

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on March 13, 2017, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Ms. Gentile called the Committee of the Whole Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 31, 2017, the Asbury Park Press and February 1, 2017, the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham- (arrived @7:06 pm)	Dr. John Delaney, Ed.D.
	Ms. Allison Friedman	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Mr. Brian Walsh, Director of Personnel
Ms. Nelyda Perez, Director of Special Services
Mr. David Palumbo, Assistant to the School Business Administrator/Board Secretary

V. SUPERINTENDENT’S REPORT

Superintendent of Schools, Dr. Majka made the following statements:

Mr. Ferreira gave a PowerPoint presentation on the FY 18 Budget Expenditures to the Board.

A member of the Board had questions regarding the security radios, outward facing cameras on the buses and the Cliffwood playground. Mr. Ferreira addressed the concerns.

A member of the Board inquired about the State Aid figure remaining flat and our District being underfunded. Mr. Ferreira and Dr. Majka addressed the concern.

A member of the Board had questions about the District’s reserve accounts, the worker’s compensation premiums and local grants that are provided to the District. Mr. Ferreira addressed the concern.

Mr. Nasr gave a PowerPoint presentation updating the Board on the District’s facilities and projects.

A member of the Board questioned as to the responsible party in an underground water leak. Mr. Nasr addressed the concern.

A member of the Board had questions regarding the lead testing, the stage at the High School and the bathroom stalls at the Middle School. Mr. Nasr addressed the concerns.

VI. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A. The remainder of the items will be presented for action at the March 27, 2017 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an overnight trip for the Matawan Regional High School Winter Guard to Wildwood, NJ from May 4, 2017 to May 7, 2017.

Itemized Costs: Fundraising: \$ 800.00
 Student Cost: \$ 160.00
 District Cost: \$1,437.00

District Cost: \$1,437.00 **Account #:** 11-401-100-890-30-1403-0
 (transportation - \$1,200.00, substitutes \$237.00)

VII. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda requesting that the Board take action this evening on Action Items 1 and 2. The remainder of the items will be presented for action at the March 27, 2017 Regular Action Meeting.

A motion was moved by Ms. Nappi and seconded by Ms. Friedman.

A member of the Board inquired about the HIB reports. Mr. Walsh addressed the concern.

A member of the Board asked about a staffing array change. Mr. Walsh addressed the concern.

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Effective Date
Wallace, Eileen	HS	Special Olympics Track & Field Coach	Resignation from Extra Curricular Position	2/28/17 (Retroactive)

B. LEAVE OF ABSENCES

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Cotter, Shawn	CO	Operations & Maintenance Mechanic	Medical Leave	Without Pay	2/27/17, 3/1/17, 3/2/17 (Retroactive)
Leahy, Sydnie	CO	Transportation Assistant	Personal Leave	Without Pay	3/1/17 (Retroactive)
Peters-Esposito, Mindy	CL	Instructional Assistant	Medical Leave	With Pay	1/9/17-2/9/17 (Retroactive)
Gregg, Jennifer	MA	Teacher of English	Medical Leave	Without Pay	2/24/17-6/30/17 (Retroactive)
Maiello, Regina	CL	Elementary Teacher	Maternity Leave Disability Phase	With Pay	5/4/17-9/12/17
			Maternity Leave Disability Phase	Without Pay	9/13/17-10/13/17
			FMLA/NJFLA	Without Pay	10/16/17-12/01/17
Morillo, Deborah	RD	Media Specialist	FMLA	Without Pay	1/9/17-3/29/17 (Retroactive)
Pickell, Corinne	CL	Instructional Assistant	Medical Leave	Without Pay	3/7/17-3/17/17 (Retroactive)
Joyce, Kathleen	MA	Teacher	Personal Leave	Without Pay	6/1/17, 6/2/17, 6/5/17

