

**MISSION STATEMENT**

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

**VISION STATEMENT**

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

**ACTION MEETING** on July 27, 2015, Administration Building, 1 Crest Way, Aberdeen, NJ.

**I. CALL TO ORDER**

Board President, Ms. Esposito called the Regular Action Meeting to order at 7:01 pm.

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 22, 2014. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present:	Ms. Anissa Esposito - President	Dr. Jeff Delaney – Vice President
	Mr. Kenneth Aitken (@ 7:03 PM)	Ms. Allison Friedman
	Ms. Kathleen Gentile	Ms. Tara Martinez
	Ms. Joelle Nappi	Ms. Africa Nelson

Absent: Mr. Weymouth Brittingham

Also Dr. Joseph Majka, Superintendent of Schools

Present: Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction  
Mr. Patrick S. DeGeorge, Assistant Superintendent for Business/Board Secretary  
Mr. Brian Walsh, Director of Personnel  
Mr. David Rubin, Board Attorney  
Mr. Dave Palumbo, Asst. to the Assistant Superintendent for Business/Asst. Board Secretary

**V. MINUTES**

It was moved by Ms. Gentile seconded by Dr. Delaney and approved by a unanimous roll call vote to approve the following minutes. Ms. Friedman abstained from the minutes of the June 22, 2015 Regular Action and Executive Session meetings.

Minutes of June 17, 2015, Special Meeting  
Minutes of June 22, 2015, Regular Action Meeting  
Minutes of June 22, 2015, Executive Session I and II  
Minutes of July 13, 2015, Special Meeting

**VI. BOARD PRESIDENT’S REPORT**

The Board President, Ms. Esposito made the following statements:

Ms. Esposito deferred to the Superintendent’s Report.

**VII. SUPERINTENDENT’S REPORT**

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka recognized the Relay for Life Committee. Ms. Esposito spoke about Relay for Life and its volunteers. 600 people showed up and the final tally raised was \$120,000.

Dr. Majka and Ms. Esposito presented the Relay for Life Committee with plaques.

Ms. Wells spoke about the people involved with Relay for Life and thanked the Board for their support.

Mr. DeGeorge made a presentation to the Board regarding the District’s debt. Dr. Majka recommended that the District take the next steps to proceed with adding debt.

There was a discussion among the Board regarding the District’s debt and the next steps to be taken. The Board then authorized Mr. DeGeorge to move forward.

**VIII. CURRICULUM AND INSTRUCTION**

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Nappi and seconded by Mr. Aitken.

Ms. Esposito clarified that the Special Services service providers on the agenda are on an as needed basis.

There was a discussion among the Board regarding the Rethink Program. Dr. Jones addressed the concern.

The Board had questions regarding the District goals. Dr. Jones addressed their concerns. Dr. Delaney requested that goal #3 be tabled.

The Board inquired if the teachers listed on agenda items 2 and 3 will turnkey their training. Dr. Jones addressed the concerns.

The Board noted that the dates the trainers are coming in on agenda item #4 should be August 12 and 13. This will be corrected in the minutes.

There was a discussion among the Board regarding agenda item #7 and how parents were going to be made aware of the new NCAA eligibility rules. Dr. Jones and Ms. Ruscavage addressed the concerns. Dr. Majka recommended that it be put up on the signs in front of the schools.

**IX. PERSONNEL**

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Gentile and seconded by Ms. Nappi. Ms. Friedman abstained from the HIB Report.

The Board inquired about the Ravine Drive nurse position. Mr. Walsh addressed the concern.

There was a discussion among the Board regarding the middle school principal job posting and adding more diversity to that school. Mr. Walsh addressed the concern. Dr. Majka stated that during the course of the year the District will be actively recruiting a diverse pool of individuals to hire.

There was a discussion among the Board regarding the process for hiring an administrator and whether to hold the outgoing middle school principal to the 60 days in his contract.

The Board noted that the District will miss the World Language teacher, Ms. Kathy Cruz.

## **X. POLICY**

Mr. Walsh reviewed the Policy Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Nelson.

## **XI. FINANCE/TRANSPORTATION**

Mr. DeGeorge reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Nappi.

For Item A.14., it was noted that Keyport is actually Cliffwood Beach for the Out of District student attending a charter school.

The Board inquired why there was a change order on agenda item #7. Mr. DeGeorge addressed the concern.

There were questions from the Board regarding the two different start times and revenue created for the transportation jointures. Mr. DeGeorge addressed the concerns.

## **XII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

There were none.

## **XIII. ACTION ON AGENDA ITEMS**

### **CURRICULUM AND INSTRUCTION**

Agenda item B6, Goal #3 was tabled. There was a motion by Dr. Delaney, seconded by Ms. Martinez and then approved by a unanimous roll call vote to table agenda item B6, goal #3.

The following items were then approved by a unanimous roll call vote.

#### **A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

**Policy:** #6471 Travel/Reimbursable Expenses  
**Rationale:** Required estimates to abide by law and policy.

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve The Leadership Academy students to participate in an overnight team-building retreat at the Princeton-Blairstown Center in Blairstown, NJ. The purpose of this retreat will allow the Civic Leadership students to have the opportunity to develop new skills that strengthen their leadership, team-building, conflict resolution, communication and decision making skills. The character traits that the students will learn while on this trip will navigate them in the right direction starting the new school year.

**Rationale:** Civic Leadership Trip

Cost: 23 students @ \$100.00/student  
 (includes all accommodations & meals) \$2,300.00 **Account #11-000-223-580-04-0000-0**  
 Transportation: \$400.00 **Account #11-000-270-512-05-1403-0**

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following elementary school teachers for their participation and compensation in a 5-hour professional development training workshop to take place on August 11, 2015.

Ravine	Strathmore	Cliffwood	Lloyd Road
Christine Weigele Tara Barry Susan Pisano Laura Buchanan Lori Thomson Angela Bruder	Christina Kushwara Sheryl Preiser Helen Brereton Caitlin Farley Wendy Winchel Angela Basirico Kathryn Hausmann Wenona DuBrosky Alexandra Perrotta	Allison Maglione Carol Thomas Sara Nau Nicole Aiello Jennifer Stelluto Susan White JoAnn Hickey Tara Goldheimer Gwen Spence Ann Molinari Patricia Catalano Felecia Abramowitz Martine Walker	Sue Serden Jessie Chalmers Brenda Adelson Eileen Brophy

**Rationale:** This professional development workshop will train teachers in grades K-5 on the implementation of the new Everyday Math Version 4 (EM4) online platform (Connect Ed) for implementation during the 2015-2016 school year.

**Cost:** No cost for PD  
**Cost:** \$4,800.00 (Compensation @\$150 per staff member)  
**Title II-A (PD) Account:** 20-270-200-101-11-00000-1

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following elementary school teachers for their participation and compensation in a 5-hour professional development training workshop to take place on August 12 and August 13, 2015.

Ravine	Strathmore	Cliffwood	Lloyd Road	Middle School
Lori Thomson Paula Murray Jill Donovan	Christina Kushwara Adrienne Scheuing Stephanie Ambrose Erin Cagnina Gillian MacDonald	JoAnn Hickey Lauren Berman	Brenda Adelson Suzanne Serden Raquel Colao Shara Moran Nancy Flynn	Jesse Johnson Amy Raiola

**Rationale:** This professional development workshop will train select G&T/Enrichment teachers, as well as members of the G&T/Enrichment Committee on strategies for working with Gifted & Talented students and developing units, lessons and activities to support the needs of G&T/Enrichment students.

**Cost:** \$5,100.00 (Compensation @\$150/day per staff member)

**Title II-A (PD) Account:** 20-270-200-101-11-00000-1

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Nicole Goldsmith and Linda Krebbs to provide a two-day professional development workshop on the topic of Gifted & Talented/Enrichment Programming for select K-5 teachers on August 12 and August 13, 2015.

**Rationale:** This professional development workshop will train select G&T/Enrichment teachers, as well as members of the G&T/Enrichment Committee on strategies for working with Gifted & Talented students and developing units, lessons and activities to support the needs of G&T/Enrichment students.

**Cost:** \$ 1,400.00

**Title II-A (PD) Account:** 20-270-200-320-00-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following new course for the 2015-2016 school year:

**Course Title:** *21<sup>st</sup> Century Math and Financial Applications*

**Credits:** 5 Credits (full year course)

**School:** Matawan Regional High School

**Department:** Math

**Rationale:** This new math course will satisfy the third year math requirement for select students. This course will integrate concepts previously covered in Algebra and Geometry, with an emphasis on concepts of financial literacy and 21<sup>st</sup> Century math applications for career readiness.

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following District Goals for the 2015-2016 school year:

**Goal 1:** To promote, understand and increase diversity among the faculty, staff and students through targeted advertising and recruiting, professional development opportunities and school-wide activities.

**Goal 2:** Select and execute capital projects from the Long Range Facilities Plan which will help resolve issues associated with projected increases in student enrollment without increasing the current debt service portion of the annual property tax levy.

