

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**ACTION MEETING** on November 28, 2016, Ravine Drive Elementary School, 170 Ravine Drive., Matawan, NJ.

**I. CALL TO ORDER**

President, Ms. Esposito called the Regular Action Meeting to order at 7:00 pm.

**II. PLEDGE OF ALLEGIANCE**

Ravine Drive Kindergarten student Dylan Cologera led the Board of Education in the Pledge of Allegiance.

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 19, 2015. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present:	Ms. Anissa Esposito - President	Dr. Jeff Delaney - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham	Ms. Allison Friedman
	Ms. Kathleen Gentile	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools  
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction  
Mr. Brian Walsh, Director of Personnel  
Ms. Nelyda Perez, Director of Special Services  
Mr. Alex Ferreira, School Business Administrator/Board Secretary  
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary  
Mr. David Rubin, Board Attorney  
Marielle Abel, Student Council Representative

**V. MINUTES**

It was moved by Ms. Gentile seconded by Dr. Delaney and approved by a unanimous roll call vote to approve the following minutes. Mr. Ferreira noted that minutes for the October 24, 2016 Regular Action Meeting should reflect that Dr. Delaney read the adequate notice, not Ms. Esposito. Ms. Friedman

abstained from the minutes of the October 24, 2016 Regular Action and Executive Session meetings. Ms. Martinez, Mr. Aitken and Ms. Nappi abstained from the minutes of the November 14, 2016 Committee of the Whole and Executive Session meetings.

- Minutes of October 24, 2016, Regular Action Meeting
- Minutes of October 24, 2016, Executive Session
- Minutes of November 14, 2016, Committee of the Whole Meeting
- Minutes of November 14, 2016, Executive Session

**VI. BOARD PRESIDENT’S REPORT**

Board President, Ms. Esposito made the following statements:

Ms. Esposito welcomed everyone in attendance tonight and stated she hoped everyone had a wonderful Thanksgiving.

**VII. SUPERINTENDENT’S REPORT**

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka wished everyone happy holidays. He stated if the audience gets a chance they should take a look at the artwork of the students and to please use the Post-its to write comments.

Dr. Majka reviewed the 2016 Graduation Pathway Data. This reports statistics as to the alternate ways students graduated (if applicable) from High School.

Dr. Majka presented Parents of Special People with a certificate of appreciation for their donations to the District.

Ravine Drive Elementary School Principal, Ms. Janover, reviewed the highlights and recognitions for Ravine Drive Elementary School. Students who were recognized are Vince Auriemma, Ryan Capriotti, Allison Gray, Ryan Hart, Matthew Kugel, Gavin La Tourette, Ava Monico, Dillon Murray, Vivienne Tilis, Katherine Verticchio and Lucas Woodcock. They raised funds for “Soul Kitchen.” Members of the 3<sup>rd</sup> grade chorus sang a piece under the direction of Ms. Walliczek.

Mr. John Swisher, from the District’s auditing firm of Supplee, Clooney and Company presented the audit and management report to the Board of Education.

A member of the board asked about the adequacy of the District’s insurance coverage. Mr. Swisher and Mr. Ferreira addressed the concern. A member of the Board inquired as to what “compensated absences” are. Mr. Swisher addressed the concern.

Mr. Ferreira gave a powerpoint presentation on the 2017-2018 initial budget introduction.

**VIII. STUDENT REPRESENTATIVE’S REPORT**

The student representative, Marielle Abel made the following statements:

At Strathmore Elementary School, Ms. Bera invited everyone for a Veterans Day celebration. The 3<sup>rd</sup> graders also created posters.

The kindergarteners at Ravine Drive participated in Native America festivities.

Cliffwood Elementary students had visitors from the NJ Assault Prevention. Election day voting activities was a huge success. Kindergarten students participated in Native America activities.

The PTO and student council from Lloyd Road collected dried goods for local families in need. Before and after school clubs have begun and the choral program is doing very well.

The Middle School held its Science Bowl tryouts and also had parent/teacher conferences. They also held their National Honor Society induction ceremony.

The civic leaders and other committees at the High School are committed to helping needy families. The fall sports programs came to an end. On Veterans Day, Dr. Majka spoke to students along with other veterans. Lastly, the fall drama is December 1st through the 4<sup>th</sup>.

**IX. CURRICULUM AND INSTRUCTION**

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Nappi.

A member of the Board stated they thought the community outreach component of the Education Foundation Grant is a fabulous idea.

A member of the Board inquired if Ms. Zitarosa will be involved in the curriculum revisions in Language Arts. Dr. Jones addressed the concern.

**X. PERSONNEL**

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Gentile and seconded by Mr. Aikten.

Mr. Walsh stated Ms. Kaeser's salary should be Step-03. For student #161884, under Home Instruction, the number of weeks should reflect 5, not .5.

**XI. POLICY**

Mr. Walsh reviewed the Policy Agenda requesting the Board approve and adopt the second reading of the listed policies.

A motion was moved by Mr. Aikten and seconded by Ms. Martinez.

**XI. FINANCE/TRANSPORTATION**

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Dr. Delaney and seconded by Ms. Gentile.

Mr. Ferreira stated there was a walk-in item with respect to the bid tabulation work and the rejection of bids as it pertained to the referendum projects this summer.

There was a discussion among the Board and administration regarding the bid tabulation worksheets. This includes the contractors selected and the cost of the work. There was a separate discussion on the project manager. The Board requested that the architects be present at the next Board meeting to address their concerns.

A member of the Board noted that Assemblyman Robert Danser's name is spelt incorrectly under agenda item #8.

**XII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

There were none.

**XIII. ACTION ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote.

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy.

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the appointment of Debbie Gries to the District Evaluation Advisory Committee (DEAC) for the 2016-2017 school year. This is an addition to the appointments previously approved at the August 22, 2016 Board of Education Meeting.

