

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on February 27, 2017, Strathmore Elementary School, 282 Church St., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:01 pm.

II. PLEDGE OF ALLEGIANCE

Strathmore Elementary third grade students Logan Beebe, Anthony Brereton and Abigail McMahon led the Board in the Pledge of Allegiance.

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 31, 2017, the Asbury Park Press and February 1, 2017, the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham	Dr. Jeff Delaney
	Ms. Allison Friedman	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Brian Walsh, Director of Personnel
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary
Mr. David Rubin, Board Attorney
Marielle Abel, Student Council Representative

V. MINUTES

It was moved by Ms. Nappi seconded by Ms. Esposito and approved by a unanimous roll call vote to approve the following minutes.

- Minutes of January 26, 2017, Regular Action Meeting
- Minutes of January 26, 2017, Executive Session
- Minutes of February 13, 2017, Committee of the Whole Meeting
- Minutes of February 13, 2017, Executive Session

VI. BOARD PRESIDENT’S REPORT

Board President, Ms. Gentile made the following statements:

- Congratulated the Board on the High School being ranked in the top 66% for High Schools in the State according to Niche.com.
- School Board Attorney Mr. Rubin gave a PowerPoint presentation on the NJ School Boards Code of Ethics.

VII. SUPERINTENDENT’S REPORT

Superintendent of Schools, Dr. Majka made the following statements:

- Dr. Majka stated he will go out of order and have the student recognitions first to get the children out early.
- Strathmore Elementary Principal Ms. Bera presented the school’s highlights and recognitions. Strathmore students and staff have been working hard for the past 107 days. They dressed up in 80s and 90s clothes for the 80th and 90th days of school respectively. For the 100th day of school, they dressed up to look like they would when they were 100 years old. The students and staff collected \$214 for Strathmore Strong fundraiser and \$230 for the American Heart Association. Tomorrow February 28th, the third grade chorus will be performing at Lloyd Road Elementary school. The third grade chorus performed the school’s theme song, “You can count on me.”
- Dr. Majka stated the Board will do the Cambridge Park PTO donation recognition at the next meeting hosted at Cambridge Park; however, they will accept the donation tonight so the funds can be utilized.

Ms. Gentile stated the student representative’s report will be next.

VIII. STUDENT REPRESENTATIVE’S REPORT

The student representative, Marielle Abel made the following statements:

- The Ravine Drive Elementary 3rd graders became student leaders. Students participated in an art show and fundraisers for juvenile diabetes and the Red Cross.
- Cliffwood Elementary had an author celebration. In addition, students worked collaboratively on videos on how to act properly.
- Lloyd Road Elementary’s new world language club is up and running. Fifth grade students from Lloyd Road met with students from the Middle School during their orientation.
- The Middle School held its battle of classes over the past two weeks with the 8th graders winning.
- Seniors at the High School are deciding which college to attend. Boys and girls winter track teams are doing well. The dance team performed well at Northeast Dance Championship. The Key club

hosted a Valentine's Day bake sale with the proceeds going to the Relay for Life team. The speech and debate team claimed victory at its competition.

Mr. Ferreira gave a PowerPoint presentation on the revenues portion of the budget.

A member of the Board asked about the amount of federal funds the District will receive. Mr. Ferreira addressed the concern.

IX. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Friedman and seconded by Mr. Ahearn.

Dr. Jones stated that agenda Item B12 approving KinderCare will be administratively removed from the agenda. Dr. Majka stated he received questions from parents regarding KinderCare and the YMCA. He is going to take the time to answer all the emails from individuals who have concerns.

A member of the Board wanted it clarified that even though KinderCare was being pulled from the agenda the public could still comment on it. Dr. Majka and Ms. Gentile addressed the concern.

X. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Esposito.

Mr. Walsh stated that agenda Item 12B will be tabled until after Executive Session.

Two members of the Board wished Ms. Wustrow, Ms. Spence and Ms. Thomas a happy retirement.

XI. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Mr. Aitken.

There was a discussion among the Board regarding if questions that were emailed to the administration prior to the Board meeting would be reflected in the minutes. Ms. Gentile asked Mr. Rubin for legal clarification which he gave. The member of the Board who requested answers to the questions about the District's health benefits transition from the state plan to a private plan asked them in public. Mr. Ferreira addressed the concerns.

A discussion took place among the Board regarding the process of asking questions to administration.

XII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

Employees of the YMCA and members of their public expressed their concerns about the District changing from the YMCA before and after school program to KinderCare. Dr. Majka and Dr. Jones addressed the concerns.

XIII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote. Ms. Gentile and Ms. Esposito abstained from Item A.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the revised 2016-2017 school calendar which reflects the Board Meetings for the remainder of the school year. (**Curriculum & Instruction Attachment #2**)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2017-2018 school calendar. (**Curriculum & Instruction Attachment #3**)

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the softball team to attend the National Softball Tournament at Disney World, Orlando, FL from April 8, 2017 through April 12, 2017. Student athletes and the Matawan Softball Booster Club have fundraised to cover the cost of this trip. Student athletes and coaches will be asked to contribute approximately \$400.00 each additionally if the total cost cannot be covered through fundraising.

