

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**ACTION MEETING** on December 18, 2017, Lloyd Road Elementary School, 401 Lloyd Ave., Aberdeen, NJ 07747.

**I. CALL TO ORDER**

President, Ms. Gentile called the Regular Action Meeting to order at 7:00 pm.

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 31, 2017, the Asbury Park Press and February 1, 2017, the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham	Dr. Jeff Delaney
	Ms. Allison Friedman	Ms. Joelle Nappi

Absent: Ms. Tara Martinez

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction  
Mr. Alex Ferreira, School Business Administrator/Board Secretary  
Mr. Thomas M. Venanzi, Interim Personnel Manager  
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary  
Mr. David Rubin, Board Attorney

**V. MINUTES**

It was moved by Mr. Ahearn seconded by Ms. Esposito and approved by a unanimous roll call vote to approve the following minutes. Ms. Friedman abstained from the minutes of the November 13, 2017 Committee of the Whole and Executive Session meetings. Mr. Aitken and Mr. Brittingham abstained from the minutes of the November 27, 2017 Regular Action and Executive Session meetings.

- Committee of the Whole Meeting, November 13, 2017
- Executive Session, November 13, 2017
- Regular Action Meeting, November 27, 2017
- Executive Session, November 27, 2017

**VI. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business.

It was moved by Ms. Esposito seconded by Ms. Friedman that the Board convene in Executive Session I and approved by a unanimous voice vote at 7:03 pm.

The Board returned to Open Session at 7:26 pm.

**PERSONNEL WALK IN ITEM #1**

A motion by Ms. Esposito and seconded by Mr. Ahearn and approved by a unanimous voice vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**APPOINTMENT**

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

Name	Loc	Position	Step	2017/18 Salary/Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
Liebmann, Michael	CO	Director of Personnel (Non-Affiliated Position)	N/A	\$135,000.00 Pro-rated	6	Walsh (Resignation)	2/20/18-6/30-18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

**VII. BOARD PRESIDENT’S REPORT**

Board President, Ms. Gentile made the following statements:

- Ms. Gentile wished everyone a happy holiday season
  - Happy to conclude 1 year as Board President
  - Congratulated the three Board Members who were reelected and looks forward to continued work with the Board
  - Thanks to Dr. Majka’s commitment to the district and community with new contract
  - Brief update on Board initiatives and committee roles

**VIII. SUPERINTENDENT’S REPORT**

Dr. Majka made the following statements:

- Dr. Majka introduced Mr. Jerabek, Principal, Lloyd Road Elementary School
  - Mr. Jerabek gave an update on the Literacy by Design program
  - There were questions/comments from the Board, Mr. Jerabek and Ms. Tobia addressed the issues
- Dr. Majka introduced Dr. Servidio
  - Dr. Servidio provided information on proposed project for bio-printer and EEG
- Dr. Majka introduced Mr. Ferreira
  - Mr. Ferreria gave a presentation on the 2018/19 budget preparation and terminology
- Mr. Ferreira introduced Mr. Hopkins, FVHD and provided feedback on design changes and re-bidding

- Mr. Hopkins presented with Mr. Nasr and Steve Gillan
- There were questions/comments from the Board, Mr. Hopkins and Mr. Nasr addressed the concerns

**IX. STUDENT REPRESENTATIVE’S REPORT**

The student representative, Griffin Hayward gave the following update:

- High School
  - “Noises Off” was a great success
  - Civic Leaders are organizing fund raisers to raise money for families in need
- Lloyd Road
  - Math competition
- Ravine Drive
  - PTO book fair
- Cliffwood
  - New playground is complete
  - New equipment for physical education classes
  - Food drive for families in need
- Cambridge Park
  - Process of the GROW program which promotes the quality of childcare and early learning

**X. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

A member of the Board was excited to see that “Project Lead the Way” is available at the junior high level because it will bring more opportunities to those students.

A member of the Board was thrilled to see that students will be certified in CPR.

**XI. PERSONNEL**

Mr. Venanzi reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Mr. Ahearn and seconded by Ms. Esposito.

Mr. Venanzi noted one correction on the Personnel agenda. The home instruction teacher for English Honors for student #157591 will be Heather Kaiser, not Cynthia Sobieski.

**XII. FINANCE/TRANSPORTATION**

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Ms. Friedman.

A member of the Board had a question regarding the cost of the chrome books for the KEYS Program. Mr. Ferreira addressed the concern.

A member of the Board asked about the October 2017 financial reports. Mr. Ferreira addressed the concern.

**XIII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

There were none

**XIV. ACTION ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote.

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

**Policy:** #6471 Travel/Reimbursable Expenses  
**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the participation agreement between Project Lead the Way (PLTW) and the Matawan-Aberdeen Regional School District to implement Project Lead the Way (PLTW) at Matawan-Aberdeen Middle School beginning with the 2018-2019 school year.

**Rationale:** Project Lead the Way (PLTW) is a non-profit organization that provides a transformative learning experience for K-12 students and teachers across the U.S to build a strong foundation for STEM learning in high school and beyond. PLTW empowers students to lead their own discovery through hands-on activities and resources that will boost classroom engagement, drive collaboration, and deepen comprehension. As students engage in PLTW activities, students see the range of paths and possibilities in STEM that will support transitions from Middle School to High School. In the unit of study on Automation and Robotics (elective course for 18-19), students trace the history, development, and influence of automation and robotics as they learn mechanical systems, energy transfer, machine automation, and computer control systems. Students will use the VEX Robotics platform to design, build and program real-world objects such as traffic lights, toll booths, and robotic arms. Supports District Goal # 1; Objective 1a: Research and plan the implementation of a STEM/Engineering elective for students at Matawan-Aberdeen Middle School for the 2018-19 school year.