**Rationale:** This resolution is a regulatory requirement (*N.J.A.C. 6A:10-2.2*), which requires each district board of education to establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the school district board of education’s evaluation policies and procedures.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Schillinger Educational Consultants to provide Rene T. Schillinger to the Matawan-Aberdeen Regional School District for five (5) full days of consulting services to establish two Clinical Classrooms of Best Practice at Lloyd Road School during the 2016 – 2017 academic year.

**Rationale:** Mr. Schillinger will work with two classroom teachers and the literacy coach at Lloyd Road and create two clinical classrooms. He will provide a sequence of support to the participating teachers and the literacy coach at the school in an effort to increase capacity among all participants around the proficiencies directly linked to student achievement.

**Cost:** \$9,000.00

**Account #:** 11-000-221-320-04-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Grants from the Matawan-Aberdeen Educational Foundation for the 2016-2017 school year.

Title	Applicants	School	Amount Approved
Lego Wall	D. Lepre, L. Bauer & K. DiBrienza	CL/RD/ST	\$1,500.00
Community Outreach – Butterfly Habitat	D. Lasko	LR	\$400.00
Life/Daily Living Skills	D. Wilensky	MS	\$400.00
Finale Music Notation Software	L. Lorefice, & G. Wells	MS	\$350.00

Title	Applicants	School	Amount Approved
Sixth Grade Revolutionary Trunk Presentation	D. Miller & D. Tarrazzi	MS	\$1,500.00
Title	Applicants	School	Amount Approved
Fit For the Future	N. Vasilenko	MS	\$1,739.00
The Influence of Temperature on the Production of Melanin Pigments in the Domestic Rabbit	R. Turley	HS	\$270.00
Electrical Conductivity Studies of the Human Body	P. Servidio, M.D.	HS	\$1,859.56
		<b>TOTAL</b>	<b>\$8,018.56</b>

**C. SPECIAL SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend the out of district placement for the 2016 – 2017 school year:

Student	Class	School	Reason	Cost	Effective Dates
162375	Multiply Disabled	Lakeview School	Per IEP	\$94,029.60	9/14/16-6/30/17 (retroactive)
158001	Autistic	Windsor Learning Center	Per IEP	\$64,050.00	9/12/16-6/30/17 (retroactive)
156581	Multiply Disabled	The Center School	Per IEP	\$67,038.00	9/7/16-6/30/17 (retroactive)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
155761	*Education Inc.	\$35.00/hr.	10/24/16-11/7/16 (retroactive)
157661	*Education Inc.	\$35.00/hr.	11/2/16-11/16/2016 (retroactive)

\*Department of Education approved provider

**Cost:** NTE: \$7,000.00 **Account #:** 11-150-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following vendor on an as needed basis for the remainder for 2016 – 2017 school year:

Provider	Type of Service	Cost
Brett DiVovi & Associates, L.L.C	Registered Behavior Technician (RBT)	\$45.00/hr.

**Cost:** NTE: \$60,000.00 **Account #:** 11-000-217-320-09-0000-0

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

**A. RESIGNATION/RETIREMENTS**

Policy: 4121.1 Individual Contracts Certificated Staff  
4121.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Date of Hire	Effective Dates
Raymond, Diana M.	CO	Transportation Assistant Part Time	Resignation	9/1/2009	11/18/16 (Retroactive)

**B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates	
Griggs, Samantha	CO	Bus/Van Driver	Personal Leave	Without Pay	10/5/16-10/6/16 (Retroactive)	
Baker, Kristin	LR	School Social Worker	Maternity Leave	With Pay	1/9/17-1/20/17	
			Disability Phase			
			FMLA	Without Pay	1/23/17-4/14/17	
			Personal Leave	Without Pay and Without Benefits	4/17/17-6/23/17	
Hughes, Susanne	LR	Teacher of Music	Maternity Leave	With Pay	1/16/17-3/15/17	
			Disability Phase			
			FMLA	Without Pay	3/16/17-5/31/17	
Di Brienza, Kerri	ST	Librarian/Media Specialist	Maternity Leave	With Pay	1/3/17-2/27/17	
			Disability Phase			
			FMLA	Without Pay	2/28/17-3/17/17	
Lenge, Tatiana	MA	Teacher of Mathematics	Personal Leave	Without Pay	11/9/16 (Retroactive)	
O'Mullan, Claudia	LR	Occupational Therapist	Personal Leave	Without Pay	1/4/17	
Alston, Lisa	ST	Instructional Assistant	NJFLA Intermittent	Without Pay	1/10/17-6/30/17 As Needed	
Zibbell, James	MA	CST Social Worker	Personal	Without Pay	1/23/17-1/27/17	

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer

**1. Appointments**

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Kaesar, Regina	CO	Transportation Coordinator	Step-03 (Pro-rated)	\$80,579.00 (Pro-rated)	3	Schwegler (Resignation)	1/3/17-6/30/17
Beatrice, Kathleen	CO	Transportation Dispatcher	Step -02	\$24.70/Hour + \$2,185.00 Dispatcher Stipend = \$43,681.00 (Pro-rated)	1	Kaesar (Interim Position)	1/3/17-6/30/17

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Bonnell, Tiffany	CP	Teacher of Preschool Part Time	Step E-01	\$28,045.00 (Pro-rated)	6	New Position	12/1/16- 6/30/17
Coates, Lauren	LR	Teacher of Music	Step C-01	\$49,190.00 (Pro-rated)	11	Lewis (Retirement)	1/3/17-6/30/17
Greco, Dawn	LR	Instructional Assistant Special Education	Step -02	\$20,515.00 + \$1,485.00 BA Stipend = \$22,000.00 (Pro-rated)	6	New Position	11/28/16- 6/30/17
Pruitt, Ronald	ST	Teacher of Music	Step C-01	\$49,190.00 (Pro-rated)	8	Zomro (Retirement)	1/3/17-6/30/17

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**2. MARSD District Substitute**

Category	Account Number
Transportation	11-000-270-160-11-0000-9
Matthews, Helen	Transportation Assistant

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**3. Practice SAT Proctors**

