Maryann	Teacher	Cliffwood Elementary	\$1,210.00
Carnovsky, Robert	Teacher	High School	\$1,210.00
Flynn, Nancy	Teacher	Lloyd Road Elementary	\$1,210.00
Lazar, Margaret	Teacher	Lloyd Road Elementary	\$1,210.00

RATIONALE: MRTA recently conducted elections to fill the vacancies on the Local Professional Development Committee

COST: As per MRTA Guide

EFFECTIVE DATE: 2012/2013 School year

5. COLLEGE STUDENT OBSERVER(S)

NAME	COLLEGE	COOPERATING TEACHER ADMINISTRATOR	SCHOOL/AREA
Clifton, Jacqueline	Kutztown University	Philip Tyburczy	HS – Sports and Leisure Studies STUDENT OBSERVER/SHADOWING March 15, 2013 – March 21, 2013 (Retroactive)

RATIONALE: Student(s) will be able to complete course work requirements toward degree and certification.

COST: None to the Board

EFFECTIVE DATE: 2012/2013 School year

6. HOME INSTRUCTOR

NAME	SUBJECT	EFFECTIVE DATE
Hoffman, Leah	Language Arts	03/01/2013 – 06/30/2013 (Retroactive)

Cost: \$35.00 Hour

7. HOME INSTRUCTION

ID NO.	SUBJECT/CLASS	SCHOOL	CLASSROOM TEACHER	HOME INSTRUCTION TEACHER	HOURS PER WEEK	NO. OF WEEKS	TOTAL NO. OF HOURS PER SUBJECT/CLASS	EFFECTIVE DATES
122016	Math	HS	N/A	Pickell, Lee	2	3	6	02/26/2013-TBD (Retroactive)
122016	Science	HS	N/A	Pickell, Lee	2	3	6	02/26/2013-TBD (Retroactive)
122016	Social Studies	HS	N/A	Pickell, Lee	2	3	6	02/26/2013-TBD (Retroactive)
122016	Reading	HS	N/A	Pickell, Lee	2	3	6	02/26/2013-TBD (Retroactive)
159471	Reading/Language Art, Math Content	RD	Barry, Tara	Bruder, Angela	6.5	3	2	02/26/2013-TBD (Retroactive)

8. OTHER

A. PER DIEM RATE COVERAGE

Maria Prinzi Hourly Per Diem Rate of \$21.96
 2 Hours/Day - Additional responsibilities for the duration of a staff member’s Medical Leave.
 Effective Date: 03/04/2013 – TBD

B. CLASSROOM COVERAGE

Hrisanthi Palomo (Chrissy) Hourly Per Diem Rate of \$35.51
 On as needed basis in the event of HS Autism Teacher Absence
 Effective Date: 02/28/2013 – 06/30/13 (Retroactive)

C. EBS CONTRACTED STAFF – 2012/2013

Occupational Therapist \$75.00/Hour 15 Hours
 Christina Weeks 02/26/2013 – 06/30/2013 (Retroactive)

Rationale: Additional hours are needed to conduct 6 to 7 OT assessments as a component of initial and re-evaluations, CST evaluations. These additional hours are needed to avoid canceling required OT therapy sessions.

VII. FINANCE/TRANSPORTATION

Mr. DeGeorge reviewed the Finance/Transportation Agenda which the Board will take action at the March 21, 2013 Regular Action Meeting.

There was a discussion among the Board regarding the bids on the agenda for the Athletic Uniforms and Equipment and the Fire and Burglar Alarm Systems.

There was a discussion among the Board regarding the hot water heaters.

There was a discussion among the Board regarding the user friendly budget which the Board received and more specifically the line item for Summer School Instruction. It has been reclassified to the correct budget account number.

A. BUSINESS OPERATIONS

1. Payroll and Bills List for March 2013 (Available for review in Board Secretary’s Office)

Policy #3326 Payment for Goods and Services

February 2013, Payroll	\$3,191,920.22
March 2013, Bills List	\$
TOTAL	\$

2. Transfer of Funds for February, 2013 (Available for review in Board Secretary’s Office)

Policy # 3160 Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted

WHEREAS N.J.A.C. 6:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.A.C. 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfer be approved:

3. S-1701 Reporting for February 2013

Board Secretary Report for **February 2013**

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of **February 28, 2013** no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

 Patrick S. DeGeorge
 Board Secretary

March 21, 2013
 Date

Treasurer of School Funds Report for **February 2013**

The **February 2013** Treasurer of School Funds Reports are in agreement with the **February 2013** Reports of the Board Secretary for the 2012-2013 school year.

