

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on March 27, 2017, Cambridge Park Elementary School, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

The following students from Cambridge Park Elementary School lead the Board in the Pledge of Allegiance:

Maggie Chin, Niki May, John Russo, Gianna Okolsky, Lucas Okolsky, Bobby Pell, Blake Sokoloski, Abnathy Mason, Kristjan May, CJ Harrison and Emily Yamin.

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 31, 2017, the Asbury Park Press and February 1, 2017, the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham	Dr. Jeff Delaney
	Ms. Joelle Nappi	

Absent: Ms. Allison Friedman, Ms. Tara Martinez

Also Present: Dr. Joseph Majka, Superintendent of Schools
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Mr. Brian Walsh, Director of Personnel
Ms. Nelyda Perez, Director of Special Services
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary
Mr. David Rubin, Board Attorney
Marielle Abel, Student Council Representative

V. MINUTES

It was moved by Ms. Nappi seconded by Ms. Esposito and approved by a unanimous roll call vote to approve the following minutes.

- Minutes of February 27, 2017, Regular Action Meeting
- Minutes of February 27, 2017, Executive Session
- Minutes of March 13, 2017, Committee of the Whole Meeting
- Minutes of March 13, 2017, Executive Session

VI. BOARD PRESIDENT’S REPORT

Board President, Ms. Gentile made the following statements:

Ms. Gentile stated the student representative will go first.

VII. STUDENT REPRESENTATIVE’S REPORT

The student representative, Marielle Abel made the following statements:

All schools in the district have had a fun filled time with March Madness.

Strathmore Elementary celebrated Dr. Seuss the first week of March. Students also wore silly socks. COGAT testing was completed for 2nd grade and the family art show will be this Wednesday.

Ravine Drive is preparing for the student art show. In addition, the students are working to create a display of wax artwork.

The students and staff at Cliffwood Elementary participated in “Read Across America” in early March. The 3rd grade chorus concert was a huge success as well. There will be a famous author visiting this Thursday. The PTO will be hosting its “buy one get one” book fair next week.

Lloyd Road students celebrated “Pi Day” with a Pi digit contest. Some officers and canines from Monmouth County Sheriff’s Office visited with the 4th and 5th graders.

The Middle School community is in the process of raising “Pennies for Patients” for the lymphoma and cancer society charities. Students will also be going on a young women’s science conference trip.

The arts and sciences have been very active this year at the High School. There will be a “Night of Arts” showcase by the performing arts academy. In addition, the spring musical, Honeymoon in Vegas starts this Thursday.

VIII. SUPERINTENDENT’S REPORT

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka thanked members of the public for coming to the meeting.

Ms. Perez and Ms. Lazur presented Cambridge Park Elementary school’s highlights and recognitions with a video.

Dr. Majka talked about the generous donations from the various PTO’s. He recognized the Cambridge Park PTO for their \$5,000 donation towards the school’s playground/gym equipment. They received a certificate of appreciation.

Dr. Majka also presented the Strathmore PTO with a certificate of appreciation for their donation of a Phonak FM system, valued at \$1,343.39.

The building principals recognized their respective Educators of the Year with a plaque for their achievements. Ms. Perez presented for Cambridge Park and Mr. Eyer and the student council president presented for the Middle School. Each building had a Teacher of the Year and an Educational Service Professional of the Year.

Dr. Majka thanked everyone and stated the Board will take a short break to let the students leave. The break began at 7:49 pm and the meeting resumed at 7:59 pm.

Mr. Walsh presented the EVVRS and HIB Reports for the period of July 1-December 31, 2016. He stated the District is required to report and review the figures at a Board meeting for the period listed. There were 24 cases of violence. Mr. Walsh reviewed the statistics for each category and noted there was an increase of 12 incidents from last year for the same reporting period. Mr. Walsh stated there were 26 HIB investigations with 11 confirmed cases of HIB which represents an increase of 5 additional confirmed cases of HIB from the same reporting period last year.