**Goal 3:** All 1<sup>st</sup> – 5<sup>th</sup> grade students will show an average increase of 5% when comparing the Scaled Score/Instructional Reading Level from the fall 2015 to spring 2016 Star Reading Assessment.

**Goal 4:** Ease transitions from the elementary to the secondary level by expanding course offerings and opportunities for students to prepare them for the 21<sup>st</sup> Century College and Career Readiness.

**Goal 5:** Continue to coordinate a substantial plan for one-to-one technology initiatives across the district.

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the NCAA Initial Eligibility Academic Information Session to be held at Matawan Regional High School on August 19, 2015. The NCAA will be implementing new initial eligibility requirements that will need to be met in order for college freshman to receive athletic financial aid, practice and compete.

**Cost:** \$600.00

**Account #:** 20-270-200-320-00-0000-0

**Rationale:** Providing this opportunity will give our Student Athletes and their Parents/Guardians a greater understanding of the NCAA eligibility requirements that will affect the graduating class of 2016 and beyond.

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an overnight field trip for one chaperone and two high school vocal music students who qualified to compete at the All-National Association for Music Educator’s All National Honors Choir in Nashville, TN from October 25 to October 28, 2015.

**Rationale:** The purpose of this trip is for students who qualified at the state level in 2015 to participate in the National Association for Music Educator’s All-National Choir Annual Conference. The costs include registration for two students and one advisor, airfare for three, taxes, hotel and baggage. Students will pay \$650.00 of the total cost (\$325.00 per student).

Total Cost of Trip:\$2,877.50

Student Contribution: \$650.00

Total Cost to District: \$2,227.50

**Account #:** 11-000-223-580-04-0000-0

(\$1,595.00 includes registration, meals, and lodging for two students and one advisor)

(\$927.00 includes airfare, taxes, and baggage for two students and one advisor)

(\$355.50 substitute cost for three days)

**C. SPECIAL SERVICES**

1. The Superintendent recommends that that Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Dates
154611	*Professional Education Services, Incorporated	\$35.00/hour, 10 hours per week NTE \$3,500.00	4/02/15–5/14/15 (Retroactive)

**\*Department of Education approved provide**

**Cost:** NTE: \$3,500.00

**Account #:** 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following staff training for the 2014-2015 ESY school year:

Support Services	Cost	Effective Date
Advancing Opportunities 1005 Whitehead Road Extension Suite 1 Ewing, NJ 08638	\$880.00 for Evaluation \$55.00 for Travel \$460.00 for Service Hours	7/21/2015 (Retroactive)

**Rationale:** This training program is being set up in order to properly implement the use of an augmentative communication device per the IEP of student 16118.

**Cost:** NTE: \$1,395.00

**Account #**11-000-217-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend the out of district placement for the 2014 – 2015 ESY Program:

Student	Class	School	Reason	Cost	Effective Date
156581	Behavioral Disabled	The Collier School	ESY Placement	\$5,800.00 Tuition	7/13/2015 – 8/13/2015 (Retroactive)

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following agencies for bedside instruction on an as need basis:

Provider	Rates	Effective Date
*Education Inc.	\$35.00/hour	9/01/2015 – 6/30/2016
*Professional Education Services Inc. (High Focus)	\$35.00/hour	9/01/2015 – 6/30/2016

**\*Department of Education approved provider**

**Rationale:** Bedside instruction is required for students when they are not able to attend school due to a variety of reasons, including but not limited to medical/mental health.

**Cost:** NTE: \$15,000.00 **Account #**11-150-100-320-09-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding between the Matawan-Aberdeen Regional School District and the Center for Vocational Rehabilitation which will provide vocational skills and training, as part of a Structured Learning Experience, for identified special education students who cannot gain this experience through the Monmouth County Vocational School program. Students will attend as per their IEP at the rate of \$50.00 per student per day (up to 20 students). This will be for the 2015-2016 school year including the 2015 summer program.

**Rationale:** Students benefit from authentic vocational experiences that prepare them for life after graduation. This program ensures compliance with student IEP’s.

**Cost:** NTE: \$37,800.00 **Account #**11-000-100-564-09-0000-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with \*Educational Based Services (EBS) for the period of September 1, 2015–June 30, 2016 to provide Therapy Services per our Service Agreement for the 2015-2016 school year on an as needed basis.

**EBS Scope of Services**

Service	Hourly Rate
Speech Therapy Services	\$75 per hour
Occupational Therapy Services	\$75 per hour
Physical Therapy Services	\$85 per hour
School Social Worker	\$70 per hour
Psychologist	\$85 per hour
LDTC	\$85 per hour
BCBA	\$100 per hour

Service	Hourly Rate
Structured Learning Experience (SLE) Coordinator	\$85 per hour

The only current use of EBS is for coordination of our structured learning experiences program.

**\*Department of Education Approved Provider**

**Rationale:** The utilization of an agency may be required in certain situations including but not limited to the following:

- Additional therapy
- Evaluation needs that cannot be covered by existing staff
- In the event a staff member goes out on leave and the position cannot be covered with a district staff member
- In situations where a specialized certification is required

**Cost:** NTE: **\$35,000.00** Account #: 11-000-216-320-09-0000-0

7. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following contract with \*Delta-T Group for the period of September 1, 2015 - June 30, 2016 to provide Therapy Services per our Service Agreement for the 2015-2016 school year on an as needed basis.

**Delta-T Scope of Services**

Service	Hourly Rate
Occupational Therapy	\$85.00/hour
Physical Therapy	\$85.00/hour
Speech Therapy	\$85.00/hour
Social Work	\$34.00/hour
Nursing Services	\$41.00/hour

**\*Department of Education Approved Provider**

**Rationale:** The utilization of an agency may be required in certain situations including but not limited to the following:

- Additional therapy
- Evaluation needs that cannot be covered by existing staff
- In the event a staff member goes out on leave and the position can't be covered with a district staff member
- In situations where a specialized certification is required

**Cost:** NTE: **\$15,000.00** Account #: 11-000-216-320-09-0000-0

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract with \*Ardor Health Solutions for the period of September 1, 2015 - June 30, 2016 to provide Therapy Services per our Service Agreement for the 2015-2016 school year on an as needed basis.



**Ardor Health Solutions**

Service	Hourly Rate
Occupational Therapy	\$75.00/hour
Speech Therapy	\$75.00/hour

**\*Department of Education Approved Provider**

**Rationale:** The utilization of an agency may be required in certain situations including but not limited to the following:

- Additional therapy
- Evaluation needs that cannot be covered by existing staff
- In the event a staff member goes out on leave and the position cannot be covered with a district staff member
- In situations where a specialized certification is required

**Cost:** NTE: \$15,000.00

**Account #:** 11-000-216-320-09-0000-0

**9.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to receive services from the Commission for the Blind for the 2015-2016 school year:

Student	Class	Reason	Cost	Effective Date
157361	504 Plan	Continued Educational Services	\$12,000.00 Level 3	9/1/2015 – 6/30/2016
72	Multiply Disabled	Continued Educational Services	\$1,800.00 Level 1	9/1/2015 – 6/30/2016
156402	Multiply Disabled	Continued Educational Services	\$1,800.00 Level 1	9/1/2015 – 6/30/2016
70	Multiply Disabled	Continued Educational Services	\$1,800.00 Level 1	9/1/2015 – 6/30/2016
161313	Visually Impaired	Continued Educational Services	\$4,300.00 Level 2	9/1/2015 – 6/30/2016

**Rationale:** As per section 504 or IEP due to visual impairment

**Cost:** \$21,700.00

**Account #:** 11-000-100-569-09-0000-0

**10.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Rethink, a proprietary web-based training, curriculum and data-tracking platform for children with special needs.

**Rationale:** Rethink is a tool that allows staff immediate access to effective and valuable Applied Behavior Analysis-based treatment tools for the growing population of students affected by autism spectrum disorders, other developmental delays and special education needs. This tool will improve access to effective, state-of-the-art, easy-to-follow, web-based curriculum and proven teaching tools. This will allow

our behaviorists and staff to readily access data from off-site locations to assist in troubleshooting as needed, allowing quick and efficient response to student and staff needs.

