

**MISSION STATEMENT**

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

**VISION STATEMENT**

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

**ACTION MEETING** on December 14, 2015, Lloyd Road Elementary School, 401 Lloyd Road., Aberdeen, NJ.

**I. CALL TO ORDER**

Board President, Ms. Esposito called the Regular Action Meeting to order at 7:00 pm.

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 22, 2014. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present: Ms. Anissa Esposito - President  
Ms. Allison Friedman  
Ms. Africa Nelson

Mr. Kenneth Aitken  
Ms. Tara Martinez

Absent: Dr. Jeff Delaney, Mr. Weymouth Brittingham, Ms. Kathleen Gentile and Ms. Joelle Nappi

Also Dr. Joseph Majka, Superintendent of Schools

Present: Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction  
Mr. Patrick S. DeGeorge, Assistant Superintendent for Business/Board Secretary  
Mr. David Rubin, Board Attorney  
Mr. Dave Palumbo, Asst. to the Assistant Superintendent for Business/Asst. Board Secretary

**V. MINUTES**

It was moved by Ms. Friedman seconded by Mr. Aitken and failed because it did not receive the required 5 votes to carry the motion. Ms. Nelson abstained. Mr. Aitken made a motion, seconded by Ms. Martinez to table the minutes until there are enough Board members to carry them. It was approved by a unanimous roll call vote.

**VI. BOARD PRESIDENT’S REPORT**

The Board President, Ms. Esposito made the following statements:

Ms. Esposito wished everyone a happy holiday season and to enjoy the time with your families.

**VII. SUPERINTENDENT’S REPORT**

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka thanked everyone for being here tonight. He stated that we are here for all the wonderful children in the room. He wished everyone a happy holiday and thanked everyone for a terrific 6 months. He turned the meeting over to Lloyd Road Principal Mr. Jerabek.

Mr. Jerabek presented the Lloyd Road highlights and recognitions. He updated the status on Tiers 2 and 3 of the enrichment program for 2015/2016 and the extra curricular activities. This was done through a power point presentation.

A member of the Board noted that the STEM club is great because the kids in Y-time are building robots.

Mr. DeGeorge gave an update on the FY 2017 budget. He stated that this past Friday the budget managers submitted their departmental budgets and the process will continue from there.

Second grade teacher Ms. Bauer came up to the podium with her second grade enrichment class. The class did a service project and raised \$1,000 for the Cambridge Park preschool project.

There was a brief pause in the meeting as a Board member left the podium.

**VIII. STUDENT REPRESENTATIVE’S REPORT**

The student representative, Adam Elliot made the following statements:

The students at Cambridge Park saw the beginning of the reading buddies program.

Third graders at Strathmore Elementary are preparing for their winter concert to be held on Jan 22, 2016.

Cliffwood Elementary students began a drive supporting homeless women in the area.

The third grade students at Ravine Drive Elementary are preparing for their winter concert.

Lloyd Road Elementary will hold their fun night on December 17<sup>th</sup>.

The Middle School is proud to announce that Willy Harding took first place in VFW’s Patriots Pen essay contest. They will also be holding the staff/student basketball game.

The High School will be holding their annual winter band and chorus concert. The National Honor Society will hold its induction ceremony in January.

**IX. CURRICULUM AND INSTRUCTION**

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Mr. Aitken and seconded by Ms. Friedman.

Dr. Jones noted a change to agenda B1 for the FY 17 school calendar. On October 12, 2016 school will not be in session because it is Yom Kippur.

Dr. Jones noted that the second placement on agenda item C2 should reflect an end date of 2016.

Dr. Jones noted that agenda item C3 should reflect an end date of 2016.

**X. PERSONNEL**

Dr. Jones reviewed the Personnel Agenda on which the Board would take action in Mr. Walsh’s absence.

A motion was moved by Ms. Nelson and seconded by Ms. Martinez.

Dr. Jones noted there was a carry-in for Ms. Alvarez to be added to appointments.

A member of the Board inquired if the new Security Director will go through training. Mr. DeGeorge addressed the concern.

A member of the Board noted that Mr. Oppegaard was great.

**XI. FINANCE/TRANSPORTATION**

Mr. DeGeorge reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Nelson.

**XII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

There were none.

**XIII. ACTION ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote, except agenda item A for Travel which failed because it did not receive the required 5 votes to carry the motion. Ms. Esposito abstained from her portion of the Travel agenda.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy.

**B. OTHER**

**1.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2016-2017 school calendar. **(Curriculum & Instruction Attachment #2)**

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the development of the following new High School courses for the 2016-2017 school year:

**Course Title:** AP Computer Science Principles

**Credits:** 5

**Course Title:** Geo-Physical Science

**Credits:** 2.5

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Nicole Goldsmith to provide a professional development workshop on the topic of Gifted & Talented/Enrichment Programming for select K-12 teachers and administrators on January 19, 2016.

**Rationale:** This professional development workshop will train select G&T/Enrichment teachers, as well as members of the G&T/Enrichment Committee on Best Practices from the National Association of Gifted Children, including strategies to support differentiated instruction for gifted learners. Ms. Goldsmith will also support teachers in finalizing the district's K-12 G&T Enrichment/Program Plan and identification criteria.

**Cost:** \$650.00

**Title II-A (PD) Account #:** 20-270-200-320-00-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the softball team to attend the National Softball Tournament at Disney, Orlando, FL from March 25, 2016 through March 30, 2016. Student athletes and the Matawan Softball Booster Club have fundraised to cover the cost of this trip. Student athletes and coaches will be asked to contribute approximately \$400.00 each additionally if the total cost cannot be covered through fundraising.

**Rationale:** Providing this opportunity will enable our student athletes and coaches to gain comradeship as a team to improve their skills required for participating in the sport of softball. The team will be able to participate in approximately 8-10 scrimmages that they normally would not be able to play in if they were in New Jersey due to weather conditions in March.

**Cost:** No Cost to District

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of Matawan-Aberdeen Middle School's application for participation in a pilot for the Blended Online Learning Modules to support Professional Learning Communities (PLC) in the State of New Jersey. This pilot has been developed by the New Jersey Department of Education utilizing the Connected Action Roadmap (CAR).

