

**MISSION STATEMENT**

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

**VISION STATEMENT**

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

**ACTION MEETING** on October 26, 2015, Matawan-Aberdeen Middle School, 469 Matawan Ave., Aberdeen, NJ.

**I. CALL TO ORDER**

Board President, Ms. Esposito called the Regular Action Meeting to order at 7:00 pm.

**II. PLEDGE OF ALLEGIANCE**

The Middle School chorus sang the National Anthem as well.

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 22, 2014. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present:	Ms. Anissa Esposito - President	Dr. Jeff Delaney – Vice President – (arrived @ 7:06 pm)
	Mr. Kenneth Aitken	Mr. Weymouth Brittingham
	Ms. Allison Friedman	Ms. Kathleen Gentile
	Ms. Tara Martinez	Ms. Joelle Nappi
	Ms. Africa Nelson	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools  
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction  
Mr. Patrick S. DeGeorge, Assistant Superintendent for Business/Board Secretary  
Mr. Brian Walsh, Director of Personnel  
Mr. David Rubin, Board Attorney  
Mr. Dave Palumbo, Asst. to the Assistant Superintendent for Business/Asst. Board Secretary

**V. MINUTES**

It was moved by Ms. Gentile seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the following minutes.

Ms. Nappi asked what the revision was to the August 24<sup>th</sup> minutes. Mr. DeGeorge addressed the concern.

Revised Minutes of August 24, 2015, Regular Action Meeting  
Minutes of September 28, 2015, Regular Action Meeting  
Minutes of September 28, 2015, Executive Session  
Minutes of October 5, 2015, Committee of the Whole  
Minutes of October 5, 2015, Executive Session  
Minutes of October 14, 2015, Special Meeting

**VI. BOARD PRESIDENT’S REPORT**

The Board President, Ms. Esposito made the following statements:

Ms. Esposito stated she will forgo the Board Presidents report and move onto the rest of the agenda.

**VII. SUPERINTENDENT’S REPORT**

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka thanked the choir and the band for the great job that they did. He also welcomed Mr. Eyler as Principal of the Middle School.

Mr. Eyler thanked everyone for coming and turned the Middle School highlights and recognitions to 8<sup>th</sup> grade President Mr. Anthony Fosa.

Mr. Fosu recognized the band and chorus for their performances tonight. He stated the band and chorus continues to grow. He also presented Ms. Greenspan and Mr. Wells with certificates of achievement.

Mr. Fosu recognized the STEAM club participants.

Mr. Fosu spoke about the Resolution of Respect to combat prejudice and discrimination.

Dr. Majka stated that at the next action meeting he will report on the first 100 days of his tenure as well as the District’s goals.

Cambridge Park PTO President Laurie Muller gave a power point presentation for the Cambridge Park Playground project. She spoke about the “Where the Angels Play” foundation that will be paying for balance of the project. Mr. Bill Lavin to speak about “Where Angels Play” foundation.

Mr. Walsh presented the EVVRS and HIB reports and the statistics involved with each. He stated these reports must be presented twice a year and the reporting period he is presenting on is for January 1, 2015 through June 30, 2015.

**VIII. STUDENT REPRESENTATIVE’S REPORT**

The student representative, Adam Elliot made the following statements:

He stated the presentation by the Cambridge Park PTO on the playground was wonderful.

The Cliffwood Elementary community raised \$700 during the walk-a-thon.

The peer buddies program at Ravine Drive is starting again.

It’s very exciting that every student at the Middle School has a chrome book.

At the High School they held assemblies on the dangers of drug addition, and distracted driving. The High School also hosted a college fair.

**IX. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

There were none.

**X. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Personnel Matters – Interview Candidates for Director of Special Services. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Gentile, seconded by Ms. Martinez that the Board convene in Executive Session I and approved by a unanimous voice vote at 7:57 pm.

The Board returned to Open Session at 8:45 pm.

**XI. CURRICULUM AND INSTRUCTION**

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Dr. Delaney and seconded by Ms. Nelson.

A member of the Board asked if Dr. Rodriguez handled every grade level. Mr. Walsh addressed the concern.

A member of the Board inquired as to why the Out Of District placement, item C5 was placed on the agenda so late. Dr. Jones addressed the concern.

The following items were then approved by a unanimous roll call vote. Mr. Aitken and Ms. Friedman abstained from their portion of travel listed on the agenda.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy.

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan-Aberdeen Middle School’s participation in the Barnes and Noble Mini Maker Fair (“Book Fair”) fundraiser event being held at the Barnes and Noble in Holmdel, NJ on November 6, 2015. All proceeds from the fundraiser will support the Middle School STEM Club.

**Rationale:** On November 6, 2015, Barnes and Noble has offered Matawan-Aberdeen Middle School's STEM Club the opportunity to be represented and display and/or demo any of the STEM projects they have been working on as part of the STEM Club. During this Maker Fair fundraiser there will be new tech and other Maker Products for the students to explore. Matawan-Aberdeen Middle School will be featured on the Barnes and Noble flyer, along with the event times as a way to promote other local school to participate in the Maker's Fair fundraising event.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the New Jersey Quality Single Accountability Continuum (NJQSAC) and District Performance Indicators (DPR) and Statement of Assurance (SOA) for the 2015-2016 school year, and authorize the Superintendent to submit the fully executed SOA and DPR to the Executive County Superintendent for Monmouth County.

**Rationale:** In accordance with N.J.A.C. 6A:30, Evaluation of the Performance of School Districts, and pursuant to N.J.S.A. 18A:7A, local Boards of Education must approve the district's submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) to verify the accuracy of the District Performance Review (DPR).

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Richard M. Kiker of *Kiker Learning, LLC* to provide a *Google Parent Education Workshop* for K-12 families on October 28, 2015.

**Rationale:** This professional development workshop will support the district's Google initiative by providing K-12 families with training resources related to Google Education and the entire Google ecosystem which includes:

- Emerging tools from Google EDU
- Google Apps for Education
- Google Classroom
- Chrome Browser for Education

**Cost:** No Cost to the District

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Richard M. Kiker of *Kiker Learning, LLC* to provide professional development workshop for staff at the February 12, 2016 District In-Service Day.