**Cost:** \$25,000.00 for One Year District Site License      **Account #:** IDEA 20-250-100-300-09-0000-0

**11.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend out of district placements for the 2015-2016 ESY Program and regular school year:

Student	Class	School	Reason	Cost	Effective Date
156190	Autistic	Bayshore Jointure Commission	Per IEP	\$54,600.00 Tuition \$38,250.00 One to One Aide \$2,850.00 Additional Speech Services	9/4/2015 – 6/18/2016
157154	Autistic	Bayshore Jointure Commission	Per IEP	\$54,600.00 Tuition \$38,250.00 One to One Aide \$2,850.00 Additional Speech Service \$2,850.00 Counseling	9/4/2015 – 6/18/2016
132006	Autistic	Oakwood School	Per IEP	\$49,887.00 Tuition	9/2/2015 – 6/30/2016
157212	Multiply Disabled	CPC High Point	Per IEP	\$71,750.00 Tuition	7/7/2015 – 6/30/2016 (Retroactive)
161131	Multiply Disabled	CPC High Point	Per IEP	\$71,750.00 Tuition	7/7/2015 – 6/30/2016 (Retroactive)
19	Multiply Disabled	CPC High Point	Per IEP	\$71,750.00 Tuition	7/7/2015 – 6/30/2016 (Retroactive)
160635	Multiply Disabled	CPC High Point	Per IEP	\$71,750.00 Tuition	7/7/2015 – 6/30/2016 (Retroactive)
20	Autistic	Center for Lifelong Learning	Per IEP	\$52,200.00 Tuition \$35,100.00 One to One Aide \$1,905.05 Speech \$1,905.50 OT	7/1/2015 – 6/30/2016 (Retroactive)
122016	Multiply Disabled	Center for Lifelong Learning	Per IEP	\$42,480.00 Tuition	7/1/2015 – 6/30/2016 (Retroactive)
157588	Autistic	Academy Learning Center	Per IEP	\$52,200.00 Tuition \$35,100.00 One to One Aide	7/1/2015 – 6/30/2016 (Retroactive)

**12.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Summit Speech School to provide Itinerant Teacher Services for the following students for the 2015-2016 school year. A teacher of the deaf will provide classroom consultations, auditory training, pre and post teaching, and speech and language.

Student	Cost
158689	\$150.00 per hour, 2 hours per week NTE \$300.00 per week

**Cost:** NTE \$14,000.00

**Account #:** 11-000-217-320-09-0000-0

**13.** The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve student #155880 to attend Rancocas Valley Regional High School for the 2014-2015 school year. Student was placed at the Children’s Home in Mt. Holly, NJ by the NJ Department of Child Behavioral Health Services (DCBHS). Medicaid will cover the residential treatment portion and MARSD will be responsible for the educational component.

**Cost:** \$13,714.00

**Account #:** 11-000-100-569-09-0000-0

**14.** The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve a partnership with the Bright and Beautiful Therapy Dogs, Inc.

**Rationale:** This program will take place throughout the District and will be established for a wide range of students with the Special Services Department. The focus of the program is to provide a meaningful experience for students to interact with therapy dogs in a social setting. Students will interact with the dogs and participate in activities to enhance learning and social skills in an encouraging and non-judgmental environment.

**Cost:** No Cost to District

**PERSONNEL**

The following items were then approved by a unanimous roll call vote. Ms. Friedman abstained from the HIB Report.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATION/RETIREMENTS**

- Policy: 4121.1 Individual Contracts Certificated Staff
- 4212.1 Individual Contracts Non-Certificated Staff

Name	LOC	Position	Reason	Date of Hire	Effective Dates
Stead, Thomas	HS	Teacher of Special Education	Resignation	09/01/2006	06/30/2015 (Retroactive)
Hoernle, Carol	HS	Teacher of Home Economics	Retirement	09/01/2006	08/31/2015
Muska, Danielle	HS	Teacher of Special Education	Resignation	09/01/2014	08/31/2015
Radisch, Cory	MA	Middle School Principal	Resignation	07/16/2012	09/11/2015 (60 day rule applies – or sooner)
Cruz, Kathy	MA	World Language Spanish	Resignation	09/01/2011	08/31/2015

**B. LEAVE OF ABSENCE**

- Policy: 4151 Attendance Patterns
- 4151.1 Personal Illness and Injury/Health and Hardship

Name	LOC	Position	Type of Leave	With/W/O Pay	Effective Dates
Lazur, Margaret	LR	Teacher of Special Education	Personal	Without Pay	06/25/2015 (Retroactive)
Morillo, Deborah	RD	Educational Media Specialist	Personal	Without Pay	06/25/2015 (Retroactive)
Buchanan, Laura	RD	Elementary Teacher	Maternity Leave Disability Phase	With Pay	09/28/2015 – 11/13/2015
			FMLA	Without Pay	11/14/2015 – 02/05/2016
Kopko, Delores	CO	Secretary	Medical Leave	Without Pay	08/17/2015 – 09/25/2015

**C. APPOINTMENTS**

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

**1. Appointments**

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Stelluto, Jennifer	CL	Teacher of Special Education MD Class	Step E 1-2 MA	\$55,140.00	8	Goldheimer (Transfer)	09/01/2015 – 06/30/2016
Bauer, Lisa Staff Member	RD	Teacher of the Academically Talented	Step E-17 MA	\$89,380.00	15	New Position	09/01/2015 – 06/30/2016
Mallozzi, Catarina	RD	School Nurse (Replacement Position)	Step C-10	\$50,260.00	1	Koch (Maternity Leave)	09/01/2015 – 11/20/2015
Fallon, Curran	CP/ District	School Social Worker Child Study Team	Step E-10 MA	\$57,440.00	11	Wegweiser (Resignation)	09/01/2015 – 06/30/2016
Berger, Krista	HS	Teacher of Family & Consumer Life Sciences	Step C-13 BA	\$61,450.00	2	Hoernle (Retirement)	09/01/2015 – 06/30/2016
Khachaturian, Marisa F.	MA	Teacher of Art	Step E-3-4	\$55,390.00	8	Gawron (Resignation)	09/01/2015 – 06/30/2016

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**2. High School Curriculum Guide Writing**

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Kish, Sheryl	Math	1	Develop curriculum guide, pacing guide and corresponding assessments for a course that meets third-year math requirements. The course will embed algebraic and geometry applications into a functional math course that focuses on 21st century college and career readiness. The course will also embed and meet the state requirements for financial literacy.	30	\$30	\$900	CO

Account Number: 11-421-100-101-11-0000-9

**3. K-5 Curriculum Revisions**

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
BERMAN, LAUREN COLAO, RAQUEL	ELA Grades K-5	2	Revise the Language Arts curriculum, including the integration of science and social studies thematic units and curriculum assessments	60 Hours (30 hours each)	\$30	\$1,800	CO

Account Number: 11-000-221-104-04-0000-2

**4. K-5 ELA Professional Development**

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Berman, Lauren Colao, Raquel	Designers and Presenters of Professional Development for the K-5 ELA Curriculum	2	Develop and present training sessions on the creation of lessons for the ELA curriculum, Grades K-5	Not to exceed (30 hours each)	\$30	\$1,800	CO

**Rationale:** Teachers of Grades K-5 English/Language Arts will have the opportunity to receive professional development on the creation of lessons using the new curriculum guides. Approval of teachers who will be in attendance will take place in August.

**Account Number:** 20-270-200-101-00-0000-0

**5. Middle School – Math Curriculum Revision**

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Wilson, Tara	MS Math	1	Update curriculum and pacing guide for 7 <sup>th</sup> grade accelerated math course to align with new instructional resource	12	\$30	\$360	CO

Account # 11-000-221-104-04-0000-2

**6. Summer Curriculum Revisions**

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Lasko, Dawn Bauer, Lisa	Academically Talented/Enrichment Grade 2 11-000-221-104-04-0000-2	2	Update the grade 2 AT/Enrichment curriculum	30 (15 hours each)	\$30	\$900	CO
a) Borchers, Sheri b) Mohammed, Patrick c) Varma, Yamini d) Melikhova, Julia e) Servidio, Paul	HS Science 11-000-221-104-04-0000-2 a) Lab Bio b) Lab Chemistry c) Lab Chemistry Honors d) Lab Physics Honors e) Lab Anatomy & Physiology Honors	5	Update curriculum guides to begin aligning with the Next Generation Science Standards (NGSS)	60 (12 hours each)	\$30	\$1800	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	LOC
Vasilenko, Nicholas	HS/MS Physical Education/Health 11-000-221-104-04-0000-2  a) Grade 7-12 PE/Health	1	Update curriculum to align with 2014 NJCCCS	15 hours	\$30	\$450	CO
Sodono, Lauren	HS English 11-000-221-104-04-0000-2  a) Oral Communications	1	Update curriculum guide to align with new instructional resource	10 hours	\$30	\$300	CO
Spence, Gwen	Science Grades K-5 11-000-221-104-04-0000-2	1	Update the K-5 Science curriculum and pacing guides to align with the NGSS, including the integration of engineering design challenges	10	\$30	\$300	CO

**7. Child Study Team Training/IEP Review/Evaluations for Compliance New School Year Preparation**

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	LOC
Bakley, Sarah	LDT/C	IEP Training through Realtime & Preparation	10	\$40	\$400	ST
Saccamondo, Kristina	Psychologist	IEP Training through Realtime & Preparation	10	\$40	\$400	ST
Murphy, Tara	Psychologist	IEP Training through Realtime & Preparation	10	\$40	\$400	ST
Hollinger, Jessica	LDT/C	IEP Review	10	\$40	\$400	ST
Nangano, Jennifer	Psychologist	IEP Review	10	\$40	\$400	ST
Miles, Lauren	LDT/C	IEP Review	10	\$40	\$400	ST
Hollinger, Jessica	LDT/C	Evaluations	4	\$200	\$800	ST
Nangano, Jennifer	Psychologist	Evaluations	4	\$200	\$800	ST
Miles, Lauren	LDT/C	Evaluations	4	\$200	\$800	ST

Account # 11-000-219-104-11-0000-7

**Rationale:** An important element in ensuring the success of our new staff members is effectively preparing them for the tasks they will be required to complete during the first couple of weeks of the new school year.