**Cost:** \$6,242.38 (supplies/materials) **Account #:** 11-190-100-610-04-0000-2  
**Cost:** \$ 1,593.00 (PD/implementation) **Account #:** 11-000-221-320-04-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement between Hackensack Meridian Health and American Heart Association and the Matawan-Aberdeen Regional School District to provide training for all 886 middle school students in Cardiopulmonary Resuscitation (CPR) during the month of February 2018.

**Rationale:** Supports District Goal #4; Objective 1: Maintain a safe, healthy and supportive environment. Objective 2: Establish cohesive relationships between students, educators and the community.

**Cost:** No cost to district

**C. SPECIAL SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Effective Dates
161386	*Education Inc.	\$37.50/hour	11/22/17-12/5/17 (retroactive)
161222	*P.E.S.I	\$37.50/hour	11/30/17-12/21/17 (retroactive)

\*Department of Education approved provider

**Cost:** NTE: \$3,500.00 each **Account #:** 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2017-2018 school year:

Student	Class	School	Reason	Cost	Effective Dates
162981	Other Health Impaired	CPC High Point School	IEP	\$43,859.00	12/5/17-6/30/18 (retroactive)
158347	Other Health Impaired	Collier School	IEP	\$32,849.00	1/3/18-6/30/18

3. **\*Revised** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2017-2018 school year:

Student	Class	school	Reason	Cost	Effective Dates
162435	Emotionally Disturbed	Lord Stirling School	IEP	\$9,580.00 Tuition	7/1/17-10/5/17
160065	Other Health Impaired	CPC High Point School	IEP	\$71,540.50 Tuition \$39,770.00 Counseling Services	7/13/17-6/30/18
159555	Other Health Impaired	CPC High Point School	IEP	\$73,697.50 Tuition \$39,770.00 1:1 Aide	7/1/17-6/30/18
20	Autistic	Center for Lifelong Learning	IEP	\$54,360.00 Tuition \$37,260.00 1:1 Aide \$4,070.00 Related Services \$4,930.00 ESY Tuition \$3,190.00 ESY 1:1 Aide \$654.00 ESY Related Services	7/1/17-6/30/18

\*All originally board approved at the 07/24/2017 meeting

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATIONS/RETIREMENTS**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Morello, Melissa	CP	Instructional Assistant	Resignation	9/13/2017	11/30/2017 (Retroactive)
Hamilton, Brittany	MA	Teacher of Social Studies	Resignation	1/4/2016	3/16/2018
Bommer, William R.	HS	Hallway Safety & Security Monitor	Resignation	9/26/2017	1/5/2018

**B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type Of Leave	With/ W/O Pay	Effective Dates
Bowers, Gillian Amended Date Previously BOE approved 11/27/17	ST	Elementary Teacher	Maternity Leave	With Pay	1/19/18-4/10/18
			Disability Phase FMLA/NJFLA	Without Pay	4/11/18-6/22/18
O'Brien, Denise	LR	Instructional Assistant	Medical Leave	With Pay	12/20/17-12/22/17 & 1/2/18-1/9/18
Ripple, Susan	CP	Preschool Teacher	Personal Leave	Without Pay	1/4/18-1/5/18
Gregg, Jennifer Amended Dates Previously BOE Approved 7/24/17, 10/23/17, 11/27/17	MA	Teacher of Language Arts	Medical Leave	Without Pay	12/18/17-12/22/17 (Retroactive)
Falciglia, Melissa	CP	Preschool Teacher	Personal Leave	Without Pay	11/6/17-11/8/17 (Retroactive)
Blodgett, Madeleine	HS	World Language Teacher	Personal Leave	Without Pay	4/26/18-4/30/18

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer

**1. Appointments**

Name	Loc	Position	Step	2016/2017 Salary/ Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
Weaver, Mary E.	CO	Transportation Assistant P/T	Step-01	\$20.00/Hour	TBD	Jones (Retirement)	12/19/17-6/30/18
Anekwe, Sani C.	MA	Special Education English Teacher Replacement Position	Step E-03	\$57,070.00 (prorated)	1	Starr (Leave of Absence)	1/18/18-4/27/18

KEYS Program  
Knowledge Empowers Youth Sobriety

Name	Loc	Position	Step	2016/2017 Salary/ Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
Lo Stocco, Justine	Off Site	Substance Abuse Coordinator	Step E-02	\$56,410.00 (prorated)	4	New Program KEYS	1/2/18-6/30/18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

**2. College Student Observers/Teachers 2017/2018 School Year**

Name	College	Cooperating Teacher and/or Administrator	School/Area
Caputo, Gina	Stockton University	D' Angelo, Christine	CP – Speech Language Specialist Student Observer Spring 2018

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board Effective Date: 2017/2018 School Year

