

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on October 23, 2017, Matawan-Aberdeen Middle School, 469 Matawan Ave., Matawan, NJ 07747.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:02 pm.

II. PLEDGE OF ALLEGIANCE

The Middle School 8th grade chorus sang the National Anthem.

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 31, 2017, the Asbury Park Press and February 1, 2017, the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kenneth Aitken	Dr. Jeff Delaney
	Ms. Allison Friedman	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent: Mr. Kevin Ahearn, Mr. Weymouth Brittingham

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Thomas M. Venanzi, Interim Personnel Manager
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary
Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Ms. Esposito seconded by Ms. Nappi and approved by a unanimous roll call vote to approve the following minutes. Ms. Martinez abstained from the minutes of the September 25, 2017 Regular Action and Executive Session meetings.

- Regular Action Meeting, September 25, 2017
- Executive Meeting, September 25, 2017

VI. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will/may take place.

It was moved by Ms. Esposito seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 7:07 pm.

Motion by Ms. Esposito and seconded by Ms. Nappi to return to open session at 7:24 pm. This motion was unanimously approved.

PERSONNEL WALK IN ITEM #1

A motion by Ms. Esposito and seconded by Ms. Nappi and approved by a unanimous voice vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

Name	Loc	Position	Step	Salary/Stipend	# Int	Replace Reason	Effective Dates
Douglas, Tyniesha	MA	Assistant Principal	Step-01 MRAA B	\$132,111.00 (Pro-rated)	14	Tobia (Transfer)	11/13/17-6/30/18

VII. BOARD PRESIDENT’S REPORT

Board President, Ms. Gentile made the following statements:

Ms. Gentile welcomed the new Assistant Principal at the Middle School, Ms. Douglas.

VIII. SUPERINTENDENT’S REPORT

Dr. Majka welcomed Ms. Douglas to the District.

Mr. Eyler introduced the new Assistant Principal who came to the podium and spoke a few words.

Dr. Majka stated that the last presentation on the Youth Exchange Program will not take place tonight as the individual could not make the meeting. It will take place at the next Board meeting.

Dr. Majka presented the Strathmore PTO with a certificate appreciation for their donation of 4 Phonak systems valued at \$4,767.39

Mr. Eyler presented the Middle School highlights and recognitions. The 8th grade chorus performed “E Pluribus Unum”.

Mr. Eyler stated he is proud of the performing arts department at the Middle School. Both the boy’s and girl’s ensembles performed well at the Performing Arts Festival.

The 8th grade student body President, Ethan Piazza introduced himself and what he would like to accomplish.

Ms. Junquet, an art teacher at the Middle School along with some of her students discussed their work with the kiln.

Mr. Eyler presented the EVVRS and HIB Reports for the January 1, 2017 through June 30, 2017. He stated that the School Safety Data System (SSDS) is replacing the EVVRS.

Ms. Zwerger, Director for Strategic Solutions at Metropolitan Center for Research on Equity and the Transformation of Schools with NYU gave a power point presentation on the upcoming partnership.

- A member of the Board had question regarding year three of the program. Ms. Zwerger addressed the concern.
- A member of the Board inquired as to what the ultimate goal of the program would be. Ms. Zwerger addressed the concern.
- A member of the Board had a question regarding staffing and the frequency with which the Board will get updates on the status of the program. Ms. Zwerger addressed the concern.
- A member of the Board asked how the Board would know if the number of expulsions decreased and if it would be due to this program and not something else. Ms. Zwerger addressed the concern.

IX. STUDENT REPRESENTATIVE’S REPORT

The student representative, Griffin Hayward made the following comments:

At the High School, the students participated in wacky Wednesday and high five Friday. In addition Violence Awareness Week and Homecoming are coming up.

Students at the Middle School had a “pink out” for breast cancer awareness. They also held a food drive that was donated to local families.

Cliffwood Elementary had an assembly hosted by Officer Griffith, Aberdeen Police Department on staying safe in and out of the classroom. Parent ESL classes have also started.

Lloyd Road Elementary will have its” Week of Respect.” The 4th graders went on a field trip and there was an assembly on fire safety awareness.

At Ravine Drive Elementary, there was a “Celebration of Kindness” assembly. Also, Ms. Thompson and her 3rd graders set up a coin drive with donations going to benefit juvenile diabetes.

Strathmore Elementary had an assembly against anti-bullying.

Cambridge Park Elementary held its fire prevention week where they saw a fire truck. They also raised money for a family that lost their home.

X. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

Mr. Bombardier noted there was a walk-in agenda item for travel for the Director and Assistant Director of Special Services to attend a workshop.

A member of the Board was happy to see many SAC members attending the Effective School Solutions workshop. The same Board member had a question regarding the Athletic handbook that is being approved. Mr. Bombardier addressed the concern.

A member of the Board was delighted to see the District receiving grant money. The same member asked if the cost associated with the Equity Program was yearly or for all three years. Mr. Bombardier and Dr. Majka addressed the concern.

XI. PERSONNEL

Mr. Venanzi reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

XII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Mr. Aitken.

A member of the Board pointed out the great work that was done by Mr. Ferreira on the copier agreement. Mr. Ferreira stated that Mr. Palumbo and Mr. Dugal helped out as well.

XIII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

There were none

XIV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

There was a discussion among the Board regarding the approval of the Matawan Regional High School Athletic Handbook for Coaches. It was noted that what the Board received was the handbook for parents, not coaches and that they would be voting on that, not the coaches handbook. Mr. Bombardier noted that the coaches handbook will up for approval at the next action meeting.

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) for the 2017 – 2018 school year, and authorizes the Superintendent to submit the fully executed SOA to the Executive County Superintendent for Monmouth County.

Rationale: In accordance with N.J.A.C. 6A:30, Evaluation of the Performance of School Districts, and pursuant to N.J.S.A. 18A:7A, local Boards of Education must approve the district’s submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the 2017 Graduation Pathway Data Collection.

Rationale: Pursuant to N.J.A.C. 6A:8-5.2(f), the chief school administrator must report to New Jersey Department of Education (NJDOE) data on recent graduates’ pathway to graduation. State regulations (N.J.A.C. 6A:8-5.2(f) require districts to report graduation results by pathway to their school boards at a public meeting no later than October 27, 2017.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Barbara McAuliffiee as an independent consultant to provide six (6) days of on-site professional development for select staff members focused on interpreting data to identify students demonstrating markers of dyslexia, working with interventionists and teachers to support the implementation of Orton Gillingham, and training on multisensory strategies to use with identified students.