**8. Anti-Bullying Specialist – 2015/2016 School year**

Location	Name
School Specialist – Cambridge Park	Curran Fallon

**9. District Substitute Principals – 2015/2016 School year**

Name
Koos, Carolyn
Rocco, Linda
Skolnik, Ilene
Williams, Kathleen

<b>Name</b>
Yanella, Benedict

Account # 11-000-240-320-02-0000-0 - Cost: \$300.00 per Diem

**10. High School Formal - Nurse**

<b>Name</b>	<b>Activity</b>
Godowski, Donna	High School Formal June 24, 2015 (Retroactive) \$40.00/Hour – 4 Hours

**11. Volunteers – 2015/2016 School year**

<b>Name</b>	<b>Activity</b>
Waltz, Ryan	Football
Mellock, Meghan	Autism Program – High School
Sacerdote, Michele	Autism Program – High School

**12. Mentor Teachers – 2015/2016 School year**

<b>Name</b>	<b>Subject</b>	<b>Loc.</b>
Greenspan, Nadine	Music	MAMS
Wells, Gerard	Music	MAMS

**Rationale:** To assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth, by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A9B-8.

**Cost:** None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

**Effective Date:** 9/1/15 – 6/30/16

**13. Special Education Extended Year Program**

July 6 – August 6, 2015

Monday – Thursday

Preschool Disabled 8:30 AM – 10:30 AM OR 10:30 AM – 12:30 PM Students/8:15 AM – 10:45 AM Staff (half day staff)

8:30 AM to 12:30 PM Students 8:15 AM – 12:45 PM Staff (full day PSD staff & elementary classes)

<b>Position/Name</b>	<b>Staff</b>	<b>Activity</b>	<b>Max Hours</b>	<b>Cost/Hour</b>	<b>Total Cost</b>	<b>LOC</b>
Instructional Assistant 11-214-100-106-11-0000-7 Warren, Michael	1	Special Ed Self-Contained Classes SE Classes AUT, MD/CI, LLD 8:15 AM – 1:45 PM (Monday-Thursday)	90	IA hourly per diem rate or \$14 per hour	\$1,260	ST/MS
Nurse Nestor, Susan	1	SE Additional hour per day per student IEP	11	\$40	\$440	MS

**14. Google Mail/Calendar Staff Trainings**

<b>Name</b>	<b>Position</b>	<b>Activity</b>	<b>Max Hours</b>	<b>Cost/Hour</b>	<b>Total Cost</b>	<b>LOC</b>
Gross, Zachary	Google Mail/Calendar Staff Trainings	Provide training on the new Google Mail and Google Calendar	5	\$30.00	\$150.00	CO

Retroactive: May & June 2015 Teacher Trainings

**15. Staff Array Change – 2015/2016 School year**

Name	From LOC/FTE	Assignment	To LOC/FTE	Assignment	Effective Date/Reason
Sullam, Joanne	RD – 1.00	Kindergarten	RD – 1.00	Grade 2 All Subjects	09/01/2015 – 06/30/2016 Bauer (Transfer)

**16. Other**

**a. HIB Report**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session at the Matawan Aberdeen Board of Education Meeting of June 22, 2015.

Incidents Reported	Confirmed HIB Incidents
5	4

**b. Job Descriptions**

- Assistant Principal in Charge of Student Personnel Services
- Confidential Executive Secretary to Administrative Directors of Curriculum and Instruction
- Transportation Secretary
- Director of Security

**X. POLICY**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following policies:

**M** indicates mandated by State law

Policy/Regulation #	Title
P 3212	Attendance (Revised)
P 4212	Attendance (Revised) (formerly P4211 – Attendance)
P & R 3218	Substance Abuse (M) (Revised)
P & R 4218	Substance Abuse (M) (Revised)
P 5460	High School Graduation (M) (Revised)
P 5465	Early Graduation (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)

**XI. FINANCE/TRANSPORTATION**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:



**1. Ratification of Final Bills List for 2014-2015**

WHEREAS, the final scheduled public meeting of the Matawan-Aberdeen Regional School District Board of Education scheduled for the 2014-2015 school year was held on June 22, 2015; and

WHEREAS, between June 23, 2015 and June 30, 2015 certain expenditures were made which are deemed as “necessary”; and

WHEREAS, N.J.A.C. 6A:23A-7.4(e) provides that, “Where occasional unforeseen situations arise wherein a request cannot obtain prior approval of the board” the payment of “necessary” expenditures without prior approval by the Board of Education may be made; and

WHEREAS, at the Annual Business Meeting held on April 27, 2015 the Board of Education bestowed upon the Business Administrator the authority to pay outstanding recurring expenditures between board meetings,

THEREFORE, the Superintendent recommends that the Board of Education hereby ratify the following necessary expenditures which transpired during the period between June 23, 2015 and June 30, 2015:

Fund 11 - General Current Expense	\$630,637.99
Fund 12 – Capital Outlay	\$21,585.00
Fund 20 – Grants and Entitlements	\$13,469.32
Fund 30 – Capital Projects	\$4,310.00
Fund 60 – Enterprise	\$1,837.72
Fund 61 – Food Service	\$141,796.04
<b>Total</b>	<b>\$813,636.07</b>

**2. Payroll for June 2015 and Bills List for July 2015** (Available for review in Board Secretary’s Office)  
Policy #6470 Payment of Claims

<b>June 2015, Payroll</b>	\$3,370,655.59
<b>June 2015, Supplemental Payroll</b>	\$102,454.72
<b>July 2015, Bills List</b>	\$2,515,519.82
<b>June 2015, Supplemental Bills List</b>	\$813,636.07
<b>TOTAL</b>	<b>\$6,802,266.20</b>

**3. Transfer of Funds for June 2015** (Available for review in Board Secretary’s Office)  
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1, and

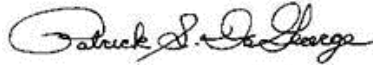
WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **June 2015** as presented.

**4. S-1701 Reporting for June 2015 (Unaudited)**  
Board Secretary Report for **June 2015**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **June 2015**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **June 30, 2015**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
Patrick S. DeGeorge  
Board Secretary

July 27, 2015

Date

### **5. Resolution Increasing the Bid Threshold – Qualified Purchasing Agent**

WHEREAS, Patrick S. DeGeorge, Assistant Superintendent for Business/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Patrick S. DeGeorge to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

### **6. Adoption of the Matawan-Aberdeen Regional School District Purchasing Manual**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2015-2016 Matawan-Aberdeen Regional School District Purchasing Manual.

**Rationale:** The annually updated Purchasing Manual is provided to assist all Board of Education employees in the proper purchasing practices to be in full compliance with:

- New Jersey Public School Contract Laws Title 18A:18A, et seq.;
- New Jersey Administrative Code N.J.A.C. 5:34 et seq.;
- Board of Education Policy;
- NJ QSAC;
- Local Finance Notices (NJ Division of Local Government Services); and
- Other federal and state laws and codes.

It has been designed to achieve three goals:

- Follow the law and Board policy on purchasing;
- Promote efficiency in the purchasing practices; and
- Achieve savings of money through proper purchasing practices.

**7. FY16 Capital Project FVHD# 4745/4746 – Rehabilitation and Upgrades to Locker Rooms at the Matawan Regional High School and the Matawan Avenue Middle School – Resolution Ratifying Change Order #1 – Girls and Boys Showers at the Middle School**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for work in accordance with specifications prepared for Rehabilitation and Upgrades to Locker Rooms at the Matawan Regional High School and the Matawan Avenue Middle School (“the Work”); and

WHEREAS, on May 12, 2015, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 18, 2015, the Board awarded the Contract for the plumbing and drainage work in the amount of \$288,900.00 to Three G’s Plumbing & Heating, 1408 Atlantic Avenue, Manasquan, New Jersey 08736; and

WHEREAS, the original plan documents required plumbing and drainage work be completed in the girls and boys shower rooms at the Middle School; and

WHEREAS, it has since been decided that the aforementioned plumbing and drainage work no longer need be completed, and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3 et. seq., the described changes to the original project requires the issuance of Change Order #1 in the amount of \$(40,000.00) for a revised contract amount of \$248,900.00;

NOW, THEREFORE BE IT RESOLVED that the Board hereby approve the issuance of Change Order #1 to the Contract with Three G’s Plumbing & Heating.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**Rationale:** The change order calls for the elimination of work we originally planned to complete in the girls and boys shower rooms at the middle School - work which we now no need to complete. As a result, the district will receive a *credit* for the estimated value of the work which is \$40,000.

