

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**ACTION MEETING** on January 22, 2018, Cliffwood Elementary School, 422 Cliffwood Ave., Cliffwood, NJ.

**I. CALL TO ORDER**

President, Ms. Gentile called the Regular Action Meeting to order at 7:00 pm.

**II. PLEDGE OF ALLEGIANCE**

Cliffwood Elementary school students, Ryan Heart and Charlotte Kowalski led the Board in the Pledge of Allegiance.

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 31, 2017, the Asbury Park Press and February 1, 2017, the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

Mr. Ferreira swore in Mr. Brittingham as a new Board Member. He took the oath of his position.

**IV. ROLL CALL**

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham	Dr. Jeff Delaney
	Ms. Allison Friedman	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools  
Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction  
Mr. Alex Ferreira, School Business Administrator/Board Secretary  
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs  
Mr. Thomas M. Venanzi, Interim Personnel Manager  
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary  
Mr. David Rubin, Board Attorney – arrived @ 7:15 pm

**V. MINUTES**

It was moved by Ms. Esposito seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the following minutes.

- Regular Action Meeting, December 18, 2017
- Executive Session I and II, December 18, 2017
- Re-Organization Meeting, January 2, 2018

**VI. BOARD PRESIDENT’S REPORT**

Board President’s Report will take place after the Superintendent’s Report.

**VII. SUPERINTENDENT’S REPORT**

- Dr. Majka and Ms. Gentile recognized Mr. Wayne Spells with a plaque on his retirement after 39 years of service to the District.
- Dr. Majka introduced Mr. Van Horn, Principal, Cliffwood Elementary School.
  - Mr. Van Horn reviewed the highlights and accomplishments at Cliffwood Elementary School.
- There was a short recess taken at 7:28 pm for approximately 10 minutes.
  - Ms. Rocco presented Mr. Spells with flowers. Staff members from Cambridge Park Elementary School congratulated him and took pictures with him.
- Dr. Rawls-Dill, Ms. Ruscavage, Mr. Cronin and Ms. Palumbo gave an update on the Husky Early College Academy Program Planning and partnership between MRHS and Brookdale.
  - Board Members had several questions and concerns. The presenters addressed the questions and comments from the Board.

Ms. Gentile, Board President introduced Mr. Rubin, Board Attorney

- Mr. Rubin gave a presentation to Board Members regarding the Code of Ethics.

**VIII. STUDENT REPRESENTATIVE’S REPORT**

The student representative was not present at the meeting.

**IX. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

The Board discussed the YMCA Counseling Program. Mr. Bombardier addressed the concern.

The Board had questions regarding teach attendance. Mr. Bombardier addressed the concerns.

The Board had a question regarding the cost of the Reading Mastery Program. Mr. Bombardier addressed the concern.

The Board had a comment regarding the Lindamood-Bell program being moved down to the elementary grades. Mr. Bombardier addressed the concerns.

The Board requested a more detailed presentation of the Reading Mastery Program and outcome. Mr. Bombardier addressed the concern.

The Board inquired about programs and student satisfaction. Mr. Bombardier addressed the concerned.

**X. PERSONNEL**

Mr. Venanzi reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

Mr. Venanzi noted there were two minor corrections to the agenda. Justine LoStocco’s salary should be \$34,410.10 and Luran Buchanan’s new step should be step F-03.

The Board wished Ms. Danback good luck with her retirement.

The Board inquired about the behaviorist position at Cliffwood Elementary school. Mr. Venanzi addressed the concern.

**XI. FINANCE/TRANSPORTATION**

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Mr. Ahearn and seconded by Ms. Esposito.

**XII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

A member of the public commented on the rescission of a Special Education Teacher, the issue of a permanent replacement for a teacher on leave and concerns regarding education in a self-contained class

Another member of the public reiterated the concerns about the permanent replacement in the Special Education classroom. Mr. Venanzi and Dr. Majka addressed the concerns.

**XIII. ACTION ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote. Ms. Gentile and Ms. Esposito abstained from their portion of the travel agenda item.

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses  
**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2018- 2019 school calendar. **(Curriculum & Instruction Attachment #2)**

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following new Brookdale courses to be added to the 2018 – 2019 Program of Studies for Matawan Regional High School as part of the Early College High School Program:

- 1. HUDV – First Year Seminar – 2.5 credits
- 2. Spanish 101 – 5 credits

3. Spanish 102 – 5 credits
4. English 122 – 5 credits
5. English 155 – 2.5 credits
6. Composition 129 – 5 credits
7. Math 131 – 5 credits

**Rationale:** Supports District Goal #1; Objective 1: Provide students with greater access to rigorous coursework with an emphasis on research and creative problem solving.

New Courses for Visual Arts Academy & Global Humanities Academy

1. AP Art History – 5 credits
2. Race, Class and Gender – 5 credits

**Rationale:** Supports District Goal #1; Objective #4b: Research and plan the implementation of an early College High School program for implementation in 2018-2019 designed to provide students the opportunity to receive a high school diploma and an associate degree, by taking a mixture of high school and college classes in a small size learning environment in partnership with Brookdale.

New Course Titles for 2018-2019:

1. Introduction to Digital Media Production (formerly Introduction to TV Production) – 2.5 credits
2. Digital Video and Film Production (formerly Advanced Television Production) – 5 credits
3. Studio Production and Broadcasting-10 Credits (Double Period class) – 10 Credits

**Rationale:** Supports District Goal #1; Objective 3: Provide opportunities for students to explore their personal passions.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following district field trips for the 2017 – 2018 school year: (additions to field trips previously approved on September 25, 2017).

Thomas Edison Center	Historic Village of Allaire
Wemrock Orchards	Hueber Wood
Cinemark Hazlet 12 Movie Theater	Bayshore Waterfront Park (Monmouth County Park system)
Seven President’s Park (Monmouth County Park System)	Monmouth Museum at Brookdale Community College
New Jersey Law Center, New Brunswick, NJ	Holmdel Park
The Goetz School, Jackson, NJ	

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the baseball team to attend an overnight field trip to Arundel County, Maryland for three pre-season games. The team will be departing on Friday, March 16, 2018 and will be returning on Saturday, March 17, 2018.

**Rationale:** Providing this opportunity will enable Student-Athletes and Coaches to gain camaraderie as a team and to improve their skills required for participating in the sport of baseball. The team is scheduled to compete in three scrimmages that they normally would not be able to play if they were in New Jersey due to weather conditions in March.