Dr. Majka thanked the community for their input over the transportation policy. He also thanked the Board for their support. The transportation policy has been administratively withdrawn from the agenda so the administration can gain more community input. An updated policy will be brought to the Board.

BOARD PRESIDENT’S REPORT (continued)

Ms. Gentile thanked the community for coming out to share their feelings on the transportation policy. She also thanked the staff at Cambridge Park and stated she loves coming into the building to see the students and their artwork.

IX. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Mr. Ahearn.

X. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Nappi and seconded by Ms. Esposito.

Mr. Walsh stated there is a walk in item for the retirement of Ms. Catalano. Also, there was one additional chaperone for the Middle School promotion ceremony, Ms. Jacqueline Bliss.

XI. POLICY

The Policy Agenda was administratively withdrawn.

XII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Mr. Ahearn.

A member of the Board inquired about the option for students to participate in hockey as an extracurricular sport. Dr. Majka addressed the concern.

XIII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

A member of the public is excited about seeing hockey added as an activity. She also asked about the amount to be raised by the students in order to participate. Mr. Ferreira and Dr. Majka addressed the concern.

A member of the Board wished Ms. Catalano a happy retirement.

XIV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an overnight trip for the Matawan Regional High School Winter Guard to Wildwood, NJ from May 4, 2017 to May 7, 2017.

Itemized Costs: Fundraising: \$ 800.00
 Student Cost: \$ 160.00
 District Cost: \$1,437.00

District Cost: \$1,437.00 **Account #:** 11-401-100-890-30-1403-0
 (Transportation - \$1,200.00, substitutes \$237.00)

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Effective Dates
160065	*Education Inc.	\$35.00/hour	2/21/17-3/7/17 (retroactive)
155963	*Educational Services Commission of New Jersey	\$67.00/hour	2/23/17-3/23/17 (retroactive)
159434	*Educational Inc.	\$35.00/hour	3/2/17-3/15/17 (retroactive)

*Department of Education approved provider.

Cost: NTE: \$3,500.00 each **Account #:** 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Prevention First support services.

Rationale: Prevention First’s initiative to provide the selected intervention strategy, Strengthening Families program (SFP) throughout Monmouth County. The SFP is proven to decrease risk factors

associated with behavioral, emotional, academic, and social problems while building protective factors and increasing resilience in children enabling them to thrive and grow to be successful citizens with the support of their entire family unit.

Prevention First consistently focuses on improving the lives of the youth and families of Monmouth County. The organization continues to demonstrate a strong commitment in this area, driven by the necessary desire to make a sustainable change, this initiative will be no exception.

Cost: No cost to the District

PERSONNEL

The following items were then approved by a unanimous roll call vote.

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Effective Date
Wallace, Eileen	HS	Special Olympics Track & Field Coach	Resignation from Extra Curricular Position	2/28/17 (Retroactive)

Name	Loc	Position	Reason	Hire Date	Effective Date
Catalano, Patricia	CL	Elementary Teacher	Retirement	9/1/1978	6/30/2017