Rationale: Barbara McAuliffiee is a retired teacher who is currently employed at Fairleigh Dickson University’s Dyslexia Studies Program as an Orton-Gillingham Therapist Trainer. She is also a regular presenter at the New Jersey International Dyslexia Association Conference. District Goal # 1; Objective # 2.

Cost: \$5,995.00 **Account #:** (Title II-A) 20-270-200-320-00-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Dual Enrollment Agreements between Brookdale Community College and Matawan Regional High School for ENGL 121 English Composition: The Writing Process (3 cr), ENGL 155 The Short Story (3 cr), Math 273 Calculus III (4 cr), beginning in September 2017 and ending in June 2018.

Rationale: These courses will be taught at Matawan Regional High School by a Brookdale approved faculty member. These courses are approved for NCAA eligibility. District Goal #1; Objective #1.

Cost: \$7,451.57 (textbook cost only) **Account #:** 11-190-100-640-04-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School Athletic Handbook for Parents for the 2017-2018 school year.

Rationale: To promote, a positive, supportive and safe school climate that embraces kindness, diversity, individuality and respect for all. District Goal #3, Objective #1: Maintain a safe, healthy and supportive environment.

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of the Achieve 3000 Students FIRST Grant for Matawan Aberdeen Middle School for the 2017-2018 school year.

Rationale: This grant will provide Achieve 3000® Pro Differentiated Literacy Solution licenses for up to 250 middle school students, two days of professional development, and access to Achieve 3000 implementation resources for teachers and students, along with full technical and data support. District Goal # 1; Objective # 2

Cost: \$2,300.00 **Account #:** 11-000-223-320-04-0000-0

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Effective Dates
159590	*P.E.S.I.	\$35.00/hour	9/19/17-10/31/17 (retroactive)
161386	*Education Inc.	\$37.50/hour	9/25/17-10/04/17 (retroactive)
162473	*CarePoint Health	\$1,350.00	5/15/17–6/21/17 (retroactive)
157274	* P.E.S.I.	\$35.00/hour	9/28/17–11/9/17 (retroactive)

*Department of Education approved provider

Cost: NTE:\$3,500.00 each **Account #:** 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding (MOU) between Prevention First and the Matawan-Aberdeen Regional School District for the 2017-2018 School Year.

Rationale: The purpose of the MOU with Prevention First is to provide the selected intervention strategy, Strengthening Families Program (SFP) throughout Monmouth County. The SFP is proven to decrease risk factors associated with behavioral, emotional, academic, and social problems while building protective factors and increasing resilience in children enabling them to thrive and grow to be successful citizens with the support of their entire family unit.

Cost: No Cost to the District

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Affiliation Agreement between Matawan-Aberdeen Regional School District and Eastwick College to provide occupational therapy clinical training and fieldwork for students in Eastwick’s College program for the 2017-2018 school year.

Rationale: The district will provide supervision of the clinical training of each student by a qualified district staff member whose responsibilities will include orientation of the student to the district, planning of clinical experiences and the evaluation of performance. Eastwick College will designate a faculty member who shall serve as the “Academic Fieldwork Coordinator,” to coordinate the Fieldwork Training Program with the district. Both the district and Eastwick College shall mutually agree upon the Fieldwork Training Program.

Cost: No Cost to the District

PERSONNEL

The following items were then approved by a unanimous roll call vote.

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Board Approved	Effective Date
Extra-Curricular/Hourly Activities					
Johannesen, Michelle	CP	Extra-Curricular Position Lloyd Road Elementary School Book Room Manager	Building Transfer	5/22/17	9/1/17 (Retroactive)
Moller, Jennifer	HS	Extra-Curricular Position History and Government Co-Adviser	Resignation from Advisor Position	5/22/17	9/20/17 (Retroactive)
Moller, Robert	HS	Extra-Curricular Position History and Government Co-Adviser	Resignation from Co-Advisor Position	5/22/17	9/20/17 (Retroactive)
Dubina, Robert	HS	Extra-Curricular Position Head Coach Softball Girls'	Resignation from Head Coach Position	5/22/17	7/19/17 (Retroactive)
Pelkey, Michael	HS	Extra-Curricular Position Basketball Boys' Assistant Coach	Resignation from Assistant Coach Position	5/22/17	7/19/17 (Retroactive)
Sloan, Michele	HS	Extra-Curricular Position Peer Buddy Co-Adviser	Resignation from Co-Advisor Position	5/22/17	9/1/17 (Retroactive)
Kish, Sheryl	HS	Extra-Curricular Position Hourly Activities Tutorial Program Mathematics Instructor	Resignation as Tutorial Instructor	5/22/17	9/13/17 (Retroactive)
Emilli, Jessica	LR	Yearbook Club Adviser	Resignation as Club Advisor	5/22/17	8/12/17 (Retroactive)
Viel, Linda	MA	Summer Theatre Director/Coordinator	Retirement	5/22/17	9/1/17 (Retroactive)
Wells, Gerard	MA	Band Director Spring Musical Production	Appointment Director Spring Musical Production	5/22/17	2017/2018 School Year

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Turley, Rose Marie Amended Dates Previously approved 9/25/17	HS	Teacher of Science	Medical Leave	With Pay Without Pay	9/1/17-9/13/17 (Half Day) 9/13/17 (Half Day)-9/30/17 (Retroactive)
Burden, Colleen	ST	Elementary Teacher	Personal Leave	Without Pay	11/8/17-11/9/17
Wegrzyn, Louise	HS	Teacher of Social Studies	Personal Leave	Without Pay	2/14/18-2/15/18
Karatzia-Devaney, Nicole	HS	Teacher of PE/Health	Personal Leave	Without Pay	12/14/17-12/15/17
Miller, Catherine	LR	Teacher of World Language	Personal Leave	Without Pay	12/15/17-12/20/17
Smith, Deborah	ST	Elementary Teacher Special Education	Personal Leave	Without Pay	12/21/17-12/22/17
Calvosa, Alyssa	MA	CST Speech Therapist	Personal Leave	Without Pay	11/8/17-11/15/17

