

MISSION STATEMENT

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on September 28, 2015, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Ms. Esposito called the Regular Action Meeting to order at 7:02 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 22, 2014. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Anissa Esposito - President	Dr. Jeff Delaney – Vice President
	Mr. Kenneth Aitken	Mr. Weymouth Brittingham
	Ms. Allison Friedman	Ms. Kathleen Gentile – (arrived @ 7:05 pm)
	Ms. Tara Martinez	Ms. Joelle Nappi – (arrived @ 7:10 pm)
	Ms. Africa Nelson	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Patrick S. DeGeorge, Assistant Superintendent for Business/Board Secretary
Mr. Brian Walsh, Director of Personnel
Mr. David Rubin, Board Attorney
Mr. Dave Palumbo, Asst. to the Assistant Superintendent for Business/Asst. Board Secretary

V. MINUTES

It was moved by Ms. Nelson seconded by Mr. Brittingham and approved by a unanimous roll call vote to approve the following minutes. Mr. DeGeorge noted that the August 24, 2015 Regular Action Meeting minutes will be tabled tonight. They will be revised slightly and put back on the next action meeting. Mr. Aitken abstained from the minutes of the September 16, 2015 Committee of the Whole and Executive Session meetings.

Minutes of August 24, 2015, Regular Action Meeting - **TABLED**
Minutes of August 24, 2015, Executive Session I and II
Minutes of September 16, 2015, Committee of the Whole Meeting
Minutes of September 16, 2015, Executive Session

VI. BOARD PRESIDENT'S REPORT

The Board President, Ms. Esposito made the following statements:

Ms. Esposito welcomed everyone back to a new school year. There have been some bumps and we have worked through them. It's a wonderful, exciting and enthusiastic opening to the school year.

Ms. Esposito welcomed new student representative Mr. Adam Elliot. Ms. Ruscavage spoke a few words about Adam and his accomplishments and activities. Mr. DeGeorge swore in Mr. Elliot. Mr. Elliot performed the oath of office.

Ms. Esposito stated that New Jersey School Boards presentation will be down to Unfinished Business.

VII. SUPERINTENDENT'S REPORT

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka asked High School principal Ms. Ruscavage to come up to the podium to present the High School highlights and recognitions. She introduced Mr. Baldasser who spoke about the choir program. The choir performed a piece for the Board. He also congratulated the Count Basie Award winners.

High School teacher Ms. Aprilante discussed the art program, Mr. Houston discussed the Empty Bowl program and Mr. Pickens discussed the ceramic tiles program. They each had a power point presentation.

Dr. Majka asked for a moment of silence for the football player who lost his life this past week.

Ms. Esposito and Dr. Majka thanked the Strathmore PTO for their mini iPad donation.

Ms. Esposito and Dr. Majka recognized the Matawan-Aberdeen Rotary Club which donated school supplies to needy children along with backpacks. They also donated 312 dictionaries and thesauruses. Joe Parise of the Rotary Club spoke regarding the need to grow their membership and also stated that the group provided a scholarship to a graduating senior.

Dr. Majka turned the meeting over to Mr. DeGeorge who has a couple of presentations.

Mr. DeGeorge presented Part I of the Budget Bootcamp through a power point presentation to the Board. He stated it will be available through Google docs and the District's website. It entailed a brief description of the budget process and the components of the budget.

Mr. DeGeorge discussed the District-wide HVAC upgrades. There was a power point presentation. He introduced the District's architect Mr. Ted Hopkins. Mr. DeGeorge and Mr. Hopkins first discussed the Board's options regarding the District's outstanding debt including the tax impact of the 2002 bonds rolling off the books and the issuance of new debt. Adding \$13 million of new debt will result in no tax increase from the current taxes. In addition, the HVAC projects are a necessity for the District. Mr. DeGeorge next introduced Ms. Sherry Tracey from Phoenix Advisors who spoke more in depth about the impact of the new bonds and the tax impact they will have. Mr. Hopkins then discussed the process for the referendum. He stated there is a schedule that needs to be followed and a cost to do the paperwork and have the referendum. He made it clear that the Board could stop at any point. In addition, if the Board did not act now there was

no guarantee that the State would issue the District Debt Service Aid because the program could come to an end at any time.

A member of the Board inquired about the impact of increased enrollment and the HVAC projects. Mr. Hopkins addressed the concern.

A member of the Board asked about the life span of the new HVAC system. Mr. Hopkins addressed the concern. The same Board member asked about the additional electrical cost. Mr. Hopkins addressed the concern.

A member of the Board asked about slide #5 of the presentation and the tax impact of the debt service. Ms. Tracey addressed the concern.

A member of the Board asked if the District could possibly save money if it went with solar power. Mr. Hopkins went on to state that they would need to look at the condition of the roofs within the District. Mr. DeGeorge asked Mr. Hopkins about the comparability of solar vs. HVAC and speak to the upfront cost to purchase the solar equipment and how the debt would be consumed by that. Mr. Hopkins stated that first the solar and HVAC projects are independent of each other. He then stated there is very little cost of doing a PPA. There would also be a small fee to analyze the roofs.

A member of the Board asked about how the current controls in the schools that control the heat will work with the new HVAC system. Mr. Hopkins stated new controls will be put in. The same Board members asked about the difference between the \$13 million project and the \$19 million project. Mr. Hopkins addressed the concern.

A member of the Board stated he would like to continue this discussion at the next Board meeting and if they could be informed of the cost benefits of the new HVAC system and how this helps the students. Mr. DeGeorge addressed the concern.

Ms. Esposito stated there will be further discussion at the October 5th Committee of the Whole meeting. Ms. Tracey wanted to make the Board aware again that the past two years the State has been giving debt service aid, however this may not last much longer so time is of the essence.

Ms. Kathy Winecoff from New Jersey School Boards Association gave a power point presentation on the Strategic Planning process for the District.

VIII. STUDENT REPRESENTATIVE'S REPORT

The student representative, Adam Elliot made the following statements:

Ms. Esposito stated the student representative does not have a report prepared tonight.

IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

A couple members of the public asked the estimated completion date of the locker rooms and the reason behind the delay. Mr. DeGeorge addressed the concern. The same member of the public was also concerned with the use of the weight room for storage. Mr. DeGeorge addressed the concern.

A member of the public was concerned with the security of the weight room for storage. Mr. DeGeorge addressed the concern.

A member of the public asked the Board not to rush into anything with the HVAC projects.

A member of the public was concerned with the after school athletic busing. Dr. Majka stated many districts have had issues securing bids for after school busing. There have been no responses to specific routes for field trips or athletics. Part of the problem is with the ACA requirements, many companies want to keep their drivers less than 30 hours which would force them to provide benefits. The same member of the community stated there was misinformation and that the District never went out for bids. Mr. DeGeorge stated that was incorrect because the District has gone out for bid on two separate occasions.

A member of the public stated we use Matawan buses for athletics. Mr. DeGeorge stated a majority of the athletic trips were done by vendors. Mr. DeGeorge added that by necessity, our buses needed to cover some of these routes.

X. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Nappi and seconded by Ms. Martinez. Ms. Friedman abstained from her portion of the travel agenda.

Dr. Jones noted that agenda item C2, should be \$300.00 per month, not \$30.00.

A member of the Board asked about the change in agenda item C3. Dr. Jones addressed the concern.

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the appointment of Kathleen Vergaretti and James Zibbell to the District Evaluation Advisory Committee (DEAC) for the 2015-2016 school year. These are additions to the appointments previously approved at the August 24, 2015 Board of Education Meeting.

Rationale: This resolution is a regulatory requirement (*N.J.A.C. 6A:10-2.2*), which requires each district board of education to establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the school district board of education’s evaluation policies and procedures.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised curricula for the following courses:

Middle School Curriculum Guides
Library/Media Center Curriculum
High School Curriculum Guides
Library/Media Center Curriculum

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District approve David Dolan, Guest Speaker, to provide a student assembly at Matawan Regional High School for students in grades nine through twelve on October 22, 2015.

Rationale: The purpose of this assembly is to commemorate both Violence Awareness Week and Red Ribbon Week. This assembly will bring a knowledge base of personal experiences from Mr. Dolan to the students of Matawan Regional High School to assist them in avoiding the pitfalls of becoming involved in drugs, whether it be through experimentation, an escape from bullying, violence in their lives, mental health issues, or simply feeling as if they do not fall into the perceived main stream.

Cost: \$750.00 **Account #:** 11-000-218-890-30-2103-0

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve CPC Behavioral Healthcare to provide Fit to Return to School Evaluations and Psychiatric Evaluations from July 1, 2015 – June 30, 2016 (Retroactive).

Rationale: To make available to the District an additional mental healthcare provider resource that will provide required student assessments in a timely and appropriate manner.

Cost: \$125.00/case Fit to Return Evaluations **Account #:** 11-000-217-320-09-0000-0
 \$250.00/case Psychiatric Evaluations (Special Education)
Account #: 11-000-217-320-11-0000-0
 (General Education)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Raritan Bay YMCA Area contract for the period of September 1, 2015 – June 30, 2016.

Rationale: We are offering the YMCA program as a component of our special education programs for selected classes. Access will be provided to all common areas of the building: pool, café area, gymnasium, fitness center and locker rooms.

Cost: \$300.00/month **Account #:** 11-214-100-890-09-0000-0
 (NTE: \$3,000.00)

3. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve a Tuition Contract Agreement with Monmouth County Vocational School District. The term of this agreement will be from September 1, 2015 – June 30, 2016. There will be 50 Special Education students attending (46 Special Education students and 4 Shared-Time) and 67 General Education students (45 Regular Education Program, and 22 Shared-Time). Tuition costs:

Program	Annual Amount	Number of Students	Total
Academy of Allied Health & Science	\$6,120.00	9	\$55,080.00
Academy of Law & Public Safety	\$6,120.00	3	\$18,360.00
Biotechnology High School	\$6,120.00	11	\$67,320.00
Communications High School	\$6,120.00	5	\$30,600.00
Design Academy	\$6,120.00	0	\$0
High Technology High School	\$6,120.00	8	\$48,960.00
Marine Academy of Sci. & Tech.	\$6,120.00	9	\$55,080.00
Class Academy	\$5,800.00	0	\$0

Program	Annual Amount	Number of Students	Total
Career Center	\$5,300.00	46	\$243,800.00
Shared-Time Special Education	\$825.00	4	\$3,300.00
Shared-Time Regular Education	\$825.00	17	\$14,025.00
		Total	\$536,525.00

Cost: NTE \$536,525.00
 \$289,425.00
 \$247,100.00

Account #: 11-000-100-563-30-2701-0
 Account #: 11-000-100-564-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend out of district placements for the 2015-2016 school year:

Student	Class	School	Reason	Cost	Effective Date
161198	Emotionally Disturbed	Costal Learning Center	Per IEP	\$49,691.51	7/1/2015 – 6/30/2016
156836	Emotionally Disturbed	Green Brook Academy	Per IEP	\$65,522.00	7/1/2015 – 6/30/2016
155225	Emotionally Disturbed	Collier	Per IEP	\$52,200.00	7/1/2015 – 6/30/2016
154128	Autistic	New Road School	Per IEP	\$58,527.00	7/1/2015 – 6/30/2016
132006	Autistic	Oakwood School	Per IEP	\$52,857.00	9/1/2015 – 6/30/2016

Rationale: Tuition amount adjusted from previous approval.

XI. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Gentile and seconded by Mr. Aitken. Ms. Friedman abstained from agenda item C15.

Mr. Walsh noted that there was a walk-in item as well.

A member of the Board wanted clarification on agenda item C16a. Mr. Walsh addressed the concern.

A member of the Board asked about the transfer of Mr. Cronin. Mr. Walsh addressed the concern.