**3. School Nurse – Extra-Curricular Activities**

Name	Position	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Stankard, Jamie	School Nurse	School Nurse to attend Student/Faculty Basketball Game Tuesday, January 16, 18	Up to 4 hours max	\$40	\$160	HS
Stankard, Jamie	School Nurse	School Nurse to attend Student/Faculty Variety Show Friday, January 19, 18	Up to 4 hours max	\$40	\$160	HS
Godowski, Donna	School Nurse	School Nurse to attend Mr. Matawan Friday, February 2, 18	Up to 4 hours max	\$40	\$160	HS
Mallozzi, Cathy	School Nurse	School Nurse to attend The Night of the Arts Thursday, February 15, 18	Up to 4 hours max	\$40	\$160	HS
Stankard, Jamie	School Nurse	School Nurse to attend Student/Faculty Volleyball Game Saturday, March 3, 18	Up to 4 hours max	\$40	\$160	HS
Stankard, Jamie	School Nurse	School Nurse to attend Winter Guard Home Competition Saturday, March 10, 18	Up to 4 hours max	\$40	\$160	HS
Mallozzi, Cathy	School Nurse	School Nurse to attend Parents of Special People and HS/MS Dance Saturday, April 28, 18	Up to 4 hours max	\$40	\$160	HS
Mallozzi, Cathy	School Nurse	School Nurse to attend Heritage Night Tuesday, May 1, 18	Up to 4 hours max	\$40	\$160	HS
Godowski, Donna	School Nurse	School Nurse to attend Senior/Junior Prom Friday, June 8, 18	Up to 4 hours max	\$40	\$160	HS
Godowski, Donna	School Nurse	School Nurse to attend Senior Semi-Formal Wednesday, June 20, 18	Up to 4 hours max	\$40	\$160	HS
Godowski, Donna	School Nurse	School Nurse to attend High School Graduation Friday, June 22, 18	Up to 4 hours max	\$40	\$160	HS

Account #: 11-401-100-104-11-0000-2

**4. Substitutes –2017/2018 School Year**

Category	Account Number
<b>Transportation</b>	<b>11-000-270-160-11-0000-9</b>
Leahy, Sydney	Substitute Bus/Van Driver
<b>Teacher</b>	<b>Per MAREA Contract</b>
O'Brien, Denise	Substitute Teacher
Tay, Kathleen	Substitute Teacher

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**5. Volunteers – Activities 2017/2018 School Year**

Name	Location	Activity	Effective Date
Lindsay, Claudia	ST	Library Assistant Volunteer	2017/2018 School Year
Bagley, Dorothy L.	HS	Girls Winter Track & Field	2017/2018 School Year
Becourtney, Chelsea	HS	Winter Color Guard	2017/2018 School Year
Clark, Amy	HS	Winter Color Guard	2017/2018 School Year
Domenick, Samantha	HS	Winter Color Guard	2017/2018 School Year
Del Verde, James	HS	Speech & Debate	2017/2018 School Year
Linden, Melissa	HS	Speech & Debate	2017/2018 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**6. Mentors – 2017/2018 School Year**

Mentoring Teacher	Subject	Location
Nicolaou, Tara	Special Education	CP
Bacharde, Tiffany	Elementary	RD

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2017/2018 School Year

**7. Home Instruction**

ID.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
158347	Math	MA	Iozia, Diane	Wietecha, Corinne	2.5	7	17.5	12/1/17-1/19/18 (Retroactive)
158347	Social Studies	MA	Grigoli, Jeremy	Tarrazi, Dylan	2.5	7	17.5	12/1/17-1/19/18 (Retroactive)
158347	Science	MA	Hillyer, Patricia	Bliss, Jacqueline	2.5	7	17.5	12/1/17-1/19/18 (Retroactive)
158347	Language Arts	MA	Monro, Christine	Raiola, Amy	2.5	7	17.5	12/1/17-1/19/18 (Retroactive)
161040	Language Arts, Math, Science	CL	Pappas, Alyssa/ Werner, Kelli	Small, Alexandra	4	4	16	1/1/18-1/31/18
161040	Language Arts, Math, Science	CL	Pappas, Alyssa/ Werner, Kelli	Schneider, Liza	4	4	16	1/1/18-1/31/18
161040	Language Arts	CL	Pappas, Alyssa/ Werner, Kelli	Vergaretti, Kathleen	2	4	8	1/1/18-1/31/18
161199	Language Arts, Math, Science	CL	Anderson, Sonal	Abramowitz, Felecia	10	4	40	1/2/18-1/31/18
159826	Reading	RD	Fisco, Kristen	Longo, Andrea	2.5	6	15	12/5/17-1/22/18 (Retroactive)
159826	Math	RD	Fisco, Kristen	Longo, Andrea	2.5	6	15	12/5/17-1/22/18 (Retroactive)
159826	Writing	RD	Fisco, Kristen	Longo, Andrea	2.5	6	15	12/5/17-1/22/18 (Retroactive)



I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
159826	Science	RD	Fisco, Kristen	Longo, Andrea	2.5	6	15	12/5/17-1/22/18 (Retroactive)
157591	Geometry Honors	HS	Goldberg, Deborah	Goldberg, Deborah	2	2	4	12/15/17-1/5/18 (Retroactive)
157591	Lab Biology Honors	HS	Massimini, Geoffrey	Milan, Gregory	2	2	4	12/15/17-1/5/18 (Retroactive)
157591	English 1 Honors	HS	Pape, Kimberly	Kaiser, Heather	2	2	4	12/15/17-1/5/18 (Retroactive)
157591	World Cultures Honors	HS	Harrington, Meghan	Carnovsky, Robert	2	2	4	12/15/17-1/5/18 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education - #11-000-219-101-09-0000-0 Special Education

**8. Extra-Curricular Activities 2017/2018**

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
<b>Group I Sports/B</b>					
Dubina, Robert	HS	Softball	Head Coach Girls 11-402-100-100-11-0000-2	Step – 3 Stipend – \$8,460.00	2017/2018 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**9. Staff Array Changes**