 Patrick S. DeGeorge
 Board Secretary

March 21, 2013
 Date

It is recommended that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of **February 28, 2013** after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. Adoption of the 2013-2014 Proposed Budget

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education adopt a proposed school district budget for the 2013-2014 School Year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$64,745,927	\$46,206,109
Total Special Revenue Fund	961,450	0
Total Debt Service Fund	<u>2,438,305</u>	<u>2,420,553</u>
Totals	\$68,145,682	\$48,626,662

It has been determined that each municipality’s share of the aforementioned total local tax levy is as follows:

Township of Aberdeen	\$33,261,252.17
Borough of Matawan	<u>15,365,409.83</u>
	<u>\$48,626,662.00</u>

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.S.A. Titles 6 and 6A.

5. Approval of Purchase through Middlesex Regional Educational Services Commission

In accordance with N.J.S.A. 18A:18A-10, it is recommended that the Matawan-Aberdeen Regional Board of Education approve the following purchase to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Vendor	Magic Touch Construction Co., Inc. # 65MCESCCPS BID # MRESC 10/11-52												
Expense Account	12-000-400-450-12-0000-0												
Amount	Not to Exceed \$33,288.64												
Description	<p>1) Removal of existing water heater and installation of an AO Smith BTP740A 85 gallon, 740,000 BTU gas water heater (including auto dampers, a large burner assembly, piping and 2 large mixing valves) at the High School. Cost:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>Materials</td> <td style="text-align: right;">\$23,057.64</td> </tr> <tr> <td>Labor & Startup</td> <td style="text-align: right;"><u>1,858.00</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$24,915.64</td> </tr> </table> <p>2) Removal of existing thermostatic mixing valve and installation of a new 2.5” ball mixing valve for the water heater (including additional copper pipework and fittings) at the Middle School. Cost:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>Materials</td> <td style="text-align: right;">\$6,765.00</td> </tr> <tr> <td>Labor</td> <td style="text-align: right;"><u>1,608.00</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$8,373.00</td> </tr> </table>	Materials	\$23,057.64	Labor & Startup	<u>1,858.00</u>	Total	\$24,915.64	Materials	\$6,765.00	Labor	<u>1,608.00</u>	Total	\$8,373.00
Materials	\$23,057.64												
Labor & Startup	<u>1,858.00</u>												
Total	\$24,915.64												
Materials	\$6,765.00												
Labor	<u>1,608.00</u>												
Total	\$8,373.00												

Note: Bid verification was obtained via quotations from independent vendors.

6. Receipt of Bids and Award of Contract for Athletic Uniforms and Equipment (B-13-01 Athletic Uniforms and Equipment)

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for the provision of athletic uniforms and equipment for the 2013-2014 school year (the “Work”); and

WHEREAS, on March 6, 2013, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on March 6, 2013, the following bid proposals were received:

Vendor	Bid Amount
(To Be Determined)	(To Be Determined)
(To Be Determined)	(To Be Determined)
(To Be Determined)	(To Be Determined)

And

WHEREAS, after review of all bids by Board Counsel; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is (To Be Determined), awarded in the amount of (To Be Determined); and

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to (To Be Determined).

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

7. Receipt of Bids and Award of Contract for Fire and Burglar Alarm Systems Service (B-13-02 Fire & Burglar Alarm Systems Service)

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for fire and burglar alarm systems service throughout all District locations 2013-2014 school year (the “Work”); and

WHEREAS, on March 19, 2013, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on March 19, 2013, the following bid proposals were received:

Vendor	Bid Amount
(To Be Determined)	(To Be Determined)
(To Be Determined)	(To Be Determined)
(To Be Determined)	(To Be Determined)

And

WHEREAS, after review of all bids by Board Counsel; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is (To Be Determined), awarded in the amount of (To Be Determined); and

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to (To Be Determined).

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

8. Approval of HVAC Computer Control Maintenance Materials through Educational Data Services

On July 23, 2012, pursuant to N.J.S.A. 18A:18A-4 and N.J.S.A. 40A:11-1, the Board approved the renewal agreement with Peterson Service Company for HVAC computer control system maintenance and service to all systems throughout the District. These services were renewed under the ATC comprehensive maintenance agreement with Educational Data Services in the amount of \$29,502.00. It has been determined that additional materials beyond the scope of the maintenance contract are required to maintain the operation of the computer control systems throughout the District. In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c) the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the purchase of materials not to exceed in total \$10,000.00 from Peterson Service Company through the Educational Data Services Cooperative Purchasing Program. These materials include Hot Water Valves, Variable Frequency Drives, Actuators, Air Sensors, an Oil Charcoal Filter, Compressors, Degreasers, Filters, Regulators and Belts. The total for all these materials is \$9,067.73.