Rationale: Providing this opportunity will enable our student-athletes and coaches to gain comradeship as a team and to improve their skills required for participating in the sport of softball. The team will be able to participate in approximately 8-10 scrimmages against teams that they normally would never be scheduled to compete against.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an overnight field trip for 20 students and 3 chaperones for the Varsity Baseball Team to attend pre-season baseball games in Arundel County, MD on March 10 and March 11, 2017. The trip will be at no cost to the district. Substitute teachers will not be required, as Friday, March 10, 2017 is scheduled as a District In-Service Day. Student athletes and the Matawan Baseball Booster Club have fundraised to cover the cost of this trip. Student athletes and coaches will be asked to contribute approximately \$150.00 each additionally if the total cost cannot be covered through fundraising.

Rationale: Providing this opportunity will enable our student-athletes and coaches to gain comradeship as a team and to improve their skills required for participating in the sport of baseball. The team is scheduled to compete in three scrimmages that they normally would not be able to play in if they were in NJ due to weather conditions in March.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve two coaches and two high school students to attend the 2017 NJSIAA State Wrestling Tournament in Convention Hall, Atlantic City, NJ on March 3, 4, and 5, 2017.

Resolution: Supervision is required for athletes qualifying for state level wrestling championships.

Cost: \$1,787.34

Account #: 11-402-100-580-30-1402-1

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract with *Thomas C. Murray, LLC* to provide a keynote presentation and professional development workshops on September 1, 2017 as part of the District In-Service Day.

Rationale: Thomas Murray serves as the Director of Innovation for Future Ready School, a project of the alliance for excellent education, located in Washington, DC. Mr. Murray works alongside the US Senate, the White House, the US Department of Education and state departments of education, corporations, and school districts throughout the country to implement student-centered, personalized learning while helping to lead [Future Ready Schools](#) and [Digital Learning Day](#). Mr. Murray serves as a regular conference keynote, was named one of “[20 to Watch](#)” by NSBA, one of the top 20 thought leaders in education, and was named the “Education Policy Person of the Year” by the Academy of Arts and Sciences in 2015. Mr. Murray’s experiences in K–12 digital leadership include implementing a 1:1 program, BYOD, blended learning, and a K–12 cyber school where he served as the director of technology and cyber education for the Quakertown Community School District in Bucks County, PA.

Cost: \$4,000.00

Account #: TBD

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract with *Inspired Instruction, LLC* (a.k.a. Standards Solutions, LLC) to provide professional development workshops on October 9, 2017 as part of the District In-Service Day.

Rationale: Inspired Solutions, LLC. is a team of educators that are specialists in curriculum, instruction and assessment. Inspired Solutions consultants will assist the district by leading workshops to support mathematics teachers in grades 3-11 with analyzing PARCC Evidence Statements coupled with PARCC Performance Level Summaries to foster differentiation, personalized learning and drive instructional decisions to promote greater levels of student achievement. During this workshop, educator teams will lead through an evaluation of their PARCC performance reports (student, class, and school) and conduct an item analysis of outliers to consider each grade’s performance in relationship to state results by identifying the lowest performing cohorts, and most importantly, to create a plan to address their findings. At the conclusion of the workshop day, educators will have a thorough understanding of the PARCC documents, along with a plan to address curriculum holes and individual cohort needs.

Cost: \$2,200.00

Account #: TBD

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract with the *Foundation for Educational Administration (FEA) /NJPSA* to provide a professional development workshop on October 9, 2017 as part of the District In-Service Day.

Rationale: This workshop will provide School Climate/Safety Team members with information and strategies to ensure that every school and classroom provides a safe, supportive environment in which all children can take the necessary risks to develop socially and academically. Team members will learn ways to establish a collegial environment in order to collectively address both academic and Social and Emotional Learning (SEL). Participants will also learn strategies to support the academic, social and emotional development of students, while learning how to empower teachers to create positive conditions for students. This workshop will also focus on taking a teaching and learning approach to helping students take responsibility for their learning and behavior, integrating Social and Emotional Learning (SEL) with literacy instruction, discuss the importance of providing structures to support a positive adult climate, outline the roles and responsibilities of NJ School Safety/Climate Teams, and provide information and strategies to ensure a smooth transition from elementary to middle to high school for all students.

Cost: \$2,050.00

Account #: TBD

9. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract with *Houghton Mifflin Harcourt and Schillinger Educational Consultant* to provide professional development services to support the K-5 English Language Arts pilot from February 2017 through June 2017. Houghton Mifflin will work in partnership with teachers who are piloting: Houghton Mifflin Harcourt's Literacy by Design (2013) and Matawan-Aberdeen Regional School District's English Language Arts/Social Studies curricular units. Schillinger Educational Consultants will work in partnership with teachers who are piloting: Lucy Calkins Units of Study for Reading and Units of Study for Writing.

Rationale: The district is piloting three K-5 ELA programs from February 2017 through June 2017. Each company will provide professional services that are customized for the individual programs which will include professional development as well as work with instructional resources. The companies consult with the teachers who are directly involved in the pilot to ensure that each program is being implemented with fidelity.

Cost: \$35,500.00

Account #: 11-000-221-320-04-0000-0

Houghton Mifflin Harcourt: Houghton Mifflin Harcourt's Literacy by Design (2013) and Matawan-Aberdeen Regional School District's English Language Arts/Social Studies program (10 days @ \$2,650.00, total \$26,500.00). The days will be split between both programs, Schillinger Educational Consultants: Lucy Calkins' *Units of Study for Reading and Units of Study for Writing* (5 days @ \$1,800.00, total \$9,000.00).

10. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the continued participation of Matawan Regional High School and Matawan-Aberdeen Middle School staff in the Rutgers University School Climate Transformation Project (SCTP) during the 2017-2018 school year. The original project began in September 2015 and was scheduled to end in June 2017. This resolution will extend the district's participation into a third year for the time period of July 1, 2017 to June 30, 2018, for the two selected schools. The purpose of the SCTP is to utilize the New Jersey School Climate Survey (NJSCS) to assist schools in building a positive school climate and culture that is inclusive of all students. As part of an overall school improvement process, schools will develop a thorough understanding of administering the NJSCS and will learn to use individualized data to develop and implement school climate improvement plans. The project will address these goals by providing professional development, technical assistance and resources to help schools improve in the following research-based domains of the NJSCS: Physical Environment, Teaching and Learning, Moral in the School Community, Student Relationships, Parental Support, Safety, Emotional Environment & Administration Support. The SCTP will provide up to \$2,000.00 to the participating schools for reimbursement of approved expenditures associated with implementation of approved SCTP strategies.

Rationale: This initiative is designed to assist schools in building positive climate and culture that is inclusive of all students through utilization of the New Jersey School Climate Survey (NJSCS) over a two year period.

Cost: No cost to the District

11. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Barbara McAuliffe as an independent consultant to provide 1 additional day of on-site professional development for select staff members (previously approved for 3 days of on-site professional development on 10/24/16) focused on interpreting data to identify students demonstrating markers of dyslexia, including training on multisensory strategies to use with identified students at Ravine Drive, Strathmore and Cliffwood Elementary Schools.

Rationale: Barbara McAuliffe is a retired teacher who is currently employed at Fairleigh Dickinson University’s Dyslexia Studies Program as an Orton-Gillingham Therapist Trainer. She is also a regular presenter at the New Jersey International Dyslexia Association Conference. This additional day of on-site professional development will be used for Orton Gillingham training and a review of dyslexia data.

Cost: \$1,000.00 **Account #:** 11-000-221-320-04-0000-0

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following evaluators/agencies on an as need basis for the 2016 – 2017 school year:

Service Provider	Cost	Effective Dates
Power Play	\$300.00 per evaluation \$82.00 per hour for OT sessions	2/14/17-6/30/17

Rationale: Various evaluations must be completed as per N.J.A.C 6A:14 based on individual student need.

Cost: NTE: \$15,000.00 **Account #:** 20-250-200-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Effective Dates
157962	*Education Inc.	\$35.00/hour	1/11/17-1/25/17 (retroactive)
159590	*Brookfield Schools	\$35.00/hour	1/10/17-1/15/17 (retroactive)
156487	*Education Inc.	\$35.00/hour	2/1/17-2/15/17 (retroactive)
157915	*Education Inc.	\$35.00/hour	2/3/17-2/17/17 (retroactive)

*Department of Education approved provider

Cost: NTE: \$3,500.00 each **Account #:** 11-150-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract with *Frontline IEP Software* for the 2017 – 2018 school year.

Rationale: Frontline IEP is a comprehensive web-based Special Education software solution which will provide Matawan-Aberdeen Regional School District with the proven ability to: draft IEP;’s collaboratively online share student data, generate program information and accountability reports, produce all State reports and NJ SMART data in minutes with just a few clicks of a mouse, stay current with changes to New Jersey State Special Education requirements with timely software updates, and support data-driven management. Frontline IEP also provides a library of goals and objectives aligned with the Common Core State Standards adopted by New Jersey, and supports integration with general education student information systems. The company was built by special education professionals, technology experts and business people who are committed to making a real difference for special education administrators, teachers, service providers, and most of all, students.

Cost: NTE: \$33,176.17 year 1 **Account #:** 11-000-217-320-09-0000-0
 NTE: \$14,401.67 year 2 **Account #:** 11-000-217-320-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote. Ms. Nappi abstained from Item 12.A.

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Date of Hire	Effective Date
Wustrow, Cora	CL	Secretary 12 Months Principal	Retirement	8/17/1993	5/1/2017
Thomas, Carol	CL	Elementary Teacher	Retirement	9/1/1994	3/31/2017
Spence, Gwen	CL	Elementary Teacher	Retirement	12/1/1983	6/30/2017

B. LEAVE OF ABSENCES

Policy: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Cupano, Kayla	LR	Instructional Assistant	Medical Leave	Without Pay	1/31/17-2/7/17 (Retroactive)
Geroni, Frances	CL	Teacher of Physical Education	Medical Leave	With Pay	2/13/17-6/23/17 (Retroactive)
Greenspan, Nadine	MA	Teacher of Music	FMLA	Without Pay	2/13/17-3/2/17 (Retroactive)
Mc Kurth, Julie	HS	Teacher of Physical Education/Dance	Maternity Leave Disability Phase	With Pay	3/23/17-5/31/17
Wilensky, Daniel	MA	Teacher of Special Education	FMLA	Without Pay	4/24/17-6/6/17
Mac Donald, Gillian	ST	Elementary Teacher	Personal Leave	Without Pay	5/10/17-5/15/17 & 5/18/17-5/19/17
Scatorchia, Brianna	MA	Instructional Assistant	Personal Leave	Without Pay	1/9/17-1/20/17 (Retroactive)
Wells, Michael	HS	Assistant Principal	Medical Leave	With Pay	2/27/17-TBD
De Vincenzo, Donald	CO	Bus/Van Driver	Medical Leave FMLA	With Pay Without Pay	1/20/17-2/20/17 2/21/17-5/16/17 (Retroactive)
Santoro, Danielle	LR	Teacher of Special Education	Personal Leave Medical Leave	Without Pay Without Pay	1/27/17 2/15/17-2/16/17 (Retroactive)
Walling, Linda	HS	Instructional Assistant	Personal Leave	Without Pay	2/21/17-2/22/17 (Retroactive)
Kyvelos, Susan	LR	Elementary Teacher	Medical Leave	Without Pay	2/16/17-3/14/17 (Retroactive)
Murray, Paula	RD	Elementary Teacher	Medical Leave	With Pay	2/16/17-2/23/17 (Retroactive) Amended Dates BOE Approved 12/19/2016