**Cost:** No Cost to the District. Student Athletes and the Matawan Baseball Booster will be fundraising to cover trip costs. Student Athletes and Coaches will be asked to contribute approximately \$150.00 each if the total cost cannot be covered through fundraising.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve members of the Field Hockey Program to attend a National Field Hockey Tournament

in Orlando, Florida (Disney) in the summer of 2018. The team will be departing on Thursday, August 29, 2018 and will be returning on Sunday, September 2, 2018.

**Rationale:** Providing this opportunity will enable our Student-Athletes and Coaches to gain camaraderie as a team and to improve their skills required for participating in the sport of field hockey. The team will be able to participate in approximately 3-6 scrimmages against teams that they normally would never be scheduled to compete against.

**Cost:** No Cost to the District. Student-Athletes will be fundraising to cover trip costs. Student-Athletes and Coaches will be asked to contribute additionally if the total cost cannot be covered through fundraising.

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Professional Development contract between Lindamood-Bell Learning Processes (“Lindamood-Bell”) and the Matawan-Aberdeen Regional School District to provide two (2) full-day professional development workshops to take place on January 24 and January 25, 2018 for select general and special education teachers and specialists.

**Rationale:** This professional development workshop will train participants in Lindamood-Bell Visualizing and Verbalizing comprehension strategies and instructional techniques to support students experiencing reading difficulties related to comprehension. Supports District Goal # 2: Develop and implement meaningful and targeted professional development opportunities for PreK-12 teachers; Objective # 5: Provide targeted professional development for elementary interventionists focused on literacy and math intervention strategies/programs to support students in the areas of reading comprehension, writing, phonics, phonemic awareness, sight word recognition, and vocabulary.

**Cost:** \$12,750.00  
\$6,375.00  
\$6,375.00

**Account #:** 20-250-200-320-00-0000-0  
**Account #:** 20-270-200-320-00-0000-0

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the purchase of McGraw-Hill Connecting Math Concepts and McGraw-Hill Reading Mastery, including associated Professional Development for select special education classroom teachers.

**Rationale:** The purchase of these literacy and math resources will support students in specialized special education self-contained classroom settings that require differentiated instructional materials and supplies to meet their unique learning needs. The purchase of these programs and associated professional development will ensure the district is using the most current version of each program and that all staff members implementing these programs are fully trained. **Reading Mastery** is a complete basal program that uses the Direct Instruction method to help students master essential decoding and comprehension skills. The program places particular emphasis on teaching thinking skills and helping students acquire background knowledge. Program materials include fully scripted lessons to guide teachers through carefully constructed instructional steps, modeling new content, providing guided practice, offering individualized practice and applying skills. **Connecting Math** introduces ideas gradually and teaches students the connections between concepts and teaches explicit strategies that enable students to master difficult ideas such as ratios, proportions, probability, functions, and data analysis. In Connecting Math, ideas are introduced at a carefully controlled rate with systematic, continuous review. Connecting Math Concepts provides a thorough understanding of basic skills, shows how mathematical concepts are linked together, and builds problem-solving strategies. Within this program, the content of the problems enables students to make real-life connections, expanding their knowledge and keeping students actively engaged. New concepts are presented incrementally and extended into subsequent lessons.

**Cost:** \$34,042.25

**Account #:** IDEA

**C. SPECIAL SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service provider to provide one-to-one RN Nursing services for the 2017 - 2018 school year:

Student	Class	Provider	Reason	Cost	Effective Dates
163001	OHI	*Bayada Home Health Care, Inc.	Per IEP	\$38,160.00	12/14/17-6/30/18 (retroactive)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following MOU with the Community YMCA Counseling and Social Services for the 2017 – 2018 school year.

**Rationale:** This is an extension of services to include the elementary schools. The Community YMCA and the Matawan-Aberdeen Regional School District agree to work collaboratively in supporting the children and families served by our mutually agreed upon programs that emphasize skill building and development of healthy coping skills to facilitate positive behavior and growth in school, home and the community.

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATIONS/RETIREMENTS**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
<b>Extra-Curricular/Hourly Activities</b>					
Mc Kurth, Julie	HS	HS Spring Musical Choreographer	Resignation from Choreographer Position	5/22/17	2017/2018 School Year
Anekwe, Sani Previously approved 12/18/17	MA	Special Education English Teacher Replacement Position	Rescission	1/18/18-4/27/18	1/2/18 (Retroactive)
Danback, Barbara	RD	School Counselor	Retirement	5/28/96	3/1/18

**B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Geroni, Frances Amended dates previously approved 11/27/17	CL	Teacher of Physical Education/Health Education	Medical Leave	With Pay	2/16/18 – 4/6/18
Foley, Allison Amended dates previously approved 7/24/17	LR	CST Speech Therapist	Personal Leave	Without Pay	1/25/18-6/30/18
Reese, Maryann	CL	Nurse	Personal Leave	Without Pay	12/21/17-12/22/17 and 1/8/18 (Retroactive)
Morillo, Deborah	RD	Educational Media Specialist	Personal Leave	Without Pay	Half Day 1/12/18 1/16/18-1/19/18 (Retroactive)

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Gregg, Jennifer Amended dates Previously BOE approved 7/24/17, 10/23/17, 11/27/17, 12/18/17	MA	Teacher of Language Arts	Medical Leave	Without Pay	1/2/18-3/1/18 (Retroactive)
Rao, Rupa	ST	Instructional Assistant	Personal Leave	Without Pay	2/5/18-2/9/18
Bartolotta, Geena Amended dates Previously BOE approved 9/25/17	CO	Bus/Van Driver	ML/FMLA	Without Pay	11/28/17-2/28/18 (Retroactive)
Bebel, Helen Amended dates Previously BOE approved 11/27/17	MA	Teacher	Medical Leave	With Pay	2/2/18-2/13/18

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. Appointments**

Name	Loc	Position	Step	2016/2017 Salary/ Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
Lo Stocco, Justine	Off Site	Substance Abuse Coordinator P/T	Step-02	\$56,410.00 @ 0.61% = \$34,410.10 Prorated amended salary previously approved 12/18/17 @ 50%	4	New KEYS Program	1/2/18-6/30/18 (Retroactive)
Reynolds Jr, Sheldon	CO	Maintenance Mechanic	Step-01	\$42,700.00 (Prorated)	4	Tefteller (Retirement)	2/1/18-6/30/18
Unterburger, Erica	MA	Basic Skills Math Teacher Grades 6-8	Step C-02	\$49,590.00	3	Iozia (Retirement)	3/9/18-6/30/18
Grimaldi, Millie	MA	Secretary 12 Months	Step-01	\$26,900.00 (Prorated)	6	Festa (Retirement)	1/23/18-6/30/18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