**Rationale:** This professional development workshop will support the district's Google initiative by providing staff with training and resources related to Google Education and the entire Google ecosystem which includes:

- Emerging tools from Google EDU
- Google Apps for Education
- Google Classroom
- The Chromebook Experience
- Chrome Web Store
- Chrome browser for Education

**Cost:** \$3,000.00

**Account #:** 20-270-200-320-11-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Dr. Paula Rodriguez Rust of Spectrum Diversity to provide staff two full days of professional development workshops entitled "Creating Welcoming and Effective Schools for Diverse

Student Populations.” One session occurred October 12, 2015 (retroactive) and one session will occur in February 2016. Spectrum Diversity will also provide two parent nights on the topics of “Bullying 101: Understanding Bullying, and What the Anti-Bullying Bill of Rights Means for you, Your Child, and Your Child’s School” and “Your Child in A World of Diversity.” One parent night will take place in early December and one parent night will take place in spring 2016 (dates TBD).

**Rationale:** These professional development workshops will train a majority of staff, as well as provide additional training for members of the school climate and diversity teams, in strategies for working with diverse student populations to promote equitable school environments. The workshops explore many aspects of cultural diversity, including racial/ethnic differences, ability/disability, religion, youth subcultures, social class (e.g., “culture of poverty”), sexual orientation, and gender expression. Additionally, during the first parent night, participants will have an opportunity to learn more about the Anti-Bullying Bill of Rights of 2011. The second parent night will explore relevant cultural issues facing students in today’s diverse world, including topics of sexual orientation and gender identity/expression diversity, as schools prepare to educate students about LGBT diversity and respond to the needs of LGBT student such as LGBT.

**Cost:** \$2,975.00 **Account #:** 11-000-223-580-04-0000-0

**C. Special Services**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following evaluator/agency on an as needed basis for the 2015-2016 school year:

**Shore Kids Pediatric Therapies**

Services	Rate
Evaluations for Occupational Therapy	\$375.00
Evaluations for Speech Therapy	\$375.00
Evaluations for Reading	\$750.00
Psych educational Evaluations	\$1,500.00
Neuropsych Evaluations	\$2,700.00

**Rationale:** Various evaluations must be completed as per N.J.A.C 6A:14 based on individual student need.

**Cost:** NTE: \$6,000.00 **Account #:** 11-000-217-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Dates
159169	*Education Inc.	\$35.00/hour 10 hours per week	9/08/15 – 9/19/15 (retroactive)

\*Department of Education approved provider

**Cost:** NTE: \$3,500.00 **Account #:** 11-150-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service provider for the 2015-2016 school year:

Service Provider	Evaluation	Effective Dates
Melissa Engasser M.S., BCBA Bedrock Clinic 347 Plainfield Avenue Edison, NJ 08817	Essential for Living Evaluation (All Ages) \$100.00/hour	10/2/15-6/30/16 (retroactive)

**Cost:** NTE: \$400.00 **Account #:** 11-000-217-320-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following evaluators/agencies on an as needed basis for the 2015-2016 school year:

Service Provider	Cost	Effective Dates
Advancing Opportunities 1005 Whitehead Road Extension Ste. 1 Ewing, NJ 08638	\$115.00 Support and training on augmentative communication devices (2 hr. min. per visit)	9/1/15 – 6/30/16 (retroactive)

**Rationale:** Various evaluations must be completed as per NJAC 6A:14 based on individual student need.

**Cost:** NTE: \$3,000.00 **Account #:** 11-00-217-320-09-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend out of district placement for the 2015-2016 regular school year:

Student	Class	School	Reason	Cost	Effective Dates
161839	Other Health Impaired	CPC High Point	Per IEP	\$63,450.00	9/3/15 – 6/30/16 (retroactive)

**Cost:** NTE: \$63,450.00 **Account #:** 11-000-100-566-09-0000-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
156720	Wise Learning	\$35.00/hour, 10 hours per week	9/28/15 – 10/2/15 (retroactive)

**Cost:** NTE: \$400.00 **Account #:** 11-150-100-320-09-0000-0

**XII. PERSONNEL**

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Mr. Aitken and seconded by Dr. Delaney.

Mr. Walsh stated that Ms. Nelyda Perez is the walk-in item as the appointment for the Director of Special Services.

Mr. Walsh stated that item C10 for the science bowl competition advisor should only list Patricia Hillyer at a stipend of \$1,240.

Mr. Walsh stated he just handed out another walk-in for the job description for the part-time administrative assistant to the payroll and benefits manager.

A member of the Board questioned how the students were targeting for the various reading programs. Dr. Jones addressed the concern.

A member of the Board inquired if the Title I programs are in the budget. Dr. Jones addressed the concern.

A member of the Board asked about the various reading programs, how staff will be trained, which student populations will utilize them and which program will be used at each school. Dr. Jones addressed the concern.

A member of the Board inquired if the resignation of the math teacher will have a permanent replacement. Mr. Walsh addressed the concern.

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

#### A. RESIGNATION/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	LOC	Position	Reason	Date Of Hire	Effective Dates
Read, Christine	HS	Teacher of Mathematics	Resignation	09/01/2003	12/15/2015

#### B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	LOC	Position	Type Of Leave	With/W/O Pay	Effective Dates
Fiorilli, Christina	MA	Teacher of Mathematics	Personal	Without Pay	10/30/2015 – 11/04/2015
Spitz, Yael	CL	LDT/C	Personal	Without Pay	10/05/2015 – 10/06/2015 (Retroactive)
Flaherty, David	CO	Director of Security	Medical Leave	Without Pay	10/22/2015 – TBD (Retroactive)
Barrett, Edward	HS	Teacher of Special Education	Personal	Without Pay	10/16/2015 (Retroactive)
Lazur, Margaret	LR	Teacher of Special Education	FMLA	Without Pay	10/14/2015 – 10/27/2015 (Retroactive) (Amended Date)

#### C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer

##### 1. Appointments

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Koos, Carolyn, Ph.D.	CO	Interim Assistant Director of Special Services	N/A	\$300.00 Per Diem	4	Olsen (Acting Director)	10/19/2015 – 12/23/2015 (Retroactive)
Kaesar, Regina	CO	Interim Transportation Coordinator	Step-01	\$78,563.00 (Pro-rated)	4	Schwegler (Resignation)	10/06/2015 – 02/05/2016 (Retroactive)