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Gross, Zachary	HS	Assistant Principal (Replacement Position)	Step-01	\$128,941.00 (Pro-rated)	1	Wells (Leave of Absence)	2/28/17-TBD
Paulson, Nicole	CO	Transportation Assistant	Step-01	\$20.00/Hour	3	Raymond (Resignation)	3/1/17-6/30/17
Grillo, Kendra	LR	Instructional Assistant	Step-01	\$19,630.00 + \$1,485.00 BA Stipend (Pro-rated)	3	New Position	3/1/17-6/30/17

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Salary Adjustment – MRTA

Name	Loc	From Degree Step/Salary	To Degree Step/Salary	Institution
Kinneman, Katelyn	High School	Step D-01 BA+30 \$53,910.00	Step E-01 Masters \$56,090.00	Monmouth University
Reinecke, Taylor	Middle School	Step C-01 BA \$49,190.00	Step D-01 BA+30 \$53,910.00	Georgian Court University

Rationale: Additional College Credits/Degree Earned Per MRTA Contract

Cost: Per MRTA 2016/2017 Salary Guide

3. High School Husky Twilight Program (Alternative After-School Program)

Name	Staff	Position	Activity	Max Hours	Cost/Hour	Total Cost	Loc.
Godowski, Donna	Program Administrator	Alternative After-School Program Staff (Wells Replacement)	After-school program to address needs of students not successful in the traditional high-school setting. Students selected demonstrate poor attendance due to various factors. Students are currently failing and are at risk of credit loss and dropping out of school. The program is not designed to address students that present with oppositional types of behavior.	15 Hours per Week	\$35	TBD	HS
Christathakis, Nicholas	English Teacher	(Harnett Replacement)		4.5 Hours per week			

Account Number: 11-421-100-101-11-0000-9

4. Curriculum Revisions K-12

Name	Position	Staff	Activity	Max Hours	Cost/Hr.	Total Cost	Loc.
Grade K Lenihan, Christine Grade 1 Buchanan, Laura Grade 2 Spence, Gwen Grade 3 Dubrosky, Wenona Grade 4 Patterson, Cori Grade 5 Mammano, Amy	Science Grades K-3	6	Science curriculum & pacing updates in Rubicon Atlas	15 Additional Hours Each	\$30	\$2,700	CO

Account Number: 11-000-221-104-04-0000-2 (Originally approved 6/27/16)

5. Mentors – 2016/2017 SCHOOL YEAR

Novice Teacher	Mentoring Teacher	Subject	Location
Stollar, Rachel	Vergaretti, Kathleen	Elementary	CL
Coates, Lauren Segal, Elana	Wells, Gerard	Music	LR
Di Geronimo, Christine	Nicolaou, Tara	Pre-School Special Education	CP
Ashed, Jillian	Aiello, Nicole	Elementary	CL

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2016/2017 School Year

6. Substitutes

Category	Account Number
Transportation	11-000-270-160-11-0000-9
Raymond, Patricia	Substitute Transportation Assistant
Bryce, Victoria	Substitute Transportation Assistant

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2016/2017 School Year - Substitute Transportation Assistant: \$12.00/Hour

7. College Student Observers/Teachers 2016/2017 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area
Mc Donald, Jeannine	Montclair State University	Nangano, Jennifer, Dr.	HS – School Psychology Intern Spring 2017 (Continuation from Fall 2016)
Dansky, Samantha	Montclair State University	Tobia, Mona	MA – Administration Intern Spring and Fall 2017
Mellon, Dana	Middlesex County College	Roche, Corinne ELA/SS Varricchio, Elissa Math/Science	LR – Elementary Student Observer Spring 2017
Hibbitts, Paige	Monmouth University	Morrison, Holliann Special Education Abramowitz, Felicia General Education	CL – Elementary Student Teacher Spring and Fall 2017
Henn, Nicole	University of Phoenix	Maniscalchi, Kristine Haughey, Michael	LR – Elementary Student Observer Spring 2017
Buchman, Samantha	Brookdale Community College	Barsi, Jennifer	ST – Elementary Grade 1 Student Observer Spring 2017

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board Effective Date: 2016/2017 School Year

8. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
161641	ELA/SS	RD	Buchanan, Laura	Fico, Kristina	5	2	10	1/30/17-2/15/17 (Retroactive)
161641	Math	RD	Buchanan, Laura	Fico, Kristina	3.5	2	7	1/30/17-2/15/17 (Retroactive)
161641	Science	RD	Buchanan, Laura	Fico, Kristina	1.5	2	3	1/30/17-2/15/17 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
155255	English 4	HS	Christathakis, Nicholas/ Mancuso, Kathleen	Mancuso, Kathleen	2	2.5	5	2/8/17-2/28/17 (Retroactive)
155255	Academy Accounting	HS	Mesko, Cindy	Mesko, Cindy	2	2.5	5	2/8/17-2/28/17 (Retroactive)
155255	Economics	HS	Craparo, Michael	Kaiser, Heather	2	2.5	5	28/17-2/28/17 (Retroactive)
155255	Seminar: Timely Topics for Today's Business World	HS	Bernstein, Daniel	Bernstein, Daniel	2	2.5	5	2/8/17-2/28/17 (Retroactive)
155761	English 3	HS	Christathakis, Nicholas	Kaiser, Heather	2	4	8	2/7/17-3/8/17 (Retroactive)
155761	US History 2	HS	Walter, Cathleen	Brubaker, Mark	2	4	8	2/7/17-3/8/17 (Retroactive)
155761	Psychology	HS	Caulfield, Janette	Caulfield, Janette	2	4	8	2/7/17-3/8/17 (Retroactive)
155761	Algebra 2	HS	Provines, Effie	Wietecha Corinne	2	4	8	2/7/17-3/8/17 (Retroactive)