**2. College Student Observers/Teachers 2017/2018 School Year**

Name	College	Cooperating Teacher and/or Administrator	School/Area
Sherman, David	Brookdale Community College	Mc Dede, Maria Paulus, Carolyn	HS – English HS – Special Education Student Observer Spring 2018 Semester
Cianci, Sabrina	Monmouth University	Miller, David	MA – Social Studies Early Field Placement Spring 2018
Ferro, Gabriella	Monmouth University	Oliveira, Jessica	MA – Special Education Early Field Placement Spring 2018
Papa, Samantha	Monmouth University	Reynolds, Dustin	MA – Social Studies Early Field Placement Spring 2018

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board Effective Date: 2017/2018 School Year

**3. Salary Adjustments – MAREA – 2017/2018 School Year**

Name	Location/Position	From Degree Step/Salary	To Degree Step/Salary	Institution
Buchanan, Laura	RD-Elementary Teacher	Step E-03 \$57,070.00	Step F-03 \$59,390.00	Endicott College Beverly, MA Kean University Union, NJ Georgian Court Lakewood, NJ
White, Susan	CL-Elementary Teacher	Step D-01 \$53,910.00	Step E-01 \$56,090.00	Georgian Court Lakewood, NJ
Harnett, Christopher	HS-Teacher of English	Step C-01 \$49,190.00	Step E-01 \$56,090.00	Georgian Court Lakewood, NJ
Hynes, Gina	MA-Teacher of Mathematics	Step E-07 \$68,130.00	Step F-07 \$70,450.00	Rutgers University New Brunswick, NJ Kean University Union, NJ
Aiello, Nicole	CL-Teacher of Special Education	Step D-01 \$53,910.00	Step E-01 \$56,090.00	Georgian Court Lakewood, NJ
Baumert, Deana	MA-Teacher of Special Education	Step D-02 \$54,230.00	Step F-02 \$58,730.00	Western Governors University Salt Lake City, UT

Rationale: Additional College Credits/Degrees Earned

Cost: Per MAREA 2016/2017 Salary Guide Pending MAREA Negotiations

Account: Contractual Salaries – Effective 2/1/18

**4. Supplemental Math Tutorial HS PARCC 2017/2018 School Year**

Name	Position	Activity	Cost
Sa, Joana	Math Teacher	Supplemental Math Tutorial – Mathematics PARCC Portfolio (January-February 2018)	15 Hours \$35.00/Hour Total = \$525.00

Account #11-421-100-178-11-0000-6

**5. Volunteers –2017/2018 School Year**

Name	Location	Activity	Effective Date
Bowerman, Janelle	HS	Winter Guard	2017/2018 School Year
Coyle, Michele	HS	Winter JV & Varsity Cheerleading	2017/2018 School Year
D’Alessio, Briana	MA	Softball	2017/2018 School Year
Rutch, Paul	HS	Softball	2017/2018 School Year
Rameheran, Daphne	MA	M.O.S.T. Program	2017/2018 School Year
Finley, Lillian	MA	M.O.S.T. Program	2017/2018 School Year
Bonaarte, Horace	MA	M.O.S.T. Program	2017/2018 School Year
Stedman, Jacqueline	MA	M.O.S.T. Program	2017/2018 School Year
Ellison, Joyce	MA	M.O.S.T. Program	2017/2018 School Year
Giumarra, Grace	MA	M.O.S.T. Program	2017/2018 School Year
Guimarra, Joy	MA	M.O.S.T. Program	2017/2018 School Year
Jordan, Zakiyya	MA	M.O.S.T. Program	2017/2018 School Year
Ramcheran, Devan	MA	M.O.S.T. Program	2017/2018 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

**6. Home Instruction**

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
162317	Math	MA	Iozia, Diane	Wietecha, Corinne	2.5	8	20	1/2/18-3/2/18 (Retroactive)
162317	Language Arts	MA	Furman, Jessica	Raiola, Amy	2.5	8	20	1/2/18-3/2/18 (Retroactive)
162317	Science	MA	Hillyer, Patricia	Hillyer, Patricia	2.5	8	20	1/2/18-3/2/18 (Retroactive)
162317	Social Studies	MA	Grigoli, Jeremy	Tarrazi, Dylan	2.5	8	20	1/2/18-3/2/18 (Retroactive)



I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
155761	English IV	HS	Pisani, Laura	Castelli, Courtney	2	7	14	1/9/18-3/2/18 (Retroactive)
155761	Forensic Science	HS	Mingrone, Christopher	Milan, Greg	2	7	14	1/9/18-3/2/18 (Retroactive)
163005	Language Arts, Math, Science, Social Studies	CL	Out Of District	D’Agostino, Nicole	5	4	20	1/3/18-1/31/18 (Retroactive)
159826	READING	RD	Fisco, Kristen	Longo, Andrea	2.5	8	20	12/5/17-2/6/18 (Retroactive)
159826	MATH	RD	Fisco, Kristen	Longo, Andrea	2.5	8	20	12/5/17-2/6/18 (Retroactive)
159826	WRITING	RD	Fisco, Kristen	Longo, Andrea	2.5	8	20	12/5/17-2/6/18 (Retroactive)
159826	SCIENCE	RD	Fisco, Kristen	Longo, Andrea	2.5	6	20	12/5/17-2/6/18 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education - #11-000-219-101-09-0000-0 Special Education

**7. Extra-Curricular Activities 2017/2018**

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
<b>Non Athletic Activities</b>					
Solomon, Phillip	HS	Choreographer	HS Spring Musical	\$2,970.00	2017/2018 School Year
Lorefice, Lindsey	MA	Band Director	MAMS Theater Arts Spring Musical	\$3,140.00	2017/2018 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final.