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Beatrice, Kathleen	CO	Interim Dispatcher Bus/Van Driver	Step -01	\$34,590.50 (Pro-rated)	1	Kaeser (Interim)	10/06/2015 – 02/05/2016 (Retroactive)
Turchiano, Carol	RD	Instructional Assistant P/T Kindergarten	Step 1-2	\$10,834.40+ \$861.30 BA Stipend = 11,695.70	1	New Position	11/10/2015 06/30/2016
D’Angelo, Christine	MA/HS	Speech Language Specialist	Step F-11	\$62,440.00 (Pro-rated)	6	New Position	01/04/2016 - 06/30/2016
Perez, Nelyda	CO	Director of Special Services	Step 1	\$132,585.00 (Pro-rated)	12	Dorso (Resignation)	TBD – 6/30/2016

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**2. Substitutes – 2015/2016 School Year**

Category	Account Number
Administration	11-000-240-320-02-0000-0
Bearer, Paulette	Substitute Principal
Hudanish, Jeffrey	Substitute Principal

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**3. Curriculum & Instruction – Lloyd Road Elementary Tutorial**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Winther, Margaret Teacher	Teachers Tutorial	Structured After School Homework Hour	TBD	\$35/Hr.	NTE: \$20,000	LR
Preuss, Rosalie Nurse	Instructors Nurses Substitute	5 days/week, 1 hour/day				
Mallozzi, Catharina Substitute Nurse						

Account Number: 11-421-100-178-11-0000-3

**4. Title 1 Supplemental Reading Program – Cliffwood Elementary School**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Gonzalez, Nicole Pappas, Laura Vergaretti, Kathleen Teachers Cacopardo, Mary Ann Substitute Teacher	Cliffwood Title 1 iRead Supplemental Reading Program Teachers	(3) Teachers for the iRead Title 1 Supplemental Reading Program at Cliffwood Elementary School.  The iRead Program will run 2 days/week, Wednesdays & Thursdays, one hour per day 8:05AM – 9:05AM October 14, 2015 – April 28, 2016	201 Hrs. 67 hours each	\$35/Hr.	\$7,035	CL

Account # 20-231-100-101-11-0000-1



**5. Title 1 – Supplemental Reading Program – Lloyd Road Elementary School**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Flynn, Nancy Wolf, Barbara Teachers  Longo, Andrea Winther, Margaret Substitute Teachers	Lloyd Road Read 180 Title 1 Supplemental Reading Program Teachers	(2) Teachers for the Read Title 1 Supplemental Reading Program at Lloyd Road Elementary School.  The Read 180 Program will run 2 days/week, Mondays & Tuesdays, one hour per day 3:20PM – 4:20PM October 19, 2015 – May 17, 2016 (60 days)	122 Hrs. 61 hours each	\$35/Hr.	\$4,270	LR

Account # 20-231-100-101-11-0000-1

**6. Title 1 Supplemental Reading Program – Middle School**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Johnson, Jesse Baumert, Deana Teachers  Starr, Diana Substitute Teacher	MAMS Title 1 After School Supplemental Reading Program Teachers	(2) Teachers for the after-school Title 1 Supplemental Reading Program at Matawan-Aberdeen Middle School.  The Read 180 Program will run 2 days/week, Mondays & Tuesdays, 2:45PM – 4:00PM October 2015 – April 2016	75 Hrs. Each	\$35/Hr.	\$5,250	MA

Account # 20-231-100-101-11-0000-1

**7. School Website Enhancement Committee**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Irons, Mark Gross, Zachary Baumert, Deana Weinstein, Bonnie Lenihan, Christine Hausmann, Kathryn Pappas, Alyssa Rocco, Sandra	Coach HS Teacher MA Teacher LR Teacher RD Teacher ST - Teacher CL Teacher CP Teacher	Teachers to develop a plan for enhancing the school and district website with the goal of having more interactive links and information for the school community	40 (5 hours each)	\$30/Hr.	\$1,200	CO

Account # 20-270-200-101-11-0000-0

**8. Mentor Teachers – 2015/2016 School Year**

Name	Subject	LOC
Barry, Tara	Elementary – All Subjects	Ravine Drive Elementary School

Rationale: To assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth, by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A9B-8.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher  
Effective Date: 2015/2016 School Year

**9. College Student Observer/Teacher(s)**

Name	College	Cooperating Teacher and/or Administrator	School/Area
Kinneman, Katelyn	Monmouth University	Hollinger, Jessica	HS – LDTC Internship Spring and Fall 2016
Hoffman, Karissa	Ball State University	Trezza, Andrea	CO – Special Services Applied Behavioral Analysis Observer/Intern October 2015 – June 2016
Molinaro, Erin	Seton Hall University	De Costa, Florence	HS – School Counselor Internship January 2016 – June 2016

**10. Extra Curricular Activities**

Name	School	Activity	Position	2015/2016 Stipend	Effective Date
Lorefice, Lindsey	HS	Spring Musical Production	Musical Director	\$3,300.00	2015-2016 School Year
Hillyer, Patricia (Replacing S. Cronin)	MAMS	Science Competition Team (Science Bowl)	Advisor	\$1,240.00	2015-2016 School Year
Raiola, Amy	MAMS	6 <sup>th</sup> Grade Class	Advisor	\$1,300.00	2015-2016 School Year
Costello, Laurie Sobieski, Cynthia	MAMS	Yearbook	Co-Advisors	\$2,015.00 Each	2015-2016 School Year
Reistrom, Meghan	LR	Environmental Club	Co-Advisors	\$555.00	2015-2016 School Year
Huhn, Dina	LR	Environmental Club	Co-Advisors	\$555.00	2015-2016 School Year
Scheuing, Adrienne	ST	Safety Patrol	Advisor	\$1,000.00	2015-2016 School Year
Lemma, Cheryl	HS/MAMS	Crowd Control	Monitor	\$62.50/Game	2015-2016 School Year
Saffioti, John	HS/MAMS	Crowd Control	Monitor	\$62.50/Game	2015-2016 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**11. Home Instruction**

ID No.	Subject/ Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
159624	ELA, Social Studies, Science, Math	LR	Moore, Ryan	Chalmers, Jessie	10	4	ELS/SS 15 Math 15 Science 10	10/05/2015 – 11/02/2015 (Retroactive)
157962	English 2	HS	Moller, Jennifer	Moller, Jennifer	2	1	2	09/25/2015 – 10/08/2015 (Retroactive)