9. Routine Business Travel 2012-2013

Policy: # 4033 Travel/Reimbursable Expenses

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 4033, approve the following staff for travel related to routine business for the 2012-2013 school year:

Name	Position	Year Total
Doreen Molinari	Speech/Language Therapist-CST	\$200.00
TOTAL		\$200.00

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred as follows:

SCHOOL NAME	DRILL TYPE	DATE & TIME
Cambridge Park Pre-school	Fire Drill	2/21/13 @ 9:30 AM
Cambridge Park Pre-school	Lockdown	2/06/13 @ 12:30 PM
Strathmore Elementary School	Lockdown	2/01/13 @ 2:30 PM
Strathmore Elementary School	Fire Drill	2/13/13 @ 2:15 PM
Cliffwood Elementary School	Lockdown	2/14/13 @ 9:30 AM
Cliffwood Elementary School	Fire Drill	2/06/13 @ 10:00 AM
Lloyd Road Elementary School	Lockdown	2/21/13 @ 9:30 AM
Lloyd Road Elementary School	Fire Drill	2/13/13 @ 1:30 PM
Matawan-Aberdeen Middle School	Lockdown	2/21/13 @ 10:00 AM
Matawan-Aberdeen Middle School	Fire Drill	2/07/13 @ 1:30 PM
Ravine Drive Elementary School	Fire Drill	2/6/13 @ 9:30 AM
Ravine Drive Elementary School	Evacuation	2/5/13 @ 2:15 PM
Matawan Regional High School	Fire Drill	2/11/13 @ 8:30 AM
Matawan Regional High School	Lockdown	2/01/13 @ 1:30 PM

B. TRANSPORTATION

Authorization to Sell and Discard Obsolete Vehicle

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education declare Bus #42 obsolete due to continual breakdowns, repairs and excessive mileage. The board is hereby authorized to solicit proposals for sale as per Board Policy #7300 for Disposition of Property. If no offer is sufficient, the bus can be sold for scrap.

VIII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS:

There were no comments from the public.

IX. NEW BUSINESS

Ms. Kathy Winecoff of NJSBA reviewed the process for the annual evaluations for the Board of Education and Superintendent.

There was a discussion among the Board regarding the process for reviewing the Board and the Superintendent. The Board asked Ms. Winecoff if the evaluation process is in statute and what their responses to certain questions should be.

The Board determined that the evaluations should be submitted no later than April 15, 2013. Ms. Winecoff requested that the Board have their evaluations to her no later than April 11, 2013.

X. OLD BUSINESS

Mr. DeGeorge provided the Board with an update regarding the capital projects. This included the rationale behind combining and separating certain projects for efficiency purposes.

There was a discussion among the Board regarding the cost of the projects exceeding what the administration had estimated.

Ms. Esposito gave the Board an update on the ad hoc policy committee's discussion of the Student Lunch Policy. The committee met last Thursday and again tonight with members of the administration. She noted that the policy should be ready for the Board to review at the Regular Action Meeting on March 21, 2013.

Ms. Nappi noted the Adhoc Committee reviewed the District's bylaws which state that the District's policies should be online.

XI. PUBLIC COMMENTS ON OTHER MATTERS

A member of the public was concerned with the potholes at the High School and Cliffwood Elementary and if they are included in the capital projects to be completed over the summer.

XII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Student Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides.

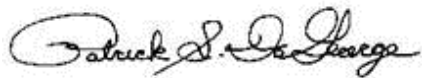
It was moved by Ms. Esposito and seconded by Ms. Gentile that the Board convene in Executive Session and approved by a unanimous voice vote at 8:20 PM.

The Board returned to Open Session at 8:36 PM.

XIII. ADJOURNMENT

It was moved by Ms. Esposito, seconded by Ms. Martinez and approved by a unanimous voice vote that the meeting be adjourned at 8:37 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patrick S. DeGeorge".