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATION/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	LOC	Position	Reason	Date of Hire	Effective Dates
Schwegler, Douglas	CO	Transportation Coordinator	Resignation	11/10/2014	09/01/2015 (Retroactive)
Dorso, Raymond	CO	Director of Special Services	Resignation	11/03/2014	10/23/2015 60 Day Rule Applies

Name	LOC	Position	Reason	Date of Hire	Effective Dates
El-Rehawy, Lois	ST	Principal Secretary 12 Months	Retirement	05/01/2000	02/01/2016
Oppegaard, Richard	HS	Hallway Safety & Security Monitor P/T	Resignation	03/03/2014	09/29/2015

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	LOC	Position	Type of Leave	With/ W/O Pay	Effective Dates
Banafato, Frank	LR	Instructional Assistant	FMLA	Without Pay	09/02/2015 – 09/17/2015 (Retroactive)
Arolla, Allison	LR	Speech Therapist	Personal Leave	Without Pay	10/12/2015 – 10/13/2015
Smith, Deborah S.	ST	Teacher of Special Education	Personal Leave	Without Pay	11/23/2015 – 11/25/2015
Nazarian, Gloria	CO	Bus/Van Driver	Medical Leave Medical Leave	With Pay Without Pay	09/02/2015 – 09/30/2015 (Retroactive) 10/01/2015 – TBD
Pape, Kimberly	HS	Language Arts Teacher	Personal Leave	Without Pay	01/21/2016 – 01/22/2016
Szymanski, Barbara	RD	Instructional Assistant	Medical Leave	Without Pay	09/29/2015 Half Day – 10/12/2015

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. Appointments

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Koch, Bridgett	District	School Nurse Floater P/T	Step E 15.5	\$80,505.00 0.61 FTE = \$49,108.00 (Pro- rated) Replacement	1	Mallozzi	09/03/2015 – 11/04/2015 (Retroactive)
Mallozzi, Catarina	District	School Nurse Floater P/T	Step C-10	\$50,260.00 0.61 FTE = \$30,659.00 (Pro- rated)	1	Koch	11/09/2015 – 06/30/2016
Cupano, Kayla	HS	Instructional Assistant Autism Program	Step -01	\$18,680.00 + \$1,485.00 = \$20,165.00 (Pro- rated)	6	Perna (Transfer)	TBD – 06/30/2016
Shine, Robert	HS	Hallway Safety & Security Monitor P/T	Step 1-2	\$18,680.00 0.61 FTE = \$11,394.80 (Pro- rated)	3	Oppegaard (Resignation)	TBD – 06/30/2016

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Brisebois, Kirsten	LR	Instructional Assistant Autism Program	Step -01	\$18,680.00 + \$1,485.00 BA Stipend = \$20,165.00 (Pro-rated)	6	New Position	TBD – 06/30/2016
Reynolds, Dustin	MA	Teacher of Science Replacement Position	Step C 5-6	\$48,530.00 (Pro-rated)	4	Cronin (Transfer)	TBD- 06/30/2016

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Salary Adjustments - MRTA

Name	LOC	From Step/Salary	To Step/Salary	Institution
Costello, Laurie	Matawan Aberdeen Middle School	Step C-07 Bachelor Degree \$48,860.00	Step E-07 Master Degree \$56,040.00	Rutgers University, NJ
Chalmers, Jessie	Lloyd Road Elementary School	Step C-04 Bachelor Degree \$48,210.00	Step E-04 Master Degree \$55,390.00	Rowan University, NJ
Berman, Lauren	Cliffwood Elementary School	Step C-16 Bachelor Degree \$75,700.00	Step D-16 Bachelor Degree + 30 \$80,700.00	Rutgers University, NJ
Walsh, Matthew	Matawan Regional High School	Step C-05 Bachelor Degree \$48,530.00	Step E-05 Master Degree \$55,710.00	Arkansas State University
Sobieski, Cynthia	Matawan Aberdeen Middle School	Step C-07 Bachelor Degree \$48,860.00	Step E-07 Master Degree \$56,040.00	The College of New Jersey, NJ
Casserly, Kathleen	Matawan Regional High School	Step E-11 Master Degree \$60,120.00	Step F-11 Master Degree + 30 \$62,440.00	Adams State University, CO The College of New Jersey, NJ William Patterson University, NJ

Rationale: Additional College Credits/Degrees Earned

Cost: Per MRTA 2015/2016 Salary Guide

Account: Contractual Salaries - Effective Date: 09/01/2015 (Retroactive)

3. Substitutes – 2015/2016 School Year

Category	Account Number
Nurse	11-000-213-104-11-0000-9
Bodley Orriss, Courtney	Substitute Nurse
Polinger, Jennifer	Substitute Nurse
Transportation	11-000-270-160-11-0000-9
Rizzo, Shannon	Substitute Bus/Van Driver

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

4. Mentor Teachers – 2015/2016 School Year

Name	Subject	LOC
Chodkiewicz, Beth	Special Education	MAMS
Anderson, Sonali	Pre-School	CP
Rocco, Sandra	Special Education Pre School Disabilities	CP
Ripple, Susan	Special Education Pre-School Disabilities	CP
Foti, Stephanie	Special Education	LR
Patterson, Cori	Elementary All Subjects Grade 4	LR

Rationale: To assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and

enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth, by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A9B-8.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher
 Effective Date: 9/1/15 – 6/30/16 – (Retroactive)

5. College Student Observer/Teacher(s)

Name	College	Cooperating Teacher and/or Administrator	School/Area
Cai, Jing Jing	Brookdale Community College	Mayra Ogurek	HS – World Language Student Observer September – December 2015
Viani, Erin	Monmouth University	Ann Molinari	CL – Elementary Student Observer September – December 2015
Reich, Mirel	Western Governors University	Deborah Goldberg	HS – Math Student Teacher September – December 2015
Stabile, Daniella	Georgian Court University	Kimberly Rogers	HS – English Student Observer September – December 2015
Generoso, Susan	NJ EXCEL	Valerie Ulrich Cristina Olsen	CL – Supervisory Internship January 2015 – June 2016 (Retroactive)
Komito, Marc	Montclair State University	Dr. Joseph Majka Michele Ruscavage	District – Field Intern September – December 2015 Administrative Internship January – June 2016
Feudale, Elizabeth	Thomas Edison State College	Mary Biagianti	LR – Elementary Special Education Student Observer September 29, 2015 – October 2, 2015

