

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ORGANIZATION MEETING was held on January 2, 2018 at Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

School Business Administrator, Mr. Alex Ferreira, called the Re-Organization Meeting to order at 7:03 pm.

II. OPENING STATEMENT

Mr. Ferreira read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 22, 2017. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE TO THE FLAG

Mr. Ferreira led the Pledge to the flag

IV. CERTIFICATION OF ELECTION RESULTS

Mr. Ferreira read the official results of the Annual School District Election held on Tuesday, November 7, 2017:

| <u>Election of Board Members</u> | <u>Votes Cast</u> |
|-------------------------------------|-------------------|
| Ms. Allison Friedman (Aberdeen) | 2,325 |
| Mr. Weymouth Brittingham (Aberdeen) | 1,994 |
| Write-In (Aberdeen) | 63 |
| Mr. Kevin Ahearn (Matawan) | 805 |
| Ms. Toni Severance (Matawan) | 448 |
| Write-In (Matawan) | 29 |

Combined Statement of Results for 2017

BE IT RESOLVED, that the Board have the Combined Statement of Results of the 2017 School Election made part of the annual organization meeting minutes.

V. OATH OF OFFICE

Mr. Ferreira administered the oath of office to the new Board members.

| | |
|----------------------|-------------|
| Ms. Allison Friedman | 3 Year Term |
| Mr. Kevin Ahearn | 3 Year Term |

VI. ROLL CALL

Present: Ms. Allison Friedman Ms. Anissa Esposito
Mr. Kevin Ahearn Mr. Kenneth Aitken
Dr. John Delaney Ms. Allison Friedman
Ms. Tara Martinez Ms. Joelle Nappi

Absent: Mr. Weymouth Brittingham

Also Present: Dr. Joseph Majka, Superintendent of Schools
Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs

VII. NOMINATION AND ELECTION OF PRESIDENT

The Board Secretary called for nominations for the office of Board President.

Call for Nominations:
Ms. Gentile Nominated by: Dr. Delaney

The Board Secretary did not receive any other nominations and nominations were closed.

Close Nominations:
MOTION: Ms. Martinez **SECONDED:** Mr. Aitken

It was approved by a unanimous voice vote to close nominations

VOTE FOR ELECTION OF PRESIDENT

It was approved by a unanimous roll call vote to elect Ms. Gentile as President of the Board of Education.

VIII. NOMINATION AND ELECTION OF VICE-PRESIDENT

Ms. Gentile assumed the chair and conducted the remainder of the meeting.

Call for Nominations:
Ms. Esposito Nominated by: Ms. Martinez

The Board President did not receive any other nominations and nominations were closed.

Close Nominations:
MOTION: Mr. Aitken **SECONDED:** Ms. Martinez

It was approved by a unanimous voice vote to close nominations

VOTE FOR ELECTION OF VICE-PRESIDENT

It was approved by a unanimous roll call vote to elect Ms. Esposito as Vice-President of the Board of Education.

IX. SELECTION OF NEGOTIATIONS and POLICY AD-HOC COMMITTEE MEMBERS

After some discussion, the Board chose Mr. Aitken, Ms. Esposito and Ms. Gentile as members of the Ad-Hoc Committees either for Collective Bargaining or Policy.

X. NEW JERSEY SCHOOL BOARDS REQUIRED TRAINING

Mr. Ferreira informed all Board members and delegates regarding required training including ethics training.

XI. FINANCE

Mr. Ferreira presented the following resolutions: Item 1 will be presented at the Regular Action Meeting held on January 22, 2018.

2. Open Public Meetings Act-Establish Meeting Dates, Time and Place

WHEREBY notice is hereby given that pursuant to the “OPEN PUBLIC MEETINGS LAW”, P.L. 1975, C.231, the Board of Education of the Matawan-Aberdeen Regional School District does herewith announce its schedule of Annual Meetings to be held during the period from February 12, 2018 through January 28, 2019.

A. Committee of the Whole meetings will be held on the second Monday of each month at 7:00 pm in the Administrative Offices at 1 Crest Way in Aberdeen, NJ unless otherwise indicated.

B. Public meetings will be held monthly on the fourth Monday of each month at 7:00 pm in various locations unless otherwise indicated. The purpose of the meeting is to act on all agenda items and any other business to come before the Board. The regular action meetings are designated as meetings to be recorded for broadcast on the District cable access channel.