ID No.	Subject/ Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
157962	U S History 1	HS	Wegrzyn, Louise	Carnovsky, Robert	2	1	2	09/25/2015 – 10/08/2015 (Retroactive)
157962	Geometry	HS	Provines, Effie	Wynes, Nichole	2	1	2	09/25/2015 – 10/08/2015 (Retroactive)
157962	Lab Chemistry	HS	Milan, Gregory	Milan, Gregory	2	1	2	09/25/2015 – 10/08/2015 (Retroactive)
161040	Speech	CL	Butler, Charlene	Farrell, Colleen	1	16	16	09/08/2015 – 12/23/2015 (Retroactive)
154699	Economics 1	HS	Bloss, Justin	Carnovsky, Robert	2	4	8	09/30/2015 – 10/30/2015 (Retroactive)
154699	Forensic Science	HS	Mingrone, Christopher	Milan, Gregory	2	4	8	09/30/2015 – 10/30/2015 (Retroactive)
154699	English 4	HS	Pisani, Laura	Castelli, Courtney	2	4	8	09/30/2015 – 10/30/2015 (Retroactive)
156522	English 1	HS	Turner, Sam	Turner, Sam	2	2.5	5	09/30/2015 – 10/19/2015 (Retroactive)
156522	Algebra 1	HS	Goldberg, Deborah	Goldberg, Deborah	2	2.5	5	09/30/2015 – 10/19/2015 (Retroactive)
156522	Lab Biology	HS	Borchers, Sheri	Milan, Greg	2	2.5	5	09/30/2015 – 10/19/2015 (Retroactive)
156522	World Cultures	HS	Harrington, Meghan	Carnovsky, Robert	2	2.5	5	09/30/2015 – 10/19/2015 (Retroactive)
158384	Sociology	HS	Kaiser, Heather	Kaiser, Heather	2	3.5	7	09/23/2015 – 10/16/2015 (Retroactive)
158384	English 4	HS	Segui, Jessica	Mc Dede, Maria	2	3.5	7	09/23/2015 – 10/16/2015 (Retroactive)
158384	Statistics	HS	Cornacchia, Mario	Cornacchia, Mario	2	3.5	7	09/23/2015 – 10/16/2015 (Retroactive)
161461	Speech	CO	Molinari, Doreen	Molinari, Doreen	1	9	9	10/27/2015 – 01/08/2016

## 12. Home Instructor – 2015/2016 School Year

Name	Certification
Larsen, Laura	English

## 13. Volunteers – 2015/2016 School Year

Name	Activity
Alston, John	Winter Track Team Spring Track Boys Team
Bloss, Justin	Winter Track Team Spring Track Boys Team

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**14. High School Husky Twilight Program - (Alternative After-School Program)  
2015/2016 School Year**

Program runs 2:30 to 6:30 PM; with flexibility to accommodate specific days/times of instruction.

Name	Staff	Position	Max Hours	Cost/ Hour (Total Cost Not To Exceed \$60,000)	LOC
Leuin, Harvey	SLE (Structured Learning Experience)	Alternative After-School Program Staff	SLE Instructor 2-3 Hours/Week	\$35/Hr.	HS

Account Number: 11-421-100-101-11-0000-9

**15. K-12 World Language Curriculum Committee**

Name	LOC/ Language	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Lathrop, M. Miller, C. Downey, T.  Fricchione, A. Lisciandro, T. Fajardo, C. Ogurek, M. Portee Wells, P.	CL/ST Spanish LR Spanish MS Spanish / French  MS Italian HS Italian HS Spanish HS Spanish HS Latin	K-12 World Language Curriculum Committee	World Language Teachers to assist in the review and analysis of the District’s K-12 World Language Program continuum. This position will include a combination of independent research and preparation, as well as in-person guided professional development work sessions. The guided professional development work sessions will take place at Central Office	6 Hours max. each	\$30/Hr.	\$1,620	CO

Account Number: 11-000-221-104-04-0000-2

**16. Handle With Care – Training**

Name	Location	Position	Daily Per Diem Rate of Pay
Ashed, Jillian	Cliffwood Elementary School	Autism Aide	\$102.58
Peters-Esposito, Mindy	Cliffwood Elementary School	Instructional Assistant – MD Class	\$110.68
Collins, Sharon	Cliffwood Elementary School	BD Aide	\$127.25
Zitzman, Denise	Cliffwood Elementary School	Autism Aide	\$102.58
Nicoll, Brent	Ravine Drive Elementary School	Aide – CI Class	\$102.83
Perchuk, Tara	Ravine Drive Elementary School	Instructional Assistant Grade 1 ICA	\$100.83
Feihl, Ann-Margaret	Strathmore Elementary School	Aide – Resource Room	\$98.15
Dhume, Valerie	Cambridge Park Pre School	Aide - Autism	\$107.08

Effective Date: October 12, 2015 (Retroactive) Account #: 11-000-219-110-11-0000-1

**17. Special Education Reading Program**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
<b>High School</b> Mancuso, Kathleen Pickell, Lee  <b>Middle School</b> Starr, Diana	Special Education Supplemental Reading Program Teachers	Teachers for Special Education Supplemental Reading Programs -- iRead/Read 180/ Systems 44 -- at various schools.	3 hours per week, per school (hours to be shared)	\$35/Hr.	\$4,000 (per school), \$24,000 (entire program)	Various

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
<b>Cliffwood Elementary</b> Goldheiner, Tara, Viani, Erin Cacopardo, Mary Ann (Substitute)		Three hours per week; October through May; may be before or after school				
<b>Ravine Drive Elementary</b> Lyttle, Barbara Fisco, Kristen (Substitute)						
<b>Strathmore Elementary</b> Perrotta, Alexandra  1 to 2 teachers per school						

Account Number: 20-250-100-101-11-0000-0

**18. Title I Family Nights – Cliffwood Elementary School**

Name	Position	Activity/ Description	Max Hours	Cost/ Hour	Total Cost	Loc
1 – Stelzer, Traci	Cliffwood Title 1 Family Nights	Teachers to plan and facilitate three Title 1 Parent Education Workshops for families of identified Title 1 students during the 2015-2016 school year. Location: Cliffwood Elementary School Date 1: TBD Date 2: TBD Date 3: TBD Time: 7:00-8:00 PM	9 hours per person (2 hours per person for planning each workshop + 1 hour per person for facilitating each workshop)	\$30/Hr.	\$810	CL