**Rationale:** The CAR framework has been endorsed and supported by the Partnership for Collaborative Professional Learning, a partnership of the major education organizations and institutions in New Jersey. This program is intended to build the capacity of educators in New Jersey schools to work effectively in PLCs using the Blended Online Learning Modules to deepen their work. The NJDOE expects that the pilot schools will experience improved educator practice and student engagement during the pilot year by using collaborative structures to enhance the design and delivery of curriculum, assessment and instruction, as well as build a foundation of shared leadership responsibilities and collective commitments for higher student achievement. The Pilot Program will run from January 5, 2016 to October 31, 2016.

**Cost:** There is no direct funding to the school for entering into the pilot program. Initial training of a school leadership team will begin in early February. All training and coaching supports will be provided.

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve *NJ Teacher to Teacher, LLC* to provide a full-day professional development workshop

titled “Co-Teaching - Effective Strategies for Success” in January 2016 for select K-12 general and special education co-teachers.

**Rationale:** This workshop will provide co-teachers with practical strategies and information to support the implementation of a successful co-teaching model. This workshop will also include guided demonstration lessons and facilitator led debriefing sessions.

**Cost:** \$2,000.00

**Account #:** 20-270-200-320-00-0000-0

**C. Special Services**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

<b>Student</b>	<b>Provider</b>	<b>Cost</b>	<b>Dates</b>
154572	*Education Inc.	\$35.00/hour, 10 hours/week	10/29/15 – 12/3/15 (retroactive)
154490	PHCS	\$65.00/hour, 10 hours/week	10/5/15 – 11/4/15 (retroactive)
154237	New Hope Foundation	\$550.00/week	10/2/2015 – 10/30/2015 (retroactive)
157517	New Hope Foundation	\$550.00/week	6/9/15 – 9/28/15 (retroactive)
158657	New Hope Foundation	\$550.00/week	6/9/15 – 9/28/15 (retroactive)
160311	Daytop Village	\$120.00/day	11/12/15 – 11/30/15 (retroactive)

**\*Department of Education approved provide**

**Cost:** NTE: \$3,500.00/student

**Account #:** 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend out of district placement for the 2015-2016 ESY program and regular school year:

<b>Student</b>	<b>Class</b>	<b>School</b>	<b>Reason</b>	<b>Cost</b>	<b>Effective Dates</b>
154729	Behavioral Disability	East Mountain School	IEP	\$7,169.19	7/1/2015 – 8/30/2015 (retroactive)
154611	Behavioral Disability	Collier School	IEP	\$39,440.00	11/16/2015 – 6/22/2016 (retroactive)
161949	Multiply Disabled	Hawkswood School	IEP	\$43,571.20	11/2/2015 – 6/18/2016 (retroactive)

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service provider to provide one-to-one RN Nursing services for the 2015-2016 school year:

<b>Student</b>	<b>Class</b>	<b>School</b>	<b>Reason</b>	<b>Cost</b>	<b>Effective Dates</b>
161949	Multiply Disabled	Bayada Home Health Care, Inc.	Continued one-to-one RN Nursing Services	\$56,320.00	11/2/2015 – 6/18/2016 (retroactive)

Student	Class	School	Reason	Cost	Effective Dates
			provided during the transporting of student to and from school. 8 hours/day @ \$57.00/hour		

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve POAC to provide Assistive Technology Consultation and Training on December 10 and December 11, 2015 (retroactive).

**Project Description:** This is a two day program taking place on December 10 and 11. The first day will be an assistive Technology Consideration where up to 8 student cases will be targeted to assess whether current programs can be adjusted or if they need a complete evaluation. Day 2 will consist of training/discussion for Teachers, SLPs, and CSTs on general best practices, decision making processes, and strategies for intervention and a training session for parents. Each day will consist of a total of 8 hours and fee includes all travel expenses.

**Rationale:** This consultation/training program will provide a comprehensive review of Assistive Technology supports for identified students as well as provide direct consultation and training to staff members who work with these and other students.

**Cost:** NTE: \$4,400.00 **Account #:** 20-250-200-320-00-0000-0 \*IDEA Funds

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve POAC to provide a workshop series for staff and parents entitled *Improving Communications Within the IEP Process*. Date: TBD

**Project Description:** This is a series of 3 two hour workshops which focuses on evidence-based techniques to solve issues and to make decisions in the IEP process.

**Rationale:** This workshop series will consist of three sessions (1 for staff, 1 for parents and 1 for combined audience). The workshop will provide strategies for improved communication between parents and district staff throughout the IEP process to ensure a collaborative approach that will best meet the needs of all students.

**Cost:** NTE: \$1,500.00 **Account #:** 20-250-200-320-00-0000-0 \*IDEA Funds

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve POAC to provide a workshop series for staff and parents entitled *Using iPads to Teach Students*. Date: TBD

**Project Description:** 2 hour training session for parents and a 2 hour training session for educators, including review of apps for skill acquisition and use of accessibility features on the iPad.

**Rationale:** This workshop series will consist of two sessions (1 for staff and 1 for parents). The workshop will provide a comprehensive review of applications available on the iPad to enhance student learning throughout various areas of instruction.

**Cost:** NTE: \$1,000.00 **Account #:** 20-250-200-320-00-0000-0 \*IDEA Funds

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve POAC to provide a workshop for transportation staff entitled *Autism Training for School Bus Personnel*. Date: TBD

**Rationale:** The workshop will provide strategies and training for staff in order to respond appropriately to the needs of all students receiving transportation.

**Cost:** NTE: \$1,000.00 **Account #:** 20-250-200-320-00-0000-0 \*IDEA Funds

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following contract with \*Kaleidoscope, a sister company to our current Delta-T Group, for the period of October 1, 2015 through June 30, 2016 to provide Therapy Services per our Service Agreement for the 2015-2016 school year on an as needed basis.