**8. High School Graduation Chaperones**

Name	Name	Name
Bernstein, Daniel	Hueston, Emily	Paulus, Carolyn
Bloss, Justin	Jackman, Neil	Pickens, Samuel
Cameron, Kathryn	Kinneman, Katelyn	Portee-Wells, Patricia
Certa, Anthony	Mancuso, Kathleen	Prinzi, Maria
Giornalista, Patty	Mackey, Latieffa	Reingle, Patricia
Gross, Zachary	Mc Dede, Maria	Sodono, Lauren
Hagan, Scott	Melikhova, Julia	Stetz, Diane
Harnett, Christopher	Mesko, Cindy	Wietecha, Robert
Hollinger, Jessica	Nangano, Jennifer	
Hor, Brock	Nieves, Jennise	
	Olechnowicz, Jeffrey	

Cost: Three Hours (3) at \$25.00 per hour Account #: 11-421-100-178-11-0000-6  
Effective: June 2018

**9. Staff Array Changes**

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/Reason
D’Agostino, Nicole	CO - 1.00	CST – Behaviorist District Wide	CL - 1.00	CL – Teacher of Special Education Autism Program	2/1/18-6/30/18 Morrison (Transfer)
Morrison, HollieAnn	CL – 1.00	Teacher of Special Education Autism Program	ST – 1.00	ST – Teacher of Special Education MD Program	2/1/18-6/30/18 Strathmore Program Need
Philippi, Jennifer Amended Date Previously BOE Approved 11/27/17	CP – 0.50	Pre-School Teacher	CP – 1.00	CP – Pre School Teacher	1/16/18-6/30/18 (Retroactive)

**10. Other**

**a. Interim Manager of Personnel Contract Extension**

The Superintendent recommends the contract of Thomas M Venanzi to be extended with an end date of 2/16/18 or sooner.

**b. Part Time Administrator Contract Extension**

The Superintendent recommends the contract of Dr. Ilene Skolnik to be extended with an end date of 1/31/18 or sooner.

**c. HIB Report**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of December 17, 2017.

Incidents Reported	Confirmed HIB Incidents
<b>10</b>	<b>4</b>

**d. Job Description - School Safety Specialist**

**FINANCE/TRANSPORTATION**

The following items were then approved by a unanimous roll call vote. Ms. Nappi abstained from her portion of the bills list on this agenda.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for December 2017 and Bills List for January 2018** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>December 2017, Payroll</b>	\$3,711,484.25
<b>January 2018, Bills List</b>	\$4,864,427.09
<b>TOTAL</b>	<b>\$8,575,911.34</b>

**2. Transfer of Funds for November and December 2017** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **November and December 2017** as presented.

**3. S-1701 Reporting for November and December 2017**

Board Secretary Report for **November and December 2017**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November and December 2017**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2017 and December 31, 2017**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
Alex Ferreira  
Board Secretary

January 22, 2018  
Date

**4. Amendment of Grant Application – IDEA Basic Grant**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve amendment of the IDEA Grant Funds Application as follows:

		<b>FY 18 Original Award</b>	<b>Carry Over from FY 17</b>	<b>New Allocation</b>
100-100	Instructional Salaries	\$440,990.00	\$0	\$440,990.00
100-600	Instructional Supplies	\$91,961.00	\$0	\$91,961.00
100-800	Other Objects	\$8,000.00	\$0	\$8,000.00
200-100	Support Salaries	\$65,080.00	\$0	\$65,080.00
200-200	Employee Benefits	\$38,179.00	\$0	\$38,179.00
200-300	Purchased Prof & Educational Services	\$160,951.00	\$67,006.00	\$227,957.00
200-400	Purchased Property Services	\$3,500.00	\$0	\$3,500.00
200-500	Other Purchased Services	\$0	\$6,690.00	\$6,690.00
200-600	Supplies & Materials	\$15,000.00	\$0	\$15,000.00
	<b>Total</b>	<b>\$823,661.00</b>	<b>\$73,696.00</b>	<b>\$897,357.00</b>

**5. Amendment of Grant Application – ESSA Grant – Title I Part A, Title II Part A, Title III, Title III Immigrant and Title IV Part A**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amendment of the ESSA Grant Funds Application as follows for carry forward of unspent funds from the Every Student Succeeds Act (ESSA) Title I Part A, Title II Part A, Title III, Title III Immigrant and Title IV.

**Title I Part A**

		<b>FY 18 Original Award</b>	<b>Carry Over from FY 17</b>	<b>New Allocation</b>
100-100	Instructional Salaries	\$272,044.00	\$0	\$272,044.00
100-300	Purchase Services	\$7,425.00	\$0	\$7,425.00
100-600	Instructional Supplies	\$14,014.00	\$3,371.00	\$17,385.00
200-100	Support Salaries	\$2,000.00	\$413.00	\$2,413.00
200-200	Employee Benefits	\$71,807.00	\$32.00	\$71,839.00
200-300	Purchased Prof & Educational	\$27,800.00	\$0	\$27,800.00

		<b>FY 18 Original Award</b>	<b>Carry Over from FY 17</b>	<b>New Allocation</b>
	Services			
200-400	Purchased Property Services	\$5,000.00	\$0	\$5,000.00
200-500	Other Purchased Services	\$7,000.00	\$0	\$7,000.00
200-600	Supplies & Materials	\$1,500.00	\$2,597.00	\$4,097.00
	<b>Total</b>	<b>\$408,590.00</b>	<b>\$6,413.00</b>	<b>\$415,003.00</b>

**Title II Part A**

		<b>FY 18 Original Award</b>	<b>Carry Over from FY 17</b>	<b>New Allocation</b>
200-100	Support Salaries	\$1,885.00	\$10,115.00	\$12,000.00
200-200	Employee Benefits	\$144.00	\$774.00	\$918.00
200-300	Purchased Prof & Educational Services	\$66,317.00	(\$8,400.00)	\$57,917.00
200-500	Other Purchased Services	\$11,171.00	\$2,206.00	\$13,377.00
200-600	Supplies & Materials	\$350.00	\$182.00	\$532.00
200-800	Miscellaneous	\$2,520.00	\$0.00	\$2,520.00
	<b>Total</b>	<b>\$82,387.00</b>	<b>\$4,877.00</b>	<b>\$87,264.00</b>

**Title III**

		<b>FY 18 Original Award</b>	<b>Carry Over from FY 17</b>	<b>New Allocation</b>
100-100	Instructional Salaries	\$5,600.00	(\$1,000.00)	\$4,600.00
100-600	Instructional Supplies	\$11,217.00	\$3,076.00	\$14,293.00
200-11	Support Salaries	\$0	\$250.00	\$250.00
200-200	Employee Benefits	\$428.00	(\$57.00)	\$371.00
200-500	Other Purchased Services	\$0	\$1,000.00	\$1,000.00
200-600	Supplies & Materials	\$3,320.00	\$3,098.00	\$6,418.00
	<b>Total</b>	<b>\$20,565.00</b>	<b>\$6,367.00</b>	<b>\$26,932.00</b>