B. LEAVE OF ABSENCES

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Cotter, Shawn	CO	Operations & Maintenance Mechanic	Medical Leave	Without Pay	2/27/17, 3/01/17, 3/2/17 (Retroactive)
Leahy, Sydnie	CO	Transportation Assistant	Personal Leave	Without Pay	3/1/17 (Retroactive)
Peters-Esposito, Mindy	CL	Instructional Assistant	Medical Leave	With Pay	1/9/17-2/9/17 (Retroactive)
Gregg, Jennifer	MA	Teacher of English	Medical Leave	Without Pay	2/24/17-6/30/17 (Retroactive)
Maiello, Regina	CL	Elementary Teacher	Maternity Leave Disability Phase	With Pay	5/4/17-9/12/17
			Maternity Leave Disability Phase	Without Pay	9/13/17-10/13/17
			FMLA/NJFLA	Without Pay	10/16/17-12/1/17
Morillo, Deborah	RD	Media Specialist	FMLA	Without Pay	1/9/17-3/29/17 (Retroactive)
Pickell, Corinne	CL	Instructional Assistant	Medical Leave FMLA	Without Pay	3/6/17-3/17/17 (Retroactive)
Joyce, Kathleen	MA	Teacher of Special Education	Personal Leave	Without Pay	6/1/17-6/5/17
Festa, Grace	MA	Secretary 12 Months	Personal Leave	Without Pay	5/22/17-5/26/17
Santoro, Danielle	LR	Teacher of Special Education	Personal Leave	Without Pay	3/7/17, 3/10/17, 3/15/17, 3/21/17-3/22/17 (Retroactive)
Calandra, Debra	CL	Instructional Assistant	Personal Leave	Without Pay	5/22/17-5/25/17

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Varma Kumar, Yamini	HS	Teacher of Chemistry	FMLA NJFLA Intermittent	Without Pay	3/7/17-3/31/17 (Retroactive)
Incorvaia, Caroline	CP	Instructional Assistant	Medical Leave	With Pay	3/14/17-5/5/17 (Retroactive)
Spells, Wayne	CP	Principal/Director of Special Programs	Medical Leave	With Pay	3/27/17-12/31/17 (Retroactive)
Cornacchia, Mario	HS	Teacher of Mathematics	Medical Leave	With Pay	4/6/17-TBD

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Matthews, Helen	CL	Secretary 12 Months Principal	Step-01	\$26,900.00 + \$1,485.00 BA Stipend + Principal Secretary Stipend \$1,400.00= \$29,785.00 (Pro-rated)	17	Wustrow (Retirement)	4/24/17-6/30/17
Ashed, Jillian	CL	Elementary Teacher	C-01	\$49,190.00 (Pro-rated)	3	Thomas (Retirement)	4/1/17-6/30/17
Saviano, Nicole	CL	Elementary Teacher (Replacement Position)	Step C-01	49,190.00 (Pro-rated)	3	Maiello (Maternity Leave)	5/4/17-6/30/17
Cairns, Danielle	MA	Teacher of Special Education (Replacement Position)	Step C-01	\$49,190.00 (Pro-rated)	2	Wilensky (Leave of Absence)	4/20/17-6/6/17

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

4. Mentors – 2016/2017 School Year

Mentoring Teacher	Subject	Location
Chodkiewicz, Beth	Special Education	MA
Bacharde, Tiffany	Elementary – All Subjects	RD