Account # 11-000-219-101-09-0000-0 –Special Education
 Account # 11-150-100-101-11-0000-1 – Regular Education

9. Extra-Curricular/Hourly Activities - 2016/2017 School Year

Name	School	Activity	Position	2016/2017 Step/Stipend	Effective Date
Extra-Curricular Activities					
Murchie, Jaclyn Kristina Leach Replacement	HS	Freshman Class	Advisor	\$670.00	2016/2017 School Year
Murchie, Jaclyn Kristina Leach Replacement	HS	Sophomore Class	Advisor	\$700.00	2016/2017 School Year
Harnett, Christopher Zachary Gross Replacement (6 Weeks)	HS	ANIME Club	Advisor	\$1400.00 (Pro-rated)	2016/2017 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

Account # 11-401-100-100-11-0000-1 (Elementary Staff Members)
 Account # 11-401-100-100-11-0000-2 (High School Staff Members)
 Account # 11-401-100-100-11-0000-3 (Middle School Staff Members)

10. Volunteers – Activities 2016/2017 School Year

Name	Location	Activity	Effective Date
Abdelaziz, Amiah	HS	Theatre Academy Makeup Workshop	2016/2017 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

11. Staff Array Changes – 2016/2017 School Year

Name	Loc	Assignment	Loc	Assignment	Effective Date
Dawson, Vanessa	RD – 1.00	Basic Skills 1 - 3	RD – 1.00	Grade 3 – All Subjects	1/23/17-TBD (Retroactive)

12. Other

A. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan-Aberdeen Board of Education Meeting of February 13, 2017.

Incidents Reported	Confirmed HIB Incidents
6	2

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote. Ms. Nappi abstained from Item 7.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for January 2017 and Bills List for February 2017 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

January 2017, Payroll	\$3,621,091.80
February 2017, Bills List	\$3,275,171.07
TOTAL	\$6,896,262.87

2. Transfer of Funds for January 2017 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **January 2017** as presented.

3. S-1701 Reporting for January 2017

Board Secretary Report for **January 2017**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2017**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2017**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Alex Ferreira
Board Secretary

February 27, 2017
Date

4. Window Replacement at Classroom Wing and Main Office (Center Wing) at Cambridge Park Elementary School

BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education approve the following projects to benefit the functionality of the HVAC improvements as previously approved by the Board in connection to the referendum:

Window Replacement at Classroom Wing and Main Office (Center Wing) at Cambridge Park Elementary School (FVHD #4926 / DOE #3040-040-17-1000)

BE IT FURTHER RESOLVED that the District’s Architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED that the above project be approved as “other capital projects” as defined in N.J.A.C. 6A:26 – The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

Rationale: The proposed project will coincide with the HVAC referendum project to take place this summer at Cambridge Park Elementary School. The existing windows at Cambridge Park are single pane, and the heating/cooling infiltration is high. The proposed project for new windows provides a much better R-value against the exterior elements. Using the new windows also allows the district to install smaller unit(s) for the area and thereby saving money on the actual size of the units. The resolution authorizes the submission of the project to the NJDOE for review. The anticipated funding source for the project will be Capital Reserve.

5. New Jersey School Boards Code of Ethics

Mr. David Rubin, Board Attorney will provide training to members.

CODE OF ETHICS FOR SCHOOL BOARD MEMBER
N.J.S.A.: 18A:12-24.1

A School Board Member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

- d. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The Board Secretary has provided each board member with a copy of the Code of Ethics.

BE IT RESOLVED, that the members of the Matawan-Aberdeen Regional School District Board of Education will abide by the New Jersey School Board Member Code of Ethics and certifies the Following:

That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed.

That Policies and Procedures regarding training of District Board of Education Members have been adopted, and

That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

6. Carry Forward of Funds – IDEA

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the carry forward of unspent funds from the 2015-2016 Individuals with Disabilities Education Act (IDEA) Basic into the 2016-2017 IDEA grant:

NCLB Program	2016-2017 Original Award	2015-2016 Carry Forward Amount	New Allocation for 2016-2017
IDEA Basic	\$835,887	\$35,944	\$871,831

Rationale: The proposed carry forward will allow the unspent funds from 2015-2016 to be spent during the 2016-2017 school year.

7. Approval to Terminate Participation under the New Jersey School Health Benefits Program

BE IT RESOLVED:

1. The Matawan-Aberdeen Regional School District hereby resolves to terminate its participation in the program thereby canceling coverage provided by the New Jersey State Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all employees.
2. We shall notify all active employees of the date of their termination of coverage under the program
3. We understand that the Division of Pensions and Benefits will notify self-pay employees of the cancellation of their coverage.
4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance program.
5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission.