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/Reason
Uriarte, Grace	ST – 1.00	Secretary 12 Months Principal	CO – 1.00	Secretary 12 Months Special Services	12/1/17-6/30/18 (Retroactive)
Toomey, Joanne	MA – 1.00	Math BSI	MA – 0.67 MA – 0.33	Math Grade 7 ICR Math Grade 7	1/2/18-6/30/18
Gallo, Maria	HS – 1.00	CST Social Worker	Off Site – 1.00	Transition/Reentry Counselor	1/2/18-6/30/18
Shine, Robert	HS – 0.61	Hallway Safety/Security Monitor	HS – 0.81	Hallway Safety/Security Monitor	1/8/18-Until replacement is found
Harris, Darryl	HS – 0.61	Hallway Safety/Security Monitor	HS – 0.81	Hallway Safety/Security Monitor	1/8/18-Until replacement is found
Jackson, William	HS – 0.61	Hallway Safety/Security Monitor	HS – 0.81	Hallway Safety/Security Monitor	1/8/18-Until replacement is found

**10. Other**

**a. HIB Report**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of November 27, 2017.

Incidents Reported	Confirmed HIB Incidents
4	3

**b. Nursing Services Plan 2017/2018 Preschool through Grade 12**

Rationale: The Nursing Services Plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan

is developed, each district board of education shall annually adopt the school district’s Nursing Services Plan at a regular meeting pursuant to NJAC 6A:16-2.1

**FINANCE/TRANSPORTATION**

The following items were then approved by a unanimous roll call vote.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for November 2017 and Bills List for December 2017** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>November 2017, Payroll</b>	\$3,627,561.11
<b>December 2017, Bills List</b>	\$1,891,722.92
<b>TOTAL</b>	<b>\$5,519,284.03</b>

**2. Transfer of Funds for October 2017** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **October 2017** as presented.

**3. S-1701 Reporting for October 2017**

Board Secretary Report for **October 2017**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **October 2017**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **October 31, 2017**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Alex Ferreira  
Board Secretary

December 18, 2017  
Date

**4. Chromebooks for the 2017/18 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System.

<b>Vendor</b>	CDW-G
<b>Contract</b>	MRESC Co-Op Bid # 15/16-11
<b>Account</b>	11-190-100-610-07-0000-0 20-470-100-610-11-0000-0
<b>Amount</b>	Not to Exceed \$33,000
<b>Description</b>	90 Chromebooks and 6 carts

**5. Adoption of 2018/19 Budget Calendar**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Board of Education Calendar for the 2018/19 School year. **(Finance Attachment #1)**

**6. Change Order #1 – Window & Door Replacement at Cambridge Park Elementary School**

<b>Contract</b>	Window & Door Replacement at Cambridge Park Elementary School – FVHD 4926		
<b>Contractor</b>	Panoramic Window & Door Systems, Inc.		
<b>Change Order #</b>	1		
<b>Amount</b>	\$28,400.00		
<b>Description</b>	Cost associated with removal/disposal of asbestos containing panels at window frame assemblies		\$28,400.00
	Total for Change Order # 1		\$28,400.00

**7. Receipt of Bids and Partial Rejection of Bids for FVHD 4804G – HVAC System Replacement at Strathmore Elementary School for the 2017-2018 School Year**

WHEREAS, on November 15, 2017, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for HVAC System Replacement at Strathmore Elementary School for the 2017-2018 school year (the “Work”); and

WHEREAS, on November 15, 2017, the following bid proposals were received and publicly read;

**Strathmore Elementary School - FVHD 4804G Contract No. 2A - General Construction Work**

Vendor	Base Bid	Alternate Bids		Total
		SM-GC-1 GC Work	SM-GC-2 PLam Casework	
McCauley Constr	\$228,000	\$89,000	\$94,000	<b>\$411,000</b>
SMBA Constr	\$198,000	\$72,000	\$17,000	<b>\$287,000</b>

**Strathmore Elementary School - FVHD 4804G Contract No. 2B - HVACR**

Vendor	Base Bid	Alternate Bids			Total
		SM-HC-1 HVACR Work	SM-HC-2 HVACR Work Modine-Airedale UV	SM-HC-3 HVACR RTU-25 & Roof Mods.-Library	
AMCO Enterprises	\$1,013,000	\$462,000	N/C	\$65,000	<b>\$1,540,000</b>
Comfort Mech	\$835,540	\$284,708	N/C	\$76,504	<b>\$1,296,752</b>
Framan Mech	\$1,455,000	Deduct \$350,000	N/C	Deduct \$59,000	<b>\$1,046,000</b>
Midcoast Mech	\$894,032	\$345,457	\$90,863	\$62,019	<b>\$1,392,371</b>
Preferred Mech	\$947,000	\$337,000	N/C	\$98,000	<b>\$1,382,000</b>
Sunnyfield Corp	\$1,083,000	\$347,000	\$88,000	\$78,000	<b>\$1,596,000</b>
Thassian Mech	\$806,000	\$345,000	N/C	\$56,000	<b>\$1,207,000</b>
H & S Const	\$1,997,000	\$340,000	N/C	\$61,000	<b>\$2,398,000</b>
Performance Mech	\$1,083,000	\$323,000	N/C	\$74,000	<b>\$1,480,000</b>

**Strathmore Elementary School - FVHD 4804G Contract No. 2C – Electrical Work**

Vendor	Base Bid	Alternate Bids		Total
		SM-EC-1 Electrical Work	SM-EC-2 Electrical Work involving RTU-25 in Library	
Breaker Electric	\$305,500	\$24,700	\$3,500	<b>\$333,700</b>
DEE-EN Electrical	\$199,500	\$18,983	\$1,800	<b>\$220,283</b>
Electrical Appl	\$223,998	\$56,166	\$957	<b>\$244,781</b>
Electrical D&C	\$197,000	\$32,000	\$4,000	<b>\$233,000</b>
Maggio, Pat & Son	\$284,000	\$46,000	\$10,000	<b>\$340,000</b>
MJF Elec Constr	\$325,000	\$37,500	\$8,000	<b>\$370,500</b>
Sodon’s Electric	\$152,700	\$32,000	\$2,270	<b>\$186,970</b>