**Delta-T Scope of Services**

Service	Hourly Rate
Occupational Therapy	\$85.00/hour
Physical Therapy	\$85.00/hour
Speech Therapy	\$85.00/hour
Social Work	\$34.00/hour
Nursing Services	\$41.00/hour

**\*Department of Education Approved Provider**

**Rationale:** The utilization of an agency may be required in certain situations including but not limited to the following:

- Additional therapy
- Evaluation needs that cannot be covered by existing staff
- In the event a staff member goes out on leave and the position cannot be covered with a district staff member
- In situations where a specialized certification is required

**Cost:** NTE: \$15,000.00 **Account #:** 11-000-216-320-09-0000-0

9. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following evaluators/agencies on an as needed basis for the 2015-2016 school year:

Service Provider	Cost	Effective Date
Hybridge Learning	\$1,800.00 per evaluation	11/20/2015 - 06/30/2016
Eden Autism Services	\$550.00 per evaluation	11/20/2015 - 06/30/2016

**Rationale:** Various evaluations must be completed as per N.J.A.C 6A:14 based on individual student need.

**Cost:** NTE: \$6,000.00 **Account #:** 11-000-217-320-09-0000-0

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATION/RETIREMENTS**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	LOC	Position	Reason	Date of Hire	Effective Dates
Tyler, Lawrence. J.	CO	Interim Director of Security	Resignation	11/10/2015	12/18/2015
Weiner, Linda	ST	Elementary Teacher Kindergarten	Retirement	09/01/1998	02/01/2016

**B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	LOC	Position	Type of Leave	With/ W/O Pay	Effective Dates
Kelly, Suzette	CL	Elementary Teacher of Art/Computer Literacy	Maternity Leave Disability Phase	With Pay	03/07/2016 – 04/14/2016
			FMLA	Without Pay	04/15/2016 – 05/20/2016
Weiner, Linda	ST	Elementary Teacher Kindergarten	Medical	With Pay	01/04/2016 – 01/31/2016

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer

**1. Appointments**

Name	LOC	Position	Step	Salary/Stipend	# Int	Replace Reason	Effective Dates
Oppegaard, Richard	CO	Interim Director of Security	N/A	\$50,000.00 (Pro-rated)	6	Tyler (Resignation)	01/04/2016 – TBD
Campbell Hester, Paul	MA	Instructional Assistant BD Class	Step 1-2	\$18,680.00 + \$1,485.00 BA Stipend = \$20,165.00 (Pro-rated)	9	New Position	01/04/2016 – 06/30/2016
Hamilton, Brittany A.	MA	Teacher of Social Studies	Step C 1-2 Bachelor's Degree	\$47,960.00 (Pro-rated)	9	Gorman (Retirement)	01/04/2016 – 06/30/16
Defilippo, Joni A.	ST	Elementary Teacher Grade 2	Step C 3-4 Bachelor's Degree	\$48,210.00 (Pro-rated)	5	Thompson (Retirement)	01/04/2016 – 06/30/2016
White, Susan	ST	Elementary Teacher Kindergarten	Step C 1-2 Bachelor's Degree	\$47,960.00 (Pro-rated)	5	Weiner (Retirement)	02/01/2016 – 06/30/2016
Uriarte, Grace	ST	Secretary 12 Month	Step -11	\$32,975.00 + \$1,400.00 (Pro-rated) Principal Secretary Stipend	5	El-Rehawy (Retirement)	01/27/2016 – 06/30/2016
Alvarez, Rachel	CL	School Social Worker	Step E-09 Master's Degree	\$56,740.00 (Pro-rated)	3	New Position	TBD- 06/30/2016



NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**2. College Student Observer/Teacher(s)**

Name	College	Cooperating Teacher and/or Administrator	School/Area
Bennett, Brittany	Kean University	Smolokoff, Mary Beth	MAMS – Special Education Math Student Teacher January 20, 2016 – May 17, 2016 Spring Semester
Miller, Kyle	Kean University	Mc Cabe, Kenneth	MAMS – PE/Health Education Student Observer January 20, 2016 – May 17, 2016 Spring Semester
Havens, Rebecca	TCNJ The College of New Jersey	Maglione, Allison	CL – Elementary Special Education Student Teacher January 25, 2016 – May 6, 2016 Spring Semester
Bowman, Jennifer	Kean University	Dellert, Deirdre Church, Patricia	HS – PE Health, RD – PE Health, Student Teacher, HS – January 20, 2016 – March 19, 2016, RD – March 22, 2016 – May 17, 2016
Anzano, Angela	Georgian Court	Zwirko, Tracy Gwizdz, Nicole	LR – Elementary, LR – Special Education, Student Teacher, January 25, 2016 – May 6, 2016
Conceicao, Brandon	Ramapo College	Ruscavage, Michele	HS – Education Services & Special Services Intern, January 4, 2016 – May 31, 2016
Costanzo, Kaitlin	Kean University	Jackman, Neil	HS – Math, Student Observer, January 20, 2016 – May 17, 2016
Iannotta, Nicole	Monmouth University	Ogurek, Mayra	HS – World Language Spanish, Student Teacher, January 20, 2016 – April 22, 2016

**Rationale:** Student will be able to complete course work requirements toward degree and certification.

**Cost:** None

**Effective Date:** 2015/2016 School Year

**3. Mentor – 2015/2015 School Year**

Name	Subject	Loc
Bebel, Helen	Social Studies	MAMS

**Rationale:** To assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth, by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A9B-8.

**Cost:** None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

**Effective Date:** 2015/2016 School Year

**4. Extra-Curricular/Hourly Activities – 2015/2016 School Year**

Name	School	Activity	Position	2015/2016 Stipend	Effective Date
Frischia, Mary Jane	HS	Tutorial Program Basic Skills	Instructor	\$35.00/Hour	2015/2016 School Year

Name	School	Activity	Position	2015/2016 Stipend	Effective Date
Wynes, Nichole	HS	Tutorial Program Mathematics	Instructor	\$35.00/Hour	2015/2016 School Year
Jackman, Neil	HS	Tutorial Program Mathematics	Instructor	\$35.00/Hour	2015/2016 School Year
Kish, Sheryl	HS	Tutorial Program Computer Lab	Instructor	\$35.00/Hour	2015/2016 School Year
Frischia, Mary Jane	HS	Tutorial Program English	Instructor	\$35.00/Hour	2015/2016 School Year
Lisciandro, Tara	HS	Tutorial Program Italian	Instructor	\$35.00/Hour	2015/2016 School Year
Kaplan, Daniel	HS	Tutorial Program Physics	Instructor	\$35.00/Hour	2015/2016 School Year
Melikova, Jujlia	HS	Tutorial Program Physics	Instructor	\$35.00/Hour	2015/2016 School Year
Olechnowicz, Jeffrey	HS	Tutorial Program Chemistry	Instructor	\$35.00/Hour	2015/2016 School Year
Turley, Rose-Marie	HS	Tutorial Program Biology	Instructor	\$35.00/Hour	2015/2016 School Year
Coughlin, Charlotte	HS	Tutorial Program Spanish	Instructor	\$35.00/Hour	2015/2016 School Year
Mc Fadden, Marybeth	MAMS	Tutorial Program Academic Assistance	Instructor	\$35.00/Hour	2015/2016 School Year
Wietecha, Corinne	MAMS	Tutorial Program Academic Assistance	Instructor	\$35.00/Hour	2015/2016 School Year
Tarrazi, Dylan	MAMS	Tutorial Program Academic Assistance	Instructor	\$35.00/Hour	2015/2016 School Year
Cahill, Laura	MAMS	Tutorial Program Academic Assistance	Instructor	\$35.00/Hour	2015/2016 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