Rationale: The proposed resolution terminating participation from the New Jersey Health Benefits Program provides official notice to the State of New Jersey of the district's interest of providing health benefits through a private plan/carrier. Plan design will mirror the offerings by the State and will be consistent with the district's responsibility to offer plans as outlined under the terms of the collective bargaining agreements.

8. Acceptance of Donation from Cambridge Park Elementary School PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation in the amount of \$5,000.00 from the Cambridge Park Elementary School PTO. This donation will be used to purchase equipment for the playground and gym.

9. Acceptance of Donation from Prudential Financial

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation in the amount of \$1,000.00 from Prudential Financial. This donation will be used to contribute to the building of the Matawan Regional High School Senior Patio.

10. Recognition of the MRHS Girls Basketball, "Ladies First" Booster Club, as an Official Booster Club

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education recognize the Matawan Regional High School Girls Basketball, "Ladies First" Booster Club, as an official Booster Club for the Matawan-Aberdeen Regional High School Girls Basketball Team in accordance with Policy 9191.

11. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during January 2017:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	1/11/17 @ 1:35 pm
Cambridge Park Pre-school	Lockdown	1/10/17 @ 9:30 am
Strathmore Elementary School	Fire Drill	1/4/17 @ 9:30 am
Strathmore Elementary School	Active Shooter	1/9/17 @ 2:05 pm
Cliffwood Elementary School	Fire Drill	1/12/17 @ 2:45 pm
Cliffwood Elementary School	Shelter in Place	1/31/17 @ 12:42 pm
Lloyd Road Elementary School	Fire Drill	1/27/17 @ 10:55 am
Lloyd Road Elementary School	Lockdown	1/24/17 @ 10:10 am

School Name	Security Drill Type	Date & Time
Matawan-Aberdeen Middle School	Fire Drill	1/27/17 @ 8:35 am
Matawan-Aberdeen Middle School	Active Shooter	1/6/17 @ 1:40 pm
Ravine Drive Elementary School	Fire Drill	1/4/17 @ 2:25 pm
Ravine Drive Elementary School	Lockdown	1/3/17 @ 10:30 am
Matawan Regional High School	Fire Drill	1/18/17 @ 1:30 pm
Matawan Regional High School	Lockdown	1/23/17 @ 9:15 am

XIV. UNFINISHED BUSINESS

There was none.

XV. NEW BUSINESS

A member of the Board thanked everyone who is supporting PTSO at the High School. A meeting is scheduled in early March for the parents of seniors who will participate in the senior project.

A member of the Board stated that students and parents are excited about the District’s Ambassador Program.

XVI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTTTERS

There were none.

XVII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Student Matters - HIB Reports, Confidential Personnel Matters – Performance and Confidential Legal Matters - Litigation Update. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Friedman seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 9:04 pm.

The Board returned to Open Session at 11:11 pm.

It was moved by Ms. Esposito seconded by Ms. Nappi and approved by a unanimous roll call vote to approve the following item:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

PERSONNEL

12. Other

B. Employee #6097-Administrative Leave with Pay 1/23/17-4/27/17 (Retroactive)

C. Employee #6097-Termination of Employment Contract, Effective 4/27/17 (Notification Period: 60 days)

XVIII. ADJOURNMENT

On a motion by Ms. Friedman seconded by Ms. Esposito and a unanimous roll call vote the Board adjourned the meeting at 11:13 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Alex Ferreira', enclosed within a blue oval scribble.

Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
FEBRUARY 27, 2017**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Esposito, Anissa	CO	3/4/2017	Joint Base MDL Fort Dix, NJ	New Jersey School Board Association I-STEAM U.S. Army Career Day	\$99.00*****	\$34.84****	\$0.00	\$0.00	\$0.00	\$133.84****	NO
Gentile, Kathleen	CO	3/4/2017	Joint Base MDL Fort Dix, NJ	New Jersey School Board Association I-STEAM U.S. Army Career Day	\$99.00*****	\$24.36*****	\$0.00	\$0.00	\$0.00	\$123.36*****	NO
Bombardier, John	CO	3/15/2017	The College of New Jersey Ewing Township, NJ	The College of New Jersey Symposium	\$0.00	\$15.93**	\$0.00	\$0.00	\$0.00	\$15.93**	NO
Adelson, Brenda	LR	3/17/2017	Mercer College West Windsor, NJ	New Jersey Association for Gifted Children 26th Annual Conference	\$219.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$219.00*	YES
Lasko, Dawn	LR	3/17/2017	Mercer College West Windsor, NJ	New Jersey Association for Gifted Children 26th Annual Conference	\$219.00**	\$17.17**	\$0.00	\$0.00	\$0.00	\$236.17**	YES
Eyler, Aaron	MS	3/23/2017	Monmouth County Prosecutor's Office Freehold, NJ	Bomb Threat Assessment, Awareness, and Responses in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Leslie, Kathryn	MS	3/24/2017	Colts Neck School Administrative Building Colts Neck, NJ	MC3 ESL/Bilingual Teacher Sharing Sessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Caldwell, Shelia	CO	3/24/2017, 3/25/2017	Renaissance Hotel Woodbridge, NJ	2017 NJSSNA March Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Perez, Nelyda	CO	3/30/2017, 3/31/2017	Forsgate Country Club Monroe, NJ	NJPSA Woman's Leadership Conference	\$325.00*	\$16.98*	\$0.00	\$0.00	\$0.00	\$341.98*	NO
Greenspan, Nadine	MS	4/5/2017, 4/6/2017, 4/7/2017	Atlantic City Convention Center Atlantic City, NJ	National Association for Music Education 2017 Eastern Division Music Conference	\$190.00**	\$51.97**	\$0.00	\$0.00	\$0.00	\$241.97**	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
FEBRUARY 27, 2017**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Malone, Stephen	CL	4/6/2017, 4/7/2017, 4/8/2017	Atlantic City Convention Center Atlantic City, NJ	National Association for Music Education 2017 Eastern Division Music Conference	\$180.00**	\$55.92**	\$0.00	\$0.00	\$0.00	\$235.92**	YES
Czimcharo, Joseph	CO	5/15/2017, 5/16/2017, 5/17/2017, 5/18/2017, 5/19/2017	Holiday Inn Bensalem, PA	National Locksmith Institute Certified Facility Locksmith Course	\$995.00***	\$0.00	\$0.00	\$440.36***	\$295.00***	\$1,730.36***	NO
DiNoia, Theresa	MS	5/23/2017	Kean University Union, NJ	Global at Kean University 2017 NJ Literacy Consortium Teaching Non-Fiction What Matters Most	\$120.00**	\$14.82**	\$0.00	\$0.00	\$0.00	\$134.82**	YES
Greenman, Jessica	MS	5/23/2017	Kean University Union, NJ	Global at Kean University 2017 NJ Literacy Consortium Teaching Non-Fiction What Matters Most	\$120.00**	\$8.50**	\$0.00	\$0.00	\$0.00	\$128.50**	YES
Maltese, Kerri	MS	5/23/2017	Kean University Union, NJ	Global at Kean University 2017 NJ Literacy Consortium Teaching Non-Fiction What Matters Most	\$120.00**	\$11.22**	\$0.00	\$0.00	\$0.00	\$131.22**	YES
Raiola, Amy	MS	5/23/2017	Kean University Union, NJ	Global at Kean University 2017 NJ Literacy Consortium Teaching Non-Fiction What Matters Most	\$120.00**	\$10.54**	\$0.00	\$0.00	\$0.00	\$130.54**	YES
Lazur, Margaret	CO	10/19/2017, 10/20/2017	Ocean Place Resort Long Branch, NJ	NJPSA EMPWER - 2017 FEA/NJPSA/NJASCD Fall Conference	\$285.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$285.00****	NO
Perez, Nelyda	CO	10/19/2017, 10/20/2017	Ocean Place Resort Long Branch, NJ	NJPSA EMPWER - 2017 FEA/NJPSA/NJASCD Fall Conference	\$285.00****	\$18.72****	\$0.00	\$0.00	\$0.00	\$303.72****	NO
									TOTAL	\$4,392.33	

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
FEBRUARY 27, 2017**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
*Amount being charged to Account #20-250-200-580-09-0000-0											
**Amount being charged to Account #20-270-200-500-00-0000-0											
***Amount being charged to Account #11-000-251-580-11-0000-0											
****Amount being charged to Account #20-250-100-890-09-0000-0											
*****Amount being charged to Account #11-000-230-585-11-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,540.50											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT 2016 - 2017 SCHOOL CALENDAR

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">SEPTEMBER 2016</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr> </table>	SEPTEMBER 2016							S	M	T	W	T	F	S								4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		<p>September: 1, 2 - Staff In-Service Day 5 - Labor Day 6 - First Day for Students</p> <p>Total Days for Students: 19</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">FEBRUARY 2017</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td></tr> </table>	FEBRUARY 2017							S	M	T	W	T	F	S					1	2	3	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28					<p>February: 17 - 20 - Presidents' Weekend</p> <p>Total Days for Students: 18</p>							
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Marking Periods

1: Sept 6 - Nov 15 (45 days)
 2: Nov 16- Jan 30 (45 days)
 3: Jan 31 - Apr 6 (45 days)
 4: Apr 7 - June 23 (49 days*)

Total days for teaching staff: 187*
 Total days for students: 183*

PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)		
11/17/16	Pre-K	Evening Conferences - CP
11/21/16	K-3	Evening CL, RD, ST
11/22/16	Pre-K-3	Afternoon CL, RD, ST, CP
12/06/16	HS	Afternoon Conferences - Grades 9-12
12/06/16	MS	Evening Conferences - Grades 6-8
12/07/16	HS	Evening Conferences - Grades 9-12
12/07/16	MS	Afternoon Conferences - Grades 6-8
12/13/16	HS	Afternoon Conferences - Grades 9-12
12/13/16	MS	Evening Conferences - Grades 6-8
12/14/16	HS	Evening Conferences - Grades 9-12
12/14/16	MS	Afternoon Conferences - Grades 6-8
01/18/17	LR	Afternoon Conferences - Grades 4-5
01/19/17	LR	Evening Conferences - Grades 4-5
01/24/17	LR	Afternoon Conferences - Grades 4-5
01/25/17	LR	Evening Conferences - Grades 4-5
03/02/17	Pre-K	Evening Conferences - CP
03/07/17	K-3	Evening CL, RD, ST
03/08/17	Pre-K-3	Afternoon CL, RD, ST, CP

***Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the last day of school for students and teachers will be reduced by one day, beginning June 23, in reverse order. If **additional** emergency closing days need to be made up, they will be deducted from subsequent days scheduled as days closed and/or added as half-days beginning June 23. Please note that May 26 will be used as a snow day once the 3 others have been exhausted. If a 5th day is needed, April 17 will be used as a snow day. Should additional days be needed, they will be added to the calendar through June 30.