Account # 20-231-200-101-11-0000-1

**19. Title 1 Family Nights – Matawan-Aberdeen Middle School**

Name	Position	Activity/ Description	Max Hours	Cost/ Hour	Total Cost	LOC
1 – Danksy, Samantha 2 – Fiorilli, Christina 3 – Hillyer, Patricia	Middle School Title 1 Family Nights	Teachers to plan and facilitate three Title 1 Parent Education Workshops for families of identified Title 1 students during the 2015-2016 school year. Location: Matawan-Aberdeen Middle School Date 1: TBD Date 2: TBD Date 3: TBD Time: 7:00-8:00 PM	9 hours per person (2 hours per person for planning each workshop + 1 hour per person for facilitating each workshop)	\$30/Hr.	\$810	MAMS

Account # 20-231-200-101-11-0000-1

**20. K-12 Curriculum Revisions – HS Math**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
1. Wynes, Nichole 2. Colburn, Kendra 3. Burns, Kevin 4. Cornacchia, Mario	HS MATH 1. Pre-Calculus 2. Pre-Calculus Honors 3. Calculus AB 4. Calculus BC	Update curriculum and pacing guide into UBD format using Rubicon Atlas Curriculum Development & Mapping Program (new curriculum development & mapping software purchased by the district).	75 Hrs. (15 Hrs. per course)	\$30/Hr.	\$2,250	CO

Account # 11-000-221-104-04-0000-2

**21. 2016 ELA & Math Portfolio Appeals Process Facilitation**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
ELA Rogers, Kimberly  MATH Wynes, Nichole	2016 ELA & Math portfolio appeals process facilitation for students who have not met their assessment graduation requirement	One HS ELS and one HS Math teacher to facilitate the HS graduation portfolio appeals process, including the coordination and compiling of student portfolios and supplemental academic assistance to be provided during student lunch periods and/or during after-school academic tutorial from October 2015-May2016	Not to exceed 5 hours per week (per person)	\$35/Hr.	TBD	HS

Account # 11-421-100-178-11-0000-6

**22. After School Stem Enrichment Extended Learning Program**

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Irons, Mark	After-School STEM Enrichment Learning Program	STEM (Science, Technology, Engineering and Math) Enrichment After-School Extended Learning Program	Not to exceed 50 hours annually	\$35/Hr.	\$1,750	LR

Account Number: 11-421-100-178-11-0000-3

**23. Staff Array Change – 2015/2016 School Year**

Name	From LOC/FTE	Assignment	To LOC/FTE	Assignment	Effective Date/Reason
Marsh, Charles	HS – 0.67 MA – 0.33	HS AEP MA – Social Studies Grade 7 ICR/ICA	MA – 0.67 MA – 0.33	Social Studies – Grade 8 Social Studies Grade 7 ICR/ICA	09/28/2015 – TBD (Retroactive)

Name	From LOC/FTE	Assignment	To LOC/FTE	Assignment	Effective Date/Reason
Paulus, Carolyn	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	English 3 Resource Program English 4 ICR Lab Biology ICR Geometry ICR	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	English 3 Resource Program English 4 ICR English 2 POR Geometry ICR	10/26/2015 – 06/30/2016
Quinn, Kathleen	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	English 1 ICR English 4 ICR Oceanography ICR English 2 POR	HS - 0.40 HS - 0.20 HS - 0.20 HS - 0.20	English 1 ICR English 4 ICR Oceanography ICR Lab Biology ICR	10/26/2015 – 06/30/2016
Wegrzyn, Louise	HS - 0.40 HS - 0.20 HS - 0.40	US History 1 ICR US History US History 1 Honors	HS - 0.40 HS - 0.20 HS - 0.40 HS - 0.20 O/L	US History 1 ICR US History US History 1 Honors ACE Vietnam Experience	09/16/2015 – TBD (Retroactive)
Gregg, Jennifer	MA - 0.67 MA - 0.33	Language Arts Grade 6 Language Arts Grade 6 Honors	MA - 0.67 MA - 0.33	Language Arts Grade 6 Basic Skills Grade 8 LAL	10/08/2015 – 06/30/2016 (Retroactive)
Monro, Christine	MA - 0.33 MA - 0.67	Language Arts Grade 7 Language Arts Grade 7 ICR	MA - 0.33 MA - 0.67 MA - 0.33 O/L	Language Arts Grade 7 Language Arts Grade 7 ICR Language Arts Grade 6 Honors	10/08/2015 – 06/30/2016 (Retroactive)

**25. Other**

**a. HIB Report**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of October 5, 2015.

Incidents Reported	Confirmed HIB Incidents
<b>0</b>	<b>0</b>

**b. Job Description**

The Superintendent recommends the Board of Education approve the revised job description for the position indicated below.

Part-time Administrative Assistant to the Payroll and Benefits Manager.

**XIII. FINANCE/TRANSPORTATION**

Mr. DeGeorge reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Gentile and seconded by Ms. Martinez.

A member of the Board asked if we had the staff members to utilize the plow and if this was the cheapest option. Mr. DeGeorge addressed the concern.

A member inquired if it was possible since the contractors are already performing sidewalk repairs at Ravine Drive, would they be able to come and look at the sidewalks here at Cambridge Park. Mr. DeGeorge addressed the concern.

A member of the Board asked why the shared service with the township ended for the snow removal. Mr. DeGeorge addressed the concern.

A member of the Board asked if the new truck comes equipped with a plow and lights. Mr. DeGeorge addressed the concern.

The following items were then approved by a unanimous roll call vote.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

- 1. **Payroll for September 2015 and Bills List for October 2015** (Available for review in Board Secretary’s Office)  
Policy #6470 Payment of Claims

<b>September 2015, Payroll</b>	\$3,380,252.12
<b>October 2015, Bills List</b>	\$3,453,514.77
<b>TOTAL</b>	<b>\$6,833,766.89</b>

- 2. **Transfer of Funds for September 2015** (Available for review in Board Secretary’s Office)  
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, exceeds the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1, and

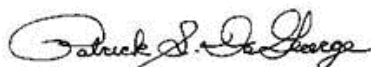
WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **September 2015** as presented.

- 3. **S-1701 Reporting for September 2015**  
Board Secretary Report for **September 2015**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **September 2015**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **September 30, 2015**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
Patrick S. DeGeorge  
Board Secretary

October 26, 2015  
Date



**4. Submission of the Annual Comprehensive Maintenance Plan and Form M-1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

**5. Adoption of 2016-2017 Budget Calendar**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Board of Education Calendar for the 2016-2017 School year. **(Finance Attachment #1)**

**6. Adoption of 2016-2017 Budget Goals**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following Budget Goals for the 2016-2017 school year:

Goal 1: Develop a budget that increases the property tax levy by no more than 2.0% - without any reduction in programs.