**Strathmore Elementary School - FVHD 4804G Contract No. 2D – Single Overall Work**

Vendor	Base Bid	Alternate Bids		
		SM-GC-1 Work	SM-GC-2 PLam Casework	SM-HC-1 HVACR Work
AMCO Enterprises	\$1,349,000	\$141,000	\$98,000	\$462,000

**Strathmore Elementary School - FVHD 4804G Contract No. 2D – Single Overall Work (Continued)**

Vendor (Continued)	Alternate Bids				Total
	SM-HC-2 HVACR Work to provide Modine-Airedale UV	SM-HC-3 HVACR Work RTU-25 & Roof Mods.-Library	SM-EC-1 Electrical Work	SM-EC-2 Electrical Work involving RTU-25 in Library	
AMCO Enterprises	N/C	\$65,000	\$2,500	\$2,500	<b>\$2,120,000</b>

WHEREAS, pursuant to N.J.S.A. 18A:18A – 22 (b), a Board of Education may reject all bids for a given project when, after further review, the lowest bid substantially exceeds the Boards appropriation for the goods or services; and

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the lowest bid does in fact substantially exceed the appropriation; for all services;

NOW, THEREFORE BE IT RESOLVED that the Board hereby rejects all bids received for this project; and

BE IT FURTHER RESOLVED that the bid bonds submitted by bidders be returned forthwith; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the rebidding of this project in its partial rejected form as soon as possible.

**8. Receipt and Partial Rejection of Bids for FVHD 4804D/G – Combined HVAC System Replacement Work at Matawan Regional High School and Strathmore Elementary School for the 2017-2018 School Year**

WHEREAS, on November 15, 2017, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for HVAC System Replacement at the Matawan Regional High School and Strathmore Elementary for the 2017/18 school year (“the Work”); and

WHEREAS, on November 15, 2017, the following bid proposals were received and publicly read:

**Matawan Regional High School (MRHS) & Strathmore Elementary School – FVHD 4804D/G  
Contract 3A – General Construction Work**

Vendor	Base Bid	Alternate Bids			Total
		HS-GC-1 GC Work MRHS	SM-GC-1 GC Work STES	SM-GC-2 PLam Casework-STES	
Apex Enterprises	\$573,000	\$247,000	\$113,000	\$97,000	<b>\$1,030,000</b>

**Matawan Regional High School (MRHS) & Strathmore Elementary School – FVHD 4804D/G  
Contract 3B – HVACR Work**

Vendor	Base Bid	Alternate Bids	
		HS-HC-1 HVACR Work at MRHS	HS-HC-2 HVACR Work at MRHS-Modine-Airedale UV
AMCO Enterprises	\$2,874,000	\$1,314,000	N/C
Comfort Mech	\$2,137,000	\$929,442	N/C
Framan Mech	\$4,400,000	Deduct \$1,069,000	N/C
Preferred Mech	\$2,341,000	\$1,173,000	N/C
Sunnyfield Corp	\$2,843,000	\$1,387,000	\$56,000
H&S Cont	\$2,915,000	\$1,294,000	N/C

**Matawan Regional High School (MRHS) & Strathmore Elementary School – FVHD 4804D/G  
Contract 3B – HVACR Work (Continued)**

Vendor (Continued)	Alternate Bids			Total
	SM-HC-1 HVACR Work at STES	SM-HC-2 HVACR Work to provide Modine-Airedale UV at STES	SM-HC-3 HVACR Work RTU-25 & Roof Mods.-Library at STES	
AMCO Enterprises	\$462,000	N/C	\$65,000	<b>\$4,715,000</b>
Comfort Mech	\$284,708	N/C	\$76,504	<b>\$3,427,654</b>
Framan Mech	0	0	0	<b>\$3,331,000</b>
Preferred Mech	\$337,000	N/C	\$98,000	<b>\$3,949,000</b>
Sunnyfield Corp	\$347,000	\$88,000	\$78,000	<b>\$4,452,000</b>
H&S Cont	\$340,000	N/C	\$61,000	<b>\$4,610,000</b>

**Matawan Regional High School (MRHS) & Strathmore Elementary School – FVHD 4804D/G  
Contract 3C – General Electrical Work**

Vendor	Base Bid	Alternate Bids			Total
		HS-EC-1 Electrical Work MRHS	SM-EC-1 Electrical Work STES	SM-EC-2 Electrical Work RTU-25 in Library STES	
Angelini, Ray, Inc.	\$1,145,500	\$70,620	\$48,718	Deduct \$2,250	<b>\$1,262,588</b>
Breaker Electric	\$739,800	\$38,150	\$24,700	\$3,500	<b>\$806,150</b>
Electrical Appl	\$544,167	\$62,099	\$56,166	\$957	<b>\$663,389</b>
Electrical D&C	\$569,000	\$58,000	\$32,000	\$4,000	<b>\$663,000</b>
Maggio, Pat & Son	\$750,000	\$79,000	\$45,000	\$9,000	<b>\$883,000</b>
MJF Elec Constr	\$825,000	\$60,000	\$37,500	\$8,000	<b>\$930,500</b>
Sodon's Electric	\$443,000	\$70,000	\$31,000	\$2,200	<b>\$546,200</b>