## 5. Home Instruction

ID No.	Subject/Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
154699	Economics 1	HS	Bloss, Justin	Carnovsky, Robert	2	6	12	11/11/2015 – 12/23/2015 (Retroactive) Extended Dates
154699	Forensic Science	HS	Mingrone, Christopher	Milan, Gregory	2	6	12	11/11/2015 – 12/23/2015 (Retroactive) Extended Dates

ID No.	Subject/Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
154699	English 4	HS	Pisani, Laura	Castelli, Courtney	2	6	12	11/11/2015 – 12/23/2015 (Retroactive) Extended Dates
154699	English PARCC Portfolio Course	HS	Castelli, Courtney	Castelli, Courtney	1	4	4	12/02/2015 – 12/23/2015 (Retroactive)
154699	Math PARCC Portfolio Course	HS	Wynes, Nichole	Wynes, Nichole	1	4	4	12/02/2015 – 12/23/2015 (Retroactive)
155317	Pre-Calculus	HS	Wynes, Nichole	Wynes, Nichole	2	1	2	11/23/2015 – 12/07/2015 (Retroactive) Extended Dates
155317	AP English Language & Composition	HS	Castelli, Courtney	Castelli, Courtney	2	.5	1	11/25/2015 – 12/27/2015 (Retroactive) Extended Dates
155317	Lab Anatomy/ Physics Honors	HS	Servidio, Paul	Milan, Gregory	2	.5	1	11/25/2015 – 12/27/2015 (Retroactive) Extended Dates
155317	US History 2 Honors	HS	Walter, Cathleen	Bloss, Justin	2	.5	1	11/25/2015 – 12/27/2015 (Retroactive) Extended Dates
155453	Introduction to Algebra	HS	Vina, Willian	Wilson, Tara	2	2	4	11/4/2015 – 11/19/2015 (Retroactive)
155453	Biology	HS	Ventorino, ToniAnn	Milan, Gregory	2	2	4	11/4/2015 – 11/19/2015 (Retroactive)
155453	English 1	HS	Mancuso, Kathleen	Castelli, Courtney	2	2	4	11/4/2015 – 11/19/2015 (Retroactive)
155453	World Cultures	HS	Barrett, Edward	Miller, David	2	2	4	11/4/2015 – 11/19/2015 (Retroactive)
155829	Lab Chemistry	HS	Mohammed, Patrick	Mohammed, Patrick	2	4	8	11/30/2015 – 12/23/2015 (Retroactive)
155829	US History	HS	Bloss, Justin	Bloss, Justin	2	4	8	11/30/2015 – 12/23/2015 (Retroactive)
155829	Geometry Honors	HS	Komito, Marc	Stetz, Diane	2	4	8	11/30/2015 – 12/23/2015 (Retroactive)
155829	English 2	HS	Moller, Jennifer	Castelli, Courtney	2	4	8	11/30/2015 – 12/23/2015 (Retroactive)
155929	English 2 Honors	HS	Castelli, Courtney	Castelli, Courtney	2	10	20	10/13/2015 – 12/23/2015 (Retroactive)
155929	Us History 1 Honors	HS	Wegrzyn, Louise	Carnovsky, Robert	2	10	20	10/13/2015 – 12/23/2015 (Retroactive)

ID No.	Subject/Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
159175	English Language Arts/Social Studies	LR	Zwirko, Tracy	Huhn, Dina	3	5	15	12/07/2015 – 01/15/2016 Or sooner if OD placement secured sooner
159175	Math	LR	Barilka, Casey	Huhn, Dina	3	5	15	12/07/2015 – 01/15/2016 Or sooner if OD placement secured sooner
159175	Science	LR	Santoro, Danielle	Huhn, Dina	2	5	10	12/07/2015 – 01/15/2016 Or sooner if OD placement secured sooner
160495	English 3	HS	Malave, Robert	Larsen, Laura	2	2	4	12/01/2015 – 12/14/2015 (Retroactive)
160495	Forensic Science	HS	Mingrone, Christopher	Milan, Gregory	2	2	4	12/01/2015 – 12/14/2015 (Retroactive)
160495	US History 1	HS	Wegrzyn, Louise	Carnovsky, Robert	2	2	4	12/01/2015 – 12/14/2015 (Retroactive)
160495	Algebra 2	HS	Colburn, Kendra	Wietecha, Corinne	2	2	4	12/01/2015 – 12/14/2015 (Retroactive)
161471	Lab Chemistry	HS	Milan, Gregory	Milan, Gregory	2	2	4	11/23/2015 – 12/09/2015 (Retroactive)
161471	English 2	HS	Moller, Jennifer	Paulus, Carolyn	2	2	4	11/23/2015 – 12/09/2015 (Retroactive)
161471	Geometry	HS	Goldberg, Deborah	Wietecha, Corinne	2	2	4	11/23/2015 – 12/09/2015 (Retroactive)
158377	English Language Arts/Social Studies	LR	Peterson, Ellen	Longo, Andrea	3	4	12	12/21/2015 – 01/15/2016 Extended Dates
158377	Math	LR	Firestine, Aimee	Longo, Andrea	3	4	12	12/21/2015 – 01/15/2016 Extended Dates
158377	Science	LR	Firestine, Aimee	Longo, Andrea	3	4	12	12/21/2015 – 01/15/2016 Extended Dates
156094	Algebra 1	HS	Goldberg, Deborah	Goldberg, Deborah	2	6	12	11/25/2015 – 01/15/2016 (Retroactive)
156094	World Cultures	HS	Harrington, Meghan	Carnovsky, Robert	2	6	12	11/25/2015 – 01/15/2016 (Retroactive)
156094	Lab Biology	HS	Turley, Rose-Marie	Borchers, Sheri	2	6	12	11/25/2015 – 01/15/2016 (Retroactive)
156094	English 1	HS	Turner, Sam	Castelli, Courtney	2	6	12	11/25/2015 – 01/15/2016 (Retroactive)