**8. Adoption of 2015-2016 Board of Education Calendar**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Board of Education Calendar for the 2015-2016 School year. (**Finance Attachment #1**)

**9. Acceptance of Non-Public Technology Initiatives Allocation**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the 2015-2016 New Jersey Nonpublic School Technology Initiative Program allocation in the District total amount of \$4,680.00 with the nonpublic school allocation as follows:

Home Away From Home Academy	\$4,680.00
DISTRICT TOTAL	\$4,680.00

NONPUBLIC SCHOOL REQUEST(S) FOR TECHNOLOGY UNDER THE NJ NONPUBLIC TECHNOLOGY INITIATIVE PROGRAM

WHEREAS, the Matawan-Aberdeen Regional School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Matawan-Aberdeen Regional School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Matawan-Aberdeen Regional School District is in agreement with the technology to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the NJ Nonpublic School Technology Initiative Program Request Form(s) from the following nonpublic school(s):

Home Away From Home Academy                      \$4,680.00

AND BE IT FURTHER RESOLVED that the Board of Education approves the NJ Nonpublic School Technology Initiative Program Agreement will forward Certified Minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

**10. Award of Funding for Nonpublic Services**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the following funding for Nonpublic Services for fiscal year 2015-2016.

Technology Aid	\$4,680
Textbook Aid	\$10,278
Nursing Services	\$16,200

**Rationale:** The District receives annual funding for Nonpublic services that are issued to Home Away from Home Academy. It should be noted that Home Away From Home is not considered a nonpublic entity for the purpose of IDEA Grant Funding.

**11. Amendment of the 2014-2015 Grant Application – IDEA Basic Grant**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve amendment of the 2014-2015 IDEA Grant Funds Application as follows:

		<b>Current Including Carry Forward</b>	<b>Current Amendment</b>	<b>New Allocation</b>
100-100	Instructional Salaries	\$276,020.00	\$0	\$276,020.00
100-300	Instructional Purchased Services	\$52,471.00	\$0	\$52,471.00
100-500	Other Instructional Personal Services	\$104,400.00	\$0	\$104,400.00
100-600	Instructional Supplies	\$183,424.00	(\$6,000.00)	\$177,424.00
200-100	Support Salaries	\$255,400.00	\$0	\$255,400.00
200-200	Employee Benefits	\$13,538.00	\$6,000.00	\$19,538.00
200-300	Purchased Prof & Educational Services	\$1,900.00	\$0	\$1,900.00
200-600	Supplies & Materials	\$5,695.00	\$0	\$5,695.00
400-731	Instructional Equipment	\$0	\$0	\$0
	<b>Total</b>	<b>\$892,848.00</b>	<b>\$0</b>	<b>\$892,848.00</b>

**Rationale:** The proposed amendments will reallocate 2014-2015 IDEA funds to support the reimbursement of FICA and TPAF/Social Security to the State Department of Education.

**12. Approval of 2015-2016 No Child Left Behind (NCLB) Grant Funding of Staff Salaries**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the No Child Left Behind Grant (NCLB) as the funding source for the following staff:

Staff Member	LOC	Job Title	UPC	%	Line Item	Total Salary
Barbara Wolf	LR	Basic Skills	LR.TCH.BASIC.SK.02	100%	20-231-100-101-11-0000-1	\$89,380
Brenda Adelson	LR	Basic Skills	LR.TCH.BASIC.SK.01	100%	20-231-100-101-11-0000-1	\$89,380

**Rationale:** Federal regulations require a board of education to list in the minutes the names of individuals and the funding source for their salaries.

**13. Approval of 2015-2016 IDEA B and IDEA Pre-School Grants Funding of Staff Salaries**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the IDEA B Grant and Pre-School IDEA Grant as the funding source for the following staff:

Staff Member	LOC	Job Title	UPC	Total Salary
Line Item: 20-250-100-106-11-0000-1				
Lori Donaghue	RD	Instructional Aide	RD.ADMSP.T.IA.01	\$26,445
Deborah Harnett	LR	Instructional Aide	LR.ADMSP.T.IA.04	\$26,935
Evelyn Hebding	ST	Instructional Aide	ST.ADMSP.T.IA.09	\$27,135
Michelle Johannesen	LR	Instructional Aide	LR.ADMSP.T.IA.05	\$27,135
Beth Letowsky	CL	Instructional Aide	CL.ADMSP.T.IA.10	\$36,360
Raellen Mandelbaum	LR	Instructional Aide	LR.ADMSP.T.IA.02	\$37,040
Jillian Ashed	CL	Instructional Aide	CL.ADMSP.T.IA.01	\$20,515
Linda Walling	HS	Instructional Aide	HS.ADMSP.T.IA.01	\$42,385
Devenn Williams	MAMS	Instructional Aide	MA.ADMSP.T.IA.01	\$22,900
Marlene Carrante	HS	Instructional Aide	HS.ADMSP.T.IA.02	\$26,935
Latieffa Mackey	HS	Personal Aide	HS.ADMSP.T.IA.04	\$21,115
Mary Cannella	HS	Personal Aide	HS.ADMSP.T.IA.05	\$25,450
Joy Edelstein	MAMS	Personal Aide	MA.ADMSP.T.IA.03	\$26,255
Mary Ann Folchetti	LR	Personal Aide	LR.ADMSP.T.IA.01	\$20,515
Ann Margarate Feihl	CL	Personal Aide	CL.ADMSP.T.IA.06	\$19,630
Janice Norwood	MAMS	Personal Aide	MA.ADMSP.T.IA.02	\$23,890
Kathleen Slee-Wojnar	LR	Personal Aide	LR.ADMSP.T.IA.03	\$19,630

Staff Member	LOC	Job Title	UPC	%	Line Item	Total Salary
Milena Osmanovic	CP	Instructional Aide	CP.ADMSP.T.IA.05	96%	20-255-100-106-11-0000-1	\$20,858
Milena Osmanovic	CP	Instructional Aide	CP.ADMSP.T.IA.05	4%	11-216-100-106-11-0000-1	\$1,142

Staff Member	LOC	Job Title	UPC	Total Salary
Line Item: 20-250-200-105-11-0000-1				
Harriet Pellicione	MA	CST Secretary	CO.ADMSP.T.SS.SEC.01	\$33,475
Meghan Vilela	CO	CST Secretary	CO.ADMSP.T.SS.SEC.02	\$29,775
Cynthia Yacovelli	HS	CST Secretary	HS.ADMSP.T.CST.SEC.01	\$26,290

**Rationale:** Federal regulations require a board of education to list in the minutes the names of individuals and the funding source for their salaries.

**14. Out of District Student Placement at Hatikvah Charter School, East Brunswick**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Out of District placement of student (161736) at Hatikvah Charter School, East Brunswick, New Jersey at an estimated tuition cost of \$12,941. The student resides in the Keyport section of Aberdeen.

**Rationale:** A charter school is a public school authorized by the Commissioner of Education to operate as its own Local Education Agency (LEA). The law governing charter schools (N.J.S.A. 18A:36A and N.J.A.C. 6A:11) permits students who reside in a regular school district to attend a charter school – with the regular school district having responsibility to pay tuition and – in certain cases – transportation. Student 161736 is a general education kindergarten student residing within the boundaries of this school district, but who will attend the Hatikvah Charter School. According to the aforementioned law, this school district is responsible for the cost of both tuition and transportation or aid-in-lieu of transportation.

**15. Receipt of Quotations and Award of Contract for Refurbished Computers (Quote Q-16-01) for the 2015-2016 School Year**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for Refurbished Computers for the 2015-2016 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on July 21, 2015, the following proposals were received:

Vendor	Quote Amount
CDI Computers Dealers, Inc.	\$24,362
School TechSupply	\$37,195

and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation document, the Board of Education hereby awards the Contract for Work in the amount of \$24,362 to CDI Computers Dealers, Inc., with principal offices located at 130 South Town Centre Blvd., Markham, Ontario, Canada, L6G 1B8.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**Account:** 11-190-100-610-07-0000-0

**16. Approval of Purchase through Passaic County Educational Services Commission for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Passaic County Educational Services Commission Cooperative Pricing System.

<b>Vendor</b>	Lightpath
<b>PCESC Contract</b>	PCESC Co-Op Bid # 8PCCP
<b>Account</b>	11-000-230-530-07-0000-0
<b>Amount</b>	Not to exceed \$67,000 annually
<b>Description</b>	1,000 Mb fiber circuit

**Rationale:** Provides Internet and phone service to district students and staff. This cost was included in the 2015-2016 annual budget.