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Sidley, Kate Amended Dates Previously Approved 6/20/17	RD	CST Speech Therapist	Maternity Leave Disability Phase	With Pay	9/5/17-10/10/17
			FMLA/NJFLA Child Care Phase	Without Pay	10/11/17-11/21/17
Starr, Diana	MA	Teacher of Special Education	Maternity Leave Disability Phase	With Pay	12/1/17-1/17/18
			Maternity Leave Disability Phase	Without Pay	1/18/18-1/25/18
			FMLA/NJFLA Child Care Phase	Without Pay	1/26/18-4/27/218
Gregg, Jennifer	MA	Teacher of Language Arts	Medical Leave	Without Pay	11/1/17-12/1/17
Murphy, Tara	RD	CST School Psychologist	Personal Leave	Without Pay	10/18/17-10/27/17 (Retroactive)
Rogers, Kimberly	HS	Teacher of Language Arts	Personal Leave	Without Pay	1/2/18

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/Stipend	# Int	Replace Reason	Effective Dates
Venanzi, Thomas M. Amended Rate and Agreement Previously approved 9/11/17	CO	Interim Personnel Manager	N/A	\$80.00/Hour	1	Walsh (Resignation)	9/19/17-1/31/18 (Retroactive)
Howell, Matthew	CO	Transportation Assistant	Step-01	\$20.00/Hour Pending MAREA Negotiations	3	Dela Rosa Hona (Transfer)	10/24/17-6/30/18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

2. College Student Observers/Teachers 2017/2018 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area
Bennett, Brittany	Monmouth University	Mc Guirk, Lauren	MA – Special Education-Secondary Student Teacher (Early Field Placement) Fall 2017
Rigo, Kristen	Monmouth University	Mancuso, Kathleen	HS – English Special Education Student Teacher (Early Field Placement) Fall 2017
Cohen, Sheva	Rutgers University	Bartlett, Mallory	CST – School Psychologist Intern 2017-2018 School Year
Kulakowski, Kelly	Rutgers University	Layton, Joanne	MA – Science Student Observer Fall 2017
Chapman, Kelly	Monmouth University	Aiello, Nicole	CL – Elementary/Special Education Student Teacher (Early Field Placement) Fall 2017
Torre, Taylor	Fairleigh Dickinson University	Komito, Marc	HS – Math Student Observer January 2018 (2 Weeks)
Bloodgood, Danica	Eastwick College	Six, Lauren	LR – Occupational Therapist Field Work Placement October 30, 2017 – December 22, 2017

Name	College	Cooperating Teacher and/or Administrator	School/Area
Borges, Tiffanie	Monmouth University	Nieves, Jennise	HS – SAC Substance Abuse Coordinator Intern 2017-2018 School Year

Rationale: Student will be able to complete course work requirements toward degree and certification.
 Cost: None to the Board Effective Date: 2017/2018 School Year

3. Substitutes –2017/2018 School Year

Category	Account Number
Teacher	Per MAREA Contract
Dhume, Valerie	Substitute Teacher
Di Geronimo, Christine	Substitute Teacher
Incorvaia, Caroline	Substitute Teacher
Johannesen, Michelle	Substitute Teacher
Kruzik, Jacqueline	Substitute Teacher
Perchuk, Tara	Substitute Teacher
Reda, Vilma	Substitute Teacher
Turchiano, Carol	Substitute Teacher

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

4. Volunteers – Activities 2017/2018 School Year

Name	Location	Activity	Effective Date
Sarlo, Kathryn	HS	Band	2017/2018 School Year
Saffioti, John	HS	Basketball – Boys’	2017/2018 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

5. Pre-K High Scope Training - Compensation

2 Days @ \$30.00/Hour – 6 Hours/Day Total (7 Teachers)
 1 Day @ \$30.00/Hour – 6 Hours/Day Total (1 Teacher)

Name	Activity	No. of Days	Cost \$30.00/Hour 6 Hours/Day	Effective Date
Rocco, Sandra	Pre School High Scope Training	2	\$360.00	August 21, 2017 & August 31, 2017 (Retroactive)
Ripple, Susan	Pre School High Scope Training	2	\$360.00	August 21, 2017 & August 31, 2017 (Retroactive)
Farley, Caitlin	Pre School High Scope Training	2	\$360.00	August 21, 2017 & August 31, 2017 (Retroactive)
Carey, Elizabeth	Pre School High Scope Training	2	\$360.00	August 21, 2017 & August 31, 2017 (Retroactive)
Whartnaby, Melissa	Pre School High Scope Training	2	\$360.00	August 21, 2017 & August 31, 2017 (Retroactive)
Cardinoza, Kimberly	Pre School High Scope Training	2	\$360.00	August 21, 2017 & August 31, 2017 (Retroactive)
Nicolaou, Tara	Pre School High Scope Training	2	\$360.00	August 21, 2017 & August 31, 2017 (Retroactive)
Philippi, Jennifer	Pre School High Scope Training	1	\$180.00	August 21, 2017 (Retroactive)

6. Mentors – 2017/2018 School Year

Mentoring Teacher	Subject	Location
Greenspan, Nadine	Music	MA
Raiola, Amy	English	MA

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District.
 Effective Date: 2017/2018 School Year

7. Elementary School Curriculum Guides

Name	Position	Activity	Hours	Cost/Hr	Total Cost	Loc
Dawson, Vanessa	ELA/Social Studies Assessments Grade 3	Refine and revise the following: formative and summative assessments (i.e. performance tasks, end of unit assessments, signposts), rubrics, etc. for Reading, writing and Social Studies	5 Additional Hours Previously BOE approved 7/24/17	\$30/Hour	\$150.00	CO
Thomson, Lori	ELA/Social Studies Assessments Grade 3	Refine and revise the following: formative and summative assessments (i.e. performance tasks, end of unit assessments, signposts), rubrics, etc. for Reading, writing and Social Studies	5 Initial Hours	\$30/Hour	\$150.00	CO