6. Curriculum & Instruction – High School Tutorial

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	LOC
Burns, Kevin Carnovsky, Robert Fajardo, Carol Hodnick, Helen Kish, Sheryl Lisciandro, Tara Mc Dede, Maria Mesko, Cindy Pape, Kimberly Quinn, Kathleen Segui, Jessica Turley, Rose-Marie Wynes, Nicole	Teachers High School Tutorial Instructors	Structured learning lunch tutorial to provide students an opportunity to access academic assistance during the school day. 3 days/week during lunch	TBD	\$35	TBD	HS

Account #: 11-421-100-178-11-0000-6

7. Curriculum & Instruction – Lloyd Road Elementary Tutorial

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	LOC
Viani, Erin	Teachers Tutorial Instructors Nurses	Structured After School Homework Hour 5 days/week, 1 hour/day	TBD	\$35	TBD	LR

Account #: 11-421-100-178-11-0000-3

8. Curriculum & Instruction – HS Performing Arts Workshop & Play Production

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Sodono, Lauren	HS Performing Arts Academy Workshop and Play Production	1	Create curriculum and pacing guide for updated course offering.	30	\$30	\$900	CO

Account #: 20-270-200-101-00-0000-0

9. Curriculum & Instruction – Summer Curriculum Revision Writing for 2015/2016 School Year

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Mammano, Amy	Math Grades 4-5	1	Create Individual Profile of Progress (IPP) scoring sheets for new EM4 unit assessments, including the beginning, mid, and end-of-year assessments	36 (12 hrs. each person)	\$30	\$1080	CO

Account #: 11-0000-221-104-04-0000-2

10. Curriculum & Instruction – Middle School Assessment Design

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Fiorilli, Christina Ioza, Diane	Math 7 Accelerated Assessment Updates	2	Update Unit/Benchmark Assessments for Math 7 Accelerated	6 hours (3 per person)	\$30	\$180	CO

Account #: 11-000-221-104-0000-2 Effective Date: September – October 2015

11. Curriculum & Instruction – Title I Data Analyzers

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
CL – Generoso, Susan LR – Altman, Robyn MA – Johnson, Jessie	Title 1 Data Analyzer	3	Title 1 Data Analyzers will be responsible for compiling and analyzing multiple measures of student achievement data to monitor the progress of Title 1 students at Cliffwood, Lloyd Road and MAMS on a monthly basis.	10 hours per person	\$30	\$900	CO

Account #: 20-231-200-101-11-0000-0

12. Curriculum & Instruction – Kindergarten Realtime Grading Guidelines

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
CL – Catalano, Patricia RD – Lenihan, Christine ST – Marion, Colleen	Kindergarten Grading Guidelines Committee	3	Assist in the development of Kindergarten Realtime Grading Guidelines for in preparation for the opening of the parent portal for the 2015-2016 School Year.	3 hours per person	\$30	\$270	CO

Account#: 20-270-200-101-11-0000-0

13. Home Instruction

ID No.	Subject/Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
161040	LAL	CL	Butler, Charlene	Viani, Erin	2	16	32	09/08/2015 – 12/23/2015 (Retroactive)
161040	Math	CL	Butler, Charlene	Viani, Erin	2	16	32	09/08/2015 – 12/23/2015 (Retroactive)
161040	Content Subjects (Social Studies/Science)	CL	Butler, Charlene	Viani, Erin	1	16	16	09/08/2015 – 12/23/2015 (Retroactive)

**14. High School Husky Twilight Program - (Alternative After-School Program)
2015/2016 School Year**

Program runs 2:30 to 6:30 PM; with flexibility to accommodate specific days/times of instruction.

Name	Staff	Position	Max Hours	Cost/Hour (Total Cost Not To Exceed \$60,000)	LOC
Wegryzn, Louise	Substitute Twilight Program	Alternative After-School Program Staff	As Needed	\$35	HS
Stetz, Diane	Substitute Twilight Program	Alternative After-School Program Staff	As Needed	\$35	HS

Account #: 11-421-100-101-11-0000-9

15. Staff Array Change – 2015/2016 School Year

Name	From LOC/FTE	Assignment	To LOC/FTE	Assignment	Effective Date/Reason
Vina, William	HS - 0.40 HS - 0.20 HS - 0.20 0.20	Algebra 1 ICR Functional Math Intro to Algebra Resource Program Oceanography ICR	HS - 0.20 HS - 0.40 HS - 0.20 0.20	Algebra 1 POR Algebra I ICR Intro to Algebra Resource Program Oceanography ICR	09/08/2015 – 06/30/2016 (Retroactive)
Kish, Sheryl	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	Algebra 2 ICR Geometry 10-12 ICR Algebra 2 Resource Program Algebra 1 Resource Program	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	Algebra 2 ICR Geometry 10-12 ICR Algebra 2 Resource Program 21st Century Math & Financial Application	09/08/2015 – 06/30/2016 (Retroactive)
Monro, David	MA - 0.67 MA - 0.33	Math Grade 8 POR Math Grade 6 POR	MA - 0.67 MA - 0.33 MA – 0.33 O/L	Math Grade 8 POR Math Grade 6 POR Science/Social Studies Grade 6 ICR	09/08/2015 - 06/30/2016 (Retroactive)
Vaccaro, Mike	HS – 0.84 (0.23 O/L)	Hallway Safety & Security Monitor	HS – 0.92 (0.31 O/L)	Hallway Safety & Security Monitor	(Oppegaard Resignation) 09/28/15 – New Hire Start Date
Harris, Darryl	HS – 0.84 (0.23 O/L)	Hallway Safety & Security Monitor	HS – 0.92 (0.31 O/L)	Hallway Safety & Security Monitor	(Oppegaard Resignation) 09/28/15 – New Hire Start Date
Jackson, Sonny	HS – 0.84 (0.23 O/L)	Hallway Safety & Security Monitor	HS – 0.92 (0.31 O/L)	Hallway Safety & Security Monitor	(Oppegaard Resignation) 09/28/15 – New Hire Start Date