Goal 2: Select and execute capital projects from the Long Range Facilities Plan which will help resolve issues associated with projected increases in student enrollment – without increasing the current debt service portion of the annual property tax levy.

Goal 3: Continue to upgrade and improve the district’s technology landscape to meet 21<sup>st</sup> century needs and remain faithful to the district’s 3-year technology plan, and move closer to a district wide 1:1 initiative.

Goal 4: Begin an expansion of the preschool program.

Goal 5: Maintain, preserve and expand where possible all present programs and initiatives.

**7. Receipt of Bids and Award of Contracts for Sidewalk and Driveway Surface Drainage Repairs at the Ravine Drive Elementary School – FVHD #4813 for the 2015-2016 School Year**

WHEREAS, on October, 5, 2015, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for Sidewalk and Driveway Surface Drainage Repairs at the Ravine Drive Elementary School for the 2015-2016 school year (“the Work”); and

WHEREAS, on October 20, 2015, the following bid proposals were received and publicly read;

	<b>All Surface Asphalt</b>	<b>CMS Construction</b>
<b>Base Bid</b>	\$73,500.00	\$135,000.00
<b>Alternate Bid-Yard Drains &amp; Associated Piping</b>	\$69,300	\$17,500.00
<b>Total</b>	<b>\$142,800.00</b>	<b>\$152,500.00</b>

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is All Surface Asphalt.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the amount of \$142,800.00 to All Surface Asphalt, with principal offices located at 528 Hardenburg Ave., Point Pleasant, NJ 08742.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**Accounts:** 12-000-400-450-11-0000

**Rationale:** Portions of the sidewalk and driveway along the *Kiss and Drop* area at the Ravine Drive Elementary School have become unstable. As a result, the area is unable to drain water properly. The proposal calls for repairs along the sidewalk to accommodate additional drainage swales and inlets to divert water from flowing into the driveway, as well as the installation of subsurface drainage piping to divert water away from the driveway. The project was authorized by the Board of Education at the August 24, 2015 action meeting. The total cost (construction and soft costs) of this unbudgeted project is not to exceed \$166,000 and will be funded through budgetary efficiencies of existing 2015-2016 capital projects.

**8. Approval of Purchase through Middlesex Regional Educational Services Commission for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29 (c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Education Services Commission Cooperative Pricing System.

<b>Vendor</b>	Magic Touch Construction Co., Inc.
<b>MRESC Contract</b>	MRESC 15/16-15
<b>Account</b>	11-000-261-420-12-0000-0
<b>Amount</b>	Not to Exceed \$16,892.53
<b>Description</b>	Cutting and welding of pipe running through foundation providing heat to pod area at Raving Drive Elementary School.

**9. Resolution Authorizing Participation in the Middlesex Regional Educational Services Commission (New Jersey State Approved Cooperative Pricing System #65MCESCCPS) “Small Ticket Lease Program” (Middlesex Regional Educational Services Commission Bid No. 13/14-23)**

Lessee: Matawan-Aberdeen Regional School District Board of Education

**Principal Amount Expected To Be Financed: \$45,000.00**

**To be charged to GAAP Account #: 11-000-263-440-12-0000-0**

WHEREAS, the Lessee named above (the “Lessee”) is a political subdivision of the State of New Jersey (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the “Governing Body”) is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements (“Equipment Leases”) in the principal amount not exceeding the amount stated above (the “Principal Amount”) for the purpose of acquiring the Equipment described generally below (the

“Equipment”) and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

**Brief Description of Equipment: 2016 Chevrolet Silverado 3500HD Work Truck Regular Cab Chasis DRW 4WD, 137.5” wb**

WHEREAS, FIRST HOPE BANK, a National Banking Association, (the “Lessor”) is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases (“Lease Purchase Proceeds”) for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Board President or the School Business Administrator (each an “Authorized Representative”) acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee’s obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee’s obligations under the Equipment Leases shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee’s official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment

expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the “Code”) necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than “private activity bonds” that are not “qualified 501(c)(3) bonds”) during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval.

**Rationale:** Our municipalities will be unable to provide the district with snow removal services this winter. Of the options available, the lease purchase of an appropriate vehicle is the best. The lease purchase will be over three (3) years, and the total cost of this unbudgeted purchase will be funded through budgetary efficiencies of existing 2015-2016 capital projects.

**10. Routine Business Travel 2015-2016**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2015-2016 school year:

Name	Position	Total
Bridget Koch	Nurse	\$650

**11. Fire and Security Drills**

The following Fire and Security Drills occurred during September 2015:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Evacuation	9/24/15 @ 1:00 pm
Cambridge Park Pre-school	Fire Drill	9/16/15 @ 2:20 pm
Strathmore Elementary School	Lockdown	9/21/15 @ 10:15 am
Strathmore Elementary School	Fire Drill	9/18/15 @ 2:30 pm
Cliffwood Elementary School	Lockdown	9/18/15 @ 2:20 pm
Cliffwood Elementary School	Fire Drill	9/16/15 @ 10:00 am
Lloyd Road Elementary School	Evacuation	9/22/15 @ 10:00 am
Lloyd Road Elementary School	Fire Drill	9/11/15 @ 11:30 am
Matawan-Aberdeen Middle School	Evacuation	9/28/15 @ 1:45 pm
Matawan-Aberdeen Middle School	Fire Drill	9/18/15 @ 1:45 pm
Ravine Drive Elementary School	Evacuation	9/17/15 @ 2:30 pm
Ravine Drive Elementary School	Fire Drill	9/9/15 @ 11:40 am
Matawan Regional High School	Evacuation	9/17/15 @ 8:25 am
Matawan Regional High School	Fire Drill	9/16/15 @ 1:30 pm

**B. TRANSPORTATION****1. Award of Transportation Routes for the 2015-2016 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Routes for the 2015-2016 school year.

RTE #	Destination	Contractor	# of Days	Per Diem	Eff. Dates	Cost
647	Lakeview School	Barker	214	\$307.64	7/1/15 – 6/30/16 (retroactive)	\$65,834.96
648	Lakeview School	Barker	214	\$307.64	7/1/15 – 6/30/16 (retroactive)	\$65,834.96

**Rationale:** Routes 647, 648, were previously approved on August 24, 2015. Since that time revised rates were issued which necessitates reapproving the routes.