8. Title 1 and Title III Positions

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Colao, Raquel Berman, Lauren	Title 1 Program Coach Account #: 20-231-200-101-11-0000-1	2 (1 per school CL & LR)	Title 1 Data Coaches will be responsible for compiling and analyzing multiple measures of student achievement data to monitor the progress of Title 1 students and programs at Cliffwood, and Lloyd Road on a monthly basis and provide small-group remediation lessons to Title 1 students based upon data analyzed, including model lessons for Title 1 teachers.	40 (20 hours per person)	\$30	\$1,200	CO
Colao, Raquel Foti, Stephanie	Title 1 Parent Workshop Facilitation Account #: 20-231-200-101-11-0000-1	2	Title 1 Teachers to Plan and Facilitate Title 1 Parent Workshops during the 2017-2018 school year.	24 (12 hours per person)	\$30	\$720	CO
Wietecha, Corinne Feen, Kathy Toomey, Joanne	M.O.S.T. Program Title 1 Teachers Account #: 20-231-100-101-11-0000-1	3	Provide after-school academic assistance to Title 1 students - 2 hours per day; 2 days per week; 40 sessions total beginning November 2017 and Running through May 2018.	120 (40 hours per person)	\$35	\$4,200	CO
Berman, Lauren Saviano, Nicole	Cliffwood Supplemental Title 1 Program Teachers Account #: 20-231-100-101-11-0000-1	2	Provide before-school academic assistance to Title 1 students 2 days per week.	114 (57 hours per person)	\$35	\$3,990	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Colao, Raquel Foti, Stephanie	Lloyd Road Supplemental Title 1 Program Teachers Account #: 20-231-100-101-11-0000-1	2	Provide after-school academic assistance to Title 1 students 2 days per week.	114 (57 hours per person)	\$35	\$3,990	CO
<p><u>Cliffwood</u> Abramowitz, Felicia – K Goldheimer, Tara – 1st O’Brien, Matthew – 2nd Pappas, Alyssa – 3rd</p> <p><u>Ravine Drive</u> Lenihan, Christine – K Barry, Tara – 1st Thomson, Lori – 3rd</p> <p><u>Strathmore</u> Marion, Colleen – K Tomkins, Amy – 1st De Filippo, Joni 2nd Preiser, Sheryl – 3rd</p>	K-3 Curriculum Committee - Curriculum “Thought Partners” Account #: 20-270-200-101-11-0000-1	12 (1 teacher per grade level per building)	Curriculum “Thought Partners” to collaborate and plan curricular units and assessments; share ideas, strategies, and resources; identify PD needs; plan and deliver PD (as needed); assist in curricular updates (as needed) throughout the 2017-2018 school year in collaboration with building principals; Director of C&I and grade level colleagues.	300 (25 hours per person)	\$30	\$9000	CO
Leslie, Kathryn	Title III ESL Coach Account #: 20-241-200-101-11-0000-1	1	ESL Coach/Data Analyzer to provide before/ after-school professional development/instructio nal strategies to support staff who work with ESL students; update ESL curricular resources and documents; progress monitor current and former ELLs; offer guidance and support to teachers and admin as it relates to supporting and instructing English Language Learners.	100	\$30	\$3,000	CO

9. Salary Adjustments – MAREA 2017-2018 School Year

Name	Loc/Position	From Degree Step/Salary	To Degree Step/Salary	Institution
Dansky, Samantha	MA – Teacher of Language Arts	Step C-01 BA \$49,190.00	Step E-01 MA \$56,090.00	Montclair State University
Wangen, Georgette	MA – Teacher of Language Arts	Step E-04 MA \$57,500.00	Step F-04 MA+30 \$59,820.00	Loyola Marymount University
Burns, Kevin	HS – Teacher of Mathematics	Step C-01 BA \$49,190.00	Step E-01 MA \$56,090.00	Montclair State University
Wilson, Tara	MA – Teacher of Mathematics	Step E-04 MA \$57,500.00	Step F-04 MA+30 \$59,820.00	Seton Hall University

Rationale: Additional College Credits/Degrees Earned

Cost: Per MAREA 2016/2017 Salary Guide Pending MAREA Negotiations

Account: Contractual Salaries - Effective Date: 9/1/17 (Retroactive)

10. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
157124	US History 1	HS	Kaiser, Heather	Kaiser, Heather	2	2	4	9/13/17-9/28/17 (Retroactive)
157124	Lab Chemistry	HS	Mohammed Patrick	Milan, Gregory	2	2	4	9/13/17-9/28/17 (Retroactive)
157124	Geometry	HS	Provines, Effie	Provines, Effie	2	2	4	9/13/17-9/28/17 (Retroactive)
157124	English 2	HS	Moller, Jennifer	Kaiser, Heather	2	2	4	9/13/17-9/28/17 (Retroactive)
158347	Language Arts	MA	Monro, Christine	Furman, Jessica	2.5	8	20	9/25/17-11/25/17 (Retroactive)
158347	Science	MA	Hillyer, Patricia	Hillyer, Patricia	2.5	8	20	9/25/17-11/25/17 (Retroactive)
158347	Social Studies	MA	Grigoli, Jeremy	Tarrazi, Dylan	2.5	8	20	9/25/17-11/25/17 (Retroactive)
158347	Math	MA	Iozia, Diane	Wietecha, Corinne	2.5	8	20	9/25/17-11/25/17 (Retroactive)
156094	US History 2	HS	Kaiser, Heather	Kaiser, Heather	2	12	24	10/10/2017 – 01/16/2018 (Retroactive)
156094	English 3	HS	Mc Dede, Maria	Furman, Jessica	2	12	24	10/10/17-1/16/18 (Retroactive)
156094	Lab Physics	HS	Melikhova, Julia	Milan, Gregory	2	12	24	10/10/17-1/16/18 (Retroactive)
156094	Algebra 2	HS	Greco, Joseph	Wietecha, Corinne	2	12	24	10/10/17-1/16/18 (Retroactive)
161386	US History 1	HS	Wegrzyn, Louise	Carnovsky, Robert	2	4	8	10/13/17-11/08/17 (Retroactive)
161386	English 2	HS	Paulus, Carolyn	Furman, Jessica	2	4	8	10/13/17-11/08/17 (Retroactive)
161386	Environmental Science	HS	Izworski, Kevin	Izworski, Kevin	2	4	8	10/13/17-11/8/17 (Retroactive)
161386	Geometry	HS	Kinneman, Katelyn	Wietecha, Corinne	2	4	8	10/13/17-11/8/17 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education - #11-000-219-101-09-0000-0 Special Education

11. Practice SAT Proctors

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	Loc
Tarrazi, Dylan Wietecha, Corinne Alvarez, Robert Cahill, Laura Brannick, Krysten Di Mario, Joseph Henriquez, Liliana	Practice SAT Proctors	Proctors to support the Practice SAT Assessment being administered on Saturday October 28, 2017 from 7:30AM to 11:30AM Account # 11-000-218-104-11-0000-1	28 (4 Hours each)	\$35.00	\$980.00	HS