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	Loc
1. Castelli, Courtney 2. Claudio, Shannon 3. Feen, Kathy 4. Izvorski, Kevin 5. Kaiser, Heather 6. Kinneman, Katelyn 7. Prinzi, Maria	Practice SAT Proctors	7	Proctors to support the Practice SAT Assessment being administered on Saturday November 19, 2016 from 7:30 am – 11:30 am at Matawan Regional High School.	28 (4-hours each)	\$35	\$980	HS

Account #:11-000-218-610-30-2103-0 – November 19, 2016 (Retroactive)

**4. College Student Observer/Teacher(s) 2016/2017 School Year**

Name	College	Cooperating Teacher and/or Administrator	School/Area
Zelishovsky, Hannah	Western Governors University	Maiello, Regina	CL – Elementary All Subjects Student Teacher Fall 2016 Semester
Rodrigues, Samantha	Stockton University	Sullam, Joanne	RD – Elementary All Subjects Student Teacher Spring 2017 Semester
Pino, Melissa	New Jersey College University	Mc Kurth, Daryl	MA – School Counselor Intern Spring 2017 Semester
Ianotta, Nicole	Monmouth University	Feen, Kathy	MA – School Counselor Intern Spring 2017 Semester
Massaro, Felicia	Monmouth University	Simmonds, Alyssa	CL – School Counselor Intern Spring 2017 Semester
Cohen, Sheva	Rutgers University	Bartlett, Mallory	MA – Special Services School Psychology Intern Spring 2017 Semester
Eadicicco, Christopher	Kean University	Pappas, James	ST – Elementary Physical Education Student Observer Spring 2017 Semester
Natale, Kirstin	Monmouth University	Ninger, Ellen	HS – School Counselor Intern Spring 2017 Semester

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

Effective Date: 2016/2017 School Year

**5. Home Instruction**

<b>I.D.</b>	<b>Subject</b>	<b>School</b>	<b>Classroom Teacher</b>	<b>Home Instruction Teacher</b>	<b>Hours Per Week</b>	<b>No. of Weeks</b>	<b>Total Hours Per Subject/Class</b>	<b>Effective Dates</b>
157607	Science	MAMS	Towle, Catherine	Towle, Catherine	2.5	2	5	11/1/16-11/16/16 (Retroactive)
157607	Social Studies	MAMS	Bebel, Helen	Bebel, Helen	2.5	2	5	11/1/16-11/16/16 (Retroactive)
157607	Math	MAMS	Wangen, Georgette	Wietecha, Corinne	2.5	2	5	11/1/16-11/16/16 (Retroactive)
157607	Language Arts	MAMS	Spafford, Dana	Greenman, Jessica	2.5	2	5	11/1/16-11/16/16 (Retroactive)
158716	Social Studies	MAMS	Miller, David	Miller, David	2.5	2	5	11/14/16-11/29/16 (Retroactive)
158716	Language Arts	MAMS	Raiola, Amy	Raiola, Amy	2.5	2	5	11/14/16-11/29/16 (Retroactive)
158716	Math	MAMS	Lenge, Tatiana	Lenge, Tatiana	2.5	2	5	11/14/16-11/29/16 (Retroactive)
157124	World Cultures	HS	Harrington, Meghan	Carnovsky, Robert	1	2	2	11/14/16-11/23/16 (Retroactive)
161884	Math	MAMS	Freshnock, Lauren	Wietecha, Corinne	2.5	5	12.5	11/21/16-12/21/16 (Retroactive)
161884	Language Arts	MAMS	Stevens, Vanessa	McFadden, Mary Beth	2.5	5	12.5	11/21/16-12/21/16 (Retroactive)
161884	Science	MAMS	Freshnock, Lauren	Mc Fadden, Mary Beth	2.5	5	12.5	11/21/16-12/21/16 (Retroactive)
161884	Social Studies	MAMS	Stevens, Vanessa	Miller, David	2.5	5	12.5	11/21/16-12/21/16 (Retroactive)
158347	Science	MAMS	DeBeVoise, Margaret	Reinecke, Taylor	2.5	8	20	11/21/16-1/21/17 (Retroactive)
158347	Social Studies	MAMS	Tarrazi, Dylan	Tarrazi, Dylan	2.5	8	20	11/21/16-1/21/17 (Retroactive)
158347	Language Arts	MAMS	Pattwell, Jourdan	Raiola, Amy	2.5	8	20	11/21/16-1/21/17 (Retroactive)
158347	Math	MAMS	Wilson, Tara	Wilson, Tara	2.5	8	20	11/21/16-1/21/17 (Retroactive)

Account # 11-150-100-101-11-0000-1



6. Curriculum & Instruction Committee - Revisions

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	Loc
Downey, Teresa Fricchione, Anne Marie Lathrop, Margret Lisciandro, Tara Ogurek, Mayra	K-12 World Language Curriculum Committee	8  World Language Teachers	Evaluate District’s curricular revisions, program framework, and instructional resources. The guided professional development work sessions will take place at Central Office	6 hours maximum each	\$30	\$1,440	CO
Flynn, Nancy Kyvelos, Susan Levine-Nikolic, Alyssa Reistrom, Meghan Sullam, Joanne Hudak, Jennifer Marion, Colleen Lenihan, Christine Berman, Lauren Colao, Raquel	K-5 English Language Arts Committee	14  12 Teachers (2 per grade level) and 2 literacy coaches	Evaluate the K-5 ELA curricular revisions, program framework, and instructional resources; take part in data analysis; conduct independent research as needed; may include development and delivering a BOE presentation. The guided professional development work sessions will take place at Central Office	9 hours maximum each	\$30	\$3,780	CO
Arnone, Suzanne Cagnina, Erin Hausmann, Kathryn Cacopardo, Maryann Gonzalez, Nicole Svenson, Alycia Vergaretti, Kathleen Berman, Lauren Colao, Raquel	K-5 Basic Skills Committee	14  12 Teachers (2 per grade level) and 2 literacy coaches	Evaluate the K-5 ELA basic skills program; may require data analysis; conduct independent research as needed; may include development and delivering a BOE presentation. The guided professional development work sessions will take place at Central Office	9 hours maximum each	\$30	\$3,780	CO
Gonzalez, Nicole Marion, Colleen Raiola, Amy Sullam, Joanne Berman, Lauren Colao, Raquel	DRA-2 Committee	14  12 Teachers (2 per grade level) and 2 literacy coaches	Develop an online assessment resource for the district to aid in the scoring of DRA by identifying DRA exemplars from district responses	6 hours maximum each	\$30	\$2,520	CO