Name	From LOC/FTE	Assignment	To LOC/FTE	Assignment	Effective Date/Reason
Barrett, Edward	HS - 0.60 HS - 0.20 HS - 0.20	World Cultures ICR US History 2 ICR World Cultures Resource Program	HS - 0.60 HS - 0.20 HS - 0.20 HS - 0.20 O/L	World Cultures ICR US History 2 ICR World Cultures Resource Program English 4 ICR O/L	09/16/2015 - TBD
Mancuso, Kathleen	HS - 0.20 HS - 0.40 HS - 0.20 HS - 0.20	English 4 ICR English 1 POR English 2 POR Forensic Science ICR	HS - 0.20 HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20 O/L	English 4 ICR English 1 POR English 2 POR Forensic Science ICR English 4 Resource Program O/L	09/16/2015 - TBD
Wegrzyn, Louise	HS - 0.40 HS - 0.20 HS - 0.40	US History 1 ICR US History US History 1 Honors	HS - 0.40 HS - 0.20 HS - 0.40 HS - 0.10 O/L	US History 1 ICR US History US History 1 Honors ACE Viet Nam Experience O/L	09/16/2015 - TBD
Walter, Cathleen	HS - 060 HS - 0.40	US History 2 Honors US History 2 ICR	HS - 060 HS - 0.40 HS - 0.20 O/L	US History 2 Honors US History 2 ICR ACE WC/USH 1/USH 2 O/L	09/16/2015 - TBD
Gallo, James	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	English 1 Level 1 English 1 Level 2 ICR English 2 Level 1 English 1 Honors	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20 HS - 0.20 O/L	English 1 Level 1 English 1 Level 2 ICR English 2 Level 1 English 1 Honors ACE English 1, 2, 3, 4 O/L	09/16/2015 - TBD
Segui, Jessica	HS - 0.20 HS - 0.60 HS - 0.20	English 4 Level 2 ICR English 4 Level 1 Print Journalism 1&2/Advanced Journalism 2	HS - 0.20 HS - 0.60 HS - 0.20 HS - 0.20 O/L	English 4 Level 2 ICR English 4 Level 1 Print Journalism 1&2/Advanced Journalism 2 English 4 Resource Program O/L	09/16/2015 - TBD

16. Other

a. Harassment, Intimidation, Bullying

2014-2015 District Self-Assessment Report **Personnel Attachment #1**

b. Per Diem Rate Coverage – Transportation

Regina Kaeser Hourly Rate \$26.86 – 4 Hours/Per Day
 Additional Responsibilities Differential Hourly Rate \$16.31
 Effective: 08/28/15 TBD

c. Per Diem Rate Coverage - Transportation

Kathleen Beatrice Hourly Rate \$24.50 – 4 Hours/Per Day
 Additional Responsibilities Differential Hourly Rate \$ 2.36
 Effective: 08/28/15 - TBD

d. Per Diem Rate Coverage – Guidance – High School

Maria Prinzi Hourly Rate \$ 23.45 - 10 Hours/Week
 Additional Responsibilities Effective September 2015 – June 2016

e. Employee #4573 - Suspension with Pay- Effective: 9/16/2015 – TBD

f. Employee #4026 - Be It Resolved that, pursuant to N.J.S.A. 18A:30-6, is hereby awarded five additional sick days to accumulated sick leave entitlement.

g. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of September 16, 2015.

Incidents Reported	Confirmed HIB Incidents
0	0

XII. FINANCE/TRANSPORTATION

Mr. DeGeorge reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Nappi and seconded by Ms. Nelson.

A Board member inquired about the SPARE bus on agenda item B2. Mr. DeGeorge addressed the concern.

The following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

- 1. Payroll for August 2015 and Bills List for September 2015** (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

August 2015, Payroll	\$620,863.57
September 2015, Bills List	\$4,980,165.53
TOTAL	\$5,601,029.10

- 2. Transfer of Funds for August 2015** (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1, and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

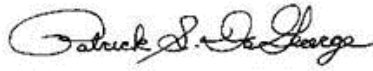
NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **August 2015** as presented.

- 3. S-1701 Reporting for August 2015**
Board Secretary Report for **August 2015**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **August 2015**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31, 2015**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation

with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



Patrick S. DeGeorge
Board Secretary

September 28, 2015

Date

4. Rehabilitation and Upgrades of Locker Rooms at the Matawan Regional High School and Matawan Avenue Middle School – FVHD #4745 and #4746 – Resolution Ratifying Change Order #GC-2 – General Construction

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for work in accordance with specifications prepared for the rehabilitation and upgrading of locker rooms at the Matawan Regional High School and the Matawan Avenue Middle School (“the Work”); and

WHEREAS, on May 12, 2015, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 18, 2015, the Board awarded the Contract for the general construction Work in the amount not to exceed \$707,000.00 to Rampart Construction, P.O. Box 31, Summit, New Jersey 07902; and

WHEREAS, the change order #GC-2 in question calls for the following:

\$4,000 credit for elimination of work related to the toilet in Room 103A.

\$9,300 charge to provide additional new lockers in the boys’ team room at the high school.

\$2,330 charge for electrostatic painting of the current lockers in the girls’ team room at the high school. The lockers were in great shape and just needed painting.

\$815 charge for the inclusion of 3-tier lockers versus the planned 2-tier lockers in the team rooms.

WHEREAS, the net cost of the aforementioned changes to the original project is \$8,445.00; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3 #10 et. seq., the described changes to the original project are permitted to be achieved up to 20% of the original cost of the project through a change order.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approve the issuance of Change Order #GC-2 to the contract with Rampart Construction – leaving a credit balance in the original \$10,000.00 allowance for general construction work of \$1,555.00.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

GAAP Account: 12-000-400-450-11-0000-L

Rationale: The original scope of the project included work on a toilet in Room 103A – work which was later determined to be unnecessary. The original scope included neither new lockers in the boys’ team room nor painting of lockers in the girls’ team room – work which was subsequently became necessary. The \$8,445 net cost of these additional items will be taken from the \$10,000 allowance for general construction work included in the contract price.