**2. Award of Joint Transportation Routes for the 2015-2016 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2015-2016 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff. Dates	Estimated Cost
4247	CPC Adolescent	MOESC	MARSD	25	\$111.02	7/6/15 – 8/7/15 (retroactive)	\$2,775.50
4250	Search Day Program	MOESC	MARSD	38	\$85.24	7/1/15 – 8/21/15 (retroactive)	\$3,239.12
4069	New Road School of Parlin	MOESC	MARSD	17	\$55.60	7/1/15 – 8/12/15 (retroactive)	\$945.20
4069	New Road School of Parlin	MARSD	MARSD	13	\$74.13	7/1/15 – 7/21/15 (retroactive)	\$963.69
4070	New Road School of Parlin	MOESC	MARSD	25	\$45.12	7/1/15 – 8/12/15 (retroactive)	\$1,128.00
4070	New Road School of Parlin	MOESC	MARSD	5	\$60.16	7/1/15 – 7/8/15 (retroactive)	\$300.80
A110	Academy LC	MOESC	MARSD	19	\$202.65	7/1/15 – 7/28-15 (retroactive)	\$3,850.35

**Rationale:** Routes are required to transport Special Education students for ESY 2015-2016 School year.

**3. Award of Joint Transportation Routes for the 2015-2016 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2015-2016 school year with Matawan-Aberdeen Regional School District as the Joiner District.

<b>RTE#</b>	<b>Destination</b>	<b>Host</b>	<b>Joiner</b>	<b># of Days</b>	<b>Joiner Per Diem</b>	<b>Eff. Dates</b>	<b>Estimated Cost</b>
5055	Academy Learning Center	MOESC	MARSD	180	\$188.98	9/2/15 – 6/30/16	\$34,016.40
5062	Coastal Learning Center	MOESC	MARSD	180	\$205.10	9/3/15 – 6/30/16	\$36,918.00
7003	Bridge Academy	MOESC	MARSD	180	\$136.58	9/3/15 – 6/30/16	\$24,584.40
2063	CPC Adolescent	MOESC	MARSD	180	\$92.55	9/3/15 – 6/30/16	\$16,659.00
5116	Green Brook Academy	MOESC	MARSD	180	\$157.49	9/8/15 – 6/30/16	\$28,348.20
4070	New Road School of Parlin	MOESC	MARSD	180	\$148.47	9/2/15 – 6/30/16	\$26,724.60
2052	Oakwood School	MOESC	MARSD	180	\$158.43	9/1/15 – 6/30/16	\$28,517.40
4250	Search Day Program	MOESC	MARSD	180	\$85.24	9/1/15 – 6/30/16	\$15,343.20

**Rationale:** Routes are required to transport Special Education students for 2015-2016 School year.

**XIV. UNFINISHED BUSINESS**

There was a discussion among the Board regarding the scoring for QSAC. Dr. Jones addressed the concerns.

A member of the Board asked if the Board can get results of student achievement as they come in. Dr. Jones addressed the concern.

The Board indicated they would like to become more involved in the QSAC process since it involves the achievement of the students which is the most important thing. Ms. Esposito stated she will speak with the administrative team to ensure the Board receives updates.

A member of the Board indicated that she believes the District can not check two separate categories under QSAC. Dr. Jones addressed the concern.

There was a motion moved by Ms. Aitken and seconded by Ms. Martinez to discuss the entire QSAC process at the next meeting.

A member of the Board inquired about the transportation issues. Dr. Majka and Mr. DeGeorge addressed the concerns.

**XV. NEW BUSINESS**

There was none.

**XVI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

A member of the public is concerned that the District does not have protocols to inform parents of where their kids are and if the bus is running late. The same member of the public asked if there was a code of conduct for the bus drivers. Dr. Majka inquired what the bus number was.

A member of the public was concerned that one of their two children did not have a bus while the other did. It has put a hardship on the family due to work responsibilities. Ms. Esposito addressed the concern.

A member of the public was upset there is poor communication between the District and parents. Ms. Esposito addressed the concern.

**XVII. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Student Matters - HIB Reports and Confidential Legal Matters – Litigation Update. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 40 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

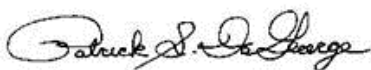
It was moved by Mr. Aitken, seconded by Ms. Martinez that the Board convene in Executive Session II and approved by a unanimous voice vote at 9:51 pm.

The Board returned to Open Session at 10:28 pm.

**XVIII. ADJOURNMENT**

On a motion by Ms. Nelson, seconded by Ms. Gentile and a unanimous roll call vote the Board adjourned the meeting at 10:29 pm.

Respectfully submitted,



Patrick S. DeGeorge  
Assistant Superintendent for Business/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
OCTOBER 26, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Bombardier, John	CO	1/25/16, 5/17/16	Freehold Regional Administration Office Englishtown, NJ	New Jersey Department of Education Supporting Our English Language Learners	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Spaur, Isabel	ST	10/14/15 (retroactive) 1/25/16, 5/17/16	Freehold Regional Administration Office Englishtown, NJ	New Jersey Department of Education Supporting Our English Language Learners	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Spells, Wayne	CO	10/14/15 (retroactive) 1/25/16, 5/17/16	Freehold Regional Administration Office Englishtown, NJ	New Jersey Department of Education Supporting Our English Language Learners	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Spitz, Yael	CL	10/23/2015 (retroactive)	Marriott At Forrestal Princeton, NJ	NJALC Fall Symposium 2015	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	NO
Sibilia, Debra	HS	10/28/2015	Middlesex County College Edison, NJ	Transition Coordinators Network Workshop	\$0.00	\$9.94*	\$0.00	\$0.00	\$0.00	\$9.94*	NO
Grasso, Andrea	HS	11/2/2015	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Strategies for Supporting Trans and Gender-Nonconforming Students	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Spells, Wayne	CO	11/12/2015	Barnabas Health Oceanport, NJ	St. Barnabas Health Institute for Prevention Section 504 & I&RS Overview	\$75.00***	\$11.63***	\$0.00	\$0.00	\$0.00	\$86.63***	NO
Grosso, Andrea	HS	11/13/2015	Caldwell University Caldwell, NJ	NJACAC Crucial Elements to College Success for Students with Mental Health Challenges	\$0.00	\$21.08*	\$0.00	\$0.00	\$0.00	\$21.08*	NO
Donovan, Jill	RD	11/19/2015	Rutgers University Piscataway, NJ	Rutgers 2015 Gifted Education Conference	\$175.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00*	YES