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Matawan-Aberdeen Regional Board of Education Administration Office and posted on the District website. **(Finance Attachment #1)**

3. Adoption of Official Newspapers

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Asbury Park Press and the Star Ledger be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2018 calendar year.

4. Parliamentary Procedures

BE IT RESOLVED, that the Board adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and the board attorney to act as the parliamentarians for the 2018 calendar year.

5. Board Policies/Regulations

BE IT RESOLVED, that the Board approve the adoption of all existing Board Policies and Regulations; including Board Bylaws.

6. Authorized Signatures

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the following signatures for money market, checking and savings accounts:

| Accounts | Authorized Signature |
|--|--|
| Custodian Account (All of the following persons) | Board President (Facsimile); Board Secretary (Facsimile); and Treasurer of School Monies (Facsimile) |
| Payroll Agency Account | Treasurer or Board Secretary (Facsimile) |
| Payroll Account | Treasurer or Board Secretary (Facsimile) |
| Unemployment Compensation Trust | Board Secretary Only |
| Matawan Regional High School (MRHS) Athletic | MRHS Principal, Athletic Director and Business Administrator or |

| Accounts | Authorized Signature |
|---|---|
| Activities Account | Assistant to the Business Administrator |
| Matawan-Aberdeen Regional School District Student Activities Accounts | Principals, Business Administrator or Assistant to the Business Administrator |

XII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

None

XIII. ACTION ON AGENDA ITEMS

It was moved by Mr. Ahearn seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the Finance agenda as presented.

XIV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

None

XV. NEW BUSINESS

Dr. Majka alerted the Board of Education that Mr. Rubin had a death in the family. Therefore the New Jersey School Boards Code of Ethics will be completed at the Regular Action Meeting on January 22, 2018.

XVI. ADJOURNMENT

On a motion by Ms. Nappi seconded by Ms. Esposito and a unanimous roll call vote the Board adjourned the meeting at 7:18 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
ADOPTED 2018
BOARD OF EDUCATION MEETINGS SCHEDULE

In accordance with the Open Public Meetings Act, Chapter 231, PL 1975, the Matawan-Aberdeen Regional School District Board of Education at its Re-Organization Meeting on January 2, 2018 adopted the following schedule of Regular Monthly **ACTION MEETINGS** to be held on the **FOURTH MONDAY** of each month unless otherwise indicated as listed below. Meetings will commence at 7:00 pm at the District locations listed below unless otherwise designated. Action will be taken. Committee of the Whole Meetings (COW) will be held on the second Monday of each month unless otherwise indicated as listed below. Meetings will commence at 7:00 pm at the Administration Building and **action may be taken.**

REGULAR ACTION/COMMITTEE OF THE WHOLE MEETINGS

| MEETING DATE | LOCATION | ADDRESS |
|-----------------------------|---|-----------------------------------|
| MONDAY, February 12, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, February 26, 2018 | Strathmore Elementary School | 282 Church St., Aberdeen, NJ |
| MONDAY, March 12, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, March 26, 2018 | Cambridge Park Elementary School | 1 Crest Way, Aberdeen, NJ |
| MONDAY, April 9, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, April 30, 2018 | Ravine Drive Elementary School | 170 Ravine Dr., Matawan, NJ |
| MONDAY, May 7, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, May 21, 2018 | Matawan Regional High School | 450 Atlantic Ave., Aberdeen, NJ |
| SATURDAY, June 2, 2018 | Board Retreat Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, June 4, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, June 18, 2018 | Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, July 23, 2018 | Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, August 27, 2018 | Administration Building | 1 Crest Way, Aberdeen, NJ |
| TUESDAY, September 11, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, September 24, 2018 | Matawan Regional High School | 450 Atlantic Ave., Aberdeen, NJ |
| MONDAY, October 8, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, October 29, 2018 | Matawan-Aberdeen Middle School | 469 Matawan Ave., Cliffwood, NJ |
| MONDAY, November 12, 2018 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, November 26, 2018 | Ravine Drive Elementary School | 170 Ravine Dr., Matawan, NJ |
| MONDAY, December 17, 2018 | Lloyd Road Elementary School | 401 Lloyd Rd., Aberdeen, NJ |
| MONDAY, January 7, 2019 | Re-Organization Meeting Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, January 14, 2019 | COW Administration Building | 1 Crest Way, Aberdeen, NJ |
| MONDAY, January 28, 2019 | Cliffwood Elementary School | 422 Cliffwood Ave., Cliffwood, NJ |

Alex Ferreira
School Business Administrator/Board Secretary

Adopted: January 2, 2018