**17. Approval of Purchase through Middlesex Regional Educational Services Commission for 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

<b>Vendor</b>	CDW-G
<b>MRESC Contract</b>	MRESC Co-Op Bid # 65MCECCPS13/14-04
<b>Account</b>	11-190-100-610-07-0000-0
<b>Amount</b>	Not to Exceed \$20,000
<b>Description</b>	Annual subscription McAfee Virus protection software for district computers

**Rationale:** Software will be installed on all district Windows-based computers and servers; it will provide protection against viruses and other forms of malware. This cost was included in the 2015-2016 annual budget.

**18. Approval of Purchase through Middlesex Regional Educational Services Commission for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

<b>Vendor</b>	CDW-G
<b>MRESC Contract</b>	MRESC Co-Op Bid # 65MCECCPS13/14-04
<b>Account</b>	11-190-100-610-07-0000
<b>Amount</b>	Not to Exceed \$24,600
<b>Description</b>	61 Epson document cameras for MAMS and 63 Epson document cameras for MRHS

**Rationale:** Document cameras will be used by teachers in the high school and middle school for instruction. This cost was included in the 2015-2016 annual budget.

**19. Approval of Purchase through Middlesex Regional Educational Services Commission for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

<b>Vendor</b>	CDW-G
<b>MRESC Contract</b>	MRESC Co-Op Bid # 65MCECCPS13/14-045 5
<b>Account</b>	11-190-100-610-07-0000
<b>Amount</b>	Not to Exceed \$17,000
<b>Description</b>	Annual Agreement for: Microsoft Office Pro, Microsoft Server Client Access License, Microsoft Server Data Center Edition, Microsoft Server Standard Addition – Pricing is based on the number of full-time district employees that utilize network services.

**Rationale:** Licensing is required for our district servers running Microsoft products and for end-user computers running Microsoft Office products. This cost was included in the 2015-2016 annual budget.

**20. Approval of Purchase through Middlesex Regional Educational Services Commission for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

<b>Vendor</b>	CDW-G
<b>MRESC Contract</b>	MRESC Co-Op Bid # 65MCECCPS13/14-045 5
<b>Account</b>	12-000-400-450-11-0000-V
<b>Amount</b>	Not to Exceed \$50,000
<b>Description</b>	18 Surveillance Cameras (2-HS; 4-MAMS; 4-LR; 2-ST; 2-CL; 2-RD; 2-CP), 7 Door Proximity Readers and 7 Monitoring Stations (PC and Monitor) for all schools

**Rationale:** Purchase of these items is in conjunction with, and included in the budget for the Security Vestibule Upgrades throughout the district.

**21. Approval of Purchase through New Jersey State Contract for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through New Jersey State Contract.

<b>Vendor</b>	Custom Bandag
<b>NJ State Contract</b>	A82527
<b>Account</b>	11-000-270-420-05-0000-0/11-000-261-420-12-0000-0
<b>Amount</b>	Not to Exceed \$15,000
<b>Description</b>	Repair of District Vehicle Tires, Tubes and Other Services

**Rationale:** This resolution is intended to approve the estimated annual cost of tires, tubes and related services for our district owned vehicles for the 2015-2016 school year.

**22. Approval of Purchase through Educational Data Services for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following cooperative purchase, in the following amount to be made through the Educational Data Services:

<b>Vendor</b>	Northeastern Interior Services, LLC
<b>Contract Information</b>	ED DATA # 6891
<b>Account</b>	11-000-261-420-12-0000-0
<b>Amount</b>	Not to exceed \$17,550.00
<b>Description</b>	Painting at Cambridge Park Elementary School

**Rationale:** This purchase will provide paint and labor to repaint the hallways in the main entrance and pod of Cambridge Park Preschool. This will also include Rooms 1/2, 3/4, 6, 7/8, Media Center, Small Conference Room and Hallways. Funding will be provided through additional extraordinary aid received this year.



**23. Routine Business Travel 2015-2016**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2015-2016 school year:

<b>Name</b>	<b>Position</b>	<b>Total</b>
Joseph Majka	Superintendent	\$2400
Karen Jones	Assistant Superintendent for Curriculum & Instruction	\$1500
Patrick DeGeorge	Assistant Superintendent for Business/Board Secretary	\$1500
Brian Walsh	Director of Personnel	\$1500
Ray Dorso	Director of Special Services	\$1500
Cristina Olsen	Director, Special Services & Autism Programs	\$1500
Allison Arolla	Speech Therapist	\$650
Elaine Badalamenti	Accountant/Purchasing Supervisor	\$100
Sara Bakley	LDTTC	\$650
Mallory Bartlett	Psychologist	\$650
Jennifer Bauer	Occupational Therapist	\$650
Kelly Bera	Principal, Strathmore	\$1500
Lauren Berman	Elementary Teacher as Literacy Coach	\$650
John Bombardier	Director, K-12 Instruction & Evaluation	\$1500
Rachel Colao	Elementary Teacher as Literacy Coach	\$650
Chris DeLeonardo	Confidential Executive Secretary to the Assistant Superintendent for Business/Board Secretary	\$100
Dave Diaz	Computer Technician	\$1300
Kevin Dugal	Information Systems Operations Manager	\$1500
Colleen Farrell	Speech Therapist	\$650
Dave Flaherty	Director of Security, Attendance/Residency Officer	\$1500
Maria Gallo	Social Worker	\$650
Louis Gonzalez	Computer Technician	\$1300
Darla Guidie	Payroll/Benefits Manager	\$100
Linda Gumina	Speech Therapist	\$650
Jessica Hollinger	LDTTC	\$650
Sharon Ignoscia	Speech Therapist	\$650
Mark Irons	Teacher of Technology, Grades K-12	\$650
Pat Janover	Principal, Ravine Dr	\$1500
Joe Jerabek	Principal, Lloyd Rd	\$1500
Lauren Kelly	Social Worker	\$650
Margret Lathrop	Spanish/Computer Teacher	\$650
Betsy Lazar	Bookkeeper	\$100
Kathryn Leslie	ESL Teacher	\$650
Michele Maida	Secretary	\$650
Lauren Miles	LDTTC	\$650
Doreen Molinari	Speech Therapist	\$650
Tara Murphy	Psychologist	\$650
Jennifer Nangano	Psychologist	\$650
Adam Nasr	Supervisor, O&M	\$650
Claudia O'Mullan	Occupational Therapist	\$650
Dave Palumbo	Assistant to the Assistant Superintendent for Business/Board Secretary	\$100
Cory Radisch	Principal, MAMS	\$1500
Amy Ritchie	Speech Therapist	\$650

<b>Name</b>	<b>Position</b>	<b>Total</b>
Michele Ruscavage	Principal, HS	\$1500
Kristina Saccomondo	Psychologist	\$650
Doug Schwegler	Transportation Coordinator	\$650
Debra Sibia	Transition Coordinator	\$650
Kate Sidley	Speech Therapist	\$650
Lauren Six	Occupational Therapist	\$650
Yael Spitz	LDTTC	\$650
Wayne Spells	Principal, Cambridge Park Elementary School/ Director of Special Programs	\$1500
Andrea Trezza	Behaviorist	\$650
Phil Tyburczy	Assistant Principal in Charge of Athletics	\$1500
Valerie Ulrich	Principal, Cliffwood	\$1500
Baila Wachsstock	Occupational Therapist	\$650
Melissa Whartnaby	Behaviorist	\$650
James Zibbell	Social Worker	\$650
Celestine Zitarosa	Director, K-12 Language Arts Literacy/Humanities	\$1500

## 24. Fire and Security Drills

The following Fire and Security Drills occurred during June 2015:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Pre-school	Fire Drill	6/17/15 @ 1:30 pm
Cambridge Park Pre-school	Bomb Threat	6/11/15 @ 9:29 am
Strathmore Elementary School	Fire Drill	6/3/15 @ 9:40 am
Strathmore Elementary School	Lockdown	6/1/15 @ 9:35 am
Cliffwood Elementary School	Fire Drill	6/15/15 @ 2:35 pm
Cliffwood Elementary School	Bomb Threat	6/19/15 @ 11:40 am
Lloyd Road Elementary School	Fire Drill	6/24/15 @ 12:29 pm
Lloyd Road Elementary School	Active Shooter	6/3/15 @ 1:57 pm
Matawan-Aberdeen Middle School	Fire Drill	6/11/15 @ 9:45 am
Matawan-Aberdeen Middle School	Evacuation (Non-Fire)	6/22/15 @ 8:24 am
Ravine Drive Elementary School	Fire Drill	6/5/15 @ 2:14 pm
Ravine Drive Elementary School	Bomb Threat	6/4/15 @ 2:24 pm
Matawan Regional High School	Fire Drill	6/3/15 @ 1:30 pm
Matawan Regional High School	Bomb Threat	6/8/15 @ 8:15 am

**B. TRANSPORTATION**

**1. Award of Transportation Route Renewals for the 2015-2016 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Route Renewals for the 2015 - 2016 school year.