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/Stipend	# Int	Replace Reason	Effective Dates
TBD	CL	Secretary 12 Months Principal	TBD	TBD + \$1,400.00 Principal Secretary Stipend (Pro-rated)	TBD	Wustrow (Retirement)	5/1/17-6/30/17
Ashed, Jillian	CL	Elementary Teacher	C-01	\$49,190.00 (Pro-rated)	3	Thomas (Retirement)	4/1/17-6/30/17
TBD	CO	Bus Van Driver Full Time	TBD	TBD (Pro-rated)	TBD	Kosbab (Resignation)	4/1/17-6/30/17
TBD	CO	Bus Van Driver Full Time	TBD	TBD (Pro-rated)	TBD	Beatrice (Transfer)	4/1/17-6/30/17
TBD	CO	Bus Van Driver Part Time	TBD	TBD (Pro-rated)	TBD	Dukes (Transfer)	4/1/17-6/30/17
TBD	CO	Bus Van Driver Part Time	TBD	TBD (Pro-rated)	TBD	Lara (Transfer)	4/1/17-6/30/17
TBD	MA	Teacher of Special Education Replacement Position	TBD	TBD (Pro-rated)	TBD	Wilensky (Leave of Absence)	4/20/17-6/6/17

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Mentors – 2016/2017 School Year

Novice Teacher	Mentoring Teacher	Subject	Location

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2016/2017 School Year

3. Substitutes

Category	Account Number
Transportation	11-000-270-160-11-0000-9

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

Teacher Certificated: \$85.00 per Day – 2016/2017 School Year – Substitute Principal \$300.00 per day – 2016/2017 School Year

Substitute Transportation Assistant: \$12.00/Hour

4. College Student Observers/Teachers 2016/2017 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board Effective Date: 2016/2017 School Year

5. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
157124	World Cultures	HS	Harrington, Meghan	Carnovsky, Robert	2	4	8	1/23/17-2/23/17 (Retroactive)
157124	Lab Biology	HS	Tomasello, Louise	Milan, Gregory	2	4	8	1/23/17-2/23/17 (Retroactive)
157124	Algebra 1	HS	Stetz, Diane	Stetz, Diane	2	4	8	1/23/17-2/23/17 (Retroactive)
157124	English 1	HS	Gallo, James	Kaiser, Heather	2	4	8	1/23/17-2/23/17 (Retroactive)
157915	Science	MAMS	Reynolds, Dustin	Reinecke, Taylor	2.5	12	30	2/21/17-5/19/17 (Retroactive)
157915	Social Studies	MAMS	Di Mario, Joseph	Miller, David	2.5	12	30	2/21/17-5/19/17 (Retroactive)
157915	Math	MAMS	Russo, Susan	Lenge, Tatiana	2.5	12	30	2/21/17-5/19/17 (Retroactive)
157915	Language Arts	MAMS	Monro, Christine	McFadden, Mary Beth	2.5	12	30	2/21/17-5/19/17 (Retroactive)
159835	ELA/SS	LR	Herman, Carolyn/ Reistrom, Meghan	Generoso, Susan	5	13	65	3/6/17-6/9/17 (Retroactive)
159835	Math	LR	Herman, Carolyn/ Reistrom, Meghan	Generoso, Susan	3.5	13	45.5	3/6/17-6/9/17 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
159835	Science	LR	Herman, Carolyn/ Reistrom, Meghan	Generoso, Susan	1.5	13	19.5	3/6/17-6/9/17 (Retroactive)
155761	Food & Nutrition 1	HS	Claudio, Shannon	Claudio, Shannon	2	5	10	12/19/16-1/30/17 (Retroactive)
160065	Reading/ Writing	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)
160065	Math	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)
160065	Social Studies	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)
16005	Science	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)

Account # 11-000-219-101-09-0000-0 – Special Education
 Account # 11-150-100-101-11-0000-1 – Regular Education

6. Chaperones – Matawan Aberdeen Middle School Graduation Exercise - June 2017

	Last Name	First Name	Activity
1	TBD	TBD	Graduation Exercise Chaperone
2	TBD	TBD	Graduation Exercise Chaperone
3	TBD	TBD	Graduation Exercise Chaperone
4	TBD	TBD	Graduation Exercise Chaperone
5	TBD	TBD	Graduation Exercise Chaperone
6	TBD	TBD	Graduation Exercise Chaperone
7	TBD	TBD	Graduation Exercise Chaperone
8	TBD	TBD	Graduation Exercise Chaperone
9	TBD	TBD	Graduation Exercise Chaperone
10	TBD	TBD	Graduation Exercise Chaperone
11	TBD	TBD	Graduation Exercise Chaperone