**Matawan Regional High School (MRHS) & Strathmore Elementary School – FVHD 4804D/G  
Contract 3D – Combined Single Overall Work**

Vendor	Base Bid	Alternate Bids				
		HS-GC-1 GC Work MRHS	HS-HC-1 HVACR Work MRHS	HS-HC-2 HVACR Work Modine-Airedale UV MRHS	HS-EC-1 Electrical Work MRHS	SM-GC-1 GC Work STES
AMCO Enterprises	\$3,779,000	\$243,750	\$1,134,000	N/C	\$298,000	\$141,000

**Matawan Regional High School (MRHS) & Strathmore Elementary School – FVHD 4804D/G Contract 3D – Combined Single Overall Work (Continued)**

Vendor (Continued)	Alternate Bids						Total
	SM-GC-2 PLam Casework STES	SM-HC-1 HVACR Work STES	SM-HC-2 HVACR Work to provide Modine- Airedale UV STES	SM-HC-3 HVACR Work RTU- 25 & Roof Mods.- Library STES	SM-EC-1 Electrical Work STES	SM-EC-2 Electrical Work RTU- 25 in Library STES	
AMCO Enterprises	\$98,000	\$462,000	N/C	\$65,000	\$22,000	\$2,250	\$6,425,000

WHEREAS, pursuant to N.J.S.A. 18A:18A – 22 (b), a Board of Education may reject all bids for a given project when, after further review, the lowest bid substantially exceeds the Boards appropriation for the goods or services; and

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the lowest bid does in fact substantially exceed the appropriation; for all services;

NOW, THEREFORE BE IT RESOLVED that the Board hereby rejects all bids received for this project; and

BE IT FURTHER RESOLVED that the bid bonds submitted by bidders be returned forthwith; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the rebidding of this project in its partial rejected form as soon as possible.

**9. Receipt of Bids and Award of Contract for FVHD 4804E – HVAC System Replacement at Matawan-Aberdeen Middle School and Ravine Drive Elementary School for the 2017-2018 School Year**

WHEREAS, on December 7, 2017, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for HVAC System Replacement at Matawan-Aberdeen Middle School and Ravine Drive Elementary School for the 2017-2018 school year (the “Work”); and

WHEREAS, on December 7, 2017, the following bid proposals were received and publicly read;

**Matawan-Aberdeen Middle School - FVHD 4804E Contract No. 1A - General Construction Work**

Vendor	Base Bid	Alternate Bids	Total
No Bids			

**Matawan-Aberdeen Middle School – FVHD 4804E Contract No. 1B – HVACR Work**

Vendor	Base Bid	Alternate Bids		Total
		MS-HC-1 HVACR Work	MS-HC-2 HVACR Work Modine- Airedale UV	
AMCO Enterprises	\$1,637,000	\$887,000	N/C	\$2,524,000
Comfort Mechanical	\$1,842,000	\$1,033,000	N/C	\$2,875,000
Framan Mechanical	\$2,190,000	\$668,000	N/C	\$2,858,000
Performance Mechanical	\$1,780,000	\$584,000	\$20,000	\$2,384,000
Thassian Mechanical	\$1,336,000	\$715,000	N/C	\$2,051,000

**Matawan-Aberdeen Middle School – FVHD 4804E Contract No. 1C – Electrical Work**

Vendor	Base Bid	Alternate Bids	Total
		MS-EC-1 Electrical Work	
Electrical Applications	\$321,783	\$137,761	\$459,544
Elec Design & Construction	\$358,700	\$83,800	\$442,500
Maggio, Pat & Son, Electrical	\$452,000	\$102,000	\$554,000

**Matawan-Aberdeen Middle School – FVHD 4804E Contract No. 1D – Single Overall Work**

Vendor	Base Bid	Alternate Bids			Total
		MS-GC-1 GC Work	MS-HC-1 HVACR Work	MS-HC-2 HVACR Work Modine-Airedale UV	MS-EC-1 Electrical Work
<b>No Bids</b>					

**Ravine Drive Elementary School – FVHD 4804F1 Contract No. 2A – General Construction Work**

Vendor	Base Bid	Alternate Bids			Total
		RD-GC-1 GC Work	RD-GC-1A ACT Board Repl.-Lunch Rm	RD-GC-2 PLAM Casework	RD-GC-3 ACT Board Rrpl.-Clrms
<b>No Bids</b>					

**Ravine Drive Elementary School – FVHD 4804F1 Contract No. 2B – HVACR Work**

Vendor	Base Bid	Alternate Bids			Total
		RD-HC-1 HVACR Work	RD-HC-2 HVACR Work to provide Modine-Airedale UV	RD-HC-3 HVACR Work ES-AHU 21; CU-21; UH-05; P-05 & P-06 & assoc. roof mods. in library	
AMCO Enterprises	\$873,000	\$427,000	N/C	\$207,000	\$1,507,000
Comfort Mechanical	\$834,478	\$340,000	N/C	\$170,000	\$1,344,478
Framan Mechanical	\$1,433,000	\$285,000	N/C	\$145,000	\$1,863,000
Midcoast Mechanical	\$963,847	\$348,031	N/C	\$200,226	\$1,532,104
Performance Mechanical	\$1,080,000	\$253,000	\$20,000	\$181,000	\$1,534,000
Thassian Mechanical	\$726,000	\$339,000	N/C	\$202,000	\$1,267,000