**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
OCTOBER 26, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Gross, Zachary	HS	11/19/2015	Rutgers University Piscataway, NJ	Rutgers 2015 Gifted Education Conference	\$175.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00*	YES
McDede, Maria	HS	11/19/2015	Rutgers University Piscataway, NJ	Rutgers 2015 Gifted Education Conference	\$175.00*	\$8.56*	\$0.00	\$0.00	\$0.00	\$183.56*	YES
Murray, Paula	RD	11/19/2015	Rutgers University Piscataway, NJ	Rutgers 2015 Gifted Education Conference	\$175.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00*	YES
Sobieski, Cynthia	MS	11/19/2015	Rutgers University Piscataway, NJ	Rutgers 2015 Gifted Education Conference	\$175.00*	\$9.05*	\$0.00	\$0.00	\$0.00	\$184.05*	YES
Thomson, Lori	RD	11/19/2015	Rutgers University Piscataway, NJ	Rutgers 2015 Gifted Education Conference	\$175.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00*	YES
Anderson, Sonali	CP	12/2/2015	Sheraton Eatontown Eatontown	Summit Professional Education Early Childhood Intervention & Autism Spectrum Disorder	\$199.99*	\$0.00	\$0.00	\$0.00	\$0.00	\$199.99*	YES
Ripple, Susan	CP	12/2/2015	Sheraton Eatontown Eatontown	Summit Professional Education Early Childhood Intervention & Autism Spectrum Disorder	\$199.99*	\$8.25*	\$0.00	\$0.00	\$0.00	\$208.24*	YES
Rocco, Sandra	CP	12/2/2015	Sheraton Eatontown Eatontown	Summit Professional Education Early Childhood Intervention & Autism Spectrum Disorder	\$199.99*	\$0.00	\$0.00	\$0.00	\$0.00	\$199.99*	YES
Guidie, Darla	CO	12/4/2015	Jumping Brook Country Club Neptune, NJ	Institute for Professional Development Payroll Workshop	\$99.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00**	NO
Aitken, Kenneth	CO	12/16/2015	FEA Conference Center Monroe Township, NJ	Foundation for Educational Administrators Medal of Honor Character Development Program	\$0.00	\$8.38**	\$0.00	\$0.00	\$0.00	\$8.38**	NO
Bebel, Helen	MS	12/16/2015	FEA Conference Center Monroe Township, NJ	Foundation for Educational Administrators Medal of Honor Character Development Program	\$0.00	\$5.46*	\$0.00	\$0.00	\$0.00	\$5.46*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
OCTOBER 26, 2015**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Bloss, Justin	HS	12/16/2015	FEA Conference Center Monroe Township, NJ	Foundation for Educational Administrators Medal of Honor Character Development Program	\$0.00	\$2.48	\$0.00	\$0.00	\$0.00	\$2.48*	YES
Friedman, Allison	CO	12/16/2015	FEA Conference Center Monroe Township, NJ	Foundation for Educational Administrators Medal of Honor Character Development Program	\$0.00	\$8.64**	\$0.00	\$0.00	\$0.00	\$8.64**	NO
McKurth, Daryl	MS	12/16/2015	FEA Conference Center Monroe Township, NJ	Foundation for Educational Administrators Medal of Honor Character Development Program	\$0.00	\$10.19*	\$0.00	\$0.00	\$0.00	\$10.19*	NO
Notaro, Blair	MS	12/16/2015	Monmouth County Agricultural Building Freehold, NJ	New Jersey Department of Education Career Readiness	\$0.00	\$7.12*	\$0.00	\$0.00	\$0.00	\$7.12*	NO
Tobia, Mona	MS	12/16/2015	Monmouth County Agricultural Building Freehold, NJ	New Jersey Department of Education Career Readiness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Colao, Raquel	LR	1/13/2016	Gran Centurions Clark, NJ	Schillinger Education Consultants The Power of Words Grades 3-8	\$175.00*	\$11.71*	\$0.00	\$0.00	\$0.00	\$186.71*	NO
Colao, Raquel	LR	2/10/2016	Gran Centurions Clark, NJ	Schillinger Education Consultants Close Reading Made Easy Grade 3-5	\$175.00*	\$11.71*	\$0.00	\$0.00	\$0.00	\$186.71*	NO
Rocco, Sandra	CP	2/22/2016 2/23/2016	Resorts Hotel Atlantic City, NJ	Staff Development for Educators 2016 Conference for NJ Pre-K Teachers	\$388.00*	\$60.43*	\$9.50*	\$0.00	\$0.00	\$457.93*	YES
									<b>TOTAL</b>	\$2,966.10	

\*Amount being charged to Account #11-000-221-580-04-0000-1

\*\*Amount being charged to Account #11-000-251-580-11-0000-0

\*\*\*Amount being charged to Account #11-000-221-580-04-0000-2

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,540.50

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.



MATAWAN-ABERDEEN BOARD OF EDUCATION  
2016-2017 BUDGET CALENDAR \*

Mon., September 28, 2015	Budget Boot Camp – Part I: Budget Creation
October 2015	Budget data collection tools distributed to budget managers
Mon., October 5, 2015	Budget Boot Camp – Part II: Budget Management Board discusses Budget Calendar and Budget Goals
Mon., October 26, 2015	Board adopts budget calendar and budget goals
Mon., November 9, 2015	Systems 3000 budget module ready for data entry
Mon., November 30, 2015	Submission of budget information to the Assistant Superintendent, Director of Technology and Supervisor of Operations & Maintenance
Tue., November 3, 2015	Board of Education election
Fri., December 11, 2015	Submission of departmental budgets to the Business Administrator
December 2015/January 2016	Central administration begins review of all departmental budgets Central administration meets with budget managers
Mon., January 4, 2016	Board conducts annual organization meeting
February – March 2016	Central administration develops draft and tentative budgets
Mon., February 8, 2016	Discussion of draft budget
Mon., February 22, 2016	Presentation and discussion of tentative budget
Mon., March 14, 2016	Adoption of tentative budget
Fri., March 25, 2016	Deadline for electronic submission of tentative budget to County Office
Mon., April 11, 2016	Presentation and discussion of final budget
Mon., April 25, 2016	Public hearing on and adoption of final budget
Fri., May 14, 2016	Deadline for electronic submission of final budget to County Office

\* The dates presented are subject to change dependent upon the pending release by the Department of Education of the official *2016 School Election and Budget Procedures*.