5. Rehabilitation and Upgrades of Locker Rooms at the Matawan Regional High School and Matawan Avenue Middle School – FVHD #4745 and #4746 – Resolution Ratifying Change Order #2 – Plumbing

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for work in accordance with specifications prepared for the rehabilitation and upgrading of locker rooms at the Matawan Regional High School and the Matawan Avenue Middle School (“the Work”); and

WHEREAS, on May 12, 2015, bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 18, 2015, the Board awarded the Contract for the plumbing Work in the amount not to exceed \$288,900.00 to Three G’s Plumbing & Heating, 1408 Atlantic Avenue, Manasquan, New Jersey 08736; and

WHEREAS, on July 27, 2015, the Board ratified Change Order #1 for a credit of \$40,000.00 – leaving a revised contract amount of \$248,900; and

WHEREAS, the change order #2 in question calls for the following:

\$2,614 credit for elimination of work related to the toilet in Room 103A.

\$2,988 charge to provide new cold/hot water valves in the girls and boys locker rooms at the middle school.

\$2,590 charge to provide new cold/hot water valves in the girls and boys locker rooms at the high school.

WHEREAS, the net cost of the aforementioned changes to the original project is \$2,964.00; and

WHEREAS, pursuant to N.J.A.C. 5:30-11.3 #10 et. seq., the described changes to the original project are permitted to be achieved up to 20% of the original cost of the project through a change order.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approve the issuance of Change Order #2 to the contract with Three G’s Plumbing & Heating – leaving a balance due the contractor in the original \$2,000.00 allowance for plumbing work of \$964.00.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

GAAP Account: 12-000-400-450-11-0000-L

Rationale: The original scope of the project included work on a toilet in Room 103A – work which was later determined to be unnecessary. The original scope did not include the replacement of hot and cold water valves which became necessary as the project unfolded and the original valves were found to be unreliable. The \$2,964 net cost of these additional items will be taken from the \$2,000 allowance for plumbing work included in the contract price. The district owes the contractor \$964 above the revised contract price of \$248,900.

6. Venue for Graduation 2016

The Superintendent recommends that the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes of 2016 commencement exercises be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ.

7. Purchase of School Security Application

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the purchase of the Share911 school security application at a cost of \$2.70 per month for each full

time district staff member for the 2015-2016 school year at a total cost not to exceed \$15,000. \$7,686 of the not to exceed cost will be funded through the 2015-2016 Safety Grant received from the New Jersey School Insurance Group.

GAAP Account: 11-000-266-610-11-0000-0

8. Receipt of Quotations and Award of Contract for Spirit Wear (Quote Q-16-07) for the 2015-2016 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for Spirit Wear for the 2015-2016 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on September 16, 2016, the following proposals were received:

Panther Press

Item	Amount
Short Sleeve T-Shirt – Gray	\$5.00
Short Sleeve T-Shirt – Maroon	\$5.00
Long Sleeve T-Shirt – Gray	\$7.00
Long Sleeve T-Shirt – Maroon	\$7.00
Mesh Athletic Shorts- Gray	\$12.00
Mesh Athletic Shorts – Maroon	\$12.00
Men’s Polo Shirt – Gray-3 color logo & 2 color lettering to be embroidered	\$18.00
Men’s Polo Shirt – Maroon – 3 color logo & 2 color lettering to be embroidered	\$18.00
Women’s Polo Shirt – Gray – 3 color logo & 2 color lettering to be embroidered	\$18.00
Women’s Polo Shirt – Maroon – 3 color logo & 2 color lettering to be embroidered	\$18.00
Hooded Sweatshirt – Gray	\$16.00
Hooded Sweatshirt – Maroon	\$16.00
Sweatpants – Gray	\$12.00
Sweatpants – Maroon	\$12.00
Stretch Fit Baseball Cap – Gray with embroidered “Milwaukee” style “M” on front/center	\$9.00
Stretch Fit Baseball Cap – Maroon with embroidered “Milwaukee” style “M” on front /center	\$9.00

and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation document, the Board of Education hereby awards the Contract for Work to Panther Press with principal offices located at 37 Lower Main Street, Aberdeen, NJ 07747.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Rationale: To integrate a web based school store and provide hands on management experience for special needs students.

Cost: None to the district

9. Annual Memorandum of Agreement between MARSD and the Aberdeen Township Police Department

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Aberdeen Township Police Department.

10. Annual Memorandum of Agreement between MARSD and the Matawan Borough Police Department

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Matawan Borough Police Department.

11. Acceptance of Donation from the Strathmore Elementary School PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of Mini iPads with cases to be used in the three basic skills classrooms at Strathmore Elementary School. This donation is being made by the Strathmore Elementary School PTO and is valued at \$1,904.59.

12. Acceptance of Donation from the Matawan-Aberdeen Rotary Club

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of 200 Backpacks & School Supplies for district students that are in need, from the Matawan-Aberdeen Rotary Club. This donation is valued at \$2,000.00.

13. Acceptance of Donation from the Matawan-Aberdeen Rotary Club

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of 312 Dictionaries for our 3rd grade students and 312 Thesauruses for our 6th grade students from the Matawan-Aberdeen Rotary Club. This donation is valued at \$1,482.00.

14. Fire and Security Drills

The following Fire and Security Drills occurred during August 2015:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Security Drill	No Drills Conducted – Buildings Unoccupied
Cambridge Park Pre-school	Fire Drill	No Drills Conducted – Buildings Unoccupied
Strathmore Elementary School	Security Drill	No Drills Conducted – Buildings Unoccupied
Strathmore Elementary School	Fire Drill	No Drills Conducted – Buildings Unoccupied
Cliffwood Elementary School	Security Drill	No Drills Conducted – Buildings Unoccupied
Cliffwood Elementary School	Fire Drill	No Drills Conducted – Buildings Unoccupied
Lloyd Road Elementary School	Security Drill	No Drills Conducted – Buildings Unoccupied
Lloyd Road Elementary School	Fire Drill	No Drills Conducted – Buildings Unoccupied
Matawan-Aberdeen Middle School	Security Drill	No Drills Conducted – Buildings Unoccupied
Matawan-Aberdeen Middle School	Fire Drill	No Drills Conducted – Buildings Unoccupied
Ravine Drive Elementary School	Security Drill	No Drills Conducted – Buildings Unoccupied
Ravine Drive Elementary School	Fire Drill	No Drills Conducted – Buildings Unoccupied
Matawan Regional High School	Security Drill	No Drills Conducted – Buildings Unoccupied
Matawan Regional High School	Fire Drill	No Drills Conducted – Buildings Unoccupied

B. TRANSPORTATION**1. Award of Transportation Routes for the 2015-2016 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Routes for the 2015-2016 school year.