**Title III Immigrant**

		<b>FY 18 Original Award</b>	<b>Carry Over from FY 17</b>	<b>New Allocation</b>
200-300	Purchased Prof & Educational Services	\$2,000.00	(\$2,000.00)	\$0
200-600	Supplies & Materials	\$600.00	\$4,932.00	\$5,532.00
200-800	Miscellaneous	\$224.00	(\$224.00)	\$0
	<b>Total</b>	<b>\$2,824.00</b>	<b>\$2,708.00</b>	<b>\$5,532.00</b>

**Title IV**

		<b>FY 18 Original Award</b>	<b>Carry Over from FY 17</b>	<b>New Allocation</b>
100-600	Instructional Supplies	\$10,000.00	\$0	\$10,000.00
	<b>Total</b>	<b>\$10,000.00</b>	<b>\$0</b>	<b>\$10,000.00</b>

**6. Addendum to S4Teachers Agreement**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following additional position and rate (board approved on June 19, 2017) for S4Teachers effective January 2, 2018 (retroactive) for the services of Substitute Teachers and Staff.

<b>Position</b>	<b>Rate</b>
Hourly Clerical Rate*	\$10.00 per hour

\* Must be approved by District Administration

**7. Receipt of Re-Bids, Award of Contract and Partial Rejection of Re-Bids for FVHD 4804D/G – HVAC System Replacements at Matawan Regional High School and Strathmore Elementary School for the 2017/18 School Year**

WHEREAS, on January 17, 2018, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for HVAC System Replacement at Matawan Regional High School and Strathmore Elementary School for the 2017-2018 school year (the “Work”); and

WHEREAS, on January 17, 2018, the following bid proposals were received and publicly read;

**Matawan Regional High School - FVHD 4804D Contract No. 1A - General Construction Work**

Vendor	Base Bid	Alternate Bids		Total
		HS-GC-1 GC Work	HS-GC-2 GC Work to delete soffits at new UV’s in Clrms 501,502 & 518	
McCaughey Constr	\$220,000	\$69,000	-\$12,000	<b>\$277,000</b>
SMBA Constr	\$178,000	\$70,000	-\$3,000	<b>\$245,000</b>

**Matawan Regional High School - FVHD 4804D Contract No. 1B - HVACR Work**

Vendor	Base Bid	Alternate Bids	
		HS-HC-1 HVACR Work	HS-HC-2 HVACR Work Modine-Airedale UV
AMCO Enterprises	\$1,981,000	\$778,000	N/C
Comfort Mechanical	\$1,596,422	\$825,000	N/C
Framan Mech	\$1,755,000	\$955,000	N/C
Preferred Mech	\$1,474,000	\$757,000	N/C

**Matawan Regional High School - FVHD 4804D Contract No. 1B - HVACR Work (continued)**

Vendor (continued)	Alternate Bids		Total
	HS-HC-3 HVACR Work to delete ducted discharge & provide acoustical discharge plenum at new UVs in Clrms 501,502 & 518	HS-HC-4 HVACR Work to connect new UVs in Clrms 501,502 & 518 to existing Bldg Mgmt Sys	
AMCO Enterprises (continued)	-\$9,800	\$5,500	<b>\$2,754,700</b>
Comfort Mechanical (continued)	-\$8,000	\$2,500	<b>\$2,415,922</b>
Framan Mech (continued)	-\$6,000	\$5,000	<b>\$2,709,000</b>
Preferred Mech (continued)	-\$2,300	\$5,000	<b>\$2,233,700</b>

**Matawan Regional High School - FVHD 4804D Contract No. 1C - Electrical Work**

Vendor	Base Bid	Alternate Bids		Total
		HS-EC-1 Electrical Work	HS-EC-2 Electrical Work to delete downlights at new soffits in Clrms 501, 502 & 518	
Electrical Applications	\$417,505	\$111,385	-\$3,250	<b>\$525,640</b>
Electrical Design & Construction	\$349,000	\$44,700	-\$4,900	<b>\$388,800</b>
MJF Elect Const	\$300,000	\$75,000	-\$10,000	<b>\$365,000</b>
Alpine East Elect	\$589,000	\$98,000	-\$29,000	<b>\$658,000</b>

**Matawan Regional High School - FVHD 4804D Contract No. 1D - Single Overall Work**

Vendor	Base Bid	Alternate Bids			
		HS-GC-1 GC Work	HS-GC-2 GC Work to delete soffits at new UV's in Clrms 501,502 & 518	HS-HC-1 HVACR Work	HS-HC-2 HVACR Work Modine-Airdale UV
<b>No Bid</b>					

**Matawan Regional High School - FVHD 4804D Contract No. 1D - Single Overall Work (Continued)**

Vendor (Continued)	Alternate Bids				Total
	HS-HC-3 HVACR Work to delete ducted discharge & provide acoustical discharge plenum at new UV in Clrms 501, 502 & 518	HS-HC-4 HVACR Work to connect new UV's in Clrms 501,502 & 518 to existing Bldg Mgmt Sys	HS-EC-1 Electrical Work	HS-EC-2 Electrical Work to delete downlights at new soffits in Clrms 501,502 & 518	
<b>No Bid</b>					

**Strathmore Elementary School – FVHD 4804G Contract No. 2A – General Construction Work**

Vendor	Base Bid	Alternate Bids	Total
		SM-GC-1 GC Work	
McCauley Constr	\$193,000	\$109,000	<b>\$302,000</b>
SMBA Constr	\$165,500	\$72,000	<b>\$237,500</b>

**Strathmore Elementary School – FVHD 4804G Contract No. 2B – HVACR Work**

Vendor	Base Bid	Alternate Bids		
		SM-HC-1 HVACR Work	SM-HC-2 HVACR Work to provide Modine-Airedale UV	SM-HC-3 HVACR Work ES-RTU-25 & Roof Mods.- Library
AMCO Enterprises	\$1,063,000	\$418,000	N/C	\$65,000
Comfort Mech	\$814,725	\$300,000	N/C	\$78,410
Framan Mech	\$1,155,000	\$322,000	N/C	\$64,000
Midcoast Mech	\$894,360	\$355,254	N/C	\$67,965
Preferred Mech	\$900,000	\$345,000	N/C	\$103,000
Thassian Mech	\$792,000	\$339,000	N/C	\$64,000
Kaser Mech LLC	\$990,000	\$410,000	N/C	\$76,500