Matawan-Aberdeen Regional School District staff must make vacation and personal plans with the understanding that if a revised schedule is implemented due to emergencies, etc., the Board will not grant personal leave, with or without pay, for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

= Marking Period
 = Parent Conferences
 = Dates of proposed Board of Education meetings

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
2017 - 2018 SCHOOL CALENDAR

SEPTEMBER 2017							September: 1, 5 - Staff In-Service Day 4 - Labor Day 6 - First Day for Students 21, 22 - Rosh Hashanah Total Days for Students: 16	FEBRUARY 2018							February: 16 - 19 - Presidents' Weekend Total Days for Students: 18	
S	M	T	W	T	F	S		S	M	T	W	T	F	S		
						2							1	2	3	
3	4	5	6	7	8	9		4	5	6	7	8	9	10		
10	11	12	13	14	15	16		11	12	13	14	15	16	17		
17	18	19	20	21	22	23		18	19	20	21	22	23	24		
24	25	26	27	28	29	30		25	26	27	28					
OCTOBER 2017							October: 9 - Staff In-Service/Columbus Day Observance Total Days for Students: 21	MARCH 2018							March: 1 - Early Dismissal - Pre-K for Conferences 6 - Early Dismissal K-3 for Conferences 7 - Early Dismissal - Pre-K-3 for Conferences 9 - Staff In-Service Day 30 - Spring Break Total Days for Students: 20	
S	M	T	W	T	F	S		S	M	T	W	T	F	S		
1	2	3	4	5	6	7						1	2	3		
8	9	10	11	12	13	14		4	5	6	7	8	9	10		
15	16	17	18	19	20	21		11	12	13	14	15	16	17		
22	23	24	25	26	27	28		18	19	20	21	22	23	24		
29	30	31						25	26	27	28	29	30	31		
NOVEMBER 2017							November: 9, 10 - NJEA Convention 15 - Early Dismissal - Students - Pre-K-8 22 - Early Dismissal - Students/Staff 23, 24 Thanksgiving 27 - Early Dismissal - Pre-K-3 for Conferences 28 - Early Dismissal K-3 for Conferences 29 - Early Dismissal - Pre-K-3 for Conferences Total Days for Students: 18	APRIL 2018							April: 2 - 6 Spring Break Total Days for Students: 16	
S	M	T	W	T	F	S		S	M	T	W	T	F	S		
			1	2	3	4		1	2	3	4	5	6	7		
5	6	7	8	9	10	11		8	9	10	11	12	13	14		
12	13	14	15	16	17	18		15	16	17	18	19	20	21		
19	20	21	22	23	24	25		22	23	24	25	26	27	28		
26	27	28	29	30				29	30							
DECEMBER 2017							December: 5, 6, 12, 13 - Early Dismissal - HS/MS for Conferences 22 - Early Dismissal - Students/Staff 26 - 29 - Winter Recess Total Days for Students: 16	MAY 2018							May: 25 - 28 - Memorial Day Weekend Total Days for Students: 21	
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10	11	12	13	14	15	16		13	14	15	16	17	18	19		
17	18	19	20	21	22	23		20	21	22	23	24	25	26		
24	25	26	27	28	29	30		27	28	29	30	31				
31																
JANUARY 2018							January: 1 - New Year's Day Observed/ Winter Recess 15 - Martin Luther King Day 22, 23, 24, 25 - Early Dismissal LR for Conferences 30 - Early Dismissal - Pre-K-8 Total Days for Students: 21	JUNE 2018							June: 8 - Early Dismissal - HS Students & Staff only 15-21 Early Dismissal - HS Students only for Finals* 21, 22 - Early Dismissal - Students & Staff* 22 - Tentative Last Day of School* 22 - HS/MS Graduation Total Days for Students: 16	
S	M	T	W	T	F	S		S	M	T	W	T	F	S		
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7	8	9	10	11	12	13		3	4	5	6	7	8	9		
14	15	16	17	18	19	20		10	11	12	13	14	15	16		
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11/28/17	K-3	Evening CL, RD, ST
11/29/17	Pre-K-3	Afternoon CL, RD, ST, CP
12/05/17	HS	Afternoon Conferences - Grades 9-12
12/05/17	MS	Evening Conferences - Grades 6-8
12/06/17	HS	Evening Conferences - Grades 9-12
12/06/17	MS	Afternoon Conferences - Grades 6-8
12/12/17	MS	Afternoon Conferences - Grades 6-8
12/12/17	HS	Evening Conferences - Grades 9-12
12/13/17	MS	Evening Conferences - Grades 6-8
12/13/17	HS	Afternoon Conferences - Grades 9-12
01/22/18	LR	Afternoon Conferences - Grades 4-5
01/23/18	LR	Evening Conferences - Grades 4-5
01/24/18	LR	Afternoon Conferences - Grades 4-5
01/25/18	LR	Evening Conferences - Grades 4-5
03/01/18	Pre-K	Evening Conferences - CP
03/06/18	K-3	Evening CL, RD, ST
03/07/18	Pre-K-3	Afternoon CL, RD, ST, CP

***Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the last day of school for students and teachers will be reduced by one day, beginning June 22, in reverse order. If **additional** emergency closing days need to be made up, they may be deducted from holiday weekends, spring break, if additional days are still necessary they will be added as half days beginning June 25, 2018 through June 29, 2018, at the discretion of the Superintendent.

Matawan-Aberdeen Regional School District staff must make vacation and personal plans with the understanding that if a revised schedule is implemented due to emergencies, etc., the Board will not grant personal leave, with or without pay, for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

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