Account # 11-000-221-104-0000-2

7. Extra-Curricular/Hourly Activities - 2016/2017 School Year

Name	Loc	Activity	Position	2016/2017 Step/Stipend	Effective Date
<b>Extra-Curricular Activities</b>					
Solomon, Phillip	HS	Choreographer Spring Musical 11-401-100-100-11-0000-2	Co-Advisor	\$1,485.00	2016/2017 School Year
Pickell, Lee D’Agostino, Nicole	HS	Peer Buddy 11-401-100-100-11-0000-2	Co-Advisor	\$915.00 Each	2016/2017 School Year
Wilensky, Daniel D’Agostino, Nicole	MA	Peer Buddy 11-402-100-100-11-0000-3	Co-Advisor	\$915.00 Each	2016/2017 School Year
<b>Hourly Activities</b>					
Coccio, Isabelle	HS	Instructional Assistant One to One 11-401-100-100-11-0000-2	Aide	Per Diem	2016/2017 School Year
Mackey, Latieffa	HS	Instructional Assistant One to One 11-401-100-100-11-0000-2	Aide	Per Diem	2016/2017 School Year

Stetz, Diane (Replacing N. Wynes)	HS	Tutorial Program Mathematics 11-421-100-178-11-0000-6	Instructor	\$35.00/Hour	2016/2017 School Year
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NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**8. Volunteers – Activities 2016/2017 School Year**

Name	Location	Activity	Effective Date
Mellock, Megan	HS	Spring Track Winter Track	2016/2017 School Year
Smith, Larry L.	HS	Basketball	2016/2017 School Year
Gallo, James T.	HS/MS	Girls Basketball	2016/2017 School Year
Gonzalez, Jr. Juan A.	HS	Athletic Training	2016/2017 School Year
Certa, Anthony	HS	Wrestling	2016/2017 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**9. Other**

**1. HIB Report**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of October 24, 2016.

Incidents Reported	Confirmed HIB Incidents
3	1

**2. HIB REPORT**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of November 14, 2016.

Incidents Reported	Confirmed HIB Incidents
4	4

**POLICY**

The following policies were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policies:

**M** indicates mandated by State law

Policy/Regulation #	Title
<b>P 2415.30</b>	Title I – Educational Stability for Children in Foster Care - New ( <b>M</b> )
<b>P 5305</b>	Health Services Personnel ( <b>M</b> )
<b>R 5330</b>	Administration of Medication – Revised ( <b>M</b> )
<b>P 8630</b>	Bus Driver/Aide Responsibilities ( <b>M</b> )
<b>R 8630</b>	Emergency School Bus Procedures ( <b>M</b> )

**FINANCE/TRANSPORTATION**

The following items were then approved by a unanimous roll call vote. Mr. Ahearn abstained from the Finance Walk In which is Item # 15 in these minutes.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for October 2016 and Bills List for November 2016** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>October 2016, Payroll</b>	\$3,640,387.47
<b>November 2016, Bills List</b>	\$2,831,532.84
<b>TOTAL</b>	<b>\$6,471,920.31</b>

**2. Transfer of Funds for October 2016** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **October 2016** as presented.

**3. S-1701 Reporting for October 2016**

Board Secretary Report for **October 2016**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **October 2016**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **October 31, 2016**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
 Alex Ferreira  
 Board Secretary

November 28, 2016  
 Date

**4. Acceptance of Non-Public Security Aid Allocation**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the 2016-2017 New Jersey Nonpublic School Security Aid Program allocation in the District total amount of \$9,000.00 with the nonpublic school allocation as follows:

Home Away From Home Academy	\$9,000.00
<b>DISTRICT TOTAL</b>	<b>\$9,000.00</b>

NONPUBLIC SCHOOL REQUEST(S) FOR SECURITY UNDER THE NJ NONPUBLIC SECURITY AID PROGRAM

WHEREAS, the Matawan-Aberdeen Regional School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Matawan-Aberdeen Regional School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of security for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Matawan-Aberdeen Regional School District is in agreement with the security services to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the NJ Nonpublic School Security Aid Program Request Form(s) from the following nonpublic school(s):

Home Away From Home Academy	\$9,000.00
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AND BE IT FURTHER RESOLVED that the Board of Education approves the NJ Nonpublic School Security Aid Program Agreement will forward Certified Minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

**5. Acceptance of 2015-2016 Annual Audit and Related Corrective Action Plan**

The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education accept the Audit Report for the 2015-2016 school year prepared by Suplee, Clooney & Company dated October 28, 2016 with 0 recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

**6. Change Order 1 – Select Exterior Door Replacement at MRHS**

<b>Contract</b>	Select Exterior Door Replacement at MRHS - FVHD 4876	
<b>Contractor</b>	C&M Door Controls, Inc.	
<b>Change Order Number</b>	1	
<b>Amount</b>	-\$1,000.00	
<b>Description</b>	Credit for unused allowance	-\$1,000.00
	Total for Change Order # 1	-\$1,000.00

**7. Adoption of 2017-2018 Budget Calendar**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Board of Education Calendar for the 2017-2018 School year. **(Finance Attachment #1)**

**8. Approval of Resolution Concerns Regarding the Jersey Central Power and Light's Proposed Monmouth County Reliability Project**

HAZLET TOWNSHIP BOARD OF EDUCATION  
HOLMDEL TOWNSHIP BOARD OF EDUCATION  
MATAWAN-ABERDEEN REGIONAL BOARD OF EDUCATION  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
RED BANK BOROUGH BOARD OF EDUCATION