**Ravine Drive Elementary School – FVHD 4804F1 Contract No. 2C – Electrical Work**

Vendor	Base Bid	Alternate Bids		Total
		RD-EC-1 Electrical Work	RD-EC-2 Electrical Work CU-21; UH-05; P-05 & P-06- Libraray	
DEE-EN Electrical Contracting	\$132,600	\$10,100	\$6,900	\$149,600
Electrical Applications	\$109,287	\$14,190	\$8,895	\$132,372
Elec Design & Construction	\$186,000	\$35,000	\$15,000	\$236,000
Maggio, Pat & Son, Electrical	\$156,000	\$20,500	\$10,000	\$186,500
Sodon’s Electric	\$150,700	\$16,000	\$12,700	\$179,400

**Ravine Drive Elementary School – FVHD 4804F1 Contract No. 2D – Single Overall Work**

Vendor	Base Bid	Alternate Bids		
		RD-GC-1 GC Work	RD-GC-1A ACT Board Repl-Lunch Rm	RD-GC-2 PLam Casework
				RD-GC-3 ACT Board Repl-Clrms
<b>No Bids</b>				

**Ravine Drive Elementary School – FVHD 4804F1 Contract No. 2D – Single Overall Work  
(Continued)**

Vendor (Continued)	Alternate Bids (Continued)					Total
	RD-HC-1 HVACR Work	RD-HC-2 HVACR Work to provide Modine- Airedale UV	RD-HC-3 HVACR Work – AHU 21; CU-21; UH- 05; P-05 & P- 06 & assoc. roof mods. in Library	RD-EC-1 Electrical Work	RD-EC-2 Electrical Work ES- AHU 21; CU-21; UH-05; P- 05 & P-06- Library	
<b>No Bids</b>						

**Matawan-Aberdeen Middle School and Ravine Drive Elementary School – FVHD 4804E/F1  
Contract 3A – GC Work**

Vendor	Base Bid	Alternate Bids					Total
		MS-GC-1 GC Work MAMS	RD-GC-1 GC Work RDES	RD-GC-1A ACT Board Repl.- Lunch Rm- RDES	RD-GC-2 PLam Casework RDES	RD-GC-3 ACT Board Repl.- Clrms RDES	
Apex Enterprises of Union	\$583,000	\$111,000	\$55,000	\$13,000	\$48,000	\$48,000	\$858,000
SMBA Construction	\$432,855	\$108,000	\$58,000	N/C	\$5,100	\$68,000	\$671,955

**Matawan-Aberdeen Middle School and Ravine Drive Elementary School – FVHD 4804E/F1  
Contract 3B – HVACR Work**

Vendor	Base Bid	Alternate Bids					Total
		MS-HC-1 HVACR Work	MS-HC-2 HVACR Work MAMS Modine- Airedale UV	RD-HC-1 HVACR RDES	RD-HC-2 HVACR Work RDES to provide Modine- Airedale UV	RD-HC-3 HVACR Work RDES-AHU 21; CU-21; UH-05; P-05 & P-06 & assoc. roof mods. in Library	
AMCO Enterprises	\$2,498,000	\$887,000	N/C	\$427,000	N/C	\$207,000	\$4,019,000
Comfort Mechanical	\$2,675,000	\$1,033,000	N/C	\$340,000	N/C	\$170,000	\$4,218,000
Framan Mechanical	\$3,670,000	\$668,000	N/C	\$285,000	N/C	\$145,000	\$4,768,000
Performance Mechanical	\$2,785,000	\$584,000	\$20,000	\$253,000	\$20,000	\$181,000	\$3,843,000

**Matawan-Aberdeen Middle School and Ravine Drive Elementary School – FVHD 4804E/F1  
Contract 3C – Electrical Work**

Vendor	Base Bid	Alternate Bids			Total
		MS-EC-1 Electrical Work MAMS	RD-EC-1 Electrical Work RDES	RD-EC-2 Electrical Work ES-AHU 21; CU-21; UH-05; P- 05 & P-06-Library RDES	
Electrical Applications	\$429,968	\$137,761	\$14,190	\$8,895	\$590,814
Elec. Design & Construction	\$534,700	\$83,800	\$35,000	\$15,000	\$668,500
Maggio, Pat & Son, Electrical	\$602,000	\$100,000	\$20,000	\$9,500	\$731,500



**Matawan-Aberdeen Middle School and Ravine Drive Elementary School – FVHD 4804E/F1  
Contract 3D – Combined Single Overall**

Vendor	Base Bid	Alternate Bids					
		MS-GC-1 GC Work MAMS	MS-HC-1 HVACR Work MAMS	MS-HC-2 HVACR Work Modine- Airedale UV MAMS	MS-EC-1 Electrical Work MAMS	RD-GC-1 GC Work RDES	RD-GC-1A ACT Board Repl.-Lunch Rm-RDES
<b>No Bids</b>							

**Matawan-Aberdeen Middle School and Ravine Drive Elementary School – FVHD 4804E/F1  
Contract 3D – Combined Single Overall (Continued)**

Vendor (Continued)	Alternate Bids							Total
	RD-GS-2 PLam Casework RDES	RD-GC-3 R-ACT Board repl.-Clrms RDES	RD-HC-1 HVACR Work RDES	RD-HC-2 HVACR Work to provide Modine- Airedale UV RDES	RD-HC-3 HVACR Work ES- AHU-21; CU-21; UH-05; P- 05 & P-06 & assoc roof mods. in Library	RD-EC-1 Electrical Work RDES	RD-EC-2 Electrical Work ES- AHU-21; CU-21; UH-05; P- 05 & P-06 Library	

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is as follows:

**Matawan-Aberdeen Middle School and Ravine Drive Elementary School – FVHD 4804E/F1  
Contract 3A – GC Work**

Vendor	Base Bid	Alternate Bids			Total
		MS-GC-1 GC Work MAMS	RD-GC-1 GC Work RDES	RD-GC-1A ACT Board Repl.- Lunch Rm RDES	
SMBA	\$432,855	\$108,000	\$58,000	N/C	<b>\$598,855</b>