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2016/2017 School Year

3. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
157124	World Cultures	HS	Harrington, Meghan	Carnovsky, Robert	2	4	8	1/23/17-2/23/17 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
157124	Lab Biology	HS	Tomasello, Louise	Milan, Gregory	2	4	8	1/23/17-2/23/17 (Retroactive)
157124	Algebra 1	HS	Stetz, Diane	Stetz, Diane	2	4	8	1/23/17-2/23/17 (Retroactive)
157124	English 1	HS	Gallo, James	Kaiser, Heather	2	4	8	1/23/17-2/23/17 (Retroactive)
157915	Science	MAMS	Reynolds, Dustin	Reinecke, Taylor	2.5	12	30	2/21/17-5/19/17 (Retroactive)
157915	Social Studies	MAMS	Di Mario, Joseph	Miller, David	2.5	12	30	2/21/17-5/19/17 (Retroactive)
157915	Math	MAMS	Russo, Susan	Lenge, Tatiana	2.5	12	30	2/21/17-5/19/17 (Retroactive)
157915	Language Arts	MAMS	Monro, Christine	McFadden, Mary Beth	2.5	12	30	2/21/17-5/19/17 (Retroactive)
159835	ELA/SS	LR	Herman, Carolyn/ Reistrom, Meghan	Generoso, Susan	5	13	65	3/6/17-6/9/17 (Retroactive)
159835	Math	LR	Herman, Carolyn/ Reistrom, Meghan	Generoso, Susan	3.5	13	45.5	3/6/17-6/9/17 (Retroactive)
159835	Science	LR	Herman, Carolyn/ Reistrom, Meghan	Generoso, Susan	1.5	13	19.5	3/6/17-6/9/17 (Retroactive)
155761	Food & Nutrition 1	HS	Claudio, Shannon	Claudio, Shannon	2	5	10	12/19/16-1/30/17 (Retroactive)
160065	Reading/ Writing	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)
160065	Math	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)
160065	Social Studies	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)
160065	Science	CL	Pappas, Alyssa	Mastrangelo, Lauren	2.5	4	10	3/1/17-3/31/17 (Retroactive)
155963	English 2 Read 180	HS	Mancuso, Kathleen	Kaiser, Heather	2	7	14	2/17/17-4/7/17 (Retroactive)
155963	Algebra 2	HS	Kish, Sheryl	Wietecha, Corinne	2	7	14	2/17/17-4/7/17 (Retroactive)
155963	Geophysical Science	HS	Mingrone, Christopher	Milan, Gregory	2	7	14	2/17/17-4/7/17 (Retroactive)
155963	US History 2	HS	Casserly, Kathleen	Carnovsky, Robert	2	7	14	2/17/17-4/7/17 (Retroactive)
158316	Language Arts	MA	Monro, Christine	D'Agostino, Nicole	2.5	1	2.5	3/17/17-3/24/17 (Retroactive)
158316	Math	MA	Lambert, Lynn	Lenge, Tatiana	2.5	1	2.5	3/17/17-3/24/17 (Retroactive)
158316	Science	MA	Reynolds, Dustin	Mescal, Debra	2.5	1	2.5	3/17/17-3/24/17 (Retroactive)
158316	Social Studies	MA	DiMario, Joseph	DiMario, Joseph	2.5	1	2.5	3/17/17-3/24/17 (Retroactive)

Account # 11-000-219-101-09-0000-0 – Special Education

Account # 11-150-100-101-11-0000-1 – Regular Education

4. Chaperones – Matawan Aberdeen Middle School Graduation Exercise – June 2017

	Last Name	First Name	Activity
1	Bebel	Helen	Graduation Exercise Chaperone
2	Bennett	Brittany	Graduation Exercise Chaperone
3	Cahill	Laura	Graduation Exercise Chaperone
4	Dansky	Samantha	Graduation Exercise Chaperone
5	Dickson	Kaywana	Graduation Exercise Chaperone
6	Didio	Blair	Graduation Exercise Chaperone
7	Edelstein	Joy	Graduation Exercise Chaperone
8	Emili	Jessica	Graduation Exercise Chaperone
9	Festa	Grace	Graduation Exercise Chaperone
10	Lemma	Cheryl	Graduation Exercise Chaperone
11	Lorefice	Lindsey	Graduation Exercise Chaperone
12	Maltese	Kerri	Graduation Exercise Chaperone
13	Scheuing	James	Graduation Exercise Chaperone
14	Scheuller	Melanie	Graduation Exercise Chaperone
15	Schnakenberg	Paula	Graduation Exercise Chaperone
16	Sobieski	Cynthia	Graduation Exercise Chaperone
17	Spafford	Dana	Graduation Exercise Chaperone
18	Stanek	Jacqueline	Graduation Exercise Chaperone
19	Starr	Diana	Graduation Exercise Chaperone
20	Tarrazi	Dylan	Graduation Exercise Chaperone
21	Towle	Catherine	Graduation Exercise Chaperone
22	Wangen	Georgette	Graduation Exercise Chaperone
23	Wietecha	Corinne	Graduation Exercise Chaperone
24	Wilson	Tara	Graduation Exercise Chaperone
25	Bliss	Jacqueline	Graduation Exercise Chaperone