**JOINT RESOLUTION EXPRESSING SIGNIFICANT CONCERNS REGARDING THE NEED FOR AND IMPACT OF JCP &L'S PROPOSED MONMOUTH COUNTY RELIABILITY PROJECT**

**WHEREAS**, the Jersey Central Power & Light Company ("JCP&L") has recently announced plans for a 230,000 kv transmission line with 140+/- foot high monopoles along the New Jersey Transit right-of-way running through the Townships of Aberdeen, Hazlet, Holmdel, Middletown and the Boroughs of Matawan and Red Bank, generally known as the Monmouth County Reliability Project; and

**WHEREAS**, a substantially similar project was proposed by JCP&L in 1989, but was withdrawn in the face of overwhelming opposition, and

**WHEREAS**, these Boards of Education believe that based on the information presented to date, the need for this project is questionable, particularly when weighed against the significant and disproportionate negative impact it will have on Aberdeen Township, Hazlet Township, Holmdel Township, Matawan Borough, Middletown Township, Red Bank Borough and their residents; and

**WHEREAS**, these Boards of Education believe this project, as proposed, will have a significant negative impact on real estate values, which will decrease the tax base with no public benefit to Aberdeen Township, Hazlet Township, Holmdel Township, Matawan Borough, Middletown Township, and Red Bank Borough's residents, students or schools in exchange; and

**WHEREAS**, these Boards of Education believe that this project, as proposed, will directly and adversely impact the Aberdeen, Hazlet, Holmdel, Matawan, Middletown, and Red Bank school communities; and

**WHEREAS**, these Boards of Education believe that less intrusive alternatives have not been given sufficient consideration prior to reintroducing failed 30 year old plans for this project.

**NOW, THEREFORE, BE IT RESOLVED** by the Hazlet Township, Holmdel Township, Matawan-Aberdeen Regional, Middletown Township and Red Bank Borough Boards of Education that they hereby formally express and state their opposition to JCP&L's proposed Monmouth County Reliability Project.

**BE IT FURTHER RESOLVED** that these Boards of Education encourage JCP&L to more fully consider less detrimental means to increase the reliability of its transmission services.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the Executive Director of New Jersey Transit, urging New Jersey Transit to not grant an easement to JCP&L for this project as proposed.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the Board of Public Utilities ("BPU") to preemptively register these Boards' opposition as interested parties in the event that JCP&L submits an application to the NJ Board of Public Utilities (BPU).

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be transmitted to Assemblywoman Amy Handlin to encourage her to utilize her state position to lobby New Jersey Transit to deny JCP&L's use of its right of way and to utilize her influence before the BPU in anticipation of an application being made.

**BE IT FURTHER RESOLVED** that additional copies of this resolution shall be sent to Senators Joseph M. Kyrillos Jr., Jennifer Beck and Samuel Thompson; Assemblymen Declan J. O'Scanlon Jr., Eric Houghtaling, Robert Clifton, and Ronald Danser; Assemblywoman Joann Downey; and the Clerks of the Townships of Aberdeen, Hazlet, Holmdel, and Middletown and the Boroughs of Matawan and Red Bank for dissemination amongst their respective governing bodies.

### **9. Adoption of the Matawan-Aberdeen Regional School District Purchasing Manual**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2016-2017 Matawan-Aberdeen Regional School District Purchasing Manual.

**Rationale:** The annually updated Purchasing Manual is provided to assist all Board of Education employees in the proper purchasing practices to be in full compliance with:

- New Jersey Public School Contract Laws Title 18A:18A, et seq.;
- New Jersey Administrative Code N.J.A.C. 5:34 et seq.;
- Board of Education Policy;
- NJ QSAC;
- Local Finance Notices (NJ Division of Local Government Services); and
- Other federal and state laws and codes.

It has been designed to achieve three goals:

- Follow the law and Board policy on purchasing;
- Promote efficiency in the purchasing practices; and
- Achieve savings of money through proper purchasing practices

### **10. Venue for Graduation 2017**

The Superintendent recommends that the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes of 2017 commencement exercises be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ.

### **11. Approval of use of Lloyd Road Elementary School as an Emergency Shelter**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Home Away From Home Academy to use Lloyd Road School as their emergency shelter for the 2016-2017 school year, per State School Safety requirements.

### **12. Acceptance of Donation from a Matawan-Aberdeen Middle School Parent**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation in the amount of \$2,000.00 from a Matawan-Aberdeen Middle School Parent, to support the Elevate Program for seventh grade students.

### **13. Sale or Disposal of Assets**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

<b>Item Description</b>	<b>Quantity</b>	<b>Cost Per Unit</b>
Piano	2	\$500

**14. Routine Business Travel 2016-2017**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2016-2017 school year:

<b>Name</b>	<b>Position</b>	<b>Total</b>
Margaret Lazur	Interim Assistant Director of Special Services and Autism Programs	\$1500.00
Kim Cardinoza	Behaviorist	\$650.00

**15. Receipt and Partial Rejection of Bids for FVHD# 4804A/B/C/F – HVAC System Replacement at Four District Schools – Lloyd Road, Cliffwood, Cambridge Park and Ravine Drive Elementary Schools for the 2016-2017 School Year**

WHEREAS, on November 15, 2016, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for HVAC System Replacement at Four District Schools for the 2016-2017 school year (the “Work”); and

WHEREAS, on November 15, 2016, the following bid proposals were received and publicly read:

**Lloyd Road Elementary School - FVHD 4804C Contract No. 1A - General Construction Work**

	<b>Arista Builders</b>	<b>McCauley Construction</b>	<b>SMBA Construction</b>
<b>Base Bid</b>	\$680,000	\$706,000	\$347,000
<b>Alternate Bid</b>			
GC-1 Plastic Laminate Casework & Wall Demo	\$80,000	\$28,000	\$85,000
GC-2 ACT Board Replacement	\$300,000	\$52,000	\$47,000
GC-3 RTU’s, AHU’s, EF’s & CU’s	\$100,000	\$52,000	\$28,000
<b>Total</b>	<b>\$1,160,000</b>	<b>\$838,000</b>	<b>\$507,000</b>