**Strathmore Elementary School – FVHD 4804G Contract No. 2B – HVACR Work (continued)**

Vendor (continued)	Alternate Bids		Total
	SM-HC-4 HVACR Work to delete ducted discharge & provide acoustical discharge plenum at new UV's in Clrms	SM-HC-5 HVACR Work to connect new UV's in Clrms to existing Bldg Mgmt Sys	
AMCO Enterprises (continued)	-\$44,000	\$16,000	<b>\$1,518,000</b>
Comfort Mech (continued)	-\$47,657	\$11,700	<b>\$1,157,178</b>
Framan Mech (continued)	-\$28,000	\$14,000	<b>\$1,527,000</b>
Midcoast Mech (continued)	-\$26,140	\$15,402	<b>\$1,306,841</b>
Preferred Mech (continued)	-\$15,000	\$15,000	<b>\$1,348,000</b>
Thassian Mech (continued)	-\$30,000	\$12,000	<b>\$1,177,000</b>
Kaser Mech LLC (continued)	-\$15,000	\$16,600	<b>\$1,478,100</b>

**Strathmore Elementary School – FVHD 4804G Contract No. 2C – Electrical Work**

Vendor	Base Bid	Alternate Bids		Total
		SM-EC-1 Electrical Work	SM-EC-2 Electrical Work involving RTU-25 in Library	
Electrical Applications	\$288,287	\$59,702	\$1,850	<b>\$349,839</b>
Electrical Design & Construction	\$192,000	\$31,000	\$3,000	<b>\$226,000</b>
MJF Elec Constr	\$150,000	\$40,000	\$10,000	<b>\$200,000</b>
Alpine East Elect	\$474,000	\$74,000	\$21,000	<b>\$569,000</b>

**Strathmore Elementary School – FVHD 4804G Contract No. 2D – Single Overall Work**

Vendor	Base Bid	Alternate Bids		
		SM-GC-1 GC Work	SM-HC-1 HVACR Work	SM-HC-2 HVACR Work to provide Modine-Airedale UV
				SM-HC-3 HVACR Work RTU-25 & Roof Mods-Library
<b>No Bid</b>				

**Strathmore Elementary School – FVHD 4804G Contract No. 2D – Single Overall Work (continued)**

Vendor(continued)	Alternate Bids			Total
	SM-HC-4 HVACR Work to delete ducted discharge & provide acoustical discharge plenum at new UV's in Clrms	SM-HC-5 HVACR Work to connect new UV's in Clrms to existing Bldg Mgmt Sys	SM-EC-1 Electrical Work	SM-EC-2 Electrical Work involving RTU-25 in Library
<b>No Bid</b>				

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record Fraytak, Veisz, Hopkins, Duthie, PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is as follows:

**Strathmore Elementary School – FVHD 4804G Contract No. 2A – General Construction Work**

Vendor	Base Bid	Total
SMBA Constr	\$165,500	<b>\$165,500</b>

**Strathmore Elementary School – FVHD 4804G Contract No. 2B – HVACR Work**

Vendor	Base Bid	Alternate Bids			Total
		SM-HC-2 HVACR Work to provide Modine-Airedale UV	SM-HC-4 HVACR Work to delete ducted discharge & provide acoustical discharge plenum at new UV's in Clrms	SM-HC-5 HVACR Work to connect new UV's in Clrms to existing Bldg Mgmt Sys	
Thassian Mech	\$792,000	N/C	-\$30,000	\$12,000	<b>\$774,000</b>

**Strathmore Elementary School – FVHD 4804G Contract No. 2C – Electrical Work**

Vendor	Base Bid	Total
MJF Elec Constr	\$150,000	<b>\$150,000</b>

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to the contractors, listed above for project FVHD 4804G.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

WHEREAS, pursuant to N.J.S.A. 18A:18A – 22 (b), a Board of Education may reject all bids for a given project when, after further review, the lowest bid substantially exceeds the Board’s appropriation for the goods or services; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Board of Education hereby rejects all re-bids received for the HVAC System Replacement at Matawan Regional High School, FVHD 4804D as cited above.

BE IT FURTHER RESOLVED that the bid bonds submitted by bidders be returned forthwith; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the administration to negotiate project FVHD 4804D as allowed by law.

**8. Approval of Grant Application Submission**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of a grant application to Kinder Morgan Inc. in the amount of \$5,000 to support the purchase of STEM materials and resources for the elementary level.

**9. Acceptance of Donation from Mylan Incorporated**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Mylan Incorporated for 87 Free Authorized Generic EpiPens from Mylan Incorporated. This donation is valued at \$9,752.70.



**10. Repair/Maintenance of District Cafeteria and HVAC Units for the 2017/18 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Data Services Bidding System.

<b>Vendor</b>	Multi-Temp Mechanical, Inc.
<b>Ed Data Bid #</b>	8557
<b>Account #s</b>	11-000-261-420-12-0000-0 61-910-310-420-11-0000-0
<b>Amount</b>	Not to Exceed \$25,000
<b>Description</b>	Repair/Maintenance of District Cafeteria and HVAC Equipment

**11. Repair/Maintenance of District Cafeteria and HVAC Units for the 2017/18 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Data Services Bidding System.

<b>Vendor</b>	ATV Inc.
<b>Ed Data Bid #</b>	8557
<b>Account #s</b>	11-000-261-420-12-0000-0 61-910-310-420-11-0000-0
<b>Amount</b>	Not to Exceed \$25,000
<b>Description</b>	Repair/Maintenance of District Cafeteria and HVAC Equipment

**12. Annual Appointments**

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following annual appointments for the 2017/18 school year:

District School Safety Specialist (New Position)	Aaron Eyler
District Anti-Bullying Coordinator	Michael Liebmann

**13. Appointment of Accounting Firm**

WHEREAS, there exists a need for professional accounting services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of \$20,400, appropriated from Account # 11-000-230-339-11-0000-0 for the 2017/18 school year; and

WHEREAS, such accounting services can be provided only by a licensed accounting firm, Aspire Payroll LLC, 14 Main Street, Madison, New Jersey, 07940 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education in the County of Monmouth hereby appoints Aspire Payroll LLC,