Cost: \$25.00/Hour – Not to Exceed 3 Hours

Account #11-421-100-178-11-0000-5

Effective: June 2017

5. Nurse - Matawan Aberdeen Middle School Graduation Exercise - June 2017

Name	Activity	Cost/Hours Effective
Nestor, Susan	Nurse Middle School Graduation Exercise	\$40.00/Hour 3 Hours
Mallozzi, Catarina	Nurse (Substitute)	June 2017

Effective: June 2017

Account #11-000-213-104-11-0000-9

6. PIT Musician – Middle School Spring Musical 2016/2017

Name	Instrument	Rate \$70.00 Per Service (Practice or Performance)
Peterson, Heidi	Reed	\$70.00 Per Service
Bolivar, Miguel	Reed	\$70.00 Per Service
Messenger, John	Trumpet	\$70.00 Per Service
Montiero, Eddie	Keyboard	\$70.00 Per Service
Erdt, Conrad	Keyboard	\$70.00 Per Service
Mariner, Robert	Bass	\$70.00 Per Service
Kovac, Randy	Drums	\$70.00 Per Service
Silva, Jeff	Percussion	\$70.00 Per Service

Account #11-401-100-500-40-0000-0

Total: NTE: \$3500

Effective April 2017

7. Hall Monitors for Centralized Kindergarten Registration

Name	Loc	Activity	Position	Hour/Cost	Effective Date
Berdel, Brad	CO	Kindergarten Registration	Hall Monitor	6 Hours Per Diem Rate	3/25/17 and 4/1/17 (Retroactive)

8. Professional Development – Wilson Reading Training 2016/2017

Name	Position	Activity	Loc	Cost/Hours Effective
Moore, Ryan	Special Education LLD	Professional Development Wilson Reading Training	LR	\$35.00/Hour NTE 60 Hours
Longo, Andrea	Special Education ICR/POR	Professional Development Wilson Reading Training	LR	\$35.00/Hour NTE 60 Hours
Ford, Jennifer	Special Education Resource Room	Professional Development Wilson Reading Training	RD	\$35.00/Hour NTE 60 Hours
Perrotta, Alexandra	Special Education LLD	Professional Development Wilson Reading Training	ST	\$35.00/Hour NTE 60 Hours

Cost: \$35.00/Hour – NTE 60 hours each.

Effective: 2016/2017 School Year

Account #: 20-270-100-101-11-0000-1

9. Volunteers – Activities 2016/2017 School Year

Name	Location	Activity	Effective Date
Harnett, Christopher	HS	Spring Track	2016/2017 School Year
Monro, Bruce	HS	Baseball	2016/2017 School Year
Derechailo, Richard	HS	Freshman Baseball	2016/2017 School Year
Lasko, Andrew	MS/HS	Track & Field	2016/2017 School Year
Scatorchia, Brianna	MS	Softball	2016/2017 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

10. Curriculum & Instruction – Alternative After School Program

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	Loc
Wilson, Tara Johnson, Jesse	Algebra 1 Math Teacher & Geometry Math Teacher Dual Certification in Special Education preferred for all positions	2	Provide supplemental after-school academic assistance to students who have failed Algebra 1 and/or Geometry. This program will provide targeted remedial instruction in a small group setting designed to strengthen math skills and content knowledge related to Algebra 1 and Geometry.	4.5 Hours per Week (Feb-June) 2 Days per Week for Algebra 1 2 Days per Week for Geometry	\$35/Hour	\$3,150 NTE	HS