Cost: \$25.00/Hour – Not to Exceed 3 Hours
 Effective: June 2017
 Account #11-421-100-178-11-0000-5

7. Nurse - Matawan Aberdeen Middle School Graduation Exercise - June 2017

Name	Activity	Cost/Hours Effective
TBD	Nurse Middle School Graduation Exercise	\$40.00/Hour 3 Hours June 2017

Effective: June 2017
 Account #11-000-213-104-11-0000-9

8. Pit Musician – Middle School Spring Musical 2016/2017

Name	Instrument	Number of Performances	Rate Total Not To Exceed \$500.00
Peterson, Heidi	Reed		
Bolivar, Miguel	Reed		
Messenger, John	Trumpet		
Montiero, Eddie	Keyboard		
Erdt, Conrad	Keyboard		
Mariner, Robert	Bass		
Kovac, Randy	Drums		
Silva, Jeff	Percussion		

Account #11-401-100-500-40-0000-0

Effective April 2017

9. Summer Theatre Workshop – 2017

Name	Position	MRTA Stipend
TBD	Director/Coordinator	\$6580
TBD	Director	\$5920
TBD	Musical Director	\$3340
TBD	Vocal Director	\$3340
TBD	Production Design/Construction	\$4020
TBD	Production Assistant	\$1490
TBD	Choreographer	\$2970
TBD	Choreographer	\$2970
TBD	Technical Director	\$2580

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

Effective: June – July – August 2017

Account #60-990-100-100-11-0000-1

10. HALL MONITORS FOR CENTRALIZED KINDERGARTEN REGISTRATION

Name	Loc	Activity	Position	Hour/Cost	Effective Date
TBD	CO	Kindergarten Registration	Hall Monitor	6 Hours Per Diem Rate	3/25/17 and 4/1/17 (Retroactive)

11. Professional Development – Wilson Reading Training 2016/2017

Name	Position	Activity	Loc	Cost/Hours Effective
Moore, Ryan	Special Education LLD	Professional Development Wilson Reading Training	LR	\$35.00/Hour NTE 60 Hours
Longo, Andrea	Special Education ICR/POR	Professional Development Wilson Reading Training	LR	\$35.00/Hour NTE 60 Hours
Ford, Jennifer	Special Education Resource Room	Professional Development Wilson Reading Training	RD	\$35.00/Hour NTE 60 Hours
Perrotta, Alexandra	Special Education LLD	Professional Development Wilson Reading Training	ST	\$35.00/Hour NTE 60 Hours

Cost: \$35.00/Hour – NTE 60 hours each.

Effective: 2016/2017 School Year

Account #: 20-270-100-101-11-0000-1

12. Volunteers – Activities 2016/2017 School Year

Name	Location	Activity	Effective Date
Harnett, Christopher	HS	Spring Track	2016/2017 School Year
Monro, Bruce	HS	Baseball	2016/2017 School Year
Derechailo, Richard	HS	Freshman Baseball	2016/2017 School Year
Lasko, Andrew	MS/HS	Track & Field	2016/2017 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

13. Curriculum & Instruction – Alternative After School Program

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	Loc
TBD	Algebra 1 Math Teacher & Geometry Math Teacher Dual Certification in Special Education preferred for all positions	2	Provide supplemental after-school academic assistance to students who have failed Algebra 1 and/or Geometry. This program will provide targeted remedial instruction in a small group setting designed to strengthen math skills and content knowledge related to Algebra 1 and Geometry.	4.5 Hours per Week (Feb-June) 2 Days per Week for Algebra 1 2 Days per Week for Geometry	\$35/Hour	\$3,150 NTE	HS