Rte #	Destination	Contractor	# of Days	Per Diem	Eff. Dates	Cost
806	Cliffwood School	S & S Transportation	176	\$105.81	9/21/2015- 6/30/2016 (Retroactive)	\$18,622.56
807	Cliffwood School	S & S Transportation	176	\$105.81	9/21/2015- 6/30/2016 (Retroactive)	\$18,622.56

Rationale: Routes 806, 807 Routes are required to transport homeless students.

2. Approval of In District Routes for the 2015 - 2016 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following In District Routes for the 2015 - 2016 school year.

Bus #	Destination	# of Days	Eff. Dates
43	HS, MAMS, LR, CL	180	9/8/2015 – 6/30/2016
44	MAMS, LR, RD	180	9/8/2015 – 6/30/2016
45	Spare Bus	180	9/8/2015 – 6/30/2016
46	MAST, CVR	180	9/8/2015 – 6/30/2016
47	SPARE	180	9/8/2015 – 6/30/2016
48	Alternate Stop, MAMS, LR, RD	180	9/8/2015 – 6/30/2016
49	HS, MAMS, LR, CL, Hazlet Voc.	180	9/8/2015 – 6/30/2016
51	Asbury Culinary, CP, CL, HS	180	9/8/2015 – 6/30/2016
52	CPC, Twilight	180	9/8/2015 – 6/30/2016
53	HS, MAMS, LR, ST, HS (Late Run)	180	9/8/2015 – 6/30/2016
54	HS, Delfino, CPC	180	9/8/2015 – 6/30/2016
55	HS, MAMS, LR, RD, Career Center	180	9/8/2015 – 6/30/2016
56	Alternate Stop, LR, Spare Bus	180	9/8/2015 – 6/30/2016
57	High Tech, CP, CL	180	9/8/2015 – 6/30/2016
58	HS, MAMS, LR, CL, Keyport Voc.	180	9/8/2015 – 6/30/2016
59	HS, MAMS, LR, ST	180	9/8/2015 – 6/30/2016
60	HS, MAMS, LR, CL	180	9/8/2015 – 6/30/2016
61	Hazlet/Keyport Voc., LR, ST, High Tech	180	9/8/2015 – 6/30/2016
62	HS, MAMS, LRM Career Center	180	9/8/2015 – 6/30/2016
63	Collier School, Spare Bus	180	9/8/2015 – 6/30/2016
64	Children Center	180	9/8/2015 – 6/30/2016
65	HS, MAMS, LR, RD	180	9/8/2015 – 6/30/2016
66	HS, MAMS, LR, CL,	180	9/8/2015 – 6/30/2016
67	Comm/Allied, Food Service, ALPS Neptune Voc.	180	9/8/2015 – 6/30/2016
68	SJV/SBS, CP,CL, CP	180	9/8/2015 – 6/30/2016

XIII. UNFINISHED BUSINESS

Ms. Esposito stated she looked in her draft folder in Gmail and noticed that her email regarding procedures and protocols had not been sent.

XIV. NEW BUSINESS

None

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

A member of the public was concerned with the shuttle bus service between Strathmore and Lloyd Road. Is concerned with the safety of the children and the lack of communication. He would like the Board to look at alternatives. He also stated the county is getting involved.

A member of the public asked about the budget process. He inquired as to where the \$2.6 million goes. Mr. DeGeorge addressed the concerns. Mr. DeGeorge stated the funds are spread throughout the budget and that there has never been a specific line item for the shuttle bus.

Ms. Nappi asked if Agenda Item C7 should be Lloyd Road and not the High School. Ms. Esposito stated it is Lloyd Road. Dr. Majka added that it will be for the STEM Club at Lloyd Road.

A member of the public stated they put in a \$200 deposit and live within the two mile limit. When will seats become available? Mr. DeGeorge stated they need to wait until October to see if students are actually utilizing the seats.

A member of the public asked about the difference between a Committee of the Whole meeting and a Regular Action meeting. Mr. Rubin addressed the concern.

EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of Confidential Student Matters – HIB Reports and Confidential Legal Matters – Litigation Update. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

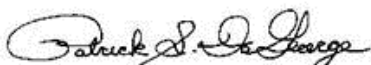
It was moved by Ms. Nappi, seconded by Ms. Nelson that the Board convene in Executive Session I and approved by a unanimous voice vote at 9:31 pm.

The Board returned to Open Session at 10:04 pm.

XVI. ADJOURNMENT

On a motion by Ms. Nappi, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 10:05 pm.