**Lloyd Road Elementary School - FVHD 4804C Contract No. 1B - HVACR Work**

Vendor	Base Bid	Alternate Bids		Total
		HC-1 RTU's, AHU's, EF'S & CU's	HC- 2 Modine-Airedale Unit Ventilators	
<b>Comfort Mechanical</b>	\$1,532,000	\$725,910		<b>\$2,257,910</b>
<b>EACM Corporation</b>	\$1,126,913	\$846,950	\$743,126	<b>\$2,716,989</b>
<b>Framan Mechanical</b>	\$1,499,000	\$479,000	\$359,550	<b>\$2,337,550</b>
<b>H&amp;S Mechanical</b>	\$1,659,000	\$778,000	\$20,000	<b>\$2,457,000</b>
<b>Jersey Mechanical</b>	\$1,840,000	\$710,000	\$80,000	<b>\$2,630,000</b>
<b>Preferred Mechanical</b>	\$1,597,000	\$827,000	\$70,000	<b>\$2,494,000</b>
<b>Sheridan Mechanical</b>	\$2,076,475	\$1,039,457		<b>\$3,115,932</b>
<b>Thassian Mechanical</b>	\$1,641,000	\$835,000		<b>\$2,476,000</b>

**Lloyd Road Elementary School - FVHD 4804C Contract No. 1C - Electrical Work**

	Breaker Electric	Electrical Design	Sodon's Electric
<b>Base Bid</b>	\$406,000	\$412,000	\$429,000
<b>Alternate Bids</b>			
EC-1 RTU's, AHU's, EF's & CU's	\$14,500	\$19,700	\$37,000
<b>Total</b>	<b>\$420,500</b>	<b>\$431,700</b>	<b>\$466,000</b>

**Lloyd Road Elementary School - FVHD 4804C Contract No. 1D - Single Overall Work**

	H&S Mechanical
<b>Base Bid</b>	\$2,379,000
<b>Alternate Bid</b>	
GC-1 Plastic Laminate	\$38,200
GC-2ACT Board Replacement	\$60,000
GC-3 RTU's, AHU's, EF's & CU's	\$26,000
HC-1 HVAC Work RTU'S, AHU'S, EF'S & CU'S	\$778,000
HC-2 HVAC work Modine-Airedale Unit Ventilators	\$20,000
EC-1 Electrical Work RTU's, AHU's, EF's & CU's	\$12,500
<b>Total</b>	<b>\$3,313,700</b>

**Cliffwood Elementary School - FVHD 4804B Contract No. 2A - General Construction Work**

	Arista Builders	McCauley Construction	SMBA Construction
<b>Base Bid</b>	\$338,000	\$424,000	\$284,000
<b>Alternate Bid</b>			
GC-1 Plastic Laminate Casework	\$70,000	\$50,000	\$70,000
GC-2 RTU's, DS's, CU's & CP's	\$80,000	\$37,000	\$42,000
<b>Total</b>	<b>\$488,000</b>	<b>\$511,000</b>	<b>\$396,000</b>

**Cliffwood Elementary School - FVHD 4804B Contract No. 2B - HVACR Work**

Vendor	Base Bid	Alternate Bids		Total
		HC-1 RTU's, DS's, CU's & CP's	HC-2 HVAC Modine-Airedale UV	
<b>Comfort Mechanical</b>	\$1,540,000	\$253,000		<b>\$1,793,000</b>
<b>EACM Corporation</b>	\$748,905	\$295,000	\$504,859	<b>\$1,548,764</b>
<b>Framan Mechanical</b>	\$1,057,000	\$155,000	\$259,675	<b>\$1,471,675</b>
<b>H&amp;S Mechanical</b>	\$861,000	\$228,000	\$19,000	<b>\$1,108,000</b>
<b>Jersey Mechanical</b>	\$1,032,000	\$289,000	\$55,200	<b>\$1,376,200</b>
<b>Preferred Mechanical</b>	\$803,000	\$274,000	\$48,000	<b>\$1,125,000</b>
<b>Sheridan Mechanical</b>	\$1,052,805	\$763,068		<b>\$1,815,873</b>
<b>Thassian Mechanical</b>	\$825,000	\$294,000		<b>\$1,119,000</b>



**Cliffwood Elementary School - FVHD 4804B Contract No. 2C - Electrical Work**

	<b>Breaker Electric</b>	<b>Electrical Design</b>	<b>Maggio, Pat, &amp; Son</b>	<b>Sodon's Electric</b>	<b>Zsenak Electric</b>
<b>Base Bid</b>	\$170,000	\$227,700	\$309,000	\$262,000	\$298,000
<b>Alternate Bid</b>					
EC-1 RTU's, DS's, CU's & CP's	\$20,000	\$22,900	\$16,000	\$45,000	\$27,000
<b>Total</b>	<b>\$190,000</b>	<b>\$250,600</b>	<b>\$325,000</b>	<b>\$307,000</b>	<b>\$325,000</b>

**Cliffwood Elementary School - FVHD 4804B Contract No. 2D - Single Overall Work**

	<b>H&amp;S Mechanical</b>
<b>Base Bid</b>	\$1,372,000
<b>Alternate Bid</b>	
GC-1 Plastic Laminate Casework	\$37,000
GC-2 GC work RTU's, DS's, CU's & CP's	\$33,000
HC-1 HVACR work RTU's, DS's, CU's & CP's	\$228,000
HC-2 HVAC work Modine-Airedale UV	\$19,000
EC-1 Electrical RTU's, DS's, CU's & CP's	\$11,600
<b>Total</b>	<b>\$1,700,600</b>