Account # 11-421-101-11-0000-6 Total Amounts NTE \$8,050

14. Staff Array Changes – 2016/2017 School Year

Name	Loc	Assignment	Loc	Assignment	Effective Date
Turley, Rose-Marie	HS – 0.25 HS – 0.25 HS – 0.25 HS – 0.25	AP Biology Lab Biology ICR Lab Biology Lab Biology Honors	HS – 0.25 HS – 0.25 HS – 0.25 HS – 0.25 HS – 0.20 O/L	AP Biology Lab Biology ICR Lab Biology Lab Biology Honors Academy Lab Chemistry	Varma AM Half Day 3/7/17-3/31/17 (Retroactive)
Mohammed, Patrick	HS – 0.50 HS – 0.25 HS – 0.25	Lab Chemistry Level 1 Lab Chemistry Level 2 Lab Chemistry Level 2 ICR	HS – 0.50 HS – 0.25 HS – 0.25 HS – 0.25 O/L HS – 0.05 O/L	Lab Chemistry Level 1 Lab Chemistry Level 2 Lab Chemistry Level 2 ICR Lab Chemistry Honors Academy Lab Chemistry	Varma AM Half Day 3/7/17-3/31/17 (Retroactive)
Olechnowicz, Jeffrey	HS – 0.75 HS – 0.25	Lab Chemistry Level I Lab Chemistry Level 2 ICR	HS – 0.75 HS – 0.25 HS – 0.05 O/L	Lab Chemistry Level I Lab Chemistry Level 2 ICR Lab Chemistry Honors Lab	Varma AM Half Day 3/7/17-3/31/17 (Retroactive)

15. Extra-Curricular/Hourly Activities – 2016/2017 School Year

Name	School	Activity	Position	2016/2017 Step/Stipend	Effective Date
Extra-Curricular Activities					
TBD (Replacing E. Wallace resignation from activity)	HS	Special Olympics Track & Field 11-402-100-100-11-0000-2	Coach	\$1045.00 Season	2016/2017 School Year

16. Other

Nursing Services Plan 2016/2017 Preschool through Grade 12

Rationale: The Nursing Services Plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan is developed, each district board of education shall annually adopt the school district’s Nursing Services Plan at a regular meeting pursuant to NJAC 6A:16-2.1

VIII. POLICY

Mr. Walsh reviewed the Policy Agenda requesting the Board approve the first reading of the listed policy.

A motion was moved by Ms. Nappi and seconded by Ms. Friedman.

A member of the Board inquired if some of her suggestions would be incorporated into the policy. Ms. Gentile addressed the concern.

IX. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance Agenda requesting that the Board take action this evening on Action Items A.1., 2. and 3. The remainder of the items will be presented for action at the March 27, 2017 Regular Action Meeting.

A motion was moved by Mr. Ahearn and seconded by Ms. Esposito.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

4. Payroll for February 2017 and Bills List for March 2017 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

February 2017, Payroll	\$3,611,237.49
March 2017, Bills List	\$
TOTAL	\$

5. Transfer of Funds for February 2017 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **February 2017** as presented.

6. S-1701 Reporting for February 2017

Board Secretary Report for **February 2017**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **February 2017**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **February 28, 2017**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

March 27, 2017
 Date

7. Agreement with Horizon Blue Cross Blue Shield of New Jersey

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement with Horizon Blue Cross Blue Shield of New Jersey. The rates are guaranteed from May 1, 2017 through June 30, 2018. The monthly premium rates are as follows:

Coverage Type	Horizon Direct Access 10	Horizon Direct Access 15	Horizon Direct Access 15/25	Horizon Direct Access 20/30	Horizon Direct Access 20/35	Horizon POS 10/20
Single	786.79	748.79	726.73	682.99	587.37	620.01
2 Adults	1,573.16	1,497.60	1,453.45	1,395.96	1,174.73	1,239.98
Family	2,249.79	2,141.54	2,078.45	1,953.35	1,679.89	1,773.22
Parent/Child	1,463.02	1,399.72	1,351.72	1,270.36	1,092.51	1,153.21

8. Routine Business Travel 2016-2017

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2016-2017 school year:

Name	Position	Total
Michele Maida	Library Assistant	\$650.00

9. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during February 2017:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	2/8/17 @ 9:50 am
Cambridge Park Pre-school	Lockdown	2/24/17 @ 12:30 pm
Strathmore Elementary School	Fire Drill	2/1/27 @ 9:25 am
Strathmore Elementary School	Lockdown	2/2/17 @ 10:45 am
Cliffwood Elementary School	Fire Drill	2/13/17 @ 11:30 am
Cliffwood Elementary School	Bomb Threat	2/27/17 @ 2:47 pm
Lloyd Road Elementary School	Fire Drill	2/6/17 @ 10:55 am
Lloyd Road Elementary School	Active Shooter	2/27/17 @ 2:20 pm
Matawan-Aberdeen Middle School	Fire Drill	2/15/17 @ 8:40 am
Matawan-Aberdeen Middle School	Active Shooter Lockdown	2/6/17 @ 1:50 pm
Ravine Drive Elementary School	Fire Drill	2/15/17 @ 10:58 am
Ravine Drive Elementary School	Lockdown	2/6/17 @ 2:25 pm
Matawan Regional High School	Fire Drill	2/8/17 @ 12:40 pm
Matawan Regional High School	Lockdown	2/23/17 @ 8:25 am

X. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

There were none

XI. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following item was then approved by a unanimous roll call vote. Ms. Gentile and Ms. Esposito abstained from their portions of the travel agenda.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of February 27, 2017.

Incidents Reported	Confirmed HIB Incidents
4	0

2. Substitutes

Category	Account Number
Certificated Staff	Substitute Teacher
Dacas, Njelama N.	Substitute Teacher

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

Teacher Certificated: \$85.00 per Day – 2016/2017 School Year – Substitute Principal \$300.00 per day – 2016/2017 School Year

POLICY

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the first reading of the following policy:

M indicates mandated by State law

Policy/Regulation #	Title
P & R 8600	Transportation (M) - Revised

FINANCE

The following item was then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Adoption of Tentative Budget for 2017-18 – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the adoption of the 2017-18 tentative budget as follows:

General Fund	\$67,408,011
Special Revenue Fund	\$1,155,713
Debt Service Fund	\$2,658,358
Total Tentative Budget	\$71,222,082

2. Acknowledgement of Amount to be Raised in Local Taxes – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen acknowledge the total amount of funds to be raised in local taxes which includes the use of the health insurance adjustment and use of banked cap in the general fund for the ensuing school year (2017-18) as follows:

	Total	Matawan	Aberdeen
General Fund	\$52,003,125	\$17,308,965	\$34,694,160
Debt Service Fund	\$2,392,474	\$796,322	\$1,596,152
Total Taxes to be Raised	\$54,395,599	\$18,105,287	\$36,290,312

3. Advertise Tentative Budget for Public Hearing – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen approve the submission of the 2017-18 tentative budget to the Monmouth County Executive County Superintendent of Schools for approval and authorize the advertisement after approval in the Asbury Park Press in accordance with the form suggested by the NJ Department of Education and according to law and establish that the public hearing on the budget for the 2017-18 school year be held in the Administrative Building located within the Cambridge Park Elementary School, One Crest Way, Aberdeen, New Jersey on April 24, 2017 at 7:00pm.

XII. UNFINISHED BUSINESS

- Ms. Gentile stated the bylaws and polices for the District are being reviewed with comments and suggestions being incorporated into them. Once completed, they will be sent to the Board attorney for his review.
- Dr. Majka stated that at the last Board meeting there were concerned parents who spoke about the Y-Time and KinderCare programs. He has met with the community on two occasions to discuss the matter. Dr. Majka then read into the record the letter he wrote addressing the situation and that it will be placed on the District’s website tomorrow morning.
- A member of the Board noted that the District did not initiate the process of removing the YMCA. Parents had brought up concerns that they had regarding the program which is what brought it to administration’s attention. Dr. Majka addressed her statement.

XIII. NEW BUSINESS

There was none

XIV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- A member of the public asked about changes to the transportation for the District, specifically subscription busing. Mr. Ferreira addressed the concern.
- A member of the public asked what would happen if the YMCA does not improve the quality of their program. Dr. Majka addressed the concern.

- A member of the Board noted that the YMCA program at Lloyd Road has already begun to change.

XV. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Nappi seconded by Ms. Friedman that the Board convene in Executive Session and approved by a unanimous voice vote at 8:29 pm.

The Board returned to Open Session at 9:01 pm.

It was moved by Ms. Esposito, seconded by Ms. Nappi and approved by a split roll call vote with Mr. Ahearn voting no for Item #3.