12. Extra-Curricular Activities 2017/2018

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
Extra-Curricular Activities					
Harris, Darryl Replacing M. Pelkey	HS	Basketball	Assistant Coach Boys' #11-402-100-100-11-0000-2	Step-03 \$7,290.00	2017/2018 School Year
Carnovsky, Robert	HS	Football	Assistant Coach #11-402-100-100-11-0000-2	Step-03 \$7,290.00	2017/2018 School Year
Walling, Linda Replacing J Moller Replacing R Moller	HS	Advisor	History & Government Club #11-402-100-100-11-0000-2	\$2,540.00	2017/2018 School Year
Baldasserini, Andre	HS	Vocal Director	Spring Musical Production #11-402-100-100-11-0000-2	\$3,340.00	2017/2018 School Year
Komito, Marc Replacement Position October – December M. Craparo Leave of Absence	HS	Co-Advisor	Student Council #11-402-100-100-11-0000-2	\$2,509.50 (Pro-rated)	2017/2018 School Year
Mesko, Cindy	HS	Advisor	D.E.C.A. Club Distributed Education Clubs of America Formerly: F.B.L.A.	\$1,320.00	2017/2018 School Year
Wells, Gerard Replacing L Viel Retirement	MA	Director	Spring Musical Production #11-401-100-100-11-0000-3	\$6,100.00	2017/2018 School Year
Levine, Jamie	CL	Advisor	Peer Buddy #11-401-100-100-11-0000-1	\$1,830.00	2017/2018 School Year
O'Brien, Denise Replacing M Johannesen Transfer	LR	Manager	Book Room #11-401-100-100-11-0000-1	\$1,130.00	2017/2018 School Year
Frisina, Salvatore Replacing M Sloan Transfer	LR	Co-Advisor	Peer Buddy #11-401-100-100-11-0000-1	\$915.00	2017/2018 School Year
Maniscalchi, Kristine	LR	Co-Advisor	Student Council #11-401-100-100-11-0000-1	\$565.00	2017/2018 School Year
Kinsella, Kristen Replacing J Emili	LR	Advisor	Board Game Club (Formerly: Yearbook Club) #11-401-100-100-11-0000-1	\$1,130.00	2017/2018 School Year
Hourly Activities					
Kaye, John	HS	Instructor	Strength & Condition Weight Training Winter #11-402-100-100-11-0000-2	\$25.00/Hour	2017/2018 School Year
Brown, Eric	HS	Instructor	Strength & Condition Weight Training Spring #11-402-100-100-11-0000-2	\$25.00/Hour	2017/2018 School Year
Lamicela, Joseph	HS	Aide	One to One #11-402-100-100-11-0000-2	Hourly Per Diem	2017/2018 School Year

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
O'Brien, Denise	LR	Aide	One to One #11-421-100-178-11-0000-3	Hourly Per Diem	2017/2018 School Year
Zwirko, Tracy	LR	Substitute Teacher	Homework Club #11-421-100-178-11-0000-3	\$35.00/Hour	2017/2018 School Year
Bocchieri, Michelle	MA	Aide	One to One #11-421-100-178-11-0000-5	Hourly Per Diem	2017/2018 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

13. Staff Array Changes

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/Reason
Carnovsky, Robert	HS – 0.60 HS – 0.20 HS – 0.20	US History 2 US History I Criminal Law/Juvenile Justice	HS – 0.60 HS – 0.20 HS – 0.20 HS - 0.20 O/L	US History 2 US History I Criminal Law/Juvenile Justice Economics I	10/20/17-12/14/17 (Retroactive) Craparo FMLA
Kaiser, Heather	HS – 0.20 HS – 0.40 HS – 0.20 HS – 0.20	US History I ICR US History 2 US History I Sociology	HS – 0.20 HS – 0.40 HS – 0.20 HS – 0.20 HS - 0.20 O/L	US History I ICR US History 2 US History I Sociology Law for Business	10/20/17-12/14/17 (Retroactive) Craparo FMLA
Bernstein, Daniel	HS – 0.10 HS – 0.10 HS – 0.10 HS – 0.20 HS – 0.30 HS – 0.20	Academy Stock Market Analysis/Personal Finance Stock Market Academy Intro to Management AP Economics Entrepreneurship Senior Seminar	HS – 0.10 HS – 0.10 HS – 0.10 HS – 0.20 HS – 0.30 HS – 0.20 HS - 0.20 O/L	Academy Stock Market Analysis/Personal Finance Stock Market Academy Intro to Management AP Economics Entrepreneurship Senior Seminar Economics I	10/20/17-12/14/17 (Retroactive) Craparo FMLA
Moller, Robert	HS – 0.20 HS – 0.60 HS – 0.20	AP US History US History I Honors US History I	HS – 0.20 HS – 0.60 HS – 0.20 HS - 0.20 O/L	AP US History US History I Honors US History I Economics I	10/20/17-12/14/17 (Retroactive) Craparo FMLA
Senne, Celeste	ST – 1.00	Special Education ICR Grade 3	ST – 1.00	LLD Grade 2 & 3	10/11/17-6/30/18 (Retroactive) Mastrangelo Leave of Absence
Mastrangelo, Lauren	ST – 1.00	LLD Grade 2 & 3	ST – 1.00	Special Education ICR Grade 3	10/11/2017-6/30/18 (Retroactive) Upon return from Leave of Absence
Cairns, Danielle	HS – 1.00	Special Education Student Disabilities	HS – 1.00 HS – 0.10 O/L	Special Education Student Disabilities Life Skills Science	To address staffing need 10/16/17-6/30/18 (Retroactive)
Sloan, Michelle	HS – 1.00	Special Education Student Disabilities	HS – 1.00 HS – 0.10 O/L	Special Education Student Disabilities Life Skills Science	To address staffing needs 10/16/17-6/30/18 (Retroactive)
Hodnicky, Helen	HS – 0.40 HS – 0.20 HS – 0.25 HS – 0.15	Lab Oceanography Lab Oceanography ICR Lab Biology Science	HS – 0.40 HS – 0.20 HS – 0.40	Lab Oceanography Lab Oceanography ICR Lab Biology	To address staffing needs 10/23/17-6/30/17 (Retroactive)

14. Other

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of October 9, 2017.