Account # 11-421-100-101-11-0000-6 Total Amounts NTE \$8,050

11. Staff Array Changes – 2016/2017 School Year

Name	Loc	Assignment	Loc	Assignment	Effective Date
Turley, Rose-Marie	HS – 0.25 HS – 0.25 HS – 0.25 HS – 0.25	AP Biology Lab Biology ICR Lab Biology Lab Biology Honors	HS – 0.25 HS – 0.25 HS – 0.25 HS – 0.25 HS – 0.20 O/L	AP Biology Lab Biology ICR Lab Biology Lab Biology Honors Academy Lab Chemistry	Varma AM Half Day 3/7/17-3/31/17 (Retroactive)
Mohammed, Patrick	HS – 0.50 HS – 0.25 HS – 0.25	Lab Chemistry Level 1 Lab Chemistry Level 2 Lab Chemistry Level 2 ICR	HS – 0.50 HS – 0.25 HS – 0.25 HS – 0.25 O/L HS – 0.05 O/L	Lab Chemistry Level 1 Lab Chemistry Level 2 Lab Chemistry Level 2 ICR Lab Chemistry Honors Academy Lab Chemistry	Varma AM Half Day 3/7/17-3/31/17 (Retroactive)
Olechnowicz, Jeffrey	HS – 0.75 HS – 0.25	Lab Chemistry Level I Lab Chemistry Level 2 ICR	HS – 0.75 HS – 0.25 HS – 0.05 O/L	Lab Chemistry Level I Lab Chemistry Level 2 ICR Lab Chemistry Honors Lab	Varma AM Half Day 3/7/17-3/31/17 (Retroactive)
Sa, Joana	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20	Advanced Algebra/Trig. Algebra 2 Level 1 Algebra 2 Level 2 Geometry 10-12 Level 1	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20 O/L	Advanced Algebra/Trig. Algebra 2 Level 1 Algebra 2 Level 2 Geometry 10-12 Level 1 Statistics	Cornacchia Medical Leave 4/6/17-TBD
urns, Kevin	HS – 0.20 HS – 0.20 HS – 0.40 HS – 0.20	Algebra 1 Algebra 2 Honors Algebra 1 Honors 9 ACE Math	HS – 0.20 HS – 0.20 HS – 0.40 HS – 0.20 HS – 0.20 O/L HS – 0.20 O/L	Algebra 1 Algebra 2 Honors Algebra 1 Honors 9 ACE Math AP Calculus BC Calculus Honors	Cornacchia Medical Leave 4/6/17-TBD
Goldberg, Deborah	HS – 0.80 HS – 0.20	Algebra 1 Geometry 10-12 ICR	HS – 0.80 HS – 0.20 HS - 0.20 O/L	Algebra 1 Geometry 10-12 ICR Adv. Topics in Math	Cornacchia Medical Leave 4/6/17-TBD
Dandola-Depaolo, Andrea	HS – 0.20 HS – 0.40 HS – 0.20 HS – 0.20	AP Statistics Statistics AC Computer Science Principles STEM Technology	HS – 0.20 HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20 O/L	AP Statistics Statistics AC Computer Science Principles STEM Technology Calculus Honors	Cornacchia Cornacchia Medical Leave 4/6/17-TBD

12. Extra-Curricular/Hourly Activities – 2016/2017 School Year

Name	School	Activity	Position	2016/2017 Step/Stipend	Effective Date
Hourly Activities					
Smolokoff, Mary Beth	MA	Tutorial Program LLD 11-421-100-178-11-0000-5	Instructor	\$35.00/Hour	2016/2017 School Year

Name	School	Activity	Position	2016/2017 Step/Stipend	Effective Date
Bliss, Jacqueline	MA	Tutorial Program LLD 11-421-100-178-11-0000-5	Substitute Instructor	\$35.00/Hour	2016/2017 School Year

13. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of February 27, 2017.

Incidents Reported	Confirmed HIB Incidents
0	0

b. Nursing Services Plan 2016/2017 Preschool through Grade 12

Rationale: The Nursing Services Plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan is developed, each district board of education shall annually adopt the school district’s Nursing Services Plan at a regular meeting pursuant to NJAC 6A:16-2.1

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for February 2017 and Bills List for March 2017 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

February 2017, Payroll	\$3,611,237.49
March 2017, Bills List	\$3,009,331.18
TOTAL	\$6,620,568.67

2. Transfer of Funds for February 2017 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **February 2017** as presented.