**Cambridge Park & Ravine Drive Elementary Schools - FVHD 4804A & F Contract No. 3A – General Construction Work**

	<b>Arista Builders</b>	<b>SMBA Construction</b>
<b>Base Bid</b>	\$280,000	\$188,000
<b>Alternate Bids</b>		
GC-1 RTU's-Cambridge Park	\$80,000	\$76,000
GC-1 RTU's-Ravine Drive	\$93,000	\$45,000
GC-2 ACT Board Replacement Ravine Drive	\$4,800	\$47,000
<b>Total</b>	<b>\$457,800</b>	<b>\$356,000</b>

**Cambridge Park & Ravine Drive Elementary Schools - FVHD 4804A & F Contract No. 3B – HVACR Work**

<b>Vendor</b>	<b>Base Bid</b>	<b>Alternate Bids</b>		<b>Total</b>
		<b>HC-1 RTU'S Cambridge Park</b>	<b>HC-1 RTU'S Ravine Drive</b>	
<b>Comfort Mechanical</b>	\$1,390,475	\$460,000	\$327,168	<b>\$2,177,643</b>
<b>Framan Mechanical</b>	\$1,699,000	\$455,000	\$40,000	<b>\$2,194,000</b>
<b>H&amp;S Construction</b>	\$1,339,000	\$615,000	\$368,000	<b>\$2,322,000</b>
<b>Jersey Mechanical</b>	\$1,685,000	\$596,000	\$336,000	<b>\$2,617,000</b>
<b>Preferred Mechanical</b>	\$1,327,000	\$609,000	\$328,000	<b>\$2,264,000</b>
<b>Sheridan Mechanical</b>	\$1,257,967	\$602,846	\$277,608	<b>\$2,138,421</b>
<b>Thassian Mechanical</b>	\$1,381,000	\$580,000	\$464,000	<b>\$2,425,000</b>

**Cambridge Park & Ravine Drive Elementary Schools - FVHD 4804A & F Contract No. 3C – Electrical Work**

	<b>Breaker Electric</b>	<b>Electrical Design</b>	<b>Pat Maggio &amp; Son, Inc.</b>	<b>Zsenak Electric</b>
<b>Base</b>	\$298,000	\$276,000	\$240,000	\$289,000
<b>Alternate Bid</b>				
EC-1 RTU's-Cambridge Park	\$63,282	\$11,000	\$34,000	\$60,000
EC-1 RTU's-Ravine Drive	\$31,450	\$10,000	\$16,000	\$25,000
<b>Total</b>	<b>\$392,732</b>	<b>\$297,000</b>	<b>\$290,000</b>	<b>\$374,000</b>

**Cambridge Park & Ravine Drive Elementary Schools - FVHD 4804A & F Contract No. 3D – Single Overall Work**

	<b>H&amp;S Mechanical</b>
<b>Base Bid</b>	\$1,739,000
<b>Alternate Bid</b>	
GC-1 GC-RTU’s-Cambridge Park	\$55,000
HC-1 HVACR-RTU’s-Cambridge Park	\$615,000
EC-1 Electrical RTU’s-Cambridge Park	\$4,400
<b>Alternate Bid</b>	
GC-1 GC-RTU’s-Ravine Drive	\$30,500
GC-2 ACT Board Replacement- Ravine Drive	\$2,500
HC-1 HVACR-RTU’s- Ravine Drive	\$368,000
EC-2 Electrical-RTU’s – Ravine Drive	\$7,000
<b>Total</b>	<b>\$2,821,400</b>

**Contract No. 4A - General Construction Work at all Four Schools (FVHD 4804A/B/C/F)**

	<b>SMBA Construction</b>
<b>Base Bid</b>	\$918,000
<b>Alternate Bid</b>	
GC-1 Plastic Laminate Casework-Lloyd Road	\$85,000
GC-2 ACT Board Replacement-Lloyd Road	\$47,000
GC-3 GC work-AHU’s, EF’s, & CU’s-Lloyd Road	\$28,000
GC-1 Plastic Laminate Casework-Cliffwood Elementary	\$70,000
GC-2 GC work-RTU’s, DS’s, CU’s & CP’s-Cliffwood Elementary	\$42,000
GC-1 RTU’S-Cambridge Park	\$76,000
GC-1 RTU’s-Cambridge Park	\$45,000
GC-2 ACT Replacement-Cambridge Park	\$47,000
<b>Total</b>	<b>\$1,358,000</b>

**Contract No. 4B - HVACR Work at all Four Schools FVHD 4804 A/B/C/F**

	<b>Amco Enterprises</b>	<b>Framan Mechanical</b>	<b>Jersey Mechanical</b>	<b>Preferred Mechanical</b>
<b>Base Bid</b>	\$4,483,000	\$4,285,000	\$4,557,000	\$3,700,000
<b>Alternate Bid</b>				
HC-1 HVACR RTU’S,EF’S & CU’S-Lloyd Road	\$1,019,000	\$499,000	\$710,000	\$827,000
HC-2 HVACR Modine-Airedale UV-Lloyd Road			\$80,000	\$70,000
HC-1 RTU’s, DS’s, CU’s, & CP’s-Cliffwood Elementary	\$321,000	\$175,000	\$289,000	\$274,000
HC-2 HVACR Modine-Airedale UV-Cliffwood Elementary			\$55,200	\$48,000
HC-1 HVACR-RTU’s-Cambridge Park	\$638,000	\$475,000	\$596,000	\$609,000
HC-1 HVACR-RTU’s-Ravine Drive	\$411,000	\$40,000	\$336,000	\$328,000
<b>Total</b>	<b>\$6,872,000</b>	<b>\$5,474,000</b>	<b>\$6,623,200</b>	<b>\$5,856,000</b>

**Contract No. 4C - Electrical Work at all Four Schools FVHD 4804 A/B/C/F**

	<b>Breaker Electric</b>	<b>Electrical Design</b>	<b>MJF Electric</b>	<b>Sodon’s Electric</b>
<b>Base Bid</b>	\$961,000	\$908,700	\$750,000	\$977,000
<b>Alternate Bid</b>				
EC-1-RTU’s, AHU’s, EF’s & CU’s-Lloyd Road	\$14,500	\$19,700	\$20,000	\$37,000