Incidents Reported	Confirmed HIB Incidents
6	2

2. Pediatric Nursing Program Student Observers-Brookdale Community College 2017/2018 School Year

Rationale: Facilitates student learning and growth and development of the pediatric population for Nursing 162; Orthopedic, Obstetric and Pediatric Rotation (All students are fully immunized, including Mantoux, and have completed criminal history background checks as they work in hospitals.)

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for September 2017 and Bills List for October 2017 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

September 2017, Payroll	\$3,520,621.53
October 2017, Bills List	\$3,314,566.87
TOTAL	\$6,835,188.40

2. Transfer of Funds for September 2017 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **September 2017** as presented.

3. S-1701 Reporting for September 2017

Board Secretary Report for **September 2017**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **September 2017**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **September 30, 2017**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Alex Ferreira
Board Secretary

October 23, 2017
Date

4. Approval of a Lease Purchase Contract for Multifunctional Copiers

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education in accordance with N.J.A.C. 5:34-7.29 (c) approve a lease purchase contract for new multifunctional copiers under NJ State Contract A40467, Line Item 00002 “Lease/Purchase” with Atlantic Business Products of 134 West 26th Street, New York, NY. The contract lease will be for five (5) years to provide up to 30 multifunctional copiers and cost recovery software at a monthly cost of up to \$4,593 or an annual cost of up to \$55,119.

Rationale: The district will receive up to 30 new copiers and anticipate an annual savings of approximately \$106,000.

5. Establishment of Memorandum of Agreement with Business Community to Provide Intern Opportunities to High School Seniors

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Business Community to provide intern opportunities to the following high school seniors:

Student ID
161260
157280
161208
158409
159606
155938
155939
162399
155864
160341
159178
155482
155886
156158

With the following organizations:

Vendor	Address
Central Jersey Ankle and Foot Care Specialists	20 Cambridge Drive, Suite D Aberdeen, NJ 07747
ProFysio Physical Therapy	1212 NJ-34 #24, Aberdeen Township, NJ 07747
Quality 1st Companies	359 NJ-35, Cliffwood, NJ 07721
The Tutoring Center	1071 D Highway 34 Aberdeen, NJ 07747
Hoch Orthodontics	105 Reids Hill Road, Aberdeen, NJ 07747
Home Away Home From Home Academy	1182 Highway 34, Aberdeen NJ 07747
Piazza di Roma	1178 Highway 34, Aberdeen, NJ 07747
Township of Aberdeen	1 Aberdeen Square, Aberdeen NJ 07747

6. Resolution Approving Everyday Math Consultant Services Contract – RFP 18-04

On October 10, 2017 at 1:00 pm one (1) proposal for Everyday Math Consultant Services was received from the following:

Jacqueline C. Fox	2009 Northbrook Drive, Lancaster, PA
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Upon review by the School Business Administrator-Purchasing Agent and based upon the evaluation analysis completed by the Evaluation Committee, the Superintendent hereby recommends the award of contract for Everyday Math Consultant Services as follows:

Jacqueline C. Fox	\$1,300.00
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Purpose of Contract: To provide professional development training and targeted coaching to support the Implementation of the Everyday Mathematics Version 4 (EM4) for K-5 teachers and administrators, and to ensure program fidelity.

Evaluation Process: The respondents’ proposals were reviewed and evaluated by the following Evaluation Committee:

- Mr. John Bombardier, Director of Curriculum & Instruction
- Ms. Darlene Gallagher, Confidential Secretary
- Ms. Fran Ferrara, Confidential Secretary

using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract: The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

Methodology of Awarding Contract: The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points	Points Earned
I.	Technical Criteria		
	A. Description of Services	50	50
II.	Management Criteria		
	A. Business Management		15
	B. Qualifications; Relevant Experience	30	15
III.	Cost Criteria		
	A. Fee Proposal	20	20

Selection of Vendor: Jackie Fox meets each of the RFP evaluation criteria, including the technical management and cost criteria. Ms. Fox has over 11 years of experience working with schools to support the implementation of Everyday Mathematics, documented by the letters of recommendation included in the RFP. Jackie Fox is available to provide training and coaching support for K-5 teachers within the allotted time frame specified in the RFP. In addition, Jackie Fox can provide each of the requested services outlined in the scope of service outlined in the RFP.

The term of contract will be from November 1, 2017 through June 30, 2018.

Total estimated contract amounts as follows:

GAAP Account #: 20-270-200-320-00-0000-0
 20-231-200-320-09-0000-0

Contract not to exceed \$20,800

7. Designation of Proprietary Equipment

WHEREAS, the Matawan-Aberdeen Regional School District (“Board”) has determined to undertake a project including ATC Control Replacements, Cylinder Core Locks and Fire Alarm Devices, (hereinafter collectively referred to as “the Project.”); and

WHEREAS, based upon the advice and recommendation of its design professionals, the Board determined that it is in its best interests to require the use of brand name products for these replacements, modification and upgrades; and

WHEREAS, the specifications for the Project identify the ATC Controls by Johnson Controls, Cylinder Core Locks by Best Key System and Fire Alarm Devices by Edwards/General Electric as the only acceptable products for these replacements, modification and/or upgrades for the following reasons;

To follow the District/Building Standards.

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the specifications for the ATC Controls Replacements to name equipment manufactured by Johnson Controls, the Cylinder Core Locks Replacement to name equipment manufactured by Best Key System and Fire Alarm Devices Replacement and Expansion to name equipment manufactured by Edwards/General Electric.

8. Acceptance of the Rutgers Grant (2017/18)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of the of the Building a Culture of Health in Communities Across NJ grant in the amounts of Community Involvement - \$10,000 and Child Nutrition - \$9,445 for a total amount of \$19,455 for the 2017/18 school year.

9. Change Order #1 – HVAC Replacement Systems at Four District Schools

Contract	HVAC Replacement Systems at Four District Schools – FVHD 4804B	
Contractor	Comfort Mechanical Corp	
Change Order #	1	
Amount	\$11,691.77	-\$11,691.77
Description	Decrease – unused allowance at Cliffwood Elementary School	-\$15,000.00
	Increase – installation of three (3) new roof curbs for exhaust fans	\$3,308.23
	Total for Change Order # 1	-\$11,691.77

10. Approval of Dual Use of Educational Space for the 2017/18 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve submission of the annual application to the Executive County Superintendent for Monmouth County, to elect for the 2017/18 school year for the dual use of Rooms 17 and 28 at Strathmore Elementary School; Room 17 at Cliffwood Elementary School and Room 105/107 at Lloyd Road Elementary School to be used simultaneously for both Basic Skills, OT/PT and/or ESL. As required by code, instruction will be separated by placement of a divider in each room.