Rte #	Destination	Contractor	# of Days	Per Diem	Eff. Dates	Cost
647	Lakeview School	Barker	213	\$309.09	7/1/2015 - 6/30/2016	\$65,836.17
648	Lakeview School	Barker	213	\$309.09	7/1/2015 - 6/30/2016	\$65,836.17
665	Center for Lifelong Learning	Browntown Bus Services	29	\$141.36	6/29/2015 - 8/6/2015	\$4,099.44
673	MAST	Durham Bus Service	180	\$176.70	9/8/2015 - 6/20/2016	\$31,806.00
680	The Shore Center	Wehrle’s Bus Service	210	\$198.66	7/1/2015 - 6/30/2016	\$41,718.60
693	St. Ambrose School	Wehrle’s Bus Service	180	\$85.84	9/1/20145 - 6/30/2015	\$15,451.20

**Rationale:** Routes 647, 648, 665, 680 are required to transport Special Education students for the 2015-2016 School year in accordance with N.J.A.C. 6A:27-5.1. Routes 673, 693 are required to transport students to and from home to their prospective schools for the 2015 – 2016 school year.

**XIV. UNFINISHED BUSINESS**

Ms. Esposito discussed her email regarding the procedures and protocols from the last goal setting meeting. She provided the Board with packets and asked the members to look at the available trainings. She went on to discuss the training has become more business like for strategic planning.

**XV. NEW BUSINESS**

There was a discussion among the Board regarding finding information for the G&T for 4<sup>th</sup> grade and the late bus for the middle school. Dr. Majka stated that questions should be sent to him and he will sit down and discuss them with Dr. Jones. Ms. Esposito stated that if any parents have questions they should not hesitate to contact Central Office Administration. There was also a discussion regarding New Teacher Orientation which will be held on August 19, 2015.

**XVI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

There were none.

**XVII. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Personnel Matters – Interview Candidate, Assistant Principal, High School. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Gentile, seconded by Ms. Nappi that the Board convene in Executive Session I and approved by a unanimous voice vote at 8:23 pm.

The Board returned to Open Session at 9:59 pm.

**PERSONNEL**

It was moved by Ms. Gentile seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the following item:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**APPOINTMENTS**

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

**1. Appointments**

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
McGee, Meredith	HS	Assistant Principal In Charge of Guidance Services	Step-01 MRAA (B)	\$126,267.00	23	Scesney (Retirement)	08/01/2015 – 06/30/2016)

**EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Legal Matters – Litigation Update. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

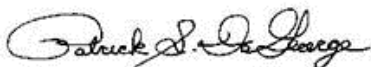
It was moved by Ms. Martinez, seconded by Mr. Aitken that the Board convene in Executive Session II and approved by a unanimous voice vote at 10:03 pm.

The Board returned to Open Session at 10:09 pm.

**XVIII. ADJOURNMENT**

On a motion by Ms. Nappi, seconded by Ms. Nelson and a unanimous roll call vote the Board adjourned the meeting at 10:10 pm.

Respectfully submitted,



Patrick S. DeGeorge  
Assistant Superintendent for Business/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JULY 27, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Generoso, Susan	CL	8/17/2015	New Jersey Forensic Science Technology Center Hamilton, NJ	New Jersey Department of Education SGO Training On the Road to Ownership	\$0.00	\$31.62*	\$0.00	\$0.00	\$0.00	\$31.62*	NO
Ulrich, Valerie	CL	8/3/2015	Raritan Valley Community College Branchburg, NJ	New Jersey Department of Education SGO 2.1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bombardier, John	CO	8/4/2015	Monroe Twp., NJ	New Jersey Department of Education NJKEA Teaching Strategies GOLD Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bombardier, John	CO	9/25/2015 11/16/2015	LRC Riverview Plaza Trenton, NJ	New Jersey Department of Education NJKEA Training Strategies GOLD Administrators Training	\$0.00	\$28.27**	\$0.00	\$0.00	\$0.00	\$28.27**	NO
Bombardier, John	CO	10/27/2015 10/28/2015 10/29/2015	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$0.00	\$50.34**	\$40.00**	\$188.00**	\$220.00**	\$498.34**	NO
Flaherty, David	CO	10/15/2015	National Conference Center East Windsor, NJ	New Jersey Chiefs Foundation 2015 Safe Schools Symposium	\$199.00****	\$6.85****	\$0.00	\$0.00	\$0.00	\$205.85****	NO
Majka, Joseph	CO	2/11/2016 2/12/2016 2/13/2016	Phoenix Convention Center Phoenix, AZ	AASA, The School Superintendents Association National Conference on Education	\$680.00***	\$417.00***	\$35.00***	\$423.00***	\$450.00***	\$2,005.00***	NO
Puleo, Carla	CO	7/29/2015	NJ Forensic Science Technology Center Hamilton, NJ	New Jersey Department of Education Certification Meeting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Spells, Wayne	CO	8/6/2015	The Community YMCA Leonardo, NJ	The Community YMCA	\$0.00	\$4.76**	\$0.00	\$0.00	\$0.00	\$4.76**	NO
Spells, Wayne	CO	8/11/2015	Long Branch High School Long Branch, NJ	New Jersey Department of Education SGO 2.1	\$0.00	\$12.62**	\$0.00	\$0.00	\$0.00	\$12.62**	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JULY 27, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Walsh, Brian	CO	7/29/2015	NJ Forensic Science Technology Center Hamilton, NJ	New Jersey Department of Education Certification Meeting	\$0.00	\$25.68*****	\$0.00	\$0.00	\$0.00	\$12.68*****	NO
Zitarosa, Celestine	CO	8/17/2045	NJPSA Monroe Twp., NJ	NJPSA Connecting PARCC and Instruction in the K-5 Classroom	\$149.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Zitarosa, Celestine	CO	8/18/2015	NJPSA Monroe Twp., NJ	NJPSA Connecting PARCC and Instruction in the 6-12 Classroom	\$149.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Borchers, Sheri	HS	10/13/2015	Princeton Marriott Forrestal Princeton, NJ	New Jersey Science Teacher Association Convention	\$175.00**	\$18.48*	\$0.00	\$0.00	\$0.00	\$193.48**	YES
Gallo, James	HS	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Gross, Zachary	HS	8/18/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Hodnicky, Helen	HS	10/13/2015	Princeton Marriott Forrestal Princeton, NJ	New Jersey Science Teacher Association Convention	\$175.00**	\$19.97*	\$0.00	\$0.00	\$0.00	\$194.97**	YES
McDede, Maria	HS	8/18/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Mancuso, Kathleen	HS	8/18/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Mesko, Cindy	HS	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JULY 27, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Mohammed, Patrick	HS	8/25/2015 8/26/2015 8/27/2015 8/28/2015	New Jersey State Museum Trenton, NJ	State of New Jersey EQulP Rubrics for Science Training	\$0.00	\$66.46*	\$0.00	\$0.00	\$0.00	\$66.46*	NO
Weinstein, Bonnie	LR	8/10/2015 8/11/2015 8/12/2105 8/13/2015 8/14/2015	The College of New Jersey Ewing, NJ	Integrative STEM for NGSS 3-5	\$500.00*	\$96.10*	\$0.00	\$0.00	\$0.00	\$596.10*	NO
Weinstein, Bonnie	LR	8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Cronin, Sean	MS	8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
DeBeVoise, Margaret	MS	9/29/2015 1/27/2016 2/24/2016 3/15/2016	Raritan Valley Community College Branchburg, NJ	NJACE NGSS Workshop Series	\$500.00*	\$91.76*	\$6.00*	\$0.00	\$0.00	\$597.76*	YES
Dickson, Kaywana	MS	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Hillyer, Patricia	MS	7/28/2015 7/29/2015 7/30/2015 7/31/2015	New Jersey State Museum Trenton, NJ	State of New Jersey EQulP Rubrics for Science Training	\$0.00	\$84.82*	\$0.00	\$0.00	\$0.00	\$84.82*	NO
Hillyer, Patricia	MS	10/13/2015	Princeton Forrestal Village Princeton, NJ	New Jersey Science Teacher Association Convention	\$175.00*	\$7.01*	\$0.00	\$0.00	\$0.00	\$182.01*	YES
Johnson, Jesse	MS	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Lorefice, Lindsay	MS	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JULY 27, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Malone, Stephen	MS	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Raiola, Amy	MS	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Bauer, Lisa	RD	8/19/2015	Wall Intermediate School Wall, NJ	NJ Technology & Engineering Educators Association 2015 Summer STEM Boot Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bruder, Angela	RD	8/3/2015	Raritan Valley Community College Branchburg, NJ	New Jersey Department of Education SGO 2.1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Buchanan, Laura	RD	8/19/2015	Wall Intermediate School Wall, NJ	NJ Technology & Engineering Educators Association 2015 Summer STEM Boot Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Ferrara, Nicole	RD	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Janover, Patricia	RD	8/3/32015	Raritan Valley Community College Branchburg, NJ	New Jersey Department of Education SGO 2.1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Weigele, Christine	RD	8/19/2015	Wall Intermediate School Wall, NJ	NJ Technology & Engineering Educators Association 2015 Summer STEM Boot Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Wetjen, Jennifer	RD	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Bera, Kelly	ST	9/16/2015	Kean University Union, NJ	New Jersey Department of Education SGO 2.1	\$0.00	\$5.70**	\$1.50**	\$0.00	\$0.00	\$7.20**	YES (Half Day)