EC-1-RTU’S, DS’s, CU’s & CP’s-Cliffwood Elementary	\$20,000	\$22,900	\$15,000	\$45,000
EC-1-RTU’S-Cambridge Park	\$63,282	\$11,000	\$10,000	\$60,000
EC-1-RTU’s-Ravine Drive	\$31,450	\$10,000	\$5,000	\$25,000
<b>Total</b>	<b>\$1,090,232</b>	<b>\$972,300</b>	<b>\$800,000</b>	<b>\$1,144,000</b>

WHEREAS, pursuant to N.J.S.A. 18A:18A – 22 (b), a Board of Education may reject all bids for a given project when, after further review, the lowest bid substantially exceeds the Boards appropriation for the goods or services; and

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the lowest bid does in fact substantially exceed the appropriation; for Electrical Services and HVAC Services;

NOW, THEREFORE BE IT RESOLVED that the Board hereby rejects all bids received for this project; in the areas of Electrical Services and HVAC Services only; and

BE IT FURTHER RESOLVED that the bid bonds submitted by bidders be returned forthwith; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the rebidding of this project in its partial rejected form as soon as possible.

**16. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during October 2016:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	10/7/16 @ 2:10 pm
Cambridge Park Pre-school	Evacuation	10/19/16 @ 1:16 pm
Strathmore Elementary School	Fire Drill	10/5/16 @ 10:00 am
Strathmore Elementary School	Evacuation	10/11/16 @ 10:00 am
Cliffwood Elementary School	Fire Drill	10/7/16 @ 11:05 am
Cliffwood Elementary School	Lockdown	10/24/16 @ 2:15 pm
Lloyd Road Elementary School	Fire Drill	10/24/16 @ 10:00 am
Lloyd Road Elementary School	Lockdown	10/27/16 @ 1:45 pm
Matawan-Aberdeen Middle School	Fire Drill	10/5/16 @ 1:40 pm
Matawan-Aberdeen Middle School	Bomb Threat	10/7/16 @ 8:45 am
Ravine Drive Elementary School	Fire Drill	10/7/16 @ 10:46 am
Ravine Drive Elementary School	Evacuation	10/11/16 @ 2:30 pm
Matawan Regional High School	Fire Drill	10/14/16 @ 8:25 am
Matawan Regional High School	Evacuation	10/16/16 @ 1:24 pm

**XIV. UNFINISHED BUSINESS**

There was none.

**XV. NEW BUSINESS**

A member of the Board noted that the Education Foundation will be hosting a Casino Night at Sterling Garden. They are also having a Lego drive and held a fund raiser at Air Trampoline.

**XVI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

There were none.

**XVII. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Student Matters - HIB Reports, Student Incident and Confidential Legal Matters – Litigation Update. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Gentile, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 8:37 pm.

The Board returned to Open Session at 9:35 pm.

#### **XVIII. ADJOURNMENT**

On a motion by Ms. Gentile, seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 9:36 am.

Respectfully submitted,



Alex Ferreira  
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
NOVEMBER 28, 2016**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Walsh, Brian	CO	12/6/2016	NJSBA Trenton, NJ	New Jersey Association of School Personnel Administrators	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Fiorilli, Christina	MS	12/15/2016	Brookdale Community College Lincroft, NJ	Are Your Lessons Trending	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Goldstone, Chani	MS	12/15/2016	Brookdale Community College Lincroft, NJ	Are Your Lessons Trending	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Vasilenko, Nicholas	MS	2/12/2017, 2/13/2017	Cherry Hill Crowne Plaza Hotel Cherry Hill, NJ	Inside Baseball Coaches Clinic 2017	\$199.00***	\$23.87***	\$0.00	\$0.00	\$0.00	\$222.87***	YES
Vasilenko, Nicholas	MS	2/27/2017, 2/28/2017	Ocean Place Resort & Spa Long Branch, NJ	NHAHPERD 2017 Annual Conference	\$100.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00*	YES
Minneci, Frances	CL	5/10/2017	Somerset, NJ	Judy Freeman The 33rd Annual Winners! Workshop A Closer Look at the Year's Best Books for Children	\$209.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$209.00*	YES
Abrahamsen, Richard	MS	7/9/2017, 7/10/2017, 7/11/2017	Pennsylvania Convention Center Philadelphia, PA	NASSP National Principal's Conference	\$795.00**	\$0.00	\$102.00**	\$304.00**	\$0.00	\$1,201.00*	NO
Eyler, Aaron	MS	7/9/2017, 7/10/2017, 7/11/2017	Pennsylvania Convention Center Philadelphia, PA	NASSP National Principal's Conference	\$495.00**	\$0.00	\$102.00*	\$304.00*	\$0.00	\$901.00**	NO





Matawan-Aberdeen Regional School District  
Office of the School Business Administrator/Board Secretary

1 Crest Way, Aberdeen, New Jersey 07747  
732-705-4016 ∞ 732-290-0553

Joseph G. Majka, J.D.  
Superintendent of Schools

Alex Ferreira  
School Business Administrator/  
Board Secretary

2017/18 BUDGET CALENDAR

Month	Task
November	Review of Budget goals with Superintendent and Board of Education and approval of Budget calendar
	Admin Council 'concept' meeting
	Principals meet with staff and district administration to perform needs assessment
	Business Office begins review of contractual needs and projections
December	Principals and Department Supervisors submit budget figures to Business Office
January	Board of Education reorganization meeting
	District administration meetings with Budget managers
	District administration reviews draft budget
February	District administration reviews draft budget
	Discussion of tentative Budget with Board
	Governor's budget address and release of state aid
March	District administration reviews draft budget
	Discussion and adoption of tentative Budget with Board
	Submission of tentative Budget to the NJDOE County Office
April	NJDOE County Office
	Advertise budget for public hearing
	Public hearing and final Budget adoption by Board of Education
	Posting of user friendly budget
May	Certification of tax levy
	Final budget submission to the NJDOE County Office