11. Student Placement within District

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district to receive student (156377) on an annual tuition basis, including ESY from the Newark Public School District in the amount of \$21,933.30 for Multiply Disabled student (156377) at Matawan Regional High School.

12. Approval of NJDOE Recovery High School Access Application (2017/18)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey Department of Education Recovery High School Access grant application for the 2017/18 school year.

13. Acceptance of Donation from the Strathmore Elementary PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Strathmore Elementary PTO to purchase (4) Phonak FM Systems to be used in the Kindergarten classes. This donation is valued at \$4,767.39.

14. Routine Travel Reimbursement for 2017/18

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2017/18 school year:

Name	Position	Total
Mona Tobia	Director of Curriculum & Instruction Pre-K-5	\$1500

15. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during September 2017:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	9/28/17 @ 2:15 pm
Cambridge Park Pre-school	Evacuation	9/20/17 @ 9:22 am
Strathmore Elementary School	Fire Drill	9/15/17 @ 10:00 am
Strathmore Elementary School	Lock Down	9/25/17 @ 10:00 am
Cliffwood Elementary School	Fire Drill	9/11/17 @ 10:00 am
Cliffwood Elementary School	Evacuation	9/25/17 @ 11:48 am
Lloyd Road Elementary School	Fire Drill	9/8/17 @ 9:05 am
Lloyd Road Elementary School	Active Shooter	9/13/17 @ 1:40 pm
Matawan-Aberdeen Middle School	Fire Drill	9/7/17 @ 8:45 am
Matawan-Aberdeen Middle School	Evacuation	9/8/17 @ 1:30 pm
Ravine Drive Elementary School	Fire Drill	9/8/17 @ 2:15 pm
Ravine Drive Elementary School	Evacuation	9/8/17 @ 11:35 am
Matawan Regional High School	Fire Drill	9/8/17 @ 1:30 pm
Matawan Regional High School	Evacuation	9/12/17 @ 9:15 am

B. TRANSPORTATION

1. The following bus evacuation drills occurred as follows:

School	Date	Location	Supervised by
Matawan Regional High School	10/5/17	Bus Driveway for all routes	Vice Principal Mike Wells
Matawan-Aberdeen Middle School	9/18/17	Bus Driveway for all routes	Principal Aaron Eyler
Lloyd Road Elementary School	10/3/17	Bus Driveway for all routes	Principal Joe Jerabek
Ravine Drive Elementary School	10/5/17	Bus Driveway for all routes	Principal Pat Janover
Strathmore Elementary School	10/3/17	Bus Driveway for all routes	Principal Kelly Bera
Cliffwood Elementary School	10/6/17	Bus Driveway for all routes	Principal Mark Van Horn
Cambridge Park Pre-school	10/6/17	Bus Driveway for all routes	Assistant Principal Maggie Lazur

2. Award of Joint Transportation Routes for the 2017-2018 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2017/18 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff. Dates	Estimated Cost
E7115	New Road/Parlin	MOESC	MARSD	180	\$178.50	9/1/17 – 6/30/18	\$32,130.00
5462	Collier HS/MS	MOESC	MARSD	180	\$246.72	9/1/17 – 6/30/18	\$44,409.60
4250	Search Day School	MOESC	MARSD	182	\$85.98	9/1/17 – 6/30/18	\$15,648.36
6090	Honor Ridge Academy	MOESC	MARSD	185	\$102.42	9/1/17 – 6/30/18	\$18,947.70
7039	Center for LLL/Middlesex ESC	MOESC	MARSD	185	\$406.35	9/1/17 – 6/30/18	\$75,174.75
6349	Collier HS/MS	MOESC	MARSD	180	\$242.46	9/1/17 – 6/30/18	\$43,642.80
6352	Center School/Somerset	MOESC	MARSD	185	\$210.58	9/1/17 – 6/30/18	\$38,957.30
7003	Bridge Academy	MOESC	MARSD	180	\$144.37	9/1/17 – 6/30/18	\$25,986.60
1011	CPC Adolescent	MOESC	MARSD	183	\$131.25	9/1/17 – 6/30/18	\$24,018.75
1095	CPC/Elementary	MOESC	MARSD	183	\$141.72	9/1/17 – 6/30/18	\$25,934.76
6022	Deron School	MOESC	MARSD	180	\$239.06	9/1/17 – 6/30/18	\$43,030.80
7006	Academy Learning Center	MOESC	MARSD	185	\$217.35	9/1/17 – 6/30/18	\$40,209.75
6047	CCMCO	MOESC	MARSD	182	\$150.28	9/1/17 – 6/30/18	27,350.96
7021	Newgrange School	MOESC	MARSD	184	208.95	9/1/17 – 6/30/18	\$38,446.80
E7254	Cornerstone	MOESC	MARSD	180	\$376.95	9/1/17- 6/30/18	\$67,851.00
E7224	Cambridge Park	MOESC	MARSD	180	\$420.00	9/1/17- 6/30/18	\$75,600.00
6071	Coastal LC	MOESC	MARSD	160	\$181.15	9/20/17- 6/30/18	\$28,984.00
6030	Defino School	MOESC	MARSD	180	\$145.33	9/1/17- 6/30/18	\$26,159.40

Rationale: Routes are required to transport Special Education students for 2017/18 School year.

3. Award of Transportation Out of District Routes for the 2017/18 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Out of District Routes for the 2017/18 school year.

Destination	Route	# of Days	Eff Dates
Shuttle Runs (VOCS) (am)	62,67,69,75	180	9/6/17-6/30/18 Retroactive
MAST	67	180	9/6/17-6/30/18 Retroactive
Allied Health/Communication HS	75	180	9/6/17-6/30/18 Retroactive
ALPS	75	180	9/6/17-6/30/18 Retroactive
High Tech/Bio-Tech/Career Center	69	180	9/6/17-6/30/18 Retroactive
Career Center (am)	53	180	9/6/17-6/30/18 Retroactive
Career Center midday (food services)	51	180	9/6/17-6/30/18 Retroactive
Extra-curricular/Field Trips/Athletics'	61	180	9/6/17-6/30/18 Retroactive
SLE'S/REACH	2 van's per day	180	9/6/17-6/30/18 Retroactive
CVR	75 5 x a week	180	9/6/17-6/30/18 Retroactive
Child Care & Development Lab (HS)	Tuesday/Thursday	180	9/6/17-6/30/18 Retroactive

XV. UNFINISHED BUSINESS

There was none

XVI. NEW BUSINESS

A member of the Board stated that dyslexia handbook has been released and will be passing it along to the other Board members who would like to read it.