Account # 11-150-100-101-11-0000-1

**6. Volunteers – 2015/2016 School Year**

<b>Name</b>	<b>Activity</b>
Mrs. Rocco’s Class Lutze, Beverly (Replacing: Ilene Rutan)	Cambridge Park Pre-School Reading Buddies
D’Anna, Maryann Substitute	Cambridge Park Pre-School Reading Buddies
Citro, Nicholas	High School Strength & Conditioning

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**7. Title I Family Nights – Cliffwood Elementary School**

<b>Name</b>	<b>Position</b>	<b>Activity/ Description</b>	<b>Max Hours</b>	<b>Cost/Hour</b>	<b>Total Cost</b>	<b>LOC</b>
1 – Hickey, Joann  2 – Lorefice, Lindsey	Cliffwood Title 1 Family Nights	Teachers to plan and facilitate three Title 1 Parent Education Workshops for families of identified Title 1 students during the 2015-2016 school year. Location: Cliffwood Elementary School Date 1: TBD Date 2: TBD Date 3: TBD Time: 7:00-8:00 PM	9 hours per person (2 hours per person for planning each workshop + 1 hour per person for facilitating each workshop)	\$30.00/Hour	\$810	CL

Account # 20-231-200-101-11-0000-1

**8. Title I After School Supplemental Reading – MAMS**

<b>Name</b>	<b>Position</b>	<b>Staff</b>	<b>Activity</b>	<b>Max Hours</b>	<b>Cost/Hour</b>	<b>Total Cost</b>	<b>LOC</b>
Ignosia, Sharon	MAMS Title 1 After-School Supplemental Reading Program Teacher	1	Teacher for the After-School Title 1 Supplemental Reading Program at MAMS	75	\$35/Hour	\$2,625	MAMS

Account Number: 20-231-100-101-11-0000-1

**9. Special Education Supplemental Reading Program Read 180 - MAMS**

<b>Name</b>	<b>Position</b>	<b>Staff</b>	<b>Activity</b>	<b>Max Hours</b>	<b>Cost/Hour</b>	<b>Total Cost</b>	<b>LOC</b>
Ignosia, Sharon  Pugliese, Felicia	Special Education Supplemental Reading Program Teachers at Matawan Aberdeen Middle School	1-2 Teachers	Teachers for Special Education Supplemental Reading Program – Read 180 at Matawan Aberdeen Middle School 3 hours per week; November through May; May be before or after school	3 hours per week, per school Hours to be shared	\$35/Hour	\$4,000 (per school) (\$24,000 for the entire program)	MAMS

Account Number: 20-250-100-101-11-0000-0

**10. Speech And Debate Team Volunteer Judges – 2015/2016**

Name	Name
Alws, Barbara	Linden, Melissa
Braithwaite, Lisa	Thompson, Ruby
Delmoral, Maribel	Venkatraman, Sunjay
Imbriacco, Jennifer	White, Gerard
Laverty, Sabrina	White, Laura

**11. Staff Array Change – 2015/2016 School Year**

Name	From LOC/FTE	Assignment	To LOC/FTE	Assignment	Effective Date/Reason
Folchetti, Mary Ann	LR - 1.00	Personal Aide Autism Program	LR – 1.00	Personal Aide Grade 4 ICR	12/10/2015 – 06/30/2016 (Retroactive)

**12. Other**

**a. HIB Report**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of November 23, 2015

Incidents Reported	Confirmed HIB Incidents
4	0

**b. Nursing Services Plan 2015-2016 Preschool through Grade 12**

**Rationale:** The nursing services plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan is developed, each district board of education shall annually adopt the school district’s nursing services plan at a regular meeting pursuant to NJAC 6A:16-2.1.

**FINANCE/TRASPORTATION**

The following items were then approved by a unanimous roll call vote.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for November 2015 and Bills List for December 2015** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>November 2015, Payroll</b>	\$3,348,119.39
<b>December 2015, Bills List</b>	\$2,430,168.91
<b>TOTAL</b>	<b>\$5,778,288.30</b>

**2. Transfer of Funds for November 2015** (Available for review in Board Secretary’s Office)  
 Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, exceeds the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1, and

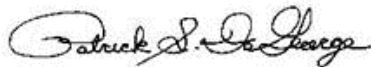
WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **November 2015** as presented.

**3. S-1701 Reporting for November 2015**  
 Board Secretary Report for **November 2015**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November 2015**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2015**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
 Patrick S. DeGeorge  
 Board Secretary

December 14, 2015  
 Date

**4. Approval of Purchase through Middlesex Regional Educational Services Commission for the 2015-2016 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

<b>Vendor</b>	CDW-G
<b>MRESC Contract</b>	MRESC Co-Op Bid # 65MCESCCPS13/14-04
<b>Account</b>	11-190-100-610-07-0000-0
<b>Amount</b>	Not to Exceed \$11,500
<b>Description</b>	5 Promethean Boards and 5 Epson Projectors for Cambridge Park School

**Rationale:** Promethean Boards will be used by teachers as a visual aid to enhance instruction and by students as a means to increase engagement within the classroom. This cost was included in the 2015/2016 annual budget.

**5. Resolution Approving ELA Curriculum Development Support Services Contract – RFP 16-05**

On November 23, 2015 at 11:30 am, one (1) proposal for ELA Professional Development Support Services was received from the following:

Schillinger Educational Consultants	P.O. Box 228, Accord, NY 12404
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Upon review by Mr. Patrick DeGeorge, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, your Committee of the Whole hereby recommends the award of contract for ELA Curriculum Development Support Services as follows:

Schillinger Educational Consultants	\$1,650.00 per diem
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Purpose of Contract

Schillinger Educational Consultants will provide twelve (12) full days of consulting services to be scheduled for the 2015-2016 school year. During these service days, Mr. Schillinger will work with six grade level cohorts which will include the following groups of teachers: (a) kindergarten; (b) 1<sup>st</sup> grade; (c) 2<sup>nd</sup> grade; (d) 3<sup>rd</sup> grade; (e) 4<sup>th</sup> and 5<sup>th</sup> grade; and (f) 6<sup>th</sup> through 8<sup>th</sup> grade. The teachers in each group will receive comprehensive training in a balanced literacy framework for literacy instruction. Mr. Schillinger will present the best practice of gradual release of responsibility which will include Direct Instruction, Guided Instruction, Guided Practice and Independent application. Teachers will be trained in the overall framework, and also in the separate and discrete parts that make up the larger whole. Specifically, this will include the use and management of mini-lessons; guided instruction; guided practice; independent application and feedback. Day Two will be set aside for follow-up training based upon needs from Day One; answer implementation questions that have arisen and address any challenges that have developed; and provide the “next layer” of training designed to be responsive to the teachers’ self-reported assessments of the implementation to date. Teachers will be trained in Writing to Sources – a standards-aligned proficiency required of the Common Core that blends reading with writing in a rigorous way that asks students to analyze text deeply and respond in writing with sophistication. Teachers will also receive instruction on key writing types and the blended instructional supports identified by the research as the best overall tool teachers can use to effectively leverage literacy learning.