Respectfully submitted,



Patrick S. DeGeorge
Assistant Superintendent for Business/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
SEPTEMBER 28, 2015**

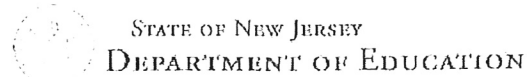
Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Blodgett, Madeline	HS	10/1/2015	Monroe Twp., NJ	FLENJ Unlocking the Power of Comprehensible Input	\$125.00*	\$8.68*	\$0.00	\$0.00	\$0.00	\$133.68*	YES
Christie, Allison	ST	10/4/2015, 10/5/2015, 10/6/2015	Ocean Palace Long Branch, NJ	Art Educators of New Jersey Full Steam Ahead	\$310.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$310.00*	YES
Iron, Mark	MS	10/4/2015, 10/5/2015, 10/6/2015	Ocean Palace Long Branch, NJ	Art Educators of New Jersey Full Steam Ahead	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Khachaturian, Marisa	MS	10/4/2015, 10/5/2015, 10/6/2015	Ocean Palace Long Branch, NJ	Art Educators of New Jersey Full Steam Ahead	\$205.00*	\$32.55*	\$0.00	\$0.00	\$0.00	\$237.55*	YES
Stevens, Roderick	MS	10/5/2015, 10/6/2015	Ocean Palace Long Branch, NJ	Art Educators of New Jersey Full Steam Ahead	\$175.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00*	YES
Trezza, Andrea	CO	10/15/15, 10/16/15	Convention Center Atlantic City, NJ	Autism New Jersey 33 Annual Autism Conference	\$500.00*	\$42.00*	\$0.00	\$0.00	\$0.00	\$542.00*	NO
Hitchman, Marie	HS	10/16/2015, 11/20/2015, 12/18/2015, 1/22/2016, 3/18/2016, 4/22/2016 5/20/2016	Various Monmouth County Offices	Association of Student Assistance County Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Iron, Mark	MS	10/17/2015	Drew University Madison, NJ	NJTEEA Conference iSTEM	\$185.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$185.00*	NO
Friedman, Allison	CO	10/29/2015	Convention Center Atlantic City, NJ	New Jersey School Board Association Fall School Law Forum	\$249.00***	\$0.00	\$0.00	\$0.00	\$0.00	\$249.00***	NO
Jones, Karen	CO	10/29/2015	Convention Center Atlantic City, NJ	New Jersey School Board Association Fall School Law Forum	\$249.00**	\$13.76**	\$40.00*	\$0.00	\$0.00	\$302.76**	

HIB Self-Assessment
Review of 2014-2015
District Summary (Possible 78 Total Points)

CORE ELEMENT	Cambridge Park	Strathmore	Ravine Drive	Cliffwood	Lloyd Road	Middle School	High School
Programs (Possible 15 points)	13	14	14	15	15	14	14
Training (Possible 9 points)	8	8	7	8	8	7	8
Other Staff (Possible 15 points)	12	14	14	14	13	13	14
Curriculum & Instruction (Possible 6 points)	6	5	5	6	6	6	6
HIB Personnel (Possible 9 points)	8	8	8	9	9	9	9
School Level HIB Reporting (Possible 6 points)	5	5	6	6	6	6	6
HIB Investigation Procedure (Possible 12 points)	12	11	12	12	12	11	12
HIB Reporting (Possible 6 points)	6	5	5	6	6	5	6
TOTAL: (Possible 78 points)	70	70	71	76	75	71	75

Final Approval: September 28, 2015 - Board of Education Meeting



Anti-Bullying Bill of Rights Act

District: Matawan-Aberdeen Regional School District (3040)
 County: MONMOUTH (25)

New Jersey Department of Education
 School Self-Assessment for Determining Grades
 under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2014 - 2015	
District Name: Matawan-Aberdeen Regional School District	
School Name: Cambridge Park Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	2
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
13	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	3
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)	
8	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	2
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	No
Option B Indicators	Score (0-3)
A. The school has a process for ensuring that staff are implementing the district's procedure for reporting HIB that includes all required elements.	3
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB, AND implements effective prevention strategies which resulted in no incidents of HIB.	2
SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	No
Option B Indicators	Score (0-3)
A. Responsible staff are knowledgeable about the process to notify parents of alleged offenders and alleged victims in each reported HIB incident and how to implement the process.	3
B. The school has a process in place to ensure completion of each investigation within 10 school days of the written incident report.	3
C. The school has a process in place to prepare a written report on the findings of each HIB investigation.	3
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	70

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Matawan-Aberdeen Regional School District (3040)
County: MONMOUTH (25)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2014 - 2015	
District Name: Matawan-Aberdeen Regional School District	
School Name: Strathmore Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	
14	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
8	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	3

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	No
Option B Indicators	Score (0-3)
A. The school has a process for ensuring that staff are implementing the district's procedure for reporting HIB that includes all required elements.	2
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB, AND implements effective prevention strategies which resulted in no incidents of HIB.	3
SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	No
Option B Indicators	Score (0-3)
A. Responsible staff are knowledgeable about the process to notify parents of alleged offenders and alleged victims in each reported HIB incident and how to implement the process.	2
B. The school has a process in place to ensure completion of each investigation within 10 school days of the written incident report.	3
C. The school has a process in place to prepare a written report on the findings of each HIB investigation.	3
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
SUB-TOTAL (possible 12)	11
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	70

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Matawan-Aberdeen Regional School District (3040)
County: MONMOUTH (25)

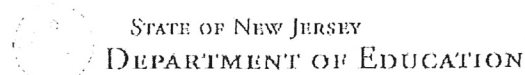
New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2014 - 2015	
District Name: Matawan-Aberdeen Regional School District	
School Name: Ravine Drive Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	
14	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)	
7	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of <u>successful school climate programs or approaches</u> .	3

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	71

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Anti-Bullying Bill of Rights Act

District: Matawan-Aberdeen Regional School District (3040)

County: MONMOUTH (25)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2014 - 2015	
District Name: Matawan-Aberdeen Regional School District	
School Name: Cliffwood Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	15
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	8
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	76

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Matawan-Aberdeen Regional School District (3040)

County: MONMOUTH (25)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2014 - 2015	
District Name: Matawan-Aberdeen Regional School District	
School Name: Lloyd Road Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	
15	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
8	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	75

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Matawan-Aberdeen Regional School District (3040)
County: MONMOUTH (25)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2014 - 2015	
District Name: Matawan-Aberdeen Regional School District	
School Name: Matawan-Aberdeen Middle School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
14	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	3
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	2
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)	
7	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of <u>successful school climate programs or approaches</u> .	2

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	2
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	11
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	71

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Matawan-Aberdeen Regional School District (3040)

County: MONMOUTH (25)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2014 - 2015	
District Name: Matawan-Aberdeen Regional School District	
School Name: Matawan Regional High School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
14	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	3
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	2
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
8	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	75

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