3. S-1701 Reporting for February 2017

Board Secretary Report for **February 2017**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **February 2017**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **February 28, 2017**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



 Alex Ferreira
 Board Secretary

March 27, 2017
 Date

4. Agreement with Horizon Blue Cross Blue Shield of New Jersey

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement with Horizon Blue Cross Blue Shield of New Jersey. The rates are guaranteed from May 1, 2017 through June 30, 2018. The monthly premium rates are as follows:

Coverage Type	Horizon Direct Access 10	Horizon Direct Access 15	Horizon Direct Access 15/25	Horizon Direct Access 20/30	Horizon Direct Access 20/35	Horizon POS 10/20
Single	786.79	748.79	726.73	682.99	587.37	620.01
2 Adults	1,573.16	1,497.60	1,453.45	1,395.96	1,174.73	1,239.98
Family	2,249.79	2,141.54	2,078.45	1,953.35	1,679.89	1,773.22
Parent/Child	1,463.02	1,399.72	1,351.72	1,270.36	1,092.51	1,153.21

5. Travel and Related Expense Reimbursement for 2017-2018

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has expended \$43,861 as of this date;

NOW, THEREFORE BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$55,000 for all staff and board members for the 2017-2018 school year.

6. Change Order 1 – Home Economics Classroom Renovations at MRHS

Contract	Home Economics Classroom Renovations at MRHS-FVHD 4877	
Contractor	Chappelle Mechanical, Inc.	
Change Order Number	1	
Amount	-\$1,000.00	
Description	Credit for unused allowance	-\$1,000.00
	Total for Change Order # 1	-\$1,000.00

7. Approval of a Cooperative Sports Program Application for Ice Hockey

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Cooperative Sports Program Application for Ice Hockey with the Old Bridge Township School District for the 2017-2018 school year.

Rationale: As permitted by the NJ State Interscholastic Athletic Association, any two public schools may form an ice hockey co-op. This cooperative sports program would allow students from Matawan Regional High School to participate in Ice Hockey during the 2017-2018 school year. Pursuant to N.J.A.C. 6A:8-5.1 (a) 1ii, “Option Two,” permits district boards of education to establish curricular activities or programs aimed at achieving the NJ Student Learning Standards for promotion and graduation purposes. This Ice Hockey co-op would serve as an alternative to a traditional high school Physical Education course for the second marking period of the 2017-2018 school year. Ice Hockey students would fulfill their PE requirement outside of the classroom and use 8th period to travel to Old Bridge High School during the Ice Hockey season. Traditionally, students who are enrolled in our Option 2 PE program fill the period that they would normally take PE/Health with another academic course. However, in this situation, the students involved would not be scheduling an additional class; rather, they would be using the open period (period 8) for travel to Old Bridge during the Ice Hockey season. Students would be enrolled in PE class during 8th period when they are out of Ice Hockey season and to count their participation in Ice Hockey when they are in season as a means for fulfilling the 150 minutes of required weekly activity to earn their PE credit.

Total Estimated Cost to the District: \$5,000

Total Estimated Cost to Parents/Fundraising: \$13,500

8. Acceptance of Donation from Strathmore Elementary School PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Strathmore Elementary School PTO to purchase a Phonak FM System to be used by the Speech Language Specialist. This donation is valued at \$1,344.