**Matawan-Aberdeen Middle School – FVHD 4804E Contract 1B HVACR Work**

Vendor	Base Bid	Alternate Bids		Total
		MS-HC-1 HVACR Work MAMS	MS-HC-2HVACR Work MAMS	
Thassian Mech	\$1,336,000	\$715,000	N/C	<b>\$2,051,000</b>

**Ravine Drive Elementary School – FVHD 4804F1 Contract 2B – HVACR Work**

Vendor	Base Bid	Alternate Bids		Total
		RD-HC-1 HVACR Work RDES	RD-HC-2 HVACR Work to provide Modine-Airedale UV RDES	
Thassian Mech	\$726,000	\$339,000	N/C	<b>\$1,065,000</b>

**Matawan-Aberdeen Middle School – FVHD 4804E Contract 1C – Electric Work**

Vendor	Base Bid	Alternate Bids	Total
		MS-EC-1 Electrical Work MAMS	
Electrical Design & Constr	\$358,700	\$83,800	<b>\$442,500</b>

**Ravine Drive Elementary School – FVHD 4804F1 Contract 2C – Electric Work**

Vendor	Base Bid	Alternate Bids	Total
		RD-EC-1 Electrical Work RDES	
Electrical Appl.	\$109,287	\$14,190	<b>\$123,477</b>

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to the contractors listed above.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

**10. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during November 2017:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Pre-school	Fire Drill	11/14/17 @ 9:15 am
Cambridge Park Pre-school	Lock Down	11/27/17 @ 9:05 am
Strathmore Elementary School	Fire Drill	11/1/17 @ 10:25 am
Strathmore Elementary School	Evacuation	11/3/17 @ 9:40 am
Cliffwood Elementary School	Fire Drill	11/14/17 @ 11:07 am
Cliffwood Elementary School	Lock Down	11/28/17 @ 12:30 pm
Lloyd Road Elementary School	Fire Drill	11/3/17 @ 9:55 am
Lloyd Road Elementary School	Active Shooter	11/29/17 @ 2:37 pm
Matawan-Aberdeen Middle School	Fire Drill	11/6/17 @ 2:02 pm
Matawan-Aberdeen Middle School	Lock Down	11/14/17 @ 8:45 am
Ravine Drive Elementary School	Fire Drill	11/1/17 @ 11:56 am
Ravine Drive Elementary School	Lock Down	11/17/17 @ 10:05 am
Matawan Regional High School	Fire Drill	11/2/17 @ 1:30 pm
Matawan Regional High School	Lock Down	11/20/17 @ 9:15 am

**XV. UNFINISHED BUSINESS**

None

**XVI. NEW BUSINESS**

A member of the Board inquired if there would be a “back to school” for the KEYS Program. Mr. Bombardier addressed the concern.

**XVII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

None

**XVIII. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters and Potential Litigation. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Nappi seconded by Ms. Esposito that the Board convene in Executive Session and approved by a unanimous voice vote at 9:25 pm.

The Board returned to Open Session at 9:43 pm.

**XIX. ADJOURNMENT**

On a motion by Ms. Esposito seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 9:44 pm.

Respectfully submitted,



Alex Ferreira  
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
DECEMBER 18, 2017**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Bombardier, John	CO	1/25/2018, 1/26/2018	Harrah's Resort Atlantic City, NJ	NJASA Techspo '18	\$425.00*	\$52.45*	\$30.00*	\$93.00*	\$96.00*	\$696.45*	NO
Dugal, Kevin	CO	1/25/2018, 1/26/2018	Harrah's Resort Atlantic City, NJ	NJASA Techspo '18	\$425.00**	\$66.09**	\$60.00**	\$0.00	\$0.00	\$551.09**	NO
Rawls-Dill, Elford	CO	2/9/2018	FEA Conference Center Monroe Twp., NJ	NJPSA/FEA STEAM Academy: Connecting the Dots	\$25.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00*	NO
									<b>TOTAL</b>	\$1,272.54	

\*Amount being charged to Account #11-000-221-580-04-0000-2  
 \*\*Amount being charged to Account #11-000-230-580-11-0000-0  
 Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day. NTE:  
 REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.



Matawan-Aberdeen Regional School District  
Office of the School Business Administrator/Board Secretary

1 Crest Way, Aberdeen, New Jersey 07747  
732-705-4016 ∞ 732-705-4091

Joseph G. Majka, J.D.  
Superintendent of Schools

Alex Ferreira  
School Business Administrator/  
Board Secretary

**2018/19 BUDGET CALENDAR**

<u>Month</u>	<u>Task</u>
December	Review budget goals with Superintendent and Board of Education
	Approve budget calendar
	Admin Council 'concept' meeting
	Budget Managers meet with staff and district administration to perform needs assessment
	Business Office begins review of contractual needs and projections
January	Board of Education reorganization meeting
	Budget Managers submit budgets to Business Office via accounting system
	Budget Managers meet with district administration
	District administration reviews draft budget
February	Discussion with Board on tentative budget
	District administration reviews draft budget
	Governor's budget address and release of state aid
March	District administration reviews draft budget
	Discussion with Board on tentative budget
	Submission of tentative budget to NJDOE County Office
April	NJDOE County office budget review
	Advertise budget for public hearing
	Public hearing and adoption of final budget by Board of Education
	Posting of user friendly budget
May	Certification of tax levy
	Submission of final budget to NJDOE County Office