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the following Evaluation Committee:

- Ms. Jessie Zitarosa, Director of ELA & Humanities
- Mr. John Bombardier, Director of Curriculum & Instruction
- Ms. Darlene Gallagher, Confidential Secretary

using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	<u>Category</u>	<u>Value Points</u>
I.	Technical Criteria	
	A. Description of Services	60
II.	Management Criteria	
	A. Business Management	30
	B. Qualifications; Relevant Experience	





**Rationale:** This legal service is connected to and necessitated by the proposed referendum for HVAC upgrades.

**8. Carry Forward of Funds – NCLB**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the carry forward of unspent funds from the 2014-2015 No Child Left Behind (NCLB) Title I Part A, Title II Part A and Title III into the 2015-2016 NCLB grant

NCLB Program	2015-2016 Original Award	2014-2015 Carry Forward Amount	New Allocation for 2015-2016
Title I Part A	\$341,433	\$15,741	\$357,174
Title II Part A	\$81,136	\$772	\$81,908
Title III	\$16,232	\$14,192	\$30,424

**Rationale:** The proposed carry forward will allow the unspent funds from 2014-2015 to be spent during the 2015-2016 school year.

**9. Open Public Meetings Act-Establish Meeting Dates, Time and Place**

WHEREBY NOTICE IS HEREBY GIVEN THAT PURSUANT TO THE “OPEN PUBLIC MEETINGS LAW”, P.L. 1975, C.231, THE BOARD OF EDUCATION OF THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT DOES HERewith ANNOUNCE ITS SCHEDULE OF ANNUAL MEETINGS TO BE HELD DURING THE PERIOD FROM JANUARY 11, 2016 UNTIL THE NEXT ORGANIZATION MEETING IS HELD.

A. Public meetings will be held monthly on the fourth Monday of each month at 7:00 pm in various locations unless otherwise indicated. The purpose of the meeting is to act on all agenda items and any other business to come before the Board. The regular action meetings are designated as meetings to be recorded for broadcast on the District cable access channel.

B. Committee of the Whole meetings will be held on the second Monday of each month at 7:00 pm in the Administrative Offices at 1 Crest Way in Aberdeen, NJ unless otherwise indicated.

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Matawan-Aberdeen Regional Board of Education Administration Office and posted on the District website. **(Finance Attachment #1)**

**10. Routine Business Travel 2015-2016**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2015-2016 school year:

Name	Position	Total
Cathy Mallozzi	Nurse	\$650

**11. Fire and Security Drills**

The following Fire and Security Drills occurred during November 2015:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	11/4/15 @ 10:00 am
Cambridge Park Pre-school	Active Shooter	11/20/15 @ 1:33 pm
Strathmore Elementary School	Fire Drill	11/2/15 @ 9:45 am
Strathmore Elementary School	Evacuation (Non-Fire)	11/3/15 @ 10:30 am
Cliffwood Elementary School	Fire Drill	11/9/15 @ 2:10 pm
Cliffwood Elementary School	Evacuation (Non-Fire)	11/16/15 @ 2:10 pm
Lloyd Road Elementary School	Fire Drill	11/24/15 @ 9:05 am
Lloyd Road Elementary School	Evacuation (Non-Fire)	11/3/15 @ 2:20 pm
Matawan-Aberdeen Middle School	Fire Drill	11/4/15 @ 2:05 pm
Matawan-Aberdeen Middle School	Lockdown	11/24/15 @ 9:10 am
Ravine Drive Elementary School	Fire Drill	11/13/15 @ 10:38 pm
Ravine Drive Elementary School	Lockdown	11/12/15 @ 2:47 pm
Matawan Regional High School	Fire Drill	11/4/15 @ 9:15 am
Matawan Regional High School	Lockdown	11/23/15 @ 8:25 am

**B. TRANSPORTATION**

**1. Award of Joint Transportation Routes for the 2015-2016 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2015-2016 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff. Dates	Estimated Cost
E5319	Hawkswood School	MOESC	MARSD	128	\$395.85	11/19/15 6/30/2016	\$50,668.80
1098	Collier School	MOESC	MARSD	136	\$62.09	11/16/15 6/30/16	\$8,444.24

**Rationale:** Routes are required to transport Special Education students for 2015-2016 School year.

**XIV. UNFINISHED BUSINESS**

A member of the Board stated that the November 23<sup>rd</sup> minutes should be moved to the January Regular Action Meeting for approval. Ms. Esposito addressed the concern.

**XV. NEW BUSINESS**

A member of the Board attended the M.O.S.T. student recognition ceremony for the first marking period. It was great because at least 30 children were recognized for their academic achievement.

A member of the Board attended the college fund financial night at the High School. She stated it was really good and that she left with a lot of information. The same Board member also attended the sports awards. It was a wonderful ceremony.

A member of the Board listened to the Middle School choir and stated that they did an awesome job.

**XVI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

There were none.

**XVII. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Student Matters - HIB Reports and Confidential Legal Matters – Litigation Update. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Friedman, seconded by Ms. Nelson that the Board convene in Executive Session and approved by a unanimous voice vote at 7:50 pm.

The Board returned to Open Session at 8:17 pm.

It was moved by Ms Nelson seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the following item:

**CURRICULUM AND INSTRUCTION**

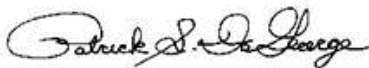
The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend out of district placement for the remainder of the 2015-2016 school year:

<b>Student</b>	<b>Class</b>	<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
155105	Other Health Impaired	Bridge Academy	\$40,232.00 (Pro-rated)	12/04/2015-06/17/2016

**XVIII. ADJOURNMENT**

On a motion by Ms. Nelson, seconded by Ms. Friedman and a unanimous roll call vote the Board adjourned the meeting at 8:20 pm.