**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JULY 27, 2015**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Burden, Colleen	ST	8/11/2015 8/12/2015 8/13/2015	Toms River High School East Toms River, NJ	New Jersey Department of Education NJKEA Teaching Strategies GOLD Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Farley, Caitlin	ST	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Hudak, Jennifer	ST	7/28/2015 7/29/2015 7/30/2015	Plainfield High School Plainfield, NJ	New Jersey Department of Education NJKEA Teaching Strategies GOLD Training	\$0.00	\$50.59*	\$0.00	\$0.00	\$0.00	\$50.59	NO
Kushwara, Christina	ST	9/16/2015	Kean University Union, NJ	New Jersey Department of Education SGO 2.1	\$0.00	\$15.00*	\$1.50*	\$0.00	\$0.00	\$16.50*	YES
Marion, Colleen	ST	8/11/2015 8/12/2015 8/13/2015	Toms River High School East Toms River, NJ	New Jersey Department of Education NJKEA Teaching Strategies GOLD Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Mastrangelo, Lauren	ST	8/4/2015 8/5/2015 8/6/2015	Monroe Twp., NJ	New Jersey Department of Education NJKEA Teaching Strategies GOLD Training	\$0.00	\$26.40*	\$0.00	\$0.00	\$0.00	\$26.40*	NO
Mastrangelo, Lauren	ST	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Perrotta, Alexandra	ST	8/18/2015 8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
Spaur, Isabel	CL	8/20/2015	Matawan Regional HS Aberdeen, NJ	MC3 Summer Teacher Institute	\$79.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00*	NO
								<b>TOTAL</b>		<b>\$6,548.43</b>	

\*Amount being charged to Account #11-000-221-580-04-0000-1

\*\*Amount being charged to Account #11-000-221-580-04-0000-2

\*\*\*Amount being charged to Account #11-000-230-580-01-0000-0

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JULY 27, 2015**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
****Amount being charged to Account #11-000-251-580-11-0000-0											
*****Amount being charged to Account #11-000-223-585-02-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$948.00											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											

## **MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT BOE CALENDAR FOR 2015-2016**

### **JULY**

- Board of education approves district and board of education goals
- Superintendent develops Action Plans to achieve district goals
- Board develops Action Plans to achieve board goals
- Review and approve staff development plans for next year and the connection to student achievement
- Approve Board Professional Development Improvement Plan
- Review curriculum writing process and the connection to increased student achievement
- Business Administrator provides 4<sup>th</sup> quarter update on capital projects
- Business Administrator provides 4<sup>th</sup> quarter update on the budget

### **AUGUST**

- Review progress of all students at key grade levels in mastering the Common Core State Standards (CCSS) and on the performance of student subgroups on state tests
- Superintendent presents Action Plans for achievement of district goals
- Approve personnel recommendations
- Annual review of student code of conduct
- Approve facilities waivers for submission to the County Office
- Personnel provides staff salaries for board information
- Approve mediation session hours for CST members

### **SEPTEMBER**

- Budget Boot Camp – Part I
- Approve salary adjustments (column changes)
- Review and approve of HIB Grades Self-Assessment

### **OCTOBER**

- Public hearing of the Violence, Vandalism and Bullying Report (suggested for this month; by law a board must have a public hearing twice yearly; once between Sept. 1- Jan.1 and again between Jan 1- June 30).
- Update on curriculum writing/pilots/cycle
- Superintendent provides update on progress toward achievement of district goals and objectives
- Board provides update on progress toward achievement of board goals and Professional Development Improvement Plan
- NJSBA Workshop
- Budget Boot Camp – Part II
- Adopt the 2016-2017 budget goals
- Business Administrator provides 1st quarter update on capital projects
- Business Administrator provides 1st quarter update on the budget
- Approve annual Comprehensive Maintenance Plan and Form M-1 for 2016-2017
- Approve the Long Range Facility Plan – as required
- Approve the Safety and Security Plan – as required

## **NOVEMBER**

- Board election
- Approve submission of the NJQSAC Statement of Assurance
- Review audit report / approve and oversee the corrective action plan if needed
- Review and/or approve the district Technology Plan – as required
- Independent Auditor to present the audit of the 2014-2015 financial records, and acceptance of the audit report and related corrective action plan
- Curriculum & Instruction presents state and local assessment data
- Curriculum & Instruction presents update on PARCC
- Curriculum & Instruction presents update on AchieveNJ

## **DECEMBER**

- Approve schedule of regular board meetings for the 2016 calendar year

## **JANUARY**

- Board organization meeting
- In-house orientation for new board members
- Review board member mandatory training requirements for board members
- Meet with NJSBA field service representative to review superintendent and board evaluation process and set timelines for completion
- For board members who join board in January, financial disclosure forms to the Ethics Commission within 60 days of joining board
- Business Administrator provides 2nd quarter update on capital projects
- Business Administrator provides 2nd quarter update on the budget
- Begin process for completion of annual personal and financial disclosure statements
- Review requirements for renewal of superintendent contract – as required

## **FEBRUARY**

- Superintendent provides an update on progress toward achievement of district goals and objectives
- Board provides update on progress toward achievement of board goals and Professional Development Improvement Plan
- Curriculum & Instruction presents update on PARCC
- Curriculum & Instruction presents update on AchieveNJ
- Curriculum & Instruction presents update on professional development goals
- Curriculum & Instruction presents update on district initiatives (e.g., STEAM, Career Academies, etc.)
- Approve alternate revenue projection for 2016-2017 Special Education Medicaid Initiative (SEMI) funding
- Approve salary adjustments (column changes)
- Approve 2015-2016 graduation chaperones for MAMS and MRHS

## **MARCH**

- Presentation and adoption of the 2016-2017 tentative budget
- Complete online superintendent evaluation forms (all non-conflicted board members) once superintendent has completed his/her goals portion
- Schedule closed session meeting to organize superintendent evaluation narrative ('Rice' superintendent – this is the legally required process of notifying school employees when matters affecting their employment will be discussed privately by the school board.)
- Public hearing of the Violence, Vandalism and Bullying Report (suggested for this month; by law a board must have a public hearing twice yearly; once between Sept.1 - Jan. 1 and again between Jan. 1- June 30 time period.)
- Complete online board self-evaluation form
- Approve 2016-2017 sabbatical leave requests, as applicable
- Begin to approve personnel for curriculum and assessment revisions

#### **APRIL**

- Conduct public hearing on and adopt the 2016-2017 final budget
- Finalize the superintendent's evaluation and conduct closed session summary conference (Rice superintendent)
- Submission deadline for annual personal and financial disclosure statements
- Approve the School Health Nursing Services Plan
- Business organization meeting for 2016-2017
- Business Administrator provides 3rd quarter update on capital projects
- Business Administrator provides 3rd quarter update on the budget
- Administrators present tenure recommendations during executive session (Rice notices distributed to staff who are nearing tenure or who are of concern)
- Approval of rehire list, RIFs and non-renewals
- Begin to approve staff for summer programs
- Approve 2015-2016 personnel for extracurricular positions
- Approve substitute transportation personnel and school nurses
- Recommendation and approval of the Affirmative Action Team

#### **MAY**

- Approve written curriculum that clearly and specifically aligns with the most recent State Board adopted version
- End-of-year staff review (All staff: non-tenured, tenured, and administration)
- Report on compliance of submitting personal and financial disclosure statements to the Ethics Commission
- Act on personnel recommendations
- Renew agreement with food services and custodial vendors
- Approval of 2016-2017 summer extracurricular camps and clinics

#### **JUNE**

- Superintendent provides end-of-the-year report on district goals
- Board provides end-of-the-year report on board of education goals
- Review and revise as necessary the superintendent evaluation instrument for upcoming year based on goals and objectives
- Review the district Mentoring Plan

- Board Annual Goal Setting Retreat
- Board Code of Ethics Discussion with NJSBA representative
- Review results of compiled board self-evaluation
- Approval of final bills list and transfers for the school year
- Business Administrator provides 4th quarter update on capital projects
- Business Administrator provides 4th quarter update on the budget
- Approve end of year transfers to Maintenance and Capital reserve accounts
- Curriculum & Instruction presents update on PARCC
- Curriculum & Instruction presents update on AchieveNJ
- Curriculum & Instruction presents planned initiatives for the 2015-2016 year
- Curriculum & Instruction presents update on the 2015 summer programs
- District-wide home instructors recommended for approval
- Review and approve 2016-2017 staffing array
- Review of district mentoring plan