A member of the Board conducted a survey for attendance at the upcoming KEYS dinner. Dr. Majka stated there will be enough Board members and administrators attending to obtain a table.

XVII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

Aberdeen Mayor Fred Tagliarini was pleased with the collaboration between the Board and the township, specifically with the business internship program. He also spoke about the road study program and work to be done by the County of Monmouth to increase the safety of routes around Lloyd Road Elementary. A discussion took place among the Board and Mayor Tagliarini regarding the road plans.

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters and Potential Litigation. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Martinez seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 8:56 pm.

The Board returned to Open Session at 9:33 pm.

XVIII. ADJOURNMENT

On a motion by Ms. Esposito seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 9:35 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
OCTOBER 23, 2017**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Donovan, Jill	RD	10/24/2017	Kean University Union, NJ	New Jersey Literacy Consortium Authentic Forms of Literacy Assessment	\$149.00**	\$13.33**	\$0.00	\$0.00	\$0.00	\$162.33**	YES
Royston (Hickey), JoAnn	CL	10/24/2017	Kean University Union, NJ	New Jersey Literacy Consortium Authentic Forms of Literacy Assessment	\$149.00**	\$13.95*	\$0.00	\$0.00	\$0.00	\$162.95*	YES
Seene, Celeste	ST	10/24/2017	Kean University Union, NJ	New Jersey Literacy Consortium Authentic Forms of Literacy Assessment	\$149.00**	\$13.88**	\$4.50**	\$0.00	\$0.00	\$167.88**	YES
Cardinoza, Kimberly	CP	10/27/2017, 11/28/2017, 12/15/2017, 1/19/2018, 2/23/2018, 3/9/2018, 4/13/2018, 5/4/2018	New Jersey Department of Education Trenton, NJ	New Jersey Department of Education Improving the Preschool Classroom Environment for Young Children with Disabilities	\$0.00	\$22.80*	\$0.00	\$0.00	\$0.00	\$22.80*	NO
Ripple, Susan	CP	10/27/2017, 11/28/2017, 12/15/2017, 1/19/2018, 2/23/2018, 3/9/2018, 4/13/2018, 5/4/2018	New Jersey Department of Education Trenton, NJ	New Jersey Department of Education Improving the Preschool Classroom Environment for Young Children with Disabilities	\$0.00	\$189.44*	\$0.00	\$0.00	\$0.00	\$189.44*	YES
Kinsella, Kristen	LR	11/1/2017	American Legion Hall Toms River, NJ	Strauss Esmay HIB Prevention and Training	\$95.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$95.00*	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
OCTOBER 23, 2017**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Sullivan, Jacqueline	MS	11/13/2017	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Fall Conference	\$0.00	\$9.86*	\$0.00	\$0.00	\$0.00	\$9.86*	YES
Wells, Michael	HS	11/13/2017	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Fall Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bliss, Jacqueline	MS	11/15/2017 11/16/2017	The College of New Jersey Ewing, NJ	Orton-Gillingham - SPIRE, Megawords, Sounds Sensible	\$600.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00*	YES
Oliveira, Jessica	MS	11/15/2017 11/16/2017	The College of New Jersey Ewing, NJ	Orton-Gillingham - SPIRE, Megawords, Sounds Sensible	\$600.00*	\$12.71*	\$0.00	\$0.00	\$0.00	\$612.71*	YES
Emili, Jessica	MA	11/16/2017, 11/17/2017	Ocean Place Resort Long Branch, NJ	New Jersey Association of School Librarians Fall Conference	\$150.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00*	NO
Rawls-Dill, Elford	CO	11/17/2017	N. Hunterdon- Voorhees Regional High School Annandale, NJ	FEA - Legal One Progressive Discipline & Ongoing Feedback for All	\$150.00***	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00***	NO
Donovan, Jill	RD	12/7/2017	Kean University Union, NJ	New Jersey Literacy Consortium Dynamic Teaching for Deeper Reading: Shifting to a Problem- Based Approach	\$149.00**	\$13.33**	\$0.00	\$0.00	\$0.00	\$162.33**	YES
Royston (Hickey), JoAnn	CL	12/7/2017	Kean University Union, NJ	New Jersey Literacy Consortium Dynamic Teaching for Deeper Reading: Shifting to a Problem- Based Approach	\$149.00**	\$13.95**	\$0.00	\$0.00	\$0.00	\$162.95*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
OCTOBER 23, 2017**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Lemma, Cheryl	MS	3/26/2018	Monmouth University Long Branch, NJ	The Central Jersey Consortium for Excellence and Equity Disproportionality & Access Across Intersectionalities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Schnakenberg, Paula	MS	3/26/2018	Monmouth University Long Branch, NJ	The Central Jersey Consortium for Excellence and Equity Disproportionality & Access Across Intersectionalities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bauer, Lisa	CL	4/27/2018	Ocean Township Intermediate School Ocean Township, NJ	Monmouth County Consortium	\$0.00	\$9.24*	\$0.00	\$0.00	\$0.00	\$9.24*	YES
Bauer, Lisa	CL	6/8/2018	Wolfhill Elementary School Oceanport, NJ	Monmouth County Consortium	\$0.00	\$9.73*	\$0.00	\$0.00	\$0.00	\$9.73*	YES
Lazur, Margaret	CO	11/3/2017	NJPSA/FEA Monroe, NJ	NJPSA/FEA 2nd Annual Special Services Directors' Toolkit	\$149.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00****	NO
Perez, Nelyda	CO	11/3/2017	NJPSA/FEA Monroe, NJ	NJPSA/FEA 2nd Annual Special Services Directors' Toolkit	\$149.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00****	NO
									TOTAL	\$3,349.14	
*Amount being charged to Account #11-000-221-580-04-0000-1											
**Amount being charged to Account #20-270-200-500-11-0000-0											
***Amount being charged to Account #11-000-221-580-04-0000-2											
****Amount being charged to Account #20-250-200-580-09-0617-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$3,910.35											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											