PERSONNEL

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

3. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Date of Hire	Effective Date
Spells, Wayne	CP	Principal Cambridge Park Pre-School Director of Special Programs	Retirement	11/14/1978	12/31/2017

4. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Date of Hire	Effective Date
Jones, Karen	CO	Assistant Superintendent of Curriculum & Instruction	Retirement	1/5/2015	6/30/2017

XVI. ADJOURNMENT

On a motion by Ms. Martinez seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 9:04 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/
Board Secretary

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
March 13, 2017

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Armano, Carol	RD	3/24/2017	Colts Neck School Administrative Building Colts Neck, NJ	MC3 ESL/Bilingual Teacher Sharing Sessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Spaur, Isabel	ST	3/24/2017	Colts Neck School Administrative Building Colts Neck, NJ	MC3 ESL/Bilingual Teacher Sharing Sessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Perez, Nelyda	CO	3/24/2017	Colts Neck School Administrative Building Colts Neck, NJ	MC3 ESL/Bilingual Teacher Sharing Sessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Walsh, Brian	CO	3/30/2017	New Jersey City University Jersey City, NJ	Career Fair	\$75.00****	\$21.27****	\$0.00	\$0.00	\$0.00	\$96.27****	
Cernero, Andrea	HS	3/31/2017	Kean University Union, NJ	NJ School Counselor Association 2017 Annual Conference	\$40.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00*	NO
Cronin, Sean	HS	3/24/2017, 3/25/2017, 3/26/2017, 3/27/2017	Anaheim Convention Center Anaheim, CA	Association for Supervision and Curriculum Development Annual Conference Empower 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bauer, Jennifer	CP	3/30/2017	Philadelphia Convention Center Philadelphia, PA	American Occupational Therapy Association Annual Conference	\$520.00**	\$39.68**	31.50**	\$0.00	\$0.00	\$591.18**	NO
O'Mullan, Claudia	LR	3/30/2017	Philadelphia Convention Center Philadelphia, PA	American Occupational Therapy Association Annual Conference	\$520.00**	\$31.74**	\$40.00**	\$0.00	\$0.00	\$591.74**	NO
Six, Lauren	LR	3/30/2017	Philadelphia Convention Center Philadelphia, PA	American Occupational Therapy Association Annual Conference	\$520.00**	\$49.29**	\$31.50**	\$0.00	\$0.00	\$600.79**	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
March 13, 2017**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Walsh, Brian	CO	4/4/2017	Montclair State University Montclair, NJ	Career Fair	\$50.00****	\$27.00****	\$0.00	\$0.00	\$0.00	\$77.00****	NO
Spitz, Yael	CL	4/7/2017	Days Inn Toms River, NJ	New Jersey Association of Learning Consultants Spring Conference 2017	\$200.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00**	NO
Lazur, Margaret	CO	4/27/2017	Forsgate Country Club Monroe Twp., NJ	NJAPSA Jane Petrozzino	\$35.00**	\$3.41**	\$0.00	\$0.00	\$0.00	\$38.41**	NO
Perez, Nelyda	CO	4/27/2017	Forsgate Country Club Monroe Twp., NJ	NJAPSA Jane Petrozzino	\$35.00**	\$8.43**	\$0.00	\$0.00	\$0.00	\$43.43**	NO
Zibbell, James	MS	5/1/2017	Borgata Hotel & Casino Atlantic City, NJ	National Association of Social Workers 2017 Annual Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Danback, Barbara	RD	5/24/2017, 5/25/2017	Richard Stockton College Galloway, NJ	Ceceilyn Miller Institute for Diversity Anti-Bullying Conference	\$189.00*	\$79.36*	\$0.00	\$0.00	\$0.00	\$268.36*	NO
Ferreira, Alex	CO	6/7/2017, 6/8/2017, 6/9/2017	Borgata Hotel & Casino Atlantic City, NJ	55th Annual New Jersey Association of School Business Officials Conference	\$275.00***	\$53.10***	\$35.00***	\$358.00***	\$210.00***	\$931.50***	NO
Palumbo, David	CO	6/7/2017, 6/8/2017, 6/9/2017	Borgata Hotel & Casino Atlantic City, NJ	55th Annual New Jersey Association of School Business Officials Conference	\$275.00***	\$41.54***	\$35.00***	\$358.00***	\$210.00***	\$919.54***	NO
									TOTAL	\$4,515.74	

*Amount being charged to Account #20-270-200-500-00-0000-0

**Amount being charged to Account #20-250-100-890-09-0000-0

***Amount being charged to Account #11-000-251-580-11-0000-0

****Amount being charged to Account #11-000-230-585-02-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$355.50

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.