Respectfully submitted,



Patrick S. DeGeorge  
Assistant Superintendent for Business/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
DECEMBER 14, 2015**

*Curriculum and Instruction Attachment #1*

<b>NAME</b>	<b>BLDG</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>REGIS FEE</b>	<b>MILEAGE MAX</b>	<b>TOLLS- PARK</b>	<b>LODGING</b>	<b>MEALS/ MISC.</b>	<b>TOTAL</b>	<b>SUB YES/NO</b>
Bauer, Lisa	CL	12/11/2015 (retroactive)	Woodmere School Eatontown, NJ	Shore Consortium for Gifted & Talented	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
DuBrosky, Wenona	ST	12/15/2015	Colts Neck Elementary Colts Neck, NJ	ASSETT STEM Education	\$200.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00*	YES
Lasko, Dawn	CL	12/15/2015	Colts Neck Elementary Colts Neck, NJ	ASSETT STEM Education	\$200.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00*	YES
Weinstein, Bonnie	LR	12/15/2015	Colts Neck Elementary Colts Neck, NJ	ASSETT STEM Education	\$200.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00*	YES
Stanek, Jacqueline	MS	1/6/2016	St. Peter's College Jersey City, NJ	Special Education & Mathematics: Assessing the Common Core: Now What?	\$179.00*	\$11.47*	\$0.00	\$0.00	\$0.00	\$190.47*	YES
Eyler, Aaron	MS	1/8/2016	Class Academy Tinton Falls, NJ	Monmouth County and Ocean County NJPSA Key Issues Facing Principals in the New Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bombardier, John	CO	1/11/2016	Princeton Public School Princeton, NJ	Danielson Training - Observation Skills	\$225.00*****	\$9.86*****	\$0.00	\$0.00	\$0.00	\$234.86*****	NO
Jones, Karen	CO	1/11/2016	NJPSA Monroe, NJ	Reducing Racial Disparities in Discipline Through Transformative Action of Equity	\$149.00*****	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*****	NO
Majka, Joseph	CO	1/11/2016	Princeton Public School Princeton, NJ	Danielson Training - Observation Skills	\$225.00*****	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00*****	NO
Perez, Nelyda	CO	1/11/2016	Princeton Public School Princeton, NJ	Danielson Training - Observation Skills	\$225.00*****	\$21.27*****	\$0.00	\$0.00	\$0.00	\$246.27*****	NO
Spells, Wayne	CO	1/11/2016	Princeton Public School Princeton, NJ	Danielson Training - Observation Skills	\$225.00*****	\$17.05*****	\$0.00	\$0.00	\$0.00	\$242.05*****	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
DECEMBER 14, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Herman, Carolyn	LR	1/11/2016 1/12/2016	Forsgate Country Club Monroe Twp., NJ	Google Educator Certification Boot Camp	\$350.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00*	YES
Fiorilli, Christina	MS	1/13/2016	Brookdale Community College Lincroft,, NJ	Motivating Students via Technology	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Goldstone, Chani	MS	1/13/2016	Brookdale Community College Lincroft,, NJ	Motivating Students via Technology	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Olsen, Cristina	CO	1/14/2016	NJPSA Monroe, NJ	NJPSA Supporting a Culture and Climate of Inclusion: A Collaborative Team-Based Approach	\$125.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00****	NO
Perez, Nelyda	CO	1/14/2016	NJPSA Monroe, NJ	NJPSA Supporting a Culture and Climate of Inclusion: A Collaborative Team-Based Approach	\$125.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00****	NO
Grasso, Andrea	HS	1/15/2016	Montclair State University Montclair, NJ	Safe Space Training	\$0.00	\$23.56*	\$5.00*	\$0.00	\$0.00	\$28.56*	NO
Saccomondo, Kristina	CP	1/20/2016	High Focus Center Cranford, NJ	Barnabas Health Institute for Prevention Professional Training for Mandated Section 504: Keys to Ensuring Your School is in Compliance	\$75.00*	\$12.46*	\$0.00	\$0.00	\$0.00	\$87.46*	NO
Carnovsky, Robert	HS	1/21/2016 1/22/2016 1/23/2016	Mohegan Sun Uncasville, CT	World Baseball Coaches Convention	\$159.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$159.00*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
DECEMBER 14, 2015**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Casserly, Kathleen	HS	1/21/2016	Sheraton Atlantic City Convention Center Atlantic City, NJ	Developmental Resources (Accutrain) Defiant & Manipulative Students	\$134.00*	\$28.95*	\$2.25*	\$0.00	\$0.00	\$165.20*	YES
Kinneman, Katelyn	HS	1/21/2016	Sheraton Atlantic City Convention Center Atlantic City, NJ	Developmental Resources (Accutrain) Defiant & Manipulative Students	\$134.00*	\$54.25*	\$6.00*	\$0.00	\$0.00	\$194.25*	YES
Ventorino, Toni Ann	HS	1/21/2016	Sheraton Atlantic City Convention Center Atlantic City, NJ	Developmental Resources (Accutrain) Defiant & Manipulative Students	\$134.00*	\$9.05*	\$4.50*	\$0.00	\$0.00	\$147.55*	YES
Langer, Annette	ST	1/21/2016	Eatontown, NJ	Bureau of Education and Research Practical Strategies to Address the Challenges of Todays School Nurse	\$239.00*	\$0.00	\$1.50*	\$0.00	\$0.00	\$249.18*	YES
Preuss, Rosalie	LR	1/21/2016	Eatontown, NJ	Bureau of Education and Research Practical Strategies to Address the Challenges of Todays School Nurse	\$239.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$239.00*	YES
Caldwell, Shelia	CP	2/3/2016	Michael T. Lake Performance Arts Center Neptune, NJ	New Jersey Department of Education 2016 Statewide Nurses Meeting	\$0.00	\$12.59*	\$1.50*	\$0.00	\$0.00	\$14.09*	YES
Walsh, Brian	CO	2/8/2016 2/10/2016 2/11/2016	12 Centre Drive Monroe Township, NJ	NJPSA Affirmative Action Officer Certificate Program	\$450.00**	\$27.69**	\$0.00	\$0.00	\$0.00	\$477.69**	NO
Hughes, Susanne	LR	2/18/2016 2/19/2016 2/20/2016	Hilton Hotel East Brunswick, NJ	New Jersey Music Educators Association State Conference	\$165.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
DECEMBER 14, 2015**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Lorefice, Lindsey	MS	2/18/2016 2/19/2016 2/20/2016	Hilton Hotel East Brunswick, NJ	New Jersey Music Educators Association State Conference	\$165.00*	\$14.64*	\$8.00	\$0.00	\$0.00	\$187.64*	YES
Malone Stephen	MS	2/18/2016 2/19/2016 2/20/2016	Hilton Hotel East Brunswick, NJ	New Jersey Music Educators Association State Conference	\$100.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00*	YES
Leuin, Harvey	HS	2/17/2016, 2/18/2016, 2/19/2016	Atlantic County Special Services School District Mays Landing, NJ	Rutgers School of Public Health Designing and Implementing Student Training Plans	\$330.00*	\$110.76*	\$0.00	\$0.00	\$0.00	\$440.76*	NO
Esposito, Anissa	CO	2/24/2016	Renaissance Hotel Iselin, NJ	New Jersey School Board Association The All-New 2016 School Law Conference	\$220.00***	\$6.88***	\$0.00	\$0.00	\$0.00	\$226.88***	NO
									<b>TOTAL</b>	\$5,667.91	
*Amount being charged to Account #11-000-221-580-04-0000-1											
**Amount being charged to Account #11-000-230-585-02-0000-0											
***Amount being charged to Account #11-000-230-585-11-0000-0											
****Amount being charged to Account #11-000-219-580-09-0000-0											
*****Amount being charged to Account #11-000-221-580-04-0000-2											
*****Amount being charged to Account #11-000-230-580-01-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$2,725.50											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											



## MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT 2016 - 2017 SCHOOL CALENDAR

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<p><b>KEY:</b>   = No School for Students Only   = No School for Students &amp; Staff   = 1/2 Day Students &amp; Staff   = 1/2 Day Students Only</p>	<p><b>Marking Periods</b></p> <p>1: Sept 6 - Nov 15 (45 days)                  2: Nov 16 - Jan 30 (45 days)                  3: Jan 31 - Apr 6 (45 days)                  4: Apr 7 - June 23 (49 days*)</p>	<p>Total days for teaching staff: 187*                  Total days for students: 183*</p>
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PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)		
11/17/16	Pre-K	Evening Conferences - CP
11/21/16	K-3	Evening CL, RD, ST
11/22/16	Pre-K-3	Afternoon CL, RD, ST, CP
12/06/16	HS	Afternoon Conferences - Grades 9-12
12/06/16	MS	Evening Conferences - Grades 6-8
12/07/16	HS	Evening Conferences - Grades 9-12
12/07/16	MS	Afternoon Conferences - Grades 6-8
12/13/16	HS	Afternoon Conferences - Grades 9-12
12/13/16	MS	Evening Conferences - Grades 6-8
12/14/16	HS	Evening Conferences - Grades 9-12
12/14/16	MS	Afternoon Conferences - Grades 6-8
01/18/17	LR	Afternoon Conferences - Grades 4-5
01/19/17	LR	Evening Conferences - Grades 4-5
01/24/17	LR	Afternoon Conferences - Grades 4-5
01/25/17	LR	Evening Conferences - Grades 4-5
03/02/17	Pre-K	Evening Conferences - CP
03/07/17	K-3	Evening CL, RD, ST
03/08/17	Pre-K-3	Afternoon CL, RD, ST, CP

**\*Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the last day of school for students and teachers will be reduced by one day, beginning June 23, in reverse order. If **additional** emergency closing days need to be made up, they will be deducted from subsequent days scheduled as days closed and/or added as half-days beginning June 23. Please note that May 26 will be used as a snow day once the 3 others have been exhausted. If a 5th day is needed, April 17 will be used as a snow day. Should additional days be needed, they will be added to the calendar through June 30.

Matawan-Aberdeen Regional School District staff must make vacation and personal plans with the understanding that if a revised schedule is implemented due to emergencies, etc., the Board will not grant personal leave, with or without pay, for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

= Marking Period  
 = Parent Conferences  
 = Dates of proposed Board of Education meetings

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT**  
**ADOPTED 2016**  
**BOARD OF EDUCATION MEETINGS SCHEDULE**

In accordance with the Open Public Meetings Act, Chapter 231, PL 1975, the Matawan-Aberdeen Regional School District Board of Education at its Regular Action Meeting on December 14, 2015 adopted the following schedule of Regular Monthly **ACTION MEETINGS** to be held on the **FOURTH MONDAY** of each month unless otherwise indicated as listed below. Meetings will commence at 7:00 pm at the District locations listed below unless otherwise designated. Action will be taken. Committee of the Whole Meetings (COW) will be held on the second Monday of each month unless otherwise indicated as listed below. Meetings will commence at 7:00 pm at the Administration Building and **action may be taken.**

**REGULAR ACTION/COMMITTEE OF THE WHOLE MEETINGS**

<b>MEETING DATE</b>	<b>LOCATION</b>	<b>ADDRESS</b>
MONDAY, January 11, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, January 25, 2016	Cliffwood Elementary School	422 Cliffwood Ave, Cliffwood, NJ
MONDAY, February 8, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, February 22, 2016	Strathmore Elementary School	282 Church St, Aberdeen, NJ
MONDAY, March 14, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, March 21, 2016	Cambridge Park School	1 Crest Way, Aberdeen, NJ
MONDAY, April 11, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, April 25, 2016	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, May 9, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, May 23, 2016	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, June 13, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, June 27, 2016	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, July 25, 2016	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, August 22, 2016	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, September 12, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, September 26, 2016	Matawan-Aberdeen Regional High School	450 Atlantic Ave, Aberdeen, NJ
TUESDAY, October 11, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, October 24, 2016	Matawan-Aberdeen Middle School	469 Matawan Ave., Cliffwood, NJ
MONDAY, November 14, 2016	COW Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, November 28, 2016	Ravine Drive Elementary School	170 Ravine Dr., Matawan, NJ
MONDAY, December 19, 2016	Lloyd Road Elementary School	401 Lloyd Rd., Aberdeen, NJ
WEDNESDAY, January 4, 2017	Organization Meeting Administration Building	1 Crest Way, Aberdeen, NJ

Patrick DeGeorge  
Assistant Superintendent for Business/Board Secretary

Adopted: December 14, 2015