Patrick S. DeGeorge
School Business Administrator/Board Secretary

**APPROVED STAFF TRAVEL 3/11/2013
Committee of the Whole Meeting**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Bombardier, John	CO	03/21/13	NJ Principals and Suervisors Association 12 Centre Drive Monroe Township, N.J.	Regional Presentation on Educator Evaluation - NJPSA	\$0.00	\$8.99	\$0.00	\$0.00	\$0.00	\$8.99	NO
Bombardier, John	CO	04/19/13	Courtyard at Marriot, Forsgate Drive, Cranbury, N.J.	NJASCD K-12 Teacher Evaluation	\$115.00	\$10.54	\$0.00	\$0.00	\$0.00	\$125.54	NO
Bombardier, John	CO	5/29-30/2013	Harrah's Atlantic City, N.J.	NJAFPA Professional Development	\$298.00	\$55.11	\$0.00	\$118.30	\$99.00	\$570.41	NO
DeLeonardo, Chris	CO	05/14/13	Double Tree, Mount Laurel, N.J.	New Jersey Association of School Business Officials	\$50.00	\$31.53	\$10.00	\$0.00	\$0.00	\$91.53	NO
Flaum, Randy	CO	04/19/13	Crown Plaza, Edison, N.J.	New Jersey Association of Learning Consultants	\$110.00	\$10.23	\$0.00	\$0.00	\$0.00	\$120.23	NO
Healy, David	CO	05/29/13	Harrah's Atlantic City, N.J.	NJAFPA Professional Development	\$149.00	\$55.11	\$0.00	\$0.00	\$49.50	\$253.61	NO
Natanagara, Ed.D, Marc	CO	04/19/13	Courtyard at Marriot, Forsgate Drive, Cranbury, N.J.	NJASCD K-12 Teacher Evaluation	\$115.00	\$10.54	\$0.00	\$0.00	\$0.00	\$125.54	NO
Natanagara, Ed.D, Marc	CO	05/29/13	Harrah's, Atlantic City, N.J.	NJAFPA Professional Development	\$149.00	\$55.11	\$0.00	\$0.00	\$49.50	\$253.61	NO
Pysniak, Donna	CO	05/14/13	Rutgers, 303 George Street, New Brunswick, N.J.	Public Works Construction Bids for School Districts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Zitarosa, Celestine	CO	04/19/13	Courtyard at Marriot, Forsgate Drive, Cranbury, N.J.	NJASCD K-12 Teacher Evaluation	\$115.00	\$10.54	\$0.00	\$0.00	\$0.00	\$125.54	NO
Chalmers, Jessie	LR	04/25/13	Monmouth Mall, Eatontown, N.J.	In-Class Support and the Co-Teaching Classroom K-12	\$0.00	\$9.78	\$3.00	\$0.00	\$0.00	\$12.78	YES
Wolf, Barbara	LR	04/16/13	Holiday Inn, US Highway 46, Parsippany, N.J.	Best Strategies to Maximize Achievement for Struggling Readers	\$225.00	\$27.04	\$0.00	\$0.00	\$0.00	\$252.04	YES

**APPROVED STAFF TRAVEL 3/11/2013
Committee of the Whole Meeting**

NAME	BUILD	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS	TOTAL	SUB YES/NO
Conrad, Christina	MS	05/15/13	Monmouth Mall, Eatontown, N.J.	Behavior Problems Resource Kit: Identification, Measurement and Interventions for Children with Challenging Behavior	\$0.00	\$10.60	\$3.00	\$0.00	\$0.00	\$13.60	YES
Fricchione, Anne Marie	MS	04/19/13	Holiday Inn, US Highway 46, Parsippany, N.J.	Bureau of Education and Research	\$229.00	\$24.88	\$0.00	\$0.00	\$0.00	\$253.88	YES
Smolokoff, Mary Beth	MS	05/23/13	Monmouth Mall, Eatontown, N.J.	Engaging Your Students Through Differentiated Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Wilensky, Daniel	MS	05/21/13	Monmouth Mall, Eatontown, N.J.	Meeting the Communication Needs of the Nonverbal Student	\$0.00	\$7.96	\$3.00	\$0.00	\$0.00	\$10.96	YES
Morillo, Deborah	RD	04/25/13	The Imperia 1714 Easton Avenue, Somerset, N.J.	Winners Workshop. Judy Freeman Workshop	\$189.00	\$0.00	\$0.00	\$0.00	\$0.00	\$189.00	YES
Christie, Allison	ST	04/17/13	Hance Avenue, Tinton Falls N.J.	Monmouth County Festival of the Arts Symposium for Educators	\$75.00	\$9.36	\$2.00	\$0.00	\$0.00	\$86.36	YES
									Total	\$2,493.62	
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											