9. Routine Business Travel 2016-2017

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2016-2017 school year:

Name	Position	Total
Michele Maida	Library Assistant	\$650.00

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during February 2017:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	2/8/17 @ 9:50 am

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Lockdown	2/24/17 @ 12:30 pm
Strathmore Elementary School	Fire Drill	2/1/27 @ 9:25 am
Strathmore Elementary School	Lockdown	2/2/17 @ 10:45 am
Cliffwood Elementary School	Fire Drill	2/13/17 @ 11:30 am
Cliffwood Elementary School	Bomb Threat	2/27/17 @ 2:47 pm
Lloyd Road Elementary School	Fire Drill	2/6/17 @ 10:55 am
Lloyd Road Elementary School	Active Shooter	2/27/17 @ 2:20 pm
Matawan-Aberdeen Middle School	Fire Drill	2/15/17 @ 8:40 am
Matawan-Aberdeen Middle School	Active Shooter Lockdown	2/6/17 @ 1:50 pm
Ravine Drive Elementary School	Fire Drill	2/15/17 @ 10:58 am
Ravine Drive Elementary School	Lockdown	2/6/17 @ 2:25 pm
Matawan Regional High School	Fire Drill	2/8/17 @ 12:40 pm
Matawan Regional High School	Lockdown	2/23/17 @ 8:25 am

XV. UNFINISHED BUSINESS

There was none

XVI. NEW BUSINESS

Dr. Majka announced the first day of the High School's Internet Radio Station was today. He urged everyone to tune in and listen and noted that he will be appearing on the station next week.

XVII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

A member of the public asked what he would need to do to allow his home schooled son to participate in athletics. Ms. Gentile asked Mr. Rubin who stated he will review the request and then respond.

A member of the Environmental Board would like to know how she could get 3rd graders district wide to participate in Arbor Day events including a poetry contest. Dr. Majka addressed the concern.

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters and Potential Litigation. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Esposito seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 8:24 pm.

The Board returned to Open Session at 9:17 pm.

XIX. ADJOURNMENT

On a motion by Ms. Nappi seconded by Dr. Delaney and a unanimous roll call vote the Board adjourned the meeting at 9:18 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
March 27, 2017**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Cardinoza, Kim	LR	4/6/2017	Millstone Elks Lodge Millstone, NJ	Handle with Care Instruction Re-Certification	\$450.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00**	NO
Ferreira, Alex	CO	4/25/2017	Hilton Garden Inn Rockaway, NJ	NJASBO Audit Program Update & Miscellaneous Financial Issues	\$150.00***	\$4.34***	\$0.00	\$0.00	\$0.00	\$154.34***	NO
Friedman, Allison	CO	4/28/2017	Goddard Space Flight Center Greenbelt, MD	NJSBA/NASA 4h Annual I-STEM NASA Field Trip	\$129.00	\$8.68*	\$0.00	\$0.00	\$0.00	\$137.68	NO
Bombardier, John	CO	5/5/2017	Ocean Place Resort Long Branch, NJ	New Jersey Association of Federal Program Administrators Spring Training Institute	\$149.00*	\$9.73*	\$0.00	\$0.00	\$0.00	\$158.73*	NO
Hodnick, Helen	HS	5/5/2017	Sandy Hook, NJ	New Jersey Marine Education Association Teach at the Beach 2017 - Education on the Rise	\$85.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$85.00*	YES
DeLeonardo, Chris	CO	5/9/2017	Double Tree Inn Mt. Laurel, NJ	NJASBO Administrative Assistants Program	\$75.00***	\$30.38***	\$10.00***	\$0.00	\$0.00	\$115.38***	NO
Feen, Kathy	MS	5/19/2017	North Hunterdon Voorhees High School Annandale, NJ	FEA Legal One Bullying Law Update	\$150.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00*	NO
Sobieski, Cynthia	MS	7/31/2017 through 8/20/2017	On-Line Course	Columbia University Teaching Reading to Struggling Readers	\$595.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$595.00*	NO
									TOTAL	\$1,708.45	
*Amount being charged to Account #20-270-200-500-00-0000-0											
**Amount being charged to Account #20-250-100-890-09-0000-0											
***Amount being charged to Account #11-000-251-580-11-0000-0											
****Amount being charged to Account #11-000-230-585-02-0000-0											
*****Amount being charged to Account #11-000-230-585-11-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$118.50											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											