WHEREAS, funds in the amount of \$20,400 are or will be available for this purpose and appropriated from Account # 11-000-230-339-11-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoints Aspire Payroll LLC and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an

advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

**14. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during December 2017:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Pre-school	Fire Drill	12/12/17 @ 10:25 am
Cambridge Park Pre-school	Bomb Threat	12/18/17 @ 9:05 am
Strathmore Elementary School	Fire Drill	12/1/17 @ 9:45 am
Strathmore Elementary School	Active Shooter	12/4/17 @ 11:10 am
Cliffwood Elementary School	Fire Drill	12/12/17 @ 11:45 am
Cliffwood Elementary School	Bomb Threat	12/20/17 @ 10:25 am
Lloyd Road Elementary School	Lock Down	12/11/17 @ 9:10 am
Lloyd Road Elementary School	Fire Drill	12/20/17 @ 9:33 am
Matawan-Aberdeen Middle School	Fire Drill	12/1/17 @ 1:50 pm
Matawan-Aberdeen Middle School	Shelter in Place	12/8/17 @ 8:30 am
Ravine Drive Elementary School	Fire Drill	12/4/17 @ 9:37 am
Ravine Drive Elementary School	Lock Down	12/11/17 @ 2:20 pm
Matawan Regional High School	Fire Drill	12/4/17 @ 1:30 pm
Matawan Regional High School	Lock Down	12/14/17 @ 9:15 am

**B. TRANSPORTATION**

**1. Award of Joint Transportation Route for the 2017/18 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2017/18 school year with Matawan-Aberdeen Regional School District as the Host District.

<b>RTE #</b>	<b>Destination</b>	<b>Host</b>	<b>Joiner</b>	<b># of Days</b>	<b>Jointer Per Diem</b>	<b>Eff Dates</b>	<b>Estimated Cost</b>
648	Lakeview School	MARSD	Marlboro Township	214	\$155.08	7/1/17-6/30/18 (retroactive)	\$33,187.12

**Rationale:** Route is required to transport Special Education students for 2017/18 School year.

**XIV. UNFINISHED BUSINESS**

The Board asked if they could take a tour of the KEYS Academy. Dr. Majka addressed the concern.

The Board discussed the continued support of the fellow Board Members and Administration for the KEYS academy and the goal of the program.

**XV. NEW BUSINESS**

None

**XVI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

None

**XVII. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters and Potential Litigation. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 40 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Martinez seconded by Mr. Aitken that the Board convene in Executive Session and approved by a unanimous voice vote at 9:24 pm.

The Board returned to Open Session at 10:50 pm.

**FINANCE WALK-IN ITEM**

A motion by Ms. Martinez and seconded by Ms. Nappi and approved by a unanimous voice vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**Approval of Settlement Agreement**

Be It Resolved, that a settlement is hereby approved in the matter of J.C. and S.C. o/b/o J.C. v. Matawan-Aberdeen Regional Board of Education, OAL Docket No. EDS 04999-2017N, and that the Board President is authorized to execute a written settlement agreement memorializing the terms agreed upon by the parties.

**PERSONNEL WALK- IN ITEM**

A motion by Ms. Friedman and seconded by Mr. Ahearn and approved by a unanimous voice vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

Be It Resolved that, pursuant to Board Policy 3161 and applicable provisions of Title 18A of the New Jersey Statutes, Employee #4207 is hereby directed to submit to a medical examination by a physician designated by the Superintendent, and that appropriate action be taken in light of the results of said examination.

**XVIII. ADJOURNMENT**

On a motion by Ms. Friedman seconded by Mr. Ahearn and a unanimous roll call vote the Board adjourned the meeting at 11:03pm.

Respectfully submitted,



Alex Ferreira  
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JANUARY 22, 2018**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Godowski, Donna	HS	1/25/2018	American Hotel Freehold, NJ	Bureau of Education & Research School Nurses: Enhance Effective Medical Emergency Response Teams	\$295.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$295.00*	YES
Irons, Mark	CO	1/25/2018	Harrah's Resort Atlantic City, NJ	NJASA Techspo '18	\$275.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00*	NO
Rawls-Dill Elford	CO	1/25/2018, 1/26/2018	Harrah's Resort Atlantic City, NJ	NJASA Techspo '18	\$425.00*	\$46.88*	\$30.00*	\$93.00*	\$96.00*	\$701.00*	NO
Carnovsky, Robert	HS	1/25/2018, 1/26/2018, 1/27/2018	Crowne Plaza Cherry Hill, NJ	Be The Best Baseball Coaches Convention 2018	\$129.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$129.00**	YES
Miles, Lauren	MS	1/30/2018	Morris-Union Commission Providence, NJ	MUJC Annual Review: Can Your IEP Sustain a Due Processing Hearing?	\$185.00***	\$21.02***	\$0.00	\$0.00	\$0.00	\$206.02***	NO
Caldwell, Shelia	CP	2/7/2018	Michael T. Lake Performance Arts Center Neptune, NJ	NJDOE 2018 Statewide Preschool Nurses' Meeting	\$0.00	\$12.52*	\$1.50*	\$0.00	\$0.00	\$14.02*	YES
Nieves, Jennise	CO	2/7/2018, 2/8/2018	Marriott Princeton Princeton, NJ	The Association of Student Assistance Professionals of New Jersey WE EMPOWER Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Perez, Nelyda	CO	2/7/2018, 2/8/2018	Marriott Princeton Princeton, NJ	The Association of Student Assistance Professionals of New Jersey WE EMPOWER Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
DiDio, Blair	MS	2/8/2018, 2/9/2018	Princeton Marriott Princeton, NJ	ASAP - NJ Association of Student Assistant Conference	\$325.00*	\$29.02*	\$0.00	\$0.00	\$0.00	\$354.02*	NO



**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
JANUARY 22, 2018**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Dugal, Kevin	CO	3/6/2018	Forsgate Country Club Monroe Twp., NJ	New Jersey Department of Education 2018 Mandatory District Test Coordinator & District Technology Coordinator Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
									<b>TOTAL</b>	\$2,984.47	
*Amount being charged to Account #20-270-200-500-0000-0											
**Amount being charged to Account #11-402-100-580-30-1402-1											
****Amount being charged to Account #20-250-200-580-09-1617-0											
****Amount being charged to Account #11-402-100-890-30-1402-0											
*****Amount being charged to Account #11-000-230-585-11-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,303.50											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											

## MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT 2018 - 2019 SCHOOL CALENDAR

SEPTEMBER 2018							FEBRUARY 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1							1	2
2	<del>3</del>	<del>4</del>	<del>5</del>	6	7	8	3	4	5	6	7	8	9	
9	<del>10</del>	11	12	13	14	15	10	11	12	13	14	<del>15</del>	16	
16	17	18	<del>19</del>	20	21	22	17	<del>18</del>	19	20	21	22	23	
23	24	25	26	27	28	29	24	25	26	27	28			
30														
OCTOBER 2018							MARCH 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6						1	2	
7	<del>8</del>	9	10	11	12	13	3	4	5	6	7	<del>8</del>	9	
14	15	16	17	18	19	20	10	11	12	13	14	15	16	
21	22	23	24	25	26	27	17	18	19	20	21	22	23	
28	29	30	31				24	25	26	27	28	29	30	
							31							
NOVEMBER 2018							APRIL 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3		1	2	3	4	5	6	
4	5	6	7	<del>8</del>	<del>9</del>	10	7	8	9	10	11	12	13	
11	12	13	14	15	16	17	14	15	16	17	18	<del>19</del>	20	
18	19	20	<del>21</del>	<del>22</del>	<del>23</del>	24	21	<del>22</del>	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	27	
25	26	27	28	29	30		28	29	30					
DECEMBER 2018							MAY 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1				1	2	3	4	
2	3	4	5	6	7	8	5	6	7	8	9	10	11	
9	10	11	12	13	14	15	12	13	14	15	16	17	18	
16	17	18	19	20	21	22	19	20	21	22	23	24	25	
23	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	<del>28</del>	29	26	<del>27</del>	28	29	30	31		
30	<del>31</del>													
JANUARY 2019							JUNE 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		<del>1</del>	2	3	4	5							1	
6	7	8	9	10	11	12	2	3	4	5	6	7	8	
13	14	15	16	17	18	19	9	10	11	12	13	14	15	
20	<del>21</del>	22	23	24	25	26	16	17	18	19	20	<del>21</del>	22	
27	28	29	30	31			23	24	25	26	27	28	29	
							30							

**August/September:**  
 3 - Labor Day  
 4, 5 - Staff In-Service Day  
 6 - First Day for Students  
 10 Rosh Hashanah  
 19 - Yom Kippur  
**Total Days for Students: 15**

**October:**  
 8 - Staff In-Service/Columbus Day Observance  
**Total Days for Students: 22**

**November:**  
 8, 9 - NJEA Convention  
 14 - Early Dismissal - Students Pre-K-8  
 19, 20 Early Dismissal - HS/MS for Conferences  
 21 -Early Dismissal - Students/Staff  
 22, 23 Thanksgiving  
 26-Early Dismissal - Pre-K for Conferences  
 27 -Early Dismissal K-3 for Conferences  
 28 -Early Dismissal - Pre-K-3 for Conferences  
**Total Days for Students: 18**

**December:**  
 21 - Early Dismissal - Students/Staff  
 24- 31 - Winter Recess  
**Total Days for Students: 15**

**January:**  
 1 - New Year's Day Observed/  
 Winter Recess  
 14, 15, 16, 17 - Early Dismissal LR for Conferences  
 21 - Martin Luther King Day  
 30 - Early Dismissal - Students Pre-K-8  
**Total Days for Students: 21**

**February:**  
 4, 5 - Early Dismissal - MS & HS for Conferences  
 15 - 18 - Presidents' Weekend  
**Total Days for Students: 18**

**March:**  
 4 - Early Dismissal - Pre-K for Conferences  
 5 -Early Dismissal K-3 for Conferences  
 6 - Early Dismissal - Pre-K-3 for Conferences  
 8 - Staff In-Service Day  
**Total Days for Students: 20**

**April:**  
 April 19 - 26 - Spring Break  
**Total Days for Students: 16**

**May:**  
 27 - Memorial Day  
**Total Days for Students: 22**

**June:**  
 7 - Early Dismissal - HS Students & Staff only  
 14-20 Early Dismissal - HS Students only for Finals\*  
 21, 24 - Early Dismissal - Students & Staff\*  
 24 Tentative Last Day of School\*  
 24 - HS/MS Graduation  
**Total Days for Students: 16**

**Total days for teaching staff: 187\***  
**Total days for students: 183\***

**KEY:**  
X = No School for Students Only  
X = No School for Students & Staff  
/ = Early Dismissal Students & Staff  
  = Early Dismissal Students Only

**Marking Periods**

1: Sept 6 - Nov 14 (45 days)  
 2: Nov 15- Jan 30 (45 days)  
 3: Jan 31 - Apr 8 (45 days)  
 4: Apr 9 - June 24 (48 days\*)

**PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)**

11/19/18	HS	Evening Conferences - Grades 9-12
11/19/18	MS	Afternoon Conferences - Grades 6-8
11/20/18	HS	Afternoon Conferences - Grades 9-12
11/20/18	MS	Evening Conferences - Grades 6-8
11/26/18	Pre-K	Afternoon Conferences - CP
11/27/18	K-3	Evening CL, RD, ST
11/28/18	Pre-K-3	Afternoon CL, RD, ST, CP
01/14/19	LR	Afternoon Conferences - Grades 4-5
01/15/19	LR	Evening Conferences - Grades 4-5
01/16/19	LR	Afternoon Conferences - Grades 4-5
01/17/19	LR	Evening Conferences - Grades 4-5
02/04/19	HS	Afternoon Conferences - Grades 9-12
02/04/19	MS	Evening Conferences - Grade 6-8
02/05/19	HS	Evening Conferences - Grades 9-12
02/05/19	MS	Afternoon Conferences - Grades 6-8
03/04/19	Pre-K	Evening Conferences - CP
03/05/19	K-3	Evening CL, RD, ST
03/06/19	Pre-K-3	Afternoon CL, RD, ST, CP

**\*Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the District will be closed on the following dates: May 24, May 28, and April 18 (in this order). If additional emergency closing days need to be made up, they may be deducted from holiday weekends, spring break and, if still necessary, as half days beginning June 25, 2019 through June 27, 2019, at the discretion of the Superintendent.

Matawan-Aberdeen Regional School District staff must make vacation and personal plans with the understanding that if a revised schedule is implemented due to emergencies, etc., the Board will not grant personal leave, with or without pay, for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

= Marking Period  
  = Parent Conferences  
  = Dates